



CITY OF ST. PETERS BOARD OF ALDERMEN
WORK SESSION MINUTES
September 24, 2020

The Work Session was called to order at approximately 5:00 p.m. on Thursday, September 14, 2020 at the St. Peters Justice Center located at 1020 Grand Teton Drive. Patty Smith, City Clerk, called the roll. The following were present: Mayor Pagano; Alderman Barclay; Alderman Bateman; Alderman Reimer; Board President Reitmeyer; Alderman Sartorius; Alderman Townsend; Alderman Trupiano; Alderman Violet. Staff present includes: Cathy Pratt, Staff Support Services Manager; Bill Malach, Water Environmental Services Manager; Burt Benesek, Transportation Development Services Manager; Rick Struttmann, Police Chief; Russ Batzel, City Administrator; Randy Weber, City Attorney; and Patty Smith, City Clerk.

COMMUNICATIONS FROM BOARD MEMBERS/ALDERMANIC REPRESENTATIVES

Committee reports were given during this time.

BOA ITEMS FOR DISCUSSION

No items were discussed.

MAYOR/CITY ADMINISTRATOR ITEM

Unfinished Business Items: None

New Business Items:

Alderman Townsend moved and Alderman Reimer seconded the motion to remove Recommendation/ 2020 Annual Water Meter Purchase from the agenda for discussion. The motion was approved.

RECOMMENDATION/ 2020 ANNUAL WATER METER PURCHASE – MALACH

Mr. Malach stated that Schulte Supply in St. Peters is the sole source provider of Neptune meters, the automated reading system, in the State of Missouri. Neptune Meters are required to be purchased in order for the meters and electronic heads to be compatible with the meter reading software. Staff recommends replacing 1810 residential and commercial water meters at a cost of \$349,089.50. Schulte Supply is holding costs at the FY20 price. With Board approval, an authorizing ordinance will be placed on the October 8, 2020 BOA agenda. No further comments or questions from the Board of Aldermen. Alderman Violet moved and Alderman Bateman seconded the motion to place this item on the October 8, 2020 Board of Aldermen meeting agenda for consideration. All in favor, the motion was approved. **This**

item will be placed on the October 8, 2020 Board of Aldermen meeting agenda for consideration.

Alderman Reimer moved and Alderman Bateman seconded the motion to remove Professional Services Contract for FY'21 Sanitary Sewer Evaluation Survey from the agenda for discussion. The motion was approved.

PROFESSIONAL SERVICES CONTRACT FOR FY'21 SANITARY SEWER EVALUATION SURVEY – MALACH

Mr. Malach stated this item is for the FY'21 Sanitary Sewer Evaluation Study (SSES) to inspect sanitary sewer lines to identify structural defects and inflow and infiltration. Staff is recommending RJN Group, Inc. for a professional services agreement in the amount of \$125,000. This SSES program will assess Meter Basin 3 in the area of Candlewick Estates, Brookwood Estates, Summerwinds Condominiums, and Canterbury Park; and Meter Basin 2 in the Sunny Meadows Estates area. With approval, an authorizing ordinance will be placed on the October 8, 2020 BOA agenda. No comments or questions from the Board of Aldermen. Alderman Reitmeyer moved and Alderman Sartorius seconded the motion to place this item on the October 8, 2020 Board of Aldermen meeting agenda for consideration. All in favor, the motion was approved. **This item will be placed on the October 8, 2020 Board of Aldermen meeting agenda for consideration.**

Alderman Reimer moved and Alderman Reitmeyer seconded the motion to remove CMPF Conveyor Replacement Project Recommendation from the agenda for discussion. The motion was approved.

CMPF CONVEYOR REPLACEMENT PROJECT RECOMMENDATION – MALACH

Mr. Malach advised that the replacement of the two solid waste and recycling conveyors at the Central Materials Processing Facility were scheduled for replacement during the FY'21 budget year; however, the conveyors failed on September 12, 2020 just prior to the end of the fiscal year. Mr. Malach requested immediate replacement of these conveyors. Staff recommended DeHart Recycling Services in the initial amount of \$228,545, with an authorizing ordinance on tonight's meeting agenda. No further comments or questions from the Board of Aldermen. **This is business item I-05 on this evening's Board of Aldermen meeting agenda for consideration.**

Alderman Violet moved and Alderman Bateman seconded the motion to remove Recommendation/ Engineering Services Agreement for the Rec-Plex North Ice System from the agenda for discussion. The motion was approved.

