

City of **ST. PETERS** Missouri



# 2014-2015 Annual Budget

**CITY OF ST. PETERS  
2014/15 BUDGET  
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BUDGET MESSAGE  
FISCAL YEAR 2015

TO: City of St. Peters  
Mayor and Board of Aldermen

I am pleased to present you with the fiscal year 2014/15 budget. The City's commitment to constructing a balanced budget is priority. We are continuously looking for additional revenue sources and have been striving to control costs and evaluate processes to ensure we are operating in the most effective and efficient manner. Furthermore, we will continue to fund all current City services and retain the same commitment to public safety and customer service.

Throughout the fiscal year actual revenue and expenditures are compared to budget, and periodically an adjustment to the budget is necessary. The fiscal year 2014/15 budget reflects the impact of the adjustments that have been applied to the fiscal year 2013/14 budget.

The proposed citywide budget for operations and capital outlay totals \$79,038,860 with an additional \$10,695,750 in debt service. This budget is funded with estimated revenues of \$92,432,720 and the ending fund balance at September 30, 2015 is anticipated to be \$7,255,021.

**CITY BUDGET HIGHLIGHTS**

Our fundamental focus when preparing this year's budget was to continue the philosophy of preparing balanced budgets in each fund without subsidies from other sources. This was accomplished in all funds except the Recreation Fund, which will receive a subsidy from the Local Parks and Storm Water Fund. A Contingency Reserve was established by ordinance in the General Fund during fiscal year 2013/14 with an initial funding of \$2,500,000. The Board of Aldermen has committed to appropriate an additional \$500,000 each year until the Contingency Reserve reaches the targeted amount of \$5,000,000. (For the full Contingency Reserve Policy, see page 215 of the budget document.) There are no major budgetary changes from the preceding year.

Fiscal year 2014/15 is a non-reassessment year (reassessment occurs every two years) and property tax revenue is estimated to increase by roughly 2%. The State allows taxing entities to raise their tax rates to obtain the same amount of property tax revenue that they received in the past assessment year, however, in an attempt to assist our residents during the economic downturn, the City has retained a property tax rate of 77 cents per \$100 of assessed valuation since 2007. We have reallocated this total tax levy between the General Fund and the Debt Service Fund over the past years as needed.

The proposed budget assumes the property tax be kept at the same rate with a change in the allocation between the General Fund and the Debt Service Fund. Property tax revenue is based on an estimated tax rate of \$.6282 in the General Fund and \$.1418 in the Debt Service Fund. The limit on the rate that can be levied for the General Fund is set by state statutes and the Missouri Constitution. These rates are subject to change after we receive our final assessed valuation from the County, and we will calculate the tax rate ceiling based on the final valuation. The overall rate of \$.77 will not change; however, the General Fund and Debt Service Fund rates may change up or down based on the final valuation submitted to the State. The 2014 tax rates will be established by the Board of Aldermen on or before September 30, 2014. Also included in property tax revenue is a surcharge for commercial property, penalties, and interest. Property tax generated will increase by \$59,600 citywide (a \$154,200 increase in the General Fund and a \$77,700 increase in the Debt Service Fund). Property tax generated in the tax increment financing districts will decrease by \$172,300.

While preparing this budget, consideration was given to both the needs of the City of St. Peters during the 2014/15 fiscal year and also the impact that this budget will have on our long-range needs as set out in the Five Year Capital Improvement Plan (CIP). Following the City’s goal of implementing and following the City’s Comprehensive Plan, we used the CIP as a guideline for the requested funding level of new programs and equipment purchases. The Five Year CIP incorporates all potential needs including long-term operational expense, vehicle, equipment, and information system replacement programs. Future operational expenditures associated with capital purchases are identified during the CIP discussions and are included in the current budget and in future CIP forecasting. A summary of the current CIP can be found in the capital section of the budget document, and the full CIP can be found on the City’s website at <http://www.stpetersmo.net/capital-improvement-plan.aspx>.

Revenue generation opportunities are limited for municipalities and as we do every year we have reviewed fees in all of our funds and propose fee increases in our Enterprise Funds. This budget document reflects a proposed rate increase of 3.5% in our Water and Sewer Fund and previously approved future annual increases for solid waste collection fees starting in 2013/14 of approximately 1.5% to keep up with inflationary costs. The Board of Aldermen also approved small fee increases in our Recreation Fund for 2014/15 during the CIP Board of Aldermen work session.

### **MAJOR FY’15 BUDGET HIGHLIGHTS BY GROUP**

<b>Health &amp; Environmental Services</b>	<ul style="list-style-type: none"> <li>• Exploration of new markets for recycled goods</li> <li>• Implementation of flow control directing commercial trash to the CMPF</li> </ul>
<b>Municipal Police Services</b>	<ul style="list-style-type: none"> <li>• Work with County government on selection of new 911 system</li> <li>• Evaluate replacement laptops for police vehicles</li> <li>• Outdoor warning siren replacements</li> <li>• Conversion of police vehicle fleet from sedans to SUVs</li> </ul>
<b>Parks &amp; Recreation Services</b>	<ul style="list-style-type: none"> <li>• Continue improvements at 370 Lakeside Park with the addition of a meeting facility and wet playground</li> <li>• Trail expansion at Golf Course</li> <li>• Continue construction of Proposition P park projects</li> </ul>
<b>Staff Support Services</b>	<ul style="list-style-type: none"> <li>• Selection and implementation of business software for finance and personnel</li> <li>• Selection and implementation of recreation software</li> </ul>
<b>Transportation &amp; Development Services</b>	<ul style="list-style-type: none"> <li>• Design and construction of Proposition P storm water projects</li> <li>• Update the City’s Comprehensive Plan</li> <li>• Completion of Gateway Green Light program</li> </ul>
<b>Water Environment Services</b>	<ul style="list-style-type: none"> <li>• Begin treatment of East Central Missouri Water Sewer Authority sanitary sewerage</li> <li>• Seek voter approval of a bond issue in April 2015 to fund important capital improvements in the water and sewer operations</li> </ul>

## LONG-TERM GOALS AND OBJECTIVES

- Maintain open communication with residents to ensure that the City is meeting their needs.
- Continue necessary City services and promote ideas to increase property values.
- Continue to examine operational processes and related funding sources for the purpose of balancing all funds on a continuing basis without subsidies from other funds.
- Implement and follow the City's Comprehensive Plan.
- Continue to ensure satisfactory green space is available for our residents.
- Ensure our infrastructure that is in place is adequately maintained.
- Continue the City Beautification and Arterial Road Enhancements Programs in order to maintain an aesthetically pleasing community and encourage economic development.
- Continue the City of St. Peters' commitment to Employees First Program.
- Continue to examine ways to conserve energy and reduce costs through environmental programs and technology.
- Maintain at least a 90% customer service satisfaction rating on both internal and external customer surveys in all City departments, and respond to all citizen concerns within seventy-two hours.
- Continue to emphasize safety to achieve zero lost days, no accidents, and no property damage.

## CAPITAL – OVERVIEW

We followed the Five Year Capital Improvement Plan and highlighted those purchases by a "Y" in the "In CIP" column of the capital section of the budget document. This budget reflects our ongoing program to upgrade and replace old and worn equipment and furnishings. A summary of capital outlay purchases for all budgeted funds by group is as follows:

<b>Group</b>	<b>Budgeted Capital Expenditures</b>
Health & Environmental Services (HES)	\$ 819,000
Municipal Police Services (MPS)	\$ 434,200
Parks & Recreation Services (PRS)	\$1,718,055
Staff Support Services (SSS)	\$ 253,175
Transportation & Development Services (TDS)	\$ 751,350
Water Environment Services (WES)	\$ 1,130,700
<b>Total</b>	<b>\$ 5,106,480</b>

## FINANCIAL DATA ON CURRENT DEBT

The City has the following bond ratings assigned by Moody's Investor Service: Aa2 for our General Obligation Bonds and Combined Waterworks and Sewerage System Revenue Bonds; Aa3 for our Certificates of Participation Series 2010A and taxable Series 2010B; and A1 for our Refunding Certificates of Participation Series 2010C and Refunding Certificates of Participation Series 2013.

The City of St. Peters shall adhere to Missouri's regulations related to debt. On August 2, 1998, an amendment to the Missouri Constitution was approved which decreased the vote required to pass a proposition to issue general obligation bonds payable from unlimited ad valorem taxes from two-thirds (2/3) to four-sevenths (4/7) of the qualified voters voting thereon for elections held at the general municipal election day, primary or general elections. A vote of two-thirds (2/3) of the qualified voters voting on the specific general obligation bond proposition is required at all other elections.

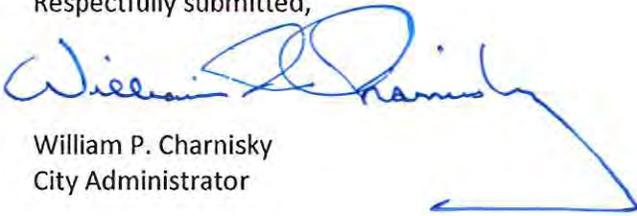
The Missouri Constitution provides that the amount of bonds payable out of tax receipts shall not exceed 10% of the total assessed valuation of the taxable property of the City. The Missouri Constitution permits the City to become indebted for an additional 10% of the value of taxable, tangible property for the purpose of acquiring rights-of-way; constructing, extending, and improving streets and avenues; and constructing, extending, and improving a sanitary or storm sewer system. Annual appropriation bonds do not require voter approval and do not count against the constitutional debt limitation.

In addition to the Missouri Constitution guidelines, the City has managed its general obligation debt load in a manner to ensure new bond issues do not result in an overall tax increase. Revenue bond issues are related to the capital needs of the Water/Sewer Enterprise Fund. These bonds are structured to meet the capital needs of the water/sewer system while minimizing the impact on user fees.

### CONCLUSION

This budget was a team effort, and I want to thank the Group Managers and the Elected Officials for all of their hard work in developing this budget document. I would also like to thank the Finance Department who always support all of us in creating this document.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "William P. Charnisky", with a long horizontal flourish extending to the right.

William P. Charnisky  
City Administrator

TO: Mayor and Board of Aldermen

FROM: William P. Charnisky, City Administrator

SUBJECT: Recommended Tax Rate for City of Saint Peters for 2014

With an anticipated assessed valuation of \$1,023,162,914 for the year 2014 the following tabulation of tax rates would result in the noted amount of taxes receivable.

Total	General Fund	Bond Sinking	Total	General Fund	Debt Service
\$.7700	\$.6282	\$.1418	\$7,878,400	\$6,427,500	\$1,450,900

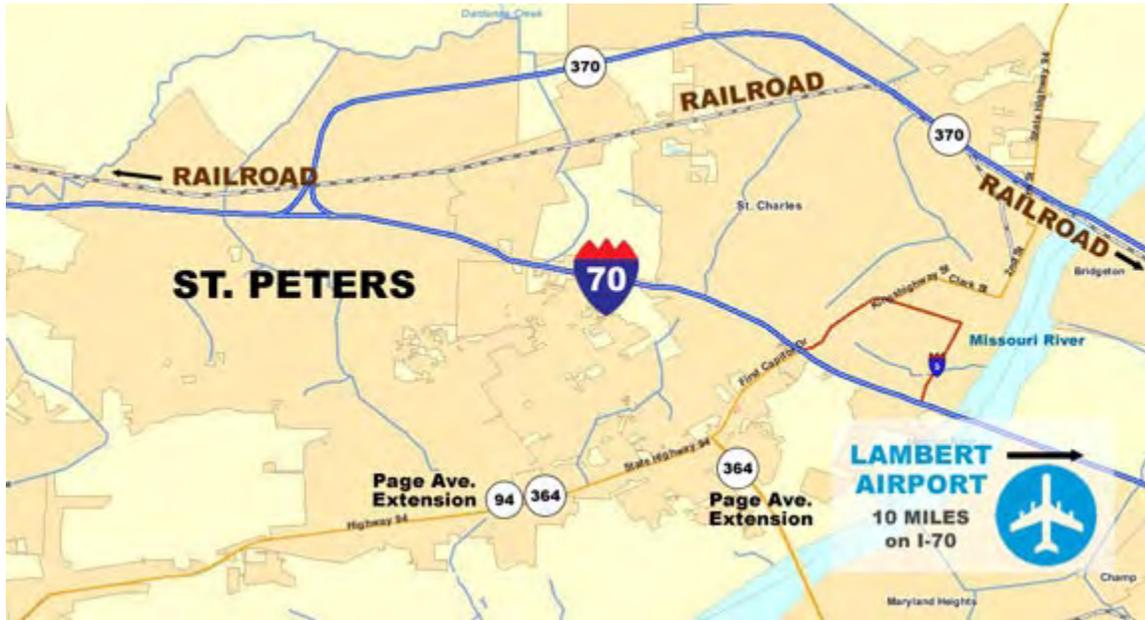
The tax rate per \$100.00 assessed valuation for the preceding ten (10) years is tabulated below.

<u>YEAR</u>	<u>ASSESSED VALUATIONS</u>	<u>TAX RATE</u>		
		<u>Total</u>	<u>General Fund</u>	<u>Debt Service</u>
2004	858,143,527	.8500	.5890	.2610
2005	969,454,773	.8000	.5500	.2500
2006	998,541,542	.8000	.5500	.2500
2007	1,080,803,169	.7700	.5300	.2400
2008	1,103,032,931	.7700	.5349	.2351
2009	1,045,969,609	.7700	.5349	.2351
2010	1,045,017,010	.7700	.5759	.1941
2011	1,014,588,944	.7700	.5759	.1941
2012	1,038,065,625	.7700	.6010	.1690
2013	1,008,150,116	.7700	.6282	.1418

The budget has been prepared based on the tax rate of \$.77 per \$100.00 assessed valuation. The City General Fund is budgeted for \$.6282 and the Debt Service Fund is budgeted for \$.1418 of the total \$.77 rate. These rates are subject to change after we receive our final assessed valuation from the County, and we will calculate the tax rate ceiling based on the final valuation. The overall rate of \$.77 will not change; however, the General Fund and Debt Service Fund rates may change up or down based on the final valuation submitted to the State. The 2014 tax rates will be established by the Board of Aldermen on or before September 30, 2014.

## St. Peters Location

St. Peters, Missouri, is located in St. Charles County, 30 minutes from downtown St. Louis, in the center of the U.S. St. Peters is served by major highways and rail, and is just minutes away from St. Louis's major airport. Interstate 70 runs through the northern portion of St. Peters. Highway 370 connects with I-70 just east of Mid Rivers Mall Drive. Lambert International Airport is 10 minutes away on I-70. On the southern side of St. Peters, Highway 364 (the Page Avenue extension) provides a major east-west route for easier access to St. Louis County. Highway 40/61 is accessible west of St. Peters. See the transportation map below.



## History of St. Peters



Our community was founded by French traders in the late 18th Century, and grew into a prosperous farming community with the addition of German immigrants from 1830 to 1850. St. Peters incorporated as a town in 1910 and became a City of the Fourth Class under Missouri statutes in 1959. This new classification allowed St. Peters to issue bonds to build an infrastructure for water and wastewater treatment. In 1970, St. Peters population was 486, but the groundwork was set to handle amazing growth—from 486 people in 1970 to 15,700 in 1980 to 40,660 in 1990 to nearly 53,000 today.



## St. Peters City Government

The City of St. Peters is a Missouri fourth-class city. The legislative body of the City is the Board of Aldermen, which is comprised of eight aldermen and a mayor. Two aldermen are elected from each of the City's four wards and serve four-year terms. Non-partisan municipal elections are held in April with half the Board and Mayor elected one year and the other half of the Board elected the following year. Each Alderman is a resident of the ward of the City that he or she is elected to represent. The Board considers and enacts ordinances and resolutions, levies municipal taxes, approves zoning changes and record plats, determines the budget and a five-year plan of recommended capital improvements, and sets policy for the City.

The Mayor, elected at large to serve a four-year term, is the presiding officer of the Board of Aldermen. The Mayor may vote in the event of a tie vote by the Board of Aldermen. Additionally, the Mayor has veto power. A city administrator is appointed by the Mayor with the advice and consent of the Board of Aldermen. The city administrator is the chief assistant to the Mayor and is responsible for the day-to-day management of the City's business and staff. The city administrator is also responsible for the employment and discharge of City employees under policies established by the Board of Aldermen. In addition, the City has an assistant city administrator who is appointed by the Mayor with the advice and consent of the Board of Aldermen.



**Top row, l-r:** Ward 1 Alderman [Rocky Reitmeyer](#), Ward 1 Alderman [Dave Thomas](#). Ward 4 Alderman [Don Aytes](#), Ward 2 Alderman [Jerry Hollingsworth](#), and Ward 3 Alderman [Tommy Roberts](#).

**Bottom row, l-r:** Ward 2 Alderman [Judy Bateman](#), Mayor [Len Pagano](#), Ward 4 Alderman [Patrick Barclay](#), and Ward 3 Alderman [Terri Violet](#).

*(Click on the elected official's name above to learn more and get contact information.)*

The City has several advisory boards and committees composed of citizens appointed by the Mayor with the advice and consent of the Board of Aldermen. The advisory boards and committees include, among others, St. Peters Green Team; Health and Wellness Advisory Committee; Personnel Review Board; the Parks, Recreation and Arts Advisory Board; Outpatient Surgical Treatment Center Medical Review Board; the Veterans Memorial Commission; the Senior Advisory Committee; and other Ad Hoc committees. In addition, the Mayor, with the advice and consent of the Board of Aldermen, appoints citizens to other boards and commissions which have responsibility for governmental functions relating to zoning and building codes. These boards and commissions are the Planning and Zoning Commission, the Board of Adjustment, and the Board of Appeals.

The City has approximately 561 full-time equivalent employees and provides a full range of services, including police protection; the construction and maintenance of roads, bridges and other infrastructure within the City; programs to assist low to moderate income residents; storm water control programs; and recreational activities and cultural events. In addition, the City provides water and sewer services, solid waste collection, and operates a solid waste transfer facility and recycling center. Descriptions of the City's departments, their mission statements, and goals are described in detail throughout the budget document. The City of St. Peters government has six major work unit groups, each including a manager with operations and support personnel:

**HES - Health & Environment Services:** Animal Control, Fleet Maintenance, Health, Recycling Facility, Solid Waste

**MPS - Municipal Police Services:** Emergency Management, Field Operations, Support Services

**PRS - Parks & Recreation Services:** Community & Cultural Affairs, Parks Maintenance, Ranger Division, Rec-Plex

**SSS - Staff Support Services:** Administration, Communications, Citizen Action Center, Municipal Court, Finance, Human Resources, Information Technology, Licensing, Purchasing

**TDS - Transportation & Development Services:** Building, Engineering, Planning, Community & Economic Development, Transportation

**WES - Water Environment Services:** Storm Water Management, Water & Sewer Utilities, Organic Resource Recycling, Sewer Lateral Repair Program, Water Service Line Repair Program

## Service

Our goal at the City of St. Peters is to provide the very best possible service in the most efficient manner. Residents have an open line to City government and can contact the Citizen Action Center any time during normal business hours. If your call is after normal business hours, you may leave a message on the general voicemail night-line and your call will be returned on the next business day. You can also use the e-Resident feature on our website to contact elected officials or file a concern. Our policy is to respond to concerns within three business days following the date of the concern being filed.

The City of St. Peters offers a number of services essential to your quality of life. City staff maintains streets, collects trash and recycled goods, inspects restaurants, provides animal control, removes snow from streets, provides water services, treats for mosquitoes, handles health nuisances, and more.

Mayor  
Len Pagano

Aldermen

Ward I  
John "Rocky" Reitmeyer  
Dave Thomas

Ward II  
Jerry Hollingsworth  
Judy Bateman

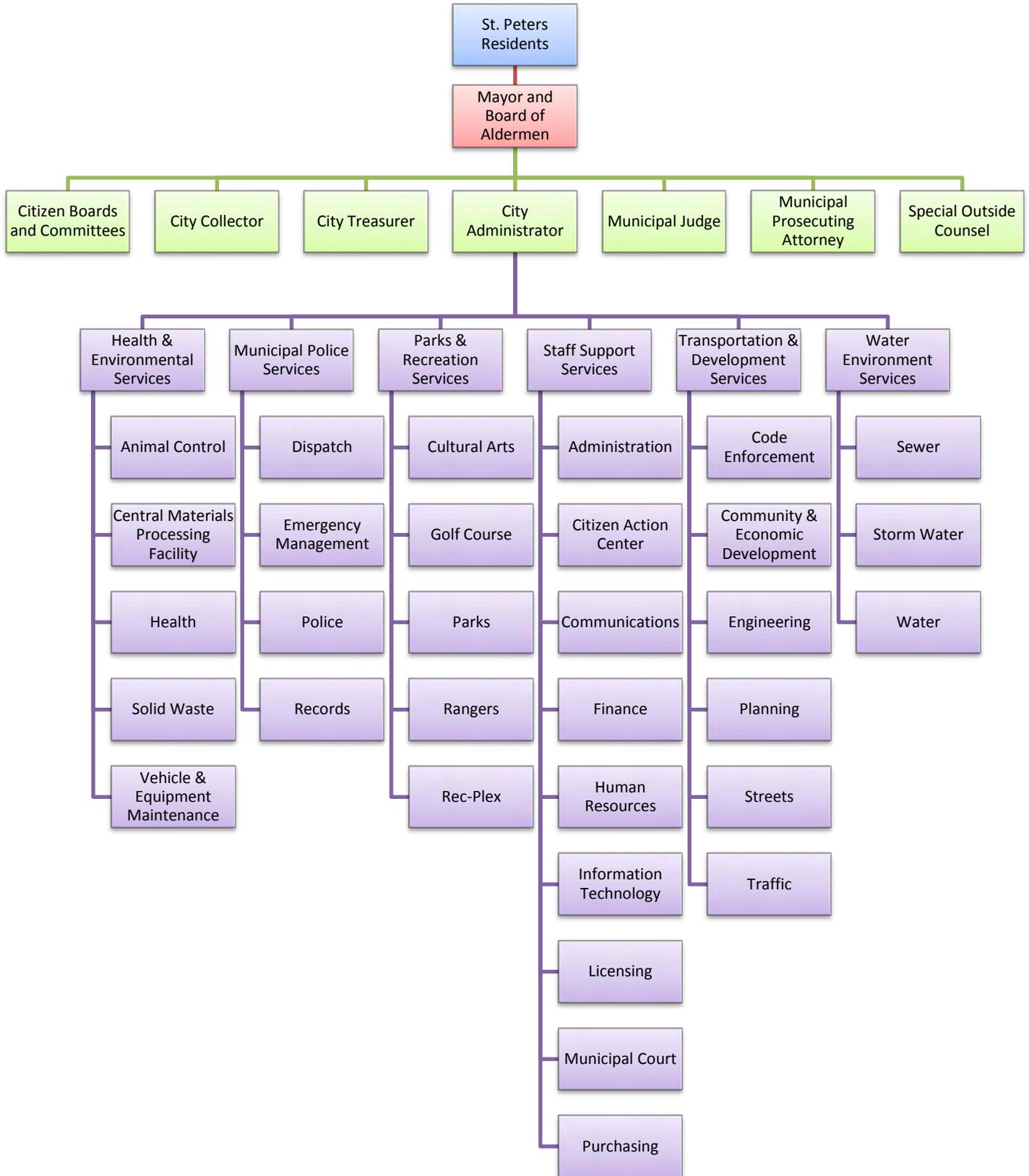
Ward III  
Tommy Roberts  
Terri Violet

Ward IV  
Patrick Barclay  
Don Aytes

City Administrator  
William P. Charnisky

Assistant City Administrator  
Timothy M. Wilkinson

# City of St. Peters Organizational Chart



## Demographic and Community Information

The City of St. Peters, incorporated in 1910, is a fourth class city located in St. Charles County, Missouri. The City currently occupies a land area of 22.4 square miles and services a population of approximately 52,575. The City is traversed by Interstate 70, which provides direct access to St. Louis, approximately 20 miles east of the City, and to Kansas City, approximately 220 miles west of the City. Regularly scheduled air passenger and freight service is available at Lambert St. Louis International Airport located approximately 12 miles east of the City on Interstate 70. Commercial air service is available at two private airports within St. Charles County and at a public airport operated by St. Charles County. Barge service is available on the Mississippi River located approximately 5 miles from St. Peters. The City is serviced by two railroads; the Norfolk & Southern and the Burlington-Northern, and three common-carrier truck lines.

As has been the trend for more than a decade, the City's economy continues to diversify with modern housing, commercial enterprises, shopping centers, support services, and some industries. Residential growth has been considerable as an outgrowth of expanded employment opportunities in the area. Commercial growth is attributable to the City's transportation network, central location in the United States, and expanding resources of labor and materials. The City of St. Peters currently has approximately 2,245 business establishments. Newer retail businesses to the area include: Dick's Sporting Goods, Carmax, Menards, h.h. gregg, Marshall's, GFS Market, Sports Authority, and Hobby Lobby.

There are several major shopping corridors in St. Peters and the City serves as a shopping hub to surrounding communities located throughout St. Charles County. The City's retail service area encompasses an estimated 30-mile radius with a population of approximately 360,000 in the 10-mile radius immediately surrounding the City.

The largest shopping center in St. Peters, Mid Rivers Mall, is also the largest shopping center in St. Charles County. The mall, which opened in 1987, is anchored by four major department stores and has approximately 120 shops, including a food court and a 14-screen Wehrenberg Theater.

Due to these factors, the City has been able to reduce the property tax rate from \$1.85 per hundred dollars of valuation in 1970 to 77 cents per hundred dollars of valuation without cutting any City services.

The age distribution of St. Peters is close to that of the state of Missouri. Approximately 23% of St. Peters' residents are under the age of 18 years. Older adults, 65 years and above, comprise roughly 11% of the population. The median age of St. Peters' population is 38.6 years.\*

The percentage of the City's adult population who graduated from high school was 93.7% and 33.5% of the population obtained a bachelor's degree or higher. This compares favorably to the state of Missouri which had a population graduated from high school of 87.2% and a population obtaining a bachelor's degree or higher of 25.8%.\*

\*Source: U.S. Census Bureau, State and County QuickFacts

## St. Peters at a Glance



**Date of Incorporation:** 1910

**Form of Government:** Mayor/Board of Aldermen/City Administrator

**Area:** 22.4 square miles

**Population (2012 estimate):** 52,575

**Average Household Income (2012 estimate)\*\*:** \$79,635

**Total Number of Employees:** 561

### Police Protection

**Number of Police Stations:** 1

**Number of Police Officers:** 86

**Fire Protection:** The City's fire protection is provided by Central County Fire & Rescue.

**Number of Fire Stations:** 4

**Miles of Streets Maintained by City:** 297 miles

**Utilities:** The City's electricity is provided by Ameren Missouri.  
Natural gas is provided by Laclede Gas Company.

**Number of Water Treatment Facilities:** 1

**Number of Wastewater Treatment Facilities:** 1

**Parks & Recreation:** St. Peters offers a wide variety of outdoor amenities, including pavilions and picnic shelters, 2 outdoor pools, wireless Internet, athletic fields, fishing ponds, an 18-hole golf course, veterans memorial sites, and RV campsites.

**Number of Parks:** 25

**Park Acreage:** 1,284 acres

**Hiking/Biking Trails:** 22.6 miles

**Recreation Facilities:** 236,000-square foot Rec-Plex

**Public Education:** The City is served by the Fort Zumwalt and Francis Howell School Districts.

**Libraries:** The City is served by the Spencer Road Branch of the St. Charles City-County Library District.

**Healthcare:** Barnes-Jewish St. Peters Hospital is located in the City.



**\*\* Source: U.S. Census Bureau, 2008-2012 American Community Survey**

**Principal Property Taxpayers:**

<u>Taxpayer</u>	<u>2013 Assessed Value</u>
Mid Rivers Mall LLC	\$ 19,732,460
Airwick Industries, Inc.	\$ 10,440,911
Turnberry Apartments LLC	\$ 5,521,900
94 Crossing LLC	\$ 5,189,569
Walmart Real Estate Business Trust	\$ 4,295,294
SSM Properties, Inc.	\$ 4,002,173
Costco Wholesale Corp	\$ 3,751,661
Grewe Limited Partnership	\$ 3,425,240
Jungs Station Association	\$ 3,395,000
79 Crossing LLC	\$ 3,251,989

Source: Office of the St. Charles County Assessor

**Major Employers:**

<u>Employer</u>	<u>Type of Business</u>	<u>Employees</u>
Barnes St. Peters Hospital	Full-Service Medical Facility	970
Fort Zumwalt School District R-II	Public School District	709
City of St. Peters	Municipality	558
Dierbergs (2 locations)	Grocery Store	383
Wal-Mart Stores Inc.	Discount Retail Store	351
Francis Howell School District R-III	Public School District	347
Shop N Save	Grocery Store	314
Schnucks	Grocery Store	256
United Services Inc.	Early Childhood Education	240
Menards	Retail Store	230

Source: Survey of Employers

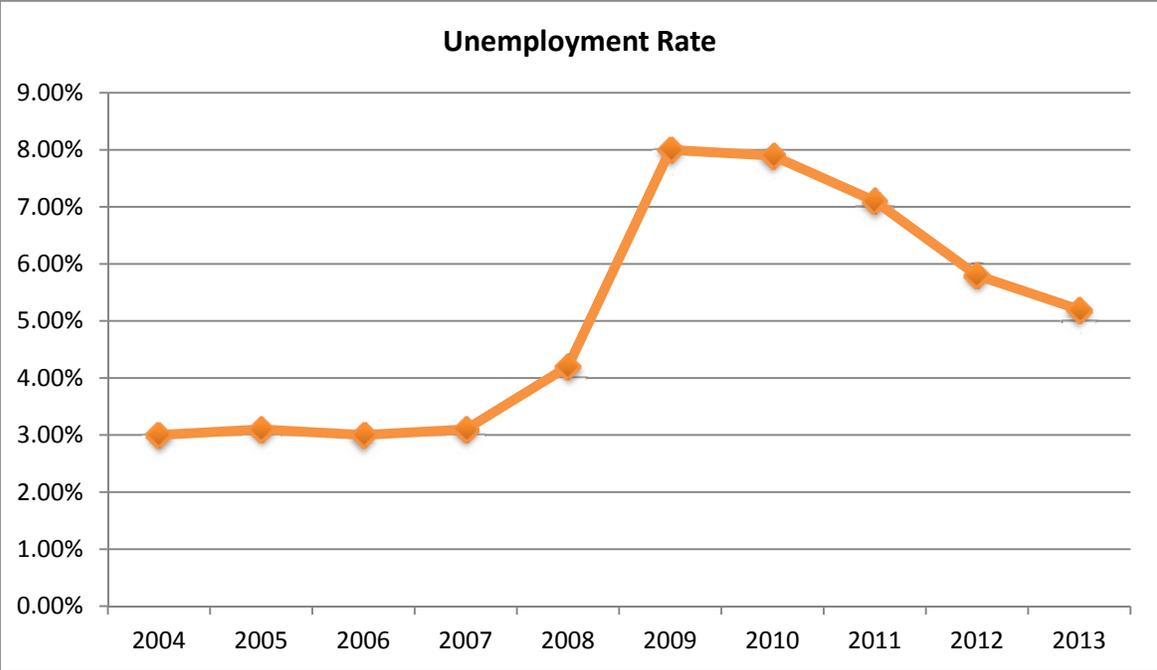
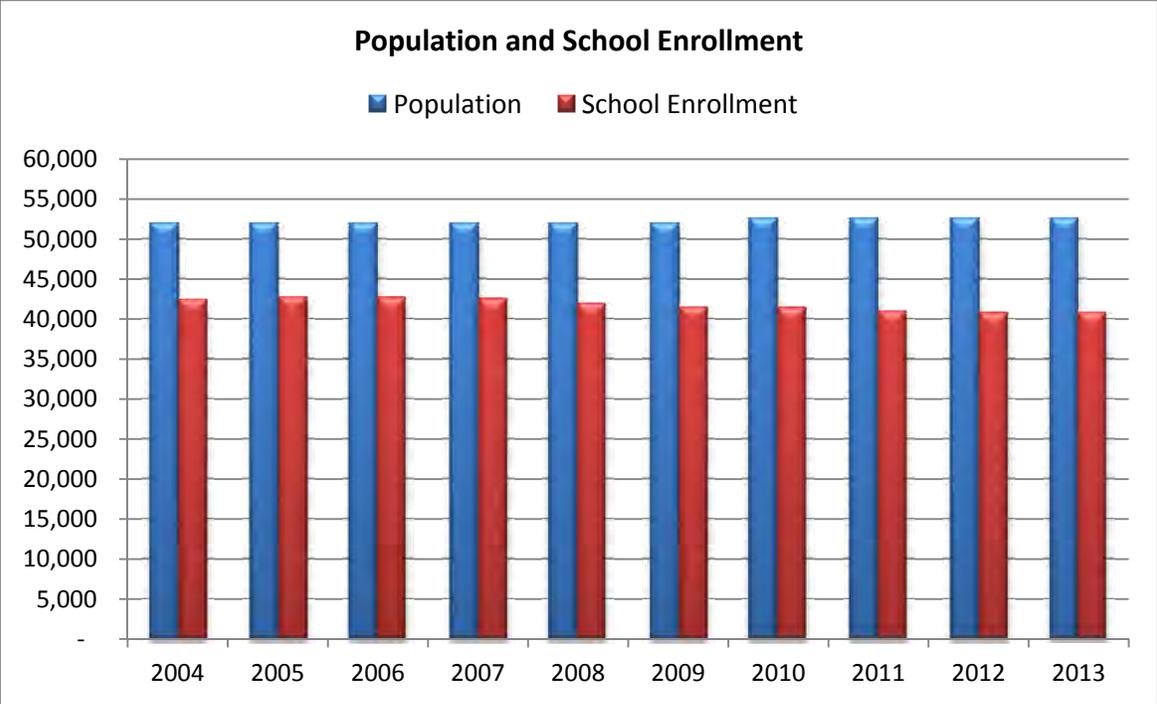
**Demographic and Economic Statistics:**

<u>Year</u>	<u>Population</u>	<u>School Enrollment</u>	<u>Unemployment Rate</u>
2004	52,000	42,392	3.00%
2005	52,000	42,713	3.10%
2006	52,000	42,639	3.00%
2007	52,000	42,480	3.10%
2008	52,000	41,906	4.20%
2009	52,000	41,494	8.00%
2010	52,575	41,405	7.90%
2011	52,575	41,010	7.10%
2012	52,575	40,739	5.80%
2013	52,575	40,841	5.20%

Note: Total and per capita personal income are unavailable for the City of St. Peters.

Sources: Population is based on the 2010 official count of the United States Bureau of Census. School enrollment was provided by the Missouri Department of Elementary and Secondary Education's website. The unemployment rate is an unofficial estimate of the Missouri Economic Research and Information Center.

### Supplemental Charts





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of St. Peters**

**Missouri**

For the Fiscal Year Beginning

**October 1, 2013**

A handwritten signature in cursive script, reading "Jeffrey R. Enow".

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of St. Peters, Missouri** for its annual budget for the fiscal year beginning **October 1, 2013**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

## BUDGET ORGANIZATION

The budget document contains a budget message, an introductory section, a presentation of budgeted funds, summaries of capital and personnel, a glossary, financial policies, and ordinances that impacted the adoption of this budget.

The City's annual budget is organized by fund. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts and resources which are dedicated for a specific purpose. The revenue and expenditure accounts for each fund are listed within each budget section. The funds and departments within the funds are organized in the following order General Fund, Debt Service Fund, Special Revenue Funds (alphabetical) and Enterprise Funds (alphabetical). Operating departments within each fund are organized alphabetically by major work group (described above) and then subdivided by department within each major work group.

Budgeted Funds include:

- General Fund – The general fund is the general operation fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.
- Debt Service – The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.
- Special Revenue Funds – Special revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City has the following special revenue funds:
  - Community Development Block Grant Fund – Used to account for Federal grant proceeds and other revenues restricted for use for low-and moderate-income persons.
  - Community Development Block Grant Subrecipient Fund – Used to account for Federal grant proceeds and other revenues received as a subrecipient from St. Charles County that are restricted for use for low-and moderate-income persons.
  - Local Parks and Storm Water Fund – Used to account for revenues related to a 1/2 cent sales tax. Restricted for park and storm water projects.
  - Sewer Lateral Repair Program Fund – Used to account for revenues received from a voter approved special property assessment used to assist in the repair of sewer lateral lines.
  - Special Allocation Fund – City Centre – Used to account for revenues generated by the City Centre TIF district for the payment of debt service expenditures.
  - Special Allocation Fund – Old Town TIF – Used to account for revenues generated by the Old Town Levee TIF district.
  - Special Allocation Fund – St. Peters Lakeside Redevelopment TIF – Used to account for revenues generated by the St. Peters Lakeside Redevelopment TIF district.
  - Transportation Trust Fund – Used to account for transportation sales tax revenues and grants to be used for the construction, reconstruction, repair, and maintenance of streets, roads, and bridges.
  - Water Service Line Repair Program Fund – Used to account for revenues received from a voter approved special property assessment used to assist in the repair of water service lines.

- Enterprise Funds - used to account for activities that are similar to those found in the private sector. The measurement focus is on the determination of net income and capital maintenance. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, not including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City prepares budgets for the following four enterprise funds:
  - Central Materials Processing Facility Fund – Used to account for revenues and expenses for the central materials processing services.
  - Recreation Fund – Used to account for revenues restricted for recreation purposes.
  - Solid Waste Fund – Used to account for revenues and expenses for the solid waste services.
  - Water/Sewer Fund – Used to account for revenues and expenses for the water/sewer services.

# Budgeted Funds Organizational Chart



**CITY OF ST. PETERS**  
**DESCRIPTION OF ALL CITY FUNDS**

FUND NAME	FUND #	FUND TYPE	PURPOSE	SOURCE OF REVENUE
<b>BUDGETED-</b>				
General Fund	1	Governmental-General	Operating Expenses of City	Taxes and Other General Revenue
Debt Service Fund	15	Governmental-Debt Service	Retirement of GO Bonds	Portion of Property Taxes
Special Allocation Fund	31-33	Governmental-Special Revenue	Accounting for the City's Tax Increment Financing Districts	T.I.F. Increment
Community Development Block Grant Fund	35	Governmental-Special Revenue	Assist Low-and Moderate-Income Persons	Federal Funding (HUD)
Transportation Trust Fund	36	Governmental-Special Revenue	Road/Storm Sewer Improvements	Half-Cent Mass Transit Sales Tax
Local Parks and Storm Water Fund	38	Governmental-Special Revenue	Park and Storm Water Improvements	Half-Cent Sales Tax
Sewer Lateral Repair Program Fund	39	Governmental-Special Revenue	Sewer Lateral Repairs	Voter Approved Assessment
Water Service Line Repair Program Fund	42	Governmental-Special Revenue	Water Line Repairs	Voter Approved Assessment
Community Development Block Grant Subrecipient Fund	45	Governmental-Special Revenue	Assist Low and Moderate Income Persons	Federal Funding (HUD)
Recreation Fund	60	Proprietary-Enterprise	Recreational Activities	User Fees
Water/Sewer Fund	70	Proprietary-Enterprise	Operating Expenses of Water/Sewer System, Debt Service on 1992 Waterworks/Sewerage System Bonds	User Fees and Interest on Investments
Solid Waste Fund	80	Proprietary-Enterprise	Collection and Disposal of Residential Solid Waste	User Fees
Central Materials Processing Facility Fund	82	Proprietary-Enterprise	Processing of Solid Waste for Disposal	Tipping Fees from Refuse Haulers
<b>NON-BUDGETED (BUT INCLUDED IN AUDITED FUND STATEMENTS)-</b>				
Payroll Revolving Fund	5	Governmental-General	Imprest Fund-Should Zero Balance at Month-End	Transfers from Other City Funds
Self-Insurance Fund	7	Governmental-General	City's Self-Insurance Program	Taxes & User Fees
Post Retirement Benefits Fund	8	Governmental-General	City Retirement Plan-Pass Through	City & Employee Contributions
Storm Water Sewer Project Fund	19	Governmental-Capital Projects	Construction/Design of Storm Water Projects	Bond Proceeds
2010 C.O.P. Project Fund	20	Governmental-Capital Projects	Construction of Transportation Related Projects	2010 Certificate of Participation Bond Proceeds
Lakeside Capital Project Fund	24	Governmental-Capital Projects	Construction Projects within the St. Peters Lakeside T.I.F	Proceeds from 2005 General Obligation Bonds
Fleet Maintenance/Solid Waste Building Project Fund	26	Governmental-Capital Projects	Construction of Fleet/Solid Waste Facility and Improvements to Public Works Facility	Bond Proceeds
Justice Center Project Fund Phase II	27	Governmental-Capital Projects	Construction of a Justice Center	Bond Proceeds
370 Lakeside Park Capital Project Fund	28	Governmental-Capital Projects	Construction Projects within the 370 Lakeside Park	Grant and General Fund Appropriations
Premier 370 Infrastructure Project Fund	29	Governmental-Capital Projects	Construction of Infrastructure at Premier 370	Grant and General Fund Appropriations
Neighborhood Improvement District	37	Special Revenue-Capital Projects	Bond Funds for Crown Colony NID	Transfer from General Fund and Local Parks and Storm Water Fund
General Fixed Assets	50	Account Group	Non-Cash; Accounting Purposes Only	Non-Cash Fund
Fixed Asset-Infrastructure Fund	52	Account Group	Non-Cash; Accounting Purposes Only	Non-Cash Fund
General Long Term Debt	55	Account Group	Non-Cash; Accounting Purposes Only	Non-Cash Fund
Water Sewer '09 Revenue Bond Projects	72	Proprietary-Enterprise	Water and Sewer Capital Projects	Bond Proceeds
Water Sewer '07 Revenue Bond Projects	73	Proprietary-Enterprise	Water and Sewer Capital Projects	Bond Proceeds
Water Sewer '03 Revenue Bond Projects	74	Proprietary-Enterprise	Water and Sewer Capital Projects	Bond Proceeds
Utilities Construction Fund	75	Proprietary-Enterprise	Capital Projects	Water/Sewer Tap-On Fees and Interest on Investments
Water Sewer '99 Revenue Bond Projects	76	Proprietary-Enterprise	Capital Projects	1999 Bond Issue
E.P.A. Sewer Construction Fund	77	Proprietary-Enterprise	Upgrading of Existing and Construction of New Sewer Treatment Plant-Capital Expenditures	Transfer from Utility Construction Fund, Portion of 1978 Revenue Proceeds, and Federal/State Reimbursements
1988 E.P.A. Sewer Construction Fund	78	Proprietary-Enterprise	Construction of Sewer Treatment Plant-Capital Expenditures	1985, 1988 Bond Issues, Federal/State Grants
Water Sewer '85 Revenue Bond Projects	79	Proprietary-Enterprise	Water Line Connection with City of St. Louis Water Plant & Sewer Treatment Plant Expansion-Capital Expenditures	1985 Revenue Bond Issue Proceeds

RELATIONSHIP BETWEEN CITY FUNDS AND FUNCTIONAL UNITS\*

FUNCTIONAL UNITS	FUNDS														
	Major Governmental Funds				Nonmajor Governmental Funds							Enterprise Funds			
	General	Debt Service	Special Allocation - City Centre	Transportation Trust	Community Development Block Grant	Community Development Block Grant Subrecipient	Local Parks and Storm Water	Sewer Lateral Repair Program	Special Allocation - Old Town	Special Allocation - Lakeside Redevelopment	Water Service Line Repair Program	Central Materials Processing Facility	Recreation	Solid Waste	Water/Sewer
<b>Governmental Activities:</b>															
General Government															
Administration															
Police															
Municipal Court															
Public Works															
Engineering															
Maintenance															
Health															
Parks and Recreation															
Communications															
Community and Arts															
<b>Business-Type Activities:</b>															
Waterworks/Sanitary Sewer															
Solid Waste															
Central Materials Processing Facility															
Recreation															

\*shaded box identifies fund use by functional unit

## OVERVIEW OF BUDGET BUDGETARY PROCESS

Budgeting, at best, is an inexact science. It can be both precise and unyielding as numbers tend to be, or as flexible as priority changes dictate. In the end, the goal of City of St. Peters' budgeting process is to produce a "user friendly" document, designed to enhance policy makers', managers', and citizens' understanding of major issues, resource choices, and impact of the total budget. The budget is not only a financial plan, but a policy document, operational guide, and communication device.

As a financial plan, the City of St. Peters' budget includes all budgeted funds, presents a summary of historical and projected revenues and expenditures, describes major revenue sources, underlying assumptions and trends, and includes projected changes to fund balances.

As a policy document, the budget includes a budget message articulating strategic priorities, describes budget and financial policies, and addresses longer-term concerns and issues.

As an operational guide, the document includes an organizational chart(s), provides authorized personnel schedules, describes departmental services or functions, and includes goals and objectives.

As a communication device, the budget includes a summary of budgetary issues, trends, and resource choices, explains the impact of other plans or planning processes, describes the preparation, review, and adoption process, and contains a table of contents and glossary of terms.

The City acknowledges that several essential features characterize a good budget process. We look not only to the current budget year, but also include a long-term point of view to ensure that the City continues to remain fiscally responsible and meet the needs of our stakeholders. Broad goals are set and define the priorities and preferred future state of the community or area served. These goals provide a basis for making resource allocation decisions during the budget process and serve as a focal point for assessing and coordinating various long-range or strategic plans. All of the departments of the City are expected to aid in achieving these goals.

1. During the first quarter of the fiscal year the Capital Improvement Plan process begins. This five-year plan sets out capital priorities and time frame for undertaking capital projects and provides a financing plan for those projects. The Mayor, Board of Aldermen, City Administrator and Assistant City Administrator work together to set the goals for the City of St. Peters for the upcoming fiscal year. The goals are set based upon input from citizens (received throughout the year via discussions with elected officials, public meetings, phone calls into the City's concern system and periodic resident surveys), resident business owners, the Mayor and Board of Aldermen and City staff.
  - The City evaluates any changes in community conditions or changes in the operating environment. A review of existing major programs is done and new needs are addressed.
  - The City's major capital assets are evaluated. Issues, challenges and opportunities affecting the provision of capital assets including community needs and priorities; the impact of deferred maintenance; funding issues; changes in technology; economic, demographic, and other factors that may affect demand; and legal or regulatory changes. The City has developed measurement standards for the condition of capital assets (including what is regarded as acceptable) for our major assets, including:
    - Infrastructure
    - Fleet
    - Information Systems Assets
2. The prior Capital Improvement Plan is re-evaluated and updated based upon these new goals, needs and available funding.
3. A Capital Improvement Plan is then approved for the General Fund, Local Parks and Storm Water Fund, Transportation Trust Fund, Central Materials Processing Facility Fund, Recreation Fund, Solid Waste Fund, and Water/Sewer Fund. This document serves as the blueprint for the preparation of future budgets.
4. The budget process begins during the second quarter of the fiscal year. Department heads prepare a detail budget using the Capital Improvement Plan as a guide. The City Administrator and Assistant City Administrator then meet with the department heads to review the departmental budget submittals. During these meetings, a more detailed

analysis of programs is performed. This analysis helps the City to determine any changes in the service provided to residents, the fee (if any) that should be charged, and the efficiency of the service.

5. After these meetings, a draft budget for all budgeted funds is finalized for presentation to the Mayor and Board of Aldermen. In accordance with Missouri Revised Statutes; in no event shall the total proposed expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year; provided, that nothing herein shall be construed as requiring any political subdivision to use any cash balance as current revenue or to change from a cash basis of financing its expenditures.
6. On or before August 1, the City Administrator submits to the Mayor and Board of Aldermen the proposed operating budget for the General, Special Revenue, and Debt Service Funds for the fiscal year commencing the following October. In addition, budgets for the Central Materials Processing, Recreation, Solid Waste, and Water/Sewer Funds are prepared on a basis similar to that of the general governmental funds in order to better manage these means of financing them. Expenditures may not legally exceed appropriation at the fund level.
7. The proposed budget will consist of a set of recommended actions regarding programs and services to be funded, including service level, quality, and goals to be achieved. It will also identify funding requirements and sources of funds, and provide the supplemental information necessary to review the plans. The budget should be consistent with policies and goals set by the government. The recommended budget must also comply with any statutory requirements.
8. The annual operating budgets are approved through the adoption of the budget ordinance by the affirmative vote of a majority of the members of the Board of Aldermen and approval by the Mayor on or before September 1, of the preceding budget year. If the budgets have not been passed and approved on or before the last day preceding the budget year (September 30), the budgets and appropriations for the current fiscal year shall be deemed to be re-budgeted and re-appropriated for the budget year until a new budget is adopted and approved.
9. The City Administrator is authorized to make changes in departmental budget line items within the overall departmental budget appropriations.
10. If it is determined that the original budget revenues and expenditures need to be increased or decreased, the Board of Aldermen may, by ordinance, make such changes in budgeted revenues and expenditures so long as the total budgeted expenditures do not exceed the amount of budgeted revenues plus beginning unencumbered fund balance.
11. If it appears probable that revenues available will be insufficient to meet the amount appropriated, the Board of Aldermen may, by ordinance, reduce one or more appropriations.
12. Unencumbered appropriations lapse at year-end.

## BUDGET CALENDAR

- February 21                    Human Resources - Projected fringe rates and/or fringe amounts as appropriate. 5, 10, 15, and 20 year employees for FY '15. Salary amounts calculated for FY '15.
- February 21                    Purchasing/Finance - Calculation of utility expenses and insurance expenses. Calculation of postage, estimate bad debt expense, sales tax expense, bank service charges, and gasoline & diesel expenses.
- February 21                    Group Managers and Department Heads prepare basic budget information and have the information entered in GEMS.
- February 21                    Departmental Goals due to City Administrator.
- February 21                    All departmental amounts finalized and entered into GEMS. The GEMS version that was open for entry will be closed.

City Administrator, Assistant City Administrator, and Management Team review preliminary budget and goals:
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March 17 – 28	Departmental Budget Meetings
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- April 22                        Board of Aldermen work session with City Administrator, Assistant City Administrator, and Management Team.
- June 1 – July 31                Compile draft budget.
- August 4                        Distribute draft budget to the Board of Aldermen.
- August 14                        Public Hearings at Board of Aldermen meeting for FY '15 Budget and water/sewer rates.
- August 28                        Board of Aldermen meeting to adopt FY '15 Budget.
- September 11                    Public Hearing for Property Tax Rate and Board of Aldermen meeting to adopt 2014 Property Tax Rate.
- September 12                    Director of Finance submits rates to County.

CITY OF ST. PETERS  
BUDGET SUMMARY  
2014/15

GENERAL FUND	DEBT SERVICE FUND	COMMUNITY DEVELOPMENT BLOCK GRANT FUND	COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT FUND	LOCAL PARKS AND STORM WATER FUND	SEWER LATERAL REPAIR PROGRAM FUND	WATER SERVICE LINE REPAIR PROGRAM FUND	SPECIAL ALLOCATION FUNDS	TRANSPORTATION TRUST FUND	CENTRAL MATERIALS PROCESSING FACILITY FUND	RECREATION FUND	SOLID WASTE FUND	WATER/SEWER FUND	TOTAL	
<b>Unappropriated Fund Balance 10/1/14</b>	<b>\$1,624,777</b>	<b>\$1,663,119</b>	<b>\$0</b>	<b>\$0</b>	<b>\$198,626</b>	<b>\$531,426</b>	<b>\$135,303</b>	<b>\$503,578</b>	<b>\$4,177,723</b>	<b>\$355,358</b>	<b>\$13,187</b>	<b>\$828,872</b>	<b>\$842,512</b>	<b>\$10,874,481</b>
Add: Revenues														
Property Tax	7,067,500	1,515,900	0	0	0	0	3,767,100	0	0	0	0	0	0	12,350,500
Sales & Use Tax	13,350,000	0	0	0	6,675,000	0	3,956,600	6,675,000	0	0	0	0	0	30,656,600
Other Tax	4,734,600	0	0	0	0	525,000	223,000	0	0	0	0	0	0	5,482,600
Licenses & Permits	1,092,100	0	0	0	0	0	0	0	0	0	0	0	0	1,092,100
Intergovernmental Revenue	3,150,000	0	0	200,000	75,000	0	0	7,913,720	0	0	0	0	0	11,338,720
Operating Income	0	0	0	0	0	0	0	0	3,659,300	7,037,500	5,576,100	10,824,700	27,097,600	
Interest Income	5,000	10,000	0	0	2,000	5,000	5,000	2,000	500	500	500	1,000	31,500	
Other Revenues	<u>3,530,200</u>	<u>3,000</u>	<u>0</u>	<u>0</u>	<u>136,000</u>	<u>0</u>	<u>0</u>	<u>195,000</u>	<u>37,000</u>	<u>0</u>	<u>42,200</u>	<u>439,700</u>	<u>4,383,100</u>	
Total Revenues	32,929,400	1,528,900	0	200,000	6,888,000	530,000	223,000	7,728,700	14,785,720	3,696,800	7,038,000	5,618,800	11,265,400	92,432,720
Transfers From Other Funds	<u>2,158,300</u>	<u>2,019,500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>700,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,877,800</u>
Total Revenue and Other Sources	<u>35,087,700</u>	<u>3,548,400</u>	<u>0</u>	<u>200,000</u>	<u>6,888,000</u>	<u>530,000</u>	<u>223,000</u>	<u>7,728,700</u>	<u>14,785,720</u>	<u>3,696,800</u>	<u>7,738,000</u>	<u>5,618,800</u>	<u>11,265,400</u>	<u>97,310,520</u>
<b>Funds Available</b>	<b><u>36,712,477</u></b>	<b><u>5,211,519</u></b>	<b><u>0</u></b>	<b><u>200,000</u></b>	<b><u>7,086,626</u></b>	<b><u>1,061,426</u></b>	<b><u>358,303</u></b>	<b><u>8,232,278</u></b>	<b><u>18,963,443</u></b>	<b><u>4,052,158</u></b>	<b><u>7,751,187</u></b>	<b><u>6,447,672</u></b>	<b><u>12,107,912</u></b>	<b><u>108,185,001</u></b>
Less: Expenditures														
Salaries & Fringes	27,838,460	0	0	0	1,950,710	49,510	32,210	0	773,350	1,793,340	3,828,150	2,376,170	4,055,800	42,697,700
Professional Services	1,254,105	45,000	0	0	65,100	85,000	5,100	95,000	53,200	39,150	166,950	15,180	549,800	2,373,585
Utilities	578,800	0	0	0	6,400	200	0	0	645,700	62,100	984,000	56,300	709,000	3,042,500
Repairs & Maintenance	1,146,850	0	0	0	606,400	695,000	184,790	0	3,626,700	96,800	219,000	298,300	902,750	7,776,590
Supplies & Other	1,668,945	7,000	0	0	178,125	1,900	900	0	270,400	395,980	903,475	434,150	1,884,195	5,745,070
Tipping Fees	0	0	0	0	0	0	0	0	0	1,010,000	0	1,048,600	0	2,058,600
Capital Expenditures	736,375	0	0	0	1,652,300	0	0	0	702,350	43,000	193,505	776,000	1,002,950	5,106,480
Construction & Traffic Signals	0	0	0	0	0	0	0	0	9,399,900	0	0	0	0	9,399,900
Miscellaneous Expenses	427,805	0	0	200,000	18,020	0	0	0	74,955	12,580	42,350	21,610	41,115	838,435
Surplus PILOTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	33,651,340	52,000	0	200,000	4,477,055	831,610	223,000	95,000	15,546,555	3,452,950	6,337,430	5,026,310	9,145,610	79,038,860
Debt service	<u>376,000</u>	<u>4,036,000</u>	<u>0</u>	<u>0</u>	<u>165,500</u>	<u>0</u>	<u>0</u>	<u>1,865,000</u>	<u>768,000</u>	<u>0</u>	<u>1,355,500</u>	<u>0</u>	<u>2,129,750</u>	<u>10,695,750</u>
Total Expenditures and Debt Service	<u>34,027,340</u>	<u>4,088,000</u>	<u>0</u>	<u>200,000</u>	<u>4,642,555</u>	<u>831,610</u>	<u>223,000</u>	<u>1,960,000</u>	<u>16,314,555</u>	<u>3,452,950</u>	<u>7,692,930</u>	<u>5,026,310</u>	<u>11,275,360</u>	<u>89,734,610</u>
Transfers To(From) Reserves	465,000	0	0	0	500,000	0	0	0	0	0	24,945	0	(300,000)	689,945
Increase In Bond Reserves	0	0	0	0	0	0	0	0	0	0	0	0	92,225	92,225
Transfer to Reserve for Anticipated Surplus PILOTS	0	0	0	0	0	0	0	4,891,800	0	0	0	0	0	4,891,800
Transfers To Other Funds *	1,089,500	0	0	0	1,907,600	0	0	0	172,500	320,100	0	651,400	736,700	4,877,800
Transfer to Trust for Post Retirement Benefits	<u>450,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>17,300</u>	<u>37,500</u>	<u>27,000</u>	<u>42,000</u>	<u>69,800</u>	<u>643,600</u>	
Total Expenditures and Other Uses	<u>36,031,840</u>	<u>4,088,000</u>	<u>0</u>	<u>200,000</u>	<u>7,050,155</u>	<u>831,610</u>	<u>223,000</u>	<u>6,851,800</u>	<u>16,504,355</u>	<u>3,810,550</u>	<u>7,744,875</u>	<u>5,719,710</u>	<u>11,874,085</u>	<u>100,929,980</u>
<b>Unappropriated Fund Balance 9/30/15</b>	<b><u>\$680,637</u></b>	<b><u>\$1,123,519</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$36,471</u></b>	<b><u>\$229,816</u></b>	<b><u>\$135,303</u></b>	<b><u>\$1,380,478</u></b>	<b><u>\$2,459,088</u></b>	<b><u>\$241,608</u></b>	<b><u>\$6,312</u></b>	<b><u>\$727,962</u></b>	<b><u>\$233,827</u></b>	<b><u>\$7,255,021</u></b>

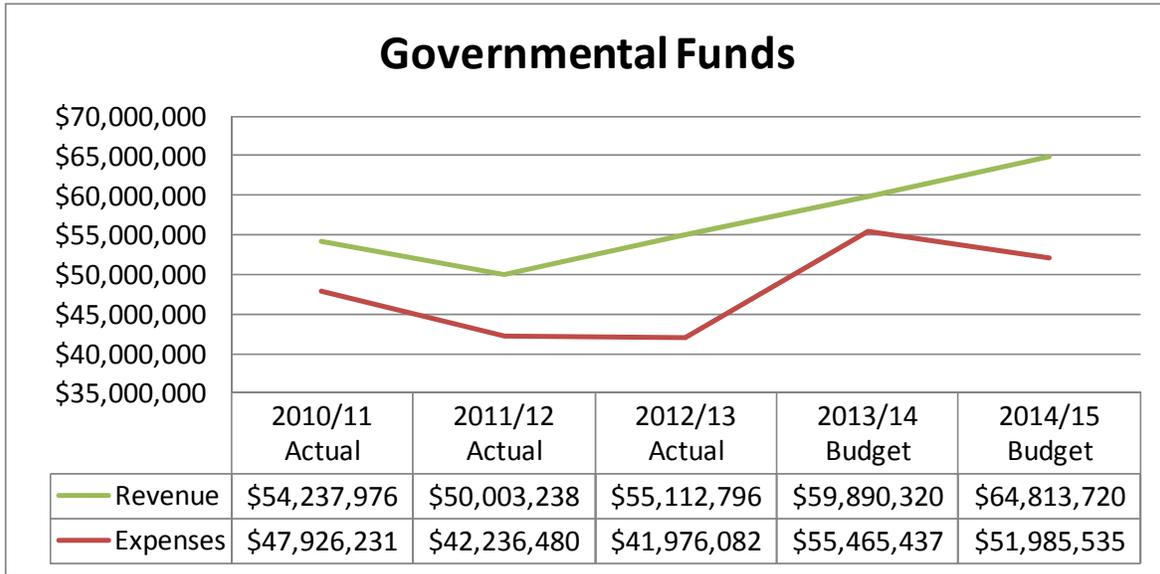
\* Transfers to Other Funds may include transfers to a non-budgeted Capital Projects Fund

Note: For explanations of changes in fund balance, please see page 35 of this budget document

## BUDGETARY TRENDS

### Governmental Funds Revenue Trends

The chart below shows the trends in revenue from all sources, excluding proceeds from the sale of bonds and transfers in from other funds, for the City’s governmental funds. It also shows the trends in operating expenses from all uses, excluding capital, debt service, transfers to/from reserves and other funds, and contributions to the Post Retirement Benefits Trust, for the City’s governmental funds.



The governmental funds saw a decrease in revenue in fiscal year 2011/12 of roughly \$4.2 million, which is almost entirely attributed to changes in the City’s special revenue funds. The amount of grant funding in the Transportation Trust Fund was over \$400,000 less than in the prior year and there were no reimbursements made to the fund in fiscal year 2011/12, which in the prior year added up to over \$3.5 million. Grant funding is expected to increase by roughly \$2.3 million in fiscal year 2013/14 and by nearly \$4.8 million in fiscal year 2014/15 due to an increase in the number of road projects budgeted in those years.

Fiscal year 2011/12 was a reassessment year and we saw property tax decrease nearly \$600,000 due to a 3% decrease in our assessed valuation. For fiscal year 2012/13, assessed valuation was up by roughly 2.3%, and property tax increased by roughly \$700,000. Fiscal year 2013/14 was a reassessment year and assessed valuation declined by roughly 3%. We lowered the budgeted amount of property tax to reflect this change. For fiscal year 2014/15, our preliminary assessed valuation shows an increase of roughly 1.5% and we included a small increase in the budget for property tax of about \$60,000.

Sales tax was on an upward trend in fiscal years 2011/12 and 2012/13 and we anticipate that it will continue to rise in fiscal years 2013/14 and 2014/15. The passage of Proposition P near the end of fiscal year 2011/12 increased the sales tax in the Local Parks and Storm Water Fund by four-tenths of a percent to a half-percent. This increase went into effect in January 2013, and fiscal year 2013/14 is the first full fiscal year with the increase in effect. We budgeted an increase in sales tax for fiscal year 2013/14 of roughly \$2.1 million over the prior year as a result of this change in the Local Parks and Storm Water Fund.

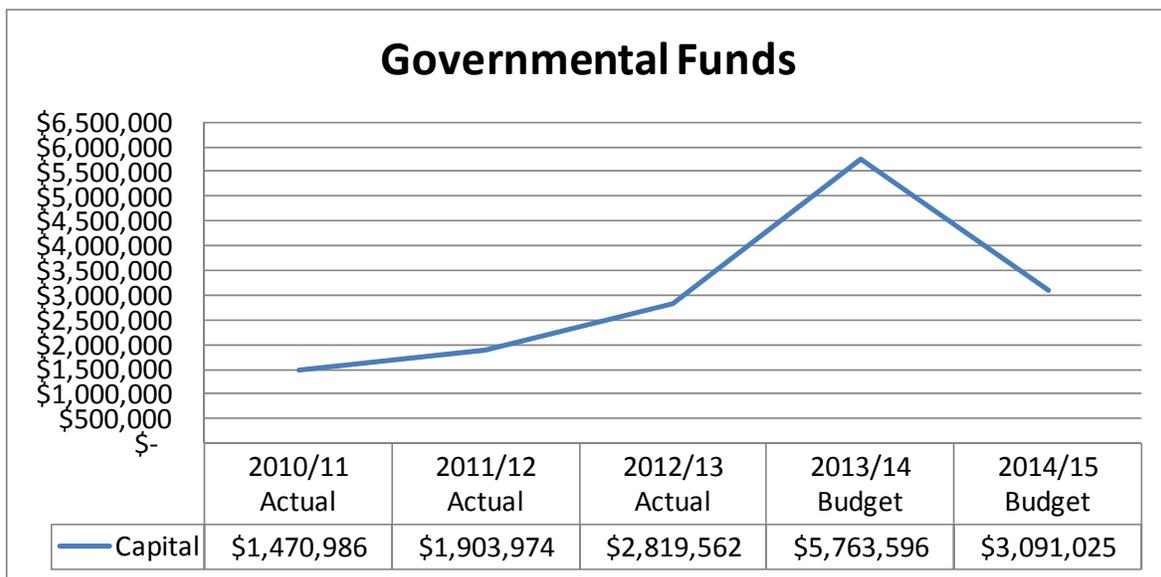
Revenue generated from other taxes increased in fiscal year 2012/13. This increase was due to a ballot that was passed during fiscal year 2011/12 approving a \$12 annual household fee for a water service line repair program for our residents. This program began during fiscal year 2012/13 and generates approximately \$223,000 per year.

## Governmental Funds Expense Trends

The City is conservative when estimating expenses and the previous chart reflects the fact that we have been working to cut expenses in order to avoid raising taxes as a response to the lower property values we have seen since 2008. Fiscal years 2011/12 and 2012/13 show decreases in expenses as a result of a reduction in the amount of road construction projects in the Transportation Trust Fund in each of those years. Fiscal year 2013/14 shows an increase in operating expenses due to a roughly \$6.1 million increase in the amount of road construction projects, an increase of nearly \$1.5 million for street maintenance in the Transportation Trust Fund, the addition of roughly \$250,000 for maintenance on subdivision storm water drainage basins in the Local Parks and Storm Water Fund as part of the Proposition P ballot discussed earlier, assuming responsibility of the nearly \$200,000 in maintenance on the Premier 370 Levee in the Local Parks and Storm Water Fund, an increase in Surplus PILOTS of roughly \$1 million in the City Centre TIF as it nears its end, and an increase in the budgets for salaries and fringes of roughly \$3.7 million. As stated before, the City is conservative when estimating expenses. Fiscal year 2014/15 shows a decrease in expenses due to there being no Surplus PILOTS budgeted in the three Special Allocation Funds at this time.

## Governmental Funds Capital Trends

The chart below shows the trends in capital expenditures for the City’s governmental funds.



Capital expenditures in the governmental funds are trending upward until fiscal year 2014/15 in which they are budgeted to be lower than the year before. As stated before, all capital expenditures are consistent with the Five Year Capital Improvement Plan. There was an increase in capital expenditures in fiscal year 2011/12 due to the purchase of new software for the court and e-ticketing, the replacement of the underground fuel storage tank at the Justice Center, and City Hall renovations in the General Fund, the replacement of two large vehicles and improvements to the interior of the Public Works building in the Transportation Trust Fund, and the purchase of new playground equipment, installation of a permanent restroom at City Centre Park, and replacement of a backhoe in the Local Parks and Storm Water Fund.

In fiscal year 2012/13, there was an increase in capital expenditures in the governmental funds of roughly 32% for projects related to the passage of Proposition P. All of the projects related to Proposition P can be found in the Local Parks and Storm Water Fund. Here is a rundown of the projects completed in fiscal year 2012/13. Over at the Rec-Plex, swimmers and divers in the natatorium got a state-of-the-art scoreboard, and skaters will appreciate the new sound system in the ice rink. Several City parks were on the shortlist for improvements. For instance, a new scoreboard and field lights were installed at the football field at Brown Road Park, and Shady Springs Park got new playground equipment. Field 18 at City Centre Park had new sideline turf installed along with an irrigation system. The soccer fields at Woodlands Sports Park got lights on fields 2 and 3.

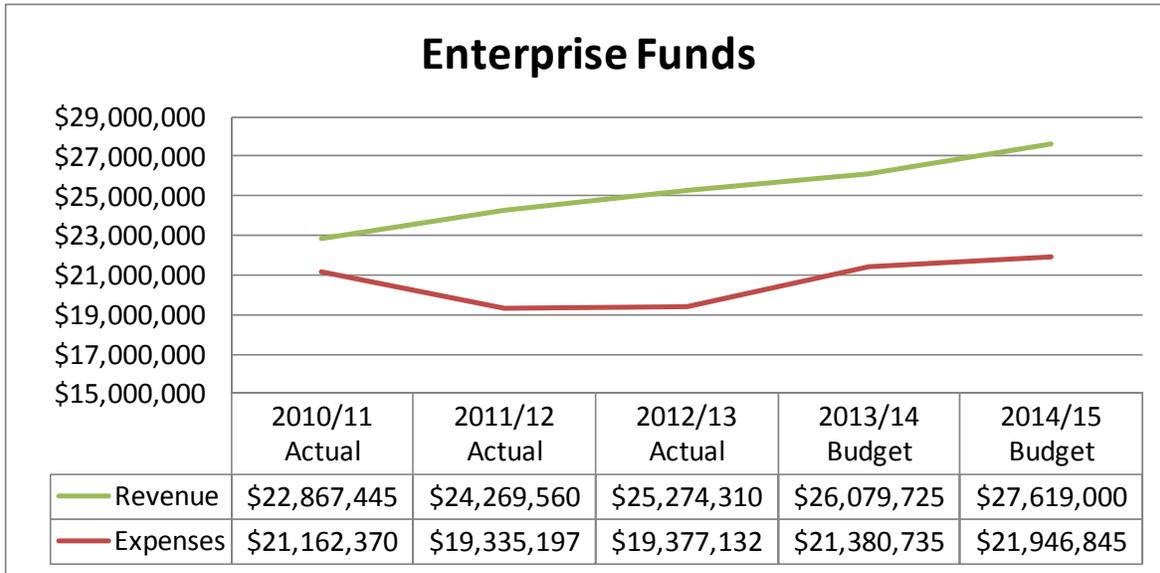
Thanks to Proposition P, 370 Lakeside Park continued to grow. Construction of an archery range was started, and work on Phase 1 of St. Peters' first dog park began during the summer of 2013. Construction began on a corporate pavilion along with additional parking. Our talented parks staff has taken on much of the work being done in 370 Lakeside Park. This helps to keep project costs as low as possible. These parks projects were just the beginning; there were plenty more planned for 2014 and beyond. Other major capital expenditures unrelated to Proposition P for fiscal year 2012/13 included continued City Hall renovations and replacement of the fuel storage tank at City Hall in the General Fund, replacement of an asphalt paver in the Transportation Trust Fund, and the replacement of a TV/grout truck in the Local Parks and Storm Water Fund.

In fiscal year 2013/14, capital expenditures increased again due to the continuation of projects related to Proposition P. The major capital expenditures in fiscal year 2013/14 include an upgrade to the City's finance and human resources software in the General Fund, improvements to the Streets, Traffic, and Parks Department sites in the Transportation Trust Fund, improvements to the front entrance of City Hall, continued construction of a corporate pavilion with a paved parking lot in 370 Lakeside Park, continued construction of a dog park, addition of a concession stand and permanent restroom at Sports Center Park, addition of a pavilion and permanent restroom at Community Park, replacement of the leisure pool filters and PoolPak dehumidification system in the Rec-Plex natatorium, replacement of an air conditioning unit for the Cultural Arts Theatre, replacement of a tractor, replacement of an asphalt paver, conversion of the Nob Hill outdoor pool to a pocket park, and installation of playground equipment at Community Park in the Local Parks and Storm Water Fund.

There is a budgeted decrease in capital expenditures in fiscal year 2014/15 due to the completion of some of the large projects in the prior year, such as the replacement of the leisure pool filters and PoolPak dehumidification system in the Rec-Plex natatorium and the construction of the corporate pavilion and parking lot at 370 Lakeside Park.

### Enterprise Funds Revenue Trends

The chart below shows the trends in revenue from all sources, excluding proceeds from the sale of bonds and transfers in from other funds, for the City's enterprise funds. It also shows the trends in operating expenses from all uses, excluding capital, debt service, transfers to/from reserves and other funds, and contributions to the Post Retirement Benefits Trust, for the City's enterprise funds.



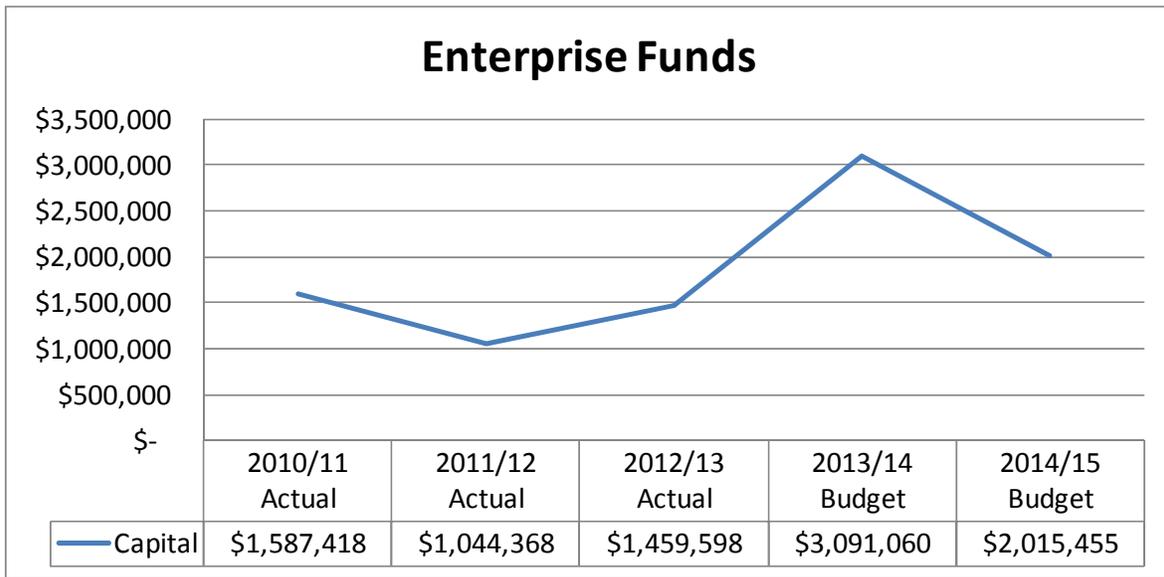
In the enterprise funds, revenue is on a slight upward trend for all 5 years and continues to be budgeted as such as shown on the chart above. This upward trend is due mainly to annual rate increases in the Water and Sewer Fund, rate increases in the Solid Waste Fund, annual increases in admission revenue in the Recreation Fund, new revenue in the Recreation Fund from reassuming management responsibilities of the municipal golf course in fiscal year 2008/09, and new revenue in the Recreation Fund from 370 Lakeside Park which opened in fiscal year 2010/11.

### Enterprise Funds Expense Trends

In the enterprise funds, operating expenses are fairly level. During fiscal year 2010/11, expenses in the Solid Waste Fund increased significantly when \$2,255,313 was paid as a result of a law suit that was filed against the City involving the sale of a property that was later converted to a clean landfill. The fiscal year 2011/12 expenses are lower as a result of the one-time expense in the prior year. Expenses in fiscal year 2012/13 remained fairly level with the fiscal year 2011/12 expenses. There is an increase in expenses in fiscal years 2013/14 and 2014/15 mainly due to an increase in the budget for salaries and fringes. As stated before, the City is conservative when estimating expenses.

## Enterprise Funds Capital Trends

The chart below shows the trends in capital expenditures for the City's enterprise funds.



In the enterprise funds, there was a slight increase in capital expenditures in fiscal year 2010/11 due to a large expenditure for the replacement of sand filters in the Rec-Plex pools. Capital expenditures decreased in fiscal year 2011/12 since major expenses in the Recreation Fund were deferred to later years as a means to reduce the deficit in that fund. There was an increase in capital expenditures for fiscal year 2012/13 due to the purchase of a replacement front loader vehicle in the Central Materials Processing Facility Fund, replacement equipment and tables for the Senior Center in the Recreation Fund, replacement carpeting, meter base, and a replacement rotary mower for the Golf Course in the Recreation Fund, and a replacement TV inspection truck and concrete floor for the vehicle equipment building in the Water and Sewer Fund. Capital expenditures increased significantly in fiscal year 2013/14. This increase is due to the replacement of the Rec-Plex natatorium pool slide and painting the north ice area in the Recreation Fund, the purchase of additional yard waste carts for the new yard waste cart program in the Solid Waste Fund, and a water storage tank overhaul and the purchase of a replacement rubber tire loader vehicle in the Water and Sewer Fund. There is a budgeted decrease in capital expenditures for fiscal year 2014/15 due to the completion of major one-time capital expenditures in the prior year, such as the replacement of the Rec-Plex natatorium pool slide and the purchase of additional yard waste carts for the new yard waste cart program. As stated before, the City uses the Five Year Capital Improvement Plan to plan for these large capital expenditures and to ensure financial stability in all funds.

## **MAJOR PROGRAM GOALS AND PRIORITIES IMPACTING THE 2014/15 BUDGET**

The City will continue to assist residents with funding from the Community Development Block Grant (CDBG) Fund and the Community Development Block Grant (CDBG) Subrecipient Fund. The CDBG Fund was established in fiscal year 2000/01 when the City of St. Peters' population exceeded 50,000 and the City qualified to receive federal funding from the Department of Housing and Urban Development (HUD) to assist low- and moderate-income persons. In fiscal year 2011/12, the City began receiving revenues from St. Charles County as a subrecipient and the CDBG Subrecipient Fund was established. All revenue for the assistance of low- and moderate-income persons is now placed in the CDBG Subrecipient Fund. Expenditures budgeted for fiscal year 2015 total \$200,000. The City will continue to expend prior year funds received as a direct entitlement in the CDBG Fund until those funds are depleted. This funding is expected to assist 36 participants in the rehabilitation of private properties, provide one family with property maintenance assistance, provide transportation to a pool of over 350 residents, provide lawn mowing assistance for 10 households, provide meals to 50 elderly residents, and provide rehabilitation administration.

The City will continue to focus on our long-term goal to ensure satisfactory green space is available for our residents when we fund park projects from the Local Parks and Storm Water Fund in fiscal year 2014/15. This funding includes capital expenditures related to Proposition P, which were discussed in the governmental capital section of the budgetary trends section. We will also fund storm water improvement projects, including \$100,000 toward the City's 50/50 program.

The Sewer Lateral Repair Program Fund was created during the fiscal year 2003/04 budget to account for monies received related to a new Sewer Lateral Repair Program. In April 2003, voters approved a \$28 annual assessment to be allowed on all residential property having six or less dwelling units for the purpose of providing funds to pay the cost of certain repairs of defective sewer lateral service lines at those dwelling units. Expenditures are limited to the amount of revenue collected and estimated expenditures for fiscal year 2014/15 are \$831,610. During fiscal year 2013/14, the City assisted 79 residents through the sewer lateral repair program. We will continue to be proactive in reaching out to residents in areas where we know the laterals are causing problems with our sewer mains.

On April 3, 2012, St. Peters voters approved a \$12 per household annual fee to fund a new Water Service Line Repair Program, which began during fiscal year 2012/13. The Water Line Repair Program Fund was established for fiscal year 2012/13 to account for monies received related to the water service line repair program. This program pays up to \$3,000 for St. Peters homeowners' repairs to private water service lines from the exterior residential building foundation wall to the City water meter. There are approximately 18,233 water service connections in the City, which will generate approximately \$223,000 for this program in fiscal year 2014/15. During fiscal year 2013/14, the City assisted 116 residents through the water service line repair program.

The City has three Special Allocation Funds. These are Tax Increment Financing (TIF) districts to promote development in otherwise blighted areas. Once a TIF is established, and for a specific period of time outlined in each TIF plan, the incremental real estate taxes and 50% of the economic activity taxes (local sales and utilities taxes) generated by new development in the TIF district will be allocated to pay for a portion of the required public infrastructure and other eligible redevelopment project costs. The three TIF districts within the City of St. Peters are: City Centre, Old Town Levee, and St. Peters Lakeside Redevelopment.

One of the City's goals is to ensure there is adequate infrastructure in place to encourage future growth and to continue the City Beautification and Arterial Road Enhancements Programs in order to maintain an aesthetically pleasing community and encourage economic development. We are funding \$9,399,900 of new road construction projects in the Transportation Trust Fund, which includes \$250,000 for enhancement projects. In fiscal year 2013/14, we funded road construction projects totaling \$4,724,750.

## CHANGES IN FUND BALANCE

This section discusses the funds that have an expected decline in fund balance for the upcoming fiscal year. It is important to note that we plan for these declines in fund balance using the Five Year Capital Improvement Plan to ensure financial stability in all funds.

As part of the Capital Improvement Plan, the Board of Aldermen set a goal to establish a \$5 million contingency reserve in the General Fund to provide stability and flexibility to respond to unexpected adversity. As part of the plan, the Board plans to set aside an additional \$500,000 each year until the reserve reaches the \$5 million level. For fiscal year 2013/14, we established a contingency reserve of \$2,500,000. Fiscal year 2014/15 shows a 58% decline in unreserved fund balance in the General Fund. This is mostly due to \$500,000 being transferred to the contingency reserve. There is also a transfer to the Debt Service Fund that is \$215,200 more than in the prior year.

The Debt Service Fund shows a decline in fund balance of 32% in fiscal year 2014/15. This is due to the prior year's reallocation of the property tax levy that reduced the amount allocated to the Debt Service Fund and a principal payment on the 2011 General Obligation Bonds that is \$220,000 more than in the prior year.

The fund balance in the Local Parks and Storm Water Fund is expected to decline by 82% in fiscal year 2014/15 due to a new transfer of \$700,000 to the Debt Service Fund for the anticipated 2014 General Obligation Bonds, a new \$277,600 transfer to the General Fund for overhead/fleet allocation, and a \$500,000 transfer to reserves. This reserve was created in fiscal year 2013/14 to set aside funding for future capital projects related to parks and storm water.

The fund balance in the Special Allocation Fund – City Centre is expected to remain at zero in fiscal year 2014/15 as we approach the end of this Tax Increment Financing (TIF) District, which occurs in fiscal year 2015/16. In fiscal year 2014/15 the fund balance in the Special Allocation Fund – Old Town Levee is expected to increase by 332% and the fund balance in the Special Allocation Fund – St. Peters Lakeside Redevelopment is expected to increase by 48%. Both of these increases are due to there being no projects scheduled within either of the two TIF Districts at this time.

There is an expected decline in fund balance of 41% in the Transportation Trust Fund in fiscal year 2014/15 due to the increase in road construction projects mentioned in the previous section and an increase in concrete slab replacement.

The Central Materials Processing Facility (CMPF) Fund is the City's enterprise fund that accounts for recycling activities and the City's operation as a transfer station for solid waste. For fiscal year 2014/15, there is an expected fund balance decline of 32% due to a reduction in recycling revenue.

The Recreation Fund reflects the Rec-Plex, outdoor pools, Senior Center, general recreation programs, municipal golf course, and 370 Lakeside Park. This fund is currently receiving a subsidy from the Local Parks and Storm Water Fund in order to maintain a positive fund balance. The fund balance in the Recreation Fund is expected to decrease by 52% during fiscal year 2014/15. This decrease is the result of the subsidy from the Local Parks and Storm Water Fund simply bringing the Recreation Fund up to a positive fund balance. Our long-term goal is for the Recreation Fund to be self-supporting with an emphasis on increasing memberships and better utilization of the facility during off-peak times.

The Solid Waste Fund has an expected fund balance decline of 12%. This decline is the result of the addition of one full-time Solid Waste Technician and a \$57,000 increase in the overhead/fleet allocation that is transferred to the General Fund.

The Water and Sewer Fund has an expected fund balance decline of 72% in fiscal year 2014/15. This is partly due to several repairs to the water/sewer utility system, including UV bulb replacement and calibration, 6 pump replacements, and an aerator tray replacement. The fund balance decline is also due to a \$52,500 increase in the overhead/fleet allocation that is transferred to the General Fund and a \$135,000 increase in principal payments on the debt service.

## FINANCIAL DATA ON CURRENT DEBT

The City has the following bond ratings assigned by Moody's Investor Service: Aa2 for our General Obligation Bonds and Combined Waterworks and Sewerage System Revenue Bonds; Aa3 for our Certificates of Participation Series 2010A and taxable Series 2010B; and A1 for our Refunding Certificates of Participation Series 2010C and Refunding Certificates of Participation Series 2013.

### Outstanding General Obligation Debt

The following is a list of the City's outstanding general obligation bonds as of September 30, 2014:

Issue	Purpose	Date of Issue	Amount Outstanding
Neighborhood Improvement District Bonds (Limited General Obligation Bonds), Series 2006	Crown Colony Phase I	September 26, 2006	\$ 12,700
General Obligation Bonds, Series 2007	Construction of HES Operations Building and Justice Center; Renovation of Public Works building	November 1, 2007	\$ 7,000,000
General Obligation Bonds, Series 2008	Construction of Justice Center	August 1, 2008	\$16,000,000
General Obligation Bonds, Series 2010A	Refund General Obligation Bonds, Series 2002	May 1, 2010	\$ 2,175,000
General Obligation Bonds, Series 2010B	Refund a portion of PIC Leasehold Revenue Bonds, Series 2003	November 10, 2010	\$ 3,790,000
General Obligation Bonds, Series 2011	Refund a portion of General Obligation Bonds, Series 2004	August 10, 2011	\$ 2,350,000
General Obligation Bonds, Series 2012	Stormwater projects	November 28, 2012	\$ 3,665,000
<b>Total</b>			<b>\$34,992,700</b>

### Legal Debt Limit and Debt Margin

The following table sets forth the City's legal debt limit and debt margin based on the 2014 certified assessed valuation before Board of Equalization (BOE) review provided by the St. Charles County Clerk. Under Section 26 (b) and (c) of the Missouri Constitution, the limit of bonded indebtedness is 10% of the most recent assessed valuation. The computation is as follows:

2014 Assessed Valuation before BOE	\$ 1,023,162,914
<b>Legal Debt Limit (10% of Assessed Value)</b>	<b>\$ 102,316,291</b>
Amount of Debt applicable to Debt Limit:	
General Obligation Bonds	\$ 34,992,700
Less: Amount Available in Debt Service Fund	\$ (1,663,119)
<b>Bond Indebtedness applicable to Debt Limit</b>	<b>\$ 33,329,581</b>
<b>Legal Debt Margin</b>	<b>\$ 68,986,710</b>

In addition, Section 26(d) of the Missouri Constitution permits the City to become indebted not exceeding in the aggregate an additional ten percent of the value of the taxable tangible property shown as provided in Section 26(b), for the purpose of acquiring rights-of-way, constructing, extending and improving the streets and avenues and acquiring rights-of-way, constructing, extending and improving sanitary or storm sewer systems. Also, Section 26(e) of the Missouri Constitution permits an indebtedness in an amount not to exceed an additional ten percent of the value of the taxable tangible property shown as provided in Section 26(b), for the purpose of paying all or any part of the cost of purchasing or constructing waterworks, electric or other light plants to be owned exclusively by the City, provided the total general obligation indebtedness of the City shall not exceed twenty percent of the assessed valuation.

