



CITY OF ST. PETERS BOARD OF ALDERMEN
WORK SESSION MINUTES
May 28, 2020

The Work Session was called to order at approximately 5:00 p.m. on Thursday, May 28, 2020 at the St. Peters Justice Center located at 1020 Grand Teton Drive. Patty Smith, City Clerk, called the roll. The following were present: Mayor Pagano; Board President Bateman; Alderman Barclay; Alderman Reitmeyer; Alderman Reimer; Alderman Townsend; Alderman Trupiano; Alderman Violet. Staff present include Vicki Phillips, Acting Director of Parks; Cathy Pratt, Staff Support Services Manager; Burt Benesek, Transportation Development Services Manager; Rick Struttman, Police Chief; Russ Batzel, City Administrator; John Young, City Attorney, and Patty Smith, City Clerk. Alderman Hollingsworth was absent.

COMMUNICATIONS FROM BOARD MEMBERS/ALDERMANIC REPRESENTATIVES

Committee reports were given during this time.

BOA ITEMS FOR DISCUSSION

Unfinished Business Items:

Alderman Barclay moved and Alderman Reitmeyer seconded the motion to remove Discussion/Temporary Stop Sign on Kimberly Drive and Bellemeade Drive at Tot Lot Park from the agenda for discussion. The motion was approved.

DISCUSSION/TEMPORARY STOP SIGN ON KIMBERLY DRIVE AND BELLEMEADE DRIVE AT TOT LOT PARK – BATEMAN (CONTINUED FROM 4-23-20)

Alderman Bateman recounted the direction by the Board of Aldermen from the April 23, 2020 Work Session that staff place temporary stop signs at Kimberly Drive and Bellemeade Drive to solicit public comment, and requested Burt Benesek to share the results of the public notice. Mr. Benesek presented a slideshow to explain that temporary stop signs were placed at the intersection of Kimberly Lane at Bellemeade Drive on April 27, 2020 near the Tot Lot Park, along with a public notice advising residents that they may make public comments regarding the installation of the stop sign to the City prior to or at the scheduled meeting of the Board of Aldermen. City Staff received 14 responses from residents; ten (10) were supportive of the stop signs and four (4) were not supportive of the permanent installation of the stop signs. Staff has not observed traffic flow or safety issues related to the all-way stop signs. Staff will move forward with installing permanent all-way stop signs on Kimberly Drive and Bellemeade Drive at the Tot Lot Park. No comments or questions from the Board of Aldermen. **This is business item I-18 on this evening's Board of Aldermen meeting agenda for consideration.**

New Business Items:

Alderman Reimer moved and Alderman Reitmeyer seconded the motion to remove Selection of Aldermanic Representatives to City Boards and Commissions and Board President from the agenda for discussion. The motion was approved.

SELECTION OF ALDERMANIC REPRESENTATIVES TO CITY BOARDS AND COMMISSIONS AND BOARD PRESIDENT – BATEMAN

Alderman Bateman read the results of the selection of Aldermanic Representatives to Boards and Commissions and the Board President as follows: Alderman Reitmeyer for the Board of Aldermen President; Alderman Bateman for Aldermanic Representative to the Planning and Zoning Commission; Alderman Trupiano for Aldermanic Representative to the Parks, Recreation & Arts Advisory Board, Golf Focus Group; Alderman Barclay and Alderman Townsend for Aldermanic Representatives to the Parks, Recreation & Arts Advisory Board, Historical Focus Group; Alderman Reimer for Aldermanic Representative to the Parks, Recreation & Arts Advisory Board, Cultural Arts Focus Group; Alderman Reimer and the upcoming newly elected Ward 2 Alderman for Aldermanic Representatives to the Parks, Recreation & Arts Advisory Board, Sustainability Focus Group; Alderman Violet for Aldermanic Representatives to the Veterans Memorial Commission; Alderman Trupiano for Aldermanic Representative to the Senior Advisory Committee. Appointments will run from May 28, 2020 to April 22, 2021. Alderman Bateman thanked the Board of Aldermen for the opportunity to serve as President to the Board of Aldermen.

MAYOR/CITY ADMINISTRATOR ITEM

UNFINISHED BUSINESS ITEMS:

Alderman Reimer moved and Alderman Townsend seconded the motion to remove Draft Resolution/Parks, Recreation & Arts Advisory Board from the agenda for discussion. The motion was approved.

DRAFT RESOLUTION/PARKS, RECREATION & ARTS ADVISORY BOARD – PHILLIPS (CONTINUED FROM 5-14-20)

Ms. Phillips explained that staff has requested the Board of Aldermen's review of a draft resolution establishing the Parks, Recreation & Arts Advisory Board. Ms. Phillips recounted previous discussion at the May 14, 2020 Work Session where suggestions were made, and now those changes are included. The draft resolution included in the work session packet this evening cleans up any ambiguities and establishes by-laws that will allow for additional participation from Aldermanic Representatives. No comments or questions from the Board of Aldermen. **This is business item I-20 on this evening's Board of Aldermen meeting agenda for consideration.**

NEW BUSINESS ITEMS:

Alderman Townsend moved and Alderman Reimer seconded the motion to remove Golf Club Maintenance Facility Replacement Bid Recommendation from the agenda for discussion. The motion was approved.

