

## Applicant Information to Keep For Reference

### CITY OF ST. PETERS TRANSPORTATION PROGRAM 2018-2019

St. Charles County has accepted a grant from the United States Department of Housing and Urban Development (HUD), to conduct the Community Development Block Grant Program under Title I of the Housing and Community Development Act of 1974 as amended as an Urban County. As a participant of the Urban County, St. Peters will administer a Transportation program. The goal of this program is to provide transportation for necessary medical, shopping and essential services. The Transportation Program is available to residents of the city who meet the criteria and require transportation services.

#### PROGRAM DESCRIPTION AND GUIDELINES

##### A. Eligibility – General

In order to be eligible for the Transportation Program, the following criteria must be met:

- Individual must reside within the corporate city limits of St. Peters.
- Individual must lack access to a vehicle or be unable to drive.
- Individual is elderly, disabled or be low-moderate income as established by U.S. Department of Housing and Urban Development guidelines.

If qualifying based on income, please submit Federal 2018 Taxes. Proof of income for everyone living in the home must be submitted and not exceed the below guidelines.

1 person HH \$45,550  
2 person HH \$52,050  
3 person HH \$58,550  
4 person HH \$65,050  
5 person HH \$70,300  
6 person HH \$75,500

- **All applicants (regardless of eligibility) must fill out and sign the Eligibility Form and self-certify their income. This is for HUD reporting purposes.**

##### B. Eligible Services

Transportation service is limited to a defined service territory and will be provided for the following purposes:

- Medical/health care- hospital, doctor offices, or other medical facilities within St. Charles County, pharmacy within St. Peters, Rec-Plex
- Essential Shopping – grocery store, Walgreens, Target/Walmart, Mid Rivers Mall (**all essential shopping must be at retailers located within the city limits of St. Peters.**)
- Other essential services –such as banks, credit unions, dry cleaners, churches, post office, library, spousal visits to medical or care facilities – in St. Peters city limits when possible.

- Please note that trips outside of the county, other than the VA Hospitals are not eligible under this program.

### **C. Service Territory**

- Transportation service will be provided within St. Charles County only and outside the county for VA Hospital visits only.
- Trip costs under the new contract are based on location. When a participant stays within the city limits, it costs less than going outside the city limits and outside St. Charles County. Staying local will ultimately cost the city less for the service and may allow the city to provide more trips during the contract year. The city also requires that you shop locally to support St. Peters businesses and to keep tax dollars within the city.

### **D. Service Availability**

Transportation services will be provided by OATS. Several modes of transportation are provided depending on need and ability. Transportation services are available to serve the needs of the disabled. Transportation must be scheduled with 48-hours minimum notice.

- Ambulatory service is provided for healthy adults with the ability to walk to and from the vehicle and to sit during transportation. Assistance may be provided to and from the vehicle. Ambulatory transportation is provided Monday through Saturday from 6 a.m. to 6 p.m.
- Paralift service is available for wheelchair participants. Assistance is provided to and from the vehicle. Paralift service is available Monday through Saturday from 6 a.m. to 6 p.m. Paralift services do cost more than an ambulatory trip, so please only request this service when necessary.

### **E. Ineligible Services**

- Transportation outside of the defined service territory.
- Transportation to entertainment facilities such as casinos, restaurants, and bars.
- Transportation for someone other than the authorized rider. An individual may be accompanied by one companion; however the transportation service must be for the benefit of the individual authorized for service.

### **F. Process**

- All applications must be complete upon submittal in order to be eligible. Please sign all signature blocks throughout application.
- Each eligible member of a household may apply for the program.
- Our current agreement with OATS is in effect October 1, 2018 – September 30, 2019.
- This program is federally funded by the U.S. Department of Housing and Urban Development (HUD.) This program is income-based and all applicants must meet the certain income criteria, therefore Please include your 2018 Federal Income Tax return filed with the IRS (with all the back-up information, i.e., W-2, 1099's ect.)