### Outstanding Revenue Bond Debt

The following is a list of the City's outstanding revenue bonds as of September 30, 2014:

Issue	Purpose	Date of Issue	Amount Outstanding
Combined Waterworks and Sewerage System Revenue Capital Appreciation Bonds, Series 1999	Additions and improvements to City's waterworks and sewerage system	July 30, 1999	\$ 790,000
Combined Waterworks and Sewerage System Revenue Capital Appreciation Bonds, Series 2003	Additions and improvements to City's waterworks and sewerage system	June 24, 2003	\$11,450,000
Combined Waterworks and Sewerage System Revenue Capital Appreciation Bonds, Series 2007	Additions and improvements to City's waterworks and sewerage system and construction of a new enclosed composting facility	October 23, 2007	\$20,000,000
Combined Waterworks and Sewerage System Revenue Bonds, Series 2009	Additions and improvements to City's waterworks and sewerage system and construction of a new enclosed composting facility	May 4, 2009	\$ 5,000,000
Less: Unaccreted capital appreciation			(\$10,214,485)
<b>Total</b>			<b>\$27,025,515</b>

Through the bond ordinances, the City has agreed that so long as any of the revenue bonds remain outstanding, it will not issue any additional parity bonds payable out of the net income and revenues of the system or any part thereof which stand on a parity or equality with the revenue bonds unless the following conditions are met:

- (a) The City shall not be in default in the payment of maturity amounts, principal of, or interest on any bonds (unless such additional revenue bonds or obligations are being issued to provide funds to cure such default); and
- (b)
  - (1) The net revenues of the system for the most recent full fiscal year, as evidenced by the last audit of an independent certified public accountant, equals at least 100% of the average annual debt service on all system revenue bonds, including any proposed additional bonds, and not less than 100% of the maturity amount, principal, and interest coming due on all system revenue bonds, including any proposed additional bonds, during the next succeeding fiscal year; or
  - (2) The City shall obtain a certificate of a consultant showing that the schedule of rates and charges in effect at the time of issuance of the proposed additional bonds will produce net revenues for the next fiscal year at least equal to 100% of the average annual debt service on all system revenue bonds of the City, including any additional bonds proposed to be issued, and showing that available revenues shall equal at least 125% of the maximum annual debt service on all system revenue bonds of the City, including any additional bonds proposed to be issued.

The requirements listed above in (b)(2) are calculated as follows:

Water/Sewer Fund	FY15
Revenue	\$ 11,265,400
Less: Operating Expenses	
Departmental Operating Expenses	\$ (8,142,660)
Overhead/Fleet Allocation	\$ (736,700)
Transfer to Post Retirement Benefits Trust	\$ (69,800)
Net Revenue	\$ 2,316,240
Add: Amount in Interest Reserve Fund	\$ 500,000
Total Available for Debt Service	\$ 2,816,240
Annual Debt Service	\$ 2,129,750
<b>Net Revenue/Annual Debt Service (&gt;100%)</b>	<b>109%</b>
<b>Total Available for Debt Service/Annual Debt Service (&gt;125%)</b>	<b>132%</b>

### Outstanding Certificate of Participation Debt

The following is a list of the City's outstanding certificate of participation bonds as of September 30, 2014:

Issue	Purpose	Date of Issue	Amount Outstanding
Tax-Exempt, Series 2010A	Refund PIC Leasehold Revenue Bonds, Series 2002	May 3, 2010	\$ 240,000
Taxable, Series 2010B (Build America Bonds – Direct Pay)	Road projects, including a portion of Page Avenue extension	May 3, 2010	\$ 7,410,000
Tax-Exempt, Series 2010C	Refund a portion of PIC Leasehold Revenue Bonds, Series 2003	November 10, 2010	\$ 1,375,000
Tax-Exempt, Series 2013	Refund Certificates of Participation, Series 2006A	August 15, 2013	\$17,380,000
<b>Total</b>			<b>\$26,405,000</b>

### Debt Issuances During Fiscal Year 2013/14

In fiscal year 2013/14, the City plans to issue another portion (approximately \$10,000,000) of the \$40,000,000 of General Obligation Bonds authorized by voters at the general municipal election on August 3, 2010 to provide funding for stormwater-related projects. This is reflected in the fiscal year 2014/15 budget.

### Anticipated Debt Issuances

In fiscal year 2014/15, the City plans to seek voter approval of up to \$12,000,000 in Combined Waterworks and Sewerage System Revenue Bonds to construct major unfunded capital projects identified in the FY'14 CIP.

**CITY OF ST. PETERS**  
**TOTAL FUNDS SUMMARY OF ESTIMATED FINANCIAL SOURCES**

	2012/13 Actual	2013/14 Budget	2014/15 Budget
<b>Governmental Funds</b>			
Property Tax	\$12,786,408	\$12,290,900	\$12,350,500
Sales & Use Tax	27,453,183	30,485,400	30,656,600
Other Tax	5,156,076	5,322,600	5,482,600
Licenses & Permits	1,241,499	1,092,100	1,092,100
Intergovernmental Revenue	4,515,565	6,767,670	11,338,720
Operating Income	0	0	0
Interest Income	33,538	40,900	29,000
Other Revenues	3,926,527	3,840,750	3,864,200
Transfers From Other Funds	3,939,249	3,523,021	4,177,800
<b>Total Estimated Financial Sources</b>	<b>\$59,052,045</b>	<b>\$63,363,341</b>	<b>\$68,991,520</b>
<b>Enterprise Funds</b>			
Property Tax	\$0	\$0	\$0
Sales & Use Tax	0	0	0
Other Tax	0	0	0
Licenses & Permits	0	0	0
Intergovernmental Revenue	0	0	0
Operating Income	23,771,803	25,470,525	27,097,600
Interest Income	1,078	30,600	2,500
Other Revenues	1,501,429	578,600	518,900
Transfers From Other Funds	1,112,292	1,047,803	700,000
<b>Total Estimated Financial Sources</b>	<b>\$26,386,602</b>	<b>\$27,127,528</b>	<b>\$28,319,000</b>
<b>All Funds</b>			
Property Tax	\$12,786,408	\$12,290,900	\$12,350,500
Sales & Use Tax	27,453,183	30,485,400	30,656,600
Other Tax	5,156,076	5,322,600	5,482,600
Licenses & Permits	1,241,499	1,092,100	1,092,100
Intergovernmental Revenue	4,515,565	6,767,670	11,338,720
Operating Income	23,771,803	25,470,525	27,097,600
Interest Income	34,616	71,500	31,500
Other Revenues	5,427,956	4,419,350	4,383,100
Transfers From Other Funds	5,051,541	4,570,824	4,877,800
<b>Total Estimated Financial Sources</b>	<b>\$85,438,647</b>	<b>\$90,490,869</b>	<b>\$97,310,520</b>

**CITY OF ST. PETERS**  
**GOVERNMENTAL FUNDS SUMMARY OF ESTIMATED FINANCIAL SOURCES**

	2012/13 Actual	2013/14 Budget	2014/15 Budget
<b>General Fund</b>			
Property Tax	\$6,983,760	\$6,913,300	\$7,067,500
Sales & Use Tax	12,600,822	13,100,000	13,350,000
Other Tax	4,386,292	4,574,600	4,734,600
Licenses & Permits	1,241,499	1,092,100	1,092,100
Intergovernmental Revenue	3,434,301	3,150,000	3,150,000
Interest Income	855	5,000	5,000
Other Revenues	3,677,513	3,405,100	3,530,200
Transfers From Other Funds	3,114,579	1,834,200	2,158,300
<b>Total Estimated Financial Resources</b>	<b>\$35,439,621</b>	<b>\$34,074,300</b>	<b>\$35,087,700</b>
<b>Debt Service Fund</b>			
Property Tax	\$1,854,973	\$1,438,200	\$1,515,900
Sales & Use Tax	0	0	0
Other Tax	0	0	0
Licenses & Permits	0	0	0
Intergovernmental Revenue	0	0	0
Interest Income	1,060	10,000	10,000
Other Revenues	3,244	68,000	3,000
Transfers From Other Funds	824,670	1,104,300	2,019,500
<b>Total Estimated Financial Resources</b>	<b>\$2,683,947</b>	<b>\$2,620,500</b>	<b>\$3,548,400</b>
<b>Special Revenue Funds</b>			
Property Tax	\$3,947,675	\$3,939,400	\$3,767,100
Sales & Use Tax	14,852,361	17,385,400	17,306,600
Other Tax	769,784	748,000	748,000
Licenses & Permits	0	0	0
Intergovernmental Revenue	1,081,264	3,617,670	8,188,720
Interest Income	31,623	25,900	14,000
Other Revenues	245,770	367,650	331,000
Transfers From Other Funds	0	584,521	0
<b>Total Estimated Financial Resources</b>	<b>\$20,928,477</b>	<b>\$26,668,541</b>	<b>\$30,355,420</b>
<b>Total Governmental Funds</b>			
Property Tax	\$12,786,408	\$12,290,900	\$12,350,500
Sales & Use Tax	27,453,183	30,485,400	30,656,600
Other Tax	5,156,076	5,322,600	5,482,600
Licenses & Permits	1,241,499	1,092,100	1,092,100
Intergovernmental Revenue	4,515,565	6,767,670	11,338,720
Interest Income	33,538	40,900	29,000
Other Revenues	3,926,527	3,840,750	3,864,200
Transfers From Other Funds	3,939,249	3,523,021	4,177,800
<b>Total Estimated Financial Resources</b>	<b>\$59,052,045</b>	<b>\$63,363,341</b>	<b>\$68,991,520</b>

**CITY OF ST. PETERS**  
**ENTERPRISE FUNDS SUMMARY OF ESTIMATED FINANCIAL SOURCES**

	2012/13 Actual	2013/14 Budget	2014/15 Budget
<b>Central Materials Processing Facility</b>			
Operating Income	\$3,458,005	\$3,656,300	\$3,659,300
Interest Income	101	1,500	500
Intergovernmental Revenue	0	0	0
Other Income	37,404	25,200	37,000
Transfers From Other Funds	0	0	0
<b>Total Estimated Financial Resources</b>	<b>\$3,495,510</b>	<b>\$3,683,000</b>	<b>\$3,696,800</b>
<b>Recreation</b>			
Operating Income	\$6,356,201	\$6,687,625	\$7,037,500
Interest Income	287	1,100	500
Intergovernmental Revenue	0	0	0
Other Income	0	0	0
Transfers From Other Funds	1,112,292	800,000	700,000
<b>Total Estimated Financial Resources</b>	<b>\$7,468,780</b>	<b>\$7,488,725</b>	<b>\$7,738,000</b>
<b>Solid Waste</b>			
Operating Income	\$4,139,763	\$4,698,400	\$5,576,100
Interest Income	289	26,700	500
Intergovernmental Revenue	0	0	0
Other Income	1,000,431	61,200	42,200
Transfers From Other Funds	0	0	0
<b>Total Estimated Financial Resources</b>	<b>\$5,140,483</b>	<b>\$4,786,300</b>	<b>\$5,618,800</b>
<b>Water Sewer</b>			
Operating Income	\$9,817,834	\$10,428,200	\$10,824,700
Interest Income	401	1,300	1,000
Intergovernmental Revenue	0	0	0
Other Income	463,594	492,200	439,700
Transfers From Other Funds	0	247,803	0
<b>Total Estimated Financial Resources</b>	<b>\$10,281,829</b>	<b>\$11,169,503</b>	<b>\$11,265,400</b>
<b>Total Enterprise Funds</b>			
Operating Income	\$23,771,803	\$25,470,525	\$27,097,600
Interest Income	1,078	30,600	2,500
Intergovernmental Revenue	0	0	0
Other Income	1,501,429	578,600	518,900
Transfers From Other Funds	1,112,292	1,047,803	700,000
<b>Total Estimated Financial Resources</b>	<b>\$26,386,602</b>	<b>\$27,127,528</b>	<b>\$28,319,000</b>

**CITY OF ST. PETERS**  
**TOTAL FUNDS SUMMARY OF ESTIMATED FINANCIAL USES**

	2012/13 Actual	2013/14 Budget	2014/15 Budget
<b>Governmental Funds</b>			
Salaries & Fringes	\$26,898,076	\$30,617,800	\$30,644,240
Professional Services	1,204,703	1,709,100	1,602,505
Utilities	1,078,568	1,104,900	1,231,100
Repairs & Maintenance	3,766,695	6,213,635	6,259,740
Supplies & Other	2,278,882	1,902,700	2,127,270
Tipping Fees	0	0	0
Capital Expenditures	2,819,562	5,763,596	3,091,025
Construction & Traffic Signals	1,425,114	7,533,522	9,399,900
Miscellaneous Expenses *	1,119,718	1,665,180	1,188,080
Surplus PILOTS	4,515,826	5,558,000	0
Transfers To (From) Reserves	100,106	4,743,258	5,856,800
Transfers To Other Funds	2,215,939	2,674,300	3,169,600
Debt Service **	5,876,279	6,262,700	7,210,500
Total Estimated Financial Uses	<u>\$53,299,468</u>	<u>\$75,748,691</u>	<u>\$71,780,760</u>
<b>Enterprise Funds</b>			
Salaries & Fringes	\$10,768,824	\$12,061,200	\$12,053,460
Professional Services	500,160	662,980	771,080
Utilities	1,645,900	1,714,800	1,811,400
Repairs & Maintenance	1,141,951	1,334,350	1,516,850
Supplies & Other	3,305,205	3,484,300	3,617,800
Tipping Fees	1,932,593	2,008,900	2,058,600
Capital Expenditures	1,459,598	3,091,060	2,015,455
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	199,999	261,055	293,955
Surplus PILOTS	0	0	0
Transfers To (From) Reserves	(1,907,097)	(790,485)	(182,830)
Transfers To Other Funds	2,835,602	1,633,200	1,708,200
Debt Service **	3,795,526	3,367,500	3,485,250
Total Estimated Financial Uses	<u>\$25,678,261</u>	<u>\$28,828,860</u>	<u>\$29,149,220</u>
<b>All Funds</b>			
Salaries & Fringes	\$37,666,900	\$42,679,000	\$42,697,700
Professional Services	1,704,863	2,372,080	2,373,585
Utilities	2,724,468	2,819,700	3,042,500
Repairs & Maintenance	4,908,646	7,547,985	7,776,590
Supplies & Other	5,584,087	5,387,000	5,745,070
Tipping Fees	1,932,593	2,008,900	2,058,600
Capital Expenditures	4,279,160	8,854,656	5,106,480
Construction & Traffic Signals	1,425,114	7,533,522	9,399,900
Miscellaneous Expenses *	1,319,717	1,926,235	1,482,035
Surplus PILOTS	4,515,826	5,558,000	0
Transfers To (From) Reserves	(1,806,991)	3,952,773	5,673,970
Transfers To Other Funds	5,051,541	4,307,500	4,877,800
Debt Service **	9,671,805	9,630,200	10,695,750
Total Estimated Financial Uses	<u>\$78,977,729</u>	<u>\$104,577,551</u>	<u>\$100,929,980</u>

\* Includes Employee Expenses, Community Expenses & Contingency, Post Retirement Claims

\*\* Includes Payment to Public Improvement Corporation for Lease of Equipment

**CITY OF ST. PETERS**  
**GOVERNMENTAL FUNDS SUMMARY OF ESTIMATED FINANCIAL USES**

	2012/13 Actual	2013/14 Budget	2014/15 Budget
<b>General Fund</b>			
Salaries & Fringes	\$25,392,438	\$27,928,700	\$27,838,460
Professional Services	917,414	1,291,900	1,254,105
Utilities	507,150	526,200	578,800
Repairs & Maintenance	881,523	1,113,635	1,146,850
Supplies & Other	1,937,382	1,525,650	1,668,945
Capital Expenditures	810,272	1,019,190	736,375
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	667,811	1,258,500	877,805
Surplus PILOTS	0	0	0
Transfers To (From) Reserves	(20,432)	2,656,558	465,000
Transfers To Other Funds	1,080,292	874,300	1,089,500
Debt Service **	382,435	380,000	376,000
Total Estimated Financial Uses	<u>\$32,556,285</u>	<u>\$38,574,633</u>	<u>\$36,031,840</u>
<b>Debt Service Fund</b>			
Salaries & Fringes	\$0	\$0	\$0
Professional Services	37,679	55,000	45,000
Utilities	0	0	0
Repairs & Maintenance	0	0	0
Supplies & Other	3,906	8,250	7,000
Capital Expenditures	0	0	0
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	0	0	0
Surplus PILOTS	0	0	0
Transfers To (From) Reserves	0	0	0
Transfers To Other Funds	0	0	0
Debt Service **	2,772,603	3,137,000	4,036,000
Total Estimated Financial Uses	<u>\$2,814,188</u>	<u>\$3,200,250</u>	<u>\$4,088,000</u>
<b>Special Revenue Funds</b>			
Salaries & Fringes	\$1,505,638	\$2,689,100	\$2,805,780
Professional Services	249,610	362,200	303,400
Utilities	571,418	578,700	652,300
Repairs & Maintenance	2,885,172	5,100,000	5,112,890
Supplies & Other	337,594	368,800	451,325
Capital Expenditures	2,009,290	4,744,406	2,354,650
Construction & Traffic Signals	1,425,114	7,533,522	9,399,900
Miscellaneous Expenses *	451,907	406,680	310,275
Surplus PILOTS	4,515,826	5,558,000	0
Transfers To (From) Reserves	120,538	2,086,700	5,391,800
Transfers To Other Funds	1,135,647	1,800,000	2,080,100
Debt Service **	2,721,241	2,745,700	2,798,500
Total Estimated Financial Uses	<u>\$17,928,995</u>	<u>\$33,973,808</u>	<u>\$31,660,920</u>

**CITY OF ST. PETERS**  
**GOVERNMENTAL FUNDS SUMMARY OF ESTIMATED FINANCIAL USES**

	2012/13 Actual	2013/14 Budget	2014/15 Budget
<b>Total Governmental Funds</b>			
Salaries & Fringes	\$26,898,076	\$30,617,800	\$30,644,240
Professional Services	1,204,703	1,709,100	1,602,505
Utilities	1,078,568	1,104,900	1,231,100
Repairs & Maintenance	3,766,695	6,213,635	6,259,740
Supplies & Other	2,278,882	1,902,700	2,127,270
Capital Expenditures	2,819,562	5,763,596	3,091,025
Construction & Traffic Signals	1,425,114	7,533,522	9,399,900
Miscellaneous Expenses *	1,119,718	1,665,180	1,188,080
Surplus PILOTS	4,515,826	5,558,000	0
Transfers To (From) Reserves	100,106	4,743,258	5,856,800
Transfers To Other Funds	2,215,939	2,674,300	3,169,600
Debt Service **	5,876,279	6,262,700	7,210,500
<b>Total Estimated Financial Uses</b>	<b>\$53,299,468</b>	<b>\$75,748,691</b>	<b>\$71,780,760</b>

\* Includes Employee Expenses, Community Expenses & Post Retirement Benefits

\*\* Includes Payment to Public Improvement Corporation for Lease of Equipment

**CITY OF ST. PETERS**  
**ENTERPRISE FUNDS SUMMARY OF ESTIMATED FINANCIAL USES**

	2012/13 Actual	2013/14 Budget	2014/15 Budget
<b>Central Materials Processing Facility</b>			
Salaries & Fringes	\$1,605,075	\$1,849,600	\$1,793,340
Professional Services	34,355	70,450	39,150
Utilities	49,694	51,300	62,100
Repairs & Maintenance	77,681	108,900	96,800
Supplies & Other	343,039	399,030	395,980
Tipping Fees	959,742	985,000	1,010,000
Capital Expenditures	196,061	238,240	43,000
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	36,754	42,915	50,080
Transfers To (From) Reserves	(125,000)	0	0
Transfers To Other Funds	354,600	354,600	320,100
Debt Service	0	0	0
Total Estimated Financial Uses	<u>\$3,532,001</u>	<u>\$4,100,035</u>	<u>\$3,810,550</u>
<b>Recreation</b>			
Salaries & Fringes	\$3,375,664	\$3,670,600	\$3,828,150
Professional Services	151,346	173,850	166,950
Utilities	886,256	938,500	984,000
Repairs & Maintenance	218,725	218,000	219,000
Supplies & Other	798,736	831,920	903,475
Tipping Fees	0	0	0
Capital Expenditures	147,365	428,885	193,505
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	37,300	63,685	69,350
Transfers To (From) Reserves	21,119	80,480	24,945
Transfers To Other Funds	40,641	0	0
Debt Service	1,901,758	1,369,500	1,355,500
Total Estimated Financial Uses	<u>\$7,578,910</u>	<u>\$7,775,420</u>	<u>\$7,744,875</u>
<b>Solid Waste</b>			
Salaries & Fringes	\$2,122,986	\$2,335,700	\$2,376,170
Professional Services	18,080	17,180	15,180
Utilities	37,301	47,700	56,300
Repairs & Maintenance	254,695	297,400	298,300
Supplies & Other	412,798	426,100	434,150
Tipping Fees	972,851	1,023,900	1,048,600
Capital Expenditures	530,507	1,377,400	776,000
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	50,301	61,140	63,610
Transfers To (From) Reserves	(1,853,216)	(964,365)	0
Transfers To Other Funds	1,756,161	594,400	651,400
Debt Service	0	0	0
Total Estimated Financial Uses	<u>\$4,302,464</u>	<u>\$5,216,555</u>	<u>\$5,719,710</u>

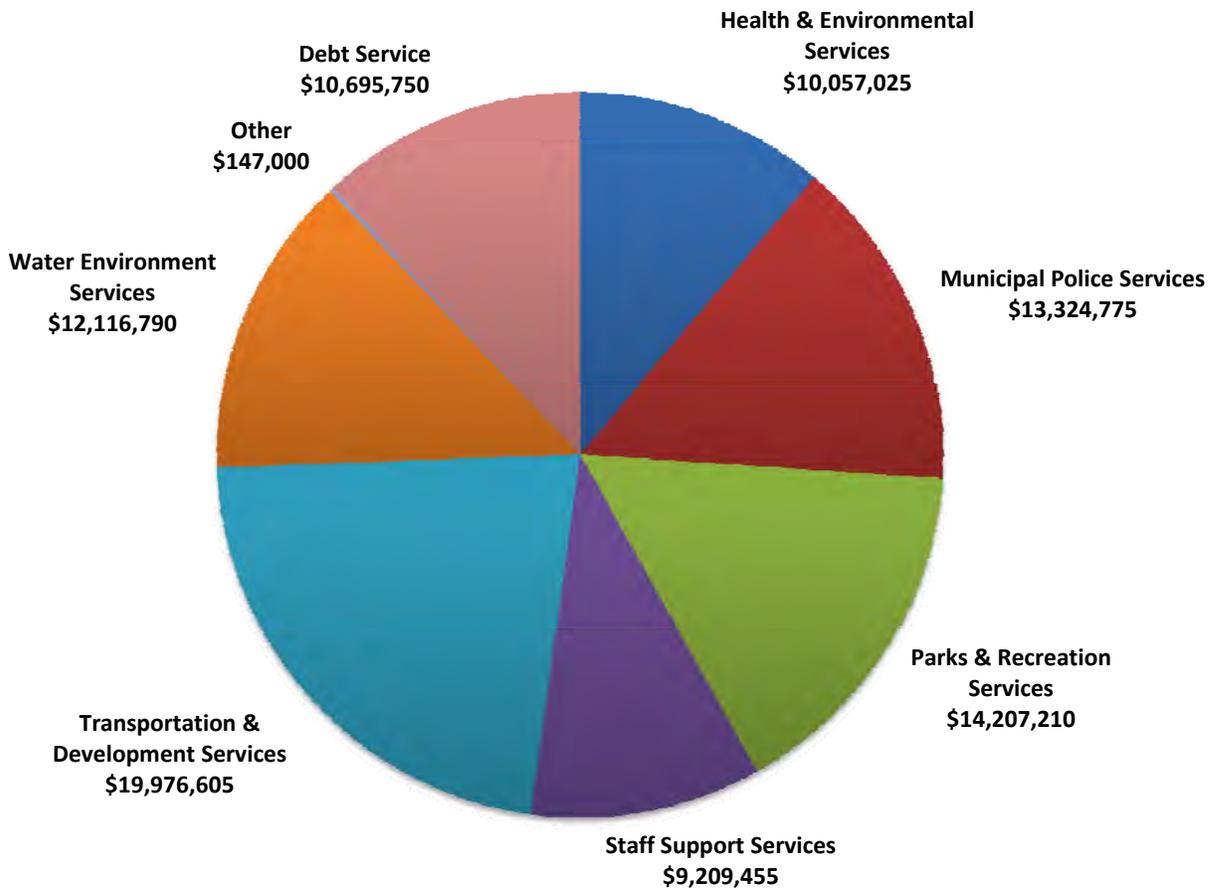
**CITY OF ST. PETERS**  
**ENTERPRISE FUNDS SUMMARY OF ESTIMATED FINANCIAL USES**

	2012/13 Actual	2013/14 Budget	2014/15 Budget
<b>Water Sewer</b>			
Salaries & Fringes	\$3,665,099	\$4,205,300	\$4,055,800
Professional Services	296,379	401,500	549,800
Utilities	672,649	677,300	709,000
Repairs & Maintenance	590,850	710,050	902,750
Supplies & Other	1,750,632	1,827,250	1,884,195
Tipping Fees	0	0	0
Capital Expenditures	585,665	1,046,535	1,002,950
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	75,644	93,315	110,915
Transfers To (From) Reserves	50,000	93,400	(207,775)
Transfers To Other Funds	684,200	684,200	736,700
Debt Service	1,893,768	1,998,000	2,129,750
Total Estimated Financial Uses	<u>\$10,264,886</u>	<u>\$11,736,850</u>	<u>\$11,874,085</u>
<b>Total Enterprise Funds</b>			
Salaries & Fringes	\$10,768,824	\$12,061,200	\$12,053,460
Professional Services	500,160	662,980	771,080
Utilities	1,645,900	1,714,800	1,811,400
Repairs & Maintenance	1,141,951	1,334,350	1,516,850
Supplies & Other	3,305,205	3,484,300	3,617,800
Tipping Fees	1,932,593	2,008,900	2,058,600
Capital Expenditures	1,459,598	3,091,060	2,015,455
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	199,999	261,055	293,955
Transfers To (From) Reserves	(1,907,097)	(790,485)	(182,830)
Transfers To Other Funds	2,835,602	1,633,200	1,708,200
Debt Service	3,795,526	3,367,500	3,485,250
Total Estimated Financial Uses	<u>\$25,678,261</u>	<u>\$28,828,860</u>	<u>\$29,149,220</u>

\* Includes Employee Expenses, Community Expenses & Post Retirement Benefits

**City of St. Peters**  
**Expenditures by Group - All Funds**  
**Budgeted Expenditures and Debt Service**

**FY 2014/15 Budgeted Expenditures By Group - All Funds**



**CITY OF ST. PETERS  
UNAPPROPRIATED FUND BALANCE ANALYSIS  
GENERAL FUND**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>Beginning Fund Balance</b>	<b>\$3,241,774</b>	<b>\$6,125,110</b>	<b>\$1,624,777</b>
Add: Revenues	32,325,042	32,240,100	32,929,400
Transfer In from Recreation Fund	40,641	0	0
Transfer In from Local Parks and Storm Water Fund	77,977	0	0
Transfer In from Solid Waste Fund	1,161,761	0	0
Transfer In from Funds for Overhead/Fleet Allocation	<u>1,834,200</u>	<u>1,834,200</u>	<u>2,158,300</u>
<b>Funds Available</b>	<b><u>38,681,395</u></b>	<b><u>40,199,410</u></b>	<b><u>36,712,477</u></b>
Less: Expenditures	30,813,990	33,788,775	33,651,340
Transfer To(From) Reserves-			
Lakeside 370 Proceeds	(134,892)	0	0
Police Training Reserve	(1,500)	0	0
Prepaid Expenses Reserve	(56,528)	0	0
Trail Improvements Reserve	0	0	0
Community POST Program	5,192	0	0
Reserve For Beautification Projects	0	0	0
Street Trees	37,285	0	0
Developer Tree Bank	0	0	0
Other	130,011	156,558	(35,000)
Transfer To Debt Service Fund	468,000	724,300	939,500
Transfer To Recreation Fund	<u>612,292</u>	<u>150,000</u>	<u>150,000</u>
<b>Total Uses Of Funds</b>	<b><u>31,873,850</u></b>	<b><u>34,819,633</u></b>	<b><u>34,705,840</u></b>
<b>Ending Fund Balance Before Debt Service and Transfers Out</b>	<b><u>6,807,545</u></b>	<b><u>5,379,777</u></b>	<b><u>2,006,637</u></b>
Debt Service	382,435	380,000	376,000
Transfer to Post Retirement Benefits Trust	300,000	875,000	450,000
Transfer to Contingency Reserve	<u>0</u>	<u>2,500,000</u>	<u>500,000</u>
<b>Ending Fund Balance</b>	<b><u>\$6,125,110</u></b>	<b><u>\$1,624,777</u></b>	<b><u>\$680,637</u></b>

**CITY OF ST. PETERS  
GENERAL FUND  
REVENUE SUMMARY**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
Property Taxes	\$6,983,760	\$6,913,300	\$7,067,500
Other Taxes	16,987,114	17,674,600	18,084,600
Licenses & Permits	1,241,499	1,092,100	1,092,100
Intergovernmental Revenue	3,434,301	3,150,000	3,150,000
Other Revenues	<u>3,678,368</u>	<u>3,410,100</u>	<u>3,535,200</u>
<b>Total General Fund Revenue</b>	<b><u>\$32,325,042</u></b>	<b><u>\$32,240,100</u></b>	<b><u>\$32,929,400</u></b>

**CITY OF ST. PETERS  
GENERAL FUND REVENUE BY LINE ITEM**

DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
<b>PROPERTY TAXES</b>			
Property Tax-Real	\$5,435,093	\$5,509,800	\$5,527,300
Property Tax-Personal	998,013	897,000	1,008,200
Property Tax-R.R. & Util.(Local)	3,806	6,500	5,000
Property Tax-R.R. & Util.(State)	110,050	110,000	112,000
Merchants & Mfg. Surcharge	393,257	350,000	375,000
Tax Penalty/Interest	<u>43,541</u>	<u>40,000</u>	<u>40,000</u>
<b>TOTAL PROPERTY TAXES</b>	<b><u>6,983,760</u></b>	<b><u>6,913,300</u></b>	<b><u>7,067,500</u></b>
<b>OTHER TAXES</b>			
General Sales Tax	12,600,822	13,100,000	13,350,000
Tourism Tax	0	150,000	150,000
Utility Franchise Tax-Ameren UE	2,514,204	2,612,100	2,690,500
Gross Receipts Tax-Laclede Gas	919,518	828,500	900,000
Gross Receipts Tax-Cuivre River	81,286	88,500	89,400
Gross Receipts-Seminole Engery	5,700	4,600	4,700
Cablevision Tax	676,436	656,800	700,000
Cigarette Tax	<u>189,148</u>	<u>234,100</u>	<u>200,000</u>
<b>TOTAL OTHER TAXES</b>	<b><u>16,987,114</u></b>	<b><u>17,674,600</u></b>	<b><u>18,084,600</u></b>
<b>LICENSES AND PERMITS</b>			
Business Licenses	137,915	135,000	135,000
Special License Fees	30,719	25,000	25,000
Food Service License	51,540	55,000	55,000
Amusement Center License	15,049	10,000	10,000
Liquor Licenses	80,581	81,000	81,000
Peddlers Licenses	15,730	16,000	16,000
Licenses Fees	11,525	12,500	12,500
Reoccupancy Inspection Fees	64,750	62,000	62,000
Building Permits & Fees	678,055	600,000	600,000
Engineering Permits & Fees	143,720	75,000	75,000
Planning & Zoning Fees	<u>11,915</u>	<u>20,600</u>	<u>20,600</u>
<b>TOTAL LICENSES AND PERMITS</b>	<b><u>1,241,499</u></b>	<b><u>1,092,100</u></b>	<b><u>1,092,100</u></b>
<b>INTERGOVERNMENTAL REVENUE</b>			
Federal Grants	20,868	0	0
Local Grants/Contributions	190,952	0	0
Motor Vehicle Fuel Tax	1,325,739	1,350,000	1,350,000
Motor Vehicle Fees	558,518	540,000	540,000
Financial Instit. Intangible Tax	10,003	10,000	10,000
State Grants	10,480	0	0
County Road & Bridge	1,110,764	1,100,000	1,100,000
Metropolitan Park and Recreation District Grant	150,680	150,000	150,000
Federal Grants-Police	<u>56,297</u>	<u>0</u>	<u>0</u>
<b>TOTAL INTERGOVTMENTAL REVENUE</b>	<b><u>3,434,301</u></b>	<b><u>3,150,000</u></b>	<b><u>3,150,000</u></b>

DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
<b>OTHER REVENUE</b>			
Municipal Court Fines	1,948,912	2,000,000	2,020,000
Municipal Court Costs	253,403	250,400	253,000
Municipal Court Police Training	40,164	39,500	39,900
Municipal Court Forfeitures	69,658	75,000	75,800
False Alarm Fees	14,300	20,000	10,000
Contract Employment	114,494	90,000	90,900
Citizens' Police Academy Tuition	300	1,000	1,000
Other Police Programs	183,128	165,000	166,700
Sale of Police Reports	18,620	25,800	20,000
Health/Animal Control Fees	17,244	21,200	17,500
Interest Income	855	5,000	5,000
Arts Program Income	221,184	140,000	220,600
City Facility Rental Revenue	44,607	140,000	45,500
Ranger Program Income	8,433	0	0
Contributions	5,815	5,200	6,000
Land Sales	34,680	0	0
Contributions-Living Memorial	4,305	5,000	5,000
Tower Leases	116,464	186,600	127,900
Miscellaneous	<u>581,802</u>	<u>240,400</u>	<u>430,400</u>
<b>TOTAL OTHER</b>	<b><u>3,678,368</u></b>	<b><u>3,410,100</u></b>	<b><u>3,535,200</u></b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b><u>\$32,325,042</u></b>	<b><u>\$32,240,100</u></b>	<b><u>\$32,929,400</u></b>

**CITY OF ST. PETERS  
GENERAL FUND – DESCRIPTION OF MAJOR REVENUE SOURCES**

**Property Tax**

**\$7,067,500**

Property tax is based on the assessed value of property located in the City multiplied by the General Fund levy. The assessed value is a percentage of the appraised value of property located in the City as shown below:

Residential property	19% of appraised value
Commercial property	32% of appraised value
Agricultural property	12% of appraised value
Personal property	1/3 of NADA trade-in/market value

Fiscal year 2014/15 is a non-reassessment year (reassessment occurs every two years) and property tax revenue is estimated to increase by roughly 2%. The State allows taxing entities to raise their tax rates to obtain the same amount of property tax revenue that they received in the past assessment year, however, in an attempt to assist our residents during the economic downturn, the City has retained a property tax rate of 77 cents per \$100 of assessed valuation since 2007. We have reallocated this total tax levy between the General Fund and the Debt Service Fund over the past years as needed.

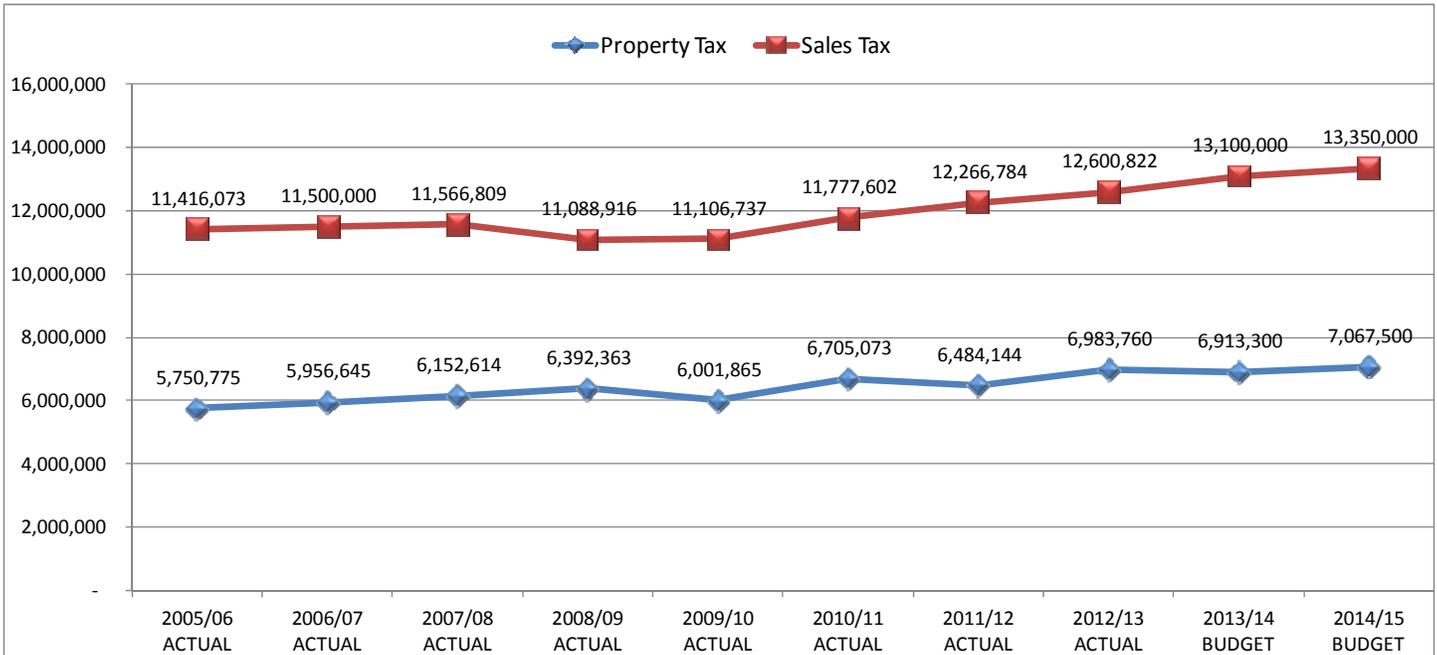
The proposed budget assumes the property tax be kept at the same rate with a change in the allocation between the General Fund and the Debt Service Fund. Property tax revenue is based on a tax rate of \$.6282 in the General Fund and \$.1418 in the Debt Service Fund.

The limit on the rate that can be levied for the General Fund is set by state statutes and the Missouri Constitution. The General Fund tax rate ceiling for 2014 is \$.6282 per \$100 of assessed valuation. Also included in property tax revenue is a surcharge for commercial property, penalties, and interest.

**Sales Tax**

**\$13,350,000**

Sales tax is equal to 1% of retail sales within the City of St. Peters. Projected revenue is based upon historical actual results, taking into consideration population growth and new retail operations expected to open during the budget year.



**CITY OF ST. PETERS**  
**GENERAL FUND – DESCRIPTION OF MAJOR REVENUE SOURCES**

**Franchise Tax – Ameren**

**\$2,690,500**

Classified under other taxes, franchise tax – Ameren is equal to 5% of the gross receipts derived in the City of St. Peters for electric consumption. Projected revenue is based upon projected population growth and any anticipated rate changes by the utility companies. Current year projections based on population and rates allowed us to increase this revenue source in the 2014/15 budget.

**Franchise Tax – Laclede Gas**

**\$900,000**

Classified under other taxes, franchise tax – Laclede is equal to 5% of the gross receipts derived in the City of St. Peters for gas consumption. Projected revenue is based upon projected population growth and any anticipated rate changes by the utility companies. Laclede Gas implemented a rate increase of 9% during fiscal year 2013/14. Current year projections based on population and the rate increase led us to increase this revenue source in the 2014/15 budget.

**Cablevision Tax**

**\$700,000**

Cablevision tax is equal to 5% of the gross receipts derived in the City of St. Peters for cable television service. Projected revenue is based upon current revenue trends and any anticipated rate changes by the cable companies. Current year projections based on revenue trends and rates allowed us to increase this revenue source in the 2014/15 budget.

**Motor Vehicle Fuel Tax & Fees**

**\$1,890,000**

Classified under intergovernmental revenue, fuel tax revenue is based upon a tax on retail fuel purchases in the state of Missouri. The state allocates a portion of these revenues based on population. Motor vehicle fees are generated from license renewal. These revenues are based on population growth, anticipated change in fuel prices, and actual historical amounts.

**Road & Bridge**

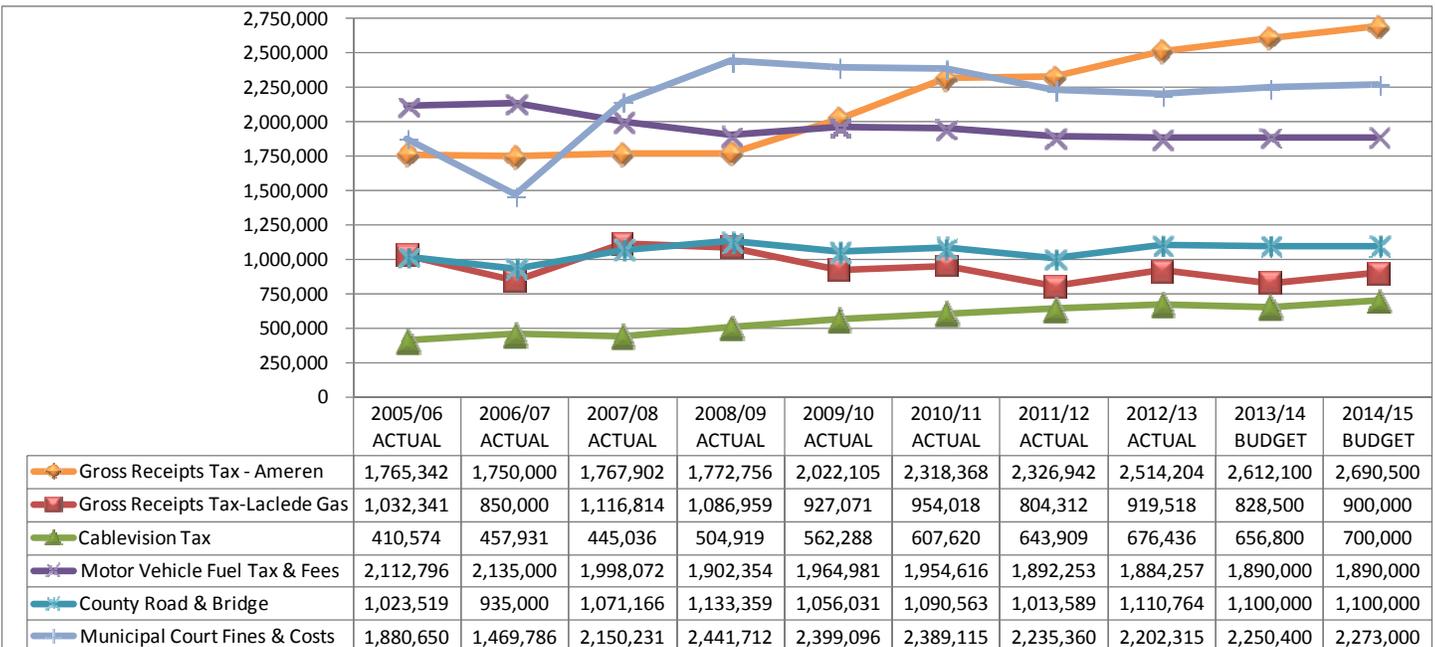
**\$1,100,000**

Classified under intergovernmental revenue, road & bridge revenue is based upon a St. Charles County distribution to the City of 50% of real estate taxes generated by the county road & bridge tax for property within the City of St. Peters.

**Municipal Court Fines & Costs**

**\$2,273,000**

Classified under other revenue, municipal court fines and costs revenue is derived from fines paid for traffic violations and St. Peters’ ordinance violations. Beginning in fiscal year 2006/07, the City added a red light camera program to provide photo enforcement of traffic laws at intersections that were determined to have the most red light violations. The revenue from red light camera violations is included in this section. Projected revenue is based on actual historical data and any anticipated change in fines and costs.

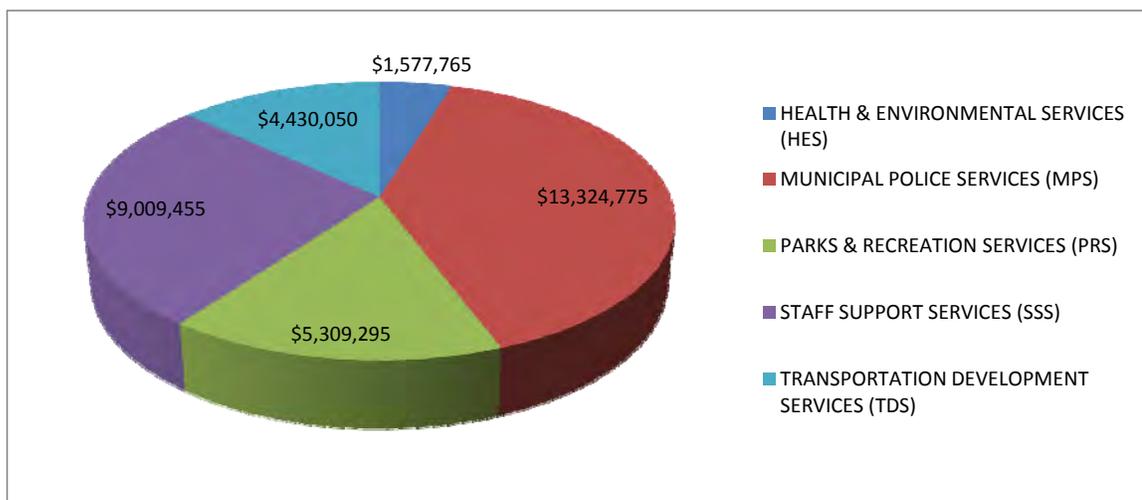


**CITY OF ST. PETERS  
GENERAL FUND  
SUMMARY OF EXPENDITURES BY CATEGORY**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
Salaries & Fringes	\$25,392,438	\$27,928,700	\$27,838,460
Employee Expenses	332,811	348,500	392,805
Community Expenses	35,000	35,000	35,000
Professional Services	917,414	1,291,900	1,254,105
Utilities	507,150	526,200	578,800
Repairs & Maintenance	881,523	1,113,635	1,146,850
Supplies & Other	1,937,382	1,525,650	1,668,945
Capital Expenditures	<u>810,272</u>	<u>1,019,190</u>	<u>736,375</u>
<b>Total Expenditures</b>	<b><u>\$30,813,990</u></b>	<b><u>\$33,788,775</u></b>	<b><u>\$33,651,340</u></b>

**CITY OF ST. PETERS  
SUMMARY OF EXPENDITURES BY DEPARTMENT  
GENERAL FUND**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>HEALTH &amp; ENVIRONMENTAL SERVICES (HES)</b>			
Health	\$557,809	\$773,820	\$682,075
Vehicle & Equipment Maintenance	<u>785,255</u>	<u>883,520</u>	<u>895,690</u>
<b>Total</b>	<b><u>1,343,064</u></b>	<b><u>1,657,340</u></b>	<b><u>1,577,765</u></b>
<b>MUNICIPAL POLICE SERVICES (MPS)</b>			
Police	<u>11,921,273</u>	<u>13,076,675</u>	<u>13,324,775</u>
<b>Total</b>	<b><u>11,921,273</u></b>	<b><u>13,076,675</u></b>	<b><u>13,324,775</u></b>
<b>PARKS &amp; RECREATION SERVICES (PRS)</b>			
Community & Arts	217,962	194,500	207,830
Parks-General	4,376,277	5,101,125	5,101,465
Ranger Division	<u>982,476</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b><u>5,576,715</u></b>	<b><u>5,295,625</u></b>	<b><u>5,309,295</u></b>
<b>STAFF SUPPORT SERVICES (SSS)</b>			
Administration	5,433,938	6,482,615	6,146,955
Communications	905,693	1,039,250	1,030,900
Governmental	1,259,873	1,343,300	1,348,550
Municipal Court	<u>414,265</u>	<u>461,910</u>	<u>483,050</u>
<b>Total</b>	<b><u>8,013,769</u></b>	<b><u>9,327,075</u></b>	<b><u>9,009,455</u></b>
<b>TRANSPORTATION DEVELOPMENT SERVICES (TDS)</b>			
Engineering & Planning	2,098,230	2,314,260	2,347,600
Streets	<u>1,860,939</u>	<u>2,117,800</u>	<u>2,082,450</u>
<b>Total</b>	<b><u>3,959,169</u></b>	<b><u>4,432,060</u></b>	<b><u>4,430,050</u></b>
<b>TOTAL GENERAL FUND</b>	<b><u>\$30,813,990</u></b>	<b><u>\$33,788,775</u></b>	<b><u>\$33,651,340</u></b>



**CITY OF ST. PETERS  
GENERAL FUND – HES  
HEALTH**



**MISSION**

We recognize the value of every person and animal within the City of St. Peters. We demonstrate this by providing a safe and healthy environment by maintaining a presence within our subdivisions and food-based businesses and through the education and enforcement of our health and animal code.



St. Peters Health Department and Animal Control Offices are located at Recycle City at 131 Ecology Drive.

Animals are sheltered at the St. Charles County Pet Adoption Center at 4850 Mid Rivers Mall Drive.

**DESCRIPTION OF SERVICES**

- Restaurant Inspections
- Mosquito Control
- Illegal Dumping
- Food Safety
- Animal Control
- Noise/Odor Issues
- General Health Concerns
- Pet Adoptions

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	455,969	586,200	566,440
Employee Expenses	6,702	6,055	7,855
Professional Services	1,350	1,700	1,650
Utilities	1,817	1,900	1,900
Repair & Maintenance	3,699	4,400	4,400
Supplies & Other	86,538	98,195	99,830
Capital Expenses	1,734	75,370	0
<b>Total Health</b>	<b>\$557,809</b>	<b>\$773,820</b>	<b>\$682,075</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	241	226	160	174	232
<b>% of Concerns Responded to Within 72 Hours</b>	99%	100%	100%	100%	99%
<b>Customer Service Satisfaction</b>	99.7%	99.8%	98%	98.5%	99.4%

**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Administrative Coordinator	0.25	0.00	0.25	0.00	0.25	0.00	0	0
Animal Control Officer	2.00	3.00	3.00	1.00	3.00	1.00	0	0
Environmental Control Officer	0.00	2.00	0.00	1.00	0.00	1.00	0	0
Food & Health Inspector	0.00	0.00	1.00	1.00	1.00	1.00	0	0
Health Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Office Clerk	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Public Health Sanitarian	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>4.25</b>	<b>6.00</b>	<b>5.25</b>	<b>4.00</b>	<b>5.25</b>	<b>4.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>8.58</b>		<b>8.13</b>		<b>8.13</b>		<b>0.00</b>	

**CITY OF ST. PETERS  
GENERAL FUND – HES  
HEALTH**



**FY15 GOALS**

1. Continue emphasis on safety and maintain zero lost days through education, encouragement, and accountability.
2. Maintain at least a 90% customer service satisfaction rating.
3. Update City Food Code to reflect Federal updates.
4. Develop a Food Code variance application and review process for unique food preparation and cooking.
5. Implement annual training program to maintain Federal and State certifications as they apply to our Animal Control Officers and Food Inspectors.
6. Develop situational emergency response manual for Health Department.
7. Develop evidence processing policy and procedure for Health Department.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue emphasis on safety and maintain zero lost days through education, encouragement and accountability. **(Completed 100% with no lost days.)**
2. Maintain at least a 90% customer service satisfaction rating. **(Completed with a 99.4% satisfaction rating.)**
3. Review and update Animal Control city code. **(In progress and 75% completed. Will be completed in September.)**
4. Develop procedural book for each position within department. **(Two positions completed and the remaining position will be completed in August.)**
5. Develop cross training program to ensure availability of qualified personnel for concern response. **(Completed.)**

**CITY OF ST. PETERS  
GENERAL FUND – HES  
HEALTH**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$268,516	\$300,000	\$305,000	\$5,000	2%	
51020	Salaries-Part Time	67,330	123,000	124,000	1,000	1%	
51030	Salaries-Over Time	3,809	5,000	5,000	0	0	
51210	Payroll Tax-FICA	25,178	33,000	33,000	0	0	
51220	Unemployment Insurance	1,500	0	0	0	0	
51240	Workmen's Comp Insurance	1,713	2,000	2,000	0	0	
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	42,132	67,800	45,140	(22,660)	-33%	Reduced to reflect favorable actual cost of medical insurance
51255	Vision Insurance	301	400	300	(100)	-25%	
51260	Dental Insurance	3,476	4,500	3,600	(900)	-20%	
51265	Long Term Care Insurance	242	300	300	0	0	
51270	Life Insurance	248	300	300	0	0	
51280	L T Disability	729	900	800	(100)	-11%	
51290	Lagers Pension Expense	<u>40,795</u>	<u>49,000</u>	<u>47,000</u>	<u>(2,000)</u>	<u>-4%</u>	
	<b>Total Salaries &amp; Fringes</b>	<b><u>455,969</u></b>	<b><u>586,200</u></b>	<b><u>566,440</u></b>	<b><u>(19,760)</u></b>	<b><u>-3%</u></b>	
52100	Employee Uniforms	3,747	2,225	2,525	300	13%	
52200	Employee Condiments	319	300	350	50	17%	
52300	Employee Dues/Licenses	50	750	750	0	0	
52400	Travel Expense	106	1,025	1,800	775	76%	
52500	Employee Training Expenses	1,498	1,225	2,000	775	63%	
52600	Employee Recognition	<u>982</u>	<u>530</u>	<u>430</u>	<u>(100)</u>	<u>-19%</u>	
	<b>Total Employee Expenses</b>	<b><u>6,702</u></b>	<b><u>6,055</u></b>	<b><u>7,855</u></b>	<b><u>1,800</u></b>	<b><u>30%</u></b>	
54200	Prof Services-Engineering	0	0	0	0	0	
54800	Prof Services-Other	<u>1,350</u>	<u>1,700</u>	<u>1,650</u>	<u>(50)</u>	<u>-3%</u>	
	<b>Total Prof Services</b>	<b><u>1,350</u></b>	<b><u>1,700</u></b>	<b><u>1,650</u></b>	<b><u>(50)</u></b>	<b><u>-3%</u></b>	
55100	Electric	0	0	0	0	0	
55500	Gas	0	0	0	0	0	
55800	Telephone	<u>1,817</u>	<u>1,900</u>	<u>1,900</u>	<u>0</u>	<u>0</u>	
	<b>Total Utilities</b>	<b><u>1,817</u></b>	<b><u>1,900</u></b>	<b><u>1,900</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
56050	Rep & Maint-Vehicles	3,613	3,400	3,400	0	0	
56100	Rep & Maint-Machinery & Equipment	86	1,000	1,000	0	0	
56200	Rep & Maint-Building	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Repair &amp; Maintenance</b>	<b><u>3,699</u></b>	<b><u>4,400</u></b>	<b><u>4,400</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
57050	Supplies-Gasoline	8,062	9,700	9,500	(200)	-2%	
57100	Supplies-Diesel	3,959	6,000	5,000	(1,000)	-17%	
57150	Supplies-Fert/Chem/Seed	25,835	27,820	28,920	1,100	4%	
57250	Supplies-Office	658	1,065	1,100	35	3%	
57270	Supplies-Printing	1,063	1,400	1,400	0	0	
57300	Supplies-Operational	5,484	3,370	3,790	420	12%	
57310	Supplies-Janitorial	0	0	0	0	0	
57350	Small Tools, Furniture, Equipment	0	0	3,500	3,500	**	
57400	Books/Periodicals/Subscriptions	0	0	0	0	0	
57450	Postage	372	400	450	50	13%	
57500	Insurance	6,294	6,000	7,200	1,200	20%	
57510	Insurance Claims	1,803	0	0	0	0	
57550	Legal Notices/Advertising	227	0	0	0	0	
57650	Sales Tax Expense	72	100	100	0	0	
57750	Rentals-Office Space	32,046	41,800	38,330	(3,470)	-8%	
57780	Rentals Machinery & Equipment	308	540	540	0	0	
57920	Miscellaneous	<u>355</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Supplies &amp; Other</b>	<b><u>86,538</u></b>	<b><u>98,195</u></b>	<b><u>99,830</u></b>	<b><u>1,635</u></b>	<b><u>2%</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	19,020	0	(19,020)	-100%	Approved capital items for fiscal year
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	1,734	5,350	0	(5,350)	-100%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	<u>0</u>	<u>51,000</u>	<u>0</u>	<u>(51,000)</u>	<u>-100%</u>	Approved capital items for fiscal year
	<b>Total Capital Expenses</b>	<b><u>1,734</u></b>	<b><u>75,370</u></b>	<b><u>0</u></b>	<b><u>(75,370)</u></b>	<b><u>-100%</u></b>	
	<b>Total Health</b>	<b><u>\$557,809</u></b>	<b><u>\$773,820</u></b>	<b><u>\$682,075</u></b>	<b><u>(\$91,745)</u></b>	<b><u>-12%</u></b>	

**CITY OF ST. PETERS  
GENERAL FUND – HES  
VEHICLE & EQUIPMENT MAINTENANCE**



**MISSION**

To maintain the City’s vehicles and equipment in a manner that provides safe, reliable, and cost-effective operation.



**DESCRIPTION OF SERVICES**

- Vehicle Maintenance
- Equipment Maintenance
- Nitrogen Tire-Filling Program
- Sustainability Initiatives

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	671,803	794,700	794,660
Employee Expenses	10,041	18,420	22,730
Professional Services	1,737	2,000	2,300
Utilities	504	700	700
Repair & Maintenance	19,927	11,500	15,500
Supplies & Other	38,325	51,200	59,800
Capital Expenses	42,918	5,000	0
<b>Total Vehicle &amp; Equip. Maintenance</b>	<b>\$785,255</b>	<b>\$883,520</b>	<b>\$895,690</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Customer Service Satisfaction</b>	99.9%	99.6%	100%	100%	98%

**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Auto/Diesel Technician	6.00	0.00	6.00	0.00	6.00	0.00	0	0
Fleet Maintenance Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Fleet Maintenance Crew Leader	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Intern	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Office Specialist	0.00	0.00	0.00	0.00	0.00	0.00	0	0
Sustainability Specialist	0.50	0.00	0.50	0.00	0.50	0.00	0	0
<b>Total</b>	<b>8.50</b>	<b>1.00</b>	<b>8.50</b>	<b>1.00</b>	<b>8.50</b>	<b>1.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>8.86</b>		<b>9.20</b>		<b>9.20</b>		<b>0.00</b>	

**FY15 GOALS**

1. Continue emphasis on safety and maintain zero lost days through education, encouragement, and accountability.
2. Maintain a 90% customer satisfaction rating both overall and for individual internal department ratings.
3. Reduce outsourcing costs with education and training pertaining to diagnostic procedures and repair for computer controlled vehicles.
4. Improve efficiency with computerized fleet maintenance software.

**CITY OF ST. PETERS  
GENERAL FUND – HES  
VEHICLE & EQUIPMENT MAINTENANCE**



5. Develop a sustainability indicators dashboard to provide information and support for decision-making, plan implementation, and policy decisions.
6. Participate in St. Louis Green Business Challenge with goal to advance to mentor status.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue emphasis on safety and maintain zero lost days through education, encouragement and accountability. **(Completed with no lost days.)**
2. Maintain a 90% customer satisfaction rating both overall and for individual internal department ratings. **(Completed with 98% customer satisfaction rating.)**
3. Develop a sustainability area at the HES Operations Building for public display and education. **(Completed.)**
4. Participate in St. Louis Green Business Challenge in FY14 and obtain Circle of Excellence Award. **(Complete and obtained Star Circle of Excellence.)**
5. Evaluate conversion of collection vehicles to alternative fuels. **(In progress. Have attended two informational presentations of alternative fuels. Report will be completed in August.)**

**CITY OF ST. PETERS  
GENERAL FUND – HES  
VEHICLE & EQUIPMENT MAINTENANCE**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$465,071	\$508,000	\$522,000	\$14,000	3%	
51020	Salaries-Part Time	0	15,000	15,000	0	0	
51030	Salaries-Over Time	8,614	15,000	20,000	5,000	33%	Increased based on historical actual
51210	Payroll Tax-FICA	35,311	41,000	43,000	2,000	5%	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	2,208	3,000	2,500	(500)	-17%	
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	78,549	118,300	100,860	(17,440)	-15%	Reduced to reflect favorable actual cost of medical insurance
51255	Vision Insurance	254	400	200	(200)	-50%	
51260	Dental Insurance	6,326	7,300	6,500	(800)	-11%	
51265	Long Term Care Insurance	720	900	900	0	0	
51270	Life Insurance	370	400	400	0	0	
51280	L T Disability	1,371	1,400	1,300	(100)	-7%	
51290	Lagers Pension Expense	<u>73,009</u>	<u>84,000</u>	<u>82,000</u>	<u>(2,000)</u>	<u>-2%</u>	
	<b>Total Salaries &amp; Fringes</b>	<b><u>671,803</u></b>	<b><u>794,700</u></b>	<b><u>794,660</u></b>	<b><u>(40)</u></b>	<b><u>0%</u></b>	
52100	Employee Uniforms	8,787	9,450	9,800	350	4%	
52200	Employee Condiments	0	320	330	10	3%	
52300	Employee Dues/Licenses	190	2,165	4,065	1,900	88%	
52400	Travel Expense	125	1,500	2,200	700	47%	
52500	Employee Training Expenses	405	4,635	5,635	1,000	22%	
52600	Employee Recognition	<u>534</u>	<u>350</u>	<u>700</u>	<u>350</u>	<u>100%</u>	
	<b>Total Employee Expenses</b>	<b><u>10,041</u></b>	<b><u>18,420</u></b>	<b><u>22,730</u></b>	<b><u>4,310</u></b>	<b><u>23%</u></b>	
54800	Prof Services-Other	<u>1,737</u>	<u>2,000</u>	<u>2,300</u>	<u>300</u>	<u>15%</u>	
	<b>Total Prof Services</b>	<b><u>1,737</u></b>	<b><u>2,000</u></b>	<b><u>2,300</u></b>	<b><u>300</u></b>	<b><u>15%</u></b>	
55100	Electric	0	0	0	0	0	
55500	Gas	0	0	0	0	0	
55800	Telephone	<u>504</u>	<u>700</u>	<u>700</u>	<u>0</u>	<u>0</u>	
	<b>Total Utilities</b>	<b><u>504</u></b>	<b><u>700</u></b>	<b><u>700</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
56050	Rep & Maint-Vehicles	1,246	3,000	3,000	0	0	
56100	Rep & Maint-Machinery & Equipment	17,467	6,000	10,000	4,000	67%	
56200	Rep & Maint-Building	<u>1,214</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>	<u>0</u>	
	<b>Total Repair &amp; Maintenance</b>	<b><u>19,927</u></b>	<b><u>11,500</u></b>	<b><u>15,500</u></b>	<b><u>4,000</u></b>	<b><u>35%</u></b>	
57050	Supplies-Gasoline	2,491	5,000	3,000	(2,000)	-40%	
57060	Supplies-Diesel	1,012	2,000	2,000	0	0	
57250	Supplies-Office	673	1,000	1,000	0	0	
57300	Supplies-Operational	25,273	34,500	35,800	1,300	4%	
57310	Supplies-Janitorial	0	0	0	0	0	
57350	Small Tools, Furniture, Equipment	0	0	8,300	8,300	**	Change in policy in accounting for non-capitalization of assets costing between \$500-\$5,000
57400	Books/Periodicals/Subscriptions	0	150	150	0	0	
57450	Postage	8	60	60	0	0	
57500	Insurance	8,112	8,000	9,000	1,000	13%	
57510	Insurance Claims	3	0	0	0	0	
57780	Rentals Machinery & Equipment	474	490	490	0	0	
57920	Miscellaneous	<u>279</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Supplies &amp; Other</b>	<b><u>38,325</u></b>	<b><u>51,200</u></b>	<b><u>59,800</u></b>	<b><u>8,600</u></b>	<b><u>17%</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	42,918	5,000	0	(5,000)	-100%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Capital Expenses</b>	<b><u>42,918</u></b>	<b><u>5,000</u></b>	<b><u>0</u></b>	<b><u>(5,000)</u></b>	<b><u>-100%</u></b>	
	<b>Total Vehicle &amp; Equip. Maintenance</b>	<b><u>\$785,255</u></b>	<b><u>\$883,520</u></b>	<b><u>\$895,690</u></b>	<b><u>\$12,170</u></b>	<b><u>1%</u></b>	

**CITY OF ST. PETERS  
GENERAL FUND – MPS  
POLICE**



**MISSION**

To provide dedicated police service based on high ethical and professional standards while preserving the peace and order of the City. We will attain this mission through conflict management and enforcement of criminal law and City ordinances by officers who are committed to the rule of law. The officers are empowered to investigate violations, arrest individuals who violate the law, search and seize evidence, and use objectively reasonable force when necessary. It includes being both responsive and responsible to the public we serve.



St. Peters Justice Center  
1020 Grand Teton Drive

**DESCRIPTION OF SERVICES**

- 24-hour Uniformed Police Services
- 24-hour Police Dispatch
- Criminal Investigations
- Crime Prevention Programs
- Traffic/DWI Enforcement
- Emergency Management
- Police Records Collection, Preservation, and Distribution
- Evidence and Property Control
- Citizen Police Academy
- School Resource Officers and D.A.R.E. Activities
- Participation in St. Charles County Regional Drug Task Force

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	10,513,606	11,653,300	11,788,330
Employee Expenses	109,490	96,745	116,845
Professional Services	55,919	69,500	70,200
Utilities	214,006	225,200	238,000
Repair & Maintenance	157,031	217,270	171,125
Supplies & Other	615,127	462,465	483,075
Capital Expenses	256,094	352,195	434,200
<b>Total Police</b>	<b>\$11,921,273</b>	<b>\$13,076,675</b>	<b>\$13,301,775</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	247	228	207	224	188
<b>% of Concerns Responded to Within 72 Hours</b>	96%	100%	100%	99%	100%
<b>Calls for Service</b>	28,853	30,519	32,181	32,400	30,485
<b>Arrests</b>	3,299	3,420	3,173	3,174	2,744
<b>Traffic Stops &amp; Business Checks</b>	11,021	9,967	9,698	10,240	8,801
<b>Motor Vehicle Accidents</b>	1,065	1,152	1,501	1,354	1,335
<b>Criminal Investigation Cases Cleared</b>	86%	81%	84%	85%	87%
<b>Customer Service Satisfaction</b>	95%	98.6%	96%	98%	98%

For more details on the department statistics, take a look at the Police Department's Annual Report on our website at <http://www.stpetersmo.net/st-peters-police-annual-report.aspx>.

**CITY OF ST. PETERS  
GENERAL FUND – MPS  
POLICE**



**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Chief Of Police	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Deputy Chief of Police	2.00	0.00	2.00	0.00	2.00	0.00	0	0
<b>Dispatcher</b>	11.00	0.00	11.00	0.00	<b>12.00</b>	0.00	1 <sup>A</sup>	0
<b>Executive Secretary</b>	1.00	0.00	1.00	0.00	<b>0.00</b>	0.00	-1 <sup>B</sup>	0
Lead Corrections Officer	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Corrections Officer	1.00	3.00	2.00	1.00	2.00	1.00	0	0
<b>Office Specialist</b>	0.00	0.00	0.00	0.00	<b>1.00</b>	0.00	1 <sup>C</sup>	0
Police Dispatch Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Police Lieutenant	5.00	0.00	5.00	0.00	5.00	0.00	0	0
Police Lieutenant-Assigned Over Detective Bureau	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Police Officer	65.00	0.00	65.00	0.00	65.00	0.00	0	0
Police Property Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Police Records Administrator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Police Records Clerk	6.00	5.00	6.00	5.00	6.00	5.00	0	0
Police Sergeant	10.00	0.00	10.00	0.00	10.00	0.00	0	0
Police Sergeant-Assigned Over Detective Bureau	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Police Sergeant-Assigned Emergency Mgmt Dir.	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Resident Youth	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>109.00</b>	<b>10.00</b>	<b>110.00</b>	<b>8.00</b>	<b>111.00</b>	<b>8.00</b>	<b>1</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>115.49</b>		<b>115.05</b>		<b>116.05</b>		<b>1.00</b>	

**Variance Explanations:**

- A:** Added one Full-Time Police Dispatcher position based on department's needs.
- B:** Changed the Full-Time Executive Secretary position to a Full-Time Office Specialist position.
- C:** Changed the Full-Time Executive Secretary position to a Full-Time Office Specialist position.

**FY15 GOALS**

1. Increase employee safety awareness. Achieve and maintain a zero lost-day record and reduction in property loss and accidents through improved communication, increased individual accountability, safety training, and team action plans.
  - a. Objective – Increase employee awareness of safety issues through supervisory focus on risk awareness training and debriefing on unsafe practices.
  - b. Objective – Stress importance of thinking “Safety First” by recognizing safe behavior of employees both informally, through intradepartmental recognition, and formally through the City’s Employee Recognition Program.
  - c. Objective – Focus on employee accountability through individual counseling and progressive discipline for violations of established safety rules, including those causing loss or damage to City property.
2. Continue a Customer Satisfaction level above 90% by focusing on the City’s “IT” philosophy in daily interactions with internal and external customers.
  - a. Objective – Reduce sustained citizen complaints against employees.
  - b. Objective – Provide timely recognition for outstanding employee performance through both City and Departmental programs.
3. Continue revisions to Police Department General Orders assuring compliance with Federal, State, and local laws, as well as appropriate case law and best practices. This includes restructuring the written directive system to provide both a policy manual and a corresponding manual of supporting procedures.
  - a. Objective – Ensure that department policies and procedures are consistent with City of St. Peters personnel and administrative policies.
  - b. Revise and issue new departmental procedural manual.



**CITY OF ST. PETERS  
GENERAL FUND – MPS  
POLICE**



- c. Objective – Develop a training protocol for the implementation of in-service training for employees on revised policies and procedures.
  - d. Objective – Formulate an evaluation platform to verify employee retention of revised departmental policies and procedures.
4. Initiate an analysis of traffic trends occurring on identified collector streets within City subdivisions.
- a. Objective – Identify collector streets suitable for analysis through historical accident data, officer input, and citizen concerns.
  - b. Objective – Utilize existing technology to capture traffic related data along designated roadways over various time periods and traffic flow patterns.
  - c. Objective – Analyze corresponding data to proactively identify potential trends, patterns and hazards which might have a negative impact on residents and commuters.
  - d. Objective – Develop, initiate, and post-evaluate the law enforcement response to address the identified concerns.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Increase employee safety awareness. Achieve and maintain a zero lost-day record and reduction in property loss and accidents through improved communication, increased individual accountability, safety training, and team action plans. **(The 2014 Safety Year Report indicates the Department experienced an increase in both property damage and workers compensation claims. These claims resulted from a motor vehicle accident and two duty related injuries, and water damage to the holdover. The City was not at fault in any of these events.)**
2. Continue a Customer Satisfaction level of 95% by focusing on the City's "IT" philosophy in daily interactions with internal and external customers. **(The goal of maintaining a customer satisfaction level of 95 % was met. The Patrol division received an average rating of 99 % while the communications division received a satisfactory rating of 96.4%. The department sent out 274 surveys of which 28 % were returned.)**
3. Update Police Department General Orders assuring compliance with Federal and State laws along with best practices. **(Work on the Lexipol Policy and Procedure Manual has been on-going. The project experienced a three-month delay due to software issues from the vendor. In-house policy analysis is continuing, based with completion anticipated during the fourth quarter of 2014.)**
4. Expand the Traffic program to include a rotational Traffic officer to provide a better ability to provide response to traffic concerns. **(This goal was implemented in September 2013. A rotating traffic position was added to the traffic unit for a three-year term. The officer is fully integrated into the unit and has received additional training commensurate with the assignment.)**
5. Continue use of National Incident Management System/Incident Command System for event and incident management while expanding the use of available equipment and resources to enhance city preparedness and response capabilities. **(NIMS/ICS was successfully integrated in response to both large-scale natural disaster incidents (i.e. 2013 - Spring Mississippi River Flooding and the May 31<sup>st</sup> tornado), as well as large-scale city sponsored events (i.e. Celebrate St. Peters - October 2013). Utilizing NIMS/ICS, a core set of concepts, principles and organizational processes, along with the sharing of available common resources, provided for an incident management foundation that was quickly put in place thereby allowing involved city work groups, external government entities, and non-governmental entities to effectively and efficiently work together in a collaborative manner.)**
6. Continue participation in the acquisition, design, and implementation of the St. Charles County Regional Radio System. **(The St. Peters Police Department remains involved with the regional radio communications system. Work on the system has now progressed from design to the implementation phase that includes installation of new radio system equipment (i.e. system infrastructure and individual radio components at the local level). System installation is progressing. The Department's new dispatch furniture is in place. Our new station equipment and software are in final configuration and system training commences in Sept. with a system startup anticipated for Oct. The City and County will begin coordinating installation of our non-emergency radios in Sept.)**

**CITY OF ST. PETERS  
GENERAL FUND – MPS  
POLICE**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$7,285,663	\$7,602,000	\$7,772,000	\$170,000	2%	
51020	Salaries-Part Time	156,350	184,000	192,000	8,000	4%	
51030	Salaries-Over Time	287,964	350,000	350,000	0	0	
51060	Salaries-Outside Employment	84,598	90,000	90,000	0	0	
51210	Payroll Tax-FICA	577,691	629,000	643,000	14,000	2%	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	33,801	41,000	36,900	(4,100)	-10%	
51245	Workmen's Comp Claims	16,327	0	0	0	0	
51250	Medical Insurance	857,642	1,387,900	1,258,130	(129,770)	-9%	Reduced to reflect favorable actual cost of medical insurance
51255	Vision Insurance	5,530	6,300	6,000	(300)	-5%	
51260	Dental Insurance	79,256	93,300	87,600	(5,700)	-6%	Reduced to reflect favorable actual cost of insurance
51265	Long Term Care Insurance	5,939	6,200	6,200	0	0	
51270	Life Insurance	4,722	4,700	4,700	0	0	
51280	L T Disability	20,054	20,900	19,800	(1,100)	-5%	
51290	Lagers Pension Expense	<u>1,098,069</u>	<u>1,238,000</u>	<u>1,322,000</u>	<u>84,000</u>	<u>7%</u>	increased salaries
	<b>Total Salaries &amp; Fringes</b>	<b><u>10,513,606</u></b>	<b><u>11,653,300</u></b>	<b><u>11,788,330</u></b>	<b><u>135,030</u></b>	<b><u>1%</u></b>	
52100	Employee Uniforms	51,124	40,000	49,800	9,800	25%	Body armor replacement for 15 officers in fiscal year 15
52200	Employee Condiments	2,948	4,100	4,100	0	0	
52300	Employee Dues/Licenses	2,735	3,400	3,445	45	1%	
52400	Travel Expense	3,544	4,800	5,600	800	17%	
52500	Employee Training Expenses	32,087	22,495	29,325	6,830	30%	Added tuition reimbursement for 4 employees
52550	Employee Training Expenses POST	12,733	16,500	17,325	825	5%	
52600	Employee Recognition	<u>4,319</u>	<u>5,450</u>	<u>7,250</u>	<u>1,800</u>	<u>33%</u>	
	<b>Total Employee Expenses</b>	<b><u>109,490</u></b>	<b><u>96,745</u></b>	<b><u>116,845</u></b>	<b><u>20,100</u></b>	<b><u>21%</u></b>	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	0	0	0	0	0	
54800	Prof Services-Other	<u>55,919</u>	<u>69,500</u>	<u>70,200</u>	<u>700</u>	<u>1%</u>	
	<b>Total Prof Services</b>	<b><u>55,919</u></b>	<b><u>69,500</u></b>	<b><u>70,200</u></b>	<b><u>700</u></b>	<b><u>1%</u></b>	
55100	Electric	113,746	113,700	125,500	11,800	10%	Estimate based on current year usage and changes in utility rates
55500	Gas	54,545	63,900	62,500	(1,400)	-2%	
55800	Telephone	<u>45,715</u>	<u>47,600</u>	<u>50,000</u>	<u>2,400</u>	<u>5%</u>	
	<b>Total Utilities</b>	<b><u>214,006</u></b>	<b><u>225,200</u></b>	<b><u>238,000</u></b>	<b><u>12,800</u></b>	<b><u>6%</u></b>	
56050	Rep & Maint-Vehicles	60,018	63,400	61,900	(1,500)	-2%	
56100	Rep & Maint-Machinery & Equipmen	86,306	151,670	123,325	(28,345)	-19%	Removed maintenance for regional radio system due to it being covered by warranty in fiscal year 15
56200	Rep & Maint-Building	10,049	2,200	8,900	6,700	305%	Added budget for elevator, doors, and gates maintenance
56300	Rep & Maint-Grounds/Parking	658	0	0	0	0	
56320	Rep & Maint-Outside Lighting	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Repair &amp; Maintenance</b>	<b><u>157,031</u></b>	<b><u>217,270</u></b>	<b><u>194,125</u></b>	<b><u>(23,145)</u></b>	<b><u>-11%</u></b>	
57050	Supplies-Gasoline	191,878	235,800	215,000	(20,800)	-9%	Estimate based on current year usage and fuel costs
57100	Supplies-Diesel	0	0	0	0	0	
57150	Supplies-Fert/Chem/Seed	1,580	0	3,000	3,000	**	
57250	Supplies-Office	10,823	12,500	12,500	0	0	
57270	Supplies-Printing	6,191	10,275	10,475	200	2%	
57300	Supplies-Operational	77,636	60,370	65,775	5,405	9%	Increased for prisoner clothing, evidence and ID supplies, defibrillator replacement pads, and neighborhood watch signs
57310	Supplies-Janitorial	2,037	200	2,000	1,800	900%	
57350	Small Tools, Furniture, Equipment	0	0	19,805	19,805	**	Change in policy in accounting for non-capitalization of assets costing between \$500-\$5,000
57400	Books/Periodicals/Subscriptions	272	620	620	0	0	
57425	Regis Access & Connection Fee	(1,252)	0	0	0	0	
57450	Postage	4,449	4,200	4,200	0	0	
57470	DARE Expenses	0	300	300	0	0	
57500	Insurance	124,356	126,000	135,900	9,900	8%	Allocation based upon department salary to total salary
57510	Insurance Claims	187,102	0	0	0	0	
57550	Legal Notices/Advertising	0	300	100	(200)	-67%	
57780	Rentals Machinery & Equipment	8,733	11,200	11,200	0	0	
57920	Miscellaneous	<u>1,322</u>	<u>700</u>	<u>2,200</u>	<u>1,500</u>	<u>214%</u>	
	<b>Total Supplies &amp; Other</b>	<b><u>615,127</u></b>	<b><u>462,465</u></b>	<b><u>483,075</u></b>	<b><u>20,610</u></b>	<b><u>4%</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	32,500	0	(32,500)	-100%	Approved capital items for fiscal year
58300	Capital Exp-Furniture & Fixtures	7,600	2,415	0	(2,415)	-100%	
58400	Capital Exp-Machinery & Equipment	10,568	62,280	88,200	25,920	42%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	<u>237,926</u>	<u>255,000</u>	<u>346,000</u>	<u>91,000</u>	<u>36%</u>	Approved capital items for fiscal year
	<b>Total Capital Expenses</b>	<b><u>256,094</u></b>	<b><u>352,195</u></b>	<b><u>434,200</u></b>	<b><u>82,005</u></b>	<b><u>23%</u></b>	
	<b>Total Police</b>	<b><u>\$11,921,273</u></b>	<b><u>\$13,076,675</u></b>	<b><u>\$13,324,775</u></b>	<b><u>\$248,100</u></b>	<b><u>2%</u></b>	

**CITY OF ST. PETERS  
GENERAL FUND – PRS  
CULTURAL ARTS CENTRE**



**MISSION**

To foster excellence, diversity and vitality within the Arts and broaden the availability and appreciation of the Arts.

**DESCRIPTION OF SERVICES**

- Art Classes
- Art Shows and Exhibits
- Theater and Performing Arts
- Music and Voice Lab
- Summer Art Camps
- Day Trips
- City Centre Dances
- Banquet Rentals



Cultural Arts Centre (located at City Hall)  
One St. Peters Centre Blvd.

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	114,068	120,900	141,310
Employee Expenses	648	740	850
Professional Services	55,155	57,000	42,800
Utilities	0	0	0
Repair & Maintenance	2,867	0	0
Supplies & Other	12,592	15,860	22,870
Capital Expenses	32,632	0	0
<b>Total Cultural Arts Centre</b>	<b>\$217,962</b>	<b>\$194,500</b>	<b>\$207,830</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Summer Art Camp Participants</b>	393	565	485	415	346
<b>Bus Tours/Day Trips Participants</b>	*	*	507	407	428
<b>Theatre Rentals</b>	**	**	231	247	233
<b>Banquet Room Rentals</b>	**	**	1,264	1,589	1,626
<b>Number of Survey Responses</b>	47	73	246	123	132
<b>Customer Service Satisfaction</b>	97%	98.8%	95.3%	92.6%	94.7%

\*Bus Tours/Day Trips were previously recorded in Rec-Plex activity

\*\*Records not available from previous Community & Arts Center location

**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Guest Service Representatives	0.00	2.00	0.00	2.00	0.00	8.00	0	6 <sup>A</sup>
Recreation Leader	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>1.00</b>	<b>2.00</b>	<b>1.00</b>	<b>2.00</b>	<b>1.00</b>	<b>8.00</b>	<b>0</b>	<b>6</b>
<b>Full Time Equivalent</b>	<b>2.44</b>		<b>2.44</b>		<b>3.88</b>		<b>2.16</b>	

**Variance Explanations:**

A: Art Teachers were previously contracted out but are now classified as Part-Time Guest Service Representatives.

CITY OF ST. PETERS  
GENERAL FUND – PRS  
CULTURAL ARTS CENTRE



**FY15 GOALS**

1. Continue to improve our services and facilities to exceed our customers' expectations. Strive to achieve a minimum score of 90% on all surveys.
2. Continue our goal to achieve zero lost days for each of the department's safety teams.
3. Continue to operate the Cultural Arts Centre as a financially self-sustaining operation.
4. Implement Performing Arts Theatre seat campaign.
5. Complete improvements in activity rooms and theatre.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue to improve our services and facilities to exceed our customers' expectations. Strive to achieve a minimum score of 90% on all surveys. **(Goal achieved for calendar year 2013. Score of 94.61%)**
2. Continue our goal to achieve zero lost days for each of the department's safety teams. **(Goal currently being achieved.)**
3. Continue to operate the Cultural Arts Center as a financially self-sustaining operation. **(Goal currently being achieved.)**



Cultural Arts Centre Ballroom



Cultural Arts Centre Hall Gallery



**CITY OF ST. PETERS  
GENERAL FUND – PRS  
CULTURAL ARTS CENTRE**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$57,340	\$60,000	\$62,000	\$2,000	3%	
51020	Salaries-Part Time	26,311	25,000	45,000	20,000	80%	Changed art teachers from contracted to part-time GSR employees in fiscal year 15
51030	Salaries-Over Time	0	0	0	0	0	
51210	Payroll Tax-FICA	6,247	7,000	8,000	1,000	14%	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	336	0	400	400	**	
51245	Workmen's Comp Claims	1,600	0	0	0	0	
51250	Medical Insurance	12,168	17,200	15,310	(1,890)	-11%	
51255	Vision Insurance	71	100	100	0	0	
51260	Dental Insurance	912	1,100	1,000	(100)	-9%	
51265	Long Term Care Insurance	70	100	100	0	0	
51270	Life Insurance	115	200	200	0	0	
51280	L T Disability	163	200	200	0	0	
51290	Lagers Pension Expense	<u>8,735</u>	<u>10,000</u>	<u>9,000</u>	<u>(1,000)</u>	<u>-10%</u>	
	<b>Total Salaries &amp; Fringes</b>	<b><u>114,068</u></b>	<b><u>120,900</u></b>	<b><u>141,310</u></b>	<b><u>20,410</u></b>	<b><u>17%</u></b>	
52100	Employee Uniforms	191	150	200	50	33%	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	150	300	300	0	0	
52400	Travel Expense	82	100	150	50	50%	
52500	Employee Training Expenses	225	100	100	0	0	
52600	Employee Recognition	<u>0</u>	<u>90</u>	<u>100</u>	<u>10</u>	<u>11%</u>	
	<b>Total Employee Expenses</b>	<b><u>648</u></b>	<b><u>740</u></b>	<b><u>850</u></b>	<b><u>110</u></b>	<b><u>15%</u></b>	
54800	Prof Services-Other	<u>55,155</u>	<u>57,000</u>	<u>42,800</u>	<u>(14,200)</u>	<u>-25%</u>	Changed art teachers from contracted to part-time GSR employees in fiscal year 15
	<b>Total Prof Services</b>	<b><u>55,155</u></b>	<b><u>57,000</u></b>	<b><u>42,800</u></b>	<b><u>(14,200)</u></b>	<b><u>-25%</u></b>	
55100	Electric	0	0	0	0	0	
55500	Gas	0	0	0	0	0	
55800	Telephone	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Utilities</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
56100	Rep & Maint-Machinery & Equipment	2,052	0	0	0	0	
56200	Rep & Maint-Building	815	0	0	0	0	
56300	Rep & Maint-Grounds/Parking	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Repair &amp; Maintenance</b>	<b><u>2,867</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
57250	Supplies-Office	241	500	500	0	0	
57270	Supplies-Printing	212	0	250	250	**	
57300	Supplies-Operational	4,590	6,000	6,000	0	0	
57310	Supplies-Janitorial	612	0	0	0	0	
57350	Small Tools, Furniture, Equipment	0	0	6,620	6,620	**	Change in policy in accounting for non-capitalization of assets costing between \$500-\$5,000
57370	Supplies-Merchandise	236	500	500	0	0	
57400	Books/Periodicals/Subscriptions	0	0	0	0	0	
57450	Postage	0	100	100	0	0	
57500	Insurance	1,245	1,000	1,500	500	50%	
57510	Insurance Claims	8	0	0	0	0	
57550	Legal Notices/Advertising	0	0	0	0	0	
57750	Rental Office Space	0	0	0	0	0	
57780	Rentals Machinery & Equipment	2,313	5,000	5,000	0	0	
57920	Miscellaneous	<u>3,135</u>	<u>2,760</u>	<u>2,400</u>	<u>(360)</u>	<u>-13%</u>	
	<b>Total Supplies &amp; Other</b>	<b><u>12,592</u></b>	<b><u>15,860</u></b>	<b><u>22,870</u></b>	<b><u>7,010</u></b>	<b><u>44%</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	9,077	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	20,506	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	3,049	0	0	0	0	
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Capital Expenses</b>	<b><u>32,632</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
	<b>Total Cultural Arts</b>	<b><u>\$217,962</u></b>	<b><u>\$194,500</u></b>	<b><u>\$207,830</u></b>	<b><u>\$13,330</u></b>	<b><u>7%</u></b>	

**CITY OF ST. PETERS  
GENERAL FUND – PRS  
PARKS GENERAL**



**MISSION**

To provide a diversity of quality leisure services to the community-at-large with the impetus of fulfilling individual and family recreational needs in a positive atmosphere enriched by efficient, flexible customer services.