GOLF CLUB MAINTENANCE FACILITY REPLACEMENT BID RECOMMENDATION – PHILLIPS

Ms. Phillips stated that on April 30, 2020, five (5) bids were received to replace the Golf Club maintenance facility that was destroyed in a fire on April 25, 2019. Staff is recommending the City Administrator enter into a contract with Integra, Inc., for the design/build golf maintenance facility project. Integra, Inc. submitted the lowest responsive base bid proposal of \$538,500.00, with three bid alternates, in a total contract value of \$555,000. This project's estimated completion date is by December 30, 2020. No comments or questions from the Board of Aldermen. **This is business item I-14 on this evening's Board of Aldermen meeting agenda for consideration.**

Alderman Violet moved and Alderman Reitmeyer seconded the motion to remove City Hall Public Restroom Renovation Bid Recommendation from the agenda for discussion. The motion was approved.

CITY HALL PUBLIC RESTROOM RENOVATION BID RECOMMENDATION – BENESEK

Mr. Benesek stated that staff received two bids for the City Hall Public Restroom Renovation project, which serves the Cultural Arts Center. Mr. Benesek presented a slideshow of the conceptual drawing on the restroom improvements and renovation project scope, located on the west end of City Hall. The goal is to complete this project by the end of August. Staff recommends awarding the design and build project to the low bidder, Vanstar Construction in the amount of \$206,900. Mr. Benesek addressed a question regarding ADA compliance. No further comments or questions were received from the Board of Aldermen. **This is business item I-13 on this evening's Board of Aldermen meeting agenda for consideration.**

Alderman Bateman moved and Alderman Reimer seconded the motion to remove Rec-Plex Audio System Replacement Bid Recommendation from the agenda for discussion. The motion was approved.

REC-PLEX AUDIO SYSTEM REPLACEMENT BID RECOMMENDATION – BENESEK

Mr. Benesek presented a slideshow and stated staff received four (4) bids for the Rec-Plex Audio System Replacement. This project will design and build new audio equipment replacing a 27-year-old system, improve sound quality, provide more event setup options, provide accessible features, all appropriate for a pool environment, and compatible with existing audio equipment for the Rec-Plex Natatorium. After a thorough review, staff recommends awarding TSi Global Companies in the amount of \$141,815 for the best value. TSi Global is able to provide the best quality speakers, redundant system design, easily expandable and upgradable, and compatible with City Hall and Water's Edge equipment. No comments or questions from the Board of Aldermen. **This is business item I-17 on this evening's Board of Aldermen meeting agenda for consideration.**

Alderman Reimer moved and Alderman Townsend seconded the motion to remove City Code Editorial and Code Analysis/10 Year Review from the agenda for discussion. The motion was approved.

CITY CODE EDITORIAL AND CODE ANALYSIS/10 YEAR REVIEW – PRATT/SMITH/YOUNG

John Young explained the City has been conducting its ten-year review of the City Code to ensure our code is consistent with any changes in State or Federal law that have occurred in the interim since the last review, to correct any internal errors or inconsistencies and streamline the City Code to make it more efficient. It's presented in the form from General Code, the City's codifier, through a question and answer system and recommendations. The recommended revisions were presented to the group managers and their staff and by the City's Attorneys for their review. City Attorney Young highlighted some of the significant updates being proposed. Staff addressed questions regarding the animal code description on pet units. City Attorney Young stated that the intention is for these revisions be presented for further review and consideration at the earliest, on June 25th Board of Aldermen meeting agenda. No further comments or questions from the Aldermen.

MISCELLANEOUS UPDATES – BATZEL

Mr. Batzel informed there are several Business Items on tonight's Regular meeting agenda that will need to be tabled to the June 25, 2020 Board of Aldermen Regular meeting. Business Item I-5 is an agreement with Waste Connections that is still in discussions; and Business Items I-15 and I-16 are in reference to an Inclusion Coordinator contract renewal; which, the Development Disabilities Resources Board (DDRDB) of St. Charles County has not yet authorized their agreement and rate at their Board meeting. Staff requested that these items be tabled to the June 25, 2020 Board of Aldermen meeting.

BOARD MEETING AGENDA ITEM REVISIONS – BATZEL

Mr. Batzel reminded the Board of Aldermen that City Clerk Smith distributed packet and agenda revisions with revised draft ordinances for Business Items I-13 and I-17 for the City Hall restrooms and the audio system at the Rec-Plex, and included bid recommendation memos. The bid recommendations for these items were finalized after the meeting packets were sent out to the Board of Aldermen last Friday.

EXECUTIVE SESSION RE: LITIGATION, REAL ESTATE AND PERSONNEL, PURSUANT TO SECTION 610.021 (1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6)

No Executive Session was called at this time.

ADJOURNMENT OF THE WORK SESSION

Alderman Bateman moved and Alderman Reitmeyer seconded the motion to adjourn the Work Session meeting. The motion was approved and the Work Session meeting was adjourned at approximately 5:55 p.m.

Submitted by,

A handwritten signature in black ink that reads "Patricia E. Smith". The signature is written in a cursive style with a large initial "P" and "S".

Patricia E. Smith
City Clerk