RECOMMENDATION/ ENGINEERING SERVICES AGREEMENT FOR THE REC-PLEX NORTH ICE SYSTEM – BENESEK

Mr. Benesek presented a slideshow on the Rec-Plex North Ice System replacement consultant recommendation. Mr. Benesek reviewed the project scope and various uses for the rink. Staff recommended negotiating an Engineering Services Agreement with B32 Engineering Group in an amount not to exceed \$250,000 as part of the FY20 Recreation

Fund. With approval, an authorizing ordinance will be placed on the October 8, 2020 BOA agenda. No comments or questions from the Board of Aldermen. Alderman Reitmeyer moved and Alderman Bateman seconded the motion to place this item on the October 8, 2020 Board of Aldermen meeting agenda for consideration. All in favor, the motion was approved. **This item will be placed on the October 8, 2020 Board of Aldermen meeting agenda for consideration.**

Alderman Barclay moved and Alderman Reimer seconded the motion to remove Update/City Code Editorial and Code Analysis/10-Year Review from the agenda for discussion. The motion was approved.

UPDATE/CITY CODE EDITORIAL AND CODE ANALYSIS/10-YEAR REVIEW – PRATT/SMITH

Ms. Pratt explained staff is in the process of finalizing the 10-year City Code Review update. Ms. Pratt stated that two City Code amendments were distributed to the Board prior to tonight's meeting related to Chapter 125 Personnel and Chapter 135 Purchasing System. She explained the updates to Chapter 125 regarding clarification to the City's nepotism policy; and Chapter 135 regarding Purchasing requirements and Professional Services. Board of Aldermen comments and questions were addressed by Ms. Pratt, City Administrator Batzel and City Attorney Weber. Alderman Reitmeyer moved and Alderman Trupiano seconded the motion to place these items on the October 8, 2020 Work Session and Board of Aldermen meeting agendas for consideration. All in favor, the motion was approved. **These items will be placed on the October 8, 2020 Board of Aldermen meeting agenda for consideration.**

MISCELLANEOUS UPDATES – BATZEL

- Body Art Code Update – Benesek

Mr. Benesek gave an update on the Body Art Code amendments that were previously discussed with the Board at the September 24th Work Session meeting. This code amendment clarifies the definition of what constitutes body art. Staff and City Attorney are reviewing the code further for any subsequent changes throughout the City Code that this amendment effects, and will bring this item back to a future Board meeting.

INTERGOVERNMENTAL AGREEMENT – BATZEL

Mr. Batzel reminded the Board of Aldermen of an Intergovernmental Reciprocal Agreement with St. Charles City for use of pools and outdoor facilities that expires at the end of the year. Staff recommends a two-year renewal agreement for St. Peters and St. Charles City residents to continue to have use of three aquatic facilities within St. Charles City and the Rec-Plex and outdoor facilities within the City of St. Peters at the same residential rates. No comments or questions from the Board of Aldermen. Alderman Reitmeyer moved and Alderman Violet seconded the motion to place this item on the October 8, 2020 Board of Aldermen meeting agenda for consideration. All in favor, the motion was approved. **This item will be placed on the October 8, 2020 Board of Aldermen meeting agenda for consideration.**

BOARD MEETING AGENDA ITEM REVISIONS – BATZEL

Mr. Batzel reminded the Board that on Wednesday, September 23, 2020 a revised Board of Aldermen meeting agenda and packet was posted and sent out to the Mayor and Board of Aldermen by City Clerk Smith; which included New Business Item I-07, an amendment to the Development Agreement with CRG on Project Smile.

EXECUTIVE SESSION RE: LITIGATION, REAL ESTATE AND PERSONNEL, PURSUANT TO SECTION 610.021 (1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6)

Alderman Reitmeyer moved and Alderman Bateman seconded the motion to enter Executive Session re: Litigation, Real Estate and Personnel, pursuant to Section 610.021(1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6) and then adjourn the Work Session meeting from the Executive Session. With the motion approved, the Board of Aldermen entered Executive Session at approximately 6:06 p.m. Roll Call was taken as follows: President of the Board of Aldermen, Alderman Reitmeyer: yes; Alderman Bateman: yes; Alderman Violet: yes; Alderman Sartorius: yes; Alderman Trupiano: yes; Alderman Townsend: yes; Alderman Barclay: yes; Alderman Reimer: yes.

ADJOURNMENT OF THE EXECUTIVE SESSION AND THE WORK SESSION

Alderman Townsend moved and Alderman Reitmeyer seconded the motion to adjourn the Executive Session and the Work Session meetings. The motion carried and the Executive Session and the Work Session was adjourned at approximately 7:10 p.m. with roll call shown as follows: President of the Board of Aldermen, Alderman Reitmeyer: yes; Alderman Violet: yes; Alderman Bateman: yes; Alderman Trupiano: yes; Alderman Sartorius: yes; Alderman Reimer: yes; Alderman Barclay: yes; Alderman Townsend: yes.

Submitted by,



Patricia E. Smith
City Clerk