Pavilion at City Centre Park

**DESCRIPTION OF SERVICES**

- 25 Parks
- 20 Miles of Trails
- Right-of-Way Maintenance
- Athletic Fields
- BMX Track
- Fishing Ponds
- Playgrounds
- Pavilions and Picnic Shelters
- Memorial Tree Program

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	3,599,045	4,182,200	4,122,970
Employee Expenses	29,695	35,525	41,695
Professional Services	8,638	23,500	19,100
Utilities	105,234	109,300	133,400
Repair & Maintenance	276,034	426,400	425,400
Supplies & Other	357,784	324,200	358,900
Capital Expenses	(153)	0	0
<b>Total Parks General</b>	<b>\$4,376,277</b>	<b>\$5,101,125</b>	<b>\$5,101,465</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	141	161	135	182	151
<b>% of Concerns Responded to Within 72 Hours</b>	100%	100%	100%	100%	100%
<b>Pavilion Reservations</b>	743	717	606	625	606
<b>Gazebo Reservations</b>	133	102	101	106	91
<b>Athletic Field Reservations</b>	4,943	4,381	4,057	4,307	4,136
<b>Customer Service Satisfaction</b>	95.6%	90.6%	95%	91.5%	97%



Laurel Park Playground

**CITY OF ST. PETERS  
GENERAL FUND – PRS  
PARKS GENERAL**



**PERSONNEL SUMMARY**

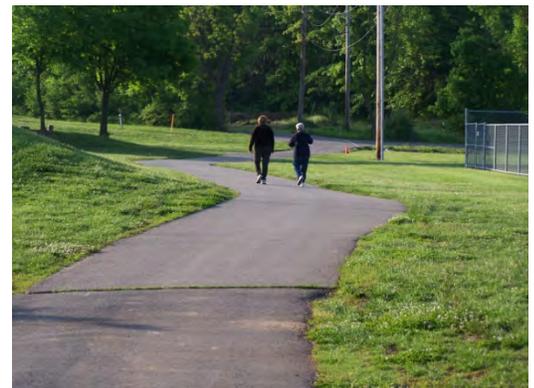
Position Title	<u>2012/13</u>		<u>2013/14</u>		<u>2014/15</u>		<u>Variance '14 to '15</u>	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Administrative Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Building Attendant	4.00	9.00	4.00	9.00	4.00	9.00	0	0
Building Attendant Crew Leader	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Building Maintenance Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Building Repair Technician	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Director of Parks Operations	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Executive Secretary	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Manager of Parks & Recreation Services	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Parks Crew Leader	5.00	0.00	5.00	0.00	5.00	0.00	0	0
Parks Horticulture Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Parks Maintenance Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Parks Right-of-Way Maint. Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
<b>Parks Technician</b>	10.00	0.00	9.00	0.00	<b>10.00</b>	0.00	1 <sup>A</sup>	0
<b>Parks Worker</b>	6.00	12.00	10.00	12.00	<b>9.00</b>	0.00	-1 <sup>B</sup>	-12 <sup>C</sup>
<b>Parks Service Representatives</b>	0.00	0.00	0.00	0.00	0.00	<b>12.00</b>	0	12 <sup>D</sup>
Registration Specialist	0.00	2.00	0.00	2.00	0.00	2.00	0	0
Resident Youth	<u>0.00</u>	<u>12.00</u>	<u>0.00</u>	<u>12.00</u>	<u>0.00</u>	<u>12.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>37.00</b>	<b>35.00</b>	<b>40.00</b>	<b>35.00</b>	<b>40.00</b>	<b>35.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>57.91</b>		<b>60.91</b>		<b>60.91</b>		<b>0.00</b>	

**Variance Explanations:**

- A:** Allocation of Full-Time Parks Technicians and Parks Workers fluctuates depending on when Workers meet the requirements to become a Technician.
- B:** Allocation of Full-Time Parks Technicians and Parks Workers fluctuates depending on when Workers meet the requirements to become a Technician.
- C:** Reclassified Part-Time Parks Workers as Part-Time Parks Service Representatives.
- D:** Reclassified Part-Time Parks Workers as Part-Time Parks Service Representatives.

**FY15 GOALS**

1. Continue to improve our services and facilities to exceed our customers' expectations. Strive to achieve a minimum score of 90% on all surveys.
2. Continue our goal to achieve zero lost days for each of the department's safety teams.
3. Maintain "Tree City USA" designation.
4. Develop a plan for our trail map routes to accommodate connections to city sidewalks and subdivisions to allow for easy access to our trail system.
5. Continue to achieve a high evaluation score for the appearance of our parks and right-of-way areas.
6. Begin the development of a Facility Maintenance Plan for the scheduled repair or replacement of equipment and infrastructure.



Trail in City Centre Park

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue to improve our services and facilities to exceed our customers' expectations. Strive to achieve a minimum score of 90% on all surveys. **(Goal achieved for calendar year 2013. Score of 96.51% on surveys.)**

CITY OF ST. PETERS  
GENERAL FUND – PRS  
PARKS GENERAL



2. Continue our goal to achieve zero lost days for each of the department’s safety teams. **(Goal was not achieved. The department currently has two lost time incidents.)**
3. Maintain “Tree City USA” designation. **(Goal achieved. City was awarded “Tree City USA” designation for the 15th consecutive year.)**
4. Continue to improve the field conditions for all athletic fields. **(Field improvements are scheduled for the following fields: Spencer Road Park field 15, City Centre field 18, Woodlands Sports Park fields 21, 22, 23, 24, Shady Springs fields 10 and 11, Covenant Park field 6, Laurel Park fields 16 and 17.)**



Memorial Tree Program at City Hall



BMX Track at Brown Road Park



Ball Diamond at Shady Springs Park



Tennis Courts at Spencer Creek Park



Basketball Court at Laurel Park

**CITY OF ST. PETERS  
GENERAL FUND – PRS  
PARKS GENERAL**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$2,122,810	\$2,348,000	\$2,396,000	\$48,000	2%	
51020	Salaries-Part Time	472,678	592,000	605,000	13,000	2%	
51030	Salaries-Over Time	58,276	45,000	55,000	10,000	22%	Increased based on historical actual
51210	Payroll Tax-FICA	195,078	228,000	234,000	6,000	3%	
51220	Unemployment Insurance	7,460	0	0	0	0	
51240	Workmen's Comp Insurance	11,994	15,000	13,600	(1,400)	-9%	
51245	Workmen's Comp Claims	47,852	0	0	0	0	
51250	Medical Insurance	314,357	523,800	406,370	(117,430)	-22%	Reduced to reflect favorable actual cost of medical insurance
51255	Vision Insurance	1,702	2,200	1,700	(500)	-23%	
51260	Dental Insurance	28,055	35,400	30,800	(4,600)	-13%	
51265	Long Term Care Insurance	2,165	2,400	2,400	0	0	
51270	Life Insurance	1,913	1,900	1,900	0	0	
51280	L T Disability	5,836	6,500	6,200	(300)	-5%	
51290	Lagers Pension Expense	<u>328,869</u>	<u>382,000</u>	<u>370,000</u>	<u>(12,000)</u>	<u>-3%</u>	
	<b>Total Salaries &amp; Fringes</b>	<b><u>3,599,045</u></b>	<b><u>4,182,200</u></b>	<b><u>4,122,970</u></b>	<b><u>(59,230)</u></b>	<b><u>-1%</u></b>	
52100	Employee Uniforms	15,770	15,350	15,650	300	2%	
52200	Employee Condiments	2,046	1,900	2,000	100	5%	
52300	Employee Dues/Licenses	2,970	2,900	2,900	0	0	
52400	Travel Expense	1,415	4,100	4,100	0	0	
52500	Employee Training Expenses	5,704	7,725	13,645	5,920	77%	Electrical training for 2 employees, precision tree felling training, and campground training for 2 employees
52600	Employee Recognition	<u>1,790</u>	<u>3,550</u>	<u>3,400</u>	<u>(150)</u>	<u>-4%</u>	
	<b>Total Employee Expenses</b>	<b><u>29,695</u></b>	<b><u>35,525</u></b>	<b><u>41,695</u></b>	<b><u>6,170</u></b>	<b><u>17%</u></b>	
54200	Prof Services-Engineering	0	5,000	5,000	0	0	
54400	Prof Services-Janitorial	0	5,000	3,000	(2,000)	-40%	
54800	Prof Services-Other	<u>8,638</u>	<u>13,500</u>	<u>11,100</u>	<u>(2,400)</u>	<u>-18%</u>	
	<b>Total Prof Services</b>	<b><u>8,638</u></b>	<b><u>23,500</u></b>	<b><u>19,100</u></b>	<b><u>(4,400)</u></b>	<b><u>-19%</u></b>	
55100	Electric	47,261	39,400	59,600	20,200	51%	Estimate based on current year usage and changes in utility rates
55160	Electric(Field Lighting)	41,692	49,700	52,200	2,500	5%	
55500	Gas	10,827	14,700	15,500	800	5%	
55800	Telephone	<u>5,454</u>	<u>5,500</u>	<u>6,100</u>	<u>600</u>	<u>11%</u>	
	<b>Total Utilities</b>	<b><u>105,234</u></b>	<b><u>109,300</u></b>	<b><u>133,400</u></b>	<b><u>24,100</u></b>	<b><u>22%</u></b>	
56050	Rep & Maint-Vehicles	31,252	30,000	30,000	0	0	
56100	Rep & Maint-Mach & Equip	49,422	63,900	63,900	0	0	
56200	Rep & Maint-Building	7,841	13,000	13,000	0	0	
56300	Rep & Maint-Grounds/Parking	64,545	84,100	84,100	0	0	
56310	Rep & Maint-Trails	77,977	203,900	191,900	(12,000)	-6%	Additional expense for trails in fiscal year 14
56320	Rep & Maint-Outside Lighting	5,628	7,000	7,000	0	0	
56370	Rep & Maint-Road Right of Way	17,784	13,500	13,500	0	0	
56330	Rep & Maint-Playgrnd/Rec Areas	14,806	4,000	15,000	11,000	275%	Increased due to repairs needed from vandalism and higher cost of replacement parts
56340	Rep & Maint-Tennis Courts	<u>6,779</u>	<u>7,000</u>	<u>7,000</u>	<u>0</u>	<u>0%</u>	
	<b>Total Repair &amp; Maintenance</b>	<b><u>276,034</u></b>	<b><u>426,400</u></b>	<b><u>425,400</u></b>	<b><u>(1,000)</u></b>	<b><u>0%</u></b>	
57050	Supplies-Gasoline	31,720	35,200	35,200	0	0	
57060	Supplies-Diesel	101,647	96,900	102,700	5,800	6%	Estimate based on current year usage and fuel costs Increased due to higher cost of fertilizer and more need for grass seed due to an increase in number of projects
57150	Supplies-Fert/Chem/Seed	41,250	30,000	40,000	10,000	33%	
57250	Supplies-Office	1,481	3,000	3,000	0	0	
57270	Supplies-Printing	522	1,000	1,000	0	0	
57300	Supplies-Operational	54,301	53,900	53,900	0	0	
57310	Supplies-Janitorial	40,911	42,000	42,000	0	0	
57350	Small Tools, Furniture, Equipment	0	0	0	0	0	
57400	Books/Periodicals/Subscriptions	0	100	100	0	0	
57420	Operating License/Permits	0	0	0	0	0	
57450	Postage	468	500	500	0	0	
57500	Insurance	44,321	46,000	49,900	3,900	8%	
57510	Insurance Claims	(3,861)	0	0	0	0	
57550	Legal Notices/Advertising	444	600	600	0	0	
57780	Rentals Mach & Equip	28,240	15,000	30,000	15,000	100%	Increased due to more need for rental equipment due to an increase in number of projects
57920	Miscellaneous	<u>16,340</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	
	<b>Total Supplies &amp; Other</b>	<b><u>357,784</u></b>	<b><u>324,200</u></b>	<b><u>358,900</u></b>	<b><u>34,700</u></b>	<b><u>11%</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvmt	(153)	0	0	0	0	
58300	Capital Exp-Furn & Fixtures	0	0	0	0	0	
58400	Capital Exp-Mach & Equipment	0	0	0	0	0	
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0	
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	
	<b>Total Capital Expenses</b>	<b><u>(153)</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0%</u></b>	
	<b>Total Parks General</b>	<b><u>\$4,376,277</u></b>	<b><u>\$5,101,125</u></b>	<b><u>\$5,101,465</u></b>	<b><u>\$340</u></b>	<b><u>0%</u></b>	

**CITY OF ST. PETERS  
GENERAL FUND – PRS  
RANGER DIVISION**



**MISSION**

To provide an inviting and safe environment for park patrons and to provide further outdoor recreation, education, and high-quality recreational opportunities.



**DESCRIPTION OF SERVICES**

- Park and Trail Patrols
- Recreation Facility Patrols
- Community Programs
- Bicycle Registration Program
- Neighborhood Park Watch Program

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	871,668	0	0
Employee Expenses	8,663	0	0
Professional Services	2,073	0	0
Utilities	1,362	0	0
Repair & Maintenance	9,983	0	0
Supplies & Other	38,671	0	0
Capital Expenses	50,056	0	0
<b>Total Ranger Division</b>	<b>\$982,476</b>	<b>\$0</b>	<b>\$0</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	11	8	3	5	3
<b>% of Concerns Responded to Within 72 Hours</b>	100%	100%	100%	100%	100%
<b>Reports Written</b>	182	198	192	186	132
<b>Uniform Traffic Stops</b>	30	75	41	74	175
<b>Customer Service Satisfaction</b>	95.6%	90.6%	95%	91.5%	97%

**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Community Service Officer	0.00	3.00	0.00	0.00	0.00	0.00	0	0
Director of Recreation & Enforcement Div.	1.00	0.00	0.00	0.00	0.00	0.00	0	0
Enforcement Division Ranger	3.00	5.00	0.00	0.00	0.00	0.00	0	0
Ranger Coordinator	1.00	0.00	0.00	0.00	0.00	0.00	0	0
Ranger Superintendent	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>6.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>11.77</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>	

CITY OF ST. PETERS  
GENERAL FUND – PRS  
RANGER DIVISION



**FY15 GOALS**

1. Continue to improve our services and facilities to exceed our customers' expectations. Strive to achieve a minimum score of 90% on all surveys.
2. Continue our goal to achieve zero lost days for each of the department's safety teams.
3. Increase attendance at the BMX Challenge by moving to Saturdays twice monthly.
4. Continue efforts to meet with each pavilion renter to insure that their rental experience meets or exceeds expectations.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue to improve our services and facilities to exceed our customers' expectations. Strive to achieve a minimum score of 90% on all surveys. **(Goal achieved for calendar year 2013. Score of 96.98% score on surveys.)**
  - a. Increase effort to meet with each pavilion renter to insure that their rental experience meets and/or exceeds expectations. **(Rental season begins April 1<sup>st</sup>.)**
  - b. Insure that surveys are distributed to participants in all Ranger programs. **(The Rangers continue to hand out surveys to the participants of all youth programs including Fishing Derby, Kite Day, and BMX Challenge.)**
2. Continue our goal to achieve zero lost days for each of the department's safety teams. **(Goal was not achieved. The department currently has one lost time incident.)**

**CITY OF ST. PETERS  
GENERAL FUND – PRS  
RANGER DIVISION**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$395,398	\$0	\$0	\$0	0	
51020	Salaries-Part Time	229,761	0	0	0	0	
51030	Salaries-Over Time	13,365	0	0	0	0	
51060	Salaries-Outside Employment	14,087	0	0	0	0	
51210	Payroll Tax-FICA	48,870	0	0	0	0	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	2,946	0	0	0	0	
51245	Workmen's Comp Claims	60,598	0	0	0	0	
51250	Medical Insurance	40,142	0	0	0	0	
51255	Vision Insuranc	341	0	0	0	0	
51260	Dental Insurance	4,753	0	0	0	0	
51265	Long Term Care Insurance	357	0	0	0	0	
51270	Life Insurance	455	0	0	0	0	
51280	L T Disability	1,092	0	0	0	0	
51290	Lagers Pension Expense	<u>59,503</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Salaries &amp; Fringes</b>	<b><u>871,668</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
52100	Employee Uniforms	5,091	0	0	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	320	0	0	0	0	
52400	Travel Expense	122	0	0	0	0	
52500	Employee Training Expenses	2,276	0	0	0	0	
52600	Employee Recognition	<u>854</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Employee Expenses</b>	<b><u>8,663</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
54800	Prof Services-Other	<u>2,073</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Prof Services</b>	<b><u>2,073</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
55100	Electric	0	0	0	0	0	
55500	Gas	0	0	0	0	0	
55800	Telephone	<u>1,362</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Utilities</b>	<b><u>1,362</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
56050	Rep & Maint-Vehicles	9,061	0	0	0	0	
56100	Rep & Maint-Mach & Equip	<u>922</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Repair &amp; Maintenance</b>	<b><u>9,983</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
57050	Supplies-Gasoline	19,040	0	0	0	0	
57060	Supplies-Diesel	0	0	0	0	0	
57150	Supplies-Fert/Chem/Seed	0	0	0	0	0	
57250	Supplies-Office	252	0	0	0	0	
57270	Supplies-Printing	0	0	0	0	0	
57300	Supplies-Operational	3,460	0	0	0	0	
57310	Supplies-Janitorial	0	0	0	0	0	
57400	Books/Periodicals/Subscriptions	0	0	0	0	0	
57450	Postage	0	0	0	0	0	
57500	Insurance	10,833	0	0	0	0	
57510	Insurance Claims	5,086	0	0	0	0	
57550	Legal Notices/Advertising	0	0	0	0	0	
57780	Rentals Mach & Equip	0	0	0	0	0	
57920	Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Supplies &amp; Other</b>	<b><u>38,671</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furn & Fixtures	0	0	0	0	0	
58400	Capital Exp-Mach & Equipment	0	0	0	0	0	
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0	
58600	Capital Exp-Vehicles	<u>50,056</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Capital Expenses</b>	<b><u>50,056</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
	<b>Total Ranger Division</b>	<b><u>\$982,476</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>0</u></b>	

**CITY OF ST. PETERS  
GENERAL FUND – SSS  
ADMINISTRATION**



**MISSION**

To provide general administrative support in the areas of human resources, accounting, purchasing, utility billing, licensing, data processing, and research/analysis to the other work units within the City and to provide for overall planning and evaluation of economic development opportunities.



St. Peters City Hall  
One St. Peters Centre Blvd.

**DESCRIPTION OF SERVICES**

- Citizen Action Center
- Human Resources
- Purchasing
- Accounting & Finance
- Business Licenses
- Information Technology
- Utility Billing and Payments

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	3,942,588	4,736,700	4,586,970
Employee Expenses	101,780	106,425	113,220
Professional Services	228,914	289,300	298,655
Utilities	148,093	150,400	163,300
Repair & Maintenance	382,429	418,465	471,825
Supplies & Other	277,174	270,000	283,310
Capital Expenses	352,960	511,325	229,675
<b>Total Administration</b>	<b>\$5,433,938</b>	<b>\$6,482,615</b>	<b>\$6,146,955</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	232	272	273	266	352
<b>% of Concerns Responded to Within 72 Hours</b>	100%	100%	100%	100%	100%
<b>Resident Privilege Cards Issued</b>	1,913	2,022	1,635	1,520	2,637
<b>CAFR Award Received</b>	Yes	Yes	Yes	Yes	Yes
<b>Budget Award Received</b>	No	No	No	No	Yes
<b>Volunteer Hours</b>	7,992	8,623	7,778	7,792	7,012
<b>Customer Service Satisfaction</b>	98.8%	98.8%	98.1%	97%	98.7%



Citizen Action Center  
located at City Hall

**CITY OF ST. PETERS  
GENERAL FUND – SSS  
ADMINISTRATION**



**PERSONNEL SUMMARY**

Position Title	<u>2012/13</u>		<u>2013/14</u>		<u>2014/15</u>		<u>Variance '14 to '15</u>	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Accounting Clerk	2.00	1.00	3.00	1.00	3.00	1.00	0	0
Accounting Specialist	1.50	0.00	1.50	0.00	1.50	0.00	0	0
Accounts Payable Clerk	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Administrative Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Assistant City Administrator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Assistant Director of Finance	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Assistant to the City Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Budget Analyst	0.00	0.00	1.00	0.00	1.00	0.00	0	0
Budget Specialist	1.00	0.00	0.00	0.00	0.00	0.00	0	0
City Administrator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
City Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Community Service Representative	2.00	2.00	2.00	2.00	2.00	2.00	0	0
Community Service Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Finance	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of HR & Community Services	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Information Technology	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Staff Support Services Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
<b>Executive Coordinator</b>	0.00	0.00	0.00	0.00	<b>1.00</b>	0.00	1	0
Executive Secretary	1.00	0.00	1.00	0.00	1.00	0.00	0	0
GIS Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Human Resources Assistant	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Human Resources Clerk	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Human Resources Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
I.T. Project Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
I.T. Specialist	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Licensing Specialist	1.00	2.00	1.00	2.00	1.00	2.00	0	0
Network Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Network Technical Administrator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Office Manager	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Payroll Clerk	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Payroll Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Purchasing Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Purchasing Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Purchasing Specialist	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Resident Youth	0.00	9.00	0.00	9.00	0.00	9.00	0	0
Senior Programmer Analyst	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Volunteer Specialist	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>38.50</b>	<b>16.00</b>	<b>39.50</b>	<b>16.00</b>	<b>40.50</b>	<b>16.00</b>	<b>1</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>46.79</b>		<b>47.79</b>		<b>48.79</b>		<b>1.00</b>	

**Variance Explanations:**

**A:** Added one Full-Time Executive Coordinator position based on department's needs.

**CITY OF ST. PETERS  
GENERAL FUND – SSS  
ADMINISTRATION**



**FY15 GOALS**

1. Continue to emphasize safety to maintain zero lost days.
2. Maintain 90%+ on all annual customer service reviews.
3. Continue to respond to citizen concerns within seventy-two hours.
4. Produce financial statements and budgets that qualify to receive the associated GFOA Award for Excellence.
5. Conduct a physical inventory of fixed assets.
6. Complete the following Information Technology projects:
  - a. Perform upgrades and replacements on City equipment as identified in the server, PC, and network replacement plans, including laptops in vehicles.
  - b. Perform security and network upgrades.
  - c. Begin implementation of new Finance and Personnel software and Parks and Recreation software.
  - d. Review and update PCI compliance policies.
  - e. Evaluate mobile GIS applications for field data editing via pilot project with TDS and WES staff.
7. Ensure training is completed for the new online code transition.
8. Expand City volunteer pool.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue to emphasize safety to maintain zero lost days. **(Achieved.)**
2. Maintain 90%+ on all annual customer service reviews. **(Achieved with all departments scoring above 97%.)**
3. Continue to respond to citizen concerns within seventy-two hours. **(Achieved with 100% response rate.)**
4. Conduct an audit of the motor vehicle sales tax major revenue source and conduct a physical inventory of fixed assets. **(Not completed.)**
5. Produce financial statements and budgets that qualify to receive the associated GFOA Award for Excellence. **(Achieved for CAFR and Budget.)**
6. Complete the following Information Technology projects:
  - a. E-Ticket software implementation. **(Achieved.)**
  - b. Evaluate, select, and begin installation of new Financial and Personnel software. **(Evaluation completed in March, final software demonstrations to be completed in August, and expected to finalize selection in September.)**
  - c. Perform Network Security and Network Management Assessments. **(Achieved.)**
  - d. Evaluate and implement solution for video storage. **(Plan to select solution by September.)**
7. Expand City volunteer pool. **(Had 227 official ongoing volunteers in 2014, which is up slightly from 221 in 2013. Hours decreased since we didn't have Bella Arts Fest (was 68 hours in 2013) or State Wars (was 317 hours in 2013) and we only had one Clean Streams event in 2014 instead of two. Began tracking the number of episodic volunteers, which totaled 497 in 2014. Will be doing more staff outreach to try to increase the number of volunteers and variety of volunteer positions for 2015.)**



Aerial view of City Hall

**CITY OF ST. PETERS  
GENERAL FUND – SSS  
ADMINISTRATION**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$2,754,156	\$3,174,000	\$3,061,000	(\$113,000)	-4%	
51020	Salaries-Part Time	260,063	267,000	279,000	12,000	4%	
51030	Salaries-Over Time	5,183	10,000	10,000	0	0	
51210	Payroll Tax-FICA	211,660	246,000	256,000	10,000	4%	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	13,209	16,000	14,600	(1,400)	-9%	
51245	Workmen's Comp Claims	530	46,000	46,000	0	0	
51250	Medical Insurance	245,927	461,700	412,470	(49,230)	-11%	Reduced to reflect favorable actual cost of medical insurance
51255	Vision Insurance	1,743	2,200	2,200	0	0	
51260	Dental Insurance	23,742	28,500	27,500	(1,000)	-4%	
51265	Long Term Care Insurance	2,796	3,000	3,100	100	3%	
51270	Life Insurance	3,044	3,200	3,300	100	3%	
51280	L T Disability	6,884	8,100	7,800	(300)	-4%	
51290	Lagers Pension Expense	413,651	471,000	464,000	(7,000)	-1%	
	<b>Total Salaries &amp; Fringes</b>	<b>3,942,588</b>	<b>4,736,700</b>	<b>4,586,970</b>	<b>(149,730)</b>	<b>-3%</b>	
52100	Employee Uniforms	942	1,200	900	(300)	-25%	
52200	Employee Condiments	3,308	2,900	2,900	0	0	
52300	Employee Dues/Licenses	4,886	10,000	10,820	820	8%	
52400	Travel Expense	14,746	22,000	18,250	(3,750)	-17%	
52500	Employee Training Expenses	37,646	21,000	30,000	9,000	43%	Added training for MOT employees and IT conference
52600	Employee Recognition	1,977	2,575	3,600	1,025	40%	
52610	Employee Recognition-General	17,483	21,750	21,750	0	0	
52620	Employee Safety Programs	20,792	25,000	25,000	0	0	
	<b>Total Employee Expenses</b>	<b>101,780</b>	<b>106,425</b>	<b>113,220</b>	<b>6,795</b>	<b>6%</b>	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	0	0	0	0	0	
54300	Prof Services-Data Processing	64,221	89,500	88,655	(845)	-1%	
54600	Prof Services-Tax Collection	100,437	100,000	100,000	0	0	
54800	Prof Services-Other	64,256	99,800	110,000	10,200	10%	Added budget for risk management consulting services previously charged to insurance expense
	<b>Total Prof Services</b>	<b>228,914</b>	<b>289,300</b>	<b>298,655</b>	<b>9,355</b>	<b>3%</b>	
55100	Electric	116,908	118,600	128,900	10,300	9%	Estimate based on current year usage and changes in utility rates
55500	Gas	2,256	2,000	2,500	500	25%	
55800	Telephone	28,929	29,800	31,900	2,100	7%	
	<b>Total Utilities</b>	<b>148,093</b>	<b>150,400</b>	<b>163,300</b>	<b>12,900</b>	<b>9%</b>	
56050	Rep & Maint-Vehicles	161	1,800	1,800	0	0	
56100	Rep & Maint-Machinery & Equipment	15,792	20,605	21,725	1,120	5%	
56110	Rep & Maint-Computer Hardware & Software	353,249	393,560	445,800	52,240	13%	Increased for network security upgrades, software upgrades, KRONOS upgrade, disk-to-disk backup, and voting module
56200	Rep & Maint-Building	10,462	2,300	2,300	0	0	
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0	
56320	Rep & Maint-Outside Lighting	2,765	200	200	0	0	
	<b>Total Repair &amp; Maintenance</b>	<b>382,429</b>	<b>418,465</b>	<b>471,825</b>	<b>53,360</b>	<b>13%</b>	
57050	Supplies-Gasoline	2,428	1,500	2,500	1,000	67%	
57060	Supplies-Diesel	0	0	0	0	0	
57250	Supplies-Office	18,134	30,900	30,900	0	0	
57270	Supplies-Printing	13,167	13,500	13,500	0	0	
57300	Supplies-Operational	48,553	55,000	46,810	(8,190)	-15%	Increased for replacement batteries on 8-year life cycle and replacement tapes and cables in fiscal year 14
57350	Small Tools, Furniture, Equipment	0	0	5,700	5,700	**	Change in policy in accounting for non-capitalization of assets costing between \$500-\$5,000
57400	Books/Periodicals/Subscriptions	534	1,800	1,800	0	0	
57450	Postage	36,238	44,000	44,000	0	0	
57500	Insurance	73,282	49,000	63,700	14,700	30%	Allocation based upon department salary to total salary
57510	Insurance Claims	2,776	0	0	0	0	
57550	Legal Notices/Advertising	17,224	28,800	28,800	0	0	
57780	Rentals Machinery & Equipment	3,047	3,000	3,500	500	17%	
57900	Contingency	45,366	15,000	15,000	0	0	
57920	Miscellaneous	16,425	27,500	27,100	(400)	-1%	
	<b>Total Supplies &amp; Other</b>	<b>277,174</b>	<b>270,000</b>	<b>283,310</b>	<b>13,310</b>	<b>5%</b>	
58100	Capital Exp-Land & Improvement	63,650	0	0	0	0	
58200	Capital Exp-Building & Improvement	134,892	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	12,300	0	(12,300)	-100%	Approved capital items for fiscal year
58400	Capital Exp-Machinery & Equipment	154,418	499,025	229,675	(269,350)	-54%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	0	0	0	0	0	
	<b>Total Capital Expenses</b>	<b>352,960</b>	<b>511,325</b>	<b>229,675</b>	<b>(281,650)</b>	<b>-55%</b>	
	<b>Total Administration</b>	<b>\$5,433,938</b>	<b>\$6,482,615</b>	<b>\$6,146,955</b>	<b>(\$335,660)</b>	<b>-5%</b>	

**CITY OF ST. PETERS  
GENERAL FUND – SSS  
COMMUNICATIONS**



**MISSION**

The City of St. Peters has a reputation as a community where efficient and professional government has created a positive atmosphere for economic development, rendered quality services for its residents, and made it possible for both business and residential sectors of the City to enjoy a high standard of life. It is the task of Communications to promote, communicate, and chronicle those accomplishments through the production of quality communications, marketing, and public relations programs. We are also responsible for keeping open channels of communications between citizens and their government through efficient and cost-effective, diverse media.



**DESCRIPTION OF SERVICES**

- *My Hometown* Resident Magazine
- *UpFront* Electronic Newsletter
- Event Planning & Oversight
- Rec-Plex *News You Can Use* E-Newsletters
- SPTV Cable TV Channel
- Live Programming
- On Demand Programming

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	736,394	826,900	835,550
Employee Expenses	692	1,250	1,200
Professional Services	4,469	11,400	11,400
Utilities	24,498	26,400	28,500
Repair & Maintenance	21,872	26,000	26,000
Supplies & Other	62,567	92,300	104,750
Capital Expenses	55,201	55,000	23,500
<b>Total Communications</b>	<b>\$905,693</b>	<b>\$1,039,250</b>	<b>\$1,030,900</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Customer Service Satisfaction</b>	99.3%	99%	99%	100%	99%

**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Audio Visual Engineer	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Communication/Public Relations Specialist	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Director of Communications	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Event Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Graphic Design Specialist	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Resident Youth	0.00	1.00	0.00	1.00	0.00	1.00	0	0
TV Program Development Assistant	0.00	1.00	0.00	1.00	0.00	1.00	0	0
TV Program Development Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
TV Program Production Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Video Technician	<u>0.00</u>	<u>3.00</u>	<u>0.00</u>	<u>3.00</u>	<u>0.00</u>	<u>3.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>7.00</b>	<b>6.00</b>	<b>7.00</b>	<b>6.00</b>	<b>7.00</b>	<b>6.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>10.97</b>		<b>10.97</b>		<b>10.97</b>		<b>0.00</b>	

CITY OF ST. PETERS  
GENERAL FUND – SSS  
COMMUNICATIONS



**FY15 GOALS**

1. Continue to emphasize safety to maintain zero lost days.
2. Maintain 90%+ on all annual customer service reviews.
3. Provide planning and marketing communications support for the City's 2015 events (Celebrate St. Peters, Sunset Fridays, movies/concerts in the park, Veterans Commission events, etc.), including print vehicles, i.e. My Hometown resident magazine, UpFront electronic newsletter, posters and flyers at City locations, programs for special events and artwork for various items; PSAs, stories on televised programs, bulletin board announcements on SPTV and the City website; and other communication vehicles as available.
4. Increase My Hometown magazine to five editions per year.
5. Provide SPTV live programming and on-demand archived programs on a mobile platform available on mobile devices including cell phones and mobile tablet computers.
6. Produce new shows, segments, public service announcements, and informational programming that help educate our residents on important governmental issues, safety, features about St. Peters businesses, residents, and regional non-profit entities; and positively impact the quality of life in St. Peters.
7. Continue intern program for aspiring media students in local colleges and universities.
8. Continue to improve editorial and production standards for all City communication vehicles, including internal and external print communications, broadcast cable operations, and City website.
9. Continue to implement new long-term plan to replace outdated equipment, analyze new technologies, and add new equipment to improve capabilities as well as on-air product.
10. Investigate multi-media and other opportunities to improve our marketing communications resources and provide information services to our residents and other stakeholders.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue to emphasize safety to maintain zero lost days. **(Achieved-Maintained ZERO lost days.)**
2. Maintain 90%+ on all annual customer service reviews. **(Achieved-Maintained 90%+ = 98.55%)**
3. Solicit and secure sponsorship of cable channel programming. **(Did not accomplish this goal.)**
4. Coordinate the City's 2013 Celebrate St. Peters events at 370 Lakeside Park. **(Coordinated Celebrate St. Peters Events.)**
5. Provide marketing support in connection with the Rec-Plex business operation plan. **(Provided marketing support including promotions, advertising, and public relations for Rec-Plex business operation plan.)**
6. Continue intern program for aspiring media students in local colleges and universities. **(Participated in Webster U Internship fair, work with Lindenwood U, and continue to seek interns for our program.)**
7. Develop application to provide SPTV live and archived programming to a mobile platform available on mobile devices such as iPhones and tablet computers. **(SPTV is now available on mobile platform with live and archived programming available.)**
8. Investigate multi-media and other opportunities to improve our marketing communications resources and provide information services to our residents and other stakeholders. **(Continue Rec-Plex e-news you can use emails, UpFront e-newsletter, and other promotional efforts to provide information services.)**



**CITY OF ST. PETERS  
GENERAL FUND – SSS  
COMMUNICATIONS**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$469,311	\$491,000	\$499,000	\$8,000	2%	
51020	Salaries-Part Time	82,009	102,000	108,000	6,000	6%	Estimate in market survey results and designation changes
51030	Salaries-Over Time	8,839	10,000	10,000	0	0%	
51210	Payroll Tax-FICA	41,198	46,000	47,000	1,000	2%	
51220	Unemployment Insurance	0	0	0	0	0%	
51240	Workmen's Comp Insurance	2,496	3,000	2,800	(200)	-7%	
51245	Workmen's Comp Claims	0	0	0	0	0%	
51250	Medical Insurance	53,340	86,100	83,550	(2,550)	-3%	
51255	Vision Insurance	495	600	500	(100)	-17%	
51260	Dental Insurance	4,985	5,800	5,400	(400)	-7%	
51265	Long Term Care Insurance	409	500	500	0	0%	
51270	Life Insurance	388	500	500	0	0%	
51280	L T Disability	1,223	1,400	1,300	(100)	-7%	
51290	Lagers Pension Expense	<u>71,701</u>	<u>80,000</u>	<u>77,000</u>	<u>(3,000)</u>	<u>-4%</u>	
	<b>Total Salaries &amp; Fringes</b>	<b><u>736,394</u></b>	<b><u>826,900</u></b>	<b><u>835,550</u></b>	<b><u>8,650</u></b>	<b><u>1%</u></b>	
52100	Employee Uniforms	24	400	400	0	0%	
52200	Employee Condiments	0	0	0	0	0%	
52300	Employee Dues/Licenses	0	0	0	0	0%	
52400	Travel Expense	0	0	0	0	0%	
52500	Employee Training Expenses	0	0	0	0	0%	
52600	Employee Recognition	<u>668</u>	<u>850</u>	<u>800</u>	<u>(50)</u>	<u>-6%</u>	
	<b>Total Employee Expenses</b>	<b><u>692</u></b>	<b><u>1,250</u></b>	<b><u>1,200</u></b>	<b><u>(50)</u></b>	<b><u>-4%</u></b>	
54800	Prof Services-Other	<u>4,469</u>	<u>11,400</u>	<u>11,400</u>	<u>0</u>	<u>0%</u>	
	<b>Total Prof Services</b>	<b><u>4,469</u></b>	<b><u>11,400</u></b>	<b><u>11,400</u></b>	<b><u>0</u></b>	<b><u>0%</u></b>	
55100	Electric	20,501	22,000	23,500	1,500	7%	
55500	Gas	2,623	2,800	3,000	200	7%	
55800	Telephone	<u>1,374</u>	<u>1,600</u>	<u>2,000</u>	<u>400</u>	<u>25%</u>	
	<b>Total Utilities</b>	<b><u>24,498</u></b>	<b><u>26,400</u></b>	<b><u>28,500</u></b>	<b><u>2,100</u></b>	<b><u>8%</u></b>	
56050	Rep & Maint-Vehicles	0	0	0	0	0%	
56100	Rep & Maint-Machinery & Equipment	17,885	25,000	25,000	0	0%	
56200	Rep & Maint-Building	<u>3,987</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>0%</u>	
	<b>Total Repair &amp; Maintenance</b>	<b><u>21,872</u></b>	<b><u>26,000</u></b>	<b><u>26,000</u></b>	<b><u>0</u></b>	<b><u>0%</u></b>	
57050	Supplies-Gasoline	400	500	500	0	0%	
57250	Supplies-Office	2,376	2,800	2,800	0	0%	
57270	Supplies-Printing	16,358	31,000	31,000	0	0%	
57300	Supplies-Operational	20,089	22,000	21,200	(800)	-4%	
57310	Supplies-Janitorial	0	0	0	0	0%	
57350	Small Tools, Furniture, Equipment	0	0	9,250	9,250	**	Change in policy in accounting for non-capitalization of assets costing between \$500-\$5,000
57400	Books/Periodicals/Subscriptions	316	300	300	0	0%	
57450	Postage	13,757	22,200	25,100	2,900	13%	
57500	Insurance	9,180	9,000	10,100	1,100	12%	
57510	Insurance Claims	(14)	0	0	0	0%	
57550	Legal Notices/Advertising	81	3,500	3,500	0	0%	
57780	Rentals Machinery & Equipment	24	400	400	0	0%	
57920	Miscellaneous	<u>0</u>	<u>600</u>	<u>600</u>	<u>0</u>	<u>0%</u>	
	<b>Total Supplies &amp; Other</b>	<b><u>62,567</u></b>	<b><u>92,300</u></b>	<b><u>104,750</u></b>	<b><u>12,450</u></b>	<b><u>13%</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0%	
58200	Capital Exp-Building & Improvement	0	0	0	0	0%	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0%	
58400	Capital Exp-Machinery & Equipment	55,201	55,000	23,500	(31,500)	-57%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	
	<b>Total Capital Expenses</b>	<b><u>55,201</u></b>	<b><u>55,000</u></b>	<b><u>23,500</u></b>	<b><u>(31,500)</u></b>	<b><u>-57%</u></b>	
	<b>Total Communications</b>	<b><u>\$905,693</u></b>	<b><u>\$1,039,250</u></b>	<b><u>\$1,030,900</u></b>	<b><u>(\$8,350)</u></b>	<b><u>-1%</u></b>	

**CITY OF ST. PETERS  
GENERAL FUND – SSS  
GOVERNMENTAL**



**MISSION**

To enact laws and policies and ensure availability of resources for the efficient, effective, and equitable delivery of public services and to honor the public trust by maintaining high ethical conduct at all times and in all relationships.

**DESCRIPTION OF SERVICES**

- Board of Aldermen
- Board of Adjustments
- Planning & Zoning Commission

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	302,248	349,900	343,500
Employee Expenses	49,148	53,900	60,950
Community Expenses	35,000	35,000	35,000
Professional Services	530,702	777,500	747,900
Utilities	9,551	10,000	10,000
Repair & Maintenance	0	0	0
Supplies & Other	333,224	117,000	151,200
Capital Expenses	0	0	0
<b>Total Governmental</b>	<b>\$1,259,873</b>	<b>\$1,343,300</b>	<b>\$1,348,550</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	527	580	635	314	386
<b>% of Concerns Responded to Within 72 Hours</b>	95%	99%	98%	97%	99%
<b>Board of Aldermen Meetings &amp; Work Sessions</b>	45	45	43	46	46
<b>Board of Adjustments Meetings</b>	7	9	10	10	11
<b>Planning &amp; Zoning Commission Meetings</b>	12	12	12	12	12

**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Mayor (Elected)	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Alderman (Elected)	0.00	8.00	0.00	8.00	0.00	8.00	0	0
City Treasurer (Appointed)	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Municipal Judge (Elected)	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Board of Adjustments	0.00	8.00	0.00	8.00	0.00	8.00	0	0
Planning and Zoning Commission	0.00	10.00	0.00	10.00	0.00	10.00	0	0
<b>Total</b>	<b>0.00</b>	<b>29.00</b>	<b>0.00</b>	<b>29.00</b>	<b>0.00</b>	<b>29.00</b>	<b>0</b>	<b>0</b>

CITY OF ST. PETERS  
GENERAL FUND – SSS  
GOVERNMENTAL



**FY15 GOALS**

1. Encourage empowerment of neighborhoods to foster a shared vision and commitment of responsibility for betterment of the community.
2. Ensure conservative fiscal management to enable the City to continue operating with a balanced budget now and in the future.
3. Facilitate and promote communication to achieve a consensus for actions.
4. Continue to develop and refine policies that reflect the long-term need of the entire community.
5. Ensure implementation of promised "Prop P" projects.
6. Maintain low tax rate and user rates for City provided services.
7. Support the City's STEAM management system.
8. Ensure compliance with the Fair Housing Consent Decree.
9. Provide continuing education opportunities for elected and appointed officials.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Encourage empowerment of neighborhoods to foster a shared vision and commitment of responsibility for betterment of the community. **(Ongoing – neighborhood watch, community gardens, National Night Out, and park watch program.)**
2. Promote cohesiveness and economy in internal and external relationships, programs and activities within the community. **(Ongoing.)**
3. Ensure conservative fiscal management to enable the City to continue operating with a balanced budget now and in the future. **(Achieved. Updated the Capital Improvement Plan and adopted a balanced annual budget.)**
4. Facilitate and promote communication to achieve a consensus for actions. **(Ongoing – communication facilitated through City cable channel, My Hometown, UpFront, and subdivision meetings.)**
5. Develop policies, which reflect the long-term need of the entire community. **(Ongoing – reflected in each department.)**
6. Maintain low tax rate and user rates for City provided services. **(No increase in property taxes and user fees are the lowest in the County.)**
7. Support the City's STEAM management system. **(Ongoing.)**



**CITY OF ST. PETERS  
GENERAL FUND – SSS  
GOVERNMENTAL**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$0	\$0	\$0	\$0	0	
51020	Salaries-Part Time	10,950	0	0	0	0	
51030	Salaries-Over Time	0	0	0	0	0	
51040	Salaries-Elected & Appointed	187,101	203,000	203,000	0	0	
51210	Payroll Tax-FICA	14,088	16,000	16,000	0	0	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	840	1,000	1,000	0	0	
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	61,554	97,000	91,000	(6,000)	-6%	Reduced to reflect favorable actual cost of medical insurance
51255	Vision	367	600	400	(200)	-33%	
51260	Dental Insurance	5,730	6,700	6,400	(300)	-4%	
51265	Long Term Care	972	1,300	1,400	100	8%	
51270	Life Insurance	215	300	300	0	0	
51280	L T Disability	0	0	0	0	0	
51290	Lagers Pension Expense	<u>20,431</u>	<u>24,000</u>	<u>24,000</u>	<u>0</u>	<u>0</u>	
	<b>Total Salaries &amp; Fringes</b>	<b><u>302,248</u></b>	<b><u>349,900</u></b>	<b><u>343,500</u></b>	<b><u>(6,400)</u></b>	<b><u>-2%</u></b>	
52100	Employee Uniforms	637	900	900	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	16,872	16,000	23,050	7,050	44%	Increased cost for St. Charles Co. Municipal League, MO Municipal League, National League of Cities, and Greater St. Charles Co. Chamber of Commerce
52400	Travel Expense	23,455	27,500	27,500	0	0	
52500	Employee Training Expenses	5,798	6,000	6,000	0	0	
52600	Employee Recognition	<u>2,386</u>	<u>3,500</u>	<u>3,500</u>	<u>0</u>	<u>0</u>	
	<b>Total Employee Expenses</b>	<b><u>49,148</u></b>	<b><u>53,900</u></b>	<b><u>60,950</u></b>	<b><u>7,050</u></b>	<b><u>13%</u></b>	
53100	St. Charles County-EDC	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	<u>0</u>	<u>0</u>	
	<b>Total Community Expenses</b>	<b><u>35,000</u></b>	<b><u>35,000</u></b>	<b><u>35,000</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
54100	Prof Services-Legal	366,760	500,000	500,000	0	0	
54500	Prof Services-Election Expense	25,179	40,000	40,000	0	0	
54610	Prof Services-Assessment Expense	41,532	40,000	40,000	0	0	
54800	Prof Services-Other	<u>97,231</u>	<u>197,500</u>	<u>167,900</u>	<u>(29,600)</u>	<u>-15%</u>	Decreased transportation expense and lobbyist costs to actual
	<b>Total Prof Services</b>	<b><u>530,702</u></b>	<b><u>777,500</u></b>	<b><u>747,900</u></b>	<b><u>(29,600)</u></b>	<b><u>-4%</u></b>	
55800	Telephone	<u>9,551</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>0</u>	
	<b>Total Utilities</b>	<b><u>9,551</u></b>	<b><u>10,000</u></b>	<b><u>10,000</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
56100	Rep & Maint-Machinery & Equipment	0	0	0	0	0	
56300	Rep & Maint-Grounds/Parking	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Repair &amp; Maintenance</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
57250	Supplies-Office	0	400	400	0	0	
57270	Supplies-Printing	0	0	0	0	0	
57300	Supplies-Operational	1,801	2,500	2,500	0	0	
57350	Small Tools, Furniture, Equipment	0	0	0	0	0	
57400	Books/Periodicals/Subscriptions	99	300	300	0	0	
57450	Postage	0	100	100	0	0	
57500	Insurance	16,363	4,500	3,400	(1,100)	-24%	
57510	Insurance Claims	91,916	0	0	0	0	
57550	Legal Notices/Advertising	17,284	16,500	16,500	0	0	
57600	Uncollectable Taxes	6,420	6,000	8,000	2,000	33%	
57780	Rentals Machinery & Equipment	0	0	0	0	0	
57920	Miscellaneous	<u>199,341</u>	<u>86,700</u>	<u>120,000</u>	<u>33,300</u>	<u>38%</u>	Increased budget for special events
	<b>Total Supplies &amp; Other</b>	<b><u>333,224</u></b>	<b><u>117,000</u></b>	<b><u>151,200</u></b>	<b><u>34,200</u></b>	<b><u>29%</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	0	0	0	0	0	
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Capital Expenses</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
	<b>Total Governmental</b>	<b><u>\$1,259,873</u></b>	<b><u>\$1,343,300</u></b>	<b><u>\$1,348,550</u></b>	<b><u>\$5,250</u></b>	<b><u>0%</u></b>	

**CITY OF ST. PETERS  
GENERAL FUND – SSS  
MUNICIPAL COURT**



**MISSION**

To provide responsible management of court records and funds for fines and forfeitures revenues to ensure compliance with legal provisions embodied in State and City laws.



Municipal Court is located at the St. Peters Justice Center  
1020 Grand Teton Drive

**DESCRIPTION OF SERVICES**

- Municipal Court Hearings and Trials
- Court Records
- Collection of Fines and Fees

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	377,898	417,800	434,440
Employee Expenses	2,489	4,210	4,210
Professional Services	3,136	10,000	9,600
Utilities	0	0	0
Repair & Maintenance	512	600	600
Supplies & Other	30,230	29,000	34,200
Capital Expenses	0	300	0
<b>Total Municipal Court</b>	<b>\$414,265</b>	<b>\$461,910</b>	<b>\$483,050</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Number of Court Sessions</b>	32	32	34	35	34
<b>Number of Tickets Processed</b>	25,783	26,244	22,999	22,783	22,911

**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Court Administrator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Court Specialist	4.00	1.00	4.00	1.00	4.00	1.00	0	0
Resident Youth	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>5.00</b>	<b>3.00</b>	<b>5.00</b>	<b>3.00</b>	<b>5.00</b>	<b>3.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>6.44</b>		<b>6.44</b>		<b>6.44</b>		<b>0.00</b>	

**FY15 GOALS**

1. Continue to emphasize safety to maintain zero lost days.
2. Evaluate and continue to implement standards for continuous improvement in quality customer service and quality control standards. Maintain 90%+ on all customer service reviews.
3. Work with contract collection agency to improve collection of outstanding warrants and fines.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue to emphasize safety to maintain zero lost days. **(Achieved.)**
2. Evaluate and continue to implement standards for continuous improvement in quality customer service. Maintain 90%+ on all customer service reviews. **(Achieved.)**
3. Complete implementation of new E-Ticketing software. **(Implementation should be completed by Spring 2014.)**
4. Work with contract collection agency to improve collection of outstanding warrants and fines. **(In process.)**

**CITY OF ST. PETERS  
GENERAL FUND – SSS  
MUNICIPAL COURT**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$232,166	\$242,000	\$258,000	\$16,000	7%	Estimate in market survey results and designation changes
51020	Salaries-Part Time	29,886	38,000	40,000	2,000	5%	
51030	Salaries-Over Time	18,490	15,000	15,000	0	0	
51210	Payroll Tax-FICA	20,952	23,000	24,000	1,000	4%	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	1,209	1,000	1,400	400	40%	
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	36,034	52,800	50,140	(2,660)	-5%	
51255	Vision Insurance	141	200	200	0	0	
51260	Dental Insurance	2,908	3,300	3,200	(100)	-3%	
51265	Long Term Care Insurance	480	600	600	0	0	
51270	Life Insurance	179	200	200	0	0	
51280	L T Disability	648	700	700	0	0	
51290	Lagers Pension Expense	<u>34,805</u>	<u>41,000</u>	<u>41,000</u>	<u>0</u>	<u>0</u>	
	<b>Total Salaries &amp; Fringes</b>	<b><u>377,898</u></b>	<b><u>417,800</u></b>	<b><u>434,440</u></b>	<b><u>16,640</u></b>	<b><u>4%</u></b>	
52100	Employee Uniforms	0	400	400	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	340	400	400	0	0	
52400	Travel Expense	1,686	2,400	2,400	0	0	
52500	Employee Training Expenses	400	800	800	0	0	
52600	Employee Recognition	<u>63</u>	<u>210</u>	<u>210</u>	<u>0</u>	<u>0</u>	
	<b>Total Employee Expenses</b>	<b><u>2,489</u></b>	<b><u>4,210</u></b>	<b><u>4,210</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	0	0	0	0	0	
54800	Prof Services-Other	<u>3,136</u>	<u>10,000</u>	<u>9,600</u>	<u>(400)</u>	<u>-4%</u>	
	<b>Total Prof Services</b>	<b><u>3,136</u></b>	<b><u>10,000</u></b>	<b><u>9,600</u></b>	<b><u>(400)</u></b>	<b><u>-4%</u></b>	
55100	Electric	0	0	0	0	0	
55500	Gas	0	0	0	0	0	
55800	Telephone	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Utilities</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
56100	Rep & Maint-Machinery & Equipment	512	600	600	0	0	
56200	Rep & Maint-Building	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Repair &amp; Maintenance</b>	<b><u>512</u></b>	<b><u>600</u></b>	<b><u>600</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
57250	Supplies-Office	1,286	1,500	1,500	0	0	
57270	Supplies-Printing	4,986	6,000	6,000	0	0	
57300	Supplies-Operational	1,564	2,000	2,000	0	0	
57350	Small Tools, Furniture, Equipment	0	0	0	0	0	
57400	Books/Periodicals/Subscriptions	0	0	200	200	**	
57450	Postage	1,992	2,500	2,500	0	0	
57500	Insurance	4,437	5,000	5,000	0	0	
57510	Insurance Claims	4	0	0	0	0	
57550	Legal Notices/Advertising	0	0	0	0	0	
57780	Rentals Machinery & Equipment	0	0	0	0	0	
57920	Miscellaneous	<u>15,961</u>	<u>12,000</u>	<u>17,000</u>	<u>5,000</u>	<u>42%</u>	Increase in credit card service charges
	<b>Total Supplies &amp; Other</b>	<b><u>30,230</u></b>	<b><u>29,000</u></b>	<b><u>34,200</u></b>	<b><u>5,200</u></b>	<b><u>18%</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	0	300	0	(300)	-100%	
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	<b>Total Capital Expenses</b>	<b><u>0</u></b>	<b><u>300</u></b>	<b><u>0</u></b>	<b><u>(300)</u></b>	<b><u>-100%</u></b>	
	<b>Total Municipal Court</b>	<b><u>\$414,265</u></b>	<b><u>\$461,910</u></b>	<b><u>\$483,050</u></b>	<b><u>\$21,140</u></b>	<b><u>5%</u></b>	

**CITY OF ST. PETERS  
GENERAL FUND – TDS  
ENGINEERING & PLANNING**



**MISSION**

To provide helpful solutions to meet the needs of the community by effectively planning, building, and maintaining the infrastructure to ensure a well-organized, progressive City. To provide for an enhanced transportation network and stormwater protection system. To recommend appropriate actions related to development.



**DESCRIPTION OF SERVICES**

- Building Permits
- Building Inspections
- Plan Reviews
- Economic Development
- Zoning
- Annexation

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	1,946,212	2,142,300	2,141,840
Employee Expenses	13,463	25,230	23,250
Professional Services	25,321	50,000	50,500
Utilities	2,085	2,300	3,000
Repair & Maintenance	7,169	9,000	9,000
Supplies & Other	85,150	65,430	71,010
Capital Expenses	18,830	20,000	49,000
<b>Total Engineering &amp; Planning</b>	<b>\$2,098,230</b>	<b>\$2,314,260</b>	<b>\$2,347,600</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	894	1,033	853	853	982
<b>% of Concerns Responded to Within 72 Hours</b>	98%	98%	99%	96%	96%
<b>New Commercial Construction Permits Issued</b>	8	11	7	19	11
<b>New Residential Construction Permits Issued</b>	261	309	347	238	526
<b>Customer Service Satisfaction</b>	98.8%	99.1%	98.2%	99.4%	99.8%

**CITY OF ST. PETERS  
GENERAL FUND – TDS  
ENGINEERING & PLANNING**



**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Building Commissioner	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Building Inspector	5.00	2.00	5.00	2.00	5.00	2.00	0	0
Civil Engineer	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Construction Inspector	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Construction Technician	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Engineering	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Planning, Community, & Economic Dvlp.	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Engineering and GIS Technician	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Executive Secretary	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Manager of Transportation & Development Services	0.50	0.00	0.50	0.00	0.50	0.00	0	0
Office Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Office Specialist	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Plans Examiner	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Planner	0.00	0.00	0.00	0.00	0.00	0.00	0	0
Planning Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Summer Intern & Resident Youth	0.00	3.00	0.00	2.00	0.00	2.00	0	0
<b>Total</b>	<b>20.50</b>	<b>5.00</b>	<b>20.50</b>	<b>4.00</b>	<b>20.50</b>	<b>4.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>23.02</b>		<b>22.66</b>		<b>22.66</b>		<b>0.00</b>	

**FY15 GOALS**

1. Maintain excellent safety record by continuing to be 100% accident free.
2. Maintain customer service rating at a rate of at least 90%.
3. Update Engineering Codes and Criteria – Grading Ordinance, Standard Details for Construction, Standard Design Criteria & Standard Specifications, and the City’s BMP (Best Management Practices) Manual.
4. Modify the City’s Storm Water Phase II Ordinance to include an Operation and Maintenance Plan/Agreement requirement for sites with water quality features, easement dedications, and Inspection Checklists to ensure that water quality features are preserved and that maintenance is occurring by property owners.
5. Continue to expand the capabilities of the City’s ArcMap system by scanning and linking stormwater/creek/basin and water quality projects into ArcMap, along with supporting documentation (Stormwater Agreements and easements).
6. Continue to focus on training opportunities and public awareness/education to support the ISO rating and improve employee expertise. (ongoing)
7. Continue the property maintenance program for residential and commercial properties in the City, focusing on exterior building and site conditions. (ongoing)
8. Update the code incrementally during work session(s) with the Board of Aldermen; refer appropriate topics to the Planning and Zoning.
9. Complete the review and update of the Comprehensive Plan.
10. Begin implementation of the wayfinding sign program using a phased approach over several years.
11. Continue economic development activities including:
  - a. Marketing of available site and buildings within the City, including responses to Requests For Proposal.
  - b. Updating building and property inventory and web page.



I-70 Corridor

**CITY OF ST. PETERS  
GENERAL FUND – TDS  
ENGINEERING & PLANNING**



**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Maintain excellent safety record by continuing to be 100% accident free. **(Goal met – ongoing.)**
2. Maintain customer service rating at a rate of at least 90%. **(Goal met – ongoing.)**
3. Implement City-wide Storm Water Management Plan. **(In process.)**
4. Provide quality GIS map and records maintenance. **(Ongoing.)**
5. Apply and enforce engineering design and code standards to insure quality infrastructure. **(Ongoing.)**
6. Continue to focus on training opportunities and public awareness/education to support the ISO rating and improve employee expertise. **(Staff attended training – ongoing.)**
7. Continue the property maintenance program for residential and commercial properties in the City, focusing on exterior building and site conditions. **(Staff reviewed approximately 30% of the City; Program is ongoing.)**
8. Finalize economic development goals and strategies to guide future activities and training; use finalized goals to measure success. **(Goals were formulated.)**
  - a. Review and update economic development database inventory of available buildings and properties. **(Database was updated; Updated on an ongoing basis.)**
  - b. Update the City's web page information including link to GIS tool to graphically locate properties and show available property information. **(Locate St. Peters has been developed; Linkage with GIS page will happen with new software.)**
9. Update the code on an annual basis using joint work session(s) with the Board of Aldermen, Planning and Zoning, and the Board of Adjustment to review proposed code changes. **(Joint work session was not held in 2013.)**
10. Review and update the Comprehensive Plan (last updated in 2008). **(Plan update was initialized; Will be completed in 2014.)**



The St. Peters Special District is an attractive business district with higher standards for development and access to advanced fiber-optic technology.

**CITY OF ST. PETERS  
GENERAL FUND – TDS  
ENGINEERING & PLANNING**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$1,372,064	\$1,407,000	\$1,449,000	\$42,000	3%	
51020	Salaries-Part Time	58,898	103,000	105,000	2,000	2%	
51030	Salaries-Over Time	4,752	2,500	2,500	0	0	
51210	Payroll Tax-FICA	104,991	116,000	119,000	3,000	3%	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	6,399	8,000	6,900	(1,100)	-14%	
51245	Workmen's Comp Claims	6,700	0	0	0	0	
51250	Medical Insurance	161,557	254,000	217,340	(36,660)	-14%	Reduced to reflect favorable actual cost of medical insurance
51255	Vision Insurance	981	1,100	1,100	0	0	
51260	Dental Insurance	14,388	16,900	15,600	(1,300)	-8%	
51265	Long Term Care Insurance	1,432	1,500	1,500	0	0	
51270	Life Insurance	1,274	1,400	1,300	(100)	-7%	
51280	L T Disability	3,648	3,900	3,600	(300)	-8%	
51290	Lagers Pension Expense	<u>209,128</u>	<u>227,000</u>	<u>219,000</u>	<u>(8,000)</u>	<u>-4%</u>	
	<b>Total Salaries &amp; Fringes</b>	<b><u>1,946,212</u></b>	<b><u>2,142,300</u></b>	<b><u>2,141,840</u></b>	<b><u>(460)</u></b>	<b><u>0%</u></b>	
52100	Employee Uniforms	3,086	3,700	4,900	1,200	32%	
52200	Employee Condiments	802	1,000	1,000	0	0	
52300	Employee Dues/Licenses	3,548	6,330	3,850	(2,480)	-39%	
52400	Travel Expense	2,104	4,600	4,600	0	0	
52500	Employee Training Expenses	2,833	7,000	7,000	0	0	
52600	Employee Recognition	<u>1,090</u>	<u>2,600</u>	<u>1,900</u>	<u>(700)</u>	<u>-27%</u>	
	<b>Total Employee Expenses</b>	<b><u>13,463</u></b>	<b><u>25,230</u></b>	<b><u>23,250</u></b>	<b><u>(1,980)</u></b>	<b><u>-8%</u></b>	
54100	Prof Services-Legal	0	0	600	600	**	
54200	Prof Services-Engineering	10,400	0	15,500	15,500	**	Moved materials testing and misc. minor surveying & design from Prof Services-Other to Prof Services-Engineering account in fiscal year 15
54800	Prof Services-Other	<u>14,921</u>	<u>50,000</u>	<u>34,400</u>	<u>(15,600)</u>	<u>-31%</u>	Moved materials testing and misc. minor surveying & design from Prof Services-Other to Prof Services-Engineering account in fiscal year 15
	<b>Total Prof Services</b>	<b><u>25,321</u></b>	<b><u>50,000</u></b>	<b><u>50,500</u></b>	<b><u>500</u></b>	<b><u>1%</u></b>	
55800	Telephone	<u>2,085</u>	<u>2,300</u>	<u>3,000</u>	<u>700</u>	<u>30%</u>	
	<b>Total Utilities</b>	<b><u>2,085</u></b>	<b><u>2,300</u></b>	<b><u>3,000</u></b>	<b><u>700</u></b>	<b><u>30%</u></b>	
56050	Rep & Maint-Vehicles	4,213	4,000	4,000	0	0	
56100	Rep & Maint-Machinery & Equipment	<u>2,956</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	
	<b>Total Repair &amp; Maintenance</b>	<b><u>7,169</u></b>	<b><u>9,000</u></b>	<b><u>9,000</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
57050	Supplies-Gasoline	16,597	18,000	18,000	0	0	
57060	Supplies-Diesel	580	500	2,000	1,500	300%	
57250	Supplies-Office	3,836	4,500	4,500	0	0	
57270	Supplies-Printing	2,556	2,500	3,100	600	24%	
57300	Supplies-Operational	12,715	12,000	12,780	780	7%	
57350	Small Tools, Furniture, Equipment	0	0	300	300	**	
57400	Books/Periodicals/Subscriptions	771	3,530	3,530	0	0	
57450	Postage	235	200	200	0	0	
57500	Insurance	23,553	23,000	25,400	2,400	10%	
57510	Insurance Claims	23,808	0	0	0	0	
57550	Legal Notices/Advertising	0	200	200	0	0	
57780	Rentals Machinery & Equipment	0	0	0	0	0	
57920	Miscellaneous	<u>499</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	
	<b>Total Supplies &amp; Other</b>	<b><u>85,150</u></b>	<b><u>65,430</u></b>	<b><u>71,010</u></b>	<b><u>5,580</u></b>	<b><u>9%</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	0	0	0	0	0	
58600	Capital Exp-Vehicles	<u>18,830</u>	<u>20,000</u>	<u>49,000</u>	<u>29,000</u>	<u>145%</u>	Approved capital items for fiscal year
	<b>Total Capital Expenses</b>	<b><u>18,830</u></b>	<b><u>20,000</u></b>	<b><u>49,000</u></b>	<b><u>29,000</u></b>	<b><u>145%</u></b>	
	<b>Total Engineering &amp; Planning</b>	<b><u>\$2,098,730</u></b>	<b><u>\$2,314,260</u></b>	<b><u>\$2,347,600</u></b>	<b><u>\$33,340</u></b>	<b><u>1%</u></b>	

**CITY OF ST. PETERS  
GENERAL FUND – TDS  
STREETS DEPARTMENT**



**MISSION**

To maintain the community's quality street, sidewalk, pavement marking, and street sign infrastructure.

**DESCRIPTION OF SERVICES**

- Road Construction
- Pavement Maintenance
- Sidewalk Maintenance
- Snow and Ice Control
- Driveway Snow Removal Program
- Subdivision Entrance Signs
- Signs & Marking Maintenance



SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	1,860,939	2,117,800	2,082,450
Employee Expenses	0	0	0
Professional Services	0	0	0
Utilities	0	0	0
Repair & Maintenance	0	0	0
Supplies & Other	0	0	0
Capital Expenses	0	0	0
<b>Total Streets</b>	<b>\$1,860,939</b>	<b>\$2,117,800</b>	<b>\$2,082,450</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	567	754	788	424	510
<b>% of Concerns Responded to Within 72 Hours</b>	90%	94%	99%	99%	97%
<b>Slab Replacement (square yards)</b>	21,439	123,765	39,917	5,460	5,200
<b>Asphalt Overlay (miles)</b>	5.3	9.0	6.9	7.0	8.6
<b>Curb Replacement (lineal feet)</b>	20,747	19,550	17,607	8,891	7,500
<b>Cracks Sealed (lineal feet)</b>	82,697	105,347	75,000	90,744	131,250
<b>Sidewalk (square feet)</b>	12,910	13,420	13,125	3,671	7,755
<b>Customer Service Satisfaction</b>	86.1%	93.6%	89%	96%	96%

**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Public Works Shop Attendant	0.00	1.00	0.00	0.00	0.00	0.00	0	0
Streets Maintenance Crew Leader	3.00	0.00	3.00	0.00	3.00	0.00	0	0
Streets Maintenance Foreman	3.00	0.00	3.00	0.00	3.00	0.00	0	0
<b>Streets Maintenance Technician</b>	9.00	0.00	12.00	0.00	<b>11.00</b>	0.00	-1	0
<b>Streets Maintenance Worker</b>	5.00	2.00	6.00	0.00	<b>7.00</b>	0.00	1	0
Summer Intern	0.00	2.00	0.00	2.00	0.00	2.00	0	0
<b>Total</b>	<b>21.00</b>	<b>5.00</b>	<b>25.00</b>	<b>2.00</b>	<b>25.00</b>	<b>2.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>23.88</b>		<b>25.72</b>		<b>25.72</b>		<b>0.00</b>	

**Variance Explanations:**

- A:** Allocation of Streets Maintenance Technicians and Streets Maintenance Workers fluctuates depending on when Workers meet the requirements to become a Technician.
- B:** Allocation of Streets Maintenance Technicians and Streets Maintenance Workers fluctuates depending on when Workers meet the requirements to become a Technician.

CITY OF ST. PETERS  
GENERAL FUND – TDS  
STREETS DEPARTMENT



**FY15 GOALS**

1. Continue to promote “Safety First” to all employees. Strive to achieve zero lost days for department.
2. Maintain overall customer service rating to a minimum of 90%.
3. Maintain preventative maintenance program to prevent the failure of equipment and vehicles and to avoid accidents. The program will establish prior to use checklists and planned maintenance schedules that generate user responsibility.
4. Complete 2014/15 pavement management program as scheduled and budgeted.
5. Continue implementation of the Gateway Guide Bike Plan and incorporate best operation practices in to ongoing and upcoming City transportation projects.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue to promote “Safety First” to all employees. Strive to achieve zero lost days for department. **(Ongoing. To date the Streets department has achieved 932 days without a lost time accident.)**
2. Maintain overall customer service rating to a minimum of 90%. **(Ongoing. The Streets Department closed the 2012/13 budget year with a 96% customer service rating.)**
3. Maintain preventative maintenance program to prevent the failure of equipment and vehicles and to avoid accidents. **(Ongoing.)**
4. Complete 2013/14 pavement management program as scheduled and budgeted. **(Ongoing. The department has scheduled the replacement of 38,050 square yards of concrete pavement, 14,600 lineal feet of concrete curb and gutter and the resurfacing of 112,000 square yards of asphalt pavement.)**
5. Complete implementation of annual bridge maintenance and periodic maintenance program. **(Ongoing. The department has successfully obtained Federal bridge replacement funds for the Willott Road Bridge and Sutters Mill Bridge, will be seeking funding for replacement of the Jungermann Road Bridge.)**
6. Complete implementation of Gateway Green Light (GGL) traffic signal infrastructure improvement and operations program. **(Ongoing. Phase I of GGL is complete with all St. Peters signals connected with fiber or cellular communication and coordinated by TransSuite central signal software. Phase II of GGL will begin construction in 2014, which will upgrade St. Peters’ fiber optic systems and migrate video to IP addressable systems. In addition GGL principles and hardware are being included in upcoming road and signal projects.)**
7. Continue implementation of the Gateway Guide Bike Plan and incorporate best operation practices in to ongoing and upcoming City transportation projects. **(Ongoing. Gateway bike plan elements are being included in the design of upcoming road and signal projects. The department is also in development of a City bike route plan and map.)**



**CITY OF ST. PETERS  
GENERAL FUND – TDS  
STREETS DEPARTMENT**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$1,238,389	\$1,368,000	\$1,380,000	\$12,000	1%	
51020	Salaries-Part Time	60,472	15,000	15,000	0	0	
51030	Salaries-Over Time	47,871	40,000	60,000	20,000	50%	Increased based on historical actual
51210	Payroll Tax-FICA	99,405	109,000	111,000	2,000	2%	
51220	Unemployment Insurance	928	0	0	0	0	
51240	Workmen's Comp Insurance	5,853	7,000	6,500	(500)	-7%	
51245	Workmen's Comp Claims	(714)	0	0	0	0	
51250	Medical Insurance	193,759	325,400	268,850	(56,550)	-17%	Reduced to reflect favorable actual cost of medical insurance
51255	Vision Insurance	1,047	1,400	1,300	(100)	-7%	
51260	Dental Insurance	16,269	20,900	17,000	(3,900)	-19%	
51265	Long Term Care Insurance	1,094	1,200	1,200	0	0	
51270	Life Insurance	990	1,100	1,100	0	0	
51280	L T Disability	3,380	3,800	3,500	(300)	-8%	
51290	Lagers Pension Expense	<u>192,196</u>	<u>225,000</u>	<u>217,000</u>	<u>(8,000)</u>	<u>-4%</u>	
	<b>Total Salaries &amp; Fringes</b>	<b><u>1,860,939</u></b>	<b><u>2,117,800</u></b>	<b><u>2,082,450</u></b>	<b><u>(35,350)</u></b>	<b><u>-2%</u></b>	
52100	Employee Uniforms	0	0	0	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	0	0	0	0	0	
52400	Travel Expense	0	0	0	0	0	
52500	Employee Training Expenses	0	0	0	0	0	
52600	Employee Recognition	0	0	0	0	0	
	<b>Total Employee Expenses</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
54200	Prof Services-Engineering	0	0	0	0	0	
54800	Prof Services-Other	0	0	0	0	0	
	<b>Total Prof Services</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
55100	Electric	0	0	0	0	0	
55120	Electric(Street Lighting)	0	0	0	0	0	
55140	Electric(Traffic Signals)	0	0	0	0	0	
55500	Gas	0	0	0	0	0	
55800	Telephone	0	0	0	0	0	
	<b>Total Utilities</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
56050	Rep & Maint-Vehicles	0	0	0	0	0	
56100	Rep & Maint-Machinery & Equipment	0	0	0	0	0	
56200	Rep & Maint-Building	0	0	0	0	0	
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0	
56320	Rep & Maint-Outside Lighting	0	0	0	0	0	
56400	Rep & Maint-Streets/Sidewalks	0	0	0	0	0	
56480	Rep & Maint-Traf Sig/Striping	0	0	0	0	0	
56490	Rep & Maint-Storm Sewers	0	0	0	0	0	
56500	Rep & Maint-Street Lights	0	0	0	0	0	
	<b>Total Repair &amp; Maintenance</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
57050	Supplies-Gasoline	0	0	0	0	0	
57060	Supplies-Diesel	0	0	0	0	0	
57150	Supplies-Fert/Chem/Seed	0	0	0	0	0	
57250	Supplies-Office	0	0	0	0	0	
57270	Supplies-Printing	0	0	0	0	0	
57300	Supplies-Operational	0	0	0	0	0	
57400	Books/Periodicals/Subscriptions	0	0	0	0	0	
57450	Postage	0	0	0	0	0	
57500	Insurance	0	0	0	0	0	
57510	Insurance Claims	0	0	0	0	0	
57550	Legal Notices/Advertising	0	0	0	0	0	
57780	Rentals Machinery & Equipment	0	0	0	0	0	
57920	Miscellaneous	0	0	0	0	0	
	<b>Total Supplies &amp; Other</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	0	0	0	0	0	
58600	Capital Exp-Vehicles	0	0	0	0	0	
	<b>Total Capital Expenses</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
	<b>Total Streets Department</b>	<b><u>\$1,860,939</u></b>	<b><u>\$2,117,800</u></b>	<b><u>\$2,082,450</u></b>	<b><u>(\$35,350)</u></b>	<b><u>-2%</u></b>	

**CITY OF ST. PETERS  
UNAPPROPRIATED FUND BALANCE ANALYSIS  
DEBT SERVICE FUND**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>Beginning Balance</b>	<b>\$2,373,110</b>	<b>\$2,242,869</b>	<b>\$1,663,119</b>
Add: Property Tax	1,854,973	1,438,200	1,515,900
Transfer from Local Parks and Storm Water Fund for 2010B G.O. Bonds	129,833	130,000	130,000
Transfer from Local Parks and Storm Water Fund for 2012 G.O. Bonds	226,837	250,000	250,000
Transfer from Local Parks and Storm Water Fund for 2014 G.O. Bonds	0	0	700,000
Transfer From General Fund	468,000	724,300	939,500
Interest	1,060	10,000	10,000
Other Revenue	<u>3,244</u>	<u>68,000</u>	<u>3,000</u>
Total Revenues	<u>2,683,947</u>	<u>2,620,500</u>	<u>3,548,400</u>
<b>Funds Available</b>	<b><u>5,057,057</u></b>	<b><u>4,863,369</u></b>	<b><u>5,211,519</u></b>
Less: Collection/Assessment Fees	37,679	55,000	45,000
Uncollectable Taxes	2,907	3,000	3,500
Distribution Fees	999	5,250	3,500
G.O. Bonds Debt Service-			
2007 Justice Center/Public Works	288,526	289,000	289,000
2008 Justice Center	678,226	679,000	679,000
2010 St Peters Lakeside Business Park Refunding (2002)	86,705	340,000	340,000
2010B Storm Water/Creek Stabilization Refunding	129,624	130,000	130,000
2011 St Peters Lakeside Business Park Refunding (2004)	1,362,685	1,449,000	1,648,000
2012 Storm Water/Creek Stabilization	226,837	250,000	250,000
2014 Storm Water/Creek Stabilization	<u>0</u>	<u>0</u>	<u>700,000</u>
<b>Total Expenditures</b>	<b><u>2,814,188</u></b>	<b><u>3,200,250</u></b>	<b><u>4,088,000</u></b>
<b>Ending Balance</b>	<b><u>\$2,242,869</u></b>	<b><u>\$1,663,119</u></b>	<b><u>\$1,123,519</u></b>

**CITY OF ST. PETERS  
UNAPPROPRIATED FUND BALANCE ANALYSIS  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
<b>Beginning Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Intergovernmental Revenue	11,067	34,170	0
Other	0	0	0
Interest	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenue	<u>11,067</u>	<u>34,170</u>	<u>0</u>
<b>Funds Available</b>	<b><u>11,067</u></b>	<b><u>34,170</u></b>	<b><u>0</u></b>
Less: Public Service	0	0	0
Rehabilitation of Private Properties	0	20,000	0
Homeownership Assistance	0	0	0
Property Maintenance Enforcement Assistance	4,385	2,480	0
Emergency Repairs	6,682	0	0
Miscellaneous Expense	<u>0</u>	<u>11,690</u>	<u>0</u>
<b>Total Uses Of Funds</b>	<b><u>11,067</u></b>	<b><u>34,170</u></b>	<b><u>0</u></b>
<b>Ending Fund Balance</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>

**CITY OF ST. PETERS  
UNAPPROPRIATED FUND BALANCE ANALYSIS  
COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT FUND**

	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
<b>Beginning Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Intergovernmental Revenue	187,858	257,900	200,000
Other	7,440	0	0
Interest	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenue	<u>195,298</u>	<u>257,900</u>	<u>200,000</u>
<b>Funds Available</b>	<b><u>195,298</u></b>	<b><u>257,900</u></b>	<b><u>200,000</u></b>
Less: Public Service	35,026	31,000	30,000
Rehabilitation of Private Properties	158,074	201,810	160,000
Homeownership Assistance	0	0	0
Property Maintenance Enforcement Assistance	0	7,500	2,500
Emergency Repairs	0	0	0
Miscellaneous Expense	<u>2,198</u>	<u>17,590</u>	<u>7,500</u>
<b>Total Uses Of Funds</b>	<b><u>195,298</u></b>	<b><u>257,900</u></b>	<b><u>200,000</u></b>
<b>Ending Fund Balance</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>

**CITY OF ST. PETERS  
UNAPPROPRIATED FUND BALANCE ANALYSIS  
LOCAL PARKS AND STORM WATER FUND**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>Beginning Balance</b>	<b>\$1,645,824</b>	<b>\$2,491,052</b>	<b>\$198,626</b>
Add: Sales Tax	4,420,066	6,550,000	6,675,000
Intergovernmental Revenue	67,058	182,000	75,000
Transfer from Special Allocation Fund - Old Town Levee	0	4,200	0
Transfer from Special Allocation Fund - St. Peters Lakeside Redevelopment	0	300,000	0
Other	0	151,000	136,000
Interest	<u>244</u>	<u>2,000</u>	<u>2,000</u>
Total Revenue	<u>4,487,368</u>	<u>7,189,200</u>	<u>6,888,000</u>
<b>Funds Available</b>	<b><u>6,133,192</u></b>	<b><u>9,680,252</u></b>	<b><u>7,086,626</u></b>
Less: Ranger Division	0	1,024,660	999,110
Parks Department	1,097,921	3,865,176	1,561,375
Debt Service for Park Projects	163,915	166,000	165,500
Storm Water/Creek Stabilization	<u>1,445,657</u>	<u>1,895,790</u>	<u>1,916,570</u>
<b>Total Expenditures</b>	<b><u>2,707,493</u></b>	<b><u>6,951,626</u></b>	<b><u>4,642,555</u></b>
Overhead/Fleet Allocation	0	0	277,600
Transfer To Debt Service Fund for 2010B G.O. Bonds	129,833	130,000	130,000
Transfer To Debt Service Fund for 2012 G.O. Bonds	226,837	250,000	250,000
Transfer To Debt Service Fund for 2014 G.O. Bonds	0	0	700,000
Transfer To Recreation Fund	500,000	650,000	550,000
Transfer To General Fund	77,977	0	0
Transfer To(From) Reserves	<u>0</u>	<u>1,500,000</u>	<u>500,000</u>
<b>Total Uses Of Funds</b>	<b><u>3,642,140</u></b>	<b><u>9,481,626</u></b>	<b><u>7,050,155</u></b>
<b>Ending Fund Balance</b>	<b><u>\$2,491,052</u></b>	<b><u>\$198,626</u></b>	<b><u>\$36,471</u></b>

**CITY OF ST. PETERS  
LOCAL PARKS AND STORM WATER FUND  
REVENUE SUMMARY**

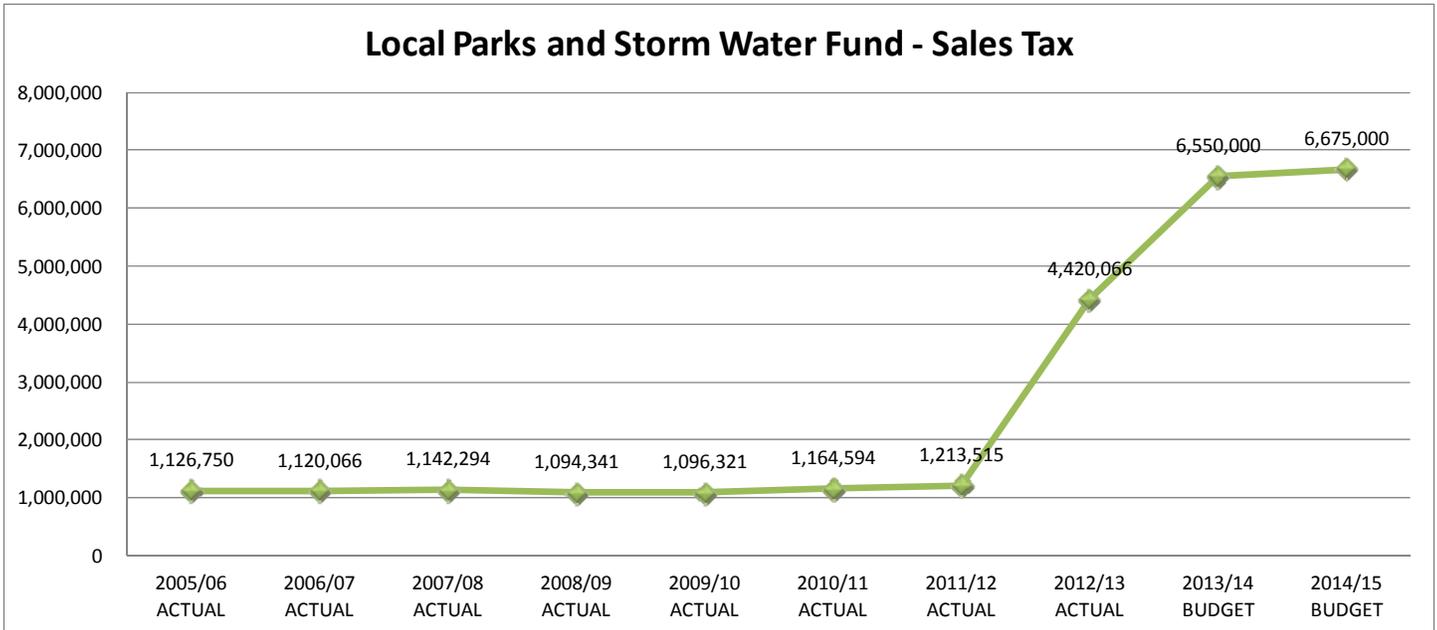
	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
Sales Tax	\$4,420,066	\$6,550,000	\$6,675,000
Intergovernmental Revenue	67,058	182,000	75,000
Interest Income	244	2,000	2,000
Miscellaneous Income	<u>0</u>	<u>151,000</u>	<u>136,000</u>
<b>Total LPSW Fund Revenue</b>	<b><u>\$4,487,368</u></b>	<b><u>\$6,885,000</u></b>	<b><u>\$6,888,000</u></b>

**CITY OF ST. PETERS**  
**LOCAL PARKS AND STORM WATER FUND - DESCRIPTION OF MAJOR REVENUE SOURCES**

**Sales Tax**

**\$6,675,000**

On November 7, 2000, the residents of St. Peters approved a 0.1% sales tax for the purpose of providing funding for local parks including, but not limited to, ball field lighting, swimming pool improvements, park pavilions, playgrounds and park improvements in local parks, and stormwater control including, but not limited to, stormwater detention, creek erosion and stormwater control to reduce neighborhood flooding problems for stormwater control for the City. On August 7, 2012, the qualified voters of the City approved an additional sales tax of 0.4% bringing the total sales tax amount to 0.5%. This increase went into effect during fiscal year 2012/13. Projected revenue is based upon historical actual results, taking into consideration population growth and new retail operations expected to open during the budget year. For the 2014/15 fiscal year we are projecting an increase in this revenue source.



**CITY OF ST. PETERS  
LOCAL PARKS AND STORM WATER FUND  
SUMMARY OF EXPENDITURES BY CATEGORY**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
Salaries & Fringes	\$738,950	\$1,810,100	\$1,950,710
Employee Expenses	2,704	25,520	18,020
Professional Services	34,356	120,500	65,100
Utilities	4,069	5,100	6,400
Repairs & Maintenance	300,496	768,900	606,400
Supplies & Other	74,050	125,700	178,125
Capital Expenditures	<u>1,388,953</u>	<u>3,929,806</u>	<u>1,652,300</u>
<b>Total Expenditures</b>	<b><u>\$2,543,578</u></b>	<b><u>\$6,785,626</u></b>	<b><u>\$4,477,055</u></b>

**CITY OF ST. PETERS  
LOCAL PARKS AND STORM WATER FUND – PRS  
PARKS DEPARTMENT**



**MISSION**

To provide quality parks and storm water protection utilizing the Local Parks and Storm Water sales tax.



Archery Range at 370 Lakeside Park

**DESCRIPTION OF SERVICES**

- 25 Parks
- 20 Miles of Trails
- Athletic Fields
- BMX Track
- Fishing Ponds
- Playgrounds
- Pavilions and Picnic Shelters

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	0	0	0
Employee Expenses	0	0	0
Professional Services	0	0	0
Utilities	0	0	0
Repair & Maintenance	0	0	14,500
Supplies & Other	19,329	0	22,325
Capital Expenses	1,078,592	3,850,176	1,524,550
<b>Total Recreation Fund</b>	<b>\$1,097,921</b>	<b>\$3,850,176</b>	<b>\$1,561,375</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	141	161	135	182	151
<b>% of Concerns Responded to Within 72 Hours</b>	100%	100%	100%	100%	100%
<b>Pavilion Reservations</b>	743	717	606	625	606
<b>Gazebo Reservations</b>	133	102	101	106	91
<b>Athletic Field Reservations</b>	4,943	4,381	4,057	4,307	4,136
<b>Customer Service Satisfaction</b>	95.6%	90.6%	95%	91.5%	97%

**FY15 GOALS**

1. Continue to work with Great Rivers Greenway in connection of a trail corridor that connects the GRG trail from Woodlands Sports Park to 370 Lakeside Park.
2. Continue to work on completing all Prop. P projects. Improvements at Brown Road Park and Laurel Park Playground replacement are scheduled for FY15. We also plan on completing construction on the restroom facility at Woodlands Sports Park and the restroom/concession stand at Sports Center Park.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue to work with Great Rivers Greenway in connection of a trail corridor that connects the GRG trail from Woodlands Sports Park to 370 Lakeside Park. **(Conceptual trail alignment plan adopted. Design of trail has begun.)**
2. Continue to work on completing all Prop. P projects.  
**(The following Prop P. projects were completed in FY13:**
  1. **Tables and Fitness Equipment for the Senior Center**

CITY OF ST. PETERS  
LOCAL PARKS AND STORM WATER FUND – PRS  
PARKS DEPARTMENT



2. New scoreboard for the Rec-Plex Natatorium and sound system for the ice rink
  3. New scoreboard for Brown Road Park
  4. Added sideline turf to City Centre field 18
  5. Replaced playground at Shady Springs Park
  6. Installed new lights at Brown Road Park practice football field
  7. Installed new lights on Woodlands soccer fields 2 and 3.)
3. Achieve USACoE approval of the mitigation areas in Lakeside Park. (This goal has been accomplished.)



