



**CITY OF ST. PETERS
BOARD OF ALDERMEN WORK SESSION MINUTES
OCTOBER 12, 2023**

The Work Session was called to order at approximately 5:00 p.m. on Thursday, October 12, 2023, at the St. Peters Justice Center located at 1020 Grand Teton Drive.

City Clerk Patty Smith called the roll.

The following Elected Officials were present: Mayor Len Pagano

Ward 1 – Alderman Joyce Townsend and Alderman Rocky Reitmeyer

Ward 2 – Alderman Judy Bateman and Alderman Dr. Gregg Sartorius

Ward 3 – Alderman Dave Kuppler and Board President Alderman Melissa Reimer

Ward 4 – Alderman Patrick Barclay and Alderman Nick Trupiano

A quorum was established.

The following staff were present: Elliot Schneider, Environmental & Fleet Services Manager; Dan Emrick, Parks and Recreation Services Manager; Burt Benesek, Transportation Development Services Manager; Andy Ramirez, Police Chief; Bill Malach, City Administrator; and Patty Smith, City Clerk. John Young, City Attorney was also present. Cathy Pratt, Staff Support Services Manager and Amy Haddock, Water Environment Services Manager were absent.

COMMUNICATIONS FROM BOARD MEMBERS/ALDERMANIC REPRESENTATIVES

Committee reports were given during this time.

BOARD OF ALDERMEN ITEMS FOR DISCUSSION

Unfinished Business Items: None

New Business Items: None

MAYOR/CITY ADMINISTRATOR ITEMS

Unfinished Business Items: None

New Business Items:

Alderman Reimer moved and Alderman Bateman seconded the motion to remove the November 2025 Work Session and BOA Regular Meeting Date Change from the agenda for discussion. All in favor, the motion was approved.

**NOVEMBER 2025 WORK SESSION AND BOA REGULAR MEETING DATE CHANGE -
MAYOR**

Mayor Pagano explained that there is a conflict with the regularly scheduled Board of Alderman meeting date on November 20, 2025, and proposed to change the date to November 13, 2025. There were no further comments or questions from the Board of Aldermen. Alderman Townsend moved and Alderman Reimer seconded the motion to place this item on the October 26, 2023, Board of Aldermen Regular meeting agenda for consideration. All in favor, the motion was approved. **This item will be placed on the October 26, 2023, Board of Aldermen Regular meeting agenda for consideration.**

Alderman Bateman moved and Alderman Kuppler seconded the motion to remove the Annual Water Meter Purchase Recommendation from the agenda for discussion. All in favor, the motion was approved.

ANNUAL WATER METER PURCHASE RECOMMENDATION – MALACH

Mr. Malach detailed the City's Water Meter Replacement Program which is an annual CIP item in the Water/Sewer Fund and the City budgeted \$430,000.00 in Fiscal Year 2024 for residential and commercial meter replacement. The City's automated reading system has been standardized on Neptune water meters, reading software, and hardware; therefore, Neptune meters are required to be purchased for compatibility of the meters and electronic heads with the meter reading software. Schulte Supply of St. Peters is the sole source provider of Neptune meters in the state of Missouri. He explained the number and size of meters for purchase, and the FY2024 bulk order is for \$413,454.85.00. The remaining funds will be kept in reserve during the fiscal year to purchase additional meters if the need arises. No comments or questions from the Board of Aldermen. Alderman Reimer moved and Alderman Sartorius seconded the motion to place this item on the October 26, 2023, Board of Aldermen Regular meeting agenda for consideration. All in favor, the motion was approved. **This item will be placed on the October 26, 2023, Board of Aldermen Regular meeting agenda for consideration.**

Alderman Reimer moved and Alderman Trupiano seconded the motion to remove the Use of Recreational Facilities Cooperative Agreement from the agenda for discussion. All in favor, the motion was approved.

USE OF RECREATIONAL FACILITIES COOPERATIVE AGREEMENT – EMRICK

Mr. Emrick recommended executing a new two-year cooperative agreement with the City of St. Charles beginning January 1, 2024, and ending December 31, 2025, with a one-year optional renewal through December 31, 2026, for the reciprocal use of certain recreational facilities at the resident rate of each municipality. The City of St. Peters will offer the resident rate to St. Charles Parks Passport cardholders for access to the Rec-Plex, The Cove, and Laurel Park outdoor pools. The City of St. Charles will offer their resident rate to St. Peters resident privilege cardholders for access to Wapelhorst and Blanchette aquatics facilities (McNair pool closed in 2023). Mr. Emrick reviewed the cross-usage visits from the previous year. With approval, an authorizing ordinance will be placed on the October 26, 2023, Board of Aldermen agenda for consideration. Aldermen's questions on extending the cooperative agreement and an increase in visits due to McNair pool closing were addressed by Mr. Emrick.

