



## 370 Lakeside Boat Dock

### Rules and Regulations

#### General Rules:

- The City of St. Peters exercises a Hold Harmless Policy during all facility use/rentals. This releases the city from any claims that may arise out of accident or injury when using St. Peters' facilities.
- Boat dock rentals are scheduled in accordance with the Municipal Code of the City of St. Peters, Section 240.
- An authorized permit serves as an official reservation and must be presented upon request.
- Vehicles may be operated in designated traffic areas only. Motor vehicles are **prohibited** on trails, sidewalks, grass, and concrete areas.
- Parking anywhere except in a parking lot is prohibited.
- Boat dock must be left clean; trash must be placed in trash receptacles provided.
- Permit holder is responsible for leaving the reserved area(s) clean and in order.
- Ashes should be left in the stationary grill. Ashes may not be placed in trash cans or disposed of on grounds.
- Permit holder is responsible for reparation of any damages arising from the rental of City facilities and property. Permit holder is responsible for the conduct of their guests and will be held responsible for any missing or damaged property.
- Reservations are available as scheduled by the permit holder. Changes will not be accepted from anyone other than the permit holder. Permit holder is responsible to inform anyone providing services of the rules listed and is responsible for compliance with these rules.
- Permit Holder agrees to take all reasonable steps necessary to assure all local, state and federal laws and facility rules and regulations are complied with. Violations of any such rules or misrepresentation of use may be cause for forfeiture of security deposit and denial of future rentals.
- Permit Holder will not sell or permit members or guests to sell refreshments, merchandise or admission to the facility without first obtaining a license from the City. Permit holder is responsible for securing all licenses and permits required for their rental. The City reserves the right to approve all activities held at City facilities.
- Permit Holder is responsible for complying with fire codes including but not limited to use of extension cords.
- No glass beverage containers are allowed in 370 Lakeside Park with the exception of the RV Sites and Campground (Municipal Code, City of St. Peters, Section 240).
- Consumption of alcoholic beverages on City owned parking lots or within vehicles while parked on the parking lot is prohibited.
- The City reserves the right to have the volume of any sound system (including DJs and bands) lowered or eliminated if sound is interfering with the public use of the park. Quiet hours in the park are 11:00 pm to 7:00 am.
- The park will remain open to the public, including boat rentals, fishing, and use of the trails.
- If penetrating the grounds with stakes, parks staff must be notified five (5) business days in advance.
- Park, including pedestrian and bike trails, is open sunrise to sunset unless otherwise specified on the usage permit.
- The closest full-service restroom is approximately 180 yards away.
- ***Exclusive use of any other areas in the park is an additional fee. Fee schedule is available upon request. Persons renting the Boat Dock may not set up tents, equipment, signs, decorations, tables, or other items in areas not rented.***

### **Boat Dock Details:**

- Fee is for all day rental. Rental time begins at 10 am. Rental time ends at sunset. Additional time for cleaning the boat dock by permit holder is permissible within reason. Parks staff must have ample time to set the boat dock up for the next rental before sunrise. Renter must plan accordingly to allow set-up and clean-up time.
- The Boat Dock has 6 Square tables (24 chairs) and 6 Octagonal picnic tables (seating 6). Total seating 48.
- For use of vendors, tents, tables, or bounce houses, please refer to the special events flyer.
- Wind at 370 Lakeside Park can be sudden and strong. Plan accordingly.

### **Set Up/Clean-Up:**

- Boat Dock is to be left clean, trash placed in trash containers.
- Boat Dock furniture is to be left in the same arrangement it was in when renter arrived, if furniture is moved and not put back in the same arrangement it was in when the renter arrived, the permit holder may incur additional labor charges for City staff to move the furniture back to the original arrangement.
- City employees will not sign for items delivered for an event at the boat dock.
- Nothing can be stored prior to or after a boat dock rental. Anyone providing equipment or supplies (caterer, DJ, etc.) may not set up items prior to the specified reservation time and items must be removed at the time of the permit expiration. All items brought in are at the discretion of Park staff. The City is not responsible for anything left in the park. Anyone providing service for a boat dock reservation must be made aware of this rule.
- Items brought to the boat dock should not be left unattended. The City is not responsible for lost, stolen, or broken items.

### **Decorations:**

- Decorations and signs are not allowed on the ceiling, or signage.
- Decorations and table coverings may not be taped, tacked, glued or stapled to any furniture or fixture.
- Use of glitter, confetti, silly string, or sand is prohibited.
- Candles must not drip on furniture or floor.
- Decorations and/or signs must not be attached to any street or directional signage throughout the park.
- Cleaning charges will apply if excessive cleanup is required.

### **Deposits and Fees:**

- All payments must be made by permit holder.
- A non-refundable, non-transferrable initial rental fee is required at time of booking. The non-refundable, non-transferable initial rental fee will be \$125.
- Security deposit equal to the rental fee is due no later than 30 days prior to permit date. If paid by check, the check will be deposited, if paid by credit card the charge will be processed.
- Approval/denial of security deposit returns will be executed within a maximum of twenty one (21) calendar days after a scheduled event. All damage deposit refunds will be refunded via check mailed to the permit holder.

### **Liquor:**

- If liquor is to be present at your rental, contact the Business Licensing Department at (636) 477-6600, ext 1232 to determine if a license is required. It is the responsibility of the permit holder to obtain all applicable licenses.
- Consumption of alcoholic beverages on City owned parking lots or within vehicles while parked on the parking lots is strictly prohibited.
- **Glass beverage containers are prohibited in accordance with Municipal Code of the City of St. Peters, Section 240.**

**Special Events:**

- Information is available for special events that include sales of food and/or merchandise upon request.
- Walks/Runs require a Certificate of Insurance. The minimal acceptable coverage is one million dollars liability and two million dollars general aggregate. The City of St. Peters must be named as additional insured.

**Cancellations:**

- The initial rental fee is forfeited for cancelled reservations.

I hereby acknowledge and understand these rules and regulations. Failure to comply with said rules and regulations may result in partial or full forfeiture of my deposit. I further understand that I will be held liable for any damage that occurs as a result of my reservation.

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Signature of Permit Holder

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Date