New Field Lights at Woodlands Sports Park



New Scoreboard in Rec-Plex Natatorium



New Scoreboard and Practice Field Lights at Brown Road Park



New Playground at Shady Springs Park



Progress on Pavilion at 370 Lakeside Park

**CITY OF ST. PETERS  
LOCAL PARKS AND STORM WATER FUND – PRS  
PARKS DEPARTMENT**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$0	\$0	\$0	\$0	0	
51020	Salaries-Part Time	0	0	0	0	0	
51030	Salaries-Over Time	0	0	0	0	0	
51210	Payroll Tax-FICA	0	0	0	0	0	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	0	0	0	0	0	
51250	Medical Insurance	0	0	0	0	0	
51260	Dental Insurance	0	0	0	0	0	
51270	Life Insurance	0	0	0	0	0	
51280	L T Disability	0	0	0	0	0	
51290	Lagers Pension Expense	0	0	0	0	0	
	<b>Total Salaries &amp; Fringes</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
52100	Employee Uniforms	0	0	0	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	0	0	0	0	0	
52600	Employee Recognition	0	0	0	0	0	
52400	Travel Expense	0	0	0	0	0	
52500	Employee Training Expenses	0	0	0	0	0	
	<b>Total Employee Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
54200	Prof Services-Engineering	0	0	0	0	0	
54800	Prof Services-Other	0	0	0	0	0	
	<b>Total Prof Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
55100	Electric	0	0	0	0	0	
55160	Electric(Field Lighting)	0	0	0	0	0	
55500	Gas	0	0	0	0	0	
55800	Telephone	0	0	0	0	0	
	<b>Total Utilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
56050	Rep & Maint-Vehicles	0	0	0	0	0	
56100	Rep & Maint-Machinery & Equipment	0	0	0	0	0	
56200	Rep & Maint-Building	0	0	5,500	5,500		** Shady Springs pavilion roof replacement in fiscal year 15
56300	Rep & Maint-Grounds/Parking	0	0	9,000	9,000		** Landscaping park areas and athletic field improvements
56310	Rep & Maint-Trails	0	0	0	0	0	
56320	Rep & Maint-Outside Lighting	0	0	0	0	0	
56370	Rep & Maint-Road Right of Way	0	0	0	0	0	
56330	Rep & Maint-Playground/Rec Areas	0	0	0	0	0	
56340	Rep & Maint-Tennis Courts	0	0	0	0	0	
	<b>Total Repair &amp; Maintenance</b>	<b>0</b>	<b>0</b>	<b>14,500</b>	<b>14,500</b>	<b>**</b>	
57050	Supplies-Gasoline	0	0	0	0	0	
57060	Supplies-Diesel	0	0	0	0	0	
57150	Supplies-Fert/Chem/Seed	0	0	0	0	0	
57250	Supplies-Office	0	0	0	0	0	
57270	Supplies-Printing	0	0	0	0	0	
57300	Supplies-Operational	168	0	0	0	0	
57310	Supplies-Janitorial	0	0	0	0	0	
57350	Small Tools, Furniture, Equipment	0	0	22,325	22,325		** Change in policy in accounting for non-capitalization of assets costing between \$500-\$5,000
57400	Books/Periodicals/Subscriptions	0	0	0	0	0	
57450	Postage	0	0	0	0	0	
57500	Insurance	0	0	0	0	0	
57550	Legal Notices/Advertising	425	0	0	0	0	
57780	Rentals Machinery & Equipment	4,076	0	0	0	0	
57900	Contingency	14,520	0	0	0	0	
57920	Miscellaneous	140	0	0	0	0	
	<b>Total Supplies &amp; Other</b>	<b>19,329</b>	<b>0</b>	<b>22,325</b>	<b>22,325</b>	<b>**</b>	
58100	Capital Exp-Land & Improvement	415,714	1,103,871	298,000	(805,871)		-73% Approved capital items for fiscal year
58200	Capital Exp-Building & Improvement	85,051	1,152,755	37,000	(1,115,755)		-97% Approved capital items for fiscal year
58300	Capital Exp-Furniture & Fixtures	0	0	0	0		0
58400	Capital Exp-Machinery & Equipment	370,060	1,197,550	149,000	(1,048,550)		-88% Approved capital items for fiscal year
58500	Capital Exp-Tennis,PG Equip,Pool	207,767	325,000	555,550	230,550		71% Approved capital items for fiscal year
58600	Capital Exp-Vehicles	0	86,000	485,000	399,000		464% Approved capital items for fiscal year
	<b>Total Capital Expenses</b>	<b>1,078,592</b>	<b>3,865,176</b>	<b>1,524,550</b>	<b>(2,340,626)</b>	<b>-61%</b>	
	<b>Total Parks Department</b>	<b>\$1,097,921</b>	<b>\$3,865,176</b>	<b>\$1,561,375</b>	<b>(\$2,303,801)</b>	<b>-60%</b>	

**CITY OF ST. PETERS  
LOCAL PARKS AND STORM WATER FUND – PRS  
RANGER DIVISION**



**MISSION**

To provide an inviting and safe environment for park patrons and to provide further outdoor recreation, education, and high-quality recreational opportunities.



**DESCRIPTION OF SERVICES**

- Park and Trail Patrols
- Recreation Facility Patrols
- Community Programs
- Bicycle Registration Program
- Neighborhood Park Watch Program

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	0	938,800	941,040
Employee Expenses	0	14,760	12,670
Professional Services	0	2,000	1,400
Utilities	0	1,500	1,500
Repair & Maintenance	0	5,900	5,900
Supplies & Other	0	33,400	36,600
Capital Expenses	0	28,300	0
<b>Total Ranger Division</b>	<b>\$0</b>	<b>\$1,024,660</b>	<b>\$999,110</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	11	8	3	5	3
<b>% of Concerns Responded to Within 72 Hours</b>	100%	100%	100%	100%	100%
<b>Reports Written</b>	182	198	192	186	132
<b>Uniform Traffic Stops</b>	30	75	41	74	175
<b>Customer Service Satisfaction</b>	95.6%	90.6%	95%	91.5%	97%

**PERSONNEL SUMMARY**

Position Title	<u>2012/13</u>		<u>2013/14</u>		<u>2014/15</u>		<u>Variance '14 to '15</u>	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Community Service Officer	0.00	0.00	0.00	3.00	0.00	3.00	0	0
Director of Recreation & Enforcement Div.	0.00	0.00	1.00	0.00	1.00	0.00	0	0
Enforcement Division Ranger	0.00	0.00	3.00	5.00	3.00	5.00	0	0
Ranger Coordinator	0.00	0.00	1.00	0.00	1.00	0.00	0	0
Ranger Superintendent	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>6.00</b>	<b>8.00</b>	<b>6.00</b>	<b>8.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>0.00</b>		<b>11.77</b>		<b>11.77</b>		<b>0.00</b>	

**CITY OF ST. PETERS  
LOCAL PARKS AND STORM WATER FUND – PRS  
RANGER DIVISION**



**FY15 GOALS**

1. Continue to improve our services and facilities to exceed our customers' expectations. Strive to achieve a minimum score of 90% on all surveys.
2. Continue our goal to achieve zero lost days for each of the department's safety teams.
3. Increase attendance at the BMX Challenge by moving to Saturdays twice monthly.
4. Continue efforts to meet with each pavilion renter to insure that their rental experience meets or exceeds expectations.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue to improve our services and facilities to exceed our customers' expectations. Strive to achieve a minimum score of 90% on all surveys. **(Goal achieved for calendar year 2013. Score of 96.98% score on surveys.)**
  - a. Increase effort to meet with each pavilion renter to insure that their rental experience meets and/or exceeds expectations. **(Rental season begins April 1<sup>st</sup>.)**
  - b. Insure that surveys are distributed to participants in all Ranger programs. **(The Rangers continue to hand out surveys to the participants of all youth programs including Fishing Derby, Kite Day, and BMX Challenge.)**
2. Continue our goal to achieve zero lost days for each of the department's safety teams. **(Goal was not achieved. The department currently has one lost time incident.)**

**CITY OF ST. PETERS  
LOCAL PARKS AND STORM WATER FUND – PRS  
RANGER DIVISION**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$0	\$420,000	\$428,000	\$8,000	2%	
51020	Salaries-Part Time	0	277,000	284,000	7,000	3%	
51030	Salaries-Over Time	0	15,000	15,000	0	0	
51060	Salaries-Outside Employment	0	17,700	17,700	0	0	
51210	Payroll Tax-FICA	0	56,000	57,000	1,000	2%	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	0	4,000	3,300	(700)	-18%	
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	0	68,900	59,340	(9,560)	-14%	Reduced to reflect favorable actual cost of medical insurance
51255	Vision Insuranc	0	400	400	0	0	
51260	Dental Insurance	0	5,700	4,200	(1,500)	-26%	
51265	Long Term Care Insurance	0	400	500	100	25%	
51270	Life Insurance	0	500	500	0	0	
51280	L T Disability	0	1,200	1,100	(100)	-8%	
51290	Lagers Pension Expense	0	72,000	70,000	(2,000)	-3%	
	<b>Total Salaries &amp; Fringes</b>	<b>0</b>	<b>938,800</b>	<b>941,040</b>	<b>2,240</b>	<b>0%</b>	
52100	Employee Uniforms	0	5,000	5,000	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	0	250	320	70	28%	
52400	Travel Expense	0	1,610	0	(1,610)	-100%	
52500	Employee Training Expenses	0	7,200	6,700	(500)	-7%	
52600	Employee Recognition	0	700	650	(50)	-7%	
	<b>Total Employee Expenses</b>	<b>0</b>	<b>14,760</b>	<b>12,670</b>	<b>(2,090)</b>	<b>-14%</b>	
54800	Prof Services-Other	0	2,000	1,400	(600)	-30%	
	<b>Total Prof Services</b>	<b>0</b>	<b>2,000</b>	<b>1,400</b>	<b>(600)</b>	<b>-30%</b>	
55100	Electric	0	0	0	0	0	
55500	Gas	0	0	0	0	0	
55800	Telephone	0	1,500	1,500	0	0	
	<b>Total Utilities</b>	<b>0</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	
56050	Rep & Maint-Vehicles	0	4,400	4,400	0	0	
56100	Rep & Maint-Mach & Equip	0	1,500	1,500	0	0	
	<b>Total Repair &amp; Maintenance</b>	<b>0</b>	<b>5,900</b>	<b>5,900</b>	<b>0</b>	<b>0</b>	
57050	Supplies-Gasoline	0	18,500	20,000	1,500	8%	
57060	Supplies-Diesel	0	0	0	0	0	
57150	Supplies-Fert/Chem/Seed	0	0	0	0	0	
57250	Supplies-Office	0	300	300	0	0	
57270	Supplies-Printing	0	0	0	0	0	
57300	Supplies-Operational	0	3,400	3,400	0	0	
57310	Supplies-Janitorial	0	0	0	0	0	
57350	Small Tools, Furniture, Equipment	0	0	1,000	1,000	**	
57400	Books/Periodicals/Subscriptions	0	200	0	(200)	-100%	
57450	Postage	0	0	0	0	0	
57500	Insurance	0	11,000	11,900	900	8%	
57510	Insurance Claims	0	0	0	0	0	
57550	Legal Notices/Advertising	0	0	0	0	0	
57780	Rentals Mach & Equip	0	0	0	0	0	
57920	Miscellaneous	0	0	0	0	0	
	<b>Total Supplies &amp; Other</b>	<b>0</b>	<b>33,400</b>	<b>36,600</b>	<b>3,200</b>	<b>10%</b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furn & Fixtures	0	0	0	0	0	
58400	Capital Exp-Mach & Equipment	0	800	0	(800)	-100%	
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0	
58600	Capital Exp-Vehicles	0	27,500	0	(27,500)	-100%	Approved capital items for fiscal year
	<b>Total Capital Expenses</b>	<b>0</b>	<b>28,300</b>	<b>0</b>	<b>(28,300)</b>	<b>-100%</b>	
	<b>Total Ranger Division</b>	<b>\$0</b>	<b>\$1,024,660</b>	<b>\$999,110</b>	<b>(\$25,550)</b>	<b>-2%</b>	

**CITY OF ST. PETERS  
LOCAL PARKS AND STORM WATER FUND - TDS  
STORM WATER MANAGEMENT**



**MISSION**

To implement the city-wide watershed based Storm Water Management Program to address water quality, stream bank erosion, flooding, and riparian corridor improvements while meeting the requirements of the DNR Storm Water MS4 permit.

**FY15 GOALS**

1. Complete Storm Water Management Capital Improvement Projects as scheduled and budgeted.



Country Lake Detention Basin

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

None were listed specific to the Capital Improvement Projects.

In 2013/14, one storm water capital improvement project was completed, engineering design was started on 16 projects, and construction has been started on 13 other projects.



Highland Estates  
Detention Basin  
& Channel  
Construction



Country Crossing  
Channel  
Improvements

**CITY OF ST. PETERS  
LOCAL PARKS AND STORM WATER FUND – WES  
STORM WATER MANAGEMENT**



**MISSION**

To provide a quality storm water protection system.

**DESCRIPTION OF SERVICES**

- Storm Drains Maintenance
- Storm Sewers Maintenance
- Detention Basin Maintenance
- Creek Stabilization
- Erosion Control
- Flood Prevention
- Clean Streams Event
- Illicit Discharge Detection & Elimination



SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	738,950	871,300	1,009,670
Employee Expenses	2,704	10,760	5,350
Professional Services	34,356	118,500	63,700
Utilities	4,069	3,600	4,900
Repair & Maintenance	300,496	763,000	586,000
Supplies & Other	54,721	92,300	119,200
Capital Expenses	310,361	36,330	127,750
<b>Total Storm Water Management</b>	<b>\$1,445,657</b>	<b>\$1,895,790</b>	<b>\$1,916,570</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Customer Service Satisfaction</b>	99%	99%	100%	99%	97%

**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Civil Engineer-Assigned Storm Water Proj. Mgr.	0.00	1.00	1.00	0.00	1.00	0.00	0	0
<b>Foreman- Special Projects</b>	0.00	0.00	0.00	0.00	<b>1.00</b>	0.00	1 <sup>A</sup>	0
Summer Intern & Resident Youth	0.00	0.00	0.00	1.00	0.00	1.00	0	0
<b>Utilities Environmental Compliance Inspector</b>	0.00	0.00	0.00	0.00	<b>0.40</b>	0.00	0.40 <sup>B</sup>	0
Utilities Field Operations Crew Leader	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Utilities Field Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Utilities Field Operations Technician	3.00	0.00	4.50	0.00	4.50	0.00	0	0
Utilities Field Operations Worker	<u>2.00</u>	<u>0.00</u>	<u>0.50</u>	<u>0.00</u>	<u>0.50</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>8.00</b>	<b>1.00</b>	<b>9.00</b>	<b>1.00</b>	<b>10.40</b>	<b>1.00</b>	<b>1</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>8.72</b>		<b>9.36</b>		<b>10.76</b>		<b>1.40</b>	

**Variance Explanations:**

- A:** Added one Full-Time Foreman-Special Projects position based on increased workload in department related to Prop. P projects.
- B:** Changed one Full-Time Laboratory Technician position to a Utilities Environmental Compliance Inspector position and reallocated the two Compliance Inspectors based on actual workload.

**CITY OF ST. PETERS  
LOCAL PARKS AND STORM WATER FUND – WES  
STORM WATER MANAGEMENT**



**FY15 GOALS**

1. Maintain a high level of customer service with ratings above 90% on customer service satisfaction and above 98% on response time to concerns.
2. Continue to emphasize safety to maintain zero lost days.
3. Ongoing enforcement of EPA Phase II regulations for the City of St. Peters
4. Improve overall maintenance practices for both the Old Town and Premier 370 levees.
5. Continue and expand detention basin management program, including implementing Best Management Practices (BMPs) on selected basins to improve water quality.
6. Continue to implement stream preservation projects to improve the riparian buffer along streams and install ditch checks along selected streams to reduce stream bed erosion.
7. Evaluate pollutant loadings in Spencer Creek and evaluate a pollutant reduction plan.
8. Finalize Water Quality Sampling Baseline to measure MS4 Permit Minimum Control Measures in coordination with Storm Water Management Plan. In addition to the Spencer Creek water quality sampling, sampling will also begin on selected detention basins to measure water quality.
9. Continue to look to replacing high maintenance turf areas with native plantings to improve water quality and reduce long-term maintenance costs.



**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Maintain a high level of customer service with ratings above 90% on customer service satisfaction and above 98% on response time to concerns. **(Customer service rating of 97% and answered over 300 concerns at a 97% response rate.)**
2. Maintain the safety program for the storm sewer crew to accomplish zero lost work days and workmen comp claims for the storm sewer crew. **(Currently we have zero lost work days.)**
3. Ongoing enforcement of EPA Phase II regulations for the City of St. Peters. **(397 illicit discharge inspections completed; General housekeeping inspections completed on all of the utility department sites.)**
4. Continue Water Quality Sampling Baseline to measure MS4 Permit Minimum Control Measures in coordination with Storm Water Management Plan. In addition to the Spencer Creek water quality sampling, sampling will also begin on selected detention basins to measure water quality. **(Sampling is still active and evaluating data. Detention basins have been identified for modifications.)**
5. Commence detention basin management program, including implementing Best Management Practices (BMPs) on selected basins to improve water quality. **(City now has agreements to maintain 40 basins. City changed mowing practices to provide better filtration and instituted basin inspection program.)**
6. Implement stream preservation projects to improve the riparian buffer along streams and install ditch checks along selected streams to reduce stream bed erosion. **(Honeysuckle eradication projects at Canyon Creek and on the West Branch of Spencer Creek. Erosion project completed in Turnberry Subdivision.)**
7. Evaluate pollutant loadings in Spencer Creek and evaluate a pollutant reduction plan. **(Sampling is still active and evaluating data.)**
8. Continue replacing high maintenance turf areas with native plantings to improve water quality and reduce long-term maintenance costs. **(Prairie Grasses have been planted on a 1.25 acre tract at the Wastewater Treatment Plant Facility.)**

**CITY OF ST. PETERS  
LOCAL PARKS AND STORM WATER FUND – WES  
STORM WATER MANAGEMENT**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$514,539	\$584,000	\$687,000	\$103,000	18%	Added one Foreman-Special Projects and allocation of Utilities Environmental Compliance Inspectors
51020	Salaries-Part Time	1,458	8,000	8,000	0	0	
51030	Salaries-Over Time	30,381	15,000	30,000	15,000	100%	Increased to historical actual
51210	Payroll Tax-FICA	40,297	46,000	55,000	9,000	20%	Increased salaries
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	3,876	3,000	3,000	0	0	
51245	Workmen's Comp Claims	131	0	0	0	0	
51250	Medical Insurance	60,921	109,300	108,170	(1,130)	-1%	
51255	Vision Insurance	376	500	500	0	0	
51260	Dental Insurance	6,125	7,500	6,900	(600)	-8%	
51265	Long Term Care Insurance	546	800	800	0	0	
51270	Life Insurance	501	600	700	100	17%	
51280	L T Disability	1,435	1,600	1,600	0	0	
51290	Lagers Pension Expense	<u>78,364</u>	<u>95,000</u>	<u>108,000</u>	<u>13,000</u>	<u>14%</u>	Added one Foreman-Special Projects and allocation of Utilities Environmental Compliance Inspectors
	<b>Total Salaries &amp; Fringes</b>	<b><u>738,950</u></b>	<b><u>871,300</u></b>	<b><u>1,009,670</u></b>	<b><u>138,370</u></b>	<b><u>16%</u></b>	
52100	Employee Uniforms	1,873	3,000	3,150	150	5%	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	0	400	400	0	0	
52400	Travel Expense	0	0	0	0	0	
52500	Employee Training Expenses	720	800	800	0	0	
52600	Employee Recognition	<u>111</u>	<u>6,560</u>	<u>1,000</u>	<u>(5,560)</u>	<u>-85%</u>	Reduced based on historical actual
	<b>Total Employee Expenses</b>	<b><u>2,704</u></b>	<b><u>10,760</u></b>	<b><u>5,350</u></b>	<b><u>(5,410)</u></b>	<b><u>-50%</u></b>	
54200	Prof Services-Engineering	15,250	80,000	30,000	(50,000)	-63%	Fewer basin surveying and easements in fiscal year 15
54800	Prof Services-Other	<u>19,106</u>	<u>38,500</u>	<u>33,700</u>	<u>(4,800)</u>	<u>-12%</u>	Moved budget for Clean Stream public education supplies to Supplies-Operational account in fiscal year 15
	<b>Total Prof Services</b>	<b><u>34,356</u></b>	<b><u>118,500</u></b>	<b><u>63,700</u></b>	<b><u>(54,800)</u></b>	<b><u>-46%</u></b>	
55100	Electric	3,878	3,600	4,300	700	19%	
55800	Telephone	<u>191</u>	<u>0</u>	<u>600</u>	<u>600</u>	<u>**</u>	
	<b>Total Utilities</b>	<b><u>4,069</u></b>	<b><u>3,600</u></b>	<b><u>4,900</u></b>	<b><u>1,300</u></b>	<b><u>36%</u></b>	
56050	Rep & Maint-Vehicles	8,255	9,500	9,500	0	0	
56100	Rep & Maint-Machinery & Equipment	25,264	35,000	18,500	(16,500)	-47%	Rebuild/replace one pump in fiscal year 14
56300	Rep & Maint-Grounds/Parking	4,105	9,500	5,000	(4,500)	-47%	
56490	Rep & Maint-Storm	175,204	420,000	360,000	(60,000)	-14%	Moved budget for basin maintenance to R&M-Detention Basins account in fiscal year 15
56560	Rep & Maint-Levee	80,214	289,000	113,000	(176,000)	-61%	Reduced budget for Premier 370 maintenance based on historical actual
56570	Rep & Maint-Detention Basins	<u>7,454</u>	<u>0</u>	<u>80,000</u>	<u>80,000</u>	<u>**</u>	Moved budget for basin maintenance from R&M-Storm account in fiscal year 15
	<b>Total Repair &amp; Maintenance</b>	<b><u>300,496</u></b>	<b><u>763,000</u></b>	<b><u>586,000</u></b>	<b><u>(177,000)</u></b>	<b><u>-23%</u></b>	
57050	Supplies-Gasoline	3,099	3,600	4,600	1,000	28%	
57060	Supplies-Diesel	12,963	10,800	13,500	2,700	25%	
57150	Supplies-Fert/Chem/Seed	11,680	35,400	35,400	0	0	
57300	Supplies-Operational	6,764	0	6,500	6,500	**	Moved budget for Clean Stream public education supplies to Supplies-Operational account in fiscal year 15
57350	Small Tools, Furniture, Equipment	0	0	3,700	3,700	**	
57450	Postage	120	200	200	0	0	
57500	Insurance	6,894	9,000	12,000	3,000	33%	
57510	Insurance Claims	88	0	0	0	0	
57550	Legal Notices Advertisements	238	300	300	0	0	
57780	Rentals Machinery & Equipment	4,758	32,000	42,000	10,000	31%	Added rental of a forestry cutter in fiscal year 15
57900	Contingency	1,146	0	0	0	0	
57920	Miscellaneous	<u>6,971</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	
	<b>Total Supplies &amp; Other</b>	<b><u>54,721</u></b>	<b><u>92,300</u></b>	<b><u>119,200</u></b>	<b><u>26,900</u></b>	<b><u>29%</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	710	0	(710)	-100%	
58400	Capital Exp-Machinery & Equipment	0	7,620	87,750	80,130	1052%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	<u>310,361</u>	<u>28,000</u>	<u>40,000</u>	<u>12,000</u>	<u>43%</u>	Approved capital items for fiscal year
	<b>Total Capital Expenses</b>	<b><u>310,361</u></b>	<b><u>36,330</u></b>	<b><u>127,750</u></b>	<b><u>91,420</u></b>	<b><u>252%</u></b>	
	<b>Total Storm Water Management</b>	<b><u>\$1,445,657</u></b>	<b><u>\$1,895,790</u></b>	<b><u>\$1,916,570</u></b>	<b><u>\$20,780</u></b>	<b><u>1%</u></b>	

**CITY OF ST. PETERS  
UNAPPROPRIATED FUND BALANCE ANALYSIS  
SEWER LATERAL REPAIR PROGRAM FUND**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>Beginning Fund Balance</b>	<b>\$1,063,060</b>	<b>\$845,526</b>	<b>\$531,426</b>
Sewer Lateral Repair Revenue	546,020	525,000	525,000
Interest	<u>124</u>	<u>5,000</u>	<u>5,000</u>
Total Revenue	546,144	530,000	530,000
<b>Funds Available</b>	<b><u>1,609,204</u></b>	<b><u>1,375,526</u></b>	<b><u>1,061,426</u></b>
Less: Expenditures			
Administration	151,222	149,100	136,610
Capital Expenditures	0	0	0
Sewer Lateral Repairs	<u>612,456</u>	<u>695,000</u>	<u>695,000</u>
<b>Total Uses Of Funds</b>	<b><u>763,678</u></b>	<b><u>844,100</u></b>	<b><u>831,610</u></b>
<b>Ending Fund Balance</b>	<b><u>\$845,526</u></b>	<b><u>\$531,426</u></b>	<b><u>\$229,816</u></b>

**CITY OF ST. PETERS  
SEWER LATERAL REPAIR PROGRAM FUND – WES**



**MISSION**

To provide financial assistance and expertise in the replacement and repairs of residential sewer laterals.



**DESCRIPTION OF SERVICES**

- Sewer Lateral Repairs
- Sewer Lateral Inspections

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	69,650	75,300	49,510
Employee Expenses	0	0	0
Professional Services	80,184	70,000	85,000
Utilities	100	300	200
Repair & Maintenance	612,472	695,000	695,000
Supplies & Other	1,272	3,500	1,900
Capital Expenses	0	0	0
<b>Total Sewer Lateral Repair Program Fund</b>	<b>\$763,678</b>	<b>\$844,100</b>	<b>\$831,610</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Video Inspections</b>	446	567	701	548	1,014
<b>Walk-In Sewer Lateral Repairs</b>	40	39	26	67	95
<b>Targeted Sewer Lateral Repairs</b>	121	74	118	48	46
<b>New Home Sewer Lateral Repairs</b>	11	8	23	8	27
<b>Customer Service Satisfaction</b>	n/a	97%	99%	95%	n/a

**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Utilities Environmental Compliance Inspector	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.55</u>	<u>0.00</u>	<u>-0.45</u> <sup>A</sup>	<u>0</u>
<b>Total</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.55</b>	<b>0.00</b>	<b>-0.45</b>	<b>0.00</b>
<b>Full Time Equivalent</b>	<b>1.00</b>		<b>1.00</b>		<b>0.55</b>		<b>-0.45</b>	

**Variance Explanations:**

**A:** Changed one Full-Time Laboratory Technician position to a Utilities Environmental Compliance Inspector position and reallocated the two Compliance Inspectors based on actual workload.

**CITY OF ST. PETERS  
SEWER LATERAL REPAIR PROGRAM FUND – WES**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$47,925	\$50,000	\$32,000	(\$18,000)	-36%	Reallocated Utilities Environmental Compliance Inspectors
51020	Salaries-Part Time	0	0	0	0	0	
51030	Salaries-Over Time	1,609	500	2,000	1,500	300%	
51210	Payroll Tax-FICA	3,673	4,000	3,000	(1,000)	-25%	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	198	0	300	300	**	
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	7,463	11,200	6,210	(4,990)	-45%	
51255	Vision Insurance	73	100	100	0	0	
51260	Dental Insurance	943	1,100	600	(500)	-45%	
51265	Long Term Care Insurance	50	100	100	0	0	
51270	Life Insurance	36	100	100	0	0	
51280	L T Disability	134	200	100	(100)	-50%	
51290	Lagers Pension Expense	7,546	8,000	5,000	(3,000)	-38%	
	<b>Total Salaries &amp; Fringes</b>	<b>69,650</b>	<b>75,300</b>	<b>49,510</b>	<b>(25,790)</b>	<b>-34%</b>	
52100	Employee Uniforms	0	0	0	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	0	0	0	0	0	
52400	Travel Expense	0	0	0	0	0	
52500	Employee Training Expenses	0	0	0	0	0	
52600	Employee Recognition	0	0	0	0	0	
	<b>Total Employee Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
54600	Prof Services-Collection Expense	7,857	10,000	10,000	0	0	
54610	Prof Services-Assessment Expense	3,582	5,000	5,000	0	0	
54800	Prof Services-Other	68,745	55,000	70,000	15,000	27%	Increased cost of video inspections contract
	<b>Total Prof Services</b>	<b>80,184</b>	<b>70,000</b>	<b>85,000</b>	<b>15,000</b>	<b>21%</b>	
55800	Telephone	100	300	200	(100)	-33%	
	<b>Total Utilities</b>	<b>100</b>	<b>300</b>	<b>200</b>	<b>(100)</b>	<b>-33%</b>	
56050	Rep & Maint-Vehicles	16	0	0	0	0	
56100	Rep & Maint-Machinery & Equipment	0	0	0	0	0	
56400	Rep & Maint-Streets	0	0	0	0	0	
56690	Rep & Maint-Sewer Laterals	344,804	695,000	695,000	0	0	
56695	Rep & Maint-Sewer Lateral Target Repairs	267,652	0	0	0	0	
	<b>Total Repair &amp; Maintenance</b>	<b>612,472</b>	<b>695,000</b>	<b>695,000</b>	<b>0</b>	<b>0</b>	
57050	Supplies-Gasoline	218	0	500	500	**	
57060	Supplies-Diesel	0	0	0	0	0	
57150	Supplies-Fert/Chem/Seed	0	0	0	0	0	
57300	Supplies-Operational	0	0	0	0	0	
57350	Small Tools, Furniture, Equipment	0	0	400	400	**	
57450	Postage	0	0	0	0	0	
57500	Insurance	738	1,000	900	(100)	-10%	
57510	Insurance Claims	5	0	0	0	0	
57550	Legal Notices Advertisements	298	0	0	0	0	
57780	Rentals Machinery & Equipment	0	0	0	0	0	
57920	Miscellaneous	13	2,500	100	(2,400)	-96%	
	<b>Total Supplies &amp; Other</b>	<b>1,272</b>	<b>3,500</b>	<b>1,900</b>	<b>(1,600)</b>	<b>-46%</b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	0	0	0	0	0	
58600	Capital Exp-Vehicles	0	0	0	0	0	
	<b>Total Capital Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Total Sewer Lateral Repair Program</b>	<b>\$763,678</b>	<b>\$844,100</b>	<b>\$831,610</b>	<b>(\$12,490)</b>	<b>-1%</b>	

**CITY OF ST. PETERS  
UNAPPROPRIATED FUND BALANCE ANALYSIS  
SPECIAL ALLOCATION FUND - CITY CENTRE**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>Beginning Balance</b>	<b>\$258,016</b>	<b>\$562,548</b>	<b>\$0</b>
Add: Property Tax - Real Estate Revenue	3,117,032	3,205,000	3,025,200
Sales and Franchise Tax Revenue	3,271,542	3,735,400	3,395,600
Interest Income	<u>21,610</u>	<u>11,900</u>	<u>0</u>
Total Revenue	<u>6,410,184</u>	<u>6,952,300</u>	<u>6,420,800</u>
Transfer from Transportation Trust Fund	<u>0</u>	<u>269,000</u>	<u>0</u>
<b>Funds Available</b>	<b><u>6,668,200</u></b>	<b><u>7,783,848</u></b>	<b><u>6,420,800</u></b>
Less: Debt Service	1,779,915	1,799,700	1,860,000
Surplus PILOTS	4,296,997	5,268,000	0
TIF Construction	41,899	60,448	0
Administration Expense	66,303	70,000	70,000
Transfer to Reserve for Trustee	(79,462)	585,700	0
Transfer to Reserve for Anticipated Surplus PILOTS	<u>0</u>	<u>0</u>	<u>4,490,800</u>
<b>Total Uses of Funds</b>	<b><u>6,105,652</u></b>	<b><u>7,783,848</u></b>	<b><u>6,420,800</u></b>
<b>Ending Balance</b>	<b><u>\$562,548</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>

**CITY OF ST. PETERS  
UNAPPROPRIATED FUND BALANCE ANALYSIS  
SPECIAL ALLOCATION FUND - OLD TOWN LEVEE**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>Beginning Balance</b>	<b>\$1,129,949</b>	<b>\$2,136,578</b>	<b>\$223,654</b>
Add: Property Tax - Real Estate Revenue	651,718	590,400	596,400
Sales and Franchise Tax Revenue	860,268	550,000	561,000
Interest Income	<u>8,866</u>	<u>5,000</u>	<u>5,000</u>
Total Revenue	<u>1,520,852</u>	<u>1,145,400</u>	<u>1,162,400</u>
<b>Funds Available</b>	<b><u>2,650,801</u></b>	<b><u>3,281,978</u></b>	<b><u>1,386,054</u></b>
Less: Surplus PILOTS	218,740	290,000	0
Capital Improvement Projects	79,962	1,985,000	0
Park Street Improvements	0	500,000	0
Reimburse Local Parks and Storm Water Fund	0	4,200	0
Reimburse Transportation Trust Fund for Salt River Rd	0	836	0
Reimburse Transportation Trust Fund for Other Projects	0	10,485	0
Reimburse Water Sewer Fund	0	247,803	0
Reimburse Water Sewer Tap Fund	0	0	0
Other Expense	15,521	20,000	20,000
Transfer to Reserve for Anticipated Surplus PILOTS	0	0	400,000
Transfer to Reserves	<u>200,000</u>	<u>0</u>	<u>0</u>
<b>Total Uses of Funds</b>	<b><u>514,223</u></b>	<b><u>3,058,324</u></b>	<b><u>420,000</u></b>
<b>Ending Balance</b>	<b><u>\$2,136,578</u></b>	<b><u>\$223,654</u></b>	<b><u>\$966,054</u></b>

**CITY OF ST. PETERS  
UNAPPROPRIATED FUND BALANCE ANALYSIS  
SPECIAL ALLOCATION FUND - ST. PETERS LAKESIDE REDEVELOPMENT**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>Beginning Balance</b>	<b>\$273,671</b>	<b>\$446,924</b>	<b>\$279,924</b>
Add: Property Tax - Real Estate Revenue	178,925	144,000	145,500
Sales and Franchise Tax Revenue	74	0	0
Interest Income	<u>36</u>	<u>0</u>	<u>0</u>
Total Revenue	<u>179,035</u>	<u>144,000</u>	<u>145,500</u>
<b>Funds Available</b>	<b><u>452,706</u></b>	<b><u>590,924</u></b>	<b><u>425,424</u></b>
Less: Debt Service	1,952	5,000	5,000
Surplus PILOTS	89	0	0
Capital Improvement Projects	779	0	0
Other Expense	2,962	5,000	5,000
Transfer to Reserve for Anticipated Surplus PILOTS	0	1,000	1,000
Transfer to Local Parks and Storm Water Fund	<u>0</u>	<u>300,000</u>	<u>0</u>
<b>Total Uses of Funds</b>	<b><u>5,782</u></b>	<b><u>311,000</u></b>	<b><u>11,000</u></b>
<b>Ending Balance</b>	<b><u>\$446,924</u></b>	<b><u>\$279,924</u></b>	<b><u>\$414,424</u></b>

**CITY OF ST. PETERS  
UNAPPROPRIATED FUND BALANCE ANALYSIS  
TRANSPORTATION TRUST FUND**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>Beginning Balance</b>	<b>\$5,481,921</b>	<b>\$6,233,992</b>	<b>\$4,177,723</b>
Transfer from Old Town TIF	0	11,321	0
Add: Sales Tax	6,300,411	6,550,000	6,675,000
Federal Funding	684,782	1,284,000	6,281,920
County Funding	130,499	1,859,600	1,631,800
Other	238,330	216,650	195,000
Interest	<u>705</u>	<u>2,000</u>	<u>2,000</u>
Total Revenue	<u>7,354,727</u>	<u>9,912,250</u>	<u>14,785,720</u>
<b>Funds Available</b>	<b><u>12,836,648</u></b>	<b><u>16,157,563</u></b>	<b><u>18,963,443</u></b>
Less: Road Construction and Traffic Signals	1,302,474	4,724,750	9,399,900
Street Maintenance	2,362,048	4,247,235	4,198,975
Traffic Management	1,733,316	1,698,455	1,897,680
Contingency	216,859	50,000	50,000
Debt Service	<u>775,459</u>	<u>775,000</u>	<u>768,000</u>
<b>Total Uses Of Funds</b>	<b><u>6,390,156</u></b>	<b><u>11,495,440</u></b>	<b><u>16,314,555</u></b>
Transfer to City Centre TIF	0	269,000	0
Transfer to Post Retirement Benefits Fund	11,500	14,400	17,300
Administration Overhead	<u>201,000</u>	<u>201,000</u>	<u>172,500</u>
<b>Ending Fund Balance</b>	<b><u>\$6,233,992</u></b>	<b><u>\$4,177,723</u></b>	<b><u>\$2,459,088</u></b>

**CITY OF ST. PETERS  
TRANSPORTATION TRUST FUND  
REVENUE SUMMARY**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
Sales Tax	\$6,300,411	\$6,550,000	\$6,675,000
Intergovernmental Revenue	815,281	3,143,600	7,913,720
Interest Income	705	2,000	2,000
Miscellaneous Income	<u>238,330</u>	<u>216,650</u>	<u>195,000</u>
<b>Total Transportation Trust Fund Revenue</b>	<b><u>\$7,354,727</u></b>	<b><u>\$9,912,250</u></b>	<b><u>\$14,785,720</u></b>

**CITY OF ST. PETERS  
TRANSPORTATION TRUST FUND - DESCRIPTION OF MAJOR REVENUE SOURCES**

**Sales Tax**

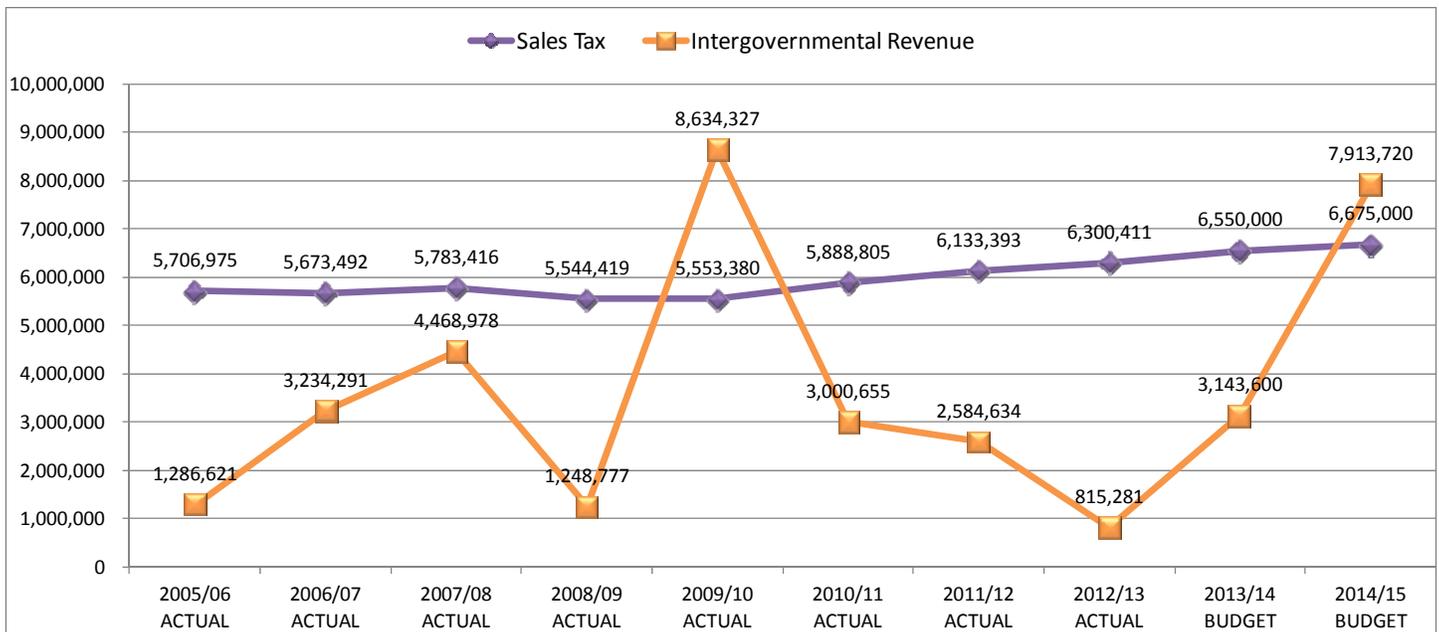
**\$6,675,000**

On November 2, 1982, the residents of St. Peters approved a 0.5% sales tax for the purpose of constructing, reconstructing, repairing and maintaining streets, roads and bridges, acquiring lands and right-of-way for streets, roads, and bridges and planning for streets, roads and bridges. Projected revenue is based upon historical actual results, taking into consideration population growth and new retail operations expected to open during the budget year. For the 2014/15 fiscal year we are projecting an increase in this revenue source.

**Intergovernmental Revenue**

**\$7,913,720**

Intergovernmental revenue in the Transportation Trust Fund consists of revenues related to federal, state, and county grants to be used for the construction, reconstruction, repair, and maintenance of streets, roads, and bridges. Projected revenue is based upon the anticipated grant funding for streets, road, and bridge projects that are scheduled for the budget year. If the grant funding is not secured for a project, that project will be postponed until funding is secured. For the 2014/15 fiscal year we are projecting an increase in this revenue source.



**CITY OF ST. PETERS  
TRANSPORTATION TRUST FUND  
SUMMARY OF EXPENDITURES BY CATEGORY**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
Salaries & Fringes	\$697,038	\$803,700	\$773,350
Employee Expenses	14,479	24,690	24,955
Professional Services	45,397	76,700	53,200
Utilities	567,249	573,300	645,700
Repairs & Maintenance	1,888,592	3,413,100	3,626,700
Supplies & Other	262,272	239,600	270,400
Capital Expenditures	<u>620,337</u>	<u>814,600</u>	<u>702,350</u>
<b>Total Expenditures</b>	<b><u>\$4,095,364</u></b>	<b><u>\$5,945,690</u></b>	<b><u>\$6,096,655</u></b>

**CITY OF ST. PETERS  
SUMMARY OF EXPENDITURES BY PROJECT  
TRANSPORTATION TRUST FUND**

PROJECT DESCRIPTION	SOURCE OF FUNDING*	AMOUNT	FUNDING SOURCES				
			CITY	COUNTY	STATE	FEDERAL	OTHER
<b>CONSTRUCTION</b>							
Enhancements	SP	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Ehlmann Road Connection	SP/C	566,000	113,200	452,800	-	-	-
Mexico Road/Jungermann Intersection Improvements	SP/F/C	1,524,400	60,975	243,905	-	1,219,520	-
Mexico Road Resurfacing (Belleau Creek to Dardenne Creek)	SP/F	1,200,000	240,000	-	-	960,000	-
Mid Rivers Mall Dr - Ohmes Rd Intersection	SP/F/C	82,000	1,640	14,760	-	65,600	-
Mid Rivers Mall Dr Widening (NOR to Salt River Road)	SP	40,000	40,000	-	-	-	-
Salt Lick Road Resurfacing	SP/F	1,100,000	220,000	-	-	880,000	-
Suemandy Connection D Traffic Signal Replacement	SP	250,000	250,000	-	-	-	-
Suemandy Drive Widening (Grand Teton to VMP)	SP/C	60,000	12,000	48,000	-	-	-
Sutters Mill Bridge Replacement	SP/F/C	1,240,000	49,600	198,400	-	992,000	-
Wayfinding Signage	SP	80,000	80,000	-	-	-	-
Willott Rd Bridge Replacement	SP/F/C	1,607,500	112,765	449,935	-	1,044,800	-
Willott Rd Resurfacing	SP/F/C	1,400,000	56,000	224,000	-	1,120,000	-
<b>Total Construction</b>		<b>\$ 9,399,900</b>	<b>\$ 1,486,180</b>	<b>\$ 1,631,800</b>	<b>\$ -</b>	<b>\$ 6,281,920</b>	<b>\$ -</b>
<b>OTHER</b>							
Street Maintenance	SP/F	\$4,198,975	\$ 4,198,975	\$ -	\$ -	\$ -	\$ -
Traffic Management	SP	\$1,897,680	1,897,680	-	-	-	-
Contingency	SP	50,000	50,000	-	-	-	-
Debt Service	SP	768,000	768,000	-	-	-	-
<b>Total Other</b>		<b>\$ 6,914,655</b>	<b>\$ 6,914,655</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 16,314,555</b>	<b>\$ 8,400,835</b>	<b>\$ 1,631,800</b>	<b>\$ -</b>	<b>\$ 6,281,920</b>	<b>\$ -</b>

\* SP=St.Peters; C=County; F=Federal; S=State; O=Other

**CITY OF ST. PETERS  
TRANSPORTATION TRUST FUND – TDS  
STREETS MAINTENANCE**



**MISSION**

To maintain the community’s quality street, sidewalk, pavement marking, and street sign infrastructure.

**DESCRIPTION OF SERVICES**

- Road Construction
- Pavement Maintenance
- Sidewalk Maintenance
- Snow and Ice Control
- Driveway Snow Removal Program
- Subdivision Entrance Signs
- Signs & Marking Maintenance



SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	0	0	0
Employee Expenses	9,598	18,635	17,675
Professional Services	36,566	69,500	44,700
Utilities	26,103	30,700	34,400
Repair & Maintenance	1,642,862	3,151,000	3,375,100
Supplies & Other	189,734	177,800	199,300
Capital Expenses	457,185	799,600	527,800
<b>Total Streets Maintenance</b>	<b>\$2,362,048</b>	<b>\$4,247,235</b>	<b>\$4,198,975</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	567	754	788	424	510
<b>% of Concerns Responded to Within 72 Hours</b>	90%	94%	99%	99%	97%
<b>Slab Replacement (square yards)</b>	21,439	123,765	39,917	5,460	5,200
<b>Asphalt Overlay (miles)</b>	5.3	9.0	6.9	7.0	8.6
<b>Curb Replacement (lineal feet)</b>	20,747	19,550	17,607	8,891	7,500
<b>Cracks Sealed (lineal feet)</b>	82,697	105,347	75,000	90,744	131,250
<b>Sidewalk (square feet)</b>	12,910	13,420	13,125	3,671	7,755
<b>Customer Service Satisfaction</b>	86.1%	93.6%	89%	96%	96%

**FY15 GOALS**

1. Continue to promote “Safety First” to all employees. Strive to achieve zero lost days for department.
2. Maintain overall customer service rating to a minimum of 90%.
3. Maintain preventative maintenance program to prevent the failure of equipment and vehicles and to avoid accidents. The program will establish prior to use checklists and planned maintenance schedules that generate user responsibility.
4. Complete 2014/15 pavement management program as scheduled and budgeted.
5. Continue implementation of the Gateway Guide Bike Plan and incorporate best operation practices in to ongoing and upcoming City transportation projects.

**CITY OF ST. PETERS  
TRANSPORTATION TRUST FUND – TDS  
STREETS MAINTENANCE**



**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue to promote “Safety First” to all employees. Strive to achieve zero lost days for department. **(Ongoing. To date the Streets department has achieved 932 days without a lost time accident.)**
2. Maintain overall customer service rating to a minimum of 90%. **(Ongoing. The Streets Department closed the 2012/13 budget year with a 96% customer service rating.)**
3. Maintain preventative maintenance program to prevent the failure of equipment and vehicles and to avoid accidents. **(Ongoing.)**
4. Complete 2013/14 pavement management program as scheduled and budgeted. **(Ongoing. The department has scheduled the replacement of 38,050 square yards of concrete pavement, 14,600 lineal feet of concrete curb and gutter and the resurfacing of 112,000 square yards of asphalt pavement.)**
5. Complete implementation of annual bridge maintenance and periodic maintenance program. **(Ongoing. The department has successfully obtained Federal bridge replacement funds for the Willott Road Bridge and Sutters Mill Bridge, will be seeking funding for replacement of the Jungermann Road Bridge.)**
6. Complete implementation of Gateway Green Light (GGL) traffic signal infrastructure improvement and operations program. **(Ongoing. Phase I of GGL is complete with all St. Peters signals connected with fiber or cellular communication and coordinated by TransSuite central signal software. Phase II of GGL will begin construction in 2014, which will upgrade St. Peters’ fiber optic systems and migrate video to IP addressable systems. In addition GGL principles and hardware are being included in upcoming road and signal projects.)**
7. Continue implementation of the Gateway Guide Bike Plan and incorporate best operation practices in to ongoing and upcoming City transportation projects. **(Ongoing. Gateway bike plan elements are being included in the design of upcoming road and signal projects. The department is also in development of a City bike route plan and map.)**



**CITY OF ST. PETERS  
TRANSPORTATION TRUST FUND – TDS  
STREETS MAINTENANCE**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$0	\$0	\$0	\$0	0	
51020	Salaries-Part Time	0	0	0	0	0	
51030	Salaries-Over Time	0	0	0	0	0	
51210	Payroll Tax-FICA	0	0	0	0	0	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	0	0	0	0	0	
51250	Medical Insurance	0	0	0	0	0	
51260	Life Insurance	0	0	0	0	0	
51280	L T Disability	0	0	0	0	0	
51290	Lagers Pension Expense	0	0	0	0	0	
	<b>Total Salaries &amp; Fringes</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
52100	Employee Uniforms	6,089	8,400	8,725	325	4%	
52200	Employee Condiments	524	800	800	0	0	
52300	Employee Dues/Licenses	600	1,150	1,150	0	0	
52400	Travel Expense	117	1,300	1,300	0	0	
52500	Employee Training Expenses	1,157	4,995	4,300	(695)	-14%	
52600	Employee Recognition	<u>1,111</u>	<u>1,990</u>	<u>1,400</u>	<u>(590)</u>	<u>-30%</u>	
	<b>Total Employee Expenses</b>	<b>9,598</b>	<b>18,635</b>	<b>17,675</b>	<b>(960)</b>	<b>-5%</b>	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	0	2,000	2,000	0	0	
54800	Prof Services-Other	<u>36,566</u>	<u>67,500</u>	<u>42,700</u>	<u>(24,800)</u>	<u>-37%</u>	Agreement with County to rate pavement conditions on local roads in fiscal year 14
	<b>Total Prof Services</b>	<b>36,566</b>	<b>69,500</b>	<b>44,700</b>	<b>(24,800)</b>	<b>-36%</b>	
55100	Electric	16,364	17,300	21,000	3,700	21%	
55500	Gas	5,514	8,900	8,900	0	0	
55800	Telephone	<u>4,225</u>	<u>4,500</u>	<u>4,500</u>	<u>0</u>	<u>0</u>	
	<b>Total Utilities</b>	<b>26,103</b>	<b>30,700</b>	<b>34,400</b>	<b>3,700</b>	<b>12%</b>	
56050	Rep & Maint-Vehicles	29,338	42,000	44,100	2,100	5%	
56100	Rep & Maint-Mach & Equip	61,241	98,000	58,000	(40,000)	-41%	Refurbish 10-ton roller in fiscal year 14
56200	Rep & Maint-Building	10,628	5,000	5,000	0	0	
56410	Rep & Maint-Asphalt Repair	22,594	0	0	0	0	
56420	Rep & Maint-Asphalt Overlay	838,515	1,120,000	1,120,000	0	0	
56430	Rep & Maint-Concrete Slab	173,965	1,050,000	1,400,000	350,000	33%	Decreased in fiscal year 14 to do Mid Rivers Mall Drive resurfacing project
56440	Rep & Maint-Concrete Curbs	260,727	260,000	300,000	40,000	15%	Decreased in fiscal year 14 to do Mid Rivers Mall Drive resurfacing project
56445	Rep & Maint-Concrete Joint Repair	79,493	30,000	30,000	0	0	
56450	Rep & Maint-Sidewalks	105,740	100,000	200,000	100,000	100%	Decreased in fiscal year 14 to do Mid Rivers Mall Drive resurfacing project
56455	Rep & Maint-Guard Rails	1,847	0	0	0	0	
56460	Rep & Maint-Crack Sealing	6,135	146,000	153,000	7,000	5%	As approved in CIP
56465	Rep & Maint-Bridge	0	15,000	15,000	0	0	
56470	Rep & Maint-Roadway Salt	49,849	275,000	40,000	(235,000)	-85%	Needed to replenish supply in fiscal year 14 after numerous snow events
56520	Rep & Maint-Retaining Wall	<u>2,790</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>0</u>	
	<b>Total Repair &amp; Maintenance</b>	<b>1,642,862</b>	<b>3,151,000</b>	<b>3,375,100</b>	<b>224,100</b>	<b>7%</b>	
57050	Supplies-Gasoline	12,633	14,000	15,000	1,000	7%	
57060	Supplies-Diesel	82,889	89,000	100,000	11,000	12%	Estimate based on current year usage and fuel costs
57150	Supplies-Fert/Chem/Seed	0	4,600	4,600	0	0	
57250	Supplies-Office	1,504	1,300	1,300	0	0	
57270	Supplies-Printing	858	1,400	1,400	0	0	
57300	Supplies-Operational	36,675	38,000	38,000	0	0	
57350	Small Tools, Furniture, Equipment	0	0	7,700	7,700	**	Change in policy in accounting for non-capitalization of assets costing between \$500-\$5,000
57400	Books/Periodicals/Subscriptions	0	300	300	0	0	
57450	Postage	8	200	200	0	0	
57500	Insurance	21,525	22,000	23,800	1,800	8%	
57510	Insurance Claims	8,335	0	0	0	0	
57550	Legal Notices/Advertising	749	200	200	0	0	
57780	Rentals Mach & Equip	3,409	6,700	6,700	0	0	
57900	Contingency	20,268	0	0	0	0	
57920	Miscellaneous	<u>881</u>	<u>100</u>	<u>100</u>	<u>0</u>	<u>0</u>	
	<b>Total Supplies &amp; Other</b>	<b>189,734</b>	<b>177,800</b>	<b>199,300</b>	<b>21,500</b>	<b>12%</b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	22,207	300,000	40,000	(260,000)	-87%	Approved capital items for fiscal year
58300	Capital Exp-Furniture & Fixtures	200	0	0	0	0	
58400	Capital Exp-Mach & Equipment	296,448	59,600	119,800	60,200	101%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	<u>138,330</u>	<u>440,000</u>	<u>368,000</u>	<u>(72,000)</u>	<u>-16%</u>	Approved capital items for fiscal year
	<b>Total Capital Expenses</b>	<b>457,185</b>	<b>799,600</b>	<b>527,800</b>	<b>(271,800)</b>	<b>-34%</b>	
	<b>Total Streets Maintenance</b>	<b>\$2,362,048</b>	<b>\$4,247,235</b>	<b>\$4,198,975</b>	<b>(\$48,260)</b>	<b>-1%</b>	

**CITY OF ST. PETERS  
TRANSPORTATION TRUST FUND – TDS  
TRAFFIC MANAGEMENT**



**MISSION**

To construct, reconstruct, repair, and maintain streets, roads, and bridges, acquire lands and right-of-way for streets, roads, and bridges and to plan for streets, roads, and bridges.



**DESCRIPTION OF SERVICES**

- Traffic Signal Maintenance
- Street Sign Maintenance
- Traffic Flow Management

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	697,038	803,700	773,350
Employee Expenses	4,881	6,055	7,280
Professional Services	8,831	7,200	8,500
Utilities	541,146	542,600	611,300
Repair & Maintenance	245,730	262,100	251,600
Supplies & Other	72,538	61,800	71,100
Capital Expenses	163,152	15,000	174,550
<b>Total Traffic Management</b>	<b>\$1,733,316</b>	<b>\$1,698,455</b>	<b>\$1,897,680</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	133	109	111	101	140
<b>% of Concerns Responded to Within 72 Hours</b>	91%	94%	99%	100%	99%
<b>Customer Service Satisfaction</b>	65.1%	98.7%	88%	100%	94%

**PERSONNEL SUMMARY**

Position Title	<u>2012/13</u>		<u>2013/14</u>		<u>2014/15</u>		<u>Variance '14 to '15</u>	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Civil Engineer	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Transportation	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Manager of Transportation & Development Svcs.	0.50	0.00	0.50	0.00	0.50	0.00	0	0
<b>Traffic Coordinator</b>	1.00	0.00	1.00	0.00	<b>0.00</b>	0.00	-1	<sup>A</sup> 0
<b>Traffic Supervisor</b>	0.00	0.00	0.00	0.00	<b>1.00</b>	0.00	1	<sup>B</sup> 0
Street Maintenance Worker	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Traffic Technician	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>7.50</b>	<b>0.00</b>	<b>7.50</b>	<b>0.00</b>	<b>7.50</b>	<b>0.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>7.50</b>		<b>7.50</b>		<b>7.50</b>		<b>0.00</b>	

**Variance Explanations:**

- A:** Eliminated Full-Time Traffic Coordinator position through reorganization as a result of retirement.  
**B:** Added one Full-Time Traffic Supervisor position to take the place of the Traffic Coordinator position that was eliminated.

**CITY OF ST. PETERS  
TRANSPORTATION TRUST FUND – TDS  
TRAFFIC MANAGEMENT**



**FY15 GOALS**

1. Continue to promote “Safety First” to all employees. Strive to achieve zero lost days for department.
2. Maintain the Streets and Traffic Departments’ overall customer service rating to a minimum of 90%, and develop alternate survey methods to expand the Traffic Department’s customer service base.
3. Maintain preventative maintenance program to prevent the failure of equipment and vehicles and to avoid accidents and look for ways to include suitable performance measures. The program will establish prior to use checklists and planned maintenance schedules that generate user responsibility.
4. Develop a written traffic management policy and asset management plan.
5. Complete implementation of Gateway Green Light (GGL) traffic signal infrastructure improvement and operations program.
6. Continue implementation of the Gateway Guide Bike Plan and incorporate best operation practices in to ongoing and upcoming City transportation projects.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue to promote “Safety First” to all employees. Strive to achieve zero lost days for department. **(Ongoing. To date the Traffic department has achieved 2,889 days without a lost time accident.)**
2. Maintain the Streets and Traffic Departments’ overall customer service rating to a minimum of 90%, and develop alternate survey methods to expand the Traffic Department’s customer service base. **(Ongoing. The Traffic Department closed the 2012/13 budget year with a 94% customer service rating.)**
3. Maintain preventative maintenance program to prevent the failure of equipment and vehicles and to avoid accidents and look for ways to include suitable performance measures. **(Ongoing.)**
4. Complete 2013/14 pavement management program as scheduled and budgeted. **(Ongoing. The department has scheduled the replacement of 38,050 square yards of concrete pavement, 14,600 lineal feet of concrete curb and gutter and the resurfacing of 112,000 square yards of asphalt pavement.)**
5. Complete implementation of annual bridge maintenance and periodic maintenance program. **(Ongoing. The department has successfully obtained Federal bridge replacement funds for the Willott Road Bridge and Sutters Mill Bridge, will be seeking funding for replacement of the Jungermann Road Bridge.)**
6. Complete implementation of Gateway Green Light (GGL) traffic signal infrastructure improvement and operations program. **(Ongoing. Phase I of GGL is complete with all St. Peters signals connected with fiber or cellular communication and coordinated by TransSuite central signal software. Phase II of GGL will begin construction in 2014, which will upgrade St. Peters’ fiber optic systems and migrate video to IP addressable systems. In addition GGL principles and hardware are being included in upcoming road and signal projects.)**
7. Continue implementation of the Gateway Guide Bike Plan and incorporate best operation practices in to ongoing and upcoming City transportation projects. **(Ongoing. Gateway bike plan elements are being included in the design of upcoming road and signal projects. The department is also in development of a City bike route plan and map.)**

**CITY OF ST. PETERS  
TRANSPORTATION TRUST FUND – TDS  
TRAFFIC MANAGEMENT**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$513,045	\$554,000	\$545,000	(\$9,000)	-2%	
51020	Salaries-Part Time	0	0	0	0	0	
51030	Salaries-Over Time	6,581	5,000	10,000	5,000	100%	Increased based on historical actual
51210	Payroll Tax-FICA	37,772	43,000	42,000	(1,000)	-2%	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	2,313	3,000	2,600	(400)	-13%	
51240	Workmen's Comp Claims	612	0	0	0	0	
51250	Medical Insurance	54,527	100,100	81,650	(18,450)	-18%	Reduced to reflect favorable actual cost of medical insurance
51255	Vision Insurance	346	500	500	0	0	
51260	Dental Insurance	5,121	6,500	5,200	(1,300)	-20%	
51265	Long Term Care Insurance	325	400	500	100	25%	
51270	Life Insurance	516	700	600	(100)	-14%	
51280	L T Disability	1,248	1,500	1,300	(200)	-13%	
51290	Lagers Pension Expense	74,632	89,000	84,000	(5,000)	-6%	Rate of contribution decreased
	<b>Total Salaries &amp; Fringes</b>	<b>697,038</b>	<b>803,700</b>	<b>773,350</b>	<b>(30,350)</b>	<b>-4%</b>	
52100	Employee Uniforms	781	1,300	1,350	50	4%	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	350	580	580	0	0	
52400	Travel Expense	1,253	1,600	1,600	0	0	
52500	Employee Training Expenses	1,557	2,045	3,300	1,255	61%	
52600	Employee Recognition	940	530	450	(80)	-15%	
	<b>Total Employee Expenses</b>	<b>4,881</b>	<b>6,055</b>	<b>7,280</b>	<b>1,225</b>	<b>20%</b>	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	1,970	0	0	0	0	
54800	Prof Services-Other	6,861	7,200	8,500	1,300	18%	
	<b>Total Prof Services</b>	<b>8,831</b>	<b>7,200</b>	<b>8,500</b>	<b>1,300</b>	<b>18%</b>	
55100	Electric	0	0	0	0	0	
55120	Electric(Street Lighting)	491,162	490,400	550,000	59,600	12%	Estimate based on current year usage and changes in utility rates
55140	Electric(Traffic Signals)	49,080	50,900	60,000	9,100	18%	Estimate based on current year usage and changes in utility rates
55500	Gas	0	0	0	0	0	
55800	Telephone	904	1,300	1,300	0	0	
	<b>Total Utilities</b>	<b>541,146</b>	<b>542,600</b>	<b>611,300</b>	<b>68,700</b>	<b>13%</b>	
56050	Rep & Maint-Vehicles	3,834	5,000	5,000	0	0	
56100	Rep & Maint-Mach & Equip	1,250	2,100	2,100	0	0	
56480	Rep & Maint-Traffic Signals	59,882	50,000	50,000	0	0	
56485	Rep & Maint-Traffic Striping	169,824	137,000	172,500	35,500	26%	Increase in cost of contracted striping
56500	Rep & Maint-Street Lights	10,940	58,000	12,000	(46,000)	-79%	Boone Hills street light infill and light at Boone Hills and First Executive Ave. in fiscal year 14
56510	Rep & Maint-ROW Signs	0	10,000	10,000	0	0	
	<b>Total Repair &amp; Maintenance</b>	<b>245,730</b>	<b>262,100</b>	<b>251,600</b>	<b>(10,500)</b>	<b>-4%</b>	
57050	Supplies-Gasoline	2,601	2,400	2,800	400	17%	
57060	Supplies-Diesel	4,945	6,700	6,000	(700)	-10%	
57200	Supplies-Street Signs	20,613	35,000	40,000	5,000	14%	Increased replacement of street signs in fiscal year 15
57250	Supplies-Office	191	450	450	0	0	
57300	Supplies-Operational	1,014	5,000	5,000	0	0	
57350	Small Tools, Furniture, Equipment	0	0	3,200	3,200	**	
57400	Books/Periodicals/Subscriptions	0	0	0	0	0	
57420	Operating Licenses & Permits	0	0	0	0	0	
57450	Postage	1,038	0	1,000	1,000	**	
57500	Insurance	8,493	9,000	9,400	400	4%	
57510	Insurance Claims	33,394	0	0	0	0	
57550	Legal Notices/Advertising	170	250	250	0	0	
57780	Rentals Mach & Equip	0	2,500	2,500	0	0	
57900	Contingency	0	0	0	0	0	
57920	Miscellaneous	79	500	500	0	0	
	<b>Total Supplies &amp; Other</b>	<b>72,538</b>	<b>61,800</b>	<b>71,100</b>	<b>9,300</b>	<b>15%</b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58150	Capital Exp-Street Lights	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Mach & Equipment	163,152	15,000	174,550	159,550	1064%	Decreased in fiscal year 14 to do Mid Rivers Mall Drive resurfacing project
58600	Capital Exp-Vehicles	0	0	0	0	0	
	<b>Total Capital Expenses</b>	<b>163,152</b>	<b>15,000</b>	<b>174,550</b>	<b>159,550</b>	<b>1064%</b>	
	<b>Total Traffic Management</b>	<b>\$1,733,316</b>	<b>\$1,698,455</b>	<b>\$1,897,680</b>	<b>\$199,225</b>	<b>12%</b>	

**CITY OF ST. PETERS  
UNAPPROPRIATED FUND BALANCE ANALYSIS  
WATER SERVICE LINE REPAIR PROGRAM FUND**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>Beginning Fund Balance</b>	<b>\$0</b>	<b>\$135,303</b>	<b>\$135,303</b>
Water Line Repair Revenue	223,764	223,000	223,000
Interest	<u>38</u>	<u>0</u>	<u>0</u>
Total Revenue	223,802	223,000	223,000
<b>Funds Available</b>	<b><u>223,802</u></b>	<b><u>358,303</u></b>	<b><u>358,303</u></b>
Less: Expenditures			
Administration	4,887	0	38,210
Capital Expenditures	0	0	0
Water Line Repairs	<u>83,612</u>	<u>223,000</u>	<u>184,790</u>
<b>Total Uses Of Funds</b>	<b><u>88,499</u></b>	<b><u>223,000</u></b>	<b><u>223,000</u></b>
<b>Ending Fund Balance</b>	<b><u>\$135,303</u></b>	<b><u>\$135,303</u></b>	<b><u>\$135,303</u></b>

**CITY OF ST. PETERS  
WATER SERVICE LINE REPAIR PROGRAM FUND – WES**



**MISSION**

To provide financial assistance and expertise in the replacement and repairs of residential water service lines.



**DESCRIPTION OF SERVICES**

- Water Service Line Repairs

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	0	0	32,210
Employee Expenses	0	0	0
Professional Services	4,887	0	5,100
Utilities	0	0	0
Repair & Maintenance	83,612	223,000	184,790
Supplies & Other	0	0	900
Capital Expenses	0	0	0
<b>Total Water Service Line Repair Program Fund</b>	<b>\$88,499</b>	<b>\$223,000</b>	<b>\$223,000</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Water Service Line Repairs</b>	n/a*	n/a*	n/a*	n/a*	107
<b>Customer Service Satisfaction</b>	n/a*	n/a*	n/a*	n/a*	98%

\*Program began in 2013 so data is not available prior to then.

**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Utilities Environmental Compliance Inspector	0.00	0.00	0.00	0.00	0.35	0.00	0.35	0
<b>Total</b>	0.00	0.00	0.00	0.00	0.35	0.00	0.35	0.00
<b>Full Time Equivalent</b>	0.00		0.00		0.35		0.35	

**Variance Explanations:**

A: Changed one Full-Time Laboratory Technician position to a Utilities Environmental Compliance Inspector position and reallocated the two Compliance Inspectors based on actual workload.

**CITY OF ST. PETERS  
WATER SERVICE LINE REPAIR PROGRAM FUND – WES**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$0	\$0	\$20,000	\$20,000	**	Reallocated Utilities Environmental Compliance Inspectors
51020	Salaries-Part Time	0	0	0	0	0	
51030	Salaries-Over Time	0	0	2,000	2,000	**	
51210	Payroll Tax-FICA	0	0	2,000	2,000	**	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	0	0	300	300	**	
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	0	0	4,110	4,110	**	
51255	Vision Insurance	0	0	100	100	**	
51260	Dental Insurance	0	0	400	400	**	
51265	Long Term Care Insurance	0	0	100	100	**	
51270	Life Insurance	0	0	100	100	**	
51280	L T Disability	0	0	100	100	**	
51290	Lagers Pension Expense	0	0	3,000	3,000	**	
	<b>Total Salaries &amp; Fringes</b>	<b>0</b>	<b>0</b>	<b>32,210</b>	<b>32,210</b>	<b>**</b>	
52100	Employee Uniforms	0	0	0	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	0	0	0	0	0	
52400	Travel Expense	0	0	0	0	0	
52500	Employee Training Expenses	0	0	0	0	0	
52600	Employee Recognition	0	0	0	0	0	
	<b>Total Employee Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
54600	Prof Services-Collection Expense	3,356	0	3,500	3,500	**	
54610	Prof Services-Assessment Expense	1,531	0	1,500	1,500	**	
54800	Prof Services-Other	0	0	100	100	**	
	<b>Total Prof Services</b>	<b>4,887</b>	<b>0</b>	<b>5,100</b>	<b>5,100</b>	<b>**</b>	
55800	Telephone	0	0	0	0	0	
	<b>Total Utilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
56050	Rep & Maint-Vehicles	0	0	0	0	0	
56100	Rep & Maint-Machinery & Equipment	0	0	0	0	0	
56400	Rep & Maint-Streets	0	0	0	0	0	
56550	Rep & Maint-Residential Water Lines	83,612	223,000	184,790	(38,210)	-17%	Reduced based on historical actual
	<b>Total Repair &amp; Maintenance</b>	<b>83,612</b>	<b>223,000</b>	<b>184,790</b>	<b>(38,210)</b>	<b>-17%</b>	
57050	Supplies-Gasoline	0	0	0	0	0	
57060	Supplies-Diesel	0	0	0	0	0	
57150	Supplies-Fert/Chem/Seed	0	0	0	0	0	
57300	Supplies-Operational	0	0	0	0	0	
57350	Small Tools, Furniture, Equipment	0	0	0	0	0	
57450	Postage	0	0	0	0	0	
57500	Insurance	0	0	900	900	**	
57510	Insurance Claims	0	0	0	0	0	
57550	Legal Notices Advertisements	0	0	0	0	0	
57780	Rentals Machinery & Equipment	0	0	0	0	0	
57920	Miscellaneous	0	0	0	0	0	
	<b>Total Supplies &amp; Other</b>	<b>0</b>	<b>0</b>	<b>900</b>	<b>900</b>	<b>**</b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	0	0	0	0	0	
58600	Capital Exp-Vehicles	0	0	0	0	0	
	<b>Total Capital Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Total Water Service Line Repair Program</b>	<b>\$88,499</b>	<b>\$223,000</b>	<b>\$223,000</b>	<b>\$0</b>	<b>0</b>	

**CITY OF ST. PETERS  
CASH FLOW ANALYSIS  
CENTRAL MATERIALS PROCESSING FACILITY FUND**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>Beginning Fund Balance</b>	<b>\$808,884</b>	<b>\$772,393</b>	<b>\$355,358</b>
Add: Revenues	3,495,510	3,683,000	3,696,800
<b>Funds Available</b>	<b><u>4,304,394</u></b>	<b><u>4,455,393</u></b>	<b><u>4,052,158</u></b>
Less: Expenditures	3,277,401	3,714,185	3,452,950
<b>Total Expenses Before Transfers To Other Funds</b>	<b><u>3,277,401</u></b>	<b><u>3,714,185</u></b>	<b><u>3,452,950</u></b>
Overhead/Fleet Allocation	354,600	354,600	320,100
Transfer to Post Retirement Benefits Fund/Trust	25,000	31,250	37,500
Transfer to Reserves	<u>(125,000)</u>	<u>0</u>	<u>0</u>
<b>Ending Fund Balance</b>	<b><u>\$772,393</u></b>	<b><u>\$355,358</u></b>	<b><u>\$241,608</u></b>

**CITY OF ST. PETERS  
CENTRAL MATERIALS PROCESSING FACILITY FUND  
REVENUE SUMMARY**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
Tipping Fees-St. Peters	\$786,007	\$794,600	\$824,200
Tipping Fees-Outside Haulers	1,107,631	1,079,500	1,077,700
Blue Bag Revenue	601,177	604,800	631,700
Recycling Revenue	607,649	826,900	726,100
Earth Centre Revenue	355,541	350,500	399,600
Interest Income	101	1,500	500
Miscellaneous Income	<u>37,404</u>	<u>25,200</u>	<u>37,000</u>
<b>Total CMPF Fund Revenue</b>	<b><u>\$3,495,510</u></b>	<b><u>\$3,683,000</u></b>	<b><u>\$3,696,800</u></b>

**CITY OF ST. PETERS**  
**CENTRAL MATERIALS PROCESSING FACILITY FUND - DESCRIPTION OF MAJOR REVENUE SOURCES**

**Tipping Fees – St. Peters**

**\$824,200**

Tipping fees are fees charged to the City collection operation for refuse disposed of at the CMPF. Projected revenue is based upon actual historical data, estimated increase in population, and any anticipated change in the amount per ton charged.

**Tipping Fees – Outside Haulers**

**\$1,077,700**

Tipping fees are fees charged to outside haulers for refuse disposed of at the CMPF. Projected revenue is based upon actual historical data, estimated increase in outside users, and any anticipated change in the amount per ton charged.

**Blue Bag Revenue**

**\$631,700**

On November 7, 1995, the residents of St. Peters passed Proposition 1 allowing the City to charge a fee to recover the costs of the recycling program. The City then proceeded to build the Central Materials Processing Facility that is located on Ecology Drive. Effective April 14, 1997, all of the refuse collected by the City is taken to this facility and the recycled items are removed before the remainder goes to the landfill. Blue plastic bags are provided to residents free of charge so they may participate in the effort to cut down the amount of waste that goes to landfills. Projected revenue is based upon the projected population and any change in the curbside recycling charge.

**Recycling Revenue**

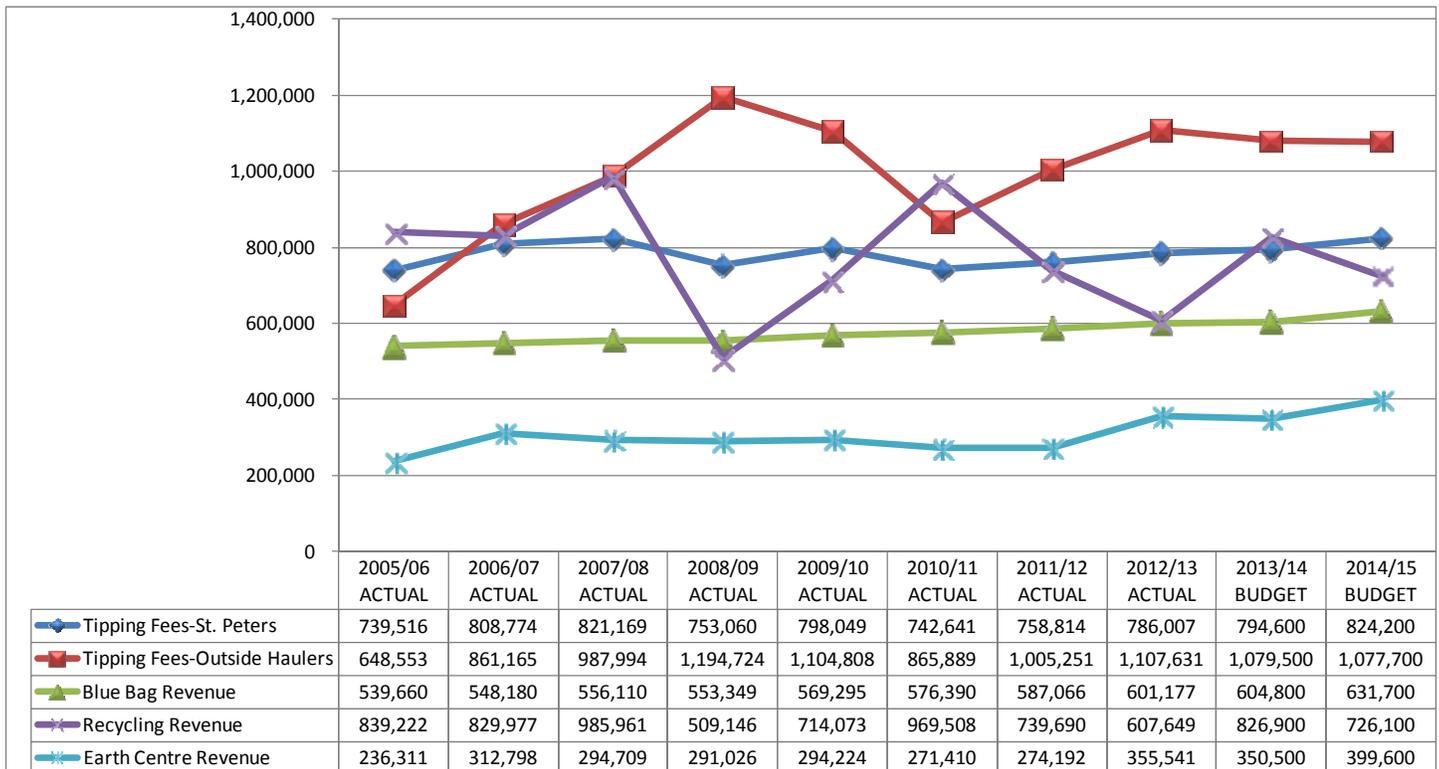
**\$726,100**

Recycling revenue is derived from the sale of recyclable materials. The projected revenue for this line item is based upon the anticipated amount of material available for recycling and the anticipated amount that each commodity will sell for.

**Earth Centre Revenue**

**\$399,600**

Earth Centre revenue is derived from the fees the City of St. Peters charges to dispose of yard waste. Revenue is projected based upon the anticipated amount of material dropped off multiplied by the rates.



**CITY OF ST. PETERS  
CENTRAL MATERIALS PROCESSING FACILITY FUND  
SUMMARY OF EXPENDITURES BY CATEGORY**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
Salaries & Fringes	\$1,605,075	\$1,849,600	\$1,793,340
Employee Expenses	11,754	11,665	12,580
Professional Services	34,355	70,450	39,150
Utilities	49,694	51,300	62,100
Repairs & Maintenance	77,681	108,900	96,800
Supplies & Other	343,039	399,030	395,980
Tipping Fees	959,742	985,000	1,010,000
Capital Expenditures	<u>196,061</u>	<u>238,240</u>	<u>43,000</u>
<b>Total Expenditures</b>	<b><u>\$3,277,401</u></b>	<b><u>\$3,714,185</u></b>	<b><u>\$3,452,950</u></b>

**CITY OF ST. PETERS  
CENTRAL MATERIALS PROCESSING FACILITY FUND – HES  
CMPF**



**MISSION**

To be the focal point for recycling activities in St. Charles County by providing extensive recycling capabilities including efficient and cost effective collection and processing of all materials brought to our facility.



Recycle City  
131 Ecology Drive

**DESCRIPTION OF SERVICES**

- Residential/Commercial Recycling
- Trash Disposal
- Bulky Trash Disposal
- Yard Waste Disposal

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	1,605,075	1,849,600	1,793,340
Employee Expenses	11,754	11,665	12,580
Professional Services	34,355	70,450	39,150
Utilities	49,694	51,300	62,100
Repair & Maintenance	77,681	108,900	96,800
Supplies & Other	343,039	399,030	395,980
Tipping Fees	959,742	985,000	1,010,000
Capital Expenses	196,061	238,240	43,000
<b>Total CMPF</b>	<b>\$3,277,401</b>	<b>\$3,714,185</b>	<b>\$3,452,950</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Customer Service Satisfaction</b>	99.2%	99.3%	99.3%	97.9%	98.6%

**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Administrative Coordinator	0.50	0.00	0.50	0.00	0.50	0.00	0	0
CMPF Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Health & Recycling Services	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Lead Recycler	0.00	0.00	2.00	0.00	2.00	0.00	0	0
Lead Sorter	2.00	0.00	0.00	0.00	0.00	0.00	0	0
Maintenance Technician	1.00	1.00	1.00	0.00	1.00	0.00	0	0
Manager of Health & Environmental Services	0.50	0.00	0.50	0.00	0.50	0.00	0	0
<b>Office Clerk</b>	1.00	3.00	1.00	4.00	<b>2.00</b>	<b>3.00</b>	1 <sup>A</sup>	-1 <sup>B</sup>
Recycler*	0.00	0.00	10.00	2.00	10.00	2.00	0	0
<b>Resident Youth</b>	0.00	2.00	0.00	3.00	0.00	<b>4.00</b>	0	1 <sup>C</sup>
Solid Waste Technician	4.00	0.00	4.00	0.00	4.00	0.00	0	0
Sorter	<u>10.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>21.00</b>	<b>6.00</b>	<b>21.00</b>	<b>9.00</b>	<b>22.00</b>	<b>9.00</b>	<b>1</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>24.61</b>		<b>26.41</b>		<b>27.05</b>		<b>0.64</b>	

\*In 2014/15, one FT Recycler is budgeted but unfunded.

**Variance Explanations:**

- A:** Converted one Part-Time Office Clerk position to a Full-Time Office Clerk position based on department's needs.
- B:** Converted one Part-Time Office Clerk position to a Full-Time Office Clerk position based on department's needs.
- C:** Added one Resident Youth position based on department's needs.