Alderman Reimer moved and Alderman Barclay seconded the motion to place this item on the October 26, 2023, Board of Aldermen Regular meeting agenda for consideration. All in favor, the motion was approved. **This item will be placed on the October 26, 2023, Board of Aldermen Regular meeting agenda for consideration.**

Alderman Townsend moved and Alderman Reimer seconded the motion to remove the Automated Side-Loading Refuse Trucks Bid Recommendation from the agenda for discussion. All in favor, the motion was approved.

AUTOMATED SIDE-LOADING REFUSE TRUCKS BID RECOMMENDATION – SCHNEIDER

Mr. Schneider explained the Environmental and Fleet Services group budgeted for the replacement of three automated side-loading refuse trucks in the FY24 Capital Improvement Plan. After evaluating the bids, staff recommends the award to the low bidder of Elliott Equipment Company for the purchase of three New Way Sidewinder XTR side-loading refuse bodies mounted on Dennis Eagle chassis at a cost of \$1,199,274.00. The anticipated sale value of three existing automated side loaders is \$95,000 after the delivery of replacement trucks; which have an approximate six-month lead time for this body build. Mr. Schneider reviewed the potential cost and budget impact. With approval, an authorizing ordinance will be placed on the October 26, 2023, Board of Aldermen agenda for consideration. No comments or questions from the Board of Aldermen. Alderman Sartorius moved and Alderman Trupiano seconded the motion to place this item on the October 26, 2023, Board of Aldermen Regular meeting agenda for consideration. All in favor, the motion was approved. **This item will be placed on the October 26, 2023, Board of Aldermen Regular meeting agenda for consideration.**

MISCELLANEOUS UPDATES – MALACH

MTFC LOAN AGREEMENT UPDATE – BENESEK

Mr. Benesek requested an authorizing ordinance be placed at a future Board of Aldermen meeting to terminate the MO 370 – Salt River Road Ramp 2/3 MTFC Loan Agreement. Due to increased supply costs and insufficient funding to construct the project, with Board approval, staff has begun the process of relinquishing Federal and State funding for this project. Mr. Benesek recounted that on June 23, 2022, Ordinance 7642 was authorized for the execution of the MTFC Loan agreement and promissory note. The purpose of this loan agreement was required to allow acceleration of Ramp 2/3 construction with a total loan amount of 7.5 million. A partial \$1.195 million disbursement was received by the City per the terms of the agreement. Staff recommends approval to place an authorizing ordinance on a future Board of Aldermen meeting agenda to authorize repayment of the dispersed \$1.195 million funds, plus the accrued interest, and close out the MTFC Loan agreement. No further comments or questions from the Board of Aldermen. Alderman Townsend moved and Alderman Trupiano seconded the motion to place an ordinance on a future Board of Aldermen meeting agenda for consideration. All in favor, the motion was approved. **This item will be placed on a future Board of Aldermen Regular meeting agenda for consideration.**

ASPHALT OVERLAY SWEEPING CHANGE ORDER – BENESEK

Mr. Benesek presented a slideshow for a change order request on the 2022-2023 Asphalt Overlay Sweeping. Mr. Benesek stated that a \$93,760 purchase order was executed with Sweeping Corporation of America to support asphalt overlay operations. The notice to proceed was not issued until mid-August of 2022. This resulted in the purchase order supporting a portion of 2022 and the majority of 2023 asphalt overlay operations. Staff is requesting a \$33,000 change order for the additional work. Staff requests approval to place this item on both the October 26, 2023 Work Session and Board of Aldermen agendas for consideration. No comments or questions from the Board of Aldermen. Alderman Reimer moved and Alderman Kuppler seconded the motion to place this change order on the October 26, 2023 Work Session and Regular Board of Aldermen meeting agendas. All in favor, the motion was approved. **This item will be placed on the October 26, 2023 Work Session and Regular Board of Aldermen meeting agendas for consideration.**

BOARD MEETING AGENDA ITEM REVISIONS – MALACH

None

EXECUTIVE SESSION RE: LITIGATION, REAL ESTATE, AND PERSONNEL, PURSUANT TO SECTION 610.021 (1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6)

Alderman Reimer moved and Alderman Trupiano seconded the motion to enter Executive Session re: Litigation, Real Estate and Personnel, pursuant to Section 610.021(1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6) and then adjourn the Work Session meeting from the Executive Session. With the motion approved, the Board of Aldermen entered Executive Session at approximately 5:41 p.m. Roll Call was taken as follows: President of the Board of Aldermen, Alderman Reimer, yes; Alderman Trupiano, yes; Alderman Bateman, yes; Alderman Barclay, yes; Alderman Reitmeyer, yes; Alderman Sartorius, yes; Alderman Kuppler, yes; Alderman Townsend, yes.

ADJOURNMENT OF THE EXECUTIVE SESSION AND THE WORK SESSION

Alderman Reimer moved and Alderman Kuppler seconded the motion to adjourn the Executive Session and the Work Session meetings. The motion carried and the Executive Session and the Work Session were adjourned at approximately 5:53 p.m. with roll call shown as follows: President of the Board of Aldermen, Alderman Reimer, yes; Alderman Trupiano