**CITY OF ST. PETERS  
CENTRAL MATERIALS PROCESSING FACILITY FUND – HES  
CMPF**



**FY15 GOALS**

1. Continue emphasis on safety and maintain zero lost days through education, encouragement, and accountability.
2. Maintain a 90% customer service satisfaction rating.
3. Develop continuing training program for the Recycler and Solid Waste Tech positions.
4. Evaluate and possibly implement mattress-recycling program.
5. Implement Flow Control for City.
6. Increase blue bag recycling rate in target subdivisions through Door to Door promotion.
7. Develop a commodity market change to manpower evaluation tool monitor and adjust labor expenses with revenue changes.
8. Develop and implement an educational program about recycling in our local grade schools.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue emphasis on safety and maintain zero lost days through education, encouragement and accountability. **(Completed with no lost days.)**
2. Maintain a 90% customer service satisfaction rating. **(Completed with a 98.6% customer satisfaction rating.)**
3. Continue to expand creative marketing of collection services through focus meetings and customer feedback. **(Completed.)**
4. Increase blue bag recycling rate in target subdivisions through Door to Door promotion. **(Event completed. McClay Village, Heather Ridge, and Clay Gardens had a 16% increase in recycling.)**
5. Expand carpet recycling opportunities through grant. **(No grant opportunities available. We are working with four carpet stores and recycling their carpeting. Tentative plan to open carpet recycling to the public in October.)**
6. Update training manual and new MSDS program. **(Completed in June.)**
7. Evaluate program for tire disposal. **(Program is still under evaluation and will be completed by October.)**

**CITY OF ST. PETERS**  
**CENTRAL MATERIALS PROCESSING FACILITY FUND – HES**  
**CMPF**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$1,037,544	\$1,094,000	\$1,113,000	\$19,000	2%	
51020	Salaries-Part Time	84,170	143,000	145,000	2,000	1%	
51030	Salaries-Over Time	42,461	35,000	40,000	5,000	14%	Increased salaries
51210	Payroll Tax-FICA	85,754	97,000	99,000	2,000	2%	
51220	Unemployment Insurance	90	0	0	0	0	
51240	Workmen's Comp Insurance	5,034	6,000	5,800	(200)	-3%	
51245	Workmen's Comp Claims	3,300	0	0	0	0	
51250	Medical Insurance	164,988	268,100	196,240	(71,860)	-27%	Reduced to reflect favorable actual cost of medical insurance
51255	Vision Insurance	1,237	1,500	1,200	(300)	-20%	
51260	Dental Insurance	14,404	18,100	13,600	(4,500)	-25%	
51265	Long Term Care Insurance	1,414	1,700	1,800	100	6%	
51270	Life Insurance	905	1,100	900	(200)	-18%	
51280	L T Disability	2,739	3,100	2,800	(300)	-10%	
51290	Lagers Pension Expense	<u>161,035</u>	<u>181,000</u>	<u>174,000</u>	<u>(7,000)</u>	<u>-4%</u>	
	<b>Total Salaries &amp; Fringes</b>	<b><u>1,605,075</u></b>	<b><u>1,849,600</u></b>	<b><u>1,793,340</u></b>	<b><u>(56,260)</u></b>	<b><u>-3%</u></b>	
52100	Employee Uniforms	5,686	5,205	5,815	610	12%	
52200	Employee Condiments	727	830	830	0	0	
52300	Employee Dues/Licenses	1,198	610	685	75	12%	
52400	Travel Expense	1,260	1,800	1,800	0	0	
52500	Employee Training Expenses	1,366	2,200	2,200	0	0	
52600	Employee Recognition	<u>1,517</u>	<u>1,020</u>	<u>1,250</u>	<u>230</u>	<u>23%</u>	
	<b>Total Employee Expenses</b>	<b><u>11,754</u></b>	<b><u>11,665</u></b>	<b><u>12,580</u></b>	<b><u>915</u></b>	<b><u>8%</u></b>	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	0	0	0	0	0	
54800	Prof Services-Other	<u>34,355</u>	<u>70,450</u>	<u>39,150</u>	<u>(31,300)</u>	<u>-44%</u>	Design for new tipping floor in fiscal year 14
	<b>Total Prof Services</b>	<b><u>34,355</u></b>	<b><u>70,450</u></b>	<b><u>39,150</u></b>	<b><u>(31,300)</u></b>	<b><u>-44%</u></b>	
55100	Electric	41,711	42,700	52,600	9,900	23%	Estimate based on current year usage and changes in utility rates
55500	Gas	4,180	4,000	4,700	700	18%	
55700	Waste Disposal	2,217	3,000	3,000	0	0	
55800	Telephone	<u>1,586</u>	<u>1,600</u>	<u>1,800</u>	<u>200</u>	<u>13%</u>	
	<b>Total Utilities</b>	<b><u>49,694</u></b>	<b><u>51,300</u></b>	<b><u>62,100</u></b>	<b><u>10,800</u></b>	<b><u>21%</u></b>	
56050	Rep & Maint-Vehicles	1,657	3,100	3,200	100	3%	
56100	Rep & Maint-Machinery & Equipment	55,138	50,000	68,600	18,600	37%	In fiscal year 15, replacement of a conveyor belt, replacement of tires on yard dog, and increase in the cost of maintenance needed on John Deere loader
56200	Rep & Maint-Building	13,673	36,800	20,000	(16,800)	-46%	Reduced based on historical actual
56300	Rep & Maint-Grounds/Parking	7,213	19,000	5,000	(14,000)	-74%	Reduced based on historical actual
56320	Rep & Maint-Outside Lighting	0	0	0	0	0	
	<b>Total Repair &amp; Maintenance</b>	<b><u>77,681</u></b>	<b><u>108,900</u></b>	<b><u>96,800</u></b>	<b><u>(12,100)</u></b>	<b><u>-11%</u></b>	
57050	Supplies-Gasoline	1,274	1,500	1,500	0	0	
57060	Supplies-Diesel	39,985	41,000	45,000	4,000	10%	
57150	Supplies-Fert/Chem/Seed	0	650	650	0	0	
57250	Supplies-Office	2,022	3,500	3,650	150	4%	
57270	Supplies-Printing	3,000	4,400	4,400	0	0	
57300	Supplies-Operational	198,098	194,450	201,750	7,300	4%	
57310	Supplies-Janitorial	0	120	120	0	0	
57350	Small Tools, Furniture, Equipment	0	0	0	0	0	
57400	Books/Periodicals/Subscriptions	245	890	890	0	0	
57420	Operating Licenses & Permits	1,500	1,500	1,500	0	0	
57450	Postage	1,401	1,800	1,850	50	3%	
57500	Insurance	18,492	19,000	21,300	2,300	12%	
57510	Insurance Claims	(16,066)	0	0	0	0	
57550	Legal Notices/Advertising	60	100	100	0	0	
57610	Bad Debt Expense	2,543	3,000	3,000	0	0	
57650	Sales Tax Expense	1	0	0	0	0	
57780	Rentals Machinery & Equipment	3,021	4,420	4,570	150	3%	
57841	Purchase-Aluminum	31,606	40,000	35,000	(5,000)	-13%	Decrease in aluminum buy back program
57842	Purchase-Cardboard	34,073	49,000	40,000	(9,000)	-18%	Reduced due to loss of Francis Howell schools account
57844	Purchase-Commingle Paper	360	0	0	0	0	
57846	Purchase-Newspaper	9,679	12,000	12,000	0	0	
57900	Contingency	2,248	10,000	5,000	(5,000)	-50%	Reduced based on historical actual
57920	Miscellaneous	<u>9,497</u>	<u>11,700</u>	<u>13,700</u>	<u>2,000</u>	<u>17%</u>	
	<b>Total Supplies &amp; Other</b>	<b><u>343,039</u></b>	<b><u>399,030</u></b>	<b><u>395,980</u></b>	<b><u>(3,050)</u></b>	<b><u>-1%</u></b>	
57860	Tipping Fees	<u>959,742</u>	<u>985,000</u>	<u>1,010,000</u>	<u>25,000</u>	<u>3%</u>	
	<b>Total Tipping Fees</b>	<b><u>959,742</u></b>	<b><u>985,000</u></b>	<b><u>1,010,000</u></b>	<b><u>25,000</u></b>	<b><u>3%</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	5,431	68,640	43,000	(25,640)	-37%	Approved capital items for fiscal year
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	190,630	169,600	0	(169,600)	-100%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	0	0	0	0	0	
	<b>Total Capital Expenses</b>	<b><u>196,061</u></b>	<b><u>238,240</u></b>	<b><u>43,000</u></b>	<b><u>(195,240)</u></b>	<b><u>-82%</u></b>	
	<b>Total CMPF</b>	<b><u>\$3,277,401</u></b>	<b><u>\$3,714,185</u></b>	<b><u>\$3,452,950</u></b>	<b><u>(\$261,235)</u></b>	<b><u>-7%</u></b>	

**CITY OF ST. PETERS  
FUND BALANCE ANALYSIS  
RECREATION FUND**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>Beginning Fund Balance</b>	<b>\$410,012</b>	<b>\$299,882</b>	<b>\$13,187</b>
Transfer From General Fund	612,292	150,000	150,000
Transfer From Local Parks and Storm Water Fund	500,000	650,000	550,000
Add: REC-PLEX Revenue	4,899,972	5,069,400	5,399,000
General Recreation Revenue	422,619	500,700	465,100
Golf Course Revenue	844,730	841,425	876,100
370 Lakeside Park Revenue	<u>189,167</u>	<u>277,200</u>	<u>297,800</u>
Total Revenue	6,356,488	6,688,725	7,038,000
<b>Funds Available</b>	<b><u>7,878,792</u></b>	<b><u>7,788,607</u></b>	<b><u>7,751,187</u></b>
Less: REC-PLEX Expense	4,070,820	4,695,050	4,634,320
General Recreation Expense	376,359	428,150	439,660
Golf Course Expense	860,266	839,425	856,155
370 Lakeside Park Expense	289,947	340,315	407,295
Debt Service	1,901,758	1,369,500	1,355,500
Transfer To(From) Reserve For Natatorium Foundation	15,846	0	0
Transfer To(From) Reserves	(55,132)	5,000	5,000
Transfer To(From) Reserves - Golf Course	<u>60,405</u>	<u>75,480</u>	<u>19,945</u>
<b>Total Uses Of Funds</b>	<b><u>7,520,269</u></b>	<b><u>7,752,920</u></b>	<b><u>7,717,875</u></b>
Transfer to General Fund	40,641	0	0
Transfer to Post Retirement Benefits Fund/Trust	<u>18,000</u>	<u>22,500</u>	<u>27,000</u>
<b>Ending Fund Balance</b>	<b><u>\$299,882</u></b>	<b><u>\$13,187</u></b>	<b><u>\$6,312</u></b>

**CITY OF ST. PETERS  
RECREATION FUND  
REVENUE SUMMARY**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
REC-PLEX Revenue-			
Admission Fees	\$1,740,123	\$1,845,000	\$2,029,500
Rentals/Programs	2,741,831	2,815,300	2,938,100
Concession Revenue	280,668	273,000	298,400
Other	117,350	136,100	133,000
Endowment Revenue	<u>20,000</u>	<u>0</u>	<u>0</u>
Total REC-PLEX Revenue	<u>4,899,972</u>	<u>5,069,400</u>	<u>5,399,000</u>
General Recreation Revenue-			
Outdoor Swimming	116,742	158,500	141,300
Rentals/Programs	301,121	340,600	322,800
Other	<u>4,756</u>	<u>1,600</u>	<u>1,000</u>
Total General Recreation Revenue	<u>422,619</u>	<u>500,700</u>	<u>465,100</u>
Golf Course Revenue-			
Green Fees	472,475	485,225	489,500
Cart Fees	177,287	170,300	192,700
Pro Shop	39,748	36,100	40,600
Banquet	21,215	30,200	21,800
Snack Bar	112,272	106,300	114,400
Other Revenue	<u>21,733</u>	<u>13,300</u>	<u>17,100</u>
Total Golf Course Revenue	<u>844,730</u>	<u>841,425</u>	<u>876,100</u>
370 Lakeside Park Revenue-			
R.V. Pad Rental	152,625	230,200	240,000
Campsite Rental	7,121	6,500	10,000
Bike/Boat Rental	12,759	16,500	21,500
Merchandise	8,668	16,500	12,000
Other Revenue	<u>7,994</u>	<u>7,500</u>	<u>14,300</u>
Total 370 Lakeside Park Revenue	<u>189,167</u>	<u>277,200</u>	<u>297,800</u>
<b>Total Recreation Fund Revenue</b>	<b><u>\$6,356,488</u></b>	<b><u>\$6,688,725</u></b>	<b><u>\$7,038,000</u></b>

**CITY OF ST. PETERS  
RECREATION FUND REVENUE**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>REC-PLEX REVENUE</b>			
Admission Fees-			
Daily Admissions	\$314,354	\$320,000	\$352,000
Annual Passes	1,425,769	1,525,000	1,677,500
Other Admission Packages	<u>0</u>	<u>0</u>	<u>0</u>
Total Admission Revenue	<u>1,740,123</u>	<u>1,845,000</u>	<u>2,029,500</u>
Rentals/Programs-			
Ice Rink	537,553	568,100	596,900
Rec-Plex South	1,424,063	1,422,000	1,481,400
50 Meter Pool	701,949	712,200	755,300
Other Recreation Programs	<u>78,266</u>	<u>113,000</u>	<u>104,500</u>
Total Rentals/Program Revenue	<u>2,741,831</u>	<u>2,815,300</u>	<u>2,938,100</u>
Concession Revenue-			
Food Court	250,665	237,600	268,400
Birthday Party	<u>30,003</u>	<u>35,400</u>	<u>30,000</u>
Total Concession Revenue	<u>280,668</u>	<u>273,000</u>	<u>298,400</u>
Other Revenue-			
Interest Income	287	1,100	500
Special Events	27,850	38,000	35,000
Child Care	3,314	3,000	3,500
Towel/Locker Rental	4,448	4,000	4,000
Other	<u>81,451</u>	<u>90,000</u>	<u>90,000</u>
Total Other Revenue	<u>117,350</u>	<u>136,100</u>	<u>133,000</u>
Endowment Revenue	<u>20,000</u>	<u>0</u>	<u>0</u>
<b>TOTAL REC-PLEX REVENUE</b>	<b><u>4,899,972</u></b>	<b><u>5,069,400</u></b>	<b><u>5,399,000</u></b>
<b>GENERAL RECREATION</b>			
Outdoor Swimming Pool Revenue-			
Admission Fees	67,495	97,100	86,200
Swimming Lessons	37,968	45,500	42,100
Concession & Other	<u>11,279</u>	<u>15,900</u>	<u>13,000</u>
Total Outdoor Swimming Revenue	<u>116,742</u>	<u>158,500</u>	<u>141,300</u>
Rentals/Programs-			
Senior Citizen Center Rental	1,190	1,200	1,200
Parks Rental	200,403	197,100	211,600
Recreation Program Revenue	<u>99,528</u>	<u>142,300</u>	<u>110,000</u>
Total Rentals/Program Revenue	<u>301,121</u>	<u>340,600</u>	<u>322,800</u>
Other Revenue-			
Other Income	<u>4,756</u>	<u>1,600</u>	<u>1,000</u>
Total Other Revenue	<u>4,756</u>	<u>1,600</u>	<u>1,000</u>
<b>TOTAL GENERAL RECREATION REVENUE</b>	<b><u>422,619</u></b>	<b><u>500,700</u></b>	<b><u>465,100</u></b>

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>GOLF COURSE</b>			
Green Fees	472,475	485,225	489,500
Cart Fees	177,287	170,300	192,700
Pro Shop	39,748	36,100	40,600
Banquet	21,215	30,200	21,800
Snack Bar	112,272	106,300	114,400
Other Revenue	<u>21,733</u>	<u>13,300</u>	<u>17,100</u>
<b>TOTAL GOLF COURSE REVENUE</b>	<b><u>844,730</u></b>	<b><u>841,425</u></b>	<b><u>876,100</u></b>
<b>370 LAKESIDE PARK REVENUE</b>			
R.V. Pad Rental	152,625	230,200	240,000
Campsite Rental	7,121	6,500	10,000
Bike/Boat Rental	12,759	16,500	21,500
Merchandise	8,668	16,500	12,000
Other Revenue	<u>7,994</u>	<u>7,500</u>	<u>14,300</u>
<b>TOTAL 370 LAKESIDE PARK REVENUE</b>	<b><u>189,167</u></b>	<b><u>277,200</u></b>	<b><u>297,800</u></b>
<b>TOTAL RECREATION FUND REVENUE</b>	<b><u>\$6,356,488</u></b>	<b><u>\$6,688,725</u></b>	<b><u>\$7,038,000</u></b>

**CITY OF ST. PETERS  
RECREATION FUND - DESCRIPTION OF MAJOR REVENUE SOURCES**

**Admission Revenue**

**\$2,029,500**

Admission fees consist of daily admissions charged at the door to enter the Rec-Plex and annual passes. Projected revenue is based upon actual historical amounts, any anticipated changes in Rec-Plex pass sales, and any anticipated change in fee amounts. We are projecting an increase in this revenue source for fiscal year 2014/15.

**Rentals and Program Revenue**

**\$2,938,100**

Rentals and program revenue consist of outside group rentals of facilities and revenues related to programs ran by Rec-Plex personnel. Projected revenue is based upon actual historical amounts, any anticipated changes in programs, and any anticipated change in fees. For fiscal year 2014/15 we are projecting an increase in this revenue source.

**Golf Course Revenue**

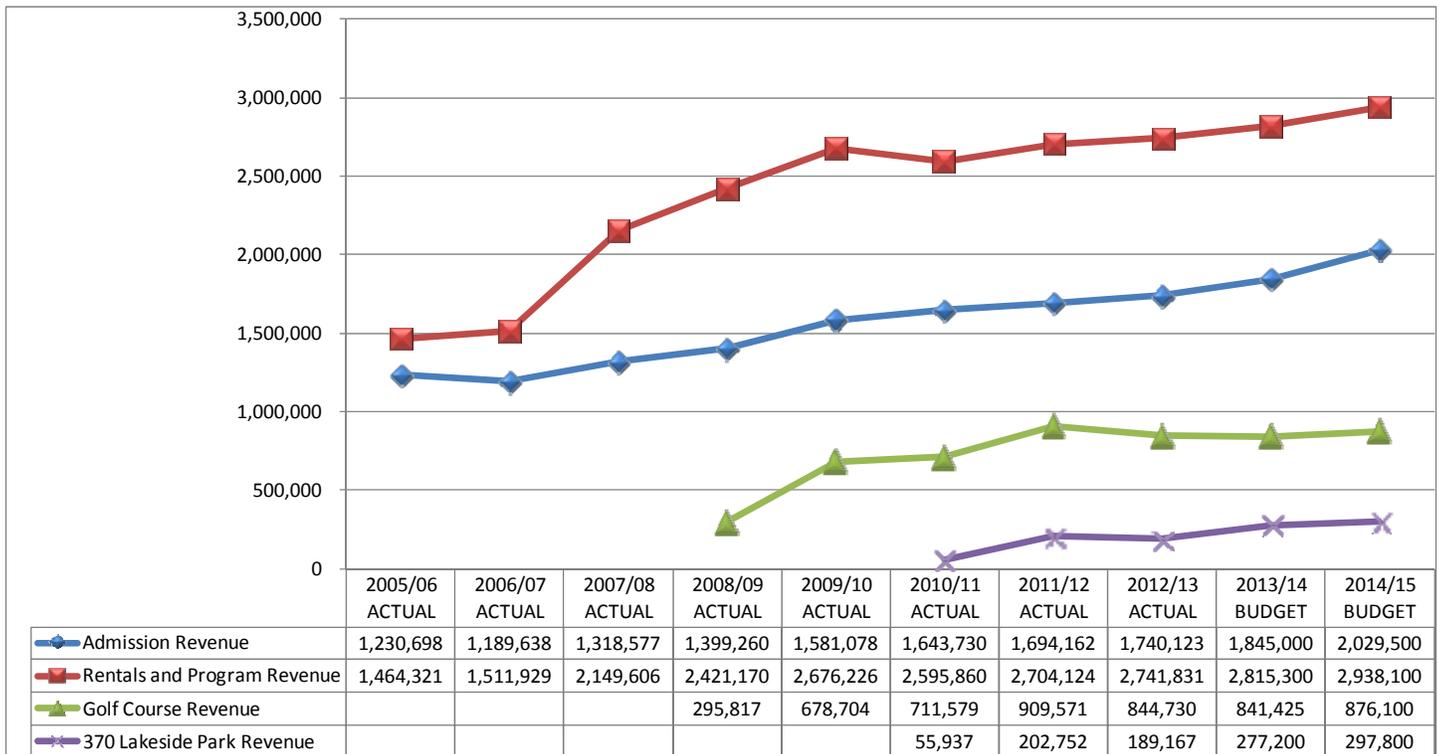
**\$876,100**

Golf Course fees consist mainly of green fees, cart rental fees, banquet room rental fees, pro shop merchandise sales and snack bar sales. Projected revenue is based upon actual historical amounts and any anticipated change in fee amounts. We are projecting an increase in this revenue source for fiscal year 2014/15.

**370 Lakeside Park Revenue**

**\$297,800**

370 Lakeside Park was opened during fiscal year 2010/11 and consists of fees from R.V. pad rentals, campsite rentals, bicycle and boat rentals, and merchandise sales. The City is still in the process of developing this park by installing new features and amenities. As a result of the new amenities that are still in the process of being added, the City anticipates that this revenue source will increase in fiscal year 2014/15.



**CITY OF ST. PETERS  
RECREATION FUND  
SUMMARY OF EXPENDITURES BY CATEGORY**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
Salaries & Fringes	\$3,375,664	\$3,670,600	\$3,828,150
Employee Expenses	19,300	41,185	42,350
Professional Services	151,346	173,850	166,950
Utilities	886,256	938,500	984,000
Repairs & Maintenance	218,725	218,000	219,000
Supplies & Other	798,736	831,920	903,475
Capital Expenditures	<u>147,365</u>	<u>428,885</u>	<u>193,505</u>
<b>Total Expenditures</b>	<b><u>\$5,597,392</u></b>	<b><u>\$6,302,940</u></b>	<b><u>\$6,337,430</u></b>

**CITY OF ST. PETERS  
RECREATION FUND – PRS**



**MISSION**

To provide a diversity of quality leisure services to the community-at-large, with the impetus of fulfilling individual and family recreational needs in a positive atmosphere enriched by efficient, flexible, professional staff.

**DESCRIPTION OF SERVICES**

- Fitness Areas
- Fitness Classes
- Personal Trainers
- Natatorium with Olympic-Sized Indoor Pool
- 2 Outdoor Pools
- 3 NHL-Sized Ice Rinks
- 3 Gymnasiums
- Food Court and Arcades
- Athletics/Sports/Race Events
- Summer Camps
- 18-Hole Golf Course
- Senior Center
- RV Campsites
- Archery Range
- Fishing



St. Peters Rec-Plex  
5200 Mexico Road

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	3,375,664	3,670,600	3,828,150
Employee Expenses	19,300	41,185	42,350
Professional Services	151,346	173,850	166,950
Utilities	886,256	938,500	984,000
Repair & Maintenance	218,725	218,000	219,000
Supplies & Other	798,736	831,920	903,475
Capital Expenses	147,365	428,885	193,505
<b>Total Recreation Fund</b>	<b>\$5,597,392</b>	<b>\$6,302,940</b>	<b>\$6,337,430</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	9	7	12	9	1
<b>% of Concerns Responded to Within 72 Hours</b>	100%	100%	100%	100%	100%
<b>Rec-Plex Memberships</b>	2,831	3,201	3,335	3,413	3,324
<b>Resident Privilege Cards Issued</b>	2,930	3,400	2,818	3,035	3,157
<b>Fitness Class Participants</b>	3,385	5,554	4,895	3,723	3,641
<b>Private Ice Lessons</b>	5,316	6,001	5,896	5,340	5,989
<b>Number of Survey Responses</b>	1,288	2,086	1,494	1,230	1,629
<b>Customer Service Satisfaction</b>	94.1%	94.7%	93.2%	93.3%	92.9%



**CITY OF ST. PETERS  
RECREATION FUND – PRS**



**PERSONNEL SUMMARY**

Position Title	<u>2012/13</u>		<u>2013/14</u>		<u>2014/15</u>		<u>Variance '14 to '15</u>		
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	
<b>370 LAKESIDE PARK-</b>									
Community Service Officer	0.00	4.00	0.00	4.00	0.00	4.00	0	0	
<b>Registration Specialist</b>	0.00	0.00	0.00	0.00	0.00	<b>1.00</b>	0	1	A
Guest Service Representatives	0.00	2.00	0.00	2.00	0.00	2.00	0	0	
Parks Worker	2.00	0.00	2.00	0.00	2.00	0.00	0	0	
<b>Temporary Parks Workers</b>	0.00	1.00	0.00	1.00	0.00	<b>0.00</b>	0	-1	B
<b>Parks Services Representatives</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0</u>	<u>1</u>	C
<b>Subtotal</b>	<b><u>2.00</u></b>	<b><u>7.00</u></b>	<b><u>2.00</u></b>	<b><u>7.00</u></b>	<b><u>2.00</u></b>	<b><u>8.00</u></b>	<b><u>0</u></b>	<b><u>1</u></b>	
<b>GENERAL RECREATION-</b>									
Guest Service Representatives	0.00	25.00	0.00	25.00	0.00	25.00	0	0	
Recreation Leader	0.85	0.00	0.85	0.00	0.85	0.00	0	0	
Recreation Superintendent	<u>0.75</u>	<u>0.00</u>	<u>0.75</u>	<u>0.00</u>	<u>0.75</u>	<u>0.00</u>	<u>0</u>	<u>0</u>	
<b>Subtotal</b>	<b><u>1.60</u></b>	<b><u>25.00</u></b>	<b><u>1.60</u></b>	<b><u>25.00</u></b>	<b><u>1.60</u></b>	<b><u>25.00</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
<b>GOLF COURSE-</b>									
Club House Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0	
Golf Course Maint. Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0	
<b>Guest Service Representatives</b>	0.00	28.00	0.00	28.00	0.00	<b>29.00</b>	0	1	D
Parks Worker	1.00	0.00	1.00	0.00	1.00	0.00	0	0	
Superintendent of Golf Course Oper.	1.00	0.00	1.00	0.00	1.00	0.00	0	0	
<b>Temporary Parks Workers</b>	0.00	2.00	0.00	2.00	0.00	<b>0.00</b>	0	-2	E
<b>Parks Services Representatives</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0</u>	<u>1</u>	F
<b>Subtotal</b>	<b><u>4.00</u></b>	<b><u>30.00</u></b>	<b><u>4.00</u></b>	<b><u>30.00</u></b>	<b><u>4.00</u></b>	<b><u>30.00</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
<b>REC-PLEX-</b>									
Accounting Clerk	0.00	1.00	0.00	2.00	0.00	2.00	0	0	
Building Attendant	6.00	3.00	6.00	3.00	6.00	3.00	0	0	
<b>Building Repair Crew Leader</b>	0.00	0.00	0.00	0.00	<b>1.00</b>	0.00	1	0	G
<b>Building Repair Technician</b>	4.00	0.00	4.00	0.00	<b>3.00</b>	0.00	-1	0	H
Director of Facilities	1.00	0.00	1.00	0.00	1.00	0.00	0	0	
Guest Service Representatives	0.00	142.00	0.00	142.00	0.00	142.00	0	0	
Head Swim Coach	1.00	0.00	1.00	0.00	1.00	0.00	0	0	
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0	
Recreation Leader	3.15	0.00	3.15	0.00	3.15	0.00	0	0	
Recreation Superintendent	1.25	0.00	1.25	0.00	1.25	0.00	0	0	
Registration Specialist	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0</u>	<u>0</u>	
<b>Subtotal</b>	<b><u>17.40</u></b>	<b><u>148.00</u></b>	<b><u>17.40</u></b>	<b><u>149.00</u></b>	<b><u>17.40</u></b>	<b><u>149.00</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	
<b>Total - Recreation Fund</b>	<b>25.00</b>	<b>210.00</b>	<b>25.00</b>	<b>211.00</b>	<b>25.00</b>	<b>212.00</b>	<b>0.00</b>	<b>1.00</b>	
<b>Full Time Equivalent - Recreation Fund</b>	<b>114.88</b>		<b>115.60</b>		<b>116.01</b>		<b>0.41</b>		

**Variance Explanations:**

- A:** Added one Part-Time Registration Specialist position to run the RV check-in station at 370 Lakeside Park.
- B:** Reclassified Part-Time Parks Workers as Part-Time Parks Service Representatives.
- C:** Reclassified Part-Time Parks Workers as Part-Time Parks Service Representatives.
- D:** Adjusted schedule to reflect actual staffing number.
- E:** Reclassified Part-Time Parks Workers as Part-Time Parks Service Representatives.
- F:** Reclassified Part-Time Parks Workers as Part-Time Parks Service Representatives and adjusted schedule to reflect actual staffing number.
- G:** Changed one Full-Time Building Repair Technician position to a Full-Time Building Repair Crew Leader position to support the transition related to a retirement.
- H:** Changed one Full-Time Building Repair Technician position to a Full-Time Building Repair Crew Leader position to support the transition related to a retirement.

CITY OF ST. PETERS  
RECREATION FUND – PRS



**FY15 GOALS**

1. Continue to improve our services and facilities to exceed our customers' expectations. Strive to achieve a minimum score of 90% on all surveys.
2. Continue our goal to achieve zero lost days for each of the department's safety teams.
3. Continue to operate the golf course as a self-sufficient operation and generate a \$50,000 annual surplus to address capital improvements projects at the course.
4. Continue our goal in reducing the operational deficit at 370 Lakeside Park to meet our goal of being financially self-sufficient.
5. Continue with improvements to the cart paths at the Golf Course. We anticipate improving the cart path along holes fourteen, fifteen, and sixteen.
6. Meet our target goals established in the Capital Improvement Plan to reduce the deficit for the operations at the Rec-Plex.



RV Campers at 370 Lakeside Park  
1000 Lakeside Park Drive

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue to improve our services and facilities to exceed our customers' expectations. Strive to achieve a minimum score of 90% on all surveys. **(Goal achieved for calendar year 2013. Score of 92.22% on surveys.)**
2. Continue our goal to achieve zero lost days for each of the department's safety teams. **(Goal currently being achieved for the Golf Course. Goal was not achieved for the Rec-Plex. The Rec-Plex currently has one lost time incident. Lakeside Park currently has one lost time incident.)**
3. The Golf Course had the best year financially last year since the City took over management of the course. Our goal is to keep the course financially self-sufficient and top one million dollars in revenue for the year. **(Golf Course is projected to meet the goal of being financially self-sufficient. Revenue is projected to be under our one million dollar goal.)**
4. Continue our goal in reducing the operational deficit at 370 Lakeside Park to meet our goal of being financially self-sufficient. **(We are meeting our goal of reducing our operational deficit.)**
5. Continue with improvements to the cart paths at the Golf Course. Goal is to bring replacement of cart path to 90% this year. **(We continue to improve the cart paths and the overall appearance of the course.)**
6. Meet our target goals established in the Capital Improvement Plan to reduce the deficit for the operations at the Rec-Plex. **(We are projected to achieve this goal this year.)**



St. Peters Golf Course  
200 Salt Lick Road



370 Lakeside Park

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
(CONSOLIDATED)**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$1,208,273	\$1,327,000	\$1,405,000	\$78,000	6%	Estimate in market survey results and designation changes
51020	Salaries-Part Time	1,536,302	1,550,000	1,645,250	95,250	6%	Estimate in market survey results and designation changes, added 6% one Registration Specialist at 370 Lakeside Park, and increased rates of pay for Lead GSR positions
51030	Salaries-Over Time	32,074	44,000	44,000	0	0	
51210	Payroll Tax-FICA	210,194	230,000	236,000	6,000	3%	
51220	Unemployment Insurance	2,206	0	0	0	0	
51240	Workmen's Comp Insurance	12,450	15,000	14,100	(900)	-6%	
51245	Workmen's Comp Claims	19,156	0	0	0	0	
51250	Medical Insurance	156,988	255,900	237,600	(18,300)	-7%	Reduced to reflect favorable actual cost of medical insurance
51255	Vision Insurance	1,063	1,600	1,500	(100)	-6%	
51260	Dental Insurance	14,706	18,700	17,900	(800)	-4%	
51265	Long Term Care Insurance	1,399	2,000	2,000	0	0	
51270	Life Insurance	1,691	3,100	2,200	(900)	-29%	
51280	L T Disability	3,386	4,300	3,600	(700)	-16%	
51290	Lagers Pension Expense	<u>175,776</u>	<u>219,000</u>	<u>219,000</u>	<u>0</u>	<u>0</u>	
	<b>Total Salaries &amp; Fringes</b>	<b><u>3,375,664</u></b>	<b><u>3,670,600</u></b>	<b><u>3,828,150</u></b>	<b><u>157,550</u></b>	<b><u>4%</u></b>	
52100	Employee Uniforms	10,365	17,120	13,750	(3,370)	-20%	
52200	Employee Condiments	1,344	1,600	1,450	(150)	-9%	
52300	Employee Dues/Licenses	3,430	7,310	2,875	(4,435)	-61%	
52400	Travel Expense	541	2,910	3,960	1,050	36%	
52500	Employee Training Expenses	1,535	3,850	10,465	6,615	172%	Three Recreation Leaders to attend MPRA state conference and Director of Facilities to attend Siemens training in fiscal year 15
52600	Employee Recognition	<u>2,085</u>	<u>8,395</u>	<u>9,850</u>	<u>1,455</u>	<u>17%</u>	
	<b>Total Employee Expenses</b>	<b><u>19,300</u></b>	<b><u>41,185</u></b>	<b><u>42,350</u></b>	<b><u>1,165</u></b>	<b><u>3%</u></b>	
54800	Prof Services-Other	<u>151,346</u>	<u>173,850</u>	<u>166,950</u>	<u>(6,900)</u>	<u>-4%</u>	
	<b>Total Prof Services</b>	<b><u>151,346</u></b>	<b><u>173,850</u></b>	<b><u>166,950</u></b>	<b><u>(6,900)</u></b>	<b><u>-4%</u></b>	
55100	Electric	644,413	669,300	710,600	41,300	6%	Estimate based on current year usage and changes in utility rates
55500	Gas	225,923	249,000	253,700	4,700	2%	
55600	Water/Sewer	606	700	800	100	14%	
55800	Telephone	13,849	17,900	17,200	(700)	-4%	
55850	Cable-Satellite	<u>1,465</u>	<u>1,600</u>	<u>1,700</u>	<u>100</u>	<u>6%</u>	
	<b>Total Utilities</b>	<b><u>886,256</u></b>	<b><u>938,500</u></b>	<b><u>984,000</u></b>	<b><u>45,500</u></b>	<b><u>5%</u></b>	
56050	Rep & Maint-Vehicles	2,738	2,100	2,800	700	33%	
56100	Rep & Maint-Machinery & Equipment	173,585	179,300	172,900	(6,400)	-4%	
56200	Rep & Maint-Building	28,016	20,000	26,700	6,700	34%	Increased based on historical actual
56300	Rep & Maint-Grounds/Parking	10,158	10,000	10,000	0	0	
56310	Rep & Maint-Trails(Cart Paths)	214	0	0	0	0	
56320	Rep & Maint-Outside Lighting	0	1,600	1,600	0	0	
56350	Rep & Maint-Swimming Pools	<u>4,014</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	
	<b>Total Repair &amp; Maintenance</b>	<b><u>218,725</u></b>	<b><u>218,000</u></b>	<b><u>219,000</u></b>	<b><u>1,000</u></b>	<b><u>0%</u></b>	
57050	Supplies-Gasoline	12,219	15,200	14,000	(1,200)	-8%	
57060	Supplies-Diesel	17,110	19,700	19,050	(650)	-3%	
57150	Supplies-Fert/Chem/Seed	76,377	90,300	83,500	(6,800)	-8%	Reduced budget for pool chemicals due to closure of Nob Hill outdoor pool
57250	Supplies-Office	9,628	11,050	10,350	(700)	-6%	
57270	Supplies-Printing	24,079	24,600	25,700	1,100	4%	
57300	Supplies-Operational	118,711	116,720	122,900	6,180	5%	Increased Food Court, Rec-Plex South, Support, and Golf Course supplies based on historical actual
57310	Supplies-Janitorial	33,462	30,300	34,800	4,500	15%	
57340	Supplies-Concession Food	217,497	256,300	241,500	(14,800)	-6%	Decreased in Outdoor Pools due to closure of Nob Hill outdoor pool and in Food Court and Golf Course based on historical actual
57350	Small Tools, Furniture, Equipment	0	0	47,550	47,550	**	Change in policy in accounting for non-capitalization of assets costing between \$500-\$5,000
57370	Supplies-Pro-shop	36,211	39,700	39,000	(700)	-2%	
57400	Books/Periodicals/Subscriptions	841	400	1,000	600	150%	
57420	Operating License/Permits	4,464	4,400	5,275	875	20%	
57450	Postage	27,569	26,400	29,450	3,050	12%	
57500	Insurance	45,812	45,000	50,400	5,400	12%	Allocation based upon department salary to total salary
57510	Insurance Claims	437	0	0	0	0	
57550	Legal Notices/Advertising	21,819	30,100	50,200	20,100	67%	Increased in Support for additional Rec-Plex marketing/advertising
57650	Sales Tax Expense	4,707	5,350	5,400	50	1%	
57780	Rentals Machinery & Equipment	48,888	50,600	55,300	4,700	9%	
57900	Contingency	34,835	0	0	0	0	
57920	Miscellaneous	<u>64,070</u>	<u>65,800</u>	<u>68,100</u>	<u>2,300</u>	<u>3%</u>	
	<b>Total Supplies &amp; Other</b>	<b><u>798,736</u></b>	<b><u>831,920</u></b>	<b><u>903,475</u></b>	<b><u>71,555</u></b>	<b><u>9%</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	45,871	148,550	28,005	(120,545)	-81%	Approved capital items for fiscal year
58300	Capital Exp-Furniture & Fixtures	7,295	13,200	0	(13,200)	-100%	Approved capital items for fiscal year
58400	Capital Exp-Machinery & Equipment	94,199	267,135	165,500	(101,635)	-38%	Approved capital items for fiscal year
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0	
58600	Capital Exp-Vehicles	0	0	0	0	0	
	<b>Total Capital Expenses</b>	<b><u>147,365</u></b>	<b><u>428,885</u></b>	<b><u>193,505</u></b>	<b><u>(235,380)</u></b>	<b><u>-55%</u></b>	
	<b>Total Recreation Fund</b>	<b><u>\$5,597,392</u></b>	<b><u>\$6,302,940</u></b>	<b><u>\$6,337,430</u></b>	<b><u>\$34,490</u></b>	<b><u>1%</u></b>	

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
REC-PLEX SUMMARY**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15
51010	Salaries-Regular	\$822,098	\$904,000	\$947,000	\$43,000	5%
51020	Salaries-Part Time	1,177,170	1,180,800	1,234,250	53,450	5%
51030	Salaries-Over Time	21,284	28,000	28,000	0	0
51210	Payroll Tax-FICA	153,165	167,000	167,000	0	0
51220	Unemployment Insurance	884	0	0	0	0
51240	Workmen's Comp Insurance	8,889	11,000	10,100	(900)	-8%
51245	Workmen's Comp Claims	19,156	0	0	0	0
51250	Medical Insurance	109,936	173,800	162,840	(10,960)	-6%
51255	Vision Insurance	682	1,000	1,000	0	0
51260	Dental Insurance	10,266	13,200	12,600	(600)	-5%
51265	Long Term Care Insurance	1,110	1,500	1,500	0	0
51270	Life Insurance	1,057	2,000	1,400	(600)	-30%
51280	L T Disability	2,306	2,900	2,400	(500)	-17%
51290	Lagers Pension Expense	122,510	149,000	148,000	(1,000)	-1%
	<b>Total Salaries &amp; Fringes</b>	<b>2,450,513</b>	<b>2,634,200</b>	<b>2,716,090</b>	<b>81,890</b>	<b>3%</b>
52100	Employee Uniforms	5,869	7,920	7,700	(220)	-3%
52200	Employee Condiments	1,008	900	1,000	100	11%
52300	Employee Dues/Licenses	1,844	6,000	1,850	(4,150)	-69%
52400	Travel Expense	74	1,810	3,960	2,150	119%
52500	Employee Training Expenses	1,526	3,850	10,465	6,615	172%
52600	Employee Recognition	2,018	5,565	8,750	3,185	57%
	<b>Total Employee Expenses</b>	<b>12,339</b>	<b>26,045</b>	<b>33,725</b>	<b>7,680</b>	<b>29%</b>
54800	Prof Services-Other	110,226	115,750	114,000	(1,750)	-2%
	<b>Total Prof Services</b>	<b>110,226</b>	<b>115,750</b>	<b>114,000</b>	<b>(1,750)</b>	<b>-2%</b>
55100	Electric	577,544	591,900	630,700	38,800	7%
55500	Gas	218,930	241,200	244,400	3,200	1%
55800	Telephone	6,234	6,200	7,800	1,600	26%
	<b>Total Utilities</b>	<b>802,708</b>	<b>839,300</b>	<b>882,900</b>	<b>43,600</b>	<b>5%</b>
56050	Rep & Maint-Vehicles	807	0	500	500	**
56100	Rep & Maint-Machinery & Equipment	140,331	146,400	139,500	(6,900)	-5%
56200	Rep & Maint-Building	22,525	14,800	20,100	5,300	36%
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0	0	0
56350	Rep & Maint-Swimming Pools	0	0	0	0	0
	<b>Total Repair &amp; Maintenance</b>	<b>163,663</b>	<b>161,200</b>	<b>160,100</b>	<b>(1,100)</b>	<b>-1%</b>
57050	Supplies-Gasoline	0	300	0	(300)	-100%
57060	Supplies-Diesel	0	1,000	750	(250)	-25%
57150	Supplies-Fert/Chem/Seed	32,731	38,000	37,500	(500)	-1%
57250	Supplies-Office	7,499	9,550	8,850	(700)	-7%
57270	Supplies-Printing	20,458	21,000	22,300	1,300	6%
57300	Supplies-Operational	80,218	74,120	81,500	7,380	10%
57310	Supplies-Janitorial	32,591	28,700	33,800	5,100	18%
57340	Supplies-Concession Food	172,819	199,900	193,000	(6,900)	-3%
57350	Small Tools, Furniture, Equipment	0	0	17,600	17,600	**
57370	Supplies-Pro-shop	3,551	4,700	4,000	(700)	-15%
57400	Books/Periodicals/Subscriptions	841	400	1,000	600	150%
57420	Operating License/Permits	2,814	3,050	3,200	150	5%
57450	Postage	19,290	18,250	20,200	1,950	11%
57500	Insurance	32,681	33,000	36,300	3,300	10%
57510	Insurance Claims	231	0	0	0	0
57550	Legal Notices/Advertising	12,714	20,100	40,200	20,100	100%
57780	Rentals Machinery & Equipment	3,167	2,800	5,200	2,400	86%
57900	Contingency	34,236	0	0	0	0
57920	Miscellaneous	34,799	34,800	35,100	300	1%
	<b>Total Supplies &amp; Other</b>	<b>490,640</b>	<b>489,670</b>	<b>540,500</b>	<b>50,830</b>	<b>10%</b>
58100	Capital Exp-Land & Improvement	0	0	0	0	0
58200	Capital Exp-Building & Improvement	4,410	148,550	28,005	(120,545)	-81%
58300	Capital Exp-Furniture & Fixtures	944	13,200	0	(13,200)	-100%
58400	Capital Exp-Machinery & Equipment	35,377	267,135	159,000	(108,135)	-40%
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0
58600	Capital Exp-Vehicles	0	0	0	0	0
	<b>Total Capital Expenses</b>	<b>40,731</b>	<b>428,885</b>	<b>187,005</b>	<b>(241,880)</b>	<b>-56%</b>
	<b>Total Rec-Plex</b>	<b>\$4,070,820</b>	<b>\$4,695,050</b>	<b>\$4,634,320</b>	<b>(\$60,730)</b>	<b>-1%</b>

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
REC-PLEX – AQUATICS**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
51010	Salaries-Regular	\$96,984	\$113,000	\$118,000
51020	Salaries-Part Time	344,300	345,300	358,000
51030	Salaries-Over Time	4,152	5,000	5,000
51210	Payroll Tax-FICA	33,918	38,000	36,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	1,989	2,000	2,300
51245	Workmen's Comp Claims	(3,078)	0	0
51250	Medical Insurance	9,330	19,400	16,420
51255	Vision Insurance	73	100	200
51260	Dental Insurance	893	1,200	1,700
51265	Long Term Care Insurance	73	100	100
51270	Life Insurance	198	400	300
51280	L T Disability	268	400	300
51290	Lagers Pension Expense	<u>11,984</u>	<u>19,000</u>	<u>19,000</u>
	<b>Total Salaries &amp; Fringes</b>	<b><u>501,084</u></b>	<b><u>543,900</u></b>	<b><u>557,320</u></b>
52100	Employee Uniforms	2,300	3,100	3,100
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	349	4,200	200
52400	Travel Expense	0	0	420
52500	Employee Training Expenses	0	350	780
52360	Employee Recognition	<u>204</u>	<u>1,545</u>	<u>1,000</u>
	<b>Total Employee Expenses</b>	<b><u>2,853</u></b>	<b><u>9,195</u></b>	<b><u>5,500</u></b>
54800	Prof Services-Other	<u>18,700</u>	<u>11,700</u>	<u>19,100</u>
	<b>Total Prof Services</b>	<b><u>18,700</u></b>	<b><u>11,700</u></b>	<b><u>19,100</u></b>
55100	Electric	0	0	0
55500	Gas	0	0	0
55800	Telephone	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Utilities</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	28,815	55,000	32,000
56200	Rep & Maint-Building	2,242	2,000	2,000
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Repair &amp; Maintenance</b>	<b><u>31,057</u></b>	<b><u>57,000</u></b>	<b><u>34,000</u></b>
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57150	Supplies-Fert/Chem/Seed	21,796	25,000	25,000
57250	Supplies-Office	260	1,000	500
57270	Supplies-Printing	650	0	750
57300	Supplies-Operational	18,097	22,200	20,000
57310	Supplies-Janitorial	249	500	500
57340	Supplies-Concession Food	0	0	0
57350	Small Tools, Furniture, Equipment	0	0	790
57370	Supplies-Pro-shop	0	0	0
57400	Books/Periodicals/Subscriptions	841	400	1,000
57450	Postage	179	200	200
57500	Insurance	0	0	0
57510	Insurance Claims	89	0	0
57550	Legal Notices/Advertising	77	100	100
57780	Rentals Mach & Equip	1,825	0	2,500
57900	Contingency	0	0	0
57920	Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Supplies &amp; Other</b>	<b><u>44,063</u></b>	<b><u>49,400</u></b>	<b><u>51,340</u></b>
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	25,000	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	4,213	250,000	84,000
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Capital Expenses</b>	<b><u>4,213</u></b>	<b><u>275,000</u></b>	<b><u>84,000</u></b>
	<b>Total Aquatics</b>	<b><u>\$601,970</u></b>	<b><u>\$946,195</u></b>	<b><u>\$751,260</u></b>

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
REC-PLEX – FOOD SERVICE**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
51010	Salaries-Regular	\$34,113	\$49,000	\$51,000
51020	Salaries-Part Time	57,222	51,000	41,750
51030	Salaries-Over Time	1,417	1,500	1,500
51210	Payroll Tax-FICA	7,117	8,000	7,000
51220	Unemployment Insurance	193	0	0
51240	Workmen's Comp Insurance	450	1,000	500
51245	Workmen's Comp Claims	2,040	0	0
51250	Medical Insurance	831	4,200	3,210
51255	Vision Insurance	15	100	100
51260	Dental Insurance	471	900	800
51265	Long Term Care Insurance	50	100	100
51270	Life Insurance	66	300	100
51280	L T Disability	100	200	100
51290	Lagers Pension Expense	<u>5,030</u>	<u>8,000</u>	<u>8,000</u>
	<b>Total Salaries &amp; Fringes</b>	<b><u>109,115</u></b>	<b><u>124,300</u></b>	<b><u>114,160</u></b>
52100	Employee Uniforms	165	400	300
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	0	0	0
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	399	200	200
52600	Employee Recognition	<u>91</u>	<u>690</u>	<u>650</u>
	<b>Total Employee Expenses</b>	<b><u>655</u></b>	<b><u>1,290</u></b>	<b><u>1,150</u></b>
54800	Prof Services-Other	<u>603</u>	<u>500</u>	<u>800</u>
	<b>Total Prof Services</b>	<b><u>603</u></b>	<b><u>500</u></b>	<b><u>800</u></b>
55100	Electric	0	0	0
55500	Gas	0	0	0
55800	Telephone	<u>0</u>	<u>400</u>	<u>0</u>
	<b>Total Utilities</b>	<b><u>0</u></b>	<b><u>400</u></b>	<b><u>0</u></b>
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	2,393	2,100	2,500
56200	Rep & Maint-Building	1,414	100	100
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Repair &amp; Maintenance</b>	<b><u>3,807</u></b>	<b><u>2,200</u></b>	<b><u>2,600</u></b>
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57150	Supplies-Fert/Chem/Seed	0	0	0
57250	Supplies-Office	185	100	200
57300	Supplies-Operational	3,209	800	3,000
57310	Supplies-Janitorial	0	200	200
57340	Supplies-Concession Food	94,507	109,900	103,000
57350	Small Tools, Furniture, Equipment	0	0	0
57370	Supplies-Pro-shop	0	0	0
57400	Books/Periodicals/Subscriptions	0	0	0
57420	Operating License/Permits	350	550	600
57450	Postage	0	0	0
57500	Insurance	0	0	0
57510	Insurance Claims	(27)	0	0
57550	Legal Notices/Advertising	0	0	0
57780	Rentals Mach & Equip	420	100	500
57900	Contingency	3,100	0	0
57920	Miscellaneous	<u>29</u>	<u>200</u>	<u>100</u>
	<b>Total Supplies &amp; Other</b>	<b><u>101,773</u></b>	<b><u>111,850</u></b>	<b><u>107,600</u></b>
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	8,000	0
58400	Capital Exp-Machinery & Equipment	0	1,935	0
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Capital Expenses</b>	<b><u>0</u></b>	<b><u>9,935</u></b>	<b><u>0</u></b>
	<b>Total Food Service</b>	<b><u>\$215,953</u></b>	<b><u>\$250,475</u></b>	<b><u>\$226,310</u></b>

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
REC-PLEX – ICE SKATING**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
51010	Salaries-Regular	\$82,270	\$87,000	\$92,000
51020	Salaries-Part Time	239,215	238,000	246,500
51030	Salaries-Over Time	1,218	1,500	1,500
51210	Payroll Tax-FICA	24,627	25,000	26,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	1,332	2,000	1,400
51245	Workmen's Comp Claims	4,300	0	0
51250	Medical Insurance	9,362	13,200	16,310
51255	Vision Insurance	80	100	100
51260	Dental Insurance	827	900	1,100
51265	Long Term Care Insurance	58	100	100
51270	Life Insurance	167	300	200
51280	L T Disability	232	300	300
51290	Lagers Pension Expense	<u>12,637</u>	<u>14,000</u>	<u>14,000</u>
	<b>Total Salaries &amp; Fringes</b>	<b><u>376,325</u></b>	<b><u>382,400</u></b>	<b><u>399,510</u></b>
52100	Employee Uniforms	446	820	500
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	1,310	1,800	1,600
52400	Travel Expense	0	0	420
52500	Employee Training Expenses	375	900	1,205
52600	Employee Recognition	<u>51</u>	<u>780</u>	<u>1,850</u>
	<b>Total Employee Expenses</b>	<b><u>2,182</u></b>	<b><u>4,300</u></b>	<b><u>5,575</u></b>
54800	Prof Services-Other	<u>1,724</u>	<u>1,750</u>	<u>1,400</u>
	<b>Total Prof Services</b>	<b><u>1,724</u></b>	<b><u>1,750</u></b>	<b><u>1,400</u></b>
55100	Electric	0	0	0
55500	Gas	0	0	0
55800	Telephone	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Utilities</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	25,204	15,000	25,000
56200	Rep & Maint-Building	355	1,000	1,000
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Repair &amp; Maintenance</b>	<b><u>25,559</u></b>	<b><u>16,000</u></b>	<b><u>26,000</u></b>
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57150	Supplies-Fert/Chem/Seed	0	0	0
57250	Supplies-Office	278	500	500
57270	Supplies-Printing	651	300	750
57300	Supplies-Operational	9,861	10,000	10,000
57310	Supplies-Janitorial	0	0	0
57340	Supplies-Concession Food	0	0	0
57350	Small Tools, Furniture, Equipment	0	0	11,970
57370	Supplies-Pro-shop	0	0	0
57400	Books/Periodicals/Subscriptions	0	0	0
57420	Operating License/Permits	0	0	0
57450	Postage	0	0	0
57500	Insurance	0	0	0
57510	Insurance Claims	(32)	0	0
57550	Legal Notices/Advertising	76	0	100
57780	Rentals Mach & Equip	0	700	0
57900	Contingency	0	0	0
57920	Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Supplies &amp; Other</b>	<b><u>10,834</u></b>	<b><u>11,500</u></b>	<b><u>23,320</u></b>
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	123,550	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	0	6,000	0
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Capital Expenses</b>	<b><u>0</u></b>	<b><u>129,550</u></b>	<b><u>0</u></b>
	<b>Total Ice Skating</b>	<b><u>\$416,624</u></b>	<b><u>\$545,500</u></b>	<b><u>\$455,805</u></b>

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
REC-PLEX – INDOOR PROGRAMS**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
51010	Salaries-Regular	\$46,194	\$52,000	\$55,000
51020	Salaries-Part Time	179,977	175,000	180,000
51030	Salaries-Over Time	465	1,000	1,000
51210	Payroll Tax-FICA	17,277	17,000	18,000
51220	Unemployment Insurance	691	0	0
51240	Workmen's Comp Insurance	939	1,000	1,100
51245	Workmen's Comp Claims	6,255	0	0
51250	Medical Insurance	1,834	5,100	5,210
51255	Vision Insurance	15	100	100
51260	Dental Insurance	250	400	300
51265	Long Term Care Insurance	27	100	100
51270	Life Insurance	89	300	100
51280	L T Disability	122	200	100
51290	Lagers Pension Expense	<u>5,179</u>	<u>8,000</u>	<u>8,000</u>
	<b>Total Salaries &amp; Fringes</b>	<b><u>259,314</u></b>	<b><u>260,200</u></b>	<b><u>269,010</u></b>
52100	Employee Uniforms	137	600	600
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	0	0	0
52400	Travel Expense	0	0	420
52500	Employee Training Expenses	0	0	380
52600	Employee Recognition	<u>57</u>	<u>450</u>	<u>1,650</u>
	<b>Total Employee Expenses</b>	<b><u>194</u></b>	<b><u>1,050</u></b>	<b><u>3,050</u></b>
54800	Prof Services-Other	<u>7,860</u>	<u>16,000</u>	<u>9,500</u>
	<b>Total Prof Services</b>	<b><u>7,860</u></b>	<b><u>16,000</u></b>	<b><u>9,500</u></b>
55100	Electric	0	0	0
55500	Gas	0	0	0
55800	Telephone	<u>140</u>	<u>0</u>	<u>0</u>
	<b>Total Utilities</b>	<b><u>140</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	8,961	15,000	10,000
56200	Rep & Maint-Building	1,047	1,000	1,000
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Repair &amp; Maintenance</b>	<b><u>10,008</u></b>	<b><u>16,000</u></b>	<b><u>11,000</u></b>
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57150	Supplies-Fert/Chem/Seed	0	0	0
57250	Supplies-Office	48	150	150
57270	Supplies-Printing	0	100	0
57300	Supplies-Operational	3,854	7,900	5,000
57310	Supplies-Janitorial	63	0	100
57340	Supplies-Concession Food	0	0	0
57350	Small Tools, Furniture, Equipment	0	0	0
57370	Supplies-Pro-shop	0	0	0
57400	Books/Periodicals/Subscriptions	0	0	0
57450	Postage	0	50	0
57500	Insurance	0	0	0
57510	Insurance Claims	(2)	0	0
57550	Legal Notices/Advertising	0	0	0
57780	Rentals Mach & Equip	0	0	0
57900	Contingency	2,263	0	0
57920	Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Supplies &amp; Other</b>	<b><u>6,226</u></b>	<b><u>8,200</u></b>	<b><u>5,250</u></b>
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	24,535	0	75,000
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Capital Expenses</b>	<b><u>24,535</u></b>	<b><u>0</u></b>	<b><u>75,000</u></b>
	<b>Total Indoor Programs</b>	<b><u>\$308,277</u></b>	<b><u>\$301,450</u></b>	<b><u>\$372,810</u></b>

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
REC-PLEX – REC-PLEX SOUTH**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
51010	Salaries-Regular	\$98,426	\$112,000	\$119,000
51020	Salaries-Part Time	166,236	166,500	169,800
51030	Salaries-Over Time	3,169	4,000	4,000
51210	Payroll Tax-FICA	20,253	22,000	22,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	1,224	1,000	1,400
51245	Workmen's Comp Claims	139	0	0
51250	Medical Insurance	9,843	17,600	15,520
51255	Vision Insurance	68	100	100
51260	Dental Insurance	1,147	1,900	1,700
51265	Long Term Care Insurance	169	300	200
51270	Life Insurance	99	200	200
51280	L T Disability	274	400	300
51290	Lagers Pension Expense	14,966	19,000	19,000
	<b>Total Salaries &amp; Fringes</b>	<b>316,013</b>	<b>345,000</b>	<b>353,220</b>
52100	Employee Uniforms	1,013	800	1,000
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	45	0	50
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	202	0	0
52600	Employee Recognition	398	350	650
	<b>Total Employee Expenses</b>	<b>1,658</b>	<b>1,150</b>	<b>1,700</b>
54800	Prof Services-Other	13,548	20,800	14,600
	<b>Total Prof Services</b>	<b>13,548</b>	<b>20,800</b>	<b>14,600</b>
55100	Electric	225,336	239,200	260,300
55500	Gas	94,908	112,000	108,700
55800	Telephone	2,216	2,100	2,500
	<b>Total Utilities</b>	<b>322,460</b>	<b>353,300</b>	<b>371,500</b>
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	38,739	29,300	35,000
56200	Rep & Maint-Building	7,347	4,700	6,000
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	0	0	0
	<b>Total Repair &amp; Maintenance</b>	<b>46,086</b>	<b>34,000</b>	<b>41,000</b>
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57150	Supplies-Fert/Chem/Seed	6,287	7,000	7,000
57250	Supplies-Office	0	0	0
57270	Supplies-Printing	773	600	800
57300	Supplies-Operational	18,039	13,320	18,500
57310	Supplies-Janitorial	2,013	3,000	3,000
57340	Supplies-Concession Food	78,312	90,000	90,000
57350	Small Tools, Furniture, Equipment	0	0	4,300
57370	Supplies-Pro-shop	806	2,700	1,000
57400	Books/Periodicals/Subscriptions	0	0	0
57420	Operating License/Permits	100	0	100
57450	Postage	0	0	0
57500	Insurance	4,502	4,000	4,900
57510	Insurance Claims	(20)	0	0
57550	Legal Notices/Advertising	0	0	0
57780	Rentals Mach & Equip	598	400	600
57900	Contingency	1,459	0	0
57920	Miscellaneous	0	100	0
	<b>Total Supplies &amp; Other</b>	<b>112,869</b>	<b>121,120</b>	<b>130,200</b>
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	2,205	0	0
58300	Capital Exp-Furniture & Fixtures	0	5,200	0
58400	Capital Exp-Machinery & Equipment	0	0	0
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	0	0	0
	<b>Total Capital Expenses</b>	<b>2,205</b>	<b>5,200</b>	<b>0</b>
	<b>Total Rec-Plex South</b>	<b>\$814,839</b>	<b>\$880,570</b>	<b>\$912,220</b>

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
REC-PLEX – SUPPORT SERVICES**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
51010	Salaries-Regular	\$464,111	\$491,000	\$512,000
51020	Salaries-Part Time	190,220	205,000	238,200
51030	Salaries-Over Time	10,863	15,000	15,000
51210	Payroll Tax-FICA	49,973	57,000	58,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	2,955	4,000	3,400
51245	Workmen's Comp Claims	9,500	0	0
51250	Medical Insurance	78,736	114,300	106,170
51255	Vision Insurance	431	500	400
51260	Dental Insurance	6,678	7,900	7,000
51265	Long Term Care Insurance	733	800	900
51270	Life Insurance	438	500	500
51280	L T Disability	1,310	1,400	1,300
51290	Lagers Pension Expense	<u>72,714</u>	<u>81,000</u>	<u>80,000</u>
	<b>Total Salaries &amp; Fringes</b>	<b><u>888,662</u></b>	<b><u>978,400</u></b>	<b><u>1,022,870</u></b>
52100	Employee Uniforms	1,808	2,200	2,200
52200	Employee Condiments	1,008	900	1,000
52300	Employee Dues/Licenses	140	0	0
52400	Travel Expense	74	1,810	2,700
52500	Employee Training Expenses	550	2,400	7,900
52600	Employee Recognition	<u>1,217</u>	<u>1,750</u>	<u>2,950</u>
	<b>Total Employee Expenses</b>	<b><u>4,797</u></b>	<b><u>9,060</u></b>	<b><u>16,750</u></b>
54800	Prof Services-Other	<u>67,791</u>	<u>65,000</u>	<u>68,600</u>
	<b>Total Prof Services</b>	<b><u>67,791</u></b>	<b><u>65,000</u></b>	<b><u>68,600</u></b>
55100	Electric	352,208	352,700	370,400
55500	Gas	124,022	129,200	135,700
55800	Telephone	<u>3,878</u>	<u>3,700</u>	<u>5,300</u>
	<b>Total Utilities</b>	<b><u>480,108</u></b>	<b><u>485,600</u></b>	<b><u>511,400</u></b>
56050	Rep & Maint-Vehicles	807	0	500
56010	Rep & Maint-Mach & Equip	36,219	30,000	35,000
56200	Rep & Maint-Building	10,120	6,000	10,000
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Repair &amp; Maintenance</b>	<b><u>47,146</u></b>	<b><u>36,000</u></b>	<b><u>45,500</u></b>
57050	Supplies-Gasoline	0	300	0
57060	Supplies-Diesel	0	1,000	750
57150	Supplies-Fert/Chem/Seed	4,648	6,000	5,500
57250	Supplies-Office	6,728	7,800	7,500
57270	Supplies-Printing	18,384	20,000	20,000
57300	Supplies-Operational	27,158	19,900	25,000
57310	Supplies-Janitorial	30,266	25,000	30,000
57340	Supplies-Concession Food	0	0	0
57350	Small Tools, Furniture, Equipment	0	0	540
57370	Supplies-Pro-shop	2,745	2,000	3,000
57400	Books/Periodicals/Subscriptions	0	0	0
57420	Operating License/Permits	2,364	2,500	2,500
57450	Postage	19,111	18,000	20,000
57500	Insurance	28,179	29,000	31,400
57510	Insurance Claims	223	0	0
57550	Legal Notices/Advertising	12,561	20,000	40,000
57780	Rentals Mach & Equip	324	1,600	1,600
57900	Contingency	27,414	0	0
57920	Miscellaneous	<u>34,770</u>	<u>34,500</u>	<u>35,000</u>
	<b>Total Supplies &amp; Other</b>	<b><u>214,875</u></b>	<b><u>187,600</u></b>	<b><u>222,790</u></b>
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	2,205	0	28,005
58300	Capital Exp-Furniture & Fixtures	944	0	0
58400	Capital Exp-Machinery & Equipment	6,629	9,200	0
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Capital Expenses</b>	<b><u>9,778</u></b>	<b><u>9,200</u></b>	<b><u>28,005</u></b>
	<b>Total Support Services</b>	<b><u>\$1,713,157</u></b>	<b><u>\$1,770,860</u></b>	<b><u>\$1,915,915</u></b>

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
GENERAL RECREATION SUMMARY**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15
51010	Salaries-Regular	\$97,459	\$101,000	\$105,000	\$4,000	4%
51020	Salaries-Part Time	97,465	105,400	108,000	2,600	2%
51030	Salaries-Over Time	2,955	6,000	6,000	0	0
51210	Payroll Tax-FICA	15,006	17,000	18,000	1,000	6%
51220	Unemployment Insurance	0	0	0	0	0
51240	Workmen's Comp Insurance	957	1,000	1,200	200	20%
51245	Workmen's Comp Claims	0	0	0	0	0
51250	Medical Insurance	7,616	12,200	10,310	(1,890)	-15%
51255	Vision Insurance	52	100	200	100	100%
51260	Dental Insurance	727	800	1,100	300	38%
51265	Long Term Care Insurance	68	200	200	0	0
51270	Life Insurance	181	600	300	(300)	-50%
51280	L T Disability	271	400	200	(200)	-50%
51290	Lagers Pension Expense	<u>11,607</u>	<u>17,000</u>	<u>17,000</u>	<u>0</u>	<u>0</u>
	<b>Total Salaries &amp; Fringes</b>	<b><u>234,364</u></b>	<b><u>261,700</u></b>	<b><u>267,510</u></b>	<b><u>5,810</u></b>	<b><u>2%</u></b>
52100	Employee Uniforms	1,513	2,400	2,400	0	0
52200	Employee Condiments	0	0	0	0	0
52300	Employee Dues/Licenses	0	400	0	(400)	-100%
52400	Travel Expense	0	0	0	0	0
52500	Employee Training Expenses	0	0	0	0	0
52600	Employee Recognition	<u>5</u>	<u>450</u>	<u>450</u>	<u>0</u>	<u>0</u>
	<b>Total Employee Expenses</b>	<b><u>1,518</u></b>	<b><u>3,250</u></b>	<b><u>2,850</u></b>	<b><u>(400)</u></b>	<b><u>-12%</u></b>
54800	Prof Services-Other	<u>37,158</u>	<u>55,600</u>	<u>51,150</u>	<u>(4,450)</u>	<u>-8%</u>
	<b>Total Prof Services</b>	<b><u>37,158</u></b>	<b><u>55,600</u></b>	<b><u>51,150</u></b>	<b><u>(4,450)</u></b>	<b><u>-8%</u></b>
55100	Electric	14,182	15,500	16,900	1,400	9%
55500	Gas	723	900	1,000	100	11%
55800	Telephone	<u>3,272</u>	<u>3,200</u>	<u>3,800</u>	<u>600</u>	<u>19%</u>
	<b>Total Utilities</b>	<b><u>18,177</u></b>	<b><u>19,600</u></b>	<b><u>21,700</u></b>	<b><u>2,100</u></b>	<b><u>11%</u></b>
56050	Rep & Maint-Vehicles	156	600	500	(100)	-17%
56100	Rep & Maint-Machinery & Equipment	2,159	2,800	2,800	0	0
56200	Rep & Maint-Building	2,061	1,200	2,600	1,400	117%
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0	0	0
56350	Rep & Maint-Swimming Pools	<u>4,014</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>0</u>
	<b>Total Repair &amp; Maintenance</b>	<b><u>8,390</u></b>	<b><u>9,600</u></b>	<b><u>10,900</u></b>	<b><u>1,300</u></b>	<b><u>14%</u></b>
57050	Supplies-Gasoline	746	1,000	1,000	0	0
57060	Supplies-Diesel	1,158	1,200	1,300	100	8%
57150	Supplies-Fert/Chem/Seed	10,353	17,000	12,000	(5,000)	-29%
57250	Supplies-Office	0	0	0	0	0
57270	Supplies-Printing	221	800	300	(500)	-63%
57300	Supplies-Operational	15,011	21,600	17,400	(4,200)	-19%
57310	Supplies-Janitorial	277	600	500	(100)	-17%
57340	Supplies-Concession Food	6,276	8,400	7,000	(1,400)	-17%
57350	Small Tools, Furniture, Equipment	0	0	9,050	9,050	**
57400	Books/Periodicals/Subscriptions	0	0	0	0	0
57450	Postage	8,053	8,000	9,000	1,000	13%
57500	Insurance	3,540	3,000	3,900	900	30%
57510	Insurance Claims	(17)	0	0	0	0
57550	Legal Notices/Advertising	0	0	0	0	0
57650	Sales Tax Expense	0	0	0	0	0
57780	Rentals Machinery & Equipment	27	800	100	(700)	-88%
57900	Contingency	0	0	0	0	0
57920	Miscellaneous	<u>15,391</u>	<u>16,000</u>	<u>17,500</u>	<u>1,500</u>	<u>9%</u>
	<b>Total Supplies &amp; Other</b>	<b><u>61,036</u></b>	<b><u>78,400</u></b>	<b><u>79,050</u></b>	<b><u>650</u></b>	<b><u>1%</u></b>
58100	Capital Exp-Land & Improvement	0	0	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0	0	0
58300	Capital Exp-Furniture & Fixtures	6,351	0	0	0	0
58400	Capital Exp-Machinery & Equipment	9,365	0	6,500	6,500	**
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Capital Expenses</b>	<b><u>15,716</u></b>	<b><u>0</u></b>	<b><u>6,500</u></b>	<b><u>6,500</u></b>	<b><u>**</u></b>
	<b>Total General Recreation</b>	<b><u>\$376,359</u></b>	<b><u>\$428,150</u></b>	<b><u>\$439,660</u></b>	<b><u>\$11,510</u></b>	<b><u>3%</u></b>

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
GENERAL RECREATION – GENERAL RECREATION**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
51010	Salaries-Regular	\$74,205	\$83,000	\$85,000
51020	Salaries-Part Time	142	0	0
51030	Salaries-Over Time	0	500	500
51210	Payroll Tax-FICA	5,559	6,000	7,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	342	0	400
51245	Workmen's Comp Claims	0	0	0
51250	Medical Insurance	6,155	12,200	10,310
51255	Vision Insurance	41	100	100
51260	Dental Insurance	586	800	700
51265	Long Term Care Insurance	49	100	100
51270	Life Insurance	131	400	200
51280	L T Disability	206	300	100
51290	Lagers Pension Expense	<u>9,505</u>	<u>13,000</u>	<u>13,000</u>
	<b>Total Salaries &amp; Fringes</b>	<b><u>96,921</u></b>	<b><u>116,400</u></b>	<b><u>117,410</u></b>
52100	Employee Uniforms	0	0	0
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	0	0	0
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	0	0	0
52600	Employee Recognition	<u>5</u>	<u>350</u>	<u>250</u>
	<b>Total Employee Expenses</b>	<b><u>5</u></b>	<b><u>350</u></b>	<b><u>250</u></b>
54800	Prof Services-Other	<u>36,657</u>	<u>55,000</u>	<u>50,000</u>
	<b>Total Prof Services</b>	<b><u>36,657</u></b>	<b><u>55,000</u></b>	<b><u>50,000</u></b>
55100	Electric	0	0	0
55500	Gas	0	0	0
55800	Telephone	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Utilities</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
56050	Rep & Maint-Vehicles	156	600	500
56100	Rep & Maint-Mach & Equip	0	0	0
56200	Rep & Maint-Building	1,638	200	1,500
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Repair &amp; Maintenance</b>	<b><u>1,794</u></b>	<b><u>800</u></b>	<b><u>2,000</u></b>
57050	Supplies-Gasoline	746	1,000	1,000
57060	Supplies-Diesel	1,158	1,200	1,300
57150	Supplies-Fert/Chem/Seed	0	0	0
57250	Supplies-Office	0	0	0
57270	Supplies-Printing	221	0	0
57300	Supplies-Operational	12,776	14,100	13,800
57310	Supplies-Janitorial	0	0	0
57350	Small Tools, Furniture, Equipment	0	0	0
57400	Books/Periodicals/Subscriptions	0	0	0
57450	Postage	8,053	8,000	9,000
57500	Insurance	1,257	1,000	1,400
57510	Insurance Claims	0	0	0
57550	Legal Notices/Advertising	0	0	0
57780	Rentals Mach & Equip	27	0	0
57920	Miscellaneous	<u>15,391</u>	<u>16,000</u>	<u>17,500</u>
	<b>Total Supplies &amp; Other</b>	<b><u>39,629</u></b>	<b><u>41,300</u></b>	<b><u>44,000</u></b>
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	0	0	0
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Capital Expenses</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
	<b>Total General Recreation</b>	<b><u>\$175,006</u></b>	<b><u>\$213,850</u></b>	<b><u>\$213,660</u></b>

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
GENERAL RECREATION – OUTDOOR POOLS**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
51010	Salaries-Regular	\$23,254	\$18,000	\$20,000
51020	Salaries-Part Time	78,731	86,200	88,000
51030	Salaries-Over Time	2,955	5,000	5,000
51210	Payroll Tax-FICA	7,978	9,000	9,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	504	1,000	600
51245	Workmen's Comp Claims	0	0	0
51250	Medical Insurance	1,461	0	0
51255	Vision Insurance	11	0	100
51260	Dental Insurance	141	0	400
51265	Long Term Care Insurance	19	100	100
51270	Life Insurance	50	200	100
51280	L T Disability	65	100	100
51290	Lagers Pension Expense	<u>2,102</u>	<u>4,000</u>	<u>4,000</u>
	<b>Total Salaries &amp; Fringes</b>	<b><u>117,271</u></b>	<b><u>123,600</u></b>	<b><u>127,400</u></b>
52100	Employee Uniforms	1,513	2,100	2,100
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	0	400	0
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	0	0	0
52600	Employee Recognition	0	<u>100</u>	<u>200</u>
	<b>Total Employee Expenses</b>	<b><u>1,513</u></b>	<b><u>2,600</u></b>	<b><u>2,300</u></b>
54800	Prof Services-Other	<u>426</u>	<u>400</u>	<u>800</u>
	<b>Total Prof Services</b>	<b><u>426</u></b>	<b><u>400</u></b>	<b><u>800</u></b>
55100	Electric	11,370	12,700	13,400
55500	Gas	0	0	0
55800	Telephone	<u>2,824</u>	<u>2,600</u>	<u>3,200</u>
	<b>Total Utilities</b>	<b><u>14,194</u></b>	<b><u>15,300</u></b>	<b><u>16,600</u></b>
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	1,320	1,500	1,500
56200	Rep & Maint-Building	40	0	100
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	<u>4,014</u>	<u>5,000</u>	<u>5,000</u>
	<b>Total Repair &amp; Maintenance</b>	<b><u>5,374</u></b>	<b><u>6,500</u></b>	<b><u>6,600</u></b>
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57150	Supplies-Fert/Chem/Seed	10,353	17,000	12,000
57250	Supplies-Office	0	0	0
57270	Supplies-Printing	0	800	300
57300	Supplies-Operational	2,167	7,400	3,500
57310	Supplies-Janitorial	277	600	500
57340	Supplies-Concession Food	6,276	8,400	7,000
57350	Small Tools, Furniture, Equipment	0	0	9,050
57400	Books/Periodicals/Subscriptions	0	0	0
57450	Postage	0	0	0
57500	Insurance	1,869	2,000	2,000
57510	Insurance Claims	(17)	0	0
57550	Legal Notices/Advertising	0	0	0
57780	Rentals Mach & Equip	0	200	100
57900	Contingency	0	0	0
57920	Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Supplies &amp; Other</b>	<b><u>20,925</u></b>	<b><u>36,400</u></b>	<b><u>34,450</u></b>
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	539	0	6,500
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Capital Expenses</b>	<b><u>539</u></b>	<b><u>0</u></b>	<b><u>6,500</u></b>
	<b>Total Outdoor Pools</b>	<b><u>\$160,242</u></b>	<b><u>\$184,800</u></b>	<b><u>\$194,650</u></b>

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
GENERAL RECREATION – SENIOR CENTER**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
51010	Salaries-Regular	\$0	\$0	\$0
51020	Salaries-Part Time	18,592	19,200	20,000
51030	Salaries-Over Time	0	500	500
51210	Payroll Tax-FICA	1,469	2,000	2,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	111	0	200
51245	Workmen's Comp Claims	0	0	0
51250	Medical Insurance	0	0	0
51255	Vision Insurance	0	0	0
51260	Dental Insurance	0	0	0
51265	Long Term Care Insurance	0	0	0
51270	Life Insurance	0	0	0
51280	L T Disability	0	0	0
51290	Lagers Pension Expense	0	0	0
	<b>Total Salaries &amp; Fringes</b>	<b><u>20,172</u></b>	<b><u>21,700</u></b>	<b><u>22,700</u></b>
52100	Employee Uniforms	0	300	300
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	0	0	0
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	0	0	0
52600	Employee Recognition	0	0	0
	<b>Total Employee Expenses</b>	<b><u>0</u></b>	<b><u>300</u></b>	<b><u>300</u></b>
54800	Prof Services-Other	75	200	350
	<b>Total Prof Services</b>	<b><u>75</u></b>	<b><u>200</u></b>	<b><u>350</u></b>
55100	Electric	2,812	2,800	3,500
55500	Gas	723	900	1,000
55800	Telephone	448	600	600
	<b>Total Utilities</b>	<b><u>3,983</u></b>	<b><u>4,300</u></b>	<b><u>5,100</u></b>
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	839	1,300	1,300
56200	Rep & Maint-Building	383	1,000	1,000
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	0	0	0
	<b>Total Repair &amp; Maintenance</b>	<b><u>1,222</u></b>	<b><u>2,300</u></b>	<b><u>2,300</u></b>
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57250	Supplies-Office	0	0	0
57300	Supplies-Operational	68	100	100
57310	Supplies-Janitorial	0	0	0
57350	Small Tools, Furniture, Equipment	0	0	0
57400	Books/Periodicals/Subscriptions	0	0	0
57450	Postage	0	0	0
57500	Insurance	414	0	500
57510	Insurance Claims	0	0	0
57550	Legal Notices/Advertising	0	0	0
57780	Rentals Mach & Equip	0	600	0
57900	Contingency	0	0	0
57920	Miscellaneous	0	0	0
	<b>Total Supplies &amp; Other</b>	<b><u>482</u></b>	<b><u>700</u></b>	<b><u>600</u></b>
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	6,351	0	0
58400	Capital Exp-Machinery & Equipment	8,826	0	0
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	0	0	0
	<b>Total Capital Expenses</b>	<b><u>15,177</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
	<b>Total Senior Center</b>	<b><u>\$41,111</u></b>	<b><u>\$29,500</u></b>	<b><u>\$31,350</u></b>

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
GOLF COURSE**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15
51010	Salaries-Regular	\$224,562	\$239,000	\$263,000	\$24,000	10%
51020	Salaries-Part Time	152,326	153,000	160,000	7,000	5%
51030	Salaries-Over Time	2,874	5,000	5,000	0	0
51210	Payroll Tax-FICA	28,607	30,000	33,000	3,000	10%
51220	Unemployment Insurance	1,322	0	0	0	0
51240	Workmen's Comp Insurance	1,608	2,000	1,800	(200)	-10%
51245	Workmen's Comp Claims	0	0	0	0	0
51250	Medical Insurance	30,176	46,600	39,930	(6,670)	-14%
51255	Vision Insurance	254	300	300	0	0
51260	Dental Insurance	2,554	2,900	2,600	(300)	-10%
51265	Long Term Care Insurance	156	200	200	0	0
51270	Life Insurance	394	400	400	0	0
51280	L T Disability	627	700	700	0	0
51290	Lagers Pension Expense	<u>34,326</u>	<u>39,000</u>	<u>40,000</u>	<u>1,000</u>	<u>3%</u>
	<b>Total Salaries &amp; Fringes</b>	<b><u>479,786</u></b>	<b><u>519,100</u></b>	<b><u>546,930</u></b>	<b><u>27,830</u></b>	<b><u>5%</u></b>
52100	Employee Uniforms	1,344	1,800	1,650	(150)	-8%
52200	Employee Condiments	231	200	250	50	25%
52300	Employee Dues/Licenses	1,151	525	525	0	0
52400	Travel Expense	467	1,000	0	(1,000)	-100%
52500	Employee Training Expenses	9	0	0	0	0
52600	Employee Recognition	<u>62</u>	<u>2,250</u>	<u>550</u>	<u>(1,700)</u>	<u>-76%</u>
	<b>Total Employee Expenses</b>	<b><u>3,264</u></b>	<b><u>5,775</u></b>	<b><u>2,975</u></b>	<b><u>(2,800)</u></b>	<b><u>-48%</u></b>
54800	Prof Services-Other	<u>2,714</u>	<u>1,500</u>	<u>1,400</u>	<u>(100)</u>	<u>-7%</u>
	<b>Total Prof Services</b>	<b><u>2,714</u></b>	<b><u>1,500</u></b>	<b><u>1,400</u></b>	<b><u>(100)</u></b>	<b><u>-7%</u></b>
55100	Electric	29,851	37,300	33,000	(4,300)	-12%
55500	Gas	6,270	6,900	8,300	1,400	20%
55600	Water/Sewer	606	700	800	100	14%
55800	Telephone	3,307	5,700	4,400	(1,300)	-23%
55850	Cable-Satellite	<u>1,465</u>	<u>1,600</u>	<u>1,700</u>	<u>100</u>	<u>6%</u>
	<b>Total Utilities</b>	<b><u>41,499</u></b>	<b><u>52,200</u></b>	<b><u>48,200</u></b>	<b><u>(4,000)</u></b>	<b><u>-8%</u></b>
56050	Rep & Maint-Vehicles	0	0	0	0	0
56100	Rep & Maint-Machinery & Equipment	27,569	28,100	28,600	500	2%
56200	Rep & Maint-Building	2,000	3,000	3,000	0	0
56300	Rep & Maint-Grounds/Parking	6,058	5,000	5,000	0	0
56310	Rep & Maint-Trails(Cart Paths)	214	0	0	0	0
56320	Rep & Maint-Outside Lighting	<u>0</u>	<u>100</u>	<u>100</u>	<u>0</u>	<u>0</u>
	<b>Total Repair &amp; Maintenance</b>	<b><u>35,841</u></b>	<b><u>36,200</u></b>	<b><u>36,700</u></b>	<b><u>500</u></b>	<b><u>1%</u></b>
57050	Supplies-Gasoline	8,763	11,500	10,000	(1,500)	-13%
57060	Supplies-Diesel	8,730	11,100	9,500	(1,600)	-14%
57150	Supplies-Fert/Chem/Seed	27,556	29,300	28,000	(1,300)	-4%
57250	Supplies-Office	1,644	1,000	1,000	0	0
57270	Supplies-Printing	2,931	2,600	2,600	0	0
57300	Supplies-Operational	21,015	18,000	21,500	3,500	19%
57310	Supplies-Janitorial	354	0	0	0	0
57340	Supplies-Concession Food	38,402	48,000	41,500	(6,500)	-14%
57350	Small Tools, Furniture, Equipment	0	0	0	0	0
57370	Supplies-Pro-shop	29,233	30,000	30,000	0	0
57400	Books/Periodicals/Subscriptions	0	0	0	0	0
57420	Oper Licens/Permits	1,000	1,050	1,050	0	0
57450	Postage	89	100	100	0	0
57500	Insurance	5,910	6,000	6,700	700	12%
57510	Insurance Claims	334	0	0	0	0
57550	Legal Notices/Advertising	1,740	1,000	1,000	0	0
57650	Sales Tax Expense	4,324	5,000	5,000	0	0
57780	Rentals Machinery & Equipment	45,694	47,000	50,000	3,000	6%
57900	Contingency	599	0	0	0	0
57920	Miscellaneous	<u>10,428</u>	<u>13,000</u>	<u>12,000</u>	<u>(1,000)</u>	<u>-8%</u>
	<b>Total Supplies &amp; Other</b>	<b><u>208,746</u></b>	<b><u>224,650</u></b>	<b><u>219,950</u></b>	<b><u>(4,700)</u></b>	<b><u>-2%</u></b>
58100	Capital Exp-Land & Improvement	0	0	0	0	0
58200	Capital Exp-Building & Improvement	41,461	0	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0
58400	Capital Exp-Machinery & Equipment	46,955	0	0	0	0
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Capital Expenses</b>	<b><u>88,416</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
	<b>Total Golf Course</b>	<b><u>\$860,266</u></b>	<b><u>\$839,425</u></b>	<b><u>\$856,155</u></b>	<b><u>\$16,730</u></b>	<b><u>2%</u></b>

**CITY OF ST. PETERS  
RECREATION FUND – PRS  
370 LAKESIDE PARK**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15
51010	Salaries-Regular	\$64,154	\$83,000	\$90,000	\$7,000	8%
51020	Salaries-Part Time	109,341	110,800	143,000	32,200	29%
51030	Salaries-Over Time	4,961	5,000	5,000	0	0
51210	Payroll Tax-FICA	13,416	16,000	18,000	2,000	13%
51220	Unemployment Insurance	0	0	0	0	0
51240	Workmen's Comp Insurance	996	1,000	1,000	0	0
51245	Workmen's Comp Claims	0	0	0	0	0
51250	Medical Insurance	9,260	23,300	24,520	1,220	5%
51255	Vision Insurance	75	200	0	(200)	-100%
51260	Dental Insurance	1,159	1,800	1,600	(200)	-11%
51265	Long Term Care Insurance	65	100	100	0	0
51270	Life Insurance	59	100	100	0	0
51280	L T Disability	182	300	300	0	0
51290	Lagers Pension Expense	7,333	14,000	14,000	0	0
	<b>Total Salaries &amp; Fringes</b>	<b>211,001</b>	<b>255,600</b>	<b>297,620</b>	<b>42,020</b>	<b>16%</b>
52100	Employee Uniforms	1,639	5,000	2,000	(3,000)	-60%
52200	Employee Condiments	105	500	200	(300)	-60%
52300	Employee Dues/Licenses	435	385	500	115	30%
52400	Travel Expense	0	100	0	(100)	-100%
52500	Employee Training Expenses	0	0	0	0	0
52600	Employee Recognition	0	130	100	(30)	-23%
	<b>Total Employee Expenses</b>	<b>2,179</b>	<b>6,115</b>	<b>2,800</b>	<b>(3,315)</b>	<b>-54%</b>
54800	Prof Services-Other	1,248	1,000	400	(600)	-60%
	<b>Total Prof Services</b>	<b>1,248</b>	<b>1,000</b>	<b>400</b>	<b>(600)</b>	<b>-60%</b>
55100	Electric	22,836	24,600	30,000	5,400	22%
55500	Gas	0	0	0	0	0
55800	Telephone	1,036	2,800	1,200	(1,600)	-57%
	<b>Total Utilities</b>	<b>23,872</b>	<b>27,400</b>	<b>31,200</b>	<b>3,800</b>	<b>14%</b>
56050	Rep & Maint-Vehicles	1,775	1,500	1,800	300	20%
56100	Rep & Maint-Machinery & Equipment	3,526	2,000	2,000	0	0
56200	Rep & Maint-Building	1,430	1,000	1,000	0	0
56300	Rep & Maint-Grounds/Parking	4,100	5,000	5,000	0	0
56320	Rep & Maint-Outside Lighting	0	1,500	1,500	0	0
56350	Rep & Maint-Swimming Pools	0	0	0	0	0
	<b>Total Repair &amp; Maintenance</b>	<b>10,831</b>	<b>11,000</b>	<b>11,300</b>	<b>300</b>	<b>3%</b>
57050	Supplies-Gasoline	2,710	2,400	3,000	600	25%
57060	Supplies-Diesel	7,222	6,400	7,500	1,100	17%
57150	Supplies-Fert/Chem/Seed	5,737	6,000	6,000	0	0
57250	Supplies-Office	485	500	500	0	0
57270	Supplies-Printing	469	200	500	300	150%
57300	Supplies-Operational	2,467	3,000	2,500	(500)	-17%
57310	Supplies-Janitorial	240	1,000	500	(500)	-50%
57340	Supplies-Concession Food	0	0	0	0	0
57345	Supplies-Liquor	0	0	0	0	0
57350	Small Tools, Furniture, Equipment	0	0	20,900	20,900	**
57370	Supplies-Merchandise	3,427	5,000	5,000	0	0
57400	Books/Periodicals/Subscriptions	0	0	0	0	0
57420	Oper Licens/Permits	650	300	1,025	725	242%
57450	Postage	137	50	150	100	200%
57500	Insurance	3,681	3,000	3,500	500	17%
57510	Insurance Claims	(111)	0	0	0	0
57550	Legal Notices/Advertising	7,365	9,000	9,000	0	0
57650	Sales Tax Expense	383	350	400	50	14%
57780	Rentals Machinery & Equipment	0	0	0	0	0
57920	Miscellaneous	3,452	2,000	3,500	1,500	75%
	<b>Total Supplies &amp; Other</b>	<b>38,314</b>	<b>39,200</b>	<b>63,975</b>	<b>24,775</b>	<b>63%</b>
58100	Capital Exp-Land & Improvement	0	0	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0
58400	Capital Exp-Machinery & Equipment	2,502	0	0	0	0
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0
58600	Capital Exp-Vehicles	0	0	0	0	0
	<b>Total Capital Expenses</b>	<b>2,502</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total 370 Lakeside Park</b>	<b>\$289,947</b>	<b>\$340,315</b>	<b>\$407,295</b>	<b>\$66,980</b>	<b>20%</b>

**CITY OF ST. PETERS  
CASH FLOW ANALYSIS  
SOLID WASTE FUND**

	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
<b>Beginning Fund Balance</b>	<b>\$421,108</b>	<b>\$1,259,127</b>	<b>\$828,872</b>
Add: Revenues	5,140,483	4,786,300	5,618,800
<b>Funds Available</b>	<b><u>5,561,591</u></b>	<b><u>6,045,427</u></b>	<b><u>6,447,672</u></b>
Less: Expenditures	4,371,519	5,551,520	5,026,310
Transfer To(From) Reserves	<u>(1,853,216)</u>	<u>(964,365)</u>	<u>0</u>
<b>Total Expenses Before Transfers To Other Funds</b>	<b><u>2,518,303</u></b>	<b><u>4,587,155</u></b>	<b><u>5,026,310</u></b>
Overhead/Fleet Allocation	594,400	594,400	651,400
Transfer to General Fund	1,161,761	0	0
Transfer to Post Retirement Benefits Fund/Trust	<u>28,000</u>	<u>35,000</u>	<u>42,000</u>
<b>Ending Fund Balance</b>	<b><u>\$1,259,127</u></b>	<b><u>\$828,872</u></b>	<b><u>\$727,962</u></b>

**CITY OF ST. PETERS  
SOLID WASTE FUND  
REVENUE SUMMARY**

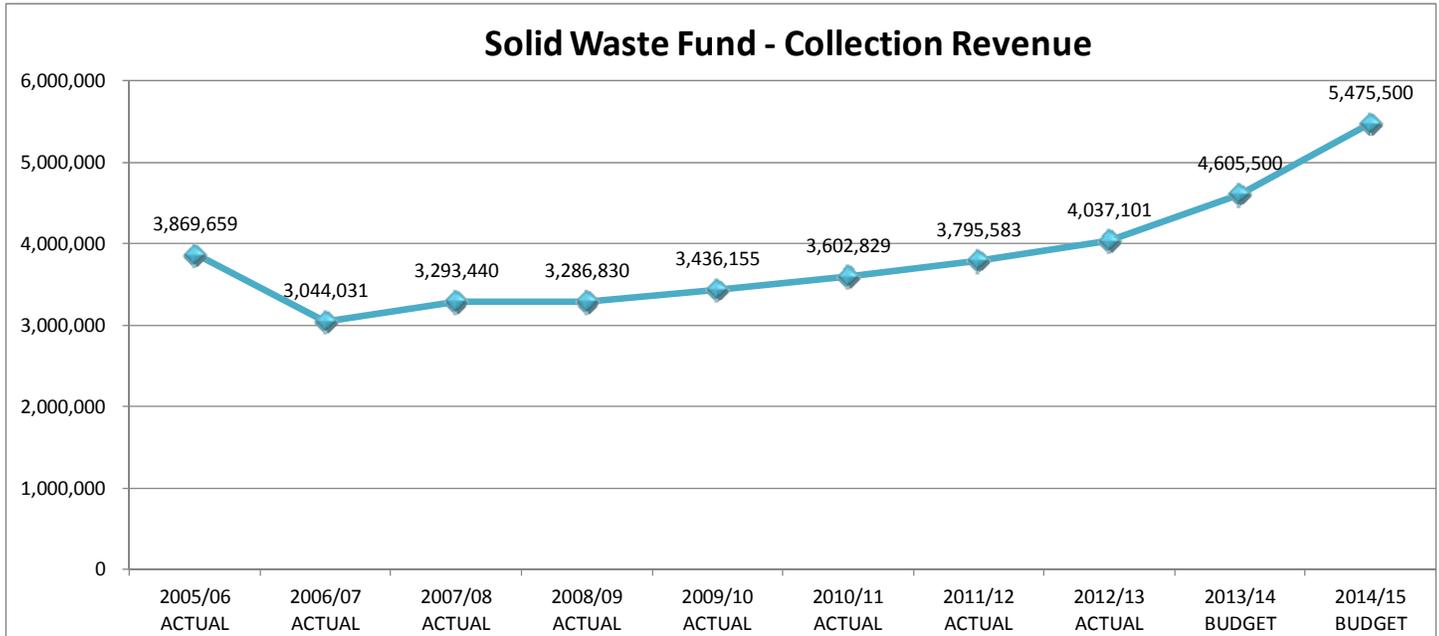
	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
Collection Revenue	\$4,037,101	\$4,605,500	\$5,475,500
Other Operating Charges	<u>102,662</u>	<u>92,900</u>	<u>100,600</u>
Total Operating Charges	<u>4,139,763</u>	<u>4,698,400</u>	<u>5,576,100</u>
Miscellaneous Income	1,000,431	61,200	42,200
Interest Income	<u>289</u>	<u>26,700</u>	<u>500</u>
Total Other Income	<u>1,000,720</u>	<u>87,900</u>	<u>42,700</u>
<b>Total Solid Waste Fund Revenue</b>	<b><u>\$5,140,483</u></b>	<b><u>\$4,786,300</u></b>	<b><u>\$5,618,800</u></b>

**CITY OF ST. PETERS  
SOLID WASTE FUND - DESCRIPTION OF MAJOR REVENUE SOURCES**

**Collection Revenue**

**\$5,475,500**

Collection revenue is a user-based line item that encompasses the charge for refuse pick-up. Our residential customers receive curbside trash collection, yard-waste collection and bulky pick-up. Projected revenue is based upon historical percentage changes, anticipated rate change, and anticipated new collection accounts. Collection rates for fiscal year 2014/15 will be increasing by 1.5%.



**CITY OF ST. PETERS  
SOLID WASTE FUND  
SUMMARY OF EXPENDITURES BY CATEGORY**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
Salaries & Fringes	\$2,122,986	\$2,335,700	\$2,376,170
Employee Expenses	22,301	26,140	21,610
Professional Services	18,080	17,180	15,180
Utilities	37,301	47,700	56,300
Repairs & Maintenance	254,695	297,400	298,300
Supplies & Other	412,798	426,100	434,150
Tipping Fees	972,851	1,023,900	1,048,600
Capital Expenditures	<u>530,507</u>	<u>1,377,400</u>	<u>776,000</u>
<b>Total Expenditures</b>	<b><u>\$4,371,519</u></b>	<b><u>\$5,551,520</u></b>	<b><u>\$5,026,310</u></b>

**CITY OF ST. PETERS  
SOLID WASTE FUND – HES  
SOLID WASTE**



**MISSION**

To provide a solid waste and recycling collection service that is totally user-fee supported, using the most innovative and cost effective collection service possible while providing superior residential and commercial customer service for all types of collection.



**DESCRIPTION OF SERVICES**

- Residential/Commercial Trash Collection
- Yard Waste Collection
- Cardboard Collection
- Shred It & Forget It
- Storm Debris Pickup Program

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	2,122,986	2,335,700	2,376,170
Employee Expenses	22,301	26,140	21,610
Professional Services	18,080	17,180	15,180
Utilities	37,301	47,700	56,300
Repair & Maintenance	254,695	297,400	298,300
Supplies & Other	412,798	426,100	434,150
Tipping Fees	972,851	1,023,900	1,048,600
Capital Expenses	530,507	1,377,400	776,000
<b>Total Solid Waste</b>	<b>\$4,371,519</b>	<b>\$5,551,520</b>	<b>\$5,026,310</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	69	71	74	60	50
<b>% of Concerns Responded to Within 72 Hours</b>	100%	100%	100%	100%	100%
<b>Number of Residential Customers</b>	16,438	16,631	16,871	16,855	17,214
<b>Customer Service Satisfaction</b>	99%	97.6%	98.8%	98.3%	98.9%

**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Administrative Coordinator	0.25	0.00	0.25	0.00	0.25	0.00	0	0
Director of Fleet & Environmental Operations	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Manager of Health & Environmental Services	0.50	0.00	0.50	0.00	0.50	0.00	0	0
Office Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Resident Youth	0.00	5.00	0.00	5.00	0.00	5.00	0	0
<b>Solid Waste Coordinator</b>	0.00	0.00	0.00	0.00	<b>1.00</b>	0.00	1	A
<b>Solid Waste Supervisor</b>	3.00	0.00	3.00	0.00	<b>2.00</b>	0.00	-1	B
<b>Solid Waste Technician</b>	17.00	0.00	17.00	0.00	<b>18.00</b>	0.00	1	C
Sustainability Specialist	0.50	0.00	0.50	0.00	0.50	0.00	0	0
Utility Billing Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Utility Billing Specialist	<u>0.50</u>	<u>0.00</u>	<u>0.50</u>	<u>0.00</u>	<u>0.50</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>24.75</b>	<b>5.00</b>	<b>24.75</b>	<b>5.00</b>	<b>25.75</b>	<b>5.00</b>	<b>1</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>26.55</b>		<b>26.55</b>		<b>27.55</b>		<b>1.00</b>	

**Variance Explanations:**

- A:** Changed one Full-Time Solid Waste Supervisor position to a Full-Time Solid Waste Coordinator position.  
**B:** Changed one Full-Time Solid Waste Supervisor position to a Full-Time Solid Waste Coordinator position.  
**C:** Added one Full-Time Solid Waste Technician position due to the growth in number of City households creating the need for an additional trash collection route.

**CITY OF ST. PETERS  
SOLID WASTE FUND – HES  
SOLID WASTE**



**FY15 GOALS**

1. Continue emphasis on safety and maintain zero lost days through education, encouragement, and accountability.
2. Maintain at least a 90% customer service satisfaction rating.
3. Improve welding safety through advanced training on the maintenance and care of new welding equipment.
4. Develop washing maintenance program for City vehicles.
5. Implement target marketing program to attract more commercial collection customers.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Continue emphasis on safety and maintain zero lost days through education, encouragement and accountability. **(Completed with no lost days.)**
2. Maintain at least a 90% customer service satisfaction rating. **(Completed with a 98.9% customer satisfaction rating.)**
3. Continue target marketing to increase collection services including additional yard waste cart customers. **(Completed.)**
4. Develop and implement commercial container painting and inspection program. **(Completed.)**
5. Continue to refine and advance door to door program. **(Event completed. McClay Village, Heather Ridge, and Clay Gardens had a 16% increase in recycling.)**
6. Investigate and develop vehicle rust repair and painting program for all collection vehicles. **(Program in place and surface preparation completed on all vehicles with painting to begin in September.)**
7. Renew contract with Cottleville. **(Completed with a new 5 year contract.)**

**CITY OF ST. PETERS  
SOLID WASTE FUND – HES  
SOLID WASTE**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$1,351,798	\$1,472,000	\$1,556,000	\$84,000		Estimate in market survey results and designation changes, added 6% one Solid Waste Technician, and converted one Solid Waste Supervisor position to a Solid Waste Coordinator position
51020	Salaries-Part Time	77,241	35,000	35,000	0	0	
51030	Salaries-Over Time	85,040	80,000	80,000	0	0	
51210	Payroll Tax-FICA	111,673	121,000	128,000	7,000	6%	Increased salaries
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	6,507	8,000	7,200	(800)	-10%	
51245	Workmen's Comp Claims	35,854	0	0	0	0	
51250	Medical Insurance	215,843	341,600	295,370	(46,230)	-14%	Reduced to reflect favorable actual cost of medical insurance
51255	Vision Insurance	1,395	1,700	1,500	(200)	-12%	
51260	Dental Insurance	18,040	21,500	19,500	(2,000)	-9%	
51265	Long Term Care Insurance	1,380	1,600	1,600	0	0	
51270	Life Insurance	1,003	1,200	1,200	0	0	
51280	L T Disability	3,765	4,100	3,800	(300)	-7%	
51290	Lagers Pension Expense	213,447	248,000	247,000	(1,000)	0%	
	<b>Total Salaries &amp; Fringes</b>	<b>2,122,986</b>	<b>2,335,700</b>	<b>2,376,170</b>	<b>40,470</b>	<b>2%</b>	
52100	Employee Uniforms	7,631	11,510	10,425	(1,085)	-9%	
52200	Employee Condiments	1,311	1,350	1,380	30	2%	
52300	Employee Dues/Licenses	538	1,450	775	(675)	-47%	
52400	Travel Expense	3,175	4,900	2,600	(2,300)	-47%	
52500	Employee Training Expenses	8,041	5,880	4,880	(1,000)	-17%	
52600	Employee Recognition	1,605	1,050	1,550	500	48%	
	<b>Total Employee Expenses</b>	<b>22,301</b>	<b>26,140</b>	<b>21,610</b>	<b>(4,530)</b>	<b>-17%</b>	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	0	0	0	0	0	
54800	Prof Services-Other	18,080	17,180	15,180	(2,000)	-12%	
	<b>Total Prof Services</b>	<b>18,080</b>	<b>17,180</b>	<b>15,180</b>	<b>(2,000)</b>	<b>-12%</b>	
55100	Electric	24,491	23,800	32,200	8,400	35%	Estimate based on current year usage and changes in utility rates
55500	Gas	9,802	20,600	20,600	0	0	
55800	Telephone	3,008	3,300	3,500	200	6%	
	<b>Total Utilities</b>	<b>37,301</b>	<b>47,700</b>	<b>56,300</b>	<b>8,600</b>	<b>18%</b>	
56050	Rep & Maint-Vehicles	232,059	255,000	255,000	0	0	
56100	Rep & Maint-Machinery & Equipment	17,835	30,400	30,400	0	0	
56200	Rep & Maint-Building	4,801	12,000	12,900	900	8%	
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0	
56320	Rep & Maint-Outside Lighting	0	0	0	0	0	
	<b>Total Repair &amp; Maintenance</b>	<b>254,695</b>	<b>297,400</b>	<b>298,300</b>	<b>900</b>	<b>0%</b>	
57050	Supplies-Gasoline	3,466	9,000	5,500	(3,500)	-39%	
57060	Supplies-Diesel	270,383	288,000	290,900	2,900	1%	
57150	Supplies-Fert/Chem/Seed	2,740	5,000	5,000	0	0	
57250	Supplies-Office	994	1,910	1,910	0	0	
57270	Supplies-Printing	5,204	12,580	12,580	0	0	
57300	Supplies-Operational	24,678	20,000	20,000	0	0	
57310	Supplies-Janitorial	0	0	0	0	0	
57350	Small Tools, Furniture, Equipment	0	0	5,800	5,800	**	Change in policy in accounting for non-capitalization of assets costing between \$500-\$5,000
57400	Books/Periodicals/Subscriptions	0	60	60	0	0	
57420	Operating Licenses & Permits	72	0	100	100	**	
57450	Postage	21,551	22,000	23,000	1,000	5%	
57500	Insurance	23,946	25,000	26,600	1,600	6%	
57510	Insurance Claims	2,211	0	0	0	0	
57550	Legal Notices/Advertising	59	0	100	100	**	
57610	Bad Debt Expense	8,925	16,000	16,000	0	0	
57780	Rentals Machinery & Equipment	1,420	1,750	1,800	50	3%	
57900	Contingency	31,020	6,500	6,500	0	0	
57920	Miscellaneous	16,129	18,300	18,300	0	0	
	<b>Total Supplies &amp; Other</b>	<b>412,798</b>	<b>426,100</b>	<b>434,150</b>	<b>8,050</b>	<b>2%</b>	
57860	Tipping Fees	972,851	1,023,900	1,048,600	24,700	2%	
	<b>Total Tipping Fees</b>	<b>972,851</b>	<b>1,023,900</b>	<b>1,048,600</b>	<b>24,700</b>	<b>2%</b>	
58100	Capital Exp-Land & Improvement	0	10,000	0	(10,000)	-100%	Approved capital items for fiscal year
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	70,297	866,000	36,000	(830,000)	-96%	Approved capital items for fiscal year
58420	Capital Exp-Computer Equipment	(302)	1,400	0	(1,400)	-100%	
58600	Capital Exp-Vehicles	460,512	500,000	740,000	240,000	48%	Approved capital items for fiscal year
	<b>Total Capital Expenses</b>	<b>530,507</b>	<b>1,377,400</b>	<b>776,000</b>	<b>(601,400)</b>	<b>-44%</b>	
	<b>Total Solid Waste Fund</b>	<b>\$4,371,519</b>	<b>\$5,551,520</b>	<b>\$5,026,310</b>	<b>(\$525,210)</b>	<b>-9%</b>	

**CITY OF ST. PETERS  
CASH FLOW ANALYSIS  
WATER/SEWER FUND**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
<b>Beginning Contingency Fund</b>	<b>\$1,392,916</b>	<b>\$1,409,859</b>	<b>\$842,512</b>
Beginning Interest Reserve Fund	500,000	500,000	500,000
Add: Revenues	10,281,829	10,921,700	11,265,400
Transfer From Other Funds	<u>0</u>	<u>247,803</u>	<u>0</u>
<b>Funds Available</b>	<b><u>12,174,745</u></b>	<b><u>13,079,362</u></b>	<b><u>12,607,912</u></b>
Less: Operating Expenses	7,004,753	7,856,615	8,142,660
Capital Expenditures	585,665	1,046,535	1,002,950
Increase In Bond Reserves	50,000	93,400	92,225
Reserve for Brown Road	0	0	(300,000)
Debt Service	<u>1,893,768</u>	<u>1,998,000</u>	<u>2,129,750</u>
<b>Total Expenses Before Transfers To Other Funds</b>	<b><u>9,534,186</u></b>	<b><u>10,994,550</u></b>	<b><u>11,067,585</u></b>
Administration/Fleet Overhead	684,200	684,200	736,700
Transfer to Post Retirement Benefits Fund/Trust	46,500	58,100	69,800
Ending Interest Reserve Fund	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>
<b>Ending Contingency Fund</b>	<b><u>\$1,409,859</u></b>	<b><u>\$842,512</u></b>	<b><u>\$233,827</u></b>

**CITY OF ST. PETERS  
WATER/SEWER FUND  
REVENUE SUMMARY**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
Water Receipts	\$4,742,858	\$5,197,300	\$5,405,500
Sewer Receipts	4,100,701	4,260,200	4,430,800
Delinquency Charges	139,997	141,000	141,000
Out of City Charges	439,153	441,100	442,000
Other Operating Charges	<u>395,125</u>	<u>388,600</u>	<u>405,400</u>
Total Operating Charges	<u>9,817,834</u>	<u>10,428,200</u>	<u>10,824,700</u>
Interest Income	401	1,300	1,000
Tap On Fund Construction Revenue	6,210	100,000	50,000
Biosolids/Farm Revenue	212,166	258,700	250,000
Miscellaneous Income	<u>245,218</u>	<u>133,500</u>	<u>139,700</u>
Total Other Income	<u>463,995</u>	<u>493,500</u>	<u>440,700</u>
<b>Total Water/Sewer Fund Revenue</b>	<b><u>\$10,281,829</u></b>	<b><u>\$10,921,700</u></b>	<b><u>\$11,265,400</u></b>

**CITY OF ST. PETERS  
WATER/SEWER FUND - DESCRIPTION OF MAJOR REVENUE SOURCES**

**Water Receipts**

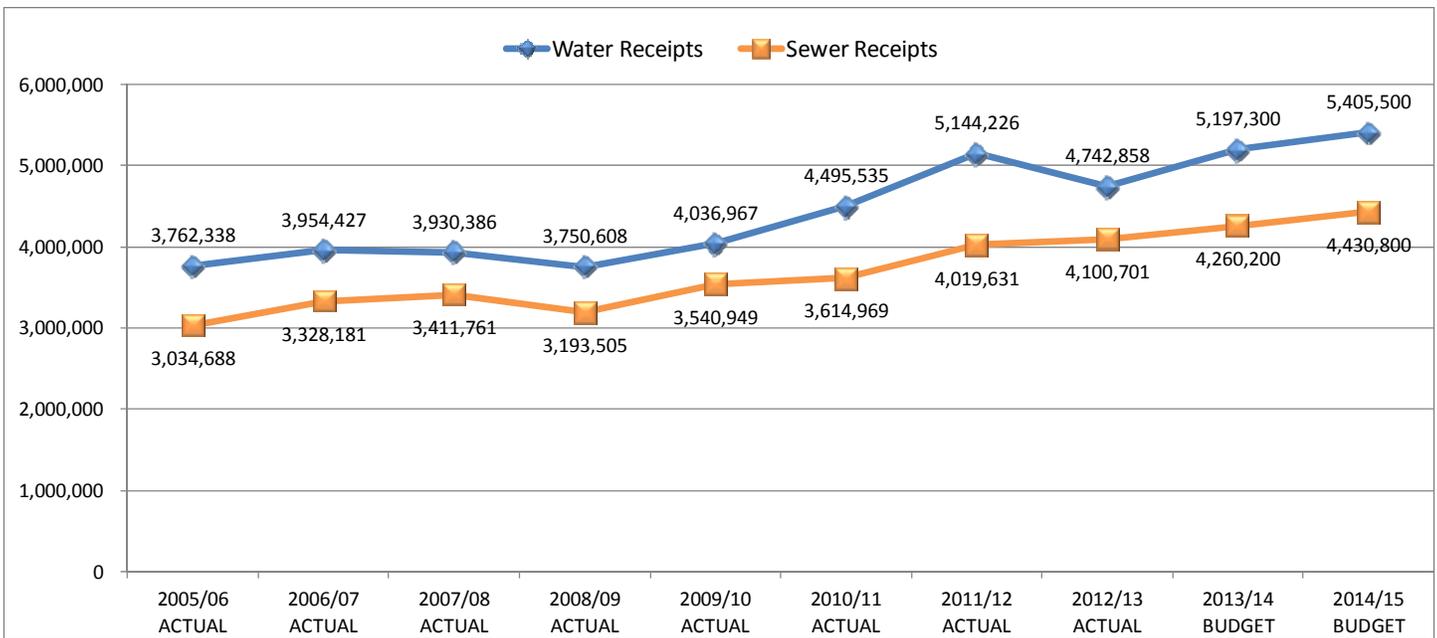
**\$5,405,500**

Occupants and owners of premises connected to the water system of the City of St. Peters pay for water drawn from the water system of the City according to usage derived from readings of the meters and applied to the rates set by the Mayor and Board of Aldermen. The anticipated revenue is determined by actual historical data, anticipated number of users, and any anticipated rate change. In fiscal year 2014/15 water rates will be increasing by 3.5%. Also included in this revenue estimate is a 0.5% increase to account for growth.

**Sewer Receipts**

**\$4,430,800**

Sewer receipts are derived from fees paid by customers of the City's sanitary sewer system. The fees paid for service is based on the volume of waste deposited into the sanitary sewer system multiplied by rates set by the Mayor and Board of Aldermen. The anticipated revenue is determined by actual historical data, anticipated number of users, and any anticipated rate change. In fiscal year 2014/15 sewer rates will be increasing by 3.5%. Also included in this revenue estimate is a 0.5% increase to account for growth.



**CITY OF ST. PETERS  
WATER/SEWER FUND  
SUMMARY OF EXPENDITURES BY CATEGORY**

	<b>ACTUAL 2012/13</b>	<b>BUDGET 2013/14</b>	<b>BUDGET 2014/15</b>
Salaries & Fringes	\$3,665,099	\$4,205,300	\$4,055,800
Employee Expenses	29,144	35,215	41,115
Professional Services	296,379	401,500	549,800
Utilities	672,649	677,300	709,000
Repairs & Maintenance	590,850	710,050	902,750
Supplies & Other	1,750,632	1,827,250	1,884,195
Capital Expenditures	<u>585,665</u>	<u>1,046,535</u>	<u>1,002,950</u>
<b>Total Expenditures</b>	<b><u>\$7,590,418</u></b>	<b><u>\$8,903,150</u></b>	<b><u>\$9,145,610</u></b>

**CITY OF ST. PETERS  
WATER/SEWER FUND – WES**



**MISSION**

To economically produce and deliver an adequate quantity of safe water, to maintain the City’s water distribution and sewer collection systems, and to collect and treat wastewater for discharge into the environment with a positive impact.

**DESCRIPTION OF SERVICES**

- Water Treatment
- Water Distribution
- Wastewater Treatment
- Sewer Collection
- Organic Resource Recycling Program
- Earth Centre Product Sales
- Water Storage Tanks Maintenance
- Fats, Oils, & Grease Control Program
- Water Backflow Prevention Program



Wastewater Treatment Plant  
100 Ecology Drive

SUMMARY OF EXPENDITURES	2012/13 Actual	2013/14 Budget	2014/15 Budget
Salaries & Fringes	3,665,099	4,205,300	4,055,800
Employee Expenses	29,144	35,215	41,115
Professional Services	296,379	401,500	549,800
Utilities	672,649	677,300	709,000
Repair & Maintenance	590,850	710,050	902,750
Supplies & Other	1,750,632	1,827,250	1,884,195
Capital Expenses	585,665	1,019,250	1,002,950
<b>Total Water/Sewer Fund</b>	<b>\$7,590,418</b>	<b>\$8,875,865</b>	<b>\$9,145,610</b>

**DEPARTMENT STATISTICS**

	2009	2010	2011	2012	2013
<b>Citizen Concerns Received</b>	944	1,016	1,065	828	1,060
<b>% of Concerns Responded to Within 72 Hours</b>	100%	100%	99%	100%	99%
<b>Daily Average Water Consumption (gallons)</b>	5,276,983	5,083,645	5,278,322	5,590,995	5,560,000
<b>Daily Average Sewer Treatment (gallons)</b>	7,600,000	5,490,918	5,290,000	4,970,000	5,370,000
<b>Customer Service Satisfaction</b>	99.2%	97.7%	91.5%	99.5%	100%

**CITY OF ST. PETERS  
WATER/SEWER FUND – WES**



**PERSONNEL SUMMARY**

Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Accounting Specialist	0.50	0.00	0.50	0.00	0.50	0.00	0	0
Administrative Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Utilities	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Earth Centre Crew Leader	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Earth Centre Technician	2.00	0.00	2.00	1.00	2.00	1.00	0	0
Utility Locator	2.00	0.00	2.00	0.00	2.00	0.00	0	0
<b>Laboratory Technician</b>	1.00	0.00	1.00	0.00	<b>0.00</b>	0.00	-1	<sup>A</sup> 0
Manager of Water Environment Services	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Meter Reader	3.00	1.00	3.00	1.00	3.00	1.00	0	0
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Summer Intern	0.00	3.00	0.00	1.00	0.00	1.00	0	0
Utilities Electrical Instrumentation Technician	1.00	0.00	1.00	0.00	1.00	0.00	0	0
<b>Utilities Environmental Compliance Inspector</b>	0.00	0.00	0.00	0.00	<b>0.70</b>	0.00	0.70	<sup>B</sup> 0
Utilities Field Operations Crew Leader	3.00	0.00	3.00	0.00	3.00	0.00	0	0
Utilities Field Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
<b>Utilities Field Operations Technician</b>	2.00	0.00	4.50	0.00	<b>3.50</b>	0.00	-1	<sup>C</sup> 0
<b>Utilities Field Operations Worker</b>	7.00	0.00	4.50	0.00	<b>5.50</b>	0.00	1	<sup>D</sup> 0
Utilities Plant Maintenance Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Utilities Plant Maintenance Technician	2.00	0.00	3.00	0.00	3.00	0.00	0	0
Utilities Plant Maintenance Worker	3.00	0.00	2.00	0.00	2.00	0.00	0	0
Utilities Plant Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Utility Billing Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Utility Billing Specialist	1.50	0.00	1.50	0.00	1.50	0.00	0	0
Utility Operator	<u>8.00</u>	<u>0.00</u>	<u>8.00</u>	<u>0.00</u>	<u>8.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>45.00</b>	<b>4.00</b>	<b>45.00</b>	<b>3.00</b>	<b>44.70</b>	<b>3.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>46.80</b>		<b>46.80</b>		<b>46.50</b>		<b>-0.30</b>	

**Variance Explanations:**

- A:** Changed one Full-Time Laboratory Technician position to a Utilities Environmental Compliance Inspector position based on department's needs.
- B:** Changed one Full-Time Laboratory Technician position to a Utilities Environmental Compliance Inspector position and reallocated the two Compliance Inspectors based on actual workload.
- C:** Allocation of Utilities Field Operations Technicians and Utilities Field Operations Workers fluctuates depending on when Workers meet the requirements to become a Technician.
- D:** Allocation of Utilities Field Operations Technicians and Utilities Field Operations Workers fluctuates depending on when Workers meet the requirements to become a Technician.

**FY15 GOALS**

1. Continue to emphasize safety to maintain zero lost days.
2. Improve and maintain a high level of customer service with ratings above 90% on customer satisfaction and responses on concerns above 98%.
3. Continue Implementation of CMOM Program for reduction of I/I, TV inspection program, etc.
4. Evaluate sanitary sewer overflows (SSO's) from Oak and Elm Court.
5. Improve the quality of finish compost by the removal of plastic contamination
6. Reduce odors from the Compost Facility through the use of Best Management Practices.
7. Install new water mains to serve new development and relocate water mains in a timely manner for road construction projects.



CITY OF ST. PETERS  
WATER/SEWER FUND – WES



8. Continue the implementation of the Valve Exercising and Main Flushing Program.
9. TV 20% of the collection system on an annual basis.
10. Paint 10% of the fire hydrants to maintain a 10-year coating life.
11. Continue implementation of Pretreatment Program to meet USEPA and MoDNR standards.
12. Evaluate alternatives and develop a plan for the El Dorado water and sewer system.

**PRIOR YEAR GOALS & RESPONSES TO THOSE GOALS**

1. Maintain low workmen compensation claims by implementing improved safety practices. **(Currently we have a 79% reduction in workmen compensation claims from the prior year.)**
2. Improve and maintain a high level of customer service with ratings above 90% on customer satisfaction and responses on concerns above 98%. **(Customer service rating of 100% and answered over 700 concerns at a 99% response rate.)**
3. Improve the quality of finish compost by the removal of plastic contamination. **(Used contractor that has plastic separator for majority of screening services. )**
4. Reduce odors from the Compost Facility through the use of Best Management Practices. **(Odor concerns were reduced by changing the Biofilter material, adding windrow curing, and changing stacking heights on cured compost.)**
5. Install new water mains to serve new development and relocate water mains in a timely manner for road construction projects. **(Completed projects at West Sunny Hills, I-70 and Gatty, and preliminary work at I-70 and Dardenne Creek.)**
6. Continue the implementation of the Valve Exercising and Main Flushing Program. **(Located 231 blow off valves, of which 96 of them needed repairs. To date we have fixed 54 of them. Also, 32 additional valves were located and mapped.)**
7. Train and educate water field crew to receive DSIII certification. **(Had 8 employees obtain their DS-III Certification, 1 employee obtain a Class A Collection System Certification, and 1 employee obtain a Class B Collection System Certification.)**
8. Continue monitoring and evaluating the reduction of energy, material, and supply costs to improve efficiencies. **(Replaced existing lighting with higher efficiency LED lights in Maintenance Shops.)**
9. TV 20% of the collection system on an annual basis. **(Achieved. Approximately 22.5-miles (117,563-ft) of sanitary sewer pipe were inspected.)**
10. Paint 10% of the fire hydrants to maintain a 10-year coating life. **(Painted 189 fire hydrants, approximately 10%.)**
11. Reduce long-term ground maintenance costs of turf areas on City Utility department-owned ground by replacing grass turf with native grasses. **(Prairie Grasses have been planted on a 1.25 acre tract at the Wastewater Treatment Plant Facility. Eliminated weekly mowing of this area, this area will be enhanced in 2014)**



Compost at Earth Centre  
115 Ecology Drive

**CITY OF ST. PETERS  
WATER/SEWER FUND – WES  
(CONSOLIDATED)**



**EXPENDITURES DETAIL**

A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15	\$ CHANGE 14 to 15	% CHANGE 14 to 15	EXPLANATION FOR CHANGES > \$5,000 AND > 5% FROM '14 TO '15
51010	Salaries-Regular	\$2,530,812	\$2,742,000	\$2,745,000	\$3,000	0%	
51020	Salaries-Part Time	0	38,000	38,000	0	0	
51030	Salaries-Over Time	102,956	90,000	90,000	0	0	
51210	Payroll Tax-FICA	193,929	220,000	219,000	(1,000)	0%	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	11,646	14,000	13,100	(900)	-6%	
51245	Workmen's Comp Claims	(8,601)	0	0	0	0	
51250	Medical Insurance	395,641	592,600	479,400	(113,200)	-19%	Reduced to reflect favorable actual cost of medical insurance
51250	Vision Insurance	2,197	2,600	2,200	(400)	-15%	
51260	Dental Insurance	32,559	38,000	32,300	(5,700)	-15%	Reduced to reflect favorable actual cost of insurance
51260	Long Term Care Insurance	2,963	3,200	2,800	(400)	-13%	
51270	Life Insurance	2,081	4,300	2,200	(2,100)	-49%	
51280	L T Disability	6,942	7,600	3,800	(3,800)	-50%	
51290	Lagers Pension Expense	<u>391,974</u>	<u>453,000</u>	<u>428,000</u>	<u>(25,000)</u>	<u>-6%</u>	Rate of contribution decreased
	<b>Total Salaries &amp; Fringes</b>	<b><u>3,665,099</u></b>	<b><u>4,205,300</u></b>	<b><u>4,055,800</u></b>	<b><u>(149,500)</u></b>	<b><u>-4%</u></b>	
52100	Employee Uniforms	11,467	14,650	15,250	600	4%	
52200	Employee Condiments	1,180	1,200	1,200	0	0	
52300	Employee Dues/Licenses	3,621	6,350	6,350	0	0	
52400	Travel Expense	138	1,300	3,200	1,900	146%	
52500	Employee Training Expenses	10,113	9,215	12,715	3,500	38%	
52600	Employee Recognition	<u>2,625</u>	<u>2,500</u>	<u>2,400</u>	<u>(100)</u>	<u>-4%</u>	
	<b>Total Employee Expenses</b>	<b><u>29,144</u></b>	<b><u>35,215</u></b>	<b><u>41,115</u></b>	<b><u>5,900</u></b>	<b><u>17%</u></b>	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	47,455	31,000	151,000	120,000	387%	Aerial crossing designs and Westwood/Steeplechase study and design
54800	Prof Services-Other	<u>248,924</u>	<u>370,500</u>	<u>398,800</u>	<u>28,300</u>	<u>8%</u>	SCADA/PLC software upgrade in fiscal year 15
	<b>Total Prof Services</b>	<b><u>296,379</u></b>	<b><u>401,500</u></b>	<b><u>549,800</u></b>	<b><u>148,300</u></b>	<b><u>37%</u></b>	
55100	Electric	640,806	646,700	672,000	25,300	4%	
55500	Gas	13,048	13,000	15,700	2,700	21%	
55700	Waste Disposal	9,891	7,900	11,000	3,100	39%	
55800	Telephone	<u>8,904</u>	<u>9,700</u>	<u>10,300</u>	<u>600</u>	<u>6%</u>	
	<b>Total Utilities</b>	<b><u>672,649</u></b>	<b><u>677,300</u></b>	<b><u>709,000</u></b>	<b><u>31,700</u></b>	<b><u>5%</u></b>	
56050	Rep & Maint-Vehicles	28,920	32,000	32,000	0	0	
56100	Rep & Maint-Machinery & Equipment	143,791	128,100	131,800	3,700	3%	
56200	Rep & Maint-Building	8,698	13,500	65,000	51,500	381%	Two HVAC replacements and replacement of an overhead door in fiscal year 15
56300	Rep & Maint-Grounds/Parking	17,798	70,250	69,750	(500)	-1%	
56320	Rep & Maint-Outside Lighting	971	1,000	1,000	0	0	
56600	Rep & Maint-W/S Utility System	375,050	442,500	594,000	151,500	34%	UV bulb replacement and calibration, 6 pump replacements, aerator tray replacement, and auger monster exchange in fiscal year 15
56610	Rep & Maint-Meter Hardware	<u>15,622</u>	<u>22,700</u>	<u>9,200</u>	<u>(13,500)</u>	<u>-59%</u>	Air release valves were in fiscal year 14 budget
	<b>Total Repair &amp; Maintenance</b>	<b><u>590,850</u></b>	<b><u>710,050</u></b>	<b><u>902,750</u></b>	<b><u>192,700</u></b>	<b><u>27%</u></b>	
57050	Supplies-Gasoline	46,099	51,000	53,500	2,500	5%	
57060	Supplies-Diesel	89,160	102,300	98,000	(4,300)	-4%	
57150	Supplies-Fert/Chem/Seed	312,219	386,600	395,140	8,540	2%	
57250	Supplies-Office	5,431	6,300	6,300	0	0	
57270	Supplies-Printing	2,718	13,700	8,700	(5,000)	-36%	Reduced budget for utility billing forms based on historical actual
57300	Supplies-Operational	55,247	68,000	68,000	0	0	
57350	Small Tools, Furniture, Equipment	0	0	25,405	25,405	**	Change in policy in accounting for non-capitalization of assets costing between \$500-\$5,000
57400	Books/Periodicals/Subscriptions	120	650	650	0	0	
57420	Operating Licenses & Permits	1,626	6,500	6,500	0	0	
57450	Postage	49,076	48,000	53,000	5,000	10%	Cost of postage increased
57500	Insurance	42,822	44,000	48,100	4,100	9%	
57510	Insurance Claims	289,620	0	0	0	0	
57550	Legal Notices/Advertising	289	1,700	1,700	0	0	
57610	Bad Debt Expense	(21,623)	45,000	40,000	(5,000)	-11%	Fewer utility billing bad debts to write off in fiscal year 14
57650	Sales Tax Expense	86,268	95,000	95,200	200	0%	
57700	Wastewater Treatment	94,999	83,500	95,000	11,500	14%	Increased based on historical actual
57780	Rentals Machinery & Equipment	8,297	8,000	13,000	5,000	63%	Added rental of a forestry cutter in fiscal year 15
57830	Purchased Water	628,875	822,000	822,000	0	0	
57900	Contingency	21,401	7,000	10,000	3,000	43%	
57920	Miscellaneous	<u>37,988</u>	<u>38,000</u>	<u>44,000</u>	<u>6,000</u>	<u>16%</u>	Increase in credit card service charges
	<b>Total Supplies &amp; Other</b>	<b><u>1,750,632</u></b>	<b><u>1,827,250</u></b>	<b><u>1,884,195</u></b>	<b><u>56,945</u></b>	<b><u>3%</u></b>	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	163,538	64,500	340,000	275,500	427%	Approved capital items for fiscal year
58300	Capital Exp-Furniture & Fixtures	0	550	0	(550)	-100%	
58400	Capital Exp-Machinery & Equipment	163,450	732,485	293,950	(438,535)	-60%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	<u>258,677</u>	<u>249,000</u>	<u>369,000</u>	<u>120,000</u>	<u>48%</u>	Approved capital items for fiscal year
	<b>Total Capital Expenses</b>	<b><u>585,665</u></b>	<b><u>1,046,535</u></b>	<b><u>1,002,950</u></b>	<b><u>(43,585)</u></b>	<b><u>-4%</u></b>	
	<b>Total Water/Sewer</b>	<b><u>\$7,590,418</u></b>	<b><u>\$8,903,150</u></b>	<b><u>\$9,145,610</u></b>	<b><u>\$242,460</u></b>	<b><u>3%</u></b>	

**CITY OF ST. PETERS  
WATER/SEWER FUND – WES  
CONSTRUCTION**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
51010	Salaries-Regular	\$7,220	\$0	\$0
51020	Salaries-Part Time	0	0	0
51030	Salaries-Over Time	71	0	0
51210	Payroll Tax-FICA	529	0	0
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	0	0	0
51245	Workmen's Comp Claims	0	0	0
51250	Medical Insurance	2,643	0	0
51255	Vision Insurance	14	0	0
51260	Dental Insurance	256	0	0
51265	Long Term Care Insurance	15	0	0
51270	Life Insurance	14	0	0
51280	L T Disability	0	0	0
51290	Lagers Pension Expense	<u>987</u>	<u>0</u>	<u>0</u>
	<b>Total Salaries &amp; Fringes</b>	<b><u>11,749</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
52100	Employee Uniforms	0	0	0
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	0	0	0
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	0	0	0
52600	Employee Recognition	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Employee Expenses</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
54100	Prof Services-Legal	0	0	0
54200	Prof Services-Engineering	0	0	0
54800	Prof Services-Other	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Prof Services</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
55100	Electric	0	0	0
55500	Gas	0	0	0
55700	Waste Disposal	0	0	0
55800	Telephone	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Utilities</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
56050	Rep & Maint-Vehicles	969	0	0
56100	Rep & Maint-Mach & Equip	234	0	0
56200	Rep & Maint-Building	0	0	0
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56600	Rep & Maint-W/S Utility System	0	0	0
56610	Rep & Maint-Meter Hardware	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Repair &amp; Maintenance</b>	<b><u>1,203</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	3,817	0	0
57150	Supplies-Fert/Chem/Seed	0	0	0
57250	Supplies-Office	0	0	0
57300	Supplies-Operational	0	0	0
57350	Small Tools, Furniture, Equipment	0	0	0
57400	Books/Periodicals/Subscriptions	0	0	0
57420	Operating Licenses & Permits	0	0	0
57450	Postage	0	0	0
57500	Insurance	0	0	0
57510	Insurance Claims	0	0	0
57550	Legal Notices/Advertising	0	0	0
57610	Bad Debt Expense	0	0	0
57650	Sales Tax Expense	0	0	0
57700	Wastewater Treatment	0	0	0
57780	Rentals Machinery & Equipment	21	0	0
57830	Purchased Water	0	0	0
57900	Contingency	0	0	0
57920	Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Supplies &amp; Other</b>	<b><u>3,838</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	0	0	0
58600	Capital Exp-Vehicles	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Capital Expenses</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
	<b>Total Construction</b>	<b><u>\$16,790</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>

**CITY OF ST. PETERS  
WATER/SEWER FUND – WES  
SEWER**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
51010	Salaries-Regular	\$1,257,004	\$1,379,000	\$1,370,000
51020	Salaries-Part Time	0	19,000	19,000
51030	Salaries-Over Time	50,226	40,000	40,000
51210	Payroll Tax-FICA	95,783	110,000	109,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	5,655	7,000	6,600
51245	Workmen's Comp Claims	(26,773)	0	0
51250	Medical Insurance	194,841	297,300	239,750
51255	Vision Insurance	1,094	1,300	1,100
51260	Dental Insurance	16,078	19,100	16,100
51265	Long Term Care Insurance	1,451	1,500	1,400
51270	Life Insurance	1,024	2,100	1,100
51280	L T Disability	3,435	3,800	1,900
51290	Lagers Pension Expense	<u>194,188</u>	<u>227,000</u>	<u>213,000</u>
	<b>Total Salaries &amp; Fringes</b>	<b><u>1,794,006</u></b>	<b><u>2,107,100</u></b>	<b><u>2,018,950</u></b>
52100	Employee Uniforms	4,929	6,000	6,000
52200	Employee Condiments	603	600	600
52300	Employee Dues/Licenses	2,284	4,450	4,450
52400	Travel Expense	62	800	1,400
52500	Employee Training Expenses	5,178	5,475	7,475
52600	Employee Recognition	<u>1,366</u>	<u>1,150</u>	<u>1,100</u>
	<b>Total Employee Expenses</b>	<b><u>14,422</u></b>	<b><u>18,475</u></b>	<b><u>21,025</u></b>
54100	Prof Services-Legal	0	0	0
54200	Prof Services-Engineering	44,180	22,000	142,000
54800	Prof Services-Other	<u>121,169</u>	<u>181,300</u>	<u>211,100</u>
	<b>Total Prof Services</b>	<b><u>165,349</u></b>	<b><u>203,300</u></b>	<b><u>353,100</u></b>
55100	Electric	401,624	372,200	420,000
55500	Gas	8,407	7,700	9,800
55700	Waste Disposal	9,891	7,900	11,000
55800	Telephone	<u>3,734</u>	<u>4,100</u>	<u>4,400</u>
	<b>Total Utilities</b>	<b><u>423,656</u></b>	<b><u>391,900</u></b>	<b><u>445,200</u></b>
56050	Rep & Maint-Vehicles	13,320	17,000	17,000
56100	Rep & Maint-Mach & Equip	106,834	89,750	89,750
56200	Rep & Maint-Building	2,322	4,500	52,750
56300	Rep & Maint-Grounds/Parking	5,858	46,000	45,500
56320	Rep & Maint-Outside Lighting	156	500	500
56600	Rep & Maint-W/S Utility System	225,114	301,000	395,000
56610	Rep & Maint-Meter Hardware	<u>715</u>	<u>1,200</u>	<u>1,200</u>
	<b>Total Repair &amp; Maintenance</b>	<b><u>354,319</u></b>	<b><u>459,950</u></b>	<b><u>601,700</u></b>
57050	Supplies-Gasoline	18,230	19,000	21,500
57060	Supplies-Diesel	67,861	82,100	78,000
57150	Supplies-Fert/Chem/Seed	40,270	55,000	55,000
57250	Supplies-Office	2,723	3,300	3,300
57270	Supplies-Printing	946	4,000	3,000
57300	Supplies-Operational	25,891	34,000	34,000
57350	Small Tools, Furniture, Equipment	0	0	17,520
57400	Books/Periodicals/Subscriptions	120	200	200
57420	Operating Licenses & Permits	0	2,800	2,800
57450	Postage	22,726	23,000	25,000
57500	Insurance	20,793	22,000	24,100
57510	Insurance Claims	276,112	0	0
57550	Legal Notices/Advertising	0	500	500
57610	Bad Debt Expense	(15,277)	20,000	15,000
57650	Sales Tax Expense	5,042	5,000	5,200
57700	Wastewater Treatment	94,999	83,500	95,000
57780	Rentals Machinery & Equipment	4,726	5,000	10,000
57830	Purchased Water	0	0	0
57900	Contingency	3,998	5,000	5,000
57920	Miscellaneous	<u>19,677</u>	<u>19,000</u>	<u>22,000</u>
	<b>Total Supplies &amp; Other</b>	<b><u>588,837</u></b>	<b><u>383,400</u></b>	<b><u>417,120</u></b>
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	32,250	20,000
58300	Capital Exp-Furniture & Fixtures	0	275	0
58400	Capital Exp-Machinery & Equipment	92,887	333,550	133,250
58600	Capital Exp-Vehicles	<u>240,868</u>	<u>124,500</u>	<u>184,500</u>
	<b>Total Capital Expenses</b>	<b><u>333,755</u></b>	<b><u>490,575</u></b>	<b><u>337,750</u></b>
	<b>Total Sewer</b>	<b><u>\$3,674,344</u></b>	<b><u>\$4,054,700</u></b>	<b><u>\$4,194,845</u></b>

**CITY OF ST. PETERS  
WATER/SEWER FUND – WES  
WATER**



A/C #	DESCRIPTION	ACTUAL 2012/13	BUDGET 2013/14	BUDGET 2014/15
51010	Salaries-Regular	\$1,266,588	\$1,363,000	\$1,375,000
51020	Salaries-Part Time	0	19,000	19,000
51030	Salaries-Over Time	52,659	50,000	50,000
51210	Payroll Tax-FICA	97,617	110,000	110,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	5,991	7,000	6,500
51245	Workmen's Comp Claims	18,172	0	0
51250	Medical Insurance	198,157	295,300	239,650
51255	Vision Insurance	1,089	1,300	1,100
51260	Dental Insurance	16,225	18,900	16,200
51265	Long Term Care Insurance	1,497	1,700	1,400
51270	Life Insurance	1,043	2,200	1,100
51280	L T Disability	3,507	3,800	1,900
51290	Lagers Pension Expense	<u>196,799</u>	<u>226,000</u>	<u>215,000</u>
	<b>Total Salaries &amp; Fringes</b>	<b><u>1,859,344</u></b>	<b><u>2,098,200</u></b>	<b><u>2,036,850</u></b>
52100	Employee Uniforms	6,538	8,650	9,250
52200	Employee Condiments	577	600	600
52300	Employee Dues/Licenses	1,337	1,900	1,900
52400	Travel Expense	76	500	1,800
52500	Employee Training Expenses	4,935	3,740	5,240
52600	Employee Recognition	<u>1,259</u>	<u>1,350</u>	<u>1,300</u>
	<b>Total Employee Expenses</b>	<b><u>14,722</u></b>	<b><u>16,740</u></b>	<b><u>20,090</u></b>
54100	Prof Services-Legal	0	0	0
54200	Prof Services-Engineering	3,275	9,000	9,000
54800	Prof Services-Other	<u>127,755</u>	<u>189,200</u>	<u>187,700</u>
	<b>Total Prof Services</b>	<b><u>131,030</u></b>	<b><u>198,200</u></b>	<b><u>196,700</u></b>
55100	Electric	239,182	274,500	252,000
55500	Gas	4,641	5,300	5,900
55700	Waste Disposal	0	0	0
55800	Telephone	<u>5,170</u>	<u>5,600</u>	<u>5,900</u>
	<b>Total Utilities</b>	<b><u>248,993</u></b>	<b><u>285,400</u></b>	<b><u>263,800</u></b>
56050	Rep & Maint-Vehicles	14,631	15,000	15,000
56100	Rep & Maint-Machinery & Equipment	36,723	38,350	42,050
56200	Rep & Maint-Building	6,376	9,000	12,250
56300	Rep & Maint-Grounds/Parking	11,940	24,250	24,250
56320	Rep & Maint-Outside Lighting	815	500	500
56600	Rep & Maint-W/S Utility System	149,936	141,500	199,000
56610	Rep & Maint-Meter Hardware	<u>14,907</u>	<u>21,500</u>	<u>8,000</u>
	<b>Total Repair &amp; Maintenance</b>	<b><u>235,328</u></b>	<b><u>250,100</u></b>	<b><u>301,050</u></b>
57050	Supplies-Gasoline	27,869	32,000	32,000
57060	Supplies-Diesel	17,482	20,200	20,000
57150	Supplies-Fert/Chem/Seed	271,949	331,600	340,140
57250	Supplies-Office	2,708	3,000	3,000
27270	Supplies-Printing	1,772	9,700	5,700
57300	Supplies-Operational	29,356	34,000	34,000
57350	Small Tools, Furniture, Equipment	0	0	7,885
57400	Books/Periodicals/Subscriptions	0	450	450
57420	Operating Licenses & Permits	1,626	3,700	3,700
57450	Postage	26,350	25,000	28,000
57500	Insurance	22,029	22,000	24,000
57510	Insurance Claims	13,508	0	0
57550	Legal Notices/Advertising	289	1,200	1,200
57610	Bad Debt Expense	(6,346)	25,000	25,000
57650	Sales Tax Expense	81,226	90,000	90,000
57700	Wastewater Treatment	0	0	0
57780	Rentals Machinery & Equipment	3,550	3,000	3,000
57830	Purchased Water	628,875	822,000	822,000
57900	Contingency	17,403	2,000	5,000
57920	Miscellaneous	<u>18,311</u>	<u>19,000</u>	<u>22,000</u>
	<b>Total Supplies &amp; Other</b>	<b><u>1,157,957</u></b>	<b><u>1,443,850</u></b>	<b><u>1,467,075</u></b>
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	163,538	32,250	320,000
58300	Capital Exp-Furniture & Fixtures	0	275	0
58400	Capital Exp-Machinery & Equipment	70,563	398,935	160,700
58600	Capital Exp-Vehicles	<u>17,809</u>	<u>124,500</u>	<u>184,500</u>
	<b>Total Capital Expenses</b>	<b><u>251,910</u></b>	<b><u>555,960</u></b>	<b><u>665,200</u></b>
	<b>Total Water</b>	<b><u>\$3,899,284</u></b>	<b><u>\$4,848,450</u></b>	<b><u>\$4,950,765</u></b>

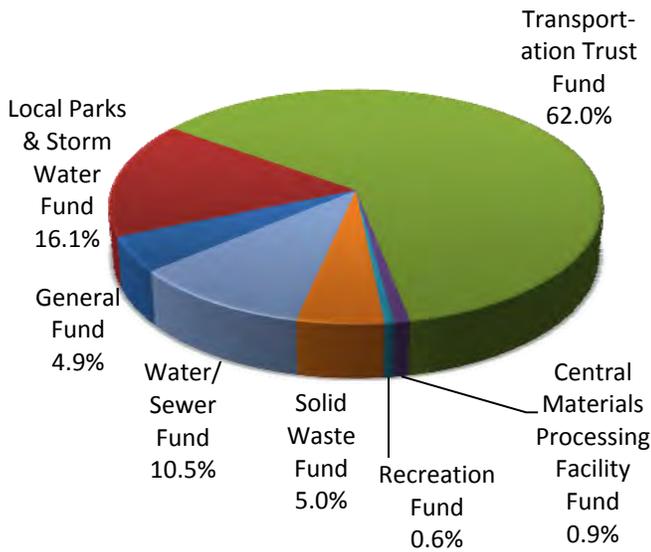
## Capital – Overview

Capital expenditures are expenses involving land, improvements to land, easements, buildings, building improvements, furniture, fixtures, machinery, equipment, vehicles, and all other tangible or intangible assets costing \$5,000 or more that are used in operations and have an initial useful life extending beyond a single reporting year.

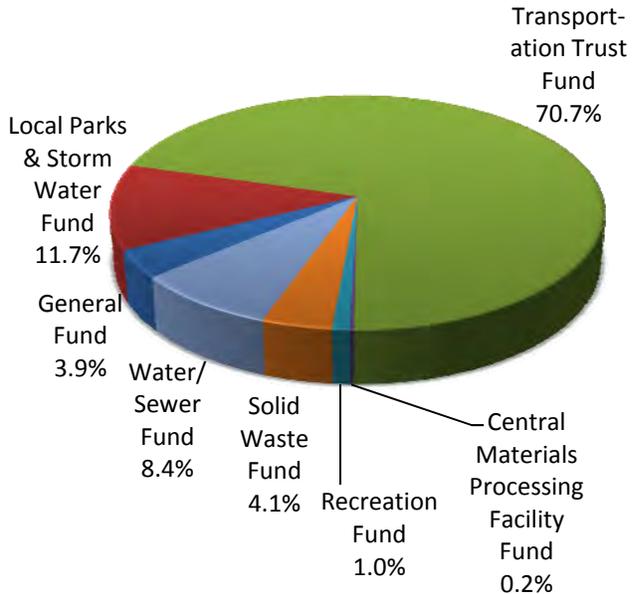
Annually, the City’s long-range Capital Improvement Plan (CIP) for the General Fund, Local Parks and Storm Water Fund, Transportation Trust Fund, Central Materials Processing Facility Fund, Recreation Fund, Solid Waste Fund, and Water/Sewer Fund is re-evaluated and updated. As described in the Overview of Budget Budgetary Process on page 25, the Mayor, Board of Aldermen, City Administrator and Assistant City Administrator work together to set the goals, which are based upon input from citizens, the Mayor and Board of Aldermen, and City staff, for the City of St. Peters for the upcoming fiscal year. A Capital Improvement Plan is then approved and serves as the blueprint for the preparation of future budgets.

The total of all capital expenditures in the City’s budgeted funds as shown in the current 5-Year CIP is \$73,195,225. The charts below show the proportion of capital expenditures in each fund for the total 5-Year CIP and for the fiscal year 2014/15 budget.

**CIP - 5-Year Total**



**CIP - FY 2014/15**



## Capital Improvement Plan Calendar

FY14 Capital Improvement Plan	
February 6	Board of Aldermen Pre-CIP and Budget Meetings with City Administrator, Assistant City Administrator, and Management Team
February 21	FY16-19 CIP requests due from Group Managers
March 17 – 28	Departmental CIP and Budget Meetings: City Administrator, Assistant City Administrator, and Management Team review preliminary CIP requests
April 17	Distribute draft FY14 CIP document to the Board of Aldermen
April 22	Board of Aldermen work session with City Administrator, Assistant City Administrator, and Management Team
May 8	Board of Aldermen meeting to adopt FY14 CIP

### Capital Funding Sources

**The General Fund** is the general operating fund of the City. It is used to account for all financial resources, such as taxes and fees, except those required to be accounted for in another fund.

**The Local Parks & Storm Water Fund** is a special revenue fund used to account for revenues related to a 1/2 cent local parks & storm water sales tax. The revenues in this fund are restricted for park and storm water projects.

**The Transportation Trust Fund** is a special revenue fund used to account for revenues related to a 1/2 cent transportation sales tax as well as revenues related to grants to be used for the construction, reconstruction, repair, and maintenance of streets, roads, and bridges.

**The CMPF Fund** is an enterprise fund used to account for revenues and expenses for the City's central materials processing services. Revenues are generated primarily through charges for waste processing and disposal services and the sales of recyclable materials.

**The Recreation Fund** is an enterprise fund used to account for revenues restricted for recreation purposes. Revenues are generated primarily through charges for Rec-Plex memberships, programs, and rentals, as well as user charges at the City's municipal golf course and RV pad rentals at 370 Lakeside Park.

**The Solid Waste Fund** is an enterprise fund used to account for revenues and expenses for the City's solid waste services. Revenues are generated primarily through charges for trash collection services.

**The Water/Sewer Fund** is an enterprise fund used to account for revenues and expenses for the City's water and sewer services. Revenues are generated primarily through charges for water and sewer services.

### Capital Improvement Plan Summary

Fund	Project	FY15	5 Year Total	Routine?
General	Police Vehicles	\$346,000	\$1,570,000	Yes
	Other Vehicles	49,000	455,000	Yes
	Communications Replacements & Additions	23,500	347,900	Yes
	Information Technology	206,175	726,010	Yes
	Justice Center Statue	-	70,000	No
	Outdoor Warning Siren Replacement & Equip. Upgrade	61,600	173,600	No
	Miscellaneous	50,100	250,100	Yes
Local Parks & Storm Water	Ranger Division Vehicles	-	174,000	Yes
	Parks Department Vehicles	485,000	1,961,000	Yes
	Parks Department Rolling Stock	110,000	923,000	Yes
	Sports Center Bridge	-	300,000	No
	Playground Equipment	250,000	1,125,000	Yes
	Parking Lot Seal and Stripe & Athletic Field Improvements	100,000	400,000	Yes
	Woodlands Box Culvert	60,000	60,000	No
	Brown Road Turf	50,000	50,000	No
	Lakeside Park Dog Park Phase II	50,000	50,000	No
	Cultural Arts Centre Improvements	37,000	37,000	No
	Asphalt RV Check-In Lot at Lakeside Park	38,000	38,000	No
	Field Lights at Diamond 25	-	125,000	No
	Golf Course Restroom and Concession Stand	-	250,000	No
	Concession Stand/Restroom Old Town	-	200,000	No
	Restroom at Covenant Park	-	85,000	No
	Electronic Sign at Entrance to City Hall	-	60,000	No
	Woodlands Sideline Turf	-	100,000	No
	Laurel Park Wading Pool Improvements	-	190,000	No
	Pavilion at Community Park	-	100,000	No
	Laurel Park Restroom	-	300,000	No
	370 Lakeside Park Development	300,000	1,500,000	No
	Parks Department Miscellaneous	44,550	344,550	Yes
	Storm Water Maintenance (Including 50/50)	586,000	2,980,000	Yes
	Storm Water Rolling Stock	81,000	81,000	Yes
	Storm Water Vehicles	40,000	360,000	Yes
Storm Water Miscellaneous	6,750	6,750	Yes	
Transportation Trust	Road Construction and Traffic Signals	9,399,900	24,131,010	No
	Major Street Maintenance	3,375,100	17,598,000	Yes
	Vehicles	368,000	1,637,000	Yes
	Rolling Stock	116,000	1,075,000	Yes
	Traffic Signal Improvements	150,000	760,000	Yes
	Salt Dome Roof Replacement	-	110,000	No
	Salt Spreader Covered Storage Rack Relocation	40,000	40,000	No
Miscellaneous	28,350	28,350	Yes	
CMPF	Vehicles	-	150,000	Yes
	Rolling Stock and Equipment	-	341,000	Yes
	Miscellaneous	43,000	183,000	Yes
Recreation	Vehicles	-	90,000	Yes
	Replace Cardio Equipment	62,000	162,000	No
	Upgrade Server for Energy Management System	17,500	17,500	No
	Replace Starting Blocks in Natatorium	75,000	75,000	No
	ADA Improvements in Natatorium	-	20,000	No
	Miscellaneous	39,005	39,005	Yes

Solid Waste	Vehicles	740,000	3,220,000	Yes
	Containers	36,000	332,000	Yes
	Miscellaneous	-	120,000	Yes
Water/Sewer	Vehicles	369,000	1,354,000	Yes
	Rolling Stock and Equipment	118,950	1,066,950	Yes
	Water Meter Replacement Program	175,000	1,370,000	Yes
	Water Storage Tank Overhaul	300,000	680,000	No
	Building Improvements	40,000	40,000	No
	Sanitary Sewer Rehab or Replacement	250,000	1,500,000	Yes
	Other Water/Sewer Utility System Maintenance	344,000	1,662,500	Yes
<b>Total Routine</b>		<b>\$8,530,480</b>	<b>\$44,231,115</b>	
<b>Total Non-Routine</b>		<b>\$10,531,000</b>	<b>\$28,964,110</b>	
<b>Total CIP Capital</b>		<b>\$19,061,480</b>	<b>\$73,195,225</b>	

### Significant and/or Non-Routine Capital Projects

There are several significant and/or non-routine capital projects in the CIP for FY2014/15. Descriptions of these projects are shown below. A project is considered significant if it has a substantial impact on the budget or if it rarely occurs.

**Outdoor Warning Siren Replacement & Equipment Upgrade** – Replace five of our outdoor warning sirens that are over 30 years old and the six remaining sirens to solar power. In FY15, two sirens will be replaced and one will be converted to solar power. This project will improve the reliability of our outdoor warning sirens. The budget for this project in FY15 is \$61,600, and the total 5-Year CIP project budget is \$173,600.

**Woodlands Box Culvert** – Replace a 48” metal storm water pipe near the entrance of Woodlands Sports Park with a box culvert. The existing pipe is undersized and cannot transfer the volume of water that drains to that area. As a result, water frequently runs across the road instead of staying under the road, causing the roadway to flood. Installation of a box culvert at this location will solve this problem. The budget for this project in FY15 is \$60,000, which is the total project budget.

**Brown Road Turf** – This is a Proposition P planned project for new field turf for the football field at Brown Road Park. Due to wear of game field, new turf will allow for better playing conditions. This project includes intensely renovating the turf on the practice football field, installing playground tiles under the swings, and making improvements to parking lots and/or lights. The budget for this project in FY15 is \$50,000, which is the total project budget.

**Lakeside Park Dog Park Phase II** – This is a Proposition P additional project to complete the development of the dog park at 370 Lakeside Park. Completion of this phase will provide access to the lake for park users and their dogs. The budget for this project in FY15 is \$50,000, which is the total project budget.

**Cultural Arts Centre Improvements** – Improve lighting in the Theatre by adding bull nose lights to the steps and replace the broken lighting system control system in the activity rooms. This project will improve customer use of the facility, as well as use for City functions, and allow us to better market the facility for future rentals. The budget for this project in FY15 is \$37,000, which is the total project budget.

**Asphalt RV Check-In Lot at Lakeside Park** – Provide a paved parking lot for customers to park on while checking in. We have gotten numerous complaints about the current gravel check-in lot from customers who have gotten gravel in their RVs after checking in. The gravel is also starting to ruin the entrance deck of the RV check-in station. This project will improve the experience for our customers and reduce the costs to maintain the entrance deck. The budget for this project in FY15 is \$38,000, which is the total project budget.

**370 Lakeside Park Development** – Develop park land within 370 Lakeside Park. The park was officially opened in May 2011; however, roads, trails, camp sites, pavilions, playgrounds, lake development, and passive play area all will need to be developed within the park. The park features that are planned for development in FY15 are a wet playground and a lodge/meeting room. The lodge/meeting room will increase revenue at the park by providing additional rental opportunities and attracting more customers and large RV groups. The wet playground will make camping during the hottest months more pleasant and will also increase revenue through charges for non-residents who want to access this playground. The budget for this project in FY15 is \$300,000, and the total 5-Year CIP project budget is \$1,500,000.

**Road Construction and Traffic Signals** – This project is for new road construction and reconstruction projects and the design and installation of traffic signals in the City. In order to meet the demands of a growing population, new streets must be constructed and existing streets must be widened and reconfigured to improve traffic flow and safety. The road construction and traffic signal projects in FY15 are as follows: Ehlmann Road Connection, Mexico Road and Jungermann Road intersection improvements, Mexico Road resurfacing (from Mid Rivers Mall Drive to Belleau Creek, Mid Rivers Mall Drive and Ohmes Road intersection, Mid Rivers Mall Drive widening (north to Salt River Road), Salt Lick Road resurfacing, Suemandy Connection D traffic signal replacement, Suemandy Drive widening (Grand Teton to Veterans Memorial Parkway), Sutters Mill bridge replacement, wayfinding signage, Willott Road bridge replacement, Willott Road resurfacing, and enhancements/other costs. The budget for these projects in FY15 is \$9,399,900, and the total 5-Year CIP project budget is \$24,131,010.

**Major Street Maintenance** – Maintenance on the City's streets includes projects for asphalt overlay, concrete slab replacement, concrete curb repair, sidewalk repair/infill, joint and crack sealing, deicing chemicals, and other maintenance. Maintenance of these items is necessary to maintain safe travel throughout the City for vehicles and pedestrians and to reduce the deterioration of roads that leads to substantially more costly repairs. The budget for these projects in FY15 is \$3,375,100, and the total 5-Year CIP project budget is \$17,598,000.

**Salt Spreader Covered Storage Rack Relocation** – This project involves the salvage and relocation of the City's 25-unit salt spreader covered storage rack from the Earth Centre facility at Ecology Drive to the salt dome lot located at Sagemont Drive. The project will also expand the number of covered salt spreader storage spaces to account for the conversion of certain snow trucks from spread and dump style bodies to standard dump bodies with V-box salt spreaders. The relocated and expanded storage structure will have the capacity to store all V-box spreaders (projected 32) used for snow and ice control operations. This project will reduce costs by improving the efficiency of our snow and ice control operations. The budget for this project in FY15 is \$40,000, which is the total project budget.

**Replace Cardio Equipment** – This is a Proposition P planned project to replace cardio equipment at the Rec-Plex as equipment begins to wear out. Presently there are over 70 pieces of cardio equipment at the Rec-Plex that are heavily used by over 3,000 pass holders. Equipment will need to be replaced over time due to wear. The budget for this project in FY15 is \$62,000, and the total 5-Year CIP project budget is \$162,000.

**Upgrade Server for Energy Management System** – Upgrade the Rec-Plex panel that operates the energy management system. The equipment will be 21 years old and component parts for this panel are no longer being made. Completion of this upgrade will reduce maintenance costs by allowing maximum efficiency of operating systems and eliminating the risk of long delays in servicing and repairing equipment. The budget for this project in FY15 is \$17,500, which is the total project budget.

**Replace Starting Blocks in Natatorium** – All 16 starting blocks are original to the Rec-Plex natatorium from 1994 and in need of replacement. Replacing the starting blocks will allow us to meet the new standards and styles that are required for major competitions. This project will allow us to continue hosting aquatic competitions, which are a source of revenue for the Rec-Plex. The budget for this project in FY15 is \$75,000, which is the total project budget.

**Water Storage Tank Overhaul** – This project involves the scheduled overhaul of the City’s water storage facilities, including elevated tanks and ground storage tanks. The interior and exterior coating system for each storage tank is scheduled to be replaced on a 15-year cycle. For public safety and system maintenance, tanks should be completely inspected and repainted approximately every 15 years. With proper maintenance, water storage tanks can last 75 to 100 years. The 250,000 gallon elevated storage tank at Hermitage is scheduled for an overhaul in FY15. The budget for this project in FY15 is \$300,000, and the total 5-Year CIP project budget is \$680,000.

**Building Improvements** – This project involves the installation of insulation and providing additional electrical service and outlets on the Utilities Vehicle/Equipment building. This building provides covered storage for 41 pieces of equipment and vehicles. These improvements will help to provide a clean and safe working environment for our employees. The budget for this project in FY15 is \$40,000, which is the total project budget.

FY15 Budget - Detail of Capital Expenditures

Fund	Department	Account Title	Description	Price	Quantity	Total Cost	In CIP?	Justification
General	Administration	ADMIN/ CAP EXP-MACH & EQUIP	RICOH COPIER AFICIO MP 5002SP B&W ESP XG-PCS-15D PER WSCACONTRACT NO. 1715 FOR CITY HALL BLDG,2ND FLR,MAILROOM	10,000	1	10,000	N	EXISTING CANON IMAGE RUNNER 6570 WAS PURCHASED IN MARCH OF 2006. WITH THE HEAVY USE BY CITY HALL STAFF, PARTS ARE BEGINNING TO NEED TO BE REPLACED WHICH COULD BE QUITE COSTLY
		<b>ADMIN/ CAP EXP-MACH &amp; EQUIP Total</b>				<b>10,000</b>		
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	IT-GBIC NETWORK SECURITY	29,000	1	29,000	Y	WEB APPLICATION FIREWALL \$10,000, REMOTE ACCESS DEVICE \$15,000, AND REPLACEMENT OF NETWORK CARDS \$4,000
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	IT-SW MICROSOFT SQL LICENSING	6,800	1	6,800	Y	PURCHASING SQL 2012 (1) LICENSE SO WE ARE READY TO UPGRADE WHEN PRODUCT REACHES END OF LIFE IN DEC 2016.
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	IT-HW GBIC DATA CENTER UPGRADES	55,255	1	55,255	Y	REPLACE END-OF-LIFE EQUIPMENT ON A 6-YEAR CYCLE. REPLACING SWITCHES: (4)CH; & STR, PRKS, WP, CMPF, SCALEHOUSE ALSO INCLUDES TRAFFIC NETWORK UPGRADE
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	IT-HW PC REPLACEMENTS	48,000	1	48,000	Y	5-YEAR REPLACEMENT CYCLE. FUNDING ALLOWS FOR 59 DEVICES.
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	IT-HW PRINTER REPLACEMENTS/NEW	14,800	1	14,800	Y	CAC BADGE PRINTER \$4,800 & ADEQUATE FUNDING FOR 4 ADDITIONAL NETWORK DEVICES AS NEEDED DUE TO HIGH USE OR RELIABILITY/MAINTENANCE ISSUES.
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	IT-PD LAPTOP REPLACEMENTS	4,360	12	52,320	Y	REPLACING 12 LAPTOPS IN CARS CONSISTENT WITH VEHICLE REPLACEMENT PLAN.
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	UPGRADE SOFTWARE FOR ENERGY MANAGEMENT SYSTEM	13,500	1	13,500	N	UPGRADE THE COMPUTER SOFTWARE AND HARDWARE FOR THE CITY'S ENERGY MANAGEMENT SYSTEM. THE ENERGY MANAGEMENT SOFTWARE WE ARE USING IS FOUR VERSIONS BEHIND WHAT IS CURRENTLY AVAILABLE.
		<b>ADMIN/ CAP EXP-COMPUTER EQUIPMENT Total</b>				<b>219,675</b>		
	<b>Administration Total</b>					<b>229,675</b>		
General	Communications	COMMUNICATIONS/CAP EXP-MACH & EQUIP	SHARED STORAGE SYSTEM MEDIA EXPANSION	8,000	1	8,000	N	PURCHASE ADDITIONAL MEDIA STORAGE FOR USE IN PRODUCING PROGRAMS AND PUBLIC SERVICE ANNOUNCEMENTS FOR SPTV (ALSO USED ON WEBSITE AND AT BOARD OF ALDERMEN MEETINGS). THIS IS YEAR ONE OF A MULTI-YEAR EXPANSION/DRIVE REPLACEMENT PROGRAM.
General	Communications	COMMUNICATIONS/CAP EXP-MACH & EQUIP	REPLACEMENT FIELD/STUDIO CAMERAS	15,500	1	15,500	N	YEAR 2 OF 4-YEAR REPLACEMENT/CONSOLIDATION PROGRAM FOR CAMERAS. WITH ADVANCED TECHNOLOGY, WE ONLY NEED TO PURCHASE ONE KIND OF CAMERA FOR BOTH FIELD AND IN-STUDIO USE. REPLACEMENT OF EQUIPMENT BOUGHT BETWEEN 2000-2003 AND AT END-OF-LIFE WITH OBSOLETE TECHNOLOGY.
		<b>COMMUNICATIONS/CAP EXP-MACH &amp; EQUIP Total</b>				<b>23,500</b>		
	<b>Communications Total</b>					<b>23,500</b>		
General	Police	POLICE/ CAP EXP-MACH & EQUIP	REPLACEMENT OF MICROFILM READER/PRINTER IN RECORDS ROOM	8,400	1	8,400	N	REPLACES AN OBSOLETE UNRELIABLE READER/PRINTER MACHINE USED TO READ AND PRINT MICROFILMED ARCHIVED RECORDS; CURRENT MACHINE CANNOT BE REPAIRED DUE TO UNAVAILABLE PARTS; MACHINE IS NECESSARY TO FULFILL REQUESTS FOR ARCHIVED MATERIALS BY INVESTIGATORS, THE PUBLIC, AND COURTS.
General	Police	POLICE/ CAP EXP-MACH & EQUIP	COPIER REPLACEMENT PROGRAM - RECORDS ROOM COPIER	10,000	1	10,000	N	PROVIDES REPLACEMENT COPIER WITH SCAN AND A CABLE DROP FOR NETWORK CONNECTIVITY IN RECORDS ROOM; COPIER IS INTEGRAL PART OF DOING BUSINESS IN THIS AREA; CURRENT COPIER EXCEEDS 7 YOA WITH PARTS NO LONGER AVAILABLE AND THE RISING COST OF MAINTENANCE MAKES REPLACEMENT MORE FINANCIALLY DESIRABLE.
General	Police	POLICE/ CAP EXP-MACH & EQUIP	COPIER REPLACEMENT PROGRAM - EVIDENCE ROOM COPIER	8,200	1	8,200	N	PROVIDES REPLACEMENT COPIER FOR EVIDENCE ROOM; COPIER IS INTEGRAL PART OF DOING BUSINESS IN THIS AREA; CURRENT COPIER EXCEEDS 7 YOA WITH PARTS NO LONGER AVAILABLE AND THE RISING COST OF MAINTENANCE MAKES REPLACEMENT MORE FINANCIALLY DESIRABLE.
General	Police	POLICE/ CAP EXP-MACH & EQUIP	CIP PROJECT - OUTDOOR WARNING SIREN REPLACEMENT AND UPGRADE	12,320	5	61,600	Y	CIP; UPGRADE FIVE OUTDOOR WARNING SIRENS THAT WERE MANUFACTURED AND INSTALLED OVER THIRTY YEARS AGO WITH NEW EQUIPMENT AND SOLAR PANELS; AND CONVERTS SIX REMAINING SIRENS LOCATIONS TO SOLAR POWER, OVER PERIOD OF FIVE YEARS
		<b>POLICE/ CAP EXP-MACH &amp; EQUIP Total</b>				<b>88,200</b>		
General	Police	POLICE/ CAP EXP-VEHICLES	ADMINISTRATIVE VEHICLE #103	26,000	1	26,000	N	NEW ADMIN VEHICLE TO REPLACE CAR 103 (LICENSE:FA0-M6Y), CURRENT VEHICLE ASSET 1528, 2008 FORD CROWN VIC, AS PER CIP
General	Police	POLICE/ CAP EXP-VEHICLES	POLICE CRUISERS TO SUVS- 111,114,119,124,125,127,131,133	32,000	8	256,000	Y	REPLACES POLICE CRUISERS WITH SUVS, CURRENT ASSET NO# 1652, 1653, 1654, 1655, 1656, 1657, 1658, AND 1659, AS PER CIP
General	Police	POLICE/ CAP EXP-VEHICLES	POLICE SUV'S - VEHICLE #112,#137	32,000	2	64,000	N	REPLACES TWO POLICE SUV'S, CURRENT ASSET# 1551 AND 1626, AS PER CIP
		<b>POLICE/ CAP EXP-VEHICLES Total</b>				<b>346,000</b>		
	<b>Police Total</b>					<b>434,200</b>		
General	Engineering & Planning	TDS/ CAP EXP-VEHICLES	1/2 TON PICK-UP TRUCK - REPLACES #511 (BLDG DEPT)	25,000	1	25,000	Y	REPLACEMENT OF 1/2 TON PICK-UP TRUCK AS PER CIP SCHEDULE.
General	Engineering & Planning	TDS/ CAP EXP-VEHICLES	1/4 TON PICK-UP TRUCK - REPLACES #515 IN ENG DEPT	24,000	1	24,000	Y	REPLACEMENT OF 1/4 TON PICK-UP TRUCK AS PER CIP SCHEDULE.
		<b>TDS/ CAP EXP-VEHICLES Total</b>				<b>49,000</b>		
	<b>Engineering &amp; Planning Total</b>					<b>49,000</b>		
<b>General Total</b>						<b>736,375</b>		

FY15 Budget - Detail of Capital Expenditures

Fund	Department	Account Title	Description	Price	Quantity	Total Cost	In CIP?	Justification
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- BUILD & IMPR	SALT SPREADER COVERED STORAGE RACK RELOCATION AND EXPANSION	40,000	1	40,000	N	This project involves the salvage and relocation of the salt spreader covered storage rack from Earth Center Facility to Salt Dome lot. The relocated and expanded storage structure will have the capacity to store all V-box spreaders used for snow and ice control operations (projected 32 spreaders).
		<b>STREETS MAINT/ CAP EXP- BUILD &amp; IMPR Total</b>				<b>40,000</b>		
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- MACH & EQUIP	SKID STEER POST DRIVER ATTACHMENT	7,800	1	7,800	N	Post driver attachment capable of driving various types of posts for fences, railing, etc. The department is increasingly involved with fence and post installations at location not accessible by the department's sign truck.
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- MACH & EQUIP	3/4 TON SALT SPREADERS	6,000	2	12,000	N	Lower capacity salt spreaders to be installed on 3/4 trucks 318 and 307. The system will allow faster application of deicing chemicals and provide weight so the trucks are more effective plowing.
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- MACH & EQUIP	5-TON ROLLER	100,000	1	100,000	Y	AS IDENTIFIED IN THE CAPITAL IMPROVEMENT PLAN.
		<b>STREETS MAINT/ CAP EXP- MACH &amp; EQUIP Total</b>				<b>119,800</b>		
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- VEHICLES	TRUCK 303 (3/4 PICKUP WITH PLOW)	39,000	1	39,000	Y	Per current 5yr CIP
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- VEHICLES	TRUCK 329 (POTHOLE TRUCK)	170,000	1	170,000	Y	Per current 5yr CIP
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- VEHICLES	TRUCK 330 (1-TON DUMP BODY WITH PLOW)	93,000	1	93,000	Y	Per current 5yr CIP
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- VEHICLES	TRUCK 334 (1-TON SERVICE BODY)	66,000	1	66,000	Y	Per current 5yr CIP
		<b>STREETS MAINT/ CAP EXP- VEHICLES Total</b>				<b>368,000</b>		
	<b>Streets Total</b>					<b>527,800</b>		
Transportation Trust	Traffic	TRAFFIC/ CAP EXP- MACH & EQUIP	LOCATOR UNIT	2,850	1	2,850	N	REPLACE EXISTING LOCATOR UNIT. COST OF THE UNIT IS \$8500. THIS COST WILL BE SHARED BY THIS ACCOUNT ALONG WITH 70-4800 AND 70-4850.
Transportation Trust	Traffic	TRAFFIC/ CAP EXP- MACH & EQUIP	MMU 2 TESTER	11,700	1	11,700	N	The department's current malfunction management unit (MMU) tester is not capable of testing second generation MMUs. IMSA standard require at least annual testing of all City MMU's
Transportation Trust	Traffic	TRAFFIC/ CAP EXP- MACH & EQUIP	TRAFFIC SIGNAL OBSERVATION SYSTEM	10,000	1	10,000	N	To improve the Traffic depart ability to observe traffic operations over a roadway corridor with multiple signalized intersections and make corridor adjustments remotely. The proposed display system will replace a series of 12" CRT monitors with a single, wall-mounted display screen.
Transportation Trust	Traffic	TRAFFIC/ CAP EXP- MACH & EQUIP	TRAFFIC SIGNAL CAPITAL REPLACEMENT PROGRAM	150,000	1	150,000	Y	Per Current 5yr CIP.
		<b>TRAFFIC/ CAP EXP- MACH &amp; EQUIP Total</b>				<b>174,550</b>		
	<b>Traffic Total</b>					<b>174,550</b>		
	<b>Transportation Trust Total</b>					<b>702,350</b>		
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-LAND IMPROVEMENT	DOG PARK PHASE 2	50,000	1	50,000	Y	CONTINUE DEVELOPMENT OF DOG PARK AT 370 LAKESIDE PARK.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-LAND IMPROVEMENT	PARKING LOT SEAL AND STRIPE	100,000	1	100,000	Y	PAVE, REPAIR, SEAL AND STRIPE ALL PARKING LOTS IN THE PARK SYSTEM.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-LAND IMPROVEMENT	WOODLANDS BOX CULVERT	60,000	1	60,000	Y	INSTALL A BOX CULVERT UNDER THE ROAD AT THE ENTRANCE TO WOODLANDS SPORTS PARK TO IMPROVE STORM WATER FLOW AND REDUCE THE AMOUNT OF PREMATURE FLOODING THAT OCCURS OVER THE PARK ROAD.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-LAND IMPROVEMENT	BROWN ROAD PARK IMPROVEMENTS	50,000	1	50,000	Y	PROP P PROMISE: INTENSELY RENOVATE THE TURF ON THE PRACTICE FIELD, INSTALL PLAYGROUND TILES UNDER THE SWINGS, MAKE IMPROVEMENTS TO THE PARKING LOTS INCLUDING ADDING LIGHTS.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-LAND IMPROVEMENT	ASPHALT RV CHECK-IN LOT	38,000	1	38,000	N	THE RV CHECK-IN PARKING LOT IS CURRENTLY ROTOMIL AND IT NEEDS TO BE PAVED.
		<b>PARKS/ CAP EXP-LAND IMPROVEMENT Total</b>				<b>298,000</b>		
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-BUILDING & IMPROVE	ART CENTER IMPROVEMENTS	37,000	1	37,000	N	\$12,000 TO ADD BULL NOSE LIGHTS TO STEPS IN THEATRE; \$25,000 TO REPLACE BROKEN LIGHT CONTROL SYSTEM IN ACTIVITY ROOMS
		<b>PARKS/ CAP EXP-BUILDING &amp; IMPROVEMENTS Total</b>				<b>37,000</b>		
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-MACHINERY & EQUIPMENT	REPLACE UTILITY VEHICLES: 2008 CUB CADET UTILITY VEHICLES	8,500	2	17,000	N	VEHICLES ARE USED REGULARLY FOR PARKS MAINTENANCE. THEY NEED TO BE REPLACED DUE TO CONSTANT USE, AGE AND WEAR. THEY ARE UNDERSIZED AND HAVE REQUIRED CONSTANT REPAIR; THEREFORE REPLACEMENT WILL BE THE NEXT SIZE LARGER UTILITY VEHICLE (WILL BE ADDED TO CIP SCHEDULE).
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-MACHINERY & EQUIPMENT	2008 FERRIS 52" WALK BEHIND MOWER WITH SULKY	8,000	1	8,000	N	RIGHT-OF-WAY MOWER NEEDS REPLACED DUE TO WEAR AND AGE. THE RIGHT-OF-WAY ENVIRONMENT IS EXCEPTIONALLY ROUGH ON EQUIPMENT. THIS CORRESPONDS WITH THE SCHEDULED 7 YR REPLACEMENT. WILL BE ADDED TO CIP SCHEDULE IN THE FUTURE.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-MACHINERY & EQUIPMENT	REPLACE COPIER	8,000	1	8,000	N	THIS COPIER WAS RECONDITIONED WHEN WE RECEIVED IT IN 2007. IT HAS 500,000 COPIES AND THE MAINTENANCE AGREEMENT IS BECOMING VERY EXPENSIVE. THE SERVICE TECH HAS INFORMED US THAT REPLACEMENT PARTS ARE NO LONGER AVAILABLE AND REPAIRS WILL BECOME MORE DIFFICULT.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-MACHINERY & EQUIPMENT	REPLACE FOUNTAIN AT CITY CENTRE POND	6,000	1	6,000	N	EXISTING FOUNTAIN IS UNDERSIZED AND DOES NOT PROPERLY AERATE THE POND. A NEW FOUNTAIN WILL INCLUDE LED LIGHT KIT WHICH WILL IMPROVE THE AESTHETICS FOR PARK USERS AND WEDDING RENTALS AT THE GAZEBO.

FY15 Budget - Detail of Capital Expenditures

Fund	Department	Account Title	Description	Price	Quantity	Total Cost	In CIP?	Justification
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-MACHINERY & EQUIPMENT	REPLACE 2007 TORO GROUNDMASTER 4000D ROTARY MOWER (#2)	65,000	1	65,000	Y	CIP REPLACEMENT: REPLACE A WINGDECK MOWER USED REGULARLY IN THE PARKS, THE MOWER WILL NEED TO BE REPLACED DUE TO AGE AND WEAR. THIS IS THE NORMAL EXPECTED LIFE CYCLE OF THIS MOWER.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-MACHINERY & EQUIPMENT	REPLACE MASSEY TRACTOR (CIP REPLACEMENT CHANGED FISCAL YEARWITH FORD TRACTOR)	45,000	1	45,000	Y	REPLACE MASSEY TRACTOR WHICH THE STEERING SYSTEM HAS NOT HELD UP VERY WELL. THIS TRACTOR IS ALSO IN NEED OF REAR TIRE REPLACEMENT AT A COST OF \$1,000. THE TRACTOR IS USED REGULARLY TO PERFORM MAINTENANCE OPERATIONS IN THE PARKS AND NEEDS TO BE REPLACED DUE TO AGE AND WEAR.
		<b>PARKS/ CAP EXP-MACHINERY &amp; EQUIPMENT Total</b>				<b>149,000</b>		
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-TENNIS,PG EQUIP,POOL	PAINT FRAME OF POOL SLIDE AT GOLF AND REC POOL	5,550	1	5,550	N	EXISTING SLIDE FRAME IS RUSTING IN MANY PLACES DUE TO EXPOSURE TO WEATHER AND HARSH POOL CHEMICALS. HAVING THE FRAME PROFESSIONALLY POWER-TOOL CLEANED AND PAINTED WOULD EXTEND THE USEFUL SERVICE LIFE OF THE SLIDE AN ESTIMATED 5 YEARS.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-TENNIS,PG EQUIP,POOL	REPLACE PLAYGROUND AT LAUREL PARK	250,000	1	250,000	Y	REPLACING THE AGING AND WORN OUT PLAYGROUND AT LAUREL PARK.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-TENNIS,PG EQUIP,POOL	LAKESIDE PARK PLAYGROUND AND AMENITIES	300,000	1	300,000	Y	WET PLAYGROUND ADDITION \$250,000 AND MEETING ROOM \$50,000. A WET PLAYGROUND COULD HAVE A SMALL PAVILION AREA THAT COULD BE RESERVED FOR EVENTS LIKE BIRTHDAY PARTIES; WHILE ADDING A UNIQUE FEATURE TO THE PARK. A CLIMATE CONTROLLED MEETING ROOM IS A TOP PRIORITY FOR LARGE RV GROUPS.
		<b>PARKS/ CAP EXP-TENNIS,PG EQUIP,POOL Total</b>				<b>555,550</b>		
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-VEHICLES	REPLACE VEHICLE 704 (CIP SCHEDULED REPLACEMENT)	22,000	1	22,000	Y	THIS VEHICLE WAS SCHEDULED TO BE REPLACED IN FY13 AND THEN FY14, BUT THE SMALL TRUCKS WERE NOT AVAILABLE. 2002 FORD RANGER 1/4 TON EXTENDED CAB 4X4 PICKUP.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-VEHICLES	REPLACE VEHICLE 730 (CIP SCHEDULED REPLACEMENT)	70,000	1	70,000	Y	2003 CHEVROLET 3500 1 TON PICKUP 2 WHEEL DRIVE CREW CAB DIESEL 60" CA WITH 9' DUMP BED WITH HYDRAULIC HOIST.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-VEHICLES	REPLACE VEHICLE 733 (CIP SCHEDULED REPLACEMENT)	70,000	1	70,000	Y	2003 CHEVROLET 3500 1 TON PICKUP 2 WHEEL DRIVE CREW CAB 60" CA 9' PLATFORM WITH WESTERN STYLE RACK.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-VEHICLES	REPLACE VEHICLE 737 (CIP SCHEDULED REPLACEMENT)	93,000	1	93,000	Y	2006 CHEVROLET C4500 1 TON CAB AND CHASSIS 2WD 84"CA 11' DUMP BED WITH DROP SIDES, HYDRAULIC SYSTEM WITH GROUND SPEED CONTROL, 9' SNOW PLOW, CLASS V TOWING PACKAGE.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-VEHICLES	REPLACE VEHICLE 745 (CIP SCHEDULED REPLACEMENT)	170,000	1	170,000	Y	2001 INTERNATIONAL 4900 2 TON SINGLE AXLE CAB AND CHASSIS 2WD, REGULAR CAB, BUCKET LIFT BODY.
Local Parks and Storm Water	Parks	PARKS/ CAP EXP-VEHICLES	NEW VEHICLE	60,000	1	60,000	N	EXTEND THE YEARS OF OPERATION OF TRUCK 741 TO FREE UP FUNDS FOR ADDITIONAL VEHICLE: ONE TON DUAL REAR TIRE DIESEL ENGINE UTILITY BED TRUCK WITH A CLASS 5 HITCH, AN OVERCAB MATERIAL RACK AND A 7132D54FJ SERVICE BODY. WILL BE USED BY PARKS MAINTENANCE CREWS FOR REPAIR & MAINTENANCE OF OUTDOOR FACILITIES.
		<b>PARKS/ CAP EXP-VEHICLES Total</b>				<b>485,000</b>		
	<b>Parks Total</b>					<b>1,524,550</b>		
Local Parks and Storm Water	Storm Water Management	STORMWATER MGMT/CAP EXP-MACH & EQ	PIPE PATCH TRENCHLESS REPAIR SYSTEM-6-10",12-15",18-24:FLOW THRU PACKERS,20 PUSH RODS,FLEX ADAPTER,AIR REGULATR,ETC	6,750	1	6,750	N	THIS SYSTEM IS BEING REQUESTED TO ALLOW REPAIR OF SANITARY AND STORM MAINS FROM 8" TO 24" DIAMETER WITHOUT EXCAVATION. THIS WILL ALLOW REPAIRS TO BE COMPLETED WITH MINIMAL DISRUPTION AND NO PROPERTY DAMAGE FOR RESIDENTS.
Local Parks and Storm Water	Storm Water Management	STORMWATER MGMT/CAP EXP-MACH & EQ	SKIDSTEER LOADER	40,000	1	40,000	Y	REPLACEMENT OF SKIDSTEER LOADER AS PER CIP SCHEDULE.
Local Parks and Storm Water	Storm Water Management	STORMWATER MGMT/CAP EXP-MACH & EQ	MINI EXCAVATOR	41,000	1	41,000	Y	REPLACEMENT OF MINI EXCAVATOR AS PER THE CIP SCHEDULE.
		<b>STORMWATER MGMT/ CAP EXP-MACH &amp; EQUIP Total</b>				<b>87,750</b>		
Local Parks and Storm Water	Storm Water Management	STORMWATER MGMT/ CAP EXP-VEHICLES	REPLACEMENT OF #408 - 3/4 TON TRUCK	40,000	1	40,000	Y	REPLACEMENT OF A 3/4-TON TRUCK PER THE CIP.
		<b>STORMWATER MGMT/ CAP EXP-VEHICLES Total</b>				<b>40,000</b>		
	<b>Storm Water Management Total</b>					<b>127,750</b>		
<b>Local Parks and Storm Water Total</b>						<b>1,652,300</b>		
Recreation	Aquatics	RP AQUATICS/ CAP EXP- MACH & E	CHAIR LIFT FOR LEISURE POOL	9,000	1	9,000	N	ADD A CHAIR LIFT TO THE LEISURE POOL TO ENSURE COMPLIANCE WITH CURRENT ADA REQUIREMENTS.
Recreation	Aquatics	RP AQUATICS/ CAP EXP- MACH & E	STARTING BLOCKS FOR NATATORIUM (16)	75,000	1	75,000	Y	REPLACE ALL 16 STARTING BLOCKS IN THE NATATORIUM. THE EQUIPMENT IS ORIGINAL FROM 1994 AND HAS BEEN REPAIRED AND REFURBISHED AS MUCH AS POSSIBLE. REPLACING THE STARTING BLOCKS WILL ALLOW THE REC-PLEX TO MEET CURRENT STANDARDS AND STYLES REQUIRED FOR MAJOR COMPETITIONS.
		<b>RP AQUATICS/ CAP EXP- MACH &amp; E Total</b>				<b>84,000</b>		
	<b>Aquatics Total</b>					<b>84,000</b>		
Recreation	Indoor Programs	RP INDOOR PROG/ CAP EXP- MACH	REC-PLEX CARDIO EQUIPMENT REPLACEMENT (CIP)	62,000	1	62,000	Y	REPLACE PIECES OF CARDIO EQUIPMENT DUE TO WEAR. PROVIDE THE LATEST STATE OF THE ART EXERCISE EQUIPMENT AND ELIMINATE EQUIPMENT THAT REQUIRES FREQUENT MAINTENANCE.
Recreation	Indoor Programs	RP INDOOR PROG/ CAP EXP- MACH	CELL PHONE LOCKERS	13,000	1	13,000	N	PROVIDE A WAY FOR CUSTOMERS USING THE FITNESS AREA TO SECURE THEIR CELL PHONES, WALLET, KEYS, ETC. 25 UNITS WITH PROGRAMMABLE COMBINATION LOCKS THAT RESET AFTER EACH USE.

FY15 Budget - Detail of Capital Expenditures

Fund	Department	Account Title	Description	Price	Quantity	Total Cost	In CIP?	Justification
		<b>RP INDOOR PROG/ CAP EXP- MACH Total</b>				<b>75,000</b>		
		<b>Indoor Programs Total</b>				<b>75,000</b>		
Recreation	Support	RP SUPPORT/ CAP EXP-BUILD & IM	UPGRADE ENERGY MANAGEMENT SYSTEM (CIP)	17,500	1	17,500	Y	UPGRADE ENERGY MANAGEMENT SYSTEM
Recreation	Support	RP SUPPORT/ CAP EXP-BUILD & IM	FRONT ENTRANCE IMPROVEMENT	10,505	1	10,505	N	IMPROVE THE APPEARANCE AND SAFETY OF THE FRONT ENTRANCE BY REMOVING THE BROKEN PAVERS AND REPLACING WITH CONCRETE. ALSO REMOVE THE SHRUBS THAT COLLECT TRASH AND ADD BENCHES TO MAKE A SEATING AREA FOR KIDS TO WAIT FOR THEIR PARENTS TO PICK THEM UP.
		<b>RP SUPPORT/ CAP EXP-BUILD &amp; IM Total</b>				<b>28,005</b>		
		<b>Support Total</b>				<b>28,005</b>		
Recreation	Outdoor Pools	OUTDOOR POOLS/ CAP EXP- MACH & EQUIP	LAUREL PARK POOL UNDERWATER LIGHTING	6,500	1	6,500	N	EXISTING UNDERWATER LIGHTS HAVE DISCOLORED AND WE CAN NO LONGER FIND REPLACEMENT LENSES DUE TO THEIR AGE. THE LIGHTS NEED TO BE REPLACED WITH LED EQUIVALENT TO IMPROVE LIGHTING IN THE POOL AND REDUCE ANNUAL POWER CONSUMPTION BY AS MUCH AS 86%.
		<b>OUTDOOR POOLS/ CAP EXP- MACH &amp; EQUIP Total</b>				<b>6,500</b>		
		<b>Outdoor Pools Total</b>				<b>6,500</b>		
		<b>Recreation Total</b>				<b>193,505</b>		
Water Sewer	Water	WATER-GEN/CAP EXP- BUILD & IMPR	WATER STORAGE TANK OVERHAUL	300,000	1	300,000	Y	OVERHAUL OF HERMITAGE WATER STORAGE TANK
Water Sewer	Water	WATER-GEN/CAP EXP- BUILD & IMPR	UTILITIES BUILDING IMPROVEMENTS - INSULATION & ELECTRIC	20,000	1	20,000	N	INSULATION AND ELECTRIC SERVICE AND ADDITIONAL ELECTRIC OUTLETS FOR UTILITIES BUILDING. THE COST OF THE WORK IS BEING SPLIT BETWEEN 4800 AND 4850.
		<b>WATER-GEN/CAP EXP- BUILD &amp; IMPR Total</b>				<b>320,000</b>		
Water Sewer	Water	WATER-GEN/CAP EXP- MACH & EQUIP	VAC TRAILER WITH VALVE EXERCISER	61,000	1	61,000	Y	VAC TRAILER & VALVE EXERCISER WILL BE USED ON SMALL REPAIR JOBS, CLEANING OUT VALVE BOXES AND STARTING A VALVE EXERCISING PROGRAM WHICH WILL ENABLE US TO SHUT OUR WATER SYSTEM DOWN BETTER WITH SMALLER OUTAGES WHILE PROVIDING BETTER CUSTOMER SERVICE. THIS IS A CIP APPROVED ITEM.
Water Sewer	Water	WATER-GEN/CAP EXP- MACH & EQUIP	ATV FOR WATER/WASTEWATER PLANTS	9,250	1	9,250	N	ATV WOULD ELIMINATE THE NEED FOR A NEW VEHICLE FOR SUE HAYWOOD.PURCHASE OF THE ATV WOULD ALLOW THE PLANT OPERATORS TO MOVE AROUND THE PLANTS QUICKLY AND USING LESS FUEL. COST OF ATV WILL BE SHARED WITH 70-4850. ABOVE PRICE IS HALF THE COST OF THE ATV.
Water Sewer	Water	WATER-GEN/CAP EXP- MACH & EQUIP	LOCATOR UNIT	2,850	1	2,850	N	REPLACE EXISTING LOCATOR UNIT. COST OF THE UNIT IS \$8500. THIS COST WILL BE SHARED BY THIS ACCOUNT ALONG WITH 70-4850 AND 36-5500.
Water Sewer	Water	WATER-GEN/CAP EXP- MACH & EQUIP	WATER METER REPLACEMENTS	200	438	87,600	Y	WATER METER REPLACEMENTS PER THE CIP SCHEDULE.
		<b>WATER-GEN/CAP EXP- MACH &amp; EQUIP Total</b>				<b>160,700</b>		
Water Sewer	Water	WATER-GEN/CAP EXP- VEHICLES	REPLACEMENT OF #415	11,000	1	11,000	Y	THIS VEHICLE IS IN THE CURRENT 2014 BUDGET, BUT WOULD LIKE TO DEFER THE PURCHASE UNTIL THE 2015 BUDGET YEAR. COST OF THIS VEHICLE WILL BE SPLIT 50/50 WITH 70-4850.
Water Sewer	Water	WATER-GEN/CAP EXP- VEHICLES	REPLACEMENT OF #416	11,000	1	11,000	Y	THIS VEHICLE IS IN THE CURRENT 2014 BUDGET, BUT WOULD LIKE TO DEFER THE PURCHASE UNTIL THE 2015 BUDGET YEAR. COST OF THIS VEHICLE WILL BE SPLIT 50/50 WITH 70-4850.
Water Sewer	Water	WATER-GEN/CAP EXP- VEHICLES	REPLACEMENT FOR #438	30,000	1	30,000	Y	REPLACEMENT OF TRUCK USED ON WATER MAIN BREAKS AND LIGHT DUTY PER THE CIP. THE COST OF THIS VEHICLE WILL BE SPLIT 50/50 WITH 70-4850.
Water Sewer	Water	WATER-GEN/CAP EXP- VEHICLES	REPLACEMENT OF CRANE TRUCK	132,500	1	132,500	Y	REPLACEMENT OF THE CRANE TRUCK PER THE CIP. COST OF VEHICLE WILL BE SPLIT 50/50 WITH 70-4850.
		<b>WATER-GEN/CAP EXP- VEHICLES Total</b>				<b>184,500</b>		
		<b>Water Total</b>				<b>665,200</b>		
Water Sewer	Sewer	SEWER-GEN/CAP EXP- BUILD & IMPR	UTILITIES BUILDING IMPROVEMENTS - INSULATION & ELECTRIC	20,000	1	20,000	N	INSULATION AND ELECTRIC SERVICE AND ADDITIONAL ELECTRIC OUTLETS FOR UTILITIES BUILDING. THE COST OF THE WORK IS BEING SPLIT BETWEEN 4800 AND 4850.
		<b>SEWER-GEN/CAP EXP- BUILD &amp; IMPR Total</b>				<b>20,000</b>		
Water Sewer	Sewer	SEWER-GEN/CAP EXP- MACH & EQUIP	ATV FOR WATER/WASTEWATER PLANTS	9,250	1	9,250	N	ATV WOULD ELIMINATE THE NEED FOR A NEW VEHICLE FOR SUE HAYWOOD. PURCHASE OF THE ATV WOULD ALLOW THE PLANT OPERATORS TO MOVE AROUND THE PLANTS QUICKLY AND USING LESS FUEL. COST OF THE ATV WILL BE SHARED WITH 70-4800. ABOVE PRICE IS HALF THE COST OF THE ATV.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- MACH & EQUIP	RAS PUMP FLOW METERS	6,250	2	12,500	N	CURRENTLY THERE IS ONLY 1 METER BETWEEN 3 RETURN ACTIVATED SLUDGE PUMPS.IT IS IMPORTANT TO MONITOR EACH RAS PUMP INDIVIDUALLY IN CASE ONE GETS PLUGGED. IF PLUGGED, SLUDGE BACKS UP IN THE CLARIFIER WHICH CAN RESULT IN AN OVERFLOW OF SLUDGE INTO THE PLANT EFFLUENT. ADDITIONAL METERS WILL ALLOW US TO MONITOR.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- MACH & EQUIP	EFFLUENT BLOWER VFD/DO METER	8,000	1	8,000	N	BY INSTALLING A VARIABLE FREQUENCY DRIVE ON THE EFFLUENT BLOWERS, THE BLOWER MOTOR WOULD OPERATE AT A SPEED TO MAINTAIN THE REQUIRED 5 MG/L DISSOLVED OXYGEN LEVEL. PURCHASE OF THIS WILL ALLOW BLOWER MOTOR TO OPERATE AT THE OPTIMUM SPEED AND REDUCE POWER CONSUMPTION.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- MACH & EQUIP	SLUDGE BLANKET DEPTH INDICATOR	6,500	1	6,500	N	THIS WILL PROBIVE THE ABILITY TO MONITOR CLARIFIER SLUDGE BLANKET LEVEL 24/7 IN ORDER TO PREVENT LOSS OF SOLIDS TO CREEK WHICH ARE VIOLATIONS OF OUR PERMIT.

FY15 Budget - Detail of Capital Expenditures

Fund	Department	Account Title	Description	Price	Quantity	Total Cost	In CIP?	Justification
Water Sewer	Sewer	SEWER-GEN/CAP EXP- MACH & EQUIP	PIPE PATCH TRENCHLESS REPAIR SYSTEM-6-10",12-15",18-24"FLOW THRU PACKERS,20 PUSH RODS,FLEX ADAPTER,AIR REGULATR,ETC	6,750	1	6,750	N	THIS SYSTEM IS BEING REQUESTED TO ALLOW REPAIR OF SANITARY AND STORM MAINS FROM 8" TO 24" DIAMETER WITHOUT EXCAVATION. THIS WILL ALLOW REPAIRS TO BE COMPLETED WITH MINIMAL DISRUPTION AND NO PROPERTY DAMAGE FOR RESIDENTS.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- MACH & EQUIP	LOCATOR UNIT	2,850	1	2,850	N	REPLACE EXISTING LOCATOR UNIT. COST OF THE UNIT IS \$8500. THIS COST WILL BE SHARED BY THIS ACCOUNT ALONG WITH 70-4800 AND 36-5500.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- MACH & EQUIP	WATER METER REPLACEMENTS	200	437	87,400	Y	WATER METER REPLACEMENTS PER THE CIP SCHEDULE.
		<b>SEWER-GEN/CAP EXP- MACH &amp; EQUIP Total</b>				<b>133,250</b>		
Water Sewer	Sewer	SEWER-GEN/CAP EXP- VEHICLES	REPLACEMENT OF #415	11,000	1	11,000	Y	THIS VEHICLE IS IN THE CURRENT 2014 BUDGET, BUT WOULD LIKE TO DETER THE PURCHASE UNTIL THE 2015 BUDGET YEAR. COST OF THIS VEHICLE WILL BE SPLIT 50/50 WITH 70-4800.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- VEHICLES	REPLACEMENT OF #416	11,000	1	11,000	Y	THIS VEHICLE IS IN THE CURRENT 2014 BUDGET, BUT WOULD LIKE TO DEFER THE PURCHASE UNTIL THE 2015 BUDGET YEAR. COST OF THIS VEHICLE WILL BE SPLIT WITH 70-4800.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- VEHICLES	REPLACEMENT FOR #438	30,000	1	30,000	Y	REPLACEMENT OF TRUCK USED ON WATER MAIN BREAKS AND LIGHT DUTY PER THE CIP. THE COST OF THIS VEHICLE WILL BE SPLIT 50/50 WITH 70-4800.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- VEHICLES	REPLACEMENT OF CRANE TRUCK	132,500	1	132,500	Y	REPLACEMENT OF THE CRANE TRUCK PER THE CIP. COST OF VEHICLE WILL BE SPLIT 50/50 WITH 70-4800.
		<b>SEWER-GEN/CAP EXP- VEHICLES Total</b>				<b>184,500</b>		
	<b>Sewer Total</b>					<b>337,750</b>		
<b>Water Sewer Total</b>						<b>1,002,950</b>		
Solid Waste	Collections	COLLECTIONS/CAP EXP- MACH & EQ	TRASH CARTS (CIP)	36,000	1	36,000	Y	TRASH CART PURCHASE FOR NEW AND EXISTING CUSTOMERS.
		<b>COLLECTIONS/CAP EXP- MACH &amp; EQ Total</b>				<b>36,000</b>		
Solid Waste	Collections	COLLECTIONS/CAP EXP- VEHICLES	REPLACE VEHICLE 951 PER CIP2005 INTERNATIONAL BOOM TRUCK	150,000	1	150,000	Y	SINGLE AXLE KNUCKLE BOOM TRASH LOADER USED FOR BULKY PICK-UP
Solid Waste	Collections	COLLECTIONS/CAP EXP- VEHICLES	REPLACE VEHICLE 947 PER CIP2008 HEIL PETERBILT SIDE LOADER	270,000	1	270,000	Y	AUTOMATED SIDE LOADER FOR RESIDENTIAL TRASH HAULING
Solid Waste	Collections	COLLECTIONS/CAP EXP- VEHICLES	REPLACE VEHICLE 945 PER CIP2008 MACK LEU 613 FRONT LOADER	280,000	1	280,000	Y	AUTOMATED FRONT LOADER FOR COMMERCIAL TRASH HAULING
Solid Waste	Collections	COLLECTIONS/CAP EXP- VEHICLES	REPLACE VEHICLE 906 PER CIP2008 FORD CREW CAB F-250 3/4 TON PICK UP	40,000	1	40,000	Y	TRASH CART MAINTENANCE AND DELIVERY VEHICLE
		<b>COLLECTIONS/CAP EXP- VEHICLES Total</b>				<b>740,000</b>		
	<b>Collections Total</b>					<b>776,000</b>		
<b>Solid Waste Total</b>						<b>776,000</b>		
CMPF	CMPF	CMPF/ CAP EXP- BUILD & IMPR	REPLACE THE PUSH WALL ON THE BACK OF THE TIPPING FLOOR	35,000	1	35,000	N	DESIGN AND INSTALL A WALL SYSTEM THAT WILL REINFORCE THE INTEGRITY OF THE BACK TIPPING WALL. THE PUSH WALL IS SLOWLY ERODING TO THE POINT OF THE SUPPORT REBAR IS NOW EXPOSED. FLOW CONTROL WILL BE ADDING APPROX. 100 TONS PER DAY THAT WILL NEED TO BE MOVED.
CMPF	CMPF	CMPF/ CAP EXP- BUILD & IMPR	REPLACE FRONT ENTRANCE DOOR AT 131 ECOLOGY (RECYCLE CITY)	8,000	1	8,000	N	REDESIGN AND INSTALL A NEW ENTRANCE DOOR TO PREVENT FUTURE WATER DAMAGE.
		<b>CMPF/ CAP EXP- BUILD &amp; IMPR Total</b>				<b>43,000</b>		
	<b>CMPF Total</b>					<b>43,000</b>		
<b>CMPF Total</b>						<b>43,000</b>		
<b>All Funds Total</b>						<b>5,106,480</b>		

## PERSONNEL – OVERVIEW

The 2014/15 budget shows an overall increase in personnel of 7.21 full-time equivalent positions. Staffing by fund is shown below:

<b>Fund</b>	<b>Full-Time Equivalent Positions</b>
General	312.76
Local Parks and Storm Water	22.53
Sewer Lateral Repair Program	0.55
Transportation Trust	7.50
Water Service Line Repair Program	0.35
Central Materials Processing Facility	27.05
Recreation	116.01
Solid Waste	27.55
Water/Sewer	46.50
<b>Total</b>	<b>560.81</b>

Salaries and benefits constitute approximately 50.5% of total operating and debt expenditures. The proposed budget includes an overall increase in salaries and benefit expenses of roughly 0.04%. The detail of all staffing, including proposed changes, can be found in this section of the budget along with explanations for any proposed changes. The staffing for each department can also be found in each departmental section of the budget.

**CITY OF ST PETERS  
SUMMARY OF PERSONNEL SERVICES**

	2012/13		2013/14		2014/15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>GENERAL FUND</b>						
HES - HEALTH	4.25	6.00	5.25	4.00	5.25	4.00
HES - VEHICLE & EQUIPMENT MAINTENANCE	8.50	1.00	8.50	1.00	8.50	1.00
MPS - POLICE	109.00	10.00	110.00	8.00	111.00	8.00
PRS - COMMUNITY AND ARTS	1.00	2.00	1.00	2.00	1.00	8.00
PRS - PARKS GENERAL	37.00	35.00	40.00	35.00	40.00	35.00
PRS - RANGER DIVISION	6.00	8.00	0.00	0.00	0.00	0.00
SSS - ADMINISTRATION	38.50	16.00	39.50	16.00	40.50	16.00
SSS - COMMUNICATIONS	7.00	6.00	7.00	6.00	7.00	6.00
SSS - GOVERNMENTAL	0.00	29.00	0.00	29.00	0.00	29.00
SSS - MUNICIPAL COURT	5.00	3.00	5.00	3.00	5.00	3.00
TDS - ENGINEERING & PLANNING	20.50	5.00	20.50	4.00	20.50	4.00
TDS - STREETS DEPARTMENT	21.00	5.00	25.00	2.00	25.00	2.00
WES - STORM WATER MANAGEMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL GENERAL FUND POSITIONS</b>	<b>257.75</b>	<b>126.00</b>	<b>261.75</b>	<b>110.00</b>	<b>263.75</b>	<b>116.00</b>
<b>TOTAL GENERAL FUND FULL-TIME EQUIVALENT</b>	<b>316.16</b>		<b>309.32</b>		<b>312.76</b>	
<b>LOCAL PARKS AND STORM WATER FUND</b>						
PRS - RANGER DIVISION	0.00	0.00	6.00	8.00	6.00	8.00
WES - STORM WATER MANAGEMENT	<u>8.00</u>	<u>1.00</u>	<u>9.00</u>	<u>1.00</u>	<u>10.40</u>	<u>1.00</u>
<b>TOTAL LPSW FUND POSITIONS</b>	<b>8.00</b>	<b>1.00</b>	<b>15.00</b>	<b>9.00</b>	<b>16.40</b>	<b>9.00</b>
<b>TOTAL LPSW FUND FULL-TIME EQUIVALENT</b>	<b>8.72</b>		<b>21.13</b>		<b>22.53</b>	
<b>SEWER LATERAL REPAIR PROGRAM FUND</b>						
WES - SEWER LATERAL REPAIR PROGRAM	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.55</u>	<u>0.00</u>
<b>TOTAL SEWER LATERAL REPAIR PROGRAM FUND POSITIONS</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.55</b>	<b>0.00</b>
<b>TOTAL SEWER LATERAL REPAIR PROGRAM FUND FULL-TIME EQUIVALENT</b>	<b>1.00</b>		<b>1.00</b>		<b>0.55</b>	
<b>TRANSPORTATION TRUST FUND</b>						
TDS - TRAFFIC MANAGEMENT	<u>7.50</u>	<u>0.00</u>	<u>7.50</u>	<u>0.00</u>	<u>7.50</u>	<u>0.00</u>
<b>TOTAL TRANSPORTATION TRUST FUND POSITIONS</b>	<b>7.50</b>	<b>0.00</b>	<b>7.50</b>	<b>0.00</b>	<b>7.50</b>	<b>0.00</b>
<b>TOTAL TRANSPORTATION TRUST FUND FULL-TIME EQUIVALENT</b>	<b>7.50</b>		<b>7.50</b>		<b>7.50</b>	
<b>WATER SERVICE LINE REPAIR PROGRAM FUND</b>						
WES - WATER SERVICE LINE REPAIR PROGRAM	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.35</u>	<u>0.00</u>
<b>TOTAL WATER SERVICE LINE REPAIR PROGRAM FUND POSITIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.35</b>	<b>0.00</b>
<b>TOTAL WATER SERVICE LINE REPAIR PROGRAM FUND FULL-TIME EQUIVALENT</b>	<b>0.00</b>		<b>0.00</b>		<b>0.35</b>	
<b>CMPF FUND</b>						
HES - CMPF	<u>21.00</u>	<u>6.00</u>	<u>21.00</u>	<u>9.00</u>	<u>22.00</u>	<u>9.00</u>
<b>TOTAL CMPF FUND POSITIONS</b>	<b>21.00</b>	<b>6.00</b>	<b>21.00</b>	<b>9.00</b>	<b>22.00</b>	<b>9.00</b>
<b>TOTAL CMPF FUND FULL-TIME EQUIVALENT</b>	<b>24.61</b>		<b>26.41</b>		<b>27.05</b>	
<b>RECREATION FUND</b>						
PRS - 370 LAKESIDE PARK	2.00	7.00	2.00	7.00	2.00	8.00
PRS - GENERAL RECREATION	1.60	25.00	1.60	25.00	1.60	25.00
PRS - GOLF COURSE	4.00	30.00	4.00	30.00	4.00	30.00
PRS - REC-PLEX	<u>17.40</u>	<u>148.00</u>	<u>17.40</u>	<u>149.00</u>	<u>17.40</u>	<u>149.00</u>
<b>TOTAL RECREATION FUND POSITIONS</b>	<b>25.00</b>	<b>210.00</b>	<b>25.00</b>	<b>211.00</b>	<b>25.00</b>	<b>212.00</b>
<b>TOTAL RECREATION FUND FULL-TIME EQUIVALENT</b>	<b>114.88</b>		<b>115.60</b>		<b>116.01</b>	
<b>SOLID WASTE FUND</b>						
HES - SOLID WASTE	<u>24.75</u>	<u>5.00</u>	<u>24.75</u>	<u>5.00</u>	<u>25.75</u>	<u>5.00</u>
<b>TOTAL SOLID WASTE FUND POSITIONS</b>	<b>24.75</b>	<b>5.00</b>	<b>24.75</b>	<b>5.00</b>	<b>25.75</b>	<b>5.00</b>
<b>TOTAL SOLID WASTE FUND FULL-TIME EQUIVALENT</b>	<b>26.55</b>		<b>26.55</b>		<b>27.55</b>	
<b>WATER/SEWER FUND</b>						
WES - WATER/SEWER	<u>45.00</u>	<u>4.00</u>	<u>45.00</u>	<u>3.00</u>	<u>44.70</u>	<u>3.00</u>
<b>TOTAL WATER/SEWER FUND POSITIONS</b>	<b>45.00</b>	<b>4.00</b>	<b>45.00</b>	<b>3.00</b>	<b>44.70</b>	<b>3.00</b>
<b>TOTAL WATER/SEWER FUND FULL-TIME EQUIVALENT</b>	<b>46.80</b>		<b>46.80</b>		<b>46.50</b>	
<b>TOTAL CITY POSITIONS</b>	<b>390.00</b>	<b>352.00</b>	<b>401.00</b>	<b>347.00</b>	<b>406.00</b>	<b>354.00</b>
<b>TOTAL CITY FULL-TIME EQUIVALENT</b>	<b>546.23</b>		<b>554.32</b>		<b>560.81</b>	

CITY OF ST PETERS  
DETAIL OF PERSONNEL SERVICES - GENERAL FUND

Department Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>HES - HEALTH</b>								
Administrative Coordinator	0.25	0.00	0.25	0.00	0.25	0.00	0	0
Animal Control Officer	2.00	3.00	3.00	1.00	3.00	1.00	0	0
Environmental Control Officer	0.00	2.00	0.00	1.00	0.00	1.00	0	0
Food & Health Inspector	0.00	0.00	1.00	1.00	1.00	1.00	0	0
Health Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Office Clerk	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Public Health Sanitarian	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>4.25</b>	<b>6.00</b>	<b>5.25</b>	<b>4.00</b>	<b>5.25</b>	<b>4.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>8.58</b>		<b>8.13</b>		<b>8.13</b>		<b>0.00</b>	
<b>HES - VEHICLE &amp; EQUIPMENT MAINTENANCE</b>								
Auto/Diesel Technician	6.00	0.00	6.00	0.00	6.00	0.00	0	0
Fleet Maintenance Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Fleet Maintenance Crew Leader	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Intern	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Office Specialist	0.00	0.00	0.00	0.00	0.00	0.00	0	0
Sustainability Specialist	<u>0.50</u>	<u>0.00</u>	<u>0.50</u>	<u>0.00</u>	<u>0.50</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>8.50</b>	<b>1.00</b>	<b>8.50</b>	<b>1.00</b>	<b>8.50</b>	<b>1.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>8.86</b>		<b>9.20</b>		<b>9.20</b>		<b>0.00</b>	
<b>MPS - POLICE</b>								
Chief Of Police	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Deputy Chief of Police	2.00	0.00	2.00	0.00	2.00	0.00	0	0
<b>Dispatcher</b>	<b>11.00</b>	<b>0.00</b>	<b>11.00</b>	<b>0.00</b>	<b>12.00</b>	<b>0.00</b>	1 <sup>A</sup>	0
<b>Executive Secretary</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	-1 <sup>B</sup>	0
Lead Corrections Officer	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Corrections Officer	1.00	3.00	2.00	1.00	2.00	1.00	0	0
<b>Office Specialist</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	1 <sup>C</sup>	0
Police Dispatch Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Police Lieutenant	5.00	0.00	5.00	0.00	5.00	0.00	0	0
Police Lieutenant-Assigned Over Detective Bureau	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Police Officer	65.00	0.00	65.00	0.00	65.00	0.00	0	0
Police Property Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Police Records Administrator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Police Records Clerk	6.00	5.00	6.00	5.00	6.00	5.00	0	0
Police Sergeant	10.00	0.00	10.00	0.00	10.00	0.00	0	0
Police Sergeant-Assigned Over Detective Bureau	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Police Sergeant-Assigned Emergency Mgmt Director	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Resident Youth	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>109.00</b>	<b>10.00</b>	<b>110.00</b>	<b>8.00</b>	<b>111.00</b>	<b>8.00</b>	<b>1</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>115.49</b>		<b>115.05</b>		<b>116.05</b>		<b>1.00</b>	
<b>PRS - COMMUNITY AND ARTS</b>								
Guest Service Representatives	0.00	2.00	0.00	2.00	0.00	8.00	0	6 <sup>D</sup>
Recreation Leader	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>1.00</b>	<b>2.00</b>	<b>1.00</b>	<b>2.00</b>	<b>1.00</b>	<b>8.00</b>	<b>0</b>	<b>6</b>
<b>Full Time Equivalent</b>	<b>2.44</b>		<b>2.44</b>		<b>3.88</b>		<b>2.16</b>	
<b>PRS - PARKS GENERAL</b>								
Administrative Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Building Attendant	4.00	9.00	4.00	9.00	4.00	9.00	0	0
Building Attendant Crew Leader	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Building Maintenance Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Building Repair Technician	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Director of Parks Operations	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Executive Secretary	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Manager of Parks & Recreation Services	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Parks Crew Leader	5.00	0.00	5.00	0.00	5.00	0.00	0	0
Parks Horticulture Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Parks Maintenance Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Parks Right-of-Way Maintenance Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
<b>Parks Technician</b>	<b>10.00</b>	<b>0.00</b>	<b>9.00</b>	<b>0.00</b>	<b>10.00</b>	<b>0.00</b>	1 <sup>E</sup>	0
<b>Parks Worker</b>	<b>6.00</b>	<b>12.00</b>	<b>10.00</b>	<b>12.00</b>	<b>9.00</b>	<b>0.00</b>	-1 <sup>F</sup>	-12 <sup>G</sup>
<b>Parks Services Representatives</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12.00</b>	0	12 <sup>H</sup>
Registration Specialist	0.00	2.00	0.00	2.00	0.00	2.00	0	0
Resident Youth	<u>0.00</u>	<u>12.00</u>	<u>0.00</u>	<u>12.00</u>	<u>0.00</u>	<u>12.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>37.00</b>	<b>35.00</b>	<b>40.00</b>	<b>35.00</b>	<b>40.00</b>	<b>35.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>57.91</b>		<b>60.91</b>		<b>60.91</b>		<b>0.00</b>	

**Variance Explanations:**

- A: Added one Full-Time Police Dispatcher position based on department's needs.
- B: Changed the Full-Time Executive Secretary position to a Full-Time Office Specialist position.
- C: Changed the Full-Time Executive Secretary position to a Full-Time Office Specialist position.
- D: Art Teachers were previously contracted out but are now classified as Part-Time Guest Service Representatives
- E: Allocation of Full-Time Parks Technicians and Parks Workers fluctuates depending on when Workers meet the requirements to become a Technician
- F: Allocation of Full-Time Parks Technicians and Parks Workers fluctuates depending on when Workers meet the requirements to become a Technician
- G: Reclassified Part-Time Parks Workers as Part-Time Parks Service Representatives
- H: Reclassified Part-Time Parks Workers as Part-Time Parks Service Representatives

CITY OF ST PETERS  
DETAIL OF PERSONNEL SERVICES - GENERAL FUND

Department Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>PRS - RANGER DIVISION</b>								
Community Service Officer	0.00	3.00	0.00	0.00	0.00	0.00	0	0
Director of Recreation and Enforcement Division	1.00	0.00	0.00	0.00	0.00	0.00	0	0
Enforcement Division Ranger	3.00	5.00	0.00	0.00	0.00	0.00	0	0
Ranger Coordinator	1.00	0.00	0.00	0.00	0.00	0.00	0	0
Ranger Superintendent	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>6.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>11.77</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>	
<b>SSS - ADMINISTRATION</b>								
Accounting Clerk	2.00	1.00	3.00	1.00	3.00	1.00	0	0
Accounting Specialist	1.50	0.00	1.50	0.00	1.50	0.00	0	0
Accounts Payable Clerk	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Administrative Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Assistant City Administrator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Assistant Director of Finance	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Assistant to the City Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Budget Analyst	0.00	0.00	1.00	0.00	1.00	0.00	0	0
Budget Specialist	1.00	0.00	0.00	0.00	0.00	0.00	0	0
City Administrator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
City Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Community Service Representative	2.00	2.00	2.00	2.00	2.00	2.00	0	0
Community Service Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Finance	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Human Resources & Community Services	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Information Technology	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Staff Support Services Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
<b>Executive Coordinator</b>	0.00	0.00	0.00	0.00	<b>1.00</b>	0.00	1 <sup>I</sup>	0
Executive Secretary	1.00	0.00	1.00	0.00	1.00	0.00	0	0
GIS Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Human Resources Assistant	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Human Resources Clerk	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Human Resources Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
I.T. Project Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
I.T. Specialist	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Licensing Specialist	1.00	2.00	1.00	2.00	1.00	2.00	0	0
Network Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Network Technical Administrator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Office Manager	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Payroll Clerk	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Payroll Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Purchasing Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Purchasing Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Purchasing Specialist	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Resident Youth	0.00	9.00	0.00	9.00	0.00	9.00	0	0
Senior Programmer Analyst	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Volunteer Specialist	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>38.50</b>	<b>16.00</b>	<b>39.50</b>	<b>16.00</b>	<b>40.50</b>	<b>16.00</b>	<b>1</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>46.79</b>		<b>47.79</b>		<b>48.79</b>		<b>1.00</b>	
<b>SSS - COMMUNICATIONS</b>								
Audio Visual Engineer	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Communication/Public Relations Specialist	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Director of Communications	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Event Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Graphic Design Specialist	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Resident Youth	0.00	1.00	0.00	1.00	0.00	1.00	0	0
TV Program Development Assistant	0.00	1.00	0.00	1.00	0.00	1.00	0	0
TV Program Development Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
TV Program Production Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Video Technician	<u>0.00</u>	<u>3.00</u>	<u>0.00</u>	<u>3.00</u>	<u>0.00</u>	<u>3.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>7.00</b>	<b>6.00</b>	<b>7.00</b>	<b>6.00</b>	<b>7.00</b>	<b>6.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>10.97</b>		<b>10.97</b>		<b>10.97</b>		<b>0.00</b>	
<b>SSS - GOVERNMENTAL</b>								
Mayor (Elected)	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Alderman (Elected)	0.00	8.00	0.00	8.00	0.00	8.00	0	0
City Treasurer (Appointed)	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Municipal Judge (Elected)	0.00	1.00	0.00	1.00	0.00	1.00	0	0
Board of Adjustments	0.00	8.00	0.00	8.00	0.00	8.00	0	0
Planning and Zoning Commission	<u>0.00</u>	<u>10.00</u>	<u>0.00</u>	<u>10.00</u>	<u>0.00</u>	<u>10.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>0.00</b>	<b>29.00</b>	<b>0.00</b>	<b>29.00</b>	<b>0.00</b>	<b>29.00</b>	<b>0</b>	<b>0</b>
<b>SSS - MUNICIPAL COURT</b>								
Court Administrator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Court Specialist	4.00	1.00	4.00	1.00	4.00	1.00	0	0
Resident Youth	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>5.00</b>	<b>3.00</b>	<b>5.00</b>	<b>3.00</b>	<b>5.00</b>	<b>3.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>6.44</b>		<b>6.44</b>		<b>6.44</b>		<b>0.00</b>	

**Variance Explanations:**

I: Added one Full-Time Executive Coordinator position based on department's needs.

CITY OF ST PETERS  
 DETAIL OF PERSONNEL SERVICES - GENERAL FUND

Department Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>TDS - ENGINEERING &amp; PLANNING</b>								
Building Commissioner	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Building Inspector	5.00	2.00	5.00	2.00	5.00	2.00	0	0
Civil Engineer	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Construction Inspector	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Construction Technician	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Engineering	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Planning, Community, & Economic Dvlp.	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Engineering and GIS Technician	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Executive Secretary	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Manager of Transportation & Development Services	0.50	0.00	0.50	0.00	0.50	0.00	0	0
Office Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Office Specialist	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Plans Examiner	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Planner	0.00	0.00	0.00	0.00	0.00	0.00	0	0
Planning Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Summer Intern & Resident Youth	<u>0.00</u>	<u>3.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>20.50</b>	<b>5.00</b>	<b>20.50</b>	<b>4.00</b>	<b>20.50</b>	<b>4.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>23.02</b>		<b>22.66</b>		<b>22.66</b>		<b>0.00</b>	
<b>TDS - STREETS DEPARTMENT</b>								
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Public Works Shop Attendant	0.00	1.00	0.00	0.00	0.00	0.00	0	0
Streets Maintenance Crew Leader	3.00	0.00	3.00	0.00	3.00	0.00	0	0
Streets Maintenance Foreman	3.00	0.00	3.00	0.00	3.00	0.00	0	0
<b>Streets Maintenance Technician</b>	<b>9.00</b>	<b>0.00</b>	<b>12.00</b>	<b>0.00</b>	<b>11.00</b>	<b>0.00</b>	<b>-1<sup>J</sup></b>	<b>0</b>
<b>Streets Maintenance Worker</b>	<b>5.00</b>	<b>2.00</b>	<b>6.00</b>	<b>0.00</b>	<b>7.00</b>	<b>0.00</b>	<b>1<sup>K</sup></b>	<b>0</b>
Summer Intern	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>21.00</b>	<b>5.00</b>	<b>25.00</b>	<b>2.00</b>	<b>25.00</b>	<b>2.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>23.88</b>		<b>25.72</b>		<b>25.72</b>		<b>0.00</b>	
<b>TOTAL GENERAL FUND</b>	<b>257.75</b>	<b>126.00</b>	<b>261.75</b>	<b>110.00</b>	<b>263.75</b>	<b>116.00</b>	<b>2.00</b>	<b>6.00</b>
<b>TOTAL GENERAL FUND FULL TIME EQUIVALENT</b>	<b>316.16</b>		<b>309.32</b>		<b>312.76</b>		<b>4.16</b>	

**Variance Explanations:**

**J:** Allocation of Streets Maintenance Technicians and Streets Maintenance Workers fluctuates depending on when Workers meet the requirements to become a Technician  
**K:** Allocation of Streets Maintenance Technicians and Streets Maintenance Workers fluctuates depending on when Workers meet the requirements to become a Technician

CITY OF ST PETERS  
 DETAIL OF PERSONNEL SERVICES - SPECIAL REVENUE FUNDS

Department Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>LOCAL PARKS AND STORM WATER FUND</b>								
<b>PRS - RANGER DIVISION</b>								
Community Service Officer	0.00	0.00	0.00	3.00	0.00	3.00	0	0
Director of Recreation and Enforcement Division	0.00	0.00	1.00	0.00	1.00	0.00	0	0
Enforcement Division Ranger	0.00	0.00	3.00	5.00	3.00	5.00	0	0
Ranger Coordinator	0.00	0.00	1.00	0.00	1.00	0.00	0	0
Ranger Superintendant	0.00	0.00	1.00	0.00	1.00	0.00	0	0
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>6.00</b>	<b>8.00</b>	<b>6.00</b>	<b>8.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>0.00</b>		<b>11.77</b>		<b>11.77</b>		<b>0.00</b>	
<b>WES - STORM WATER MANAGEMENT</b>								
Civil Engineer-Assigned Storm Water Project Manager	0.00	1.00	1.00	0.00	1.00	0.00	0	0
<b>Foreman- Special Projects</b>	0.00	0.00	0.00	0.00	1.00	0.00	1 <sup>L</sup>	0
Summer Intern & Resident Youth	0.00	0.00	0.00	1.00	0.00	1.00	0	0
<b>Utilities Environmental Compliance Inspector</b>	0.00	0.00	0.00	0.00	0.40	0.00	0.40 <sup>M</sup>	0
Utilities Field Operations Crew Leader	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Utilities Field Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Utilities Field Operations Technician	3.00	0.00	4.50	0.00	4.50	0.00	0	0
Utilities Field Operations Worker	2.00	0.00	0.50	0.00	0.50	0.00	0	0
<b>Total</b>	<b>8.00</b>	<b>1.00</b>	<b>9.00</b>	<b>1.00</b>	<b>10.40</b>	<b>1.00</b>	<b>1</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>8.72</b>		<b>9.36</b>		<b>10.76</b>		<b>1.40</b>	
<b>SEWER LATERAL REPAIR PROGRAM FUND</b>								
<b>Utilities Environmental Compliance Inspector</b>	1.00	0.00	1.00	0.00	0.55	0.00	-0.45 <sup>N</sup>	0
<b>Total</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.55</b>	<b>0.00</b>	<b>-0.45</b>	<b>0.00</b>
<b>Full Time Equivalent</b>	<b>1.00</b>		<b>1.00</b>		<b>0.55</b>		<b>-0.45</b>	
<b>TRANSPORTATION TRUST FUND</b>								
<b>TDS - TRAFFIC MANAGEMENT</b>								
Civil Engineer	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Transportation	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Manager of Transportation & Development Services	0.50	0.00	0.50	0.00	0.50	0.00	0	0
<b>Traffic Coordinator</b>	1.00	0.00	1.00	0.00	0.00	0.00	-1 <sup>O</sup>	0
<b>Traffic Supervisor</b>	0.00	0.00	0.00	0.00	1.00	0.00	1 <sup>P</sup>	0
Street Maintenance Worker	2.00	0.00	2.00	0.00	2.00	0.00	0	0
Traffic Technician	2.00	0.00	2.00	0.00	2.00	0.00	0	0
<b>Total</b>	<b>7.50</b>	<b>0.00</b>	<b>7.50</b>	<b>0.00</b>	<b>7.50</b>	<b>0.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>7.50</b>		<b>7.50</b>		<b>7.50</b>		<b>0.00</b>	
<b>WATER SERVICE LINE REPAIR PROGRAM FUND</b>								
<b>Utilities Environmental Compliance Inspector</b>	0.00	0.00	0.00	0.00	0.35	0.00	0.35 <sup>Q</sup>	0
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.35</b>	<b>0.00</b>	<b>0.35</b>	<b>0.00</b>
<b>Full Time Equivalent</b>	<b>0.00</b>		<b>0.00</b>		<b>0.35</b>		<b>0.35</b>	
<b>Total - Special Revenue Funds</b>	<b>16.50</b>	<b>1.00</b>	<b>23.50</b>	<b>9.00</b>	<b>24.80</b>	<b>9.00</b>	<b>1.30</b>	<b>0.00</b>
<b>Full Time Equivalent - Special Revenue Funds</b>	<b>17.22</b>		<b>29.63</b>		<b>30.93</b>		<b>1.30</b>	

**Variance Explanations:**

- L: Added one Full-Time Foreman-Special Projects position based on increased workload in department related to Prop. P projects
- M: Changed one Full-Time Laboratory Technician position to a Utilities Environmental Compliance Inspector position and reallocated the two Compliance Inspectors based on actual workload
- N: Changed one Full-Time Laboratory Technician position to a Utilities Environmental Compliance Inspector position and reallocated the two Compliance Inspectors based on actual workload
- O: Eliminated Full-Time Traffic Coordinator position through reorganization as a result of retirement.
- P: Added one Full-Time Traffic Supervisor position to take the place of the Traffic Coordinator position that was eliminated.
- Q: Changed one Full-Time Laboratory Technician position to a Utilities Environmental Compliance Inspector position and reallocated the two Compliance Inspectors based on actual workload

CITY OF ST PETERS  
 DETAIL OF PERSONNEL SERVICES - ENTERPRISE FUNDS

Department Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>HES - CMPF FUND</b>								
Administrative Coordinator	0.50	0.00	0.50	0.00	0.50	0.00	0	0
CMPF Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Health & Recycling Services	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Lead Recycler	0.00	0.00	2.00	0.00	2.00	0.00	0	0
Lead Sorter	2.00	0.00	0.00	0.00	0.00	0.00	0	0
Maintenance Technician	1.00	1.00	1.00	0.00	1.00	0.00	0	0
Manager of Health & Environmental Services	0.50	0.00	0.50	0.00	0.50	0.00	0	0
<b>Office Clerk</b>	1.00	3.00	1.00	4.00	<b>2.00</b>	<b>3.00</b>	1 <sup>R</sup>	-1 <sup>S</sup>
Recycler*	0.00	0.00	10.00	2.00	10.00	2.00	0	0
<b>Resident Youth</b>	0.00	2.00	0.00	3.00	0.00	<b>4.00</b>	0	1 <sup>T</sup>
Solid Waste Technician	4.00	0.00	4.00	0.00	4.00	0.00	0	0
Sorter	<u>10.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>21.00</b>	<b>6.00</b>	<b>21.00</b>	<b>9.00</b>	<b>22.00</b>	<b>9.00</b>	<b>1</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>24.61</b>		<b>26.41</b>		<b>27.05</b>		<b>0.64</b>	
<b>PRS - RECREATION FUND</b>								
<b>370 LAKESIDE PARK-</b>								
Community Service Officer	0.00	4.00	0.00	4.00	0.00	4.00	0	0
<b>Registration Specialist</b>	0.00	0.00	0.00	0.00	0.00	<b>1.00</b>	0	1 <sup>U</sup>
Guest Service Representatives	0.00	2.00	0.00	2.00	0.00	2.00	0	0
Parks Worker	2.00	0.00	2.00	0.00	2.00	0.00	0	0
<b>Temporary Parks Workers</b>	0.00	1.00	0.00	1.00	0.00	<b>0.00</b>	0	-1 <sup>V</sup>
<b>Parks Services Representatives</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0</u>	<u>1</u> <sup>W</sup>
<b>Subtotal</b>	<b>2.00</b>	<b>7.00</b>	<b>2.00</b>	<b>7.00</b>	<b>2.00</b>	<b>8.00</b>	<b>0</b>	<b>1</b>
<b>GENERAL RECREATION-</b>								
Guest Service Representatives	0.00	25.00	0.00	25.00	0.00	25.00	0	0
Recreation Leader	0.85	0.00	0.85	0.00	0.85	0.00	0	0
Recreation Superintendent	<u>0.75</u>	<u>0.00</u>	<u>0.75</u>	<u>0.00</u>	<u>0.75</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
<b>Subtotal</b>	<b>1.60</b>	<b>25.00</b>	<b>1.60</b>	<b>25.00</b>	<b>1.60</b>	<b>25.00</b>	<b>0</b>	<b>0</b>
<b>GOLF COURSE-</b>								
Club House Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Golf Course Maintenance Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
<b>Guest Service Representatives</b>	0.00	28.00	0.00	28.00	0.00	<b>29.00</b>	0	1 <sup>X</sup>
Parks Worker	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Superintendent of Golf Course Operations	1.00	0.00	1.00	0.00	1.00	0.00	0	0
<b>Temporary Parks Workers</b>	0.00	2.00	0.00	2.00	0.00	<b>0.00</b>	0	-2 <sup>Y</sup>
<b>Parks Services Representatives</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0</u>	<u>1</u> <sup>Z</sup>
<b>Subtotal</b>	<b>4.00</b>	<b>30.00</b>	<b>4.00</b>	<b>30.00</b>	<b>4.00</b>	<b>30.00</b>	<b>0</b>	<b>0</b>
<b>REC-PLEX-</b>								
Accounting Clerk	0.00	1.00	0.00	2.00	0.00	2.00	0	0
Building Attendant	6.00	3.00	6.00	3.00	6.00	3.00	0	0
<b>Building Repair Crew Leader</b>	0.00	0.00	0.00	0.00	<b>1.00</b>	0.00	1 <sup>AA</sup>	0
<b>Building Repair Technician</b>	4.00	0.00	4.00	0.00	<b>3.00</b>	0.00	-1 <sup>BB</sup>	0
Director of Facilities	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Guest Service Representatives	0.00	142.00	0.00	142.00	0.00	142.00	0	0
Head Swim Coach	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Recreation Leader	3.15	0.00	3.15	0.00	3.15	0.00	0	0
Recreation Superintendent	1.25	0.00	1.25	0.00	1.25	0.00	0	0
Registration Specialist	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0.00</u>	<u>2.00</u>	<u>0</u>	<u>0</u>
<b>Subtotal</b>	<b>17.40</b>	<b>148.00</b>	<b>17.40</b>	<b>149.00</b>	<b>17.40</b>	<b>149.00</b>	<b>0</b>	<b>0</b>
<b>Total - Recreation Fund</b>	<b>25.00</b>	<b>210.00</b>	<b>25.00</b>	<b>211.00</b>	<b>25.00</b>	<b>212.00</b>	<b>0.00</b>	<b>1.00</b>
<b>Full Time Equivalent - Recreation Fund</b>	<b>114.88</b>		<b>115.60</b>		<b>116.01</b>		<b>0.41</b>	

**Variance Explanations:**

- R:** Converted one Part-Time Office Clerk position to a Full-Time Office Clerk position based on department's needs.
- S:** Converted one Part-Time Office Clerk position to a Full-Time Office Clerk position based on department's needs.
- T:** Added one Resident Youth position based on department's needs.
- U:** Added one Part-Time Registration Specialist position to run the RV check-in station at 370 Lakeside Park.
- V:** Reclassified Part-Time Parks Workers as Part-Time Parks Service Representatives
- W:** Reclassified Part-Time Parks Workers as Part-Time Parks Service Representatives
- X:** Adjusted schedule to reflect actual staffing number.
- Y:** Reclassified Part-Time Parks Workers as Part-Time Parks Service Representatives
- Z:** Reclassified Part-Time Parks Workers as Part-Time Parks Service Representatives and adjusted schedule to reflect actual staffing number
- AA:** Changed one Full-Time Building Repair Technician position to a Full-Time Building Repair Crew Leader position to support the transition related to a retirement
- BB:** Changed one Full-Time Building Repair Technician position to a Full-Time Building Repair Crew Leader position to support the transition related to a retirement

\*In 2014/15, one FT Recycler is budgeted but unfunded.

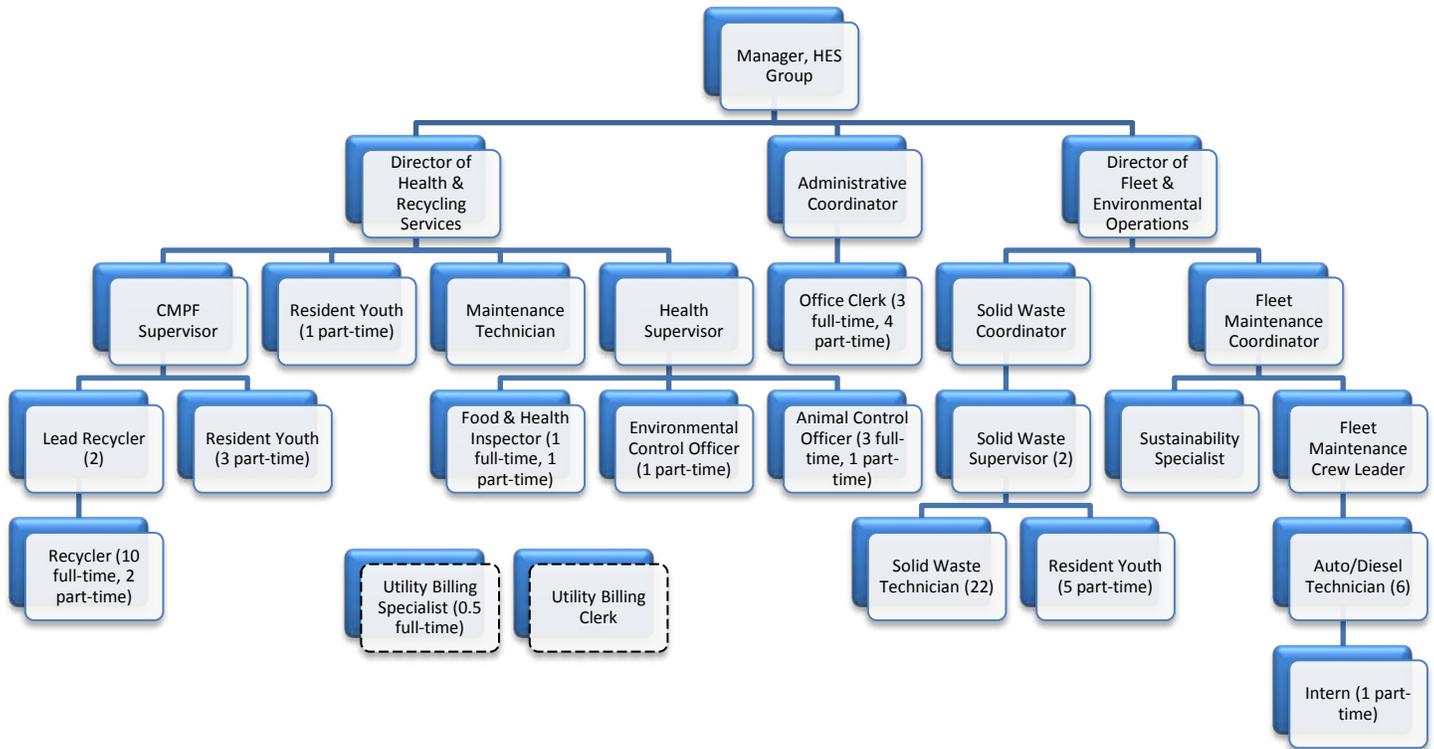
**CITY OF ST PETERS  
DETAIL OF PERSONNEL SERVICES - ENTERPRISE FUNDS**

Department Position Title	2012/13		2013/14		2014/15		Variance '14 to '15	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
<b>HES - SOLID WASTE FUND</b>								
Administrative Coordinator	0.25	0.00	0.25	0.00	0.25	0.00	0	0
Director of Fleet & Environmental Operations	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Manager of Health & Environmental Services	0.50	0.00	0.50	0.00	0.50	0.00	0	0
Office Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Resident Youth	0.00	5.00	0.00	5.00	0.00	5.00	0	0
<b>Solid Waste Coordinator</b>	0.00	0.00	0.00	0.00	<b>1.00</b>	0.00	1	CC
<b>Solid Waste Supervisor</b>	3.00	0.00	3.00	0.00	<b>2.00</b>	0.00	-1	DD
<b>Solid Waste Technician</b>	17.00	0.00	17.00	0.00	<b>18.00</b>	0.00	1	EE
Sustainability Specialist	0.50	0.00	0.50	0.00	0.50	0.00	0	0
Utility Billing Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Utility Billing Specialist	0.50	0.00	0.50	0.00	0.50	0.00	0	0
<b>Total</b>	<b>24.75</b>	<b>5.00</b>	<b>24.75</b>	<b>5.00</b>	<b>25.75</b>	<b>5.00</b>	<b>1</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>26.55</b>		<b>26.55</b>		<b>27.55</b>		<b>1.00</b>	
<b>WES - WATER/SEWER FUND</b>								
Accounting Specialist	0.50	0.00	0.50	0.00	0.50	0.00	0	0
Administrative Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Director of Utilities	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Earth Centre Crew Leader	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Earth Centre Technician	2.00	0.00	2.00	1.00	2.00	1.00	0	0
Utility Locator	2.00	0.00	2.00	0.00	2.00	0.00	0	0
<b>Laboratory Technician</b>	1.00	0.00	1.00	0.00	<b>0.00</b>	0.00	-1	FF
Manager of Water Environment Services	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Meter Reader	3.00	1.00	3.00	1.00	3.00	1.00	0	0
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Summer Intern	0.00	3.00	0.00	1.00	0.00	1.00	0	0
Utilities Electrical Instrumentation Technician	1.00	0.00	1.00	0.00	1.00	0.00	0	0
<b>Utilities Environmental Compliance Inspector</b>	0.00	0.00	0.00	0.00	<b>0.70</b>	0.00	0.70	GG
Utilities Field Operations Crew Leader	3.00	0.00	3.00	0.00	3.00	0.00	0	0
Utilities Field Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
<b>Utilities Field Operations Technician</b>	2.00	0.00	4.50	0.00	<b>3.50</b>	0.00	-1	HH
<b>Utilities Field Operations Worker</b>	7.00	0.00	4.50	0.00	<b>5.50</b>	0.00	1	II
Utilities Plant Maintenance Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Utilities Plant Maintenance Technician	2.00	0.00	3.00	0.00	3.00	0.00	0	0
Utilities Plant Maintenance Worker	3.00	0.00	2.00	0.00	2.00	0.00	0	0
Utilities Plant Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Utility Billing Clerk	1.00	0.00	1.00	0.00	1.00	0.00	0	0
Utility Billing Specialist	1.50	0.00	1.50	0.00	1.50	0.00	0	0
Utility Operator	8.00	0.00	8.00	0.00	8.00	0.00	0	0
<b>Total</b>	<b>45.00</b>	<b>4.00</b>	<b>45.00</b>	<b>3.00</b>	<b>44.70</b>	<b>3.00</b>	<b>0</b>	<b>0</b>
<b>Full Time Equivalent</b>	<b>46.80</b>		<b>46.80</b>		<b>46.50</b>		<b>-0.30</b>	
<b>TOTAL CITY</b>	<b>390.00</b>	<b>352.00</b>	<b>401.00</b>	<b>347.00</b>	<b>406.00</b>	<b>354.00</b>	<b>5.00</b>	<b>7.00</b>
<b>TOTAL CITY FULL TIME EQUIVALENT</b>	<b>546.23</b>		<b>554.32</b>		<b>560.81</b>		<b>7.21</b>	

**Variance Explanations:**

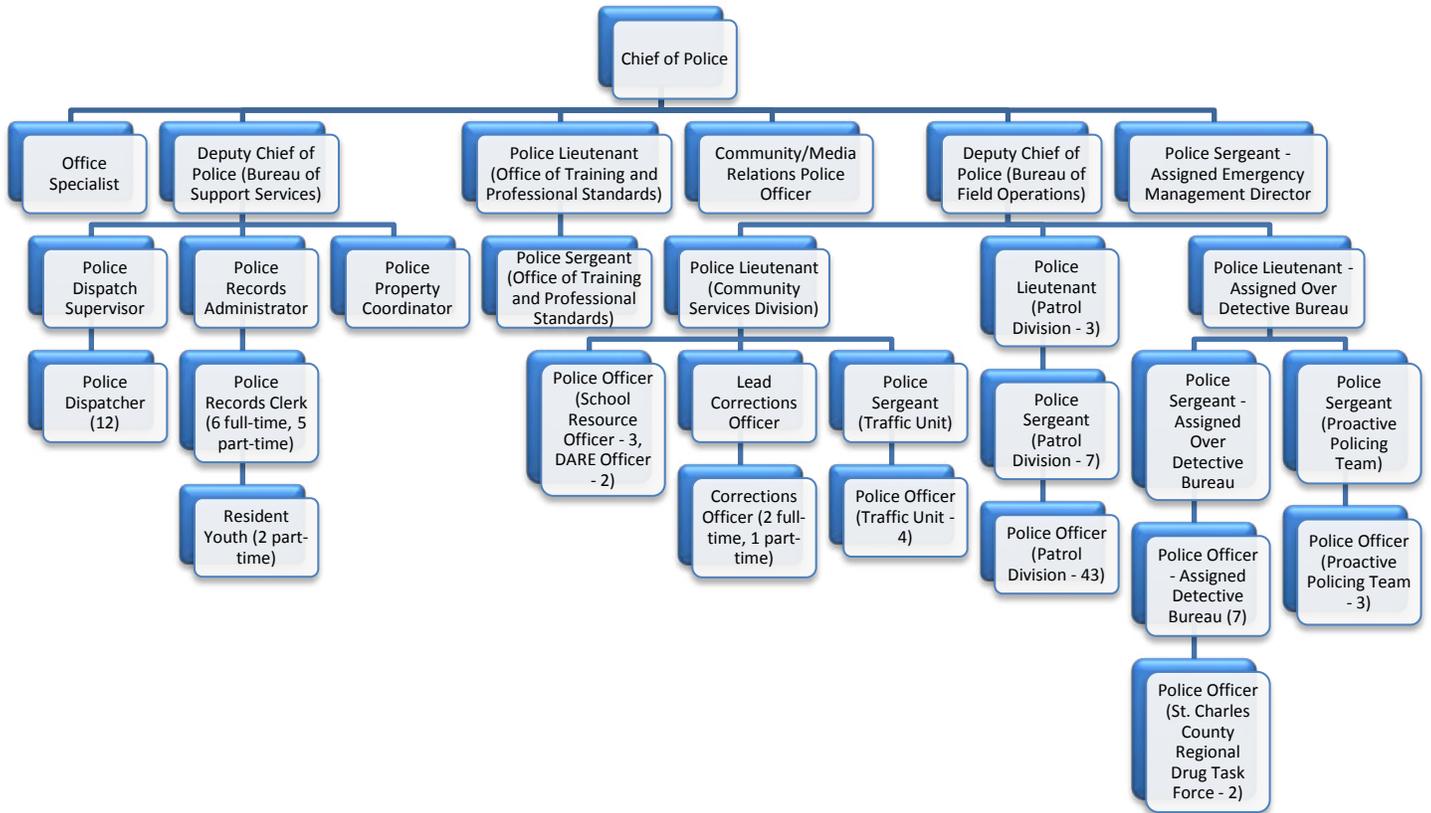
- CC:** Changed one Full-Time Solid Waste Supervisor position to a Full-Time Solid Waste Coordinator position.
- DD:** Changed one Full-Time Solid Waste Supervisor position to a Full-Time Solid Waste Coordinator position.
- EE:** Added one Full-Time Solid Waste Technician position due to the growth in number of City households creating the need for an additional trash collection route.
- FF:** Changed one Full-Time Laboratory Technician position to a Utilities Environmental Compliance Inspector position based on department's needs.
- GG:** Changed one Full-Time Laboratory Technician position to a Utilities Environmental Compliance Inspector position and reallocated the two Compliance Inspectors based on actual workload
- HH:** Allocation of Utilities Field Operations Technicians and Utilities Field Operations Workers fluctuates depending on when Workers meet the requirements to become a Technician
- II:** Allocation of Utilities Field Operations Technicians and Utilities Field Operations Workers fluctuates depending on when Workers meet the requirements to become a Technician

# Health & Environmental Services (HES)

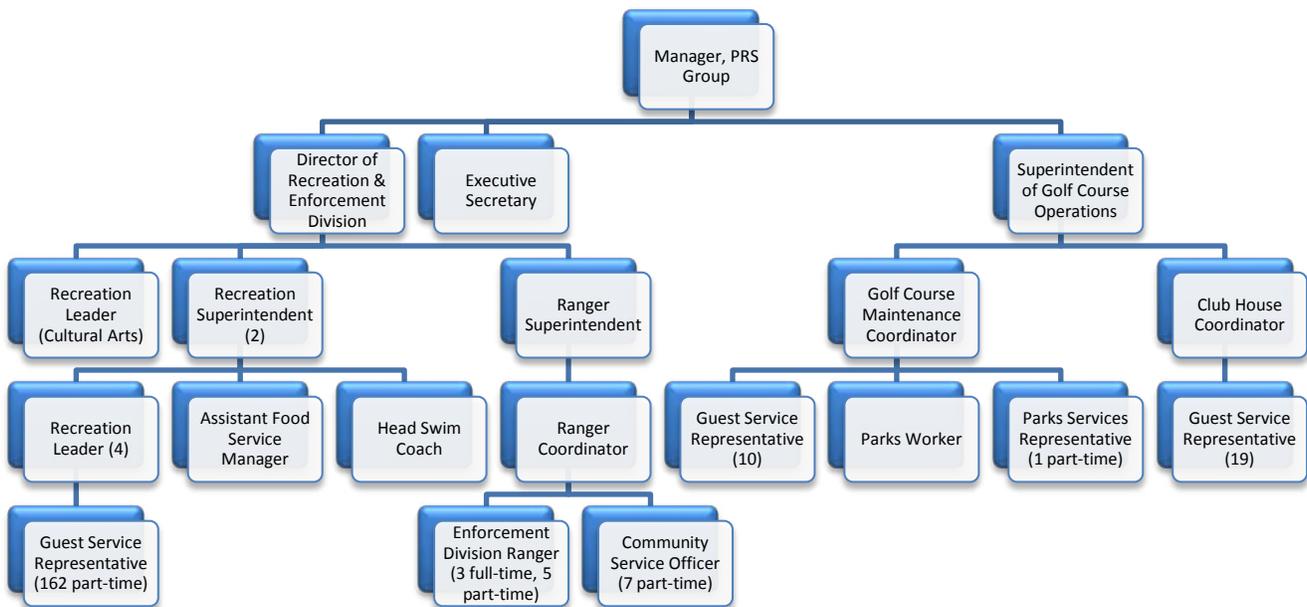
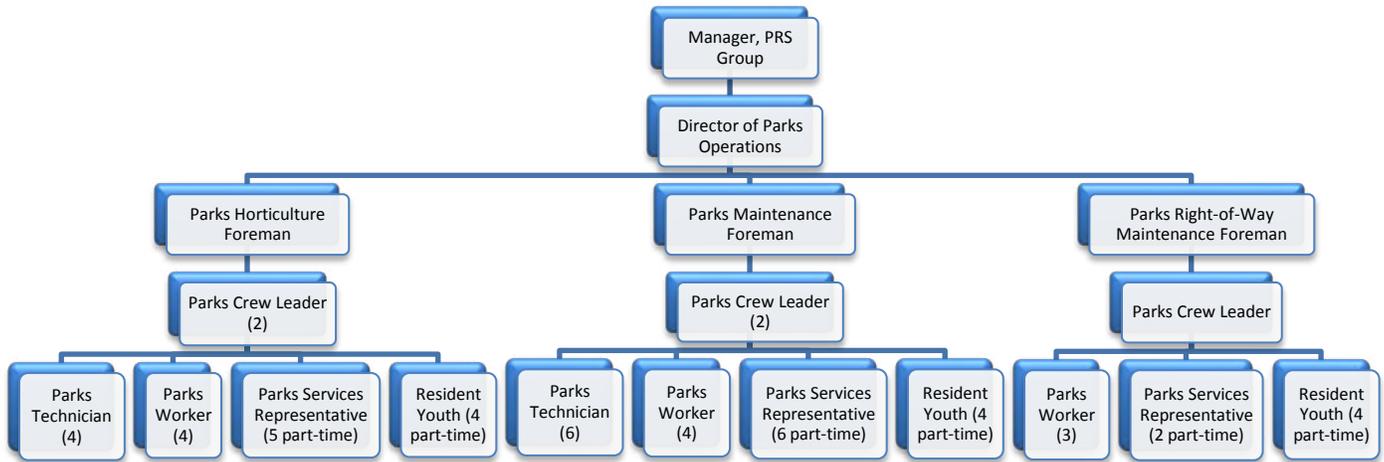


Note: Half of one Utility Billing Specialist and one Utility Billing Clerk are budgeted in the HES group but report to the Assistant Director of Finance in the SSS group.

# Municipal Police Services (MPS)

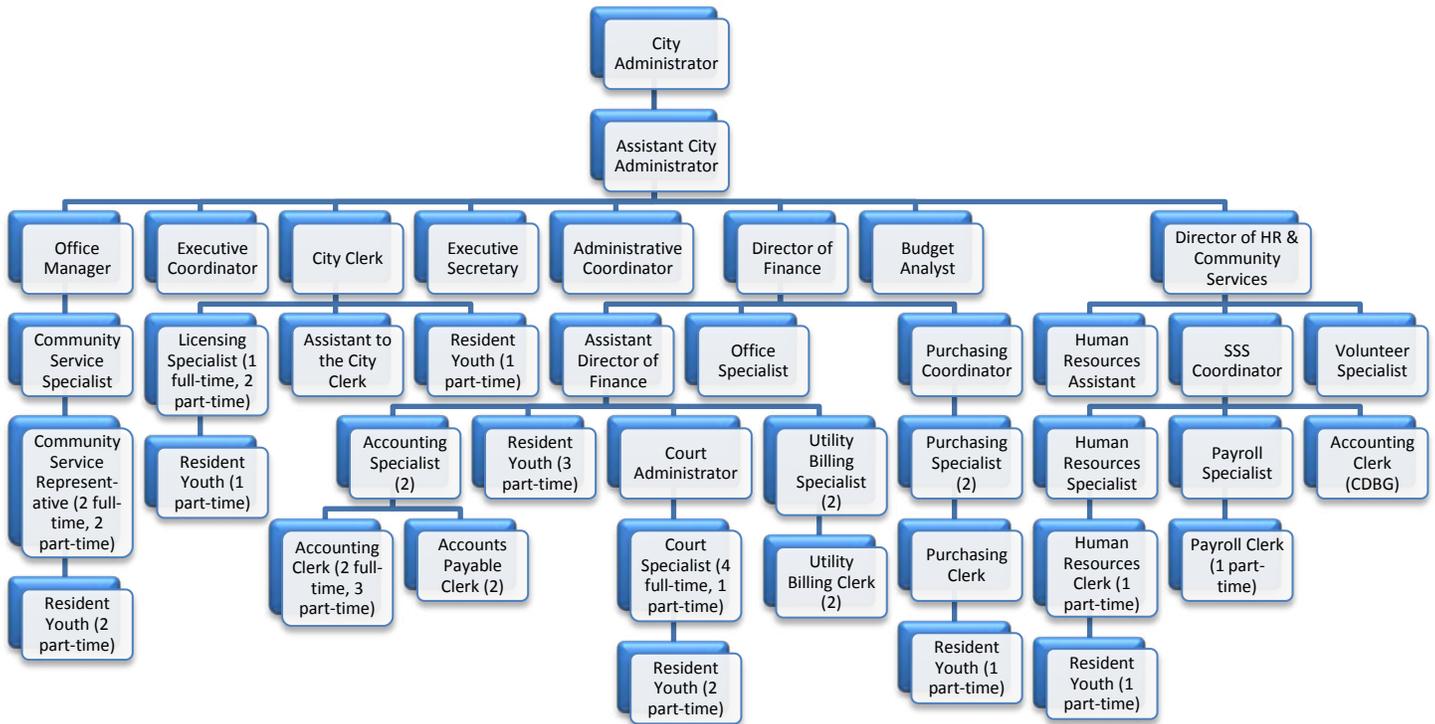
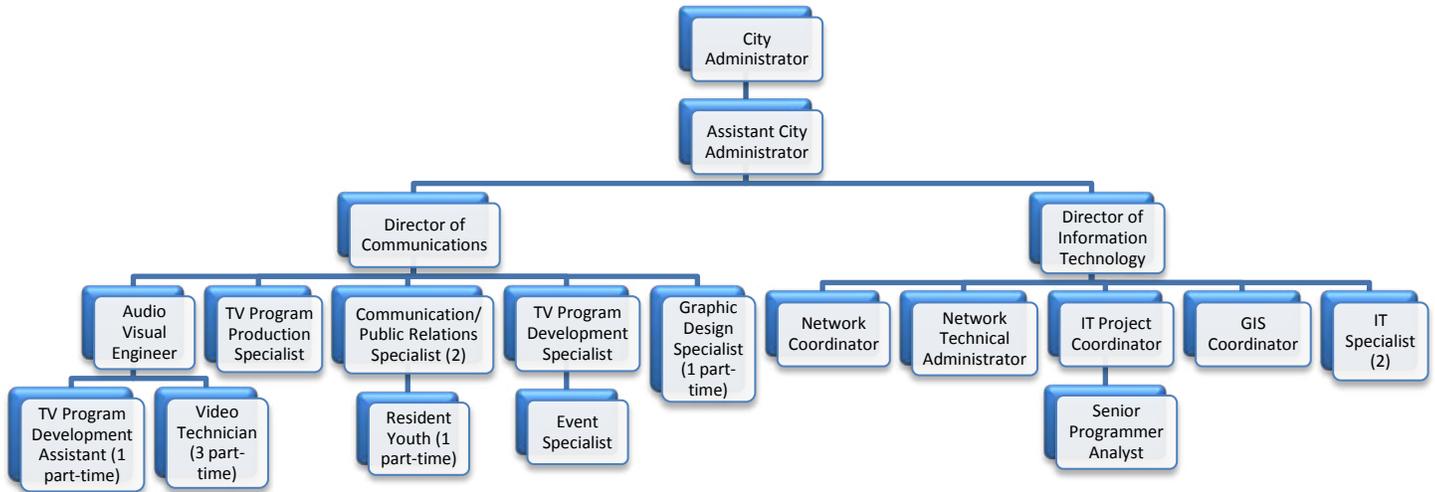


# Parks & Recreation Services (PRS)



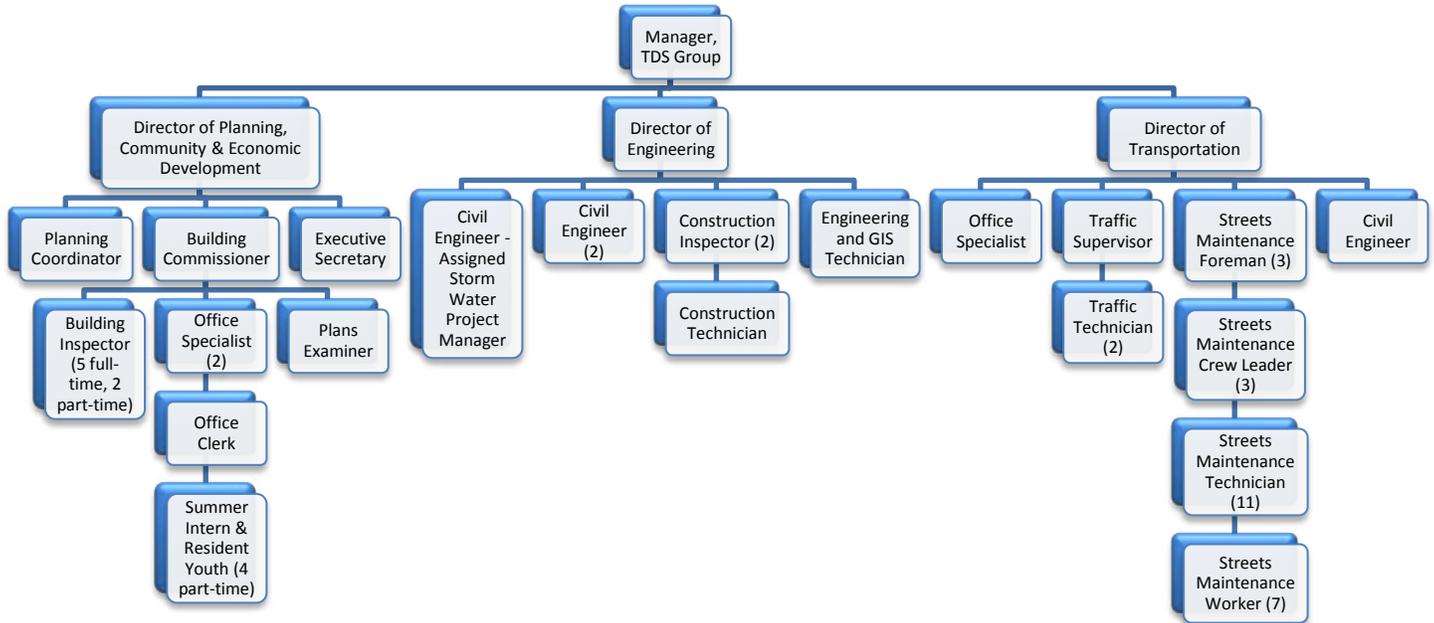
Note: Two part-time Accounting Clerks are budgeted in the PRS group but report to the Assistant Director of Finance in the SSS group.

# Staff Support Services (SSS)



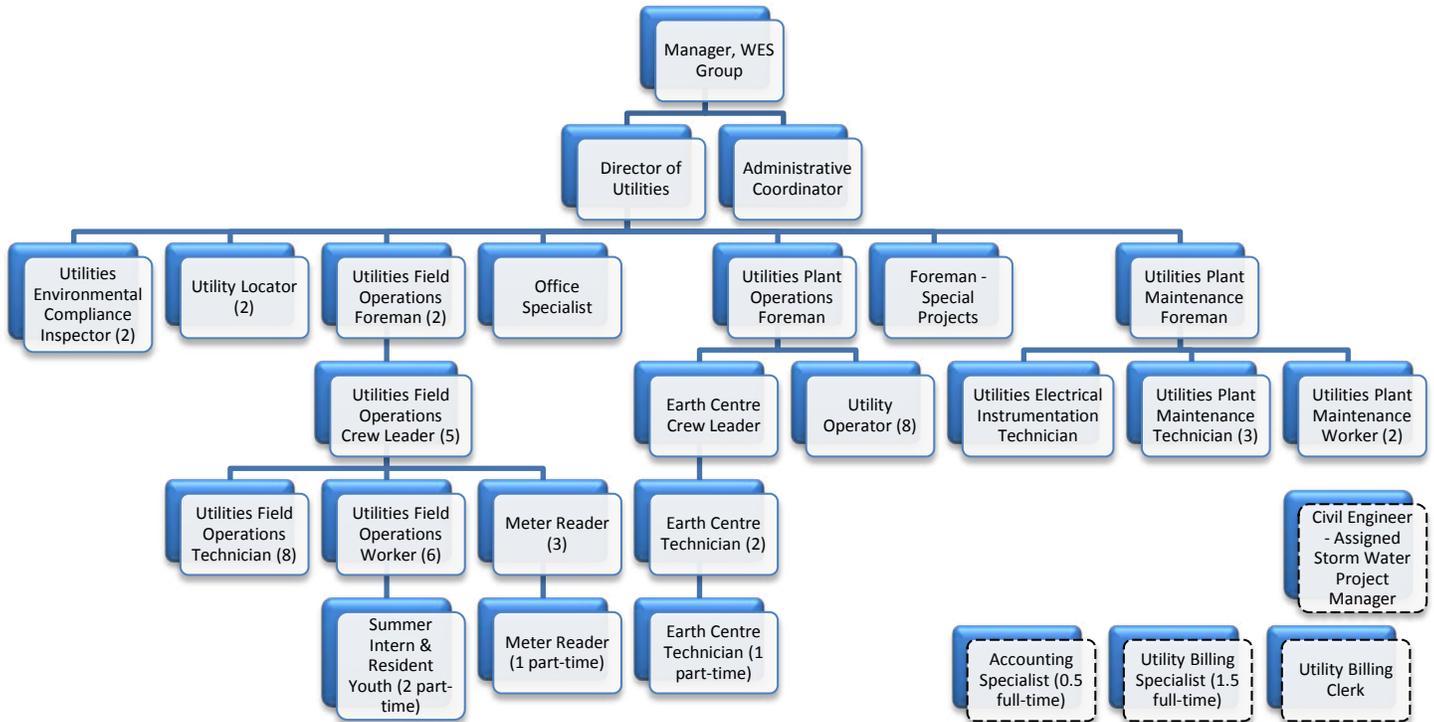
Note: Half of one Utility Billing Specialist and one Utility Billing Clerk are budgeted in the HES group, two part-time Accounting Clerks are budgeted in the PRS group, and half of one Accounting Specialist, one and a half Utility Billing Specialists, and one Utility Billing Clerk are budgeted in the WES group.

# Transportation & Development Services (TDS)



Note: Civil Engineer – Assigned Storm Water Project Manager is budgeted in the TDS group but reports to both the Manager, WES Group and Manager, TDS Group.

# Water Environment Services (WES)



Notes: Half of one Accounting Specialist, one and a half Utility Billing Specialists, and one Utility Billing Clerk are budgeted in the WES group but report to the Assistant Director of Finance in the SSS group.

Civil Engineer – Assigned Storm Water Project Manager is budgeted in the TDS group but reports to both the Manager, WES Group and Manager, TDS Group.

## Awards Earned by the City of St. Peters

### OVERALL

- **2012**, named **Best City** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*
- **2012**, **Mayor Len Pagano** named **Best Elected Official** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*
- **2010**, named to **100 Best Places to Live** by *Money Magazine*
- **2008**, named to **100 Best Places to Live** by *Money Magazine*

### Arts

- **2012**, named **Best Public Art** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*

### Budget & Finance

- **2012-present**, **Distinguished Budget Presentation Award** (Government Finance Officers Association)
- **1991-present**, **Certificate of Achievement for Excellence in Financial Reporting** (Government Finance Officers Association)



### Forestry Awards

- **1999-present**, **Tree City USA** (The National Arbor Day Foundation)
- **2000-present**, **Tree City USA Growth Award**, (The National Arbor Day Foundation)
- **2005**, **International Society of Arboriculture Midwest Chapter Award of Merit**
- **2005**, **Missouri Community Forestry Council Arbor Award of Excellence**
- **2004**, **Missouri Community Forestry Council Arbor Award of Excellence**
- **2002**, **Missouri Community Forestry Council Communitree Award**
- **2001**, **International Society of Arboriculture Midwest Chapter Gold Leaf Award**

### St. Louis Green Business Challenge

- **2012**, **Circle of Excellence Award**
- **2012**, **Award of Merit for the greatest gain**

### Organic Resource Recycling Program

- **2010**, **Gold Excellence Award in Composting**, Solid Waste Association of North America
- **2008**, **National Clean Water Act Recognition Award**, Exemplary Biosolids Management, Large Operating Project classification (U.S. Environmental Protection Agency)
- **2007**, **Outstanding Management of Wastewater Plant Biosolids** (Missouri Water Environment Association)

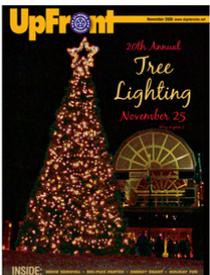


## Parks

- **2012, St. Peters Concerts in the Park** named **Best Live Music** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*
- **2012, Celebrate St. Peters** named **Best Cheap Entertainment** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*
- **2012, 370 Lakeside Park** named **Best Thing to Happen to St. Charles County** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*
- **2012, St. Peters Golf Course** named **Best Local Golf Course** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*
- **2012, St. Peters Rec-Plex** named **Best Place to Watch Sports** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*

## St. Peters TeleVision (SPTV)

- **2011, Telly Award** for *UpFront St. Peters* show featuring Celebrate St. Peters
- **2009, Telly Award** for *UpFront St. Peters* show
- **2008, Telly Award** for *UpFront St. Peters Business* show
- **2008, Telly Award** for *Health File* show
- **2008, Communicator Award** for *UpFront St. Peters Business* show
- **2007, Telly Award** for recycling special
- **2007, Telly Award** for *St. Peters UpFront* show in response to a January 2007 ice storm
- **2006, Telly Awards (2)** for a public service campaign about wearing seatbelts
- **2005, Telly Award and National Association of Telecommunications Officers and Advisors (NATOA) 2nd-place award** for 100 Years of Diving Excellence, a show created in conjunction with the 2004 U.S. Olympic Diving Trials at the St. Peters Rec-Plex



## UpFront Newsletter

- **2010, Communicator Awards (2), Award of Excellence**, honoring creative excellence for communications professionals
- **2010, Communicator Awards, Award of Distinction**, honoring creative excellence for communications professionals

## Wild About Recycling Program (blue bag curbside recycling)

- **2004, Environmental Excellence Award**, Choose Environmental Excellence-Gateway Region
- **2003, Savvy Award**, City-County Communications and Marketing Association
- **2002, Missouri Waste Control Prevention Award**, Missouri Waste Control Coalition
- **2002, Governor's Pollution Prevention Award**, State of MO
- **2001, City Livability Award**, U.S. Conference of Mayors



## 2013 Recognition

Several outside organizations recognized St. Peters for excellence during the past year:

- Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Award from the Government Finance Officers Association.
- 15th consecutive annual Tree City USA designation and 14th straight Tree City USA Growth Award from the National Arbor Day Foundation.
- Missouri Arbor Award of Excellence from the Missouri Community Forestry Council for the progressive tree planting that was part of the Old Town enhancement project. The Parks Department used a structural soil under the sidewalk that eliminates the typical problems associated with trees in sidewalk areas.
- MOVOTO, a national real estate firm, ranked St. Peters 11th in the nation (tops in Missouri) among the best small cities (under 60,000 population) to move to.
- St. Louis Green Business Challenge Award of Merit for outstanding commitment to sustainable business practices.
- Celebrate St. Peters voted best community event of 2013 by Mid Rivers Newsmagazine readers.

## 2013 By the Numbers

### RECYCLED ...

- 12.7 million pounds of material at Recycle City.
- 52,111 cubic yards of yard waste and 8,362 tons of biosolids at our Earth Centre composting facility.
- 1,865 Christmas trees.
- 4,892 pounds of broken holiday light strands.
- 8,280 pounds of electronics.

### CLEANED ...

- 1,620 pounds of trash (260 pounds recycled) and 150 pounds of metal from nearly seven miles of streams during the spring Clean Streams event.



### COLLECTED ...

- 25,406 tons of trash from St. Peters customers, 1,393 tons from Cottleville customers, 9,918 tons from commercial customers, and 7,911 tons from walk-in customers at Recycle City.
- 1,050 pounds of prescription drugs for safe disposal at two National Drug Take Back events at St. Peters Justice Center.

### STREET REPAIRS ...

- 5,200 square yards of replaced concrete pavement.
- 110,370 square yards of paved asphalt overlay.
- 7,500 linear feet of concrete curb and gutter replacement.
- 7,755 square feet of concrete sidewalk replacement.
- 25 miles of pavement joint and crack sealing.



## CONSTRUCTED ...

- \$445,845 Mexico Road & Salt Lick Road Intersection Improvements.
- \$12.4 million Mid Rivers/Interstate 70 Diverging Diamond Interchange.
- \$60,000 City Centre Park Drive (new City Centre Park playground entrance).
- \$365,000 Flashing Yellow Arrow Traffic Signal Conversion Program.
- Our first completed Proposition P storm water project, addressing erosion control at Turnberry Bluff/Turnberry Gardens.
- An Archery Range at 370 Lakeside Park and a playground replacement project at Shady Springs Park, among other Proposition P park projects in 2013.



Mid Rivers/Interstate 70  
Diverging Diamond Interchange

## PERMITTED ...

- \$102.4 million worth of residential and building construction in St. Peters.
- 529 housing units for construction, including 297 single-family homes worth \$62.3 million.

## TREATED ...

- Streets with 1,300 tons of rock salt, 15,000 gallons of salt brine and 4,000 gallons of calcium chloride during winter storms (2012-2013 season).
- 3 billion gallons of water for safe consumption and safe discharge into the environment.

## INSPECTED ...

- 435 sewer laterals.
- 47.6 miles of sanitary sewers.

## FILLED ...

- Tires of 257 vehicles with fuel-saving nitrogen.



## SERVED ...

- 800 people as part of the Recycle City Open House in April.
- 620 residents as part of our two Shred It & Forget It paper-shredding events.

## HELPED ...

- 40 more families repair their homes.\*
- 12 elderly or disabled families with lawn mowing assistance.\*
- 382 people with essential transportation needs.\*
- 14 families buy a home.\*
- 1 family with home emergency repairs.\*

\*Helped with Community Development Block Grants from the U.S. Department of Housing and Urban Development

## Glossary

**Accrual Basis of Accounting** – Under this method of accounting, revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period incurred. Used to account for activity in the City's Enterprise Funds.

**Adopted Budget** – Refers to the budget amount as originally approved by the City for the fiscal year.

**Ameren** – Missouri's largest electric utility.

**Anticipated Expenditures and Revenues** – The expenditures or revenues that are expected by the close of the budget year.

**Assessed Valuation** – This is the value of real and other property set for tax purposes. The County Assessor determines the assessed value.

**Balanced Budget** – In accordance with Missouri Revised Statutes; in no event shall the total proposed expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year; provided, that nothing herein shall be construed as requiring any political subdivision to use any cash balance as current revenue or to change from a cash basis of financing its expenditures.

**Budget** – The financial plan for the operation of the City for the year.

**Capital Expenditures** – Expenses involving land, improvements to land, easements, building, building improvements, furniture, fixtures, machinery, equipment, vehicles and all other tangible or intangible assets that are used in operations and that have an initial useful life extending beyond a single reporting year.

**CIP** – Capital Improvement Plan.

**Debt Service Fund** – Governmental type fund used to account for the accumulation of resources and payment of general long-term debt principal and interest.

**Department** – Primary unit in City operations. Each is managed by a Group Manager.

**Depreciation** – The decrease in value of physical assets due to use and the passage of time. In accounting for depreciation, the cost of a fixed asset is prorated over the estimated service life of such an asset, and each year is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

**Encumbrance** – Commitment for unperformed contracts for goods or services. An amount of money committed and set aside, but not yet expended, for the purpose of a specific good or service.

**Enterprise Funds** – These funds are used to account for resources committed to self-supporting activities of governmental units that render services to the general public on a user-charged basis. Budgeted enterprise funds include: Central Materials Processing Facility Fund, Recreation Fund, Solid Waste Fund, and Water/Sewer Fund.

**Expenditure** – An actual obligation incurred for goods or services received whether or not yet paid by City.

**Fiscal Year** – The period used for the accounting year. The City of St. Peters has a fiscal year of October 1 through the following September 30.

**Fund** – A self-balancing set of accounts designed to track specific revenues and the uses of those revenues.

## Glossary

**Fund Balance** – An accumulated excess of revenues over expenditures in a fund. An amount left over after expenditures are subtracted from resources is added to a beginning fund balance each year.

**Fund Classifications** – One of the three categories (governmental, proprietary, and fiduciary) used to classify fund types.

**Fund Type** – In governmental accounting, all funds are classified into eleven generic fund types: General, Special Revenues, Debt Service, Capital Projects, Permanent, Enterprise, Internal Service, Pension (and other employee benefit) Trust, Investment Trust, Private-Purpose Trust, and Agency.

**GAAP** – Generally Accepted Accounting Principles.

**General Fund** – The governmental fund type that serves as the chief operating fund of the City. The fund used to account for all City activities not required to be accounted for elsewhere.

**General Obligation Bonds** – Bonds backed by the full faith and credit of the City.

**Governmental/Trust Funds** – Includes the General Fund, Expendable Trust Funds, Non-Expendable Trust Funds, Special Revenue Funds, and Capital Project Fund.

**HES** – Health and Environmental Services work group.

**Legal Debt Margin** – The limit of bonded indebtedness allowed by the Statutes of Missouri. It is currently 10% of the assessed value less general obligation debt currently outstanding. This does not include an additional debt limit of 10% of the assessed valuation available for street improvements or waterworks and electric plants as provided under the Statutes of Missouri.

**Intergovernmental Revenues** – Revenues from other governments in the form of grants, entitlement, shared revenues or payments in lieu of taxes.

**Modified Accrual Basis** – General Fund, Special Revenue, and Debt Service Funds are recognized on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, except for long-term debt and certain accrued obligations, which are recognized when due. This basis measures resources available to the City.

**MPS** – Municipal Police Services work group.

**Non-Operating Expenses** – Expenses incurred by Enterprise Funds that are not directly related to the fund's primary service activities. Examples of non-operating expenses include Interest Expense and Miscellaneous Expenses.

**Non-Operating Revenues** – Enterprise Fund revenues that are not directly related to the fund's primary service activities. Examples of non-operating revenues include Interest Revenue and Miscellaneous Revenue.

**Property Tax** – This refers to the property tax placed on property. The tax income is determined by multiplying the tax rate by each \$100 of assessed valuation.

**PRS** – Parks and Recreation Services work group.

**Revenue Bonds** – Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

**Revenues** – Money generated through taxes, charges, licenses and other sources to fund City operations.

## Glossary

**Special Obligation Bonds** – Special obligations of the City. The payment of the principal of and the interest on the Bonds is subject to an annual appropriation by the City. The City is not required or obligated to make any such annual appropriation.

**Special Revenue Funds** – These funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

**SSS** – Staff Support Services work group.

**TDS** – Transportation and Development Services work group.

**User Charges or Fees** – The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.

**WES** – Water Environment Services work group.

# CITY OF ST. PETERS POLICIES

## Fund Accounting

The accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

### Governmental Fund Types

Governmental funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (except those accounted for in enterprise funds) are accounted for through governmental funds. The measurement focus is upon determination of and changes in financial position rather than upon net income. The City prepares budgets for the following governmental fund types:

**General Fund** – The general fund is the general operation fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

**Debt Service** – The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

**Special Revenue Funds** – Special revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City has the following special revenue funds:

- **Community Development Block Grant Fund** – Used to account for Federal grant proceeds and other revenues restricted for use for low-and moderate-income persons.
- **Community Development Block Grant Subrecipient Fund** – Used to account for Federal grant proceeds and other revenues received as a subrecipient from St. Charles County that are restricted for use for low-and moderate-income persons.
- **Local Parks and Storm Water Fund** – Used to account for revenues related to a 1/2 cent sales tax. Restricted for park and storm water projects.
- **Sewer Lateral Repair Program Fund** – Used to account for revenues received from a voter approved special property assessment used to assist in the repair of sewer lateral lines.
- **Special Allocation Fund – City Centre** – Used to account for revenues generated by the City Centre TIF district for the payment of debt service expenditures.
- **Special Allocation Fund – Old Town TIF** – Used to account for revenues generated by the Old Town Levy TIF district.
- **Special Allocation Fund – St. Peters Lakeside Redevelopment TIF** – Used to account for revenues generated by the St. Peters Lakeside Redevelopment TIF district.
- **Transportation Trust Fund** – Used to account for transportation sales tax revenues and grants to be used for the construction, reconstruction, repair, and maintenance of streets, roads, and bridges.
- **Water Service Line Repair Program Fund** – Used to account for revenues received from a voter approved special property assessment used to assist in the repair of water service lines.

## CITY OF ST. PETERS POLICIES

### Enterprise Fund Types

Enterprise funds are used to account for activities that are similar to those found in the private sector. The measurement focus is on the determination of net income and capital maintenance. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, not including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City prepares budgets for the following four enterprise funds:

- **Central Materials Processing Facility Fund** – Used to account for revenues and expenses for the central materials processing services.
- **Recreation Fund** – Used to account for revenues restricted for recreation purposes.
- **Solid Waste Fund** – Used to account for revenues and expenses for the solid waste services.
- **Water/Sewer Fund** – Used to account for revenues and expenses for the water/sewer services.

### Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the general-purpose financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The City records transactions during the year on the modified accrual basis of accounting for governmental fund types and the accrual basis of accounting for the enterprise fund types. The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of generally accepted accounting principles (GAAP).

### Budgetary Basis of Accounting

The budgets for the general fund, special revenue funds, and debt service funds are adopted on a basis that is consistent with generally accepted accounting principles (GAAP), except for the following:

1. For GAAP purposes, expenditures are recognized as incurred, whereas the City's budget basis recognizes encumbrances outstanding at year-end as expenditures of the current period. Encumbered appropriations do not lapse at year-end.
2. Grant revenue is generally recognized when the qualifying expenditures are incurred. Due to the City's policy of recognizing encumbrances outstanding at year-end as expenditures, certain grant revenues have also been recognized for budget purposes.
3. For GAAP purposes, property tax revenue is recognized to the extent it is collected within the current period or expected to be collected within 60 days following the end of the fiscal period. Property tax revenue not received at year-end is recorded as deferred revenue. On a budget basis, property tax revenue is recognized at the point in time that the tax is levied.
4. For the enterprise fund types (central material processing, recreation, solid waste, and water/sewer), depreciation is not recorded on a budget basis. Budget basis accounting for these funds is the same as for the governmental fund types. As such, capital expenditures are shown as expenses on a budget basis. In addition, payment of principal and interest on revenue bonds is shown as an expense when paid. Both budget basis and GAAP basis financial statements are shown in the Comprehensive Annual Financial Report. Differences between these financial statements are reconciled and discussed in that report.

# CITY OF ST. PETERS POLICIES

## Budget and Financial Policies

The City's fund balance policy and definition of a balanced budget shall be in accordance with Missouri Revised Statutes. Where in no event shall the total proposed expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year; provided, that nothing herein shall be construed as requiring any political subdivision to use any cash balance as current revenue or to change from a cash basis of financing its expenditures. The 2014/15 budget presented is balanced.

The City will live within its means. All departments supported by the resources of the City must function within the limits of the financial resources identified or available specifically to them.

Current appropriations in all funds are limited to the sum of available, unencumbered fund balances and revenues the City estimates it will receive during the current budget period.

The revenues generated in the City's Special Revenue Funds come from tax levies, fees, grants and intergovernmental revenues. Expenditures in these funds are strictly limited to the mandates of the funding source. Special Revenue Funds are not to be used to subsidize other funds, except as required or permitted by program regulations. Sufficient charges and rate schedules shall be levied to support operations of the Special Revenue Funds. The General Fund may subsidize Special Revenue Funds beyond the rate structure only when needed to perform expected services.

Enterprises should strive to become self-supporting entities through annual reviews of fee structure, charges for services, and other operating revenues. Sufficient user charges and fees shall be pursued and levied to support the full cost (operating, direct, indirect and capital) of operations. Market rates and charges levied by other public and private organizations for similar services should be considered when establishing tax rates, fees and charges.

Multi-year operating cost projections shall be prepared and updated each year to identify the impact on resources.

A five-year Capital Improvements Program shall be prepared and updated each year. The operating impact of each project shall be identified and incorporated into annual operating budgets. Capital assets shall be purchased and maintained on a regular schedule. Within legal limits and the constraints of operating budgets, debt shall be issued for the purchase of capital assets, including major renovations.

The City will consider General Fund requests for new or expanded programs during the course of the regular budget process. Only in extreme circumstances will such requests be considered during the course of the year.

To the extent possible, current revenues will fund current operations.

The various sources of revenue shall be monitored to determine that rates are adequate and each source is maximized.

The City of St. Peters will pursue federal, state, and private grants but will strictly limit financial support of these programs to avoid commitments that continue beyond funding availability.

It is the policy of the City to charge fees for services where such an approach is permissible, and where a limited and specific group of beneficiaries who can pay such charges is identifiable.

The City will continuously seek new revenues and pursue diverse support, so as to limit the dependence on one or only a few sources.

# CITY OF ST. PETERS POLICIES

## General Fund Contingency Reserve Policy

### Section 1. Purpose and Scope

The City of St. Peters, Missouri (the “City”) has determined that its finances can be impacted by economically sensitive revenues and unanticipated one-time expenditures. The City desires to maintain a prudent level of financial resources to guard against service disruption in the event of unexpected temporary revenue shortfalls or unanticipated one-time expenditures. This policy is intended to establish a targeted Contingency Reserve amount sufficient to provide stability and flexibility to respond to unexpected adversity. In addition, this policy is intended to document the appropriate Contingency Reserve level to protect the City’s credit worthiness.

This policy establishes how the Contingency Reserve will be funded and conditions under which the reserve may be used.

### Section 2. Objectives

The City’s Contingency Reserve is intended to be sufficient to achieve the following objectives:

**Emergency Funds** – To provide a source of funds for repairs to City equipment, vehicles, buildings or infrastructure in the event of an unexpected emergency for which the City has not appropriated funds for repairs or replacements as part of its regular annual budget.

**Liquidity** – To ensure the availability of funds to correct uneven cash-flows resulting from the timing differences between revenues received and expenditures made and thereby prevent short-term cash flow borrowings.

**Insure an Orderly Provision of Services** – To ensure the availability of funds for continuous efficient services in the event of an economic recession which results in a significant decline in revenues.

**Minimize Risk of Unexpected Revenue Cuts or Increased Expenditures** – To provide a source of money for funding governmental operations in the event of unexpected events such as new federal or state government mandates, invalidation of a revenue source, assessment changes or limitations on taxation, unanticipated expenditures resulting from natural disasters, such as flooding, or similar unpredictable events.

### Section 3. Reserve Amounts

The City utilized tools provided by the Government Finance Officers Association of the United States and Canada (GFOA) to determine the appropriate level of Contingency Reserve for the City’s General Fund. Based upon the results of the assessment, the City has determined the targeted General Fund Contingency Reserve to be two months regular, ongoing operating expenses. This amounts to a Contingency Reserve of approximately \$5,000,000.

To reach this goal the City will create a Contingency Reserve within the General Fund. The City will transfer \$2,500,000 into the Contingency Reserve as part of the Fiscal Year 2014 budget process.

The Contingency Reserve will be increased by \$500,000 in each subsequent Fiscal Year until the targeted amount of \$5,000,000 is reached. The City’s additional funding of the Contingency Reserve will be incorporated into the Five Year Capital Improvement Plan adopted by the Mayor and Board of Aldermen as part of the City’s long-range planning process.

## **CITY OF ST. PETERS POLICIES**

After the initial target of \$5,000,000 is reached, the City Administrator will reevaluate the Contingency Reserve level necessary to cover two months operating expenses in future years and incorporate the funding of the Contingency Reserve into the draft Five Year Capital Improvement Plan and draft Budget documents submitted to the Mayor and Board of Aldermen each year.

### **Section 4. Contingency Reserve Expenditures**

It is the intent of the City to limit use of the Contingency Reserve to address unanticipated, non-recurring needs. The Contingency Reserve shall not normally be applied to recurring annual operating expenditures. However, it may be used to allow time for the City to restructure its operations in a deliberate manner (as might be required in an economic downturn), but such use will only take place pursuant to an appropriation in the Annual Budget. In addition the Contingency Reserve may be spent in the event of an emergency or a fiscal crisis for the following purposes:

- To correct revenue cash-flow shortfalls
- To correct unforeseen annual revenue budgetary shortfalls
- To the extent permitted by law, to make temporary or emergency operating transfers to any other City Fund
- For emergency repairs, replacements or expenditures

In the event that the Contingency Reserve is used as provided above, a plan will be developed and included in the Five Year Capital Plan adopted by the Mayor and Board of Aldermen for the years subsequent to the Contingency Reserve draw to replenish the Contingency Reserve to the targeted level.

### **Section 5. Annual Review**

The City Administrator is directed to submit future draft Annual Budget and Five Year Capital Improvement Plan documents that reach the goals established by this policy.

### **Modification to Policy**

Any modifications made to this policy must be approved by the Board of Aldermen.

## **CITY OF ST. PETERS POLICIES**

### **Policy on Debt Level and Capacity**

The City of St. Peters shall adhere to Missouri's regulations related to debt. On August 2, 1998, an amendment to the Missouri Constitution was approved which decreased the vote required to pass a proposition to issue general obligation bonds payable from unlimited ad valorem taxes from two-thirds (2/3) to four-sevenths (4/7) of the qualified voters voting thereon for elections held at the general municipal election day, primary or general elections. A vote of two-thirds (2/3) of the qualified voters voting on the specific general obligation bond proposition is required at all other elections.

The Missouri Constitution provides that the amount of bonds payable out of tax receipts shall not exceed 10% of the total assessed valuation of the taxable property of the City. The Missouri Constitution permits the City to become indebted for an additional 10% of the value of taxable, tangible property for the purpose of acquiring rights-of-way; constructing, extending, and improving streets and avenues; and constructing, extending, and improving a sanitary or storm sewer system. Leasehold revenue bonds payable from annual appropriations do not require voter approval and do not count against the constitutional debt limitation.

In addition to the Missouri Constitution guidelines, the City has managed its general obligation debt load in a manner to ensure new bond issues do not result in an overall tax increase. Revenue bond issues are related to the capital needs of the Water/Sewer Enterprise Fund. These bonds are structured to meet the capital needs of the water/sewer system while minimizing the impact on user fees.

CITY OF SAINT PETERS  
NET REVENUES ESTIMATED FOR THE WATER/SEWER FUND  
FISCAL YEAR 2015

Pursuant to Section 902 of Ordinance No. 1873, I hereby submit an estimate of the Net Revenues of the Water/Sewer Fund for the 2015 fiscal year.

Revenue		11,265,400
Operating Expenses (Excluding Capital)		<u>8,949,160</u>
Net Revenues		2,316,240
From Interest Reserve Fund		<u>500,000</u>
Total		2,816,240

		Required
<u>Net Revenue</u>	<u>2,316,240</u> = 1.09	1.00
Annual Debt Service	2,129,750	
 Net Revenues & Interest		
<u>Reserve Fund</u>	<u>2,816,240</u> = 1.32	1.25
Annual Debt Service	2,129,750	

The above estimate is based upon the Fiscal Year 2015 Water/Sewer Fund Budget as submitted. The proposed budget will generate sufficient revenues to satisfy the requirements in Section 902 of Ordinance No. 1873.

Beth A. French  
Director of Finance

ORDINANCE NO. 6200

AN ORDINANCE AMENDING ORDINANCE NO. 5964 AND ORDINANCE NO. 6082 PROVIDING FOR THE ADOPTION OF THE GENERAL FUND, DEBT SERVICE FUND, COMMUNITY DEVELOPMENT BLOCK GRANT FUND, COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT FUND, LOCAL PARKS AND STORM WATER FUND, SEWER LATERAL REPAIR PROGRAM FUND, SPECIAL ALLOCATION FUNDS, TRANSPORTATION TRUST FUND, WATER SERVICE LINE REPAIR PROGRAM FUND, CENTRAL MATERIALS PROCESSING FACILITY FUND, RECREATION FUND, SOLID WASTE FUND, AND WATER/SEWER FUND BUDGETS FOR THE CITY OF SAINT PETERS FOR FISCAL YEAR COMMENCING ON OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014.

WHEREAS, the City Administrator, acting as the Budget Officer for the City of Saint Peters, has prepared budgets for the General Fund, Debt Service Fund, Community Development Block Grant Fund, Community Development Block Grant Subrecipient Fund, Local Parks And Storm Water Fund, Sewer Lateral Repair Program Fund, Special Allocation Funds, Transportation Trust Fund, Water Service Line Repair Program Fund, Central Materials Processing Facility Fund, Recreation Fund, Solid Waste Fund, and Water/Sewer Fund in accordance with the requirements of said funds of the City; and

WHEREAS, the department heads of the operating departments of the City have participated in the drafting of said budgets, and have agreed to the budgeted amount for the operation of their respective department; and

WHEREAS, the anticipated expenditures from each of the above funds do not exceed the anticipated revenues plus any unencumbered fund balance for the fiscal year.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SAINT PETERS, MISSOURI, AS FOLLOWS:

SECTION NO. 1 – Section 1 of Ordinance No. 5964 and Section 1 of Ordinance No. 6082 shall be amended to read as follows:

(a) That the budget for the General Fund of the City prepared as presented for fiscal year 2014 including anticipated revenues, transfers in, and unencumbered fund balance of \$40,199,410, anticipated expenditures, reserve transfers, and transfers out of \$38,574,633, and an anticipated ending unencumbered fund balance of \$1,624,777, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated General Fund expenditures as specified in Section 1(a) of this Ordinance are hereby appropriated for expenditure by department as follows:

HES - Health	\$	773,820
HES - Vehicle & Equipment Maintenance	\$	883,520
MPS - Police	\$	13,076,675
PRS - Community & Arts Center	\$	194,500
PRS - Parks-General	\$	5,101,125
SSS - Administration	\$	6,482,615
SSS - Communications	\$	1,039,250
SSS - Governmental	\$	1,343,300
SSS - Municipal Court	\$	461,910
TDS - Engineering & Planning	\$	2,314,260
TDS - Streets Department	\$	<u>2,117,800</u>
Subtotal	\$	33,788,775
Debt Service on 2006 Certificate of Participation Bonds	\$	321,400
Debt Service on 2010 Refunding Bonds	\$	58,600
Transfer to Debt Service Fund	\$	724,300
Transfer to Trust – Post Retirement Benefits	\$	875,000
Transfer to Recreation Fund	\$	150,000
Transfer to/ (from) Reserves	\$	<u>2,656,558</u>
TOTAL	\$	38,574,633

SECTION NO. 2 – Section 2 of Ordinance No. 5964 and Section 2 of Ordinance No. 6082 shall be amended to read as follows:

(a) That the budget for the Debt Service Fund of the City prepared and presented for fiscal year 2014 including anticipated revenues, transfers from other funds, and unencumbered fund balance of \$4,863,369, anticipated expenditures of \$3,200,250, and an anticipated unencumbered fund balance of \$1,663,119, be and is hereby adopted as the budget for the City of St. Peters, Missouri.

(b) That the anticipated Debt Service expenditures as specified in Section 2(a) of this Ordinance are hereby appropriated to satisfy the debt service requirements of the following general obligation bond issues:

Collection and Assessment Fees	\$	55,000
Uncollectable Taxes	\$	3,000
Distribution Fees	\$	5,250
2007 Justice Center/Public Works	\$	289,000
2008 Justice Center	\$	679,000
2010 St. Peters Lakeside Business Park Refunding (2002)	\$	340,000
2010B Storm Water/Creek Stabilization Refunding	\$	130,000
2011 St. Peters Lakeside Business Park Refunding (2004)	\$	1,449,000
2012 Storm Water/Creek Stabilization	\$	<u>250,000</u>
TOTAL	\$	3,200,250

SECTION NO. 3 – Section 3 of Ordinance No. 5964 shall be amended to read as follows:

(a) That the budget for the Community Development Block Grant Fund of the City prepared as presented for fiscal year 2014 including anticipated revenues and unencumbered fund balance of \$34,170, anticipated expenditures of \$34,170 and an anticipated ending unencumbered fund balance of \$0, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Community Development Block Grant Fund expenditures as specified in Section 3(a) of this Ordinance are hereby appropriated for expenditures supporting activities that benefit persons of low and moderate income as set out in the Housing and Urban Development's guidelines as follows:

Rehabilitation of Private Properties	\$	20,000
Property Maintenance Enforcement Assistance	\$	2,480
Miscellaneous Expense	\$	<u>11,690</u>
TOTAL	\$	34,170

SECTION NO. 4 – Section 4 of Ordinance No. 5964 shall be amended to read as follows:

(a) That the budget for the Community Development Block Grant Subrecipient Fund of the City prepared as presented for fiscal year 2014 including anticipated revenues and unencumbered fund balance of \$307,900, anticipated expenditures of \$307,900 and an anticipated ending unencumbered fund balance of \$0, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Community Development Block Grant Subrecipient Fund expenditures as specified in Section 4(a) of this Ordinance are hereby appropriated for expenditures supporting activities that benefit persons of low and moderate income as set out in the Housing and Urban Development's guidelines as follows:

Public Service	\$	56,000
Rehabilitation of Private Properties	\$	226,810
Property Maintenance Enforcement Assistance	\$	7,500
Miscellaneous Expense	\$	<u>17,590</u>
TOTAL	\$	307,900

SECTION NO. 5 – Section 5 of Ordinance No. 5964 and Section 3 of Ordinance No. 6082 shall be amended to read as follows:

(a) That the budget for the Local Parks and Storm Water Fund of the City prepared as presented for fiscal year 2014 including anticipated revenues, transfers from other funds and unencumbered fund balance of \$9,680,252, anticipated expenditures, reserve transfers and transfers out of \$9,481,626, and an anticipated ending unencumbered fund balance of \$198,626, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Local Parks and Storm Water Fund expenses as specified in Section 5(a) of this Ordinance are hereby appropriated for expenditure as follows:

Ranger Division	\$	1,024,660
Parks Department	\$	3,865,176
Storm Water Department	\$	1,895,790
Debt Service for Park Projects	\$	<u>166,000</u>
Subtotal	\$	6,951,626
Transfer to Debt Service Fund for 2010B G.O. Bonds	\$	130,000
Transfer to Debt Service Fund for 2012 G.O. Bonds	\$	250,000
Transfer to Recreation Fund	\$	650,000
Transfer to Reserves	\$	<u>1,500,000</u>
TOTAL	\$	9,481,626

SECTION NO. 6 – Section 7 of Ordinance No. 5964 and Section 5 of Ordinance No. 6082 shall be amended to read as follows:

(a) That the budget for the Special Allocation Fund – City Centre of the City prepared as presented for fiscal year 2014 including anticipated revenues, transfers from other funds and unencumbered fund balance of \$7,783,848, anticipated expenditures and reserve transfers of \$7,783,848, and an anticipated ending unencumbered fund balance of \$0, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Special Allocation Fund – City Centre expenses as specified in Section 6(a) of this Ordinance are hereby appropriated for expenditure as follows:

Debt Service	\$	1,799,700
Surplus PILOTS	\$	5,268,000
TIF Construction	\$	60,448
Administration Expense	\$	70,000
Subtotal	\$	7,198,148
Transfer to Reserve for Trustee	\$	585,700
TOTAL	\$	7,783,848

SECTION NO. 7 – Section 8 of Ordinance No. 5964 and Section 6 of Ordinance No. 6082 shall be amended to read as follows:

(a) That the budget for the Special Allocation Fund – Old Town Levee of the City prepared as presented for fiscal year 2014 including anticipated revenues, transfers from other funds and unencumbered fund balance of \$3,281,978, anticipated expenditures and reserve transfers of \$3,058,324, and an anticipated ending unencumbered fund balance of \$223,654, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Special Allocation Fund – Old Town Levee expenses as specified in Section 7(a) of this Ordinance are hereby appropriated for expenditure as follows:

Surplus PILOTS	\$	290,000
Capital Improvement Projects	\$	1,985,000
Park Street Improvements	\$	500,000
Reimburse Local Parks and Storm Water Fund	\$	4,200
Reimburse Transportation Trust Fund for Salt River Road	\$	836
Reimburse Transportation Trust Fund for Other Projects	\$	10,485
Reimburse Water Sewer Fund	\$	247,803
Other Expense	\$	20,000
TOTAL	\$	3,058,324

SECTION NO. 8 – Section 10 of Ordinance No. 5964 and Section 8 of Ordinance No. 6082 shall be amended to read as follows:

(a) That the budget for the Transportation Trust Fund of the City prepared and presented for fiscal year 2014 including anticipated revenues, transfers from other funds, and unencumbered fund balance of \$16,157,563, anticipated expenditures and transfers to other funds of \$11,979,840, and an anticipated unencumbered fund balance of \$4,177,723, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Transportation Trust Fund expenditures as specified in Section 8(a) of this Ordinance are hereby for expenditures as follows:

Road Construction & Traffic Signal Installation	\$	4,724,750
Street Maintenance	\$	4,247,235
Traffic Management	\$	1,698,455
Contingency	\$	<u>50,000</u>
Subtotal	\$	10,720,440
Debt Service	\$	775,000
Transfer to City Centre TIF	\$	269,000
Transfer to Trust – Post Retirement Benefits	\$	14,400
Administration Overhead	\$	<u>201,000</u>
TOTAL	\$	11,979,840

SECTION NO. 9 – Section 12 of Ordinance No. 5964 and Section 10 of Ordinance No. 6082 shall be amended to read as follows:

(a) That the budget for the CMPF Fund of the City prepared as presented for fiscal year 2014 including anticipated revenues, transfers from other funds and unencumbered fund balance of \$4,455,393, anticipated expenditures and transfers out of \$4,100,035, and an anticipated ending unencumbered fund balance of \$355,358, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated CMPF Fund expenses as specified in Section 9(a) of this Ordinance are hereby appropriated for operating expenses of the Fund.

SECTION NO. 10 – Section 14 of Ordinance No. 5964 and Section 12 of Ordinance No. 6082 shall be amended to read as follows:

(a) That the budget for the Solid Waste Fund of the City prepared as presented for fiscal year 2014 including anticipated revenues, transfers from other funds and unencumbered fund balance of \$6,045,427, anticipated expenditures and transfers out of \$5,216,555, and an anticipated ending unencumbered fund balance of \$828,872, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Solid Waste Fund expenses as specified in Section 10(a) of this Ordinance are hereby appropriated for expenditures related to solid waste collection.

SECTION NO. 11 – Section 15 of Ordinance No. 5964 and Section 13 of Ordinance No. 6082 shall be amended to read as follows:

(a) That the budget for the Water/Sewer Fund of the City prepared and presented for fiscal year 2014 including anticipated revenues of \$10,921,700, transfers from other funds of \$247,803, a beginning Interest Reserve Fund Balance of \$500,000, a beginning Contingency Fund balance of \$1,409,859, anticipated expenses, reserve transfers, and transfers out of \$11,736,850, and an ending anticipated Interest Reserve Fund balance of \$500,000, and an ending Contingency Fund balance of \$842,512, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Water/Sewer Fund expenses as specified in Section 11(a) of this Ordinance are hereby appropriated as follows:

Operating Expenses	\$	7,856,615
Capital Expenditures	\$	1,046,535
Transfer to (from) Bond Reserves	\$	93,400
Debt Service	<u>\$</u>	<u>1,998,000</u>
Subtotal	\$	10,994,550
Administration/Fleet Overhead	\$	684,200
Transfer to Trust – Post Retirement Benefits	<u>\$</u>	<u>58,100</u>
TOTAL	\$	11,736,850

SECTION NO. 12 – That the funds shall be expended in substantially the same manner as presented to the Board of Aldermen in the details of the 2013/14 Annual Budget, the original copy, and subsequent amendments, of which are on file this date in the office of the City Clerk, and incorporated herein by this reference.

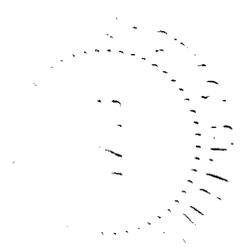
SECTION NO. 13 – That the Mayor and City Administrator are hereby authorized to expend these funds in accordance with the provisions of this Ordinance, subject to the provision of Ordinance No. 326, or as said Ordinance from time to time may be amended.

SECTION NO. 14 – This Ordinance shall be in full force and effect as of the date of its final passage and approval.

SECTION NO. 15. Savings Clause – Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

SECTION NO. 16. Severability Clause – If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed and approved this 28<sup>th</sup> day of August, 2014.



A handwritten signature in black ink, which appears to read "Len Pagano", is written over a horizontal line.

As Presiding Officer and as Mayor  
Len Pagano, Mayor

Attest: A handwritten signature in black ink, which appears to read "Patricia E. Smith", is written over a horizontal line.  
Patricia E. Smith, City Clerk

## GENERAL FUND

	FY'14 BUDGET	ADJUSTMENTS	FY'14 BUDGET AUGUST 14, 2014
BEGINNING FUND BALANCE	\$ 6,125,110	\$ -	\$ 6,125,110
REVENUES:			
Property Tax	6,913,300	-	6,913,300
Sales Tax	13,100,000	-	13,100,000
Other Taxes	4,424,600	-	4,424,600
Licenses & Permits	1,092,100	-	1,092,100
Intergovernmental Revenue	3,150,000	-	3,150,000
Interest	5,000	-	5,000
Other	3,555,100	-	3,555,100
TOTAL REVENUE	32,240,100	-	32,240,100
TRANSFER FROM OVERHEAD ALLOCATION	1,834,200	-	1,834,200
FUNDS AVAILABLE	40,199,410	-	40,199,410
EXPENDITURES:			
HES - Health	773,820	-	773,820
HES - Vehicle & Equipment Maintenance	883,520	-	883,520
MPS - Police	13,076,675	-	13,076,675
PRS - Community & Arts Center	194,500	-	194,500
PRS - Parks-General	5,101,125	-	5,101,125
SSS - Administration	6,482,615	-	6,482,615
SSS - Communications	1,039,250	-	1,039,250
SSS - Governmental	1,343,300	-	1,343,300
SSS - Municipal Court	461,910	-	461,910
TDS - Engineering & Planning	2,314,260	-	2,314,260
TDS - Streets Department	2,117,800	-	2,117,800
TOTAL EXPENDITURES	33,788,775	-	33,788,775
DEBT SERVICE 2006 CERTIFICATE OF PARTICIPATION BONDS	(321,400)	-	(321,400)
DEBT SERVICE 2010 CERTIFICATE OF PARTICIPATION BONDS	(58,600)	-	(58,600)
PAYMENT TO TRUSTEE TO FUND POST RETIREMENT BENEFITS	(875,000)	-	(875,000)
TRANSFER (TO)FROM RESERVES	(35,000)	(121,558)	(156,558)
TRANSFER (TO)FROM DEBT SERVICE FUND	(724,300)	-	(724,300)
TRANSFER (TO)FROM RECREATION FUND	(150,000)	-	(150,000)
TRANSFER TO CONTINGENCY RESERVE	(2,500,000)	-	(2,500,000)
ENDING FUND BALANCE	\$ 1,746,335	\$ (121,558)	\$ 1,624,777
DETAIL OF ADJUSTMENTS:			
TRANSFER (TO)FROM RESERVES	(121,558)	Reserve prior year funds from RCCEGG	

DEBT SERVICE FUND

	FY'14 BUDGET	ADJUSTMENTS	FY'14 BUDGET AUGUST 14, 2014
BEGINNING FUND BALANCE	\$ 2,242,869	\$ -	\$ 2,242,869
TRANSFER FROM LOCAL PARKS AND STORM WATER FUND 2010 G.O. BONDS	130,000	-	130,000
TRANSFER FROM LOCAL PARKS AND STORM WATER FUND 2012 G.O. BONDS	250,000	-	250,000
TRANSFER FROM LOCAL PARKS AND STORM WATER FUND 2014 G.O. BONDS	800,000	(800,000)	-
TRANSFER FROM GENERAL FUND	724,300	-	724,300
REVENUES:			
Property Tax	1,438,200	-	1,438,200
Interest	10,000	-	10,000
Other Revenue	68,000	-	68,000
TOTAL REVENUE	<u>1,516,200</u>	<u>-</u>	<u>1,516,200</u>
FUNDS AVAILABLE	<u>5,663,369</u>	<u>(800,000)</u>	<u>4,863,369</u>
EXPENDITURES:			
Collection & Assessment Fees	55,000	-	55,000
Uncollectable Taxes	3,000	-	3,000
Distribution Fees	5,250	-	5,250
Debt Service	3,937,000	(800,000)	3,137,000
TOTAL EXPENDITURES	<u>4,000,250</u>	<u>(800,000)</u>	<u>3,200,250</u>
ENDING FUND BALANCE	\$ 1,663,119	\$ -	\$ 1,663,119

DETAIL OF ADJUSTMENTS:

TRANSFER FROM LOCAL PARKS AND STORM WATER FUND 2014 G.O. BONDS	<u>(800,000)</u>	2014 G.O. Bonds will not have a debt service payment in FY14
Debt Service	<u>(800,000)</u>	2014 G.O. Bonds will not have a debt service payment in FY14

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

	FY'14 BUDGET	ADJUSTMENTS	FY'14 BUDGET AUGUST 14, 2014
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
REVENUES:			
Intergovernmental Revenue	-	34,170	34,170
Other Revenue	-	-	-
Interest Income	-	-	-
TOTAL REVENUE	<u>-</u>	<u>34,170</u>	<u>34,170</u>
FUNDS AVAILABLE	<u>-</u>	<u>34,170</u>	<u>34,170</u>
EXPENDITURES:			
Public Service	-	-	-
Rehabilitation of Private Properties	-	20,000	20,000
Homeowner Assistance	-	-	-
Property Maintenance Enforcement Assistance	-	2,480	2,480
Emergency Repairs	-	-	-
Miscellaneous Expense	-	11,690	11,690
TOTAL EXPENDITURES	<u>-</u>	<u>34,170</u>	<u>34,170</u>
ENDING FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
DETAIL OF ADJUSTMENTS:			
REVENUES:			
Intergovernmental Revenue	<u>34,170</u>	Grant revenue from prior years carried over to FY'14	
TOTAL REVENUE	<u>34,170</u>		
EXPENDITURES:			
Rehabilitation of Private Properties	20,000	Adjust to anticipated actual	
Property Maintenance Enforcement Assistance	2,480	Adjust to anticipated actual	
Miscellaneous Expense	<u>11,690</u>	Adjust to anticipated actual	
TOTAL EXPENDITURES	<u>34,170</u>		

COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT FUND

	FY'14 BUDGET	ADJUSTMENTS	FY'14 BUDGET AUGUST 14, 2014
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -
REVENUES:			
Intergovernmental Revenue	200,000	82,900	282,900
Other Revenue	-	25,000	25,000
Interest Income	-	-	-
TOTAL REVENUE	<u>200,000</u>	<u>107,900</u>	<u>307,900</u>
FUNDS AVAILABLE	<u>200,000</u>	<u>107,900</u>	<u>307,900</u>
EXPENDITURES:			
Public Service	30,000	26,000	56,000
Rehabilitation of Private Properties	160,000	66,810	226,810
Homeowner Assistance	-	-	-
Property Maintenance Enforcement Assistance	2,500	5,000	7,500
Emergency Repairs	-	-	-
Miscellaneous Expense	7,500	10,090	17,590
TOTAL EXPENDITURES	<u>200,000</u>	<u>107,900</u>	<u>307,900</u>
ENDING FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
DETAIL OF ADJUSTMENTS:			
REVENUES:			
Intergovernmental Revenue	82,900	Grant revenue carried over to FY'14	
Other Revenue	25,000	Repayments of loans	
TOTAL REVENUE	<u>107,900</u>		
EXPENDITURES:			
Public Service	26,000	Adjust to anticipated actual	
Rehabilitation of Private Properties	66,810	Adjust to anticipated actual	
Property Maintenance Enforcement Assistance	5,000	Adjust to anticipated actual	
Miscellaneous Expense	10,090	Adjust to anticipated actual	
TOTAL EXPENDITURES	<u>107,900</u>		

LOCAL PARKS AND STORM WATER FUND

	FY'14 BUDGET	ADJUSTMENTS	FY'14 BUDGET AUGUST 14, 2014
BEGINNING FUND BALANCE	\$ 2,491,052	\$ -	\$ 2,491,052
TRANSFER FROM SPECIAL ALLOCATION FUND - OLD TOWN LEVEE	-	4,200	4,200
TRANSFER FROM SPECIAL ALLOCATION FUND - ST PETERS LAKESIDE REDEVELOPMENT	300,000	-	300,000
REVENUES:			
Sales Tax	6,550,000	-	6,550,000
Intergovernmental Revenue	182,000	-	182,000
Interest Income	2,000	-	2,000
Other Revenue	136,000	15,000	151,000
TOTAL REVENUE	<u>6,870,000</u>	<u>15,000</u>	<u>6,885,000</u>
FUNDS AVAILABLE	<u>9,661,052</u>	<u>19,200</u>	<u>9,680,252</u>
EXPENDITURES:			
Ranger Division	1,024,660	-	1,024,660
TOTAL RANGER DIVISION	<u>1,024,660</u>	<u>-</u>	<u>1,024,660</u>
Parks Department Operating Expenditure	-	-	-
Parks Department Vehicles and Rolling Stock	398,000	(22,000)	376,000
Parks Department Capital Improvement Projects	3,209,176	280,000	3,489,176
TOTAL PARKS DEPARTMENT	<u>3,607,176</u>	<u>258,000</u>	<u>3,865,176</u>
Storm Water Department Operating Expenditure Excluding Storm Water Maintenance	1,439,460	-	1,439,460
Storm Water Department Capital Expenditure	36,330	-	36,330
Storm Water 50/50 Projects	100,000	-	100,000
Storm Water/Creek Stabilization Maintenance	110,000	-	110,000
Storm Water/Creek Subdivision Maintenance	210,000	-	210,000
TOTAL STORM WATER DEPARTMENT	<u>1,895,790</u>	<u>-</u>	<u>1,895,790</u>
DEBT SERVICE FOR PARK PROJECTS	<u>166,000</u>	<u>-</u>	<u>166,000</u>
TOTAL EXPENDITURES	<u>6,693,626</u>	<u>258,000</u>	<u>6,951,626</u>
TRANSFER (TO)FROM RESERVES	(700,000)	(800,000)	(1,500,000)
TRANSFER TO DEBT SERVICE FUND 2010 G.O. BONDS	(130,000)	-	(130,000)
TRANSFER TO DEBT SERVICE FUND 2012 G.O. BONDS	(250,000)	-	(250,000)
TRANSFER TO DEBT SERVICE FUND 2014 G.O. BONDS	(800,000)	800,000	-
TRANSFER TO RECREATION FUND	(650,000)	-	(650,000)
TRANSFER TO GENERAL FUND	-	-	-
ENDING FUND BALANCE	<u>\$ 437,426</u>	<u>\$ (238,800)</u>	<u>\$ 198,626</u>
DETAIL OF ADJUSTMENTS:			
TRANSFER FROM SPECIAL ALLOCATION FUND - OLD TOWN LEVEE	<u>4,200</u>		Reimbursement for replacement of a fence in the Old Town TIF
REVENUES:			
Other Revenue	<u>15,000</u>		Add donation contribution for Spencer Creek Park memorial
EXPENDITURES:			
Parks Department Capital Expenditure	265,000		Finish pavilion at 370 Lakeside Park
Parks Department Capital Expenditure	(22,000)		Delay 1/4-ton pickup truck replacement for one year due to none being produced this year
Parks Department Capital Expenditure	15,000		Add Spencer Creek Park memorial funded by donation
TOTAL PARKS DEPARTMENT	<u>258,000</u>		
TRANSFER (TO)FROM RESERVES	<u>(800,000)</u>		Adjust transfer to reserves for future capital projects
TRANSFER TO DEBT SERVICE FUND 2014 G.O. BONDS	<u>800,000</u>		2014 G.O. Bonds will not have a debt service payment in FY14

SPECIAL ALLOCATION FUND - CITY CENTRE

	FY'14 BUDGET	ADJUSTMENTS	FY'14 BUDGET AUGUST 14, 2014
BEGINNING FUND BALANCE	\$ 562,548	\$ -	\$ 562,548
<b>REVENUES</b>			
Property Tax - Real Estate Revenue	2,995,200	209,800	3,205,000
Sales and Franchise Tax	3,329,000	406,400	3,735,400
Other Revenue	-	11,900	11,900
<b>TOTAL REVENUE</b>	<b>6,324,200</b>	<b>628,100</b>	<b>6,952,300</b>
TRANSFER FROM TRANSPORTATION TRUST FUND	-	269,000	269,000
<b>FUNDS AVAILABLE</b>	<b>6,886,748</b>	<b>897,100</b>	<b>7,783,848</b>
<b>EXPENDITURES</b>			
Debt Service	1,831,800	(32,100)	1,799,700
Surplus PILOTS	-	5,268,000	5,268,000
TIF Construction	-	60,448	60,448
Administration Expense	70,000	-	70,000
<b>TOTAL EXPENDITURES</b>	<b>1,901,800</b>	<b>5,296,348</b>	<b>7,198,148</b>
TRANSFER (TO) FROM RESERVES	(4,422,400)	3,836,700	(585,700)
<b>ENDING FUND BALANCE</b>	<b>\$ 562,548</b>	<b>\$ (562,548)</b>	<b>\$ -</b>

DETAIL OF ADJUSTMENTS:

<b>REVENUES</b>			
Property Tax - Real Estate Revenue	209,800	Adjust to anticipated actual	
Sales and Franchise Tax	406,400	Adjust to anticipated actual	
Other Revenue	11,900	Adjust to anticipated actual	
<b>TOTAL REVENUE</b>	<b>628,100</b>		
TRANSFER FROM TRANSPORTATION TRUST FUND	269,000	Fund road projects within the TIF District	
<b>EXPENDITURES</b>			
Debt Service	(32,100)	Adjust to anticipated actual	
Surplus PILOTS	5,268,000	Adjust to anticipated actual surplus PILOTS	
TIF Construction	60,448	Add infrastructure construction	
<b>TOTAL EXPENDITURES</b>	<b>5,296,348</b>		
TRANSFER (TO) FROM RESERVES	(585,700)	Adjust to anticipated actual transfer to reserves for Trustee	
TRANSFER (TO) FROM RESERVES	4,422,400	Adjust to anticipated actual surplus PILOTS	
<b>Total TRANSFER (TO) FROM RESERVES</b>	<b>3,836,700</b>		

SPECIAL ALLOCATION FUND - OLD TOWN LEVEE

	FY'14 BUDGET	ADJUSTMENTS	FY'14 BUDGET AUGUST 14, 2014
BEGINNING FUND BALANCE	\$ 2,136,578	\$ -	\$ 2,136,578
<b>REVENUES</b>			
Property Tax - Real Estate Revenue	590,400	-	590,400
Sales and Franchise Tax	550,000	-	550,000
Other Revenue	5,000	-	5,000
<b>TOTAL REVENUE</b>	<b>1,145,400</b>	<b>-</b>	<b>1,145,400</b>
<b>FUNDS AVAILABLE</b>			
	<b>3,281,978</b>	<b>-</b>	<b>3,281,978</b>
<b>EXPENDITURES</b>			
Surplus PILOTS	-	290,000	290,000
Capital Improvement Projects	-	1,985,000	1,985,000
Park Street Improvements	-	500,000	500,000
Reimburse Local Parks and Storm Water Fund	-	4,200	4,200
Reimburse Transportation Trust Fund for Salt River Rd	-	836	836
Reimburse Transportation Trust Fund for Other Projects	-	10,485	10,485
Reimburse Water Sewer Fund	-	247,803	247,803
Reimburse Water Sewer Tap Fund	590,000	(590,000)	-
Other Expense	20,000	-	20,000
<b>TOTAL EXPENDITURES</b>	<b>610,000</b>	<b>2,448,324</b>	<b>3,058,324</b>
TRANSFER (TO) FROM RESERVES FOR ANTICIPATED SURPLUS PILOTS	(250,000)	250,000	-
TRANSFER (TO) FROM RESERVES	(300,000)	300,000	-
<b>ENDING FUND BALANCE</b>	<b>\$ 2,121,978</b>	<b>\$ (1,898,324)</b>	<b>\$ 223,654</b>

DETAIL OF ADJUSTMENTS:

<b>EXPENDITURES</b>			
Surplus PILOTS	290,000	Adjust to anticipated actual surplus PILOTS	
Capital Improvement Projects	50,000	Paving of Iffrig Road	
Capital Improvement Projects	1,750,000	Replacement of Pump Station #3	
Capital Improvement Projects	170,000	Sliplining of Old Town sewers	
Capital Improvement Projects	15,000	Finish FY13 projects	
<b>Total Capital Improvement Projects</b>	<b>1,985,000</b>		
Park Street Improvements	500,000	Replacement of Park Street pump station	
Reimburse Local Parks and Storm Water Fund	4,200	Reimbursement for replacement of a fence	
Reimburse Transportation Trust Fund for Salt River Rd	836	Reimbursement for remainder of Salt River Road projects	
Reimburse Transportation Trust Fund for Other Projects	10,485	Reimbursement for solar street lights	
Reimburse Water Sewer Fund	2,700	Reimbursement for storm water pump station #3 programming	
Reimburse Water Sewer Fund	1,300	Reimbursement for storm water pump station #5 programming	
Reimburse Water Sewer Fund	1,000	Reimbursement for Park Street lift station radio programming	
Reimburse Water Sewer Fund	22,803	Reimbursement for pump and motor replacement at Park Street pump station	
Reimburse Water Sewer Fund	220,000	Reimbursement for Salt River Road gravity sewer extension	
<b>Total Reimburse Water Sewer Fund</b>	<b>247,803</b>		
Reimburse Water Sewer Tap Fund	(590,000)	Remove reimbursement	
TRANSFER (TO) FROM RESERVES FOR ANTICIPATED SURPLUS PILOTS	250,000	Adjust to anticipated actual surplus PILOTS	
TRANSFER (TO) FROM RESERVES	300,000	Reverse reserve for future projects	

TRANSPORTATION TRUST FUND

	FY'14 BUDGET	ADJUSTMENTS	FY'14 BUDGET AUGUST 14, 2014
BEGINNING FUND BALANCE	\$ 6,233,992	\$ -	\$ 6,233,992
TRANSFER FROM OLD TOWN TIF	-	11,321	11,321
REVENUES:			
Sales Tax	6,550,000	-	6,550,000
Federal Funding	3,804,000	(2,520,000)	1,284,000
County Funding	4,416,400	(2,556,800)	1,859,600
Build America Bonds Rebate	148,500	(10,000)	138,500
Other	50,000	28,150	78,150
Interest	2,000	-	2,000
TOTAL REVENUE	14,970,900	(5,058,650)	9,912,250
FUNDS AVAILABLE	21,204,892	(5,047,329)	16,157,563
EXPENDITURES:			
Road Construction & Traffic Signals	10,075,500	(5,350,750)	4,724,750
Street Maintenance	4,337,235	(90,000)	4,247,235
Traffic Management	1,848,455	(150,000)	1,698,455
Contingency	50,000	-	50,000
Debt Service	775,000	-	775,000
TOTAL EXPENDITURES	17,086,190	(5,590,750)	11,495,440
TRANSFER (TO) FROM OTHER FUNDS	(14,400)	(269,000)	(283,400)
TRANSFER (TO) FROM RESERVES	-	-	-
ADMINISTRATION OVERHEAD	(201,000)	-	(201,000)
ENDING FUND BALANCE	\$ 3,903,302	\$ 274,421	\$ 4,177,723

DETAIL OF ADJUSTMENTS:

TRANSFER FROM OLD TOWN TIF	836	Reimbursement for remainder of Salt River Road projects
TRANSFER FROM OLD TOWN TIF	10,485	Reimbursement for solar street lights
Total TRANSFER FROM OLD TOWN TIF	11,321	

REVENUES:

Intergovernmental Funding		
Enhancements	18,150	MODOT reimbursement for road improvements
Ehlmann Road Connection	122,400	County contribution for road improvements
I-70 Access Improvements	(1,680,000)	County contribution for road improvements
Mexico/Jungermann Intersection Improvements	(1,480,000)	Federal contribution for road improvements
Mid Rivers Mall Drive Widening (NOR to Salt River Rd.)	(411,200)	County contribution for road improvements
South Outer Road Connector	(380,000)	County contribution for road improvements
Sutters Mill Bridge Replacement	80,000	Federal contribution for road improvements
Sutters Mill Bridge Replacement	16,000	County contribution for road improvements
Willott Road Resurfacing	(224,000)	County contribution for road improvements
Willott Road Resurfacing	(1,120,000)	Federal contribution for road improvements
Total Intergovernmental Funding	(5,058,650)	
Build America Bonds Rebate	(10,000)	Adjust to anticipated actual
Other	10,000	Adjust to anticipated actual

EXPENDITURES:

Road Construction & Traffic Signals		
Enhancements	(112,000)	Portion of enhancements is for Mid Rivers Mall Dr. resurfacing project
Burning Leaf Box Culvert	20,000	Road Improvements
Ehlmann Road Connection	153,000	Road Improvements
Flashing Yellow Arrow Retrofit	2,910	Road Improvements
I-70 Access Improvements	(2,100,000)	Road Improvements
Mexico/Jungermann Intersection Improvements	(1,850,000)	Road Improvements
Mexico/St. Peters Centre Blvd. Traffic Signal Replacement	250,000	Road Improvements
Mid Rivers Mall Drive Widening (NOR to Salt River Rd.)	(514,000)	Road Improvements
Mid Rivers Mall Drive Resurfacing II	574,340	Road Improvements
South Outer Road Connector	(475,000)	Road Improvements
Sutters Mill Bridge Replacement	100,000	Road Improvements
Willott Road Resurfacing	(1,400,000)	Road Improvements
Total Road Construction & Traffic Signals	(5,350,750)	
Street Maintenance	(150,000)	Portion of concrete slab replacement is for Mid Rivers Mall Dr. resurfacing project
Street Maintenance	(40,000)	Portion of concrete curb replacement is for Mid Rivers Mall Dr. resurfacing project
Street Maintenance	(100,000)	Portion of sidewalk replacement is for Mid Rivers Mall Dr. resurfacing project
Street Maintenance	200,000	Replenish supply of deicing chemicals
Total Street Maintenance	(90,000)	
Traffic Management	(150,000)	Portion of capital for traffic signal replacement is for Mid Rivers Mall Dr. resurfacing project
TRANSFER (TO) FROM OTHER FUNDS	(269,000)	Fund road projects within City Centre TIF District

CMPF FUND

	FY'14 BUDGET	ADJUSTMENTS	FY'14 BUDGET AUGUST 14, 2014
BEGINNING FUND BALANCE	\$ 772,393	\$ -	\$ 772,393
REVENUES	<u>3,683,000</u>	-	<u>3,683,000</u>
FUNDS AVAILABLE	<u>4,455,393</u>	-	<u>4,455,393</u>
TOTAL EXPENDITURES	<u>3,744,185</u>	(30,000)	<u>3,714,185</u>
OVERHEAD/FLEET ALLOCATION	(354,600)	-	(354,600)
TRANSFER (TO) FROM RESERVES	-	-	-
TRANSFER (TO) FROM POST RETIREMENT BENEFITS TRUST	<u>(31,250)</u>	-	<u>(31,250)</u>
ENDING FUND BALANCE	<u>\$ 325,358</u>	<u>\$ 30,000</u>	<u>\$ 355,358</u>
DETAIL OF ADJUSTMENTS:			
EXPENDITURES:			
Tipping Fees	<u>(30,000)</u>	Adjust to anticipated actual	
TOTAL EXPENDITURES	<u>(30,000)</u>		

SOLID WASTE FUND

	FY'14 BUDGET	ADJUSTMENTS	FY'14 BUDGET AUGUST 14, 2014
BEGINNING FUND BALANCE	\$ 1,259,127	\$ -	\$ 1,259,127
REVENUES	<u>4,786,300</u>	-	<u>4,786,300</u>
FUNDS AVAILABLE	<u>6,045,427</u>	-	<u>6,045,427</u>
EXPENDITURES:			
Collection Expenses	<u>5,551,520</u>	-	<u>5,551,520</u>
TOTAL EXPENDITURES	<u>5,551,520</u>	-	<u>5,551,520</u>
TRANSFER (TO) FROM RESERVES	1,207,000	(242,635)	964,365
OVERHEAD/FLEET ALLOCATION	(594,400)	-	(594,400)
TRANSFER (TO) FROM GENERAL FUND	-	-	-
TRANSFER (TO) FROM POST RETIREMENT BENEFITS TRUST	<u>(35,000)</u>	-	<u>(35,000)</u>
ENDING FUND BALANCE	<u>\$ 1,071,507</u>	<u>\$ (242,635)</u>	<u>\$ 828,872</u>
DETAIL OF ADJUSTMENTS:			
TRANSFER (TO) FROM RESERVES		<u>(242,635)</u>	Adjust to anticipated actual

COMBINED WATER/SEWER FUND

	FY'14 BUDGET	ADJUSTMENTS	FY'14 BUDGET AUGUST 14, 2014
BEGINNING CONTINGENCY FUND	\$ 1,409,859	\$ -	\$ 1,409,859
Beginning Interest Reserve Fund	500,000	-	500,000
REVENUES	<u>10,921,700</u>	<u>-</u>	<u>10,921,700</u>
Transfers From Other Funds	590,000	(342,197)	247,803
FUNDS AVAILABLE	<u>13,421,559</u>	<u>(342,197)</u>	<u>13,079,362</u>
Operating Expenses	7,856,615	-	7,856,615
Capital Expenditures	1,653,250	(606,715)	1,046,535
TOTAL EXPENDITURES	<u>9,509,865</u>	<u>(606,715)</u>	<u>8,903,150</u>
OVERHEAD/FLEET ALLOCATION	(684,200)	-	(684,200)
(INCREASE) DECREASE IN BOND RESERVES	(93,400)	-	(93,400)
(INCREASE) DECREASE IN RESERVES	-	-	-
TRANSFER (TO) FROM POST RETIREMENT BENEFITS TRUST	(58,100)	-	(58,100)
DEBT SERVICE	<u>(1,998,000)</u>	<u>-</u>	<u>(1,998,000)</u>
TOTAL APPLICATION OF FUNDS	<u>12,343,565</u>	<u>(606,715)</u>	<u>11,736,850</u>
Ending Interest Reserve Fund	<u>500,000</u>	<u>-</u>	<u>500,000</u>
ENDING CONTINGENCY FUND	\$ <u>577,994</u>	\$ <u>264,518</u>	\$ <u>842,512</u>

DETAIL OF ADJUSTMENTS:

REVENUES

Transfers From Other Funds	(590,000)	Remove reimbursement
Transfers From Other Funds	2,700	Reimbursement for storm water pump station #3 programming
Transfers From Other Funds	1,300	Reimbursement for storm water pump station #5 programming
Transfers From Other Funds	1,000	Reimbursement for Park Street lift station radio programming
Transfers From Other Funds	22,803	Reimbursement for pump and motor replacement at Park Street pump station
Transfers From Other Funds	220,000	Reimbursement for Salt River Road gravity sewer extension
Total Transfers From Other Funds	<u>(342,197)</u>	

EXPENDITURES

Capital Expenditures	(590,000)	Move Spencer Creek Trunk Sewer replacement to Water Sewer Tap Fund and delay one year
Capital Expenditures	(44,000)	Delay 1/4-ton pickup truck replacement for one year due to none being produced this year
Capital Expenditures	11,700	Increase budget for rubber tire loader to actual cost
Capital Expenditures	15,585	Add replacement of east backwash pump at water plant
Total Capital Expenditures	<u>(606,715)</u>	

RATE COVENANT CALCULATION:

Revenues	10,921,700
Operating Expenses	<u>8,598,915</u>
Net Revenues	<u>2,322,785</u>
Interest Reserve Fund	<u>500,000</u>
Net Revenues + I.R.F.	<u>2,822,785</u>
Debt Service	1,998,000
Net Revenues + I.R.F./Debt Service - Required 1.25	1.41
Net Revenues/Debt Service - Required 1.00	1.16

ORDINANCE NO. 6201

AN ORDINANCE PROVIDING FOR THE ADOPTION OF THE GENERAL FUND, DEBT SERVICE FUND, COMMUNITY DEVELOPMENT BLOCK GRANT FUND, COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT FUND, LOCAL PARKS AND STORM WATER FUND, SEWER LATERAL REPAIR PROGRAM FUND, SPECIAL ALLOCATION FUNDS, TRANSPORTATION TRUST FUND, WATER SERVICE LINE REPAIR PROGRAM FUND, CENTRAL MATERIALS PROCESSING FACILITY FUND, RECREATION FUND, SOLID WASTE FUND, AND WATER/SEWER FUND BUDGETS FOR THE CITY OF SAINT PETERS FOR FISCAL YEAR COMMENCING ON OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015.

WHEREAS, the City Administrator, acting as the Budget Officer for the City of Saint Peters, has prepared budgets for the General Fund, Debt Service Fund, Community Development Block Grant Fund, Community Development Block Grant Subrecipient Fund, Local Parks And Storm Water Fund, Sewer Lateral Repair Program Fund, Special Allocation Funds, Transportation Trust Fund, Water Service Line Repair Program Fund, Central Materials Processing Facility Fund, Recreation Fund, Solid Waste Fund, and Water/Sewer Fund in accordance with the requirements of said funds of the City; and

WHEREAS, the department heads of the operating departments of the City have participated in the drafting of said budgets, and have agreed to the budgeted amount for the operation of their respective department; and

WHEREAS, the anticipated expenditures from each of the above funds do not exceed the anticipated revenues plus any unencumbered fund balance for the fiscal year.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SAINT PETERS, MISSOURI, AS FOLLOWS:

SECTION NO. 1 – General Fund Budget

(a) That the budget for the General Fund of the City prepared as presented for fiscal year 2015 including anticipated revenues, transfers in, and unencumbered fund balance of \$36,712,477, anticipated expenditures, reserve transfers, and transfers out of \$36,031,840, and an anticipated ending unencumbered fund balance of \$680,637, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated General Fund expenditures as specified in Section 1(a) of this Ordinance are hereby appropriated for expenditure by department as follows:

HES - Health	\$	682,075
HES - Vehicle & Equipment Maintenance	\$	895,690
MPS - Police	\$	13,324,775
PRS - Cultural Arts Centre	\$	207,830
PRS - Parks-General	\$	5,101,465
SSS - Administration	\$	6,146,955
SSS - Communications	\$	1,030,900
SSS - Governmental	\$	1,348,550
SSS - Municipal Court	\$	483,050
TDS - Engineering & Planning	\$	2,347,600
TDS - Streets Department	\$	2,082,450
Subtotal	\$	33,651,340
Debt Service on 2006 Certificate of Participation Bonds	\$	318,500
Debt Service on 2010 Refunding Bonds	\$	57,500
Transfer to Debt Service Fund	\$	939,500
Transfer to Recreation Fund	\$	150,000
Transfer to Trust – Post Retirement Benefits	\$	450,000
Transfer to (from) Reserves	\$	(35,000)
Transfer to Contingency Reserve	\$	500,000
TOTAL	\$	36,031,840

SECTION NO. 2 – Debt Service Budget

(a) That the budget for the Debt Service Fund of the City prepared and presented for fiscal year 2015 including anticipated revenues, transfers from other funds, and unencumbered fund balance of \$5,211,519, anticipated expenditures of \$4,088,000, and an anticipated unencumbered fund balance of \$1,123,519, be and is hereby adopted as the budget for the City of St. Peters, Missouri.

(b) That the anticipated Debt Service expenditures as specified in Section 2(a) of this Ordinance are hereby appropriated to satisfy the debt service requirements of the following general obligation bond issues:

Collection and Assessment Fees	\$	45,000
Uncollectable Taxes	\$	3,500
Distribution Fees	\$	3,500
2007 Justice Center/Public Works	\$	289,000
2008 Justice Center	\$	679,000
2010 St. Peters Lakeside Business Park Refunding (2002)	\$	340,000
2010B Storm Water/Creek Stabilization Refunding	\$	130,000
2011 St. Peters Lakeside Business Park Refunding (2004)	\$	1,648,000
2012 Storm Water/Creek Stabilization	\$	250,000
2014 Storm Water/Creek Stabilization	\$	700,000
TOTAL	\$	4,088,000

SECTION NO. 3 – Community Development Block Grant Fund:

(a) That the budget for the Community Development Block Grant Fund of the City prepared as presented for fiscal year 2015 including anticipated revenues and unencumbered fund balance of \$0, anticipated expenditures of \$0 and an anticipated ending unencumbered fund balance of \$0, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Community Development Block Grant Fund expenditures as specified in Section 3(a) of this Ordinance are hereby appropriated for expenditures supporting activities that benefit persons of low and moderate income as set out in the Housing and Urban Development’s guidelines.

SECTION NO. 4 – Community Development Block Grant Subrecipient Fund:

(a) That the budget for the Community Development Block Grant Subrecipient Fund of the City prepared as presented for fiscal year 2015 including anticipated revenues and unencumbered fund balance of \$200,000, anticipated expenditures of \$200,000 and an anticipated ending unencumbered fund balance of \$0, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Community Development Block Grant Subrecipient Fund expenditures as specified in Section 4(a) of this Ordinance are hereby appropriated for expenditures supporting activities that benefit persons of low and moderate income as set out in the Housing and Urban Development’s guidelines as follows:

Public Service	\$	30,000
Rehabilitation of Private Properties	\$	160,000
Property Maintenance Enforcement Assistance	\$	2,500
Miscellaneous Expense	\$	<u>7,500</u>
TOTAL	\$	200,000

SECTION NO. 5 – Local Parks and Storm Water Fund Budget:

(a) That the budget for the Local Parks and Storm Water Fund of the City prepared as presented for fiscal year 2015 including anticipated revenues, transfers from other funds and unencumbered fund balance of \$7,086,626, anticipated expenditures and reserve transfers of \$7,050,155, and an anticipated ending unencumbered fund balance of \$36,471, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Local Parks and Storm Water Fund expenses as specified in Section 5(a) of this Ordinance are hereby appropriated for expenditure as follows:

Ranger Division	\$	999,110
Parks Department	\$	1,561,375
Storm Water/Creek Stabilization	\$	1,916,570
Debt Service for Park Projects	\$	<u>165,500</u>
Subtotal	\$	4,642,555
Overhead/Fleet Allocation	\$	277,600
Transfer to Debt Service Fund for 2010B G.O. Bonds	\$	130,000
Transfer to Debt Service Fund for 2012 G.O. Bonds	\$	250,000
Transfer to Debt Service Fund for 2014 G.O. Bonds	\$	700,000
Transfer to Recreation Fund	\$	550,000
Transfer to Reserves	\$	<u>500,000</u>
TOTAL	\$	7,050,155

SECTION NO. 6 – Sewer Lateral Repair Program Fund:

(a) That the budget for the Sewer Lateral Repair Program Fund of the City prepared as presented for fiscal year 2015 including anticipated revenues and unencumbered fund balance of \$1,061,426, anticipated expenditures of \$831,610, and an anticipated ending unencumbered fund balance of \$229,816, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Sewer Lateral Repair Program Fund expenses as specified in Section 6(a) of this Ordinance are hereby appropriated for expenditure as follows:

Administration	\$	136,610
Sewer Lateral Repairs	\$	<u>695,000</u>
TOTAL	\$	831,610

SECTION NO. 7 – Special Allocation Fund – City Centre Budget:

(a) That the budget for the Special Allocation Fund – City Centre of the City prepared as presented for fiscal year 2015 including anticipated revenues, transfers from other funds and unencumbered fund balance of \$6,420,800, anticipated expenditures and reserve transfers of \$6,420,800, and an anticipated ending unencumbered fund balance of \$0, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Special Allocation Fund- City Centre expenses as specified in Section 7(a) of this Ordinance are hereby appropriated for expenditure as follows:

Debt Service	\$	1,860,000
Administration Expense	\$	<u>70,000</u>
Subtotal	\$	1,930,000
Transfer to Reserve for Anticipated PILOTS	\$	<u>4,490,800</u>
TOTAL	\$	6,420,800

SECTION NO. 8 – Special Allocation Fund – Old Town Levee Budget:

(a) That the budget for the Special Allocation Fund- Old Town Levee of the City prepared as presented for fiscal year 2015 including anticipated revenues, transfers from other funds and unencumbered fund balance of \$1,386,054, anticipated expenditures and reserve transfers of \$420,000, and an anticipated ending unencumbered fund balance of \$966,054, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Special Allocation Fund- Old Town Levee expenses as specified in Section 8(a) of this Ordinance are hereby appropriated for expenditure as follows:

Other Expense	\$	<u>20,000</u>
Subtotal	\$	20,000
Transfer to Reserve for Anticipated PILOTS	\$	<u>400,000</u>
TOTAL	\$	420,000

SECTION NO. 9 – Special Allocation Fund – St. Peters Lakeside Park Budget:

(a) That the budget for the Special Allocation Fund- St. Peters Lakeside Park of the City prepared as presented for fiscal year 2015 including anticipated revenues, transfers from other funds and unencumbered fund balance of \$425,424, anticipated expenditures and reserve transfers of \$11,000, and an anticipated ending unencumbered fund balance of \$414,424, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Special Allocation Fund- St. Peters Lakeside Park expenses as specified in Section 9(a) of this Ordinance are hereby appropriated for expenditure as follows:

Debt Service	\$	5,000
Other Expense	\$	5,000
Subtotal	\$	10,000
Transfer to Reserve for Anticipated PILOTS	\$	1,000
TOTAL	\$	11,000

SECTION NO. 10 – Transportation Trust Fund Budget

(a) That the budget for the Transportation Trust Fund of the City prepared and presented for fiscal year 2015 including anticipated revenues, transfers from other funds, and unencumbered fund balance of \$18,963,443, anticipated expenditures and transfers to other funds of \$16,504,355, and an anticipated unencumbered fund balance of \$2,459,088, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Transportation Trust Fund expenditures as specified in Section 10(a) of this Ordinance are hereby for expenditures as follows:

Road Construction & Traffic Signal Installation	\$	9,399,900
Street Maintenance	\$	4,198,975
Traffic Management	\$	1,897,680
Contingency	\$	50,000
Subtotal	\$	15,546,555
Debt Service	\$	768,000
Transfer to Trust – Post Retirement Benefits	\$	17,300
Administration Overhead	\$	172,500
TOTAL	\$	16,504,355

SECTION NO. 11 – Water Service Line Repair Program Fund:

(a) That the budget for the Water Service Line Repair Program Fund of the City prepared as presented for fiscal year 2015 including anticipated revenues and unencumbered fund balance of \$358,303, anticipated expenditures of \$223,000, and an anticipated ending unencumbered fund balance of \$135,303, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Water Service Line Repair Program Fund expenses as specified in Section 11(a) of this Ordinance are hereby appropriated for expenditure as follows:

Administration	\$	38,210
Water Line Repairs	\$	184,790
TOTAL	\$	223,000

SECTION NO. 12 – Central Materials Processing Facility (CMPF) Fund Budget:

(a) That the budget for the CMPF Fund of the City prepared as presented for fiscal year 2015 including anticipated revenues, transfers from other funds and unencumbered fund balance of \$4,052,158, anticipated expenditures and transfers out of \$3,810,550, and an anticipated ending unencumbered fund balance of \$241,608, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated CMPF Fund expenses as specified in Section 12(a) of this Ordinance are hereby appropriated for operating expenses of the Fund.

SECTION NO. 13 – Recreation Fund Budget:

(a) That the budget for the Recreation Fund of the City prepared as presented for fiscal year 2015 including anticipated revenues, transfers from other funds and unencumbered fund balance of \$7,751,187, anticipated expenditures, reserve transfers, and transfers out of \$7,744,875, and an anticipated ending unencumbered fund balance of \$6,312, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Recreation Fund expenses as specified in Section 13(a) of this Ordinance are hereby appropriated for expenditure as follows:

Rec-Plex Expense	\$	4,634,320
General Recreation Expense	\$	439,660
Golf Course Expense	\$	856,155
370 Lakeside Park Expense	\$	<u>407,295</u>
Subtotal	\$	6,337,430
Debt Service	\$	1,355,500
Transfer to/ (from) Reserves	\$	5,000
Transfer to/ (from) Reserves – Golf Course	\$	19,945
Transfer to Trust – Post Retirement Benefits	\$	<u>27,000</u>
TOTAL	\$	7,744,875

SECTION NO. 14 – Solid Waste Fund Budget:

(a) That the budget for the Solid Waste Fund of the City prepared as presented for fiscal year 2015 including anticipated revenues, transfers from other funds and unencumbered fund balance of \$6,447,672, anticipated expenditures and transfers out of \$5,719,710, and an anticipated ending unencumbered fund balance of \$727,962, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Solid Waste Fund expenses as specified in Section 14(a) of this Ordinance are hereby appropriated for expenditures related to solid waste collection.

SECTION NO. 15 – Water/Sewer Fund:

(a) That the budget for the Water/Sewer Fund of the City prepared and presented for fiscal year 2015 including anticipated revenues of \$11,265,400, a beginning Interest Reserve Fund Balance of \$500,000, a beginning Contingency Fund balance of \$842,512, anticipated expenses, reserve transfers, and transfers out of \$11,874,085, and an ending anticipated Interest Reserve Fund balance of \$500,000, and an ending Contingency Fund balance of \$233,827, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Water/Sewer Fund expenses as specified in Section 15(a) of this Ordinance are hereby appropriated as follows:

Operating Expenses	\$	8,142,660
Capital Expenditures	\$	1,002,950
Transfer to (from) Bond Reserves	\$	92,225
Transfer to (from) Reserve for Brown Road	\$	(300,000)
Debt Service	\$	<u>2,129,750</u>
Subtotal	\$	11,067,585
Administration/Fleet Overhead	\$	736,700
Transfer to Trust – Post Retirement Benefits	\$	<u>69,800</u>
TOTAL	\$	11,874,085

SECTION NO. 16 – That the funds shall be expended in substantially the same manner as presented to the Board of Aldermen in the details of the 2014/15 Annual Budget, the original copy, and subsequent amendments, of which are on file this date in the office of the City Clerk, and incorporated herein by this reference.

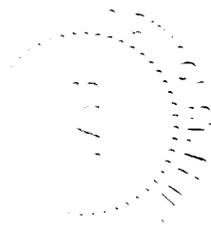
SECTION NO. 17 – That the Mayor and City Administrator are hereby authorized to expend these funds in accordance with the provisions of this Ordinance, subject to the provision of Ordinance No. 326, or as said Ordinance from time to time may be amended.

SECTION NO. 18 – This Ordinance shall be in full force and effect as of the date of its final passage and approval.

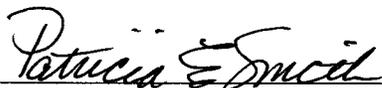
SECTION NO. 19. Savings Clause – Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

SECTION NO. 20. Severability Clause – If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed and approved this 28<sup>th</sup> day of August, 2014.



As Presiding Officer and as Mayor  
Len Pagano, Mayor

Attest:   
Patricia E. Smith, City Clerk

ORDINANCE NO. 6202

AN ORDINANCE AMENDING SECTION 235.090.B.1 OF THE CODE OF THE CITY OF ST. PETERS, MISSOURI RELATING TO THE SOLID WASTE SERVICE RATES

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ST. PETERS, MISSOURI AS FOLLOWS:

SECTION NO. 1 - That Section 235.090.B.1 Service Charges of the St. Peters City Code shall be amended to read as follows:

1. Service charges. City solid waste service shall consist of regular collection and special collection of residential solid waste.

a. Service charges billed on and after October 1, 2014, shall be imposed on each dwelling unit and residential property as follows:

Standard City solid waste container.....	\$20.85 per month
Special City solid waste container for physically disabled or handicapped .....	\$18.80 per month
Special City solid waste container for each dwelling unit in multiple housing facilities ...	\$12.55 per month
Each additional standard/special solid waste container (excluding bulk container) .....	\$14.70 per month
Special bulk containers for each dwelling unit in multiple housing facilities .....	\$8.60 per month

SECTION NO. 2 - This Ordinance shall be in full force and effect as of the date of its final passage and approval.

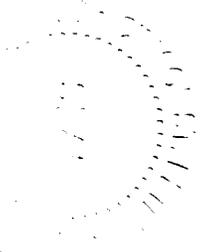
SECTION NO. 3 - Savings Clause

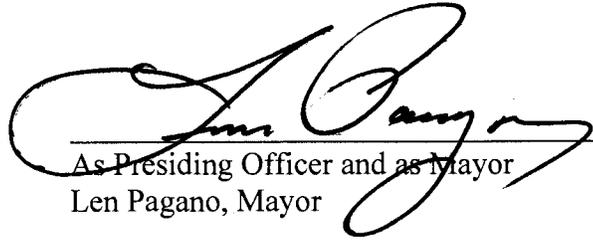
Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

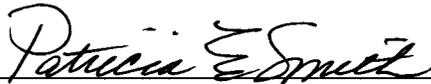
SECTION NO. 4 - Severability Clause

If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two (2) times, passed and approved this 28<sup>th</sup> day of August, 2014.



  
As Presiding Officer and as Mayor  
Len Pagano, Mayor

Attest:   
Patricia E. Smith, City Clerk

ORDINANCE NO. 6203

AN ORDINANCE AMENDING SECTIONS 705.040 AND 710.260 OF THE CODE OF THE CITY OF ST. PETERS, MISSOURI RELATING TO THE WATER AND SEWER RATES

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ST. PETERS, MISSOURI AS FOLLOWS:

SECTION NO. 1 - That Subsection (A) of Section 705.040 Water Rate Structure of the St. Peters City Code shall be amended to read as follows:

A. Occupants and owners of premises connected to the water system of the City shall pay for water drawn from the water system of the City bi-monthly according to readings of the meters in each particular case as follows:

BI-MONTHLY RATE SCHEDULE

<u>Water Usage</u>	<u>Water Rates</u>
<u>Premises within the City Limits of St. Peters</u>	
First 4,000 Gallons (min).....	\$16.74
Next 6,000 Gallons .....	3.030/M
Next 10,000 Gallons .....	2.330/M
All over 20,000 Gallons.....	1.970/M

SECTION NO. 2 - That Subsection (E) of Section 705.040 Water Rate Structure of the St. Peters City Code shall be amended to read as follows:

E. The commercial/industrial single unit bi-monthly minimum shall be as follows:

<u>Meter Size</u>	
5/8" .....	Same as Section 1(A)
3/4" .....	Same as Section 1(A)
1" .....	First 20,000 gallons (Min.) .....\$58.22 All over 20,000 gallons..... 1.970/M
1 1/2" .....	First 40,000 gallons (Min.) .....\$97.62 All over 40,000 gallons..... 1.970/M
2" .....	First 60,000 gallons (Min.) .....\$137.02 All over 60,000 gallons..... 1.970/M
3" .....	First 100,000 gallons (Min.) .....\$215.82 All over 100,000 gallons..... 1.970/M
4" and Larger .....	First 200,000 gallons (Min.) .....\$412.82 All over 200,000 gallons..... 1.970/M

SECTION NO. 3 - That Subsection (C) of Section 710.260 Sewer Rate Structure of the St. Peters City Code shall be amended to read as follows:

C. (Reference is made to Appendix A & B of this Ordinance, which are on file in the City offices.)

The minimum bi-monthly charge shall be \$3.68 of which \$1.53 is for billing and collection and \$2.15 is for treatment of Infiltration and Inflow. In addition, each contributor shall pay a user charge rate of \$2.42 per 1,000 gallons of water (or wastewater) as determined in Section 6 of Appendix A to this Ordinance, of which \$1.60 is for operation and maintenance and \$0.82 is for debt service.

SECTION NO. 4 - That Subsection (D) of Section 710.260 Sewer Rate Structure of the St. Peters City Code shall be amended to read as follows:

D. (Reference is made to Appendix A, which is on file in the City offices.) For those customers who contribute wastewater, the strength of which is greater than normal domestic sewage, a surcharge in addition to the normal user charge will be collected. The surcharge for operation and maintenance including replacement is:

\$ .34..... per pound BOD  
\$ .21..... per pound SS  
\$ .17..... per pound COD

SECTION NO. 5 - This Ordinance shall be in full force and effect for bills issued after October 1, 2014.

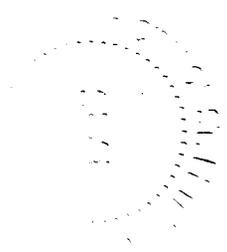
SECTION NO. 6. Savings Clause

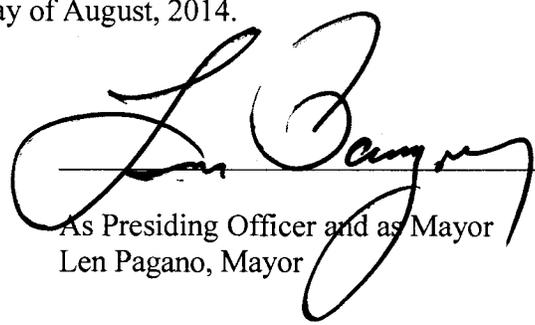
Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

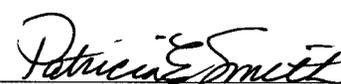
SECTION NO. 7. Severability Clause

If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed and approved this 28<sup>th</sup> day of August, 2014.



  
As Presiding Officer and as Mayor  
Len Pagano, Mayor

Attest:   
Patricia E. Smith, City Clerk

## APPENDIX "A" TO SEWER USER CHARGE ORDINANCE

This appendix presents the methodology to be used in calculating user charge rates and surcharges and illustrates the calculations followed in arriving at the first year's user charges and surcharges. The unit costs established in this appendix are based on estimates of expenses and loadings. The actual expenses and loadings that occur may differ from these estimates and certainly they will change as time passes. Therefore, the unit costs must be reestablished whenever necessary to reflect actual expenses and loadings. Once the system is in use, the expenses and loadings can be determined from operating records and the unit costs can be adjusted based on these figures.

1. Expenses: The total annual expenses associated with the treatment works, as defined in Section 2(k) (8) of Ordinance No. 573, are estimated as follows:

	Budget			
	Wastewater	Water	Combined Customer Surcharge	Total
Billing and Collection	170,939	184,305	0	355,245
Administrative	340,998	344,143	200	685,340
Utilities (Electric, Gas, Telephone)	445,200	263,800	0	709,000
Labor (Incl. Fringe Benefits)	1,882,548	1,899,492	222,940	4,004,980
Material Costs	205,340	1,250,345	6,360	1,462,045
Replacement Costs	598,200	297,550	7,000	902,750
Debt Service	1,661,205	468,545	0	2,129,750
Purchase of Equipment	337,750	665,200	0	1,002,950
Other	495,050	322,150	12,600	829,800
Sub-Total	6,137,230	5,695,530	249,100	12,081,860

2. Allocation of Expenses: The total operation and maintenance including replacement expense is allocated to the appropriate pollutants in the following manner:

Annual \$ to Treat Annual Flow = % annual cost allocated to flow x (total annual O & M budget minus billing & collection, treatment of I & I, and debt service) (45%) = 1,829,289

Annual \$ to Treat Annual BOD = % annual cost allocated to BOD x (total annual O & M budget minus billing and collection, treatment of I & I, and debt service) (35%) = 1,422,780

Annual \$ to Treat Annual SS = % annual cost allocated to SS x (total annual O & M budget minus billing & collection, treatment of I & I, and debt service) (20%) = 813,017

3. Loadings:

The hydraulic loading is estimated to be 2,029,843,000 gal/year

The BOD loading is estimated to be 4,196,000 pounds/yr

The SS loading is estimated to be 3,838,000 pounds/yr

4. Unit Costs:

Initial unit cost for Debt Service in \$/Gals =			
	<u>Annual Debt Service</u>	<u>1,661,205</u>	=
	Est. Annual Hydraulic Loading	2,029,843,000	0.82 /M
Initial unit cost for Flow in \$/Gals =			
	<u>Annual Cost to Treat Annual Flow</u>	<u>1,829,289</u>	=
	Est. Annual Hydraulic Loading	2,029,843,000	0.90 /M
Initial unit cost for BOD in \$/Pound =			
	<u>Annual Cost to Treat Annual BOD</u>	<u>1,422,780</u>	=
	Est. Annual BOD Loading	4,196,000	0.34 /lb
Initial unit cost for SS in \$/Pound =			
	<u>Annual Cost to Treat Annual SS</u>	<u>813,017</u>	=
	Est. Annual SS Loading	3,838,000	0.21 /lb

The unit cost for BOD and SS are to be inserted in Section 6 of this Appendix.

5. Minimum Charge:

Annual Billing and Collection Cost	170,939
Annual cost to treat infiltration/inflow (assumed clear water) including costs to investigate / determine sources and perform remedial work on sewers and appurtenances = unit costs to treat flow annual infiltration/inflow	240,000
Total Annual Minimum Cost	<u><u>410,939</u></u>
Minimum Charge/User/Billing Period (410,939/18,600/6)	<u><u>3.68</u></u>

This minimum charge/user/billing period is to be inserted in Section 2 of this Ordinance.

6. Residential User Unit Charge: The residential user unit charge is calculated as follows using the pollutant concentration defining normal domestic wastewater in Section 2 (k) (2), of Ordinance No. 573.

Debt Service unit charge = unit flow charge	.82/M
System Operating Charge = unit flow charge	.15/M
Residential unit charge = unit flow charge	.90/M
+ (unit BOD charge) (BOD <sub>ND</sub> )200(.00834)	.34/M
+ (unit SS charge) (SS <sub>ND</sub> )225(.00834)	<u>.21/M</u>
	\$ 2.42/M gal.

Where: Residential unit charge is in \$/1000 gal.

- \* Unit flow charge is in \$/1000 gal. from Paragraph 4
- \* Unit BOD charge is in \$/lb. BOD from Paragraph 4
- \* Unit SS charge is in \$/lb. SS from Paragraph 4

- $BOD_{ND}$  is the normal domestic BOD strength in milligrams liter (mg/l) as defined in Section 710.010 of the Code of the City of St Peters and .00834 is a unit conversion factor.
- $SS_{ND}$  is the normal domestic SS strength in mg/l as defined in Section 710.010 of the Code of the City of St Peters and .00834 is a unit conversion factor.

This total residential unit charge is to be inserted in Section 3 of this Ordinance.

7. Extra Strength Users: For users who contribute wastewater that has greater strength than normal domestic wastewater, the users charge will be calculated as follows:

Total bi-monthly charge is extra strength user =  
charge to residential user + surcharge for BOD (if appropriate) + surcharge for SS (if appropriate) + surcharge for COD (if appropriate)

Total bi-monthly charge to extra strength users:  
minimum charge  
+v(residential unit charge)  
+v(unit BOD charge) ( $BOD_{ES} - BOD_{ND}$ ) (.00834)  
+v(unit SS charge) ( $SS_{ES} - SS_{ND}$ ) (.00834)  
+v(unit COD charge) ( $COD_{reported} - COD_{limit}$ ) (.00834)

Where: Total bi-monthly charge to extra strength user is in dollars.

- \* Minimum charge is in dollars as calculated in paragraph 5
- \* v is the volume of wastewater in 1000 gallons discharged by the extra strength user during the billing period.
- \* Residential unit charge is in \$/1000 gal. as calculated in paragraph 6.
- \* Unit BOD charge is in \$/lb. BOD from paragraph 4.
- \* Unit SS charge is in \$/lb. SS from paragraph 4.
- \* Unit COD Surcharge Rate (\$/lb) = 50% of BOD Rate (\$/lb)
- \*  $BOD_{ES}$  is the reported BOD concentration in milligrams per liter (mg/l) contributed by the extra strength user during the billing period.
- \*  $SS_{ES}$  is the reported SS concentration in mg/l contributed by the extra strength user during the billing period.
- \*  $BOD_{ND}$  is the normal domestic BOD strength in milligrams liter (mg/l) as defined in Section 710.010 of the Code of the City of St Peters and .00834 is a unit conversion factor.
- \*  $SS_{ND}$  is the normal domestic SS strength in mg/l as defined in Section 710.010 of the Code of the City of St Peters and .00834 is a unit conversion factor.
- \*  $COD_{reported}$  is the reported COD strength in mg/l as reported by the extra strength user in accordance to their Industrial Wastewater Discharge Permit.
- \*  $COD_{limit}$  is the local COD limit as defined in Section 710.010 of the Code of the City of St Peters and .00834 is a unit conversion factor

ORDINANCE NO. 6222

AN ORDINANCE ESTABLISHING THE AD VALOREM TAXES FOR ALL REAL AND TANGIBLE PERSONAL PROPERTY WITHIN THE CITY OF ST. PETERS, FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014

WHEREAS, the City of St. Peters has calculated its Debt Service Fund and General Fund property tax rates in accordance with the Missouri State Auditors Office instructions.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ST. PETERS, MISSOURI, AS FOLLOWS:

SECTION NO. 1 – Tax Levy

That there shall be levied and collected in the manner prescribed by law, the following taxes on Real Estate and Personal Property for the year 2014 of Seventy-Seven Cents per One Hundred Dollars of assessed valuation broken down as follows:

City General Fund	\$ .6282
Debt Service Fund	<u>\$.1418</u>
Total Assessed Rate	\$ .7700

SECTION NO. 2 – Delinquent Payment Penalty

(a) That there shall be collected on all delinquent real estate taxes, in addition to the amount of delinquent tax, a penalty in the sum of eighteen percent of each year’s delinquency, except that said penalty shall not exceed two percent per month, or fractional part thereof, or eighteen percent annually.

(b) That all lands and lots, on which said taxes are delinquent and unpaid, are subject to sale to discharge the lien for the delinquent and unpaid taxes, according to the practice and procedure set out in Chapter 140, R. S. Mo 1986 and subsequent revisions.

SECTION NO. 3 – Delinquent Payment Penalty

(a) That there shall be collected on all delinquent personal property taxes, in addition to the amount of delinquent tax, a penalty in the sum of eighteen percent of each year’s delinquency, except that said penalty shall not exceed two percent per month, or fractional part thereof, or eighteen percent annually.

(b) That in any suit brought by the City Collector to recover said delinquent taxes and penalties, a fee in the amount of ten percent of the taxes due, but in no event less than five dollars, shall be allowed the attorney for the Collector.

SECTION NO. 4 – Tax Rate Ceiling

The Board of Aldermen hereby determines and declares that the City General Fund tax rate ceiling under Sections 137.073(4), 137.073.6(1)(c), and 137.073.6(3) Revised Statutes of Missouri, as amended, to be \$.6282 for each one hundred dollars assessed valuation.

SECTION NO. 5 – EFFECTIVE DATE

This Ordinance shall be in force and take effect from and after the date of its passage and approval.

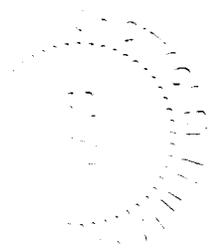
SECTION NO. 6. Savings Clause

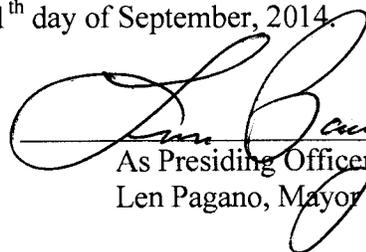
Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

SECTION NO. 7. Severability Clause

If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed and approved this 11<sup>th</sup> day of September, 2014.



  
As Presiding Officer and as Mayor  
Len Pagano, Mayor

Attest:   
Patricia E. Smith, City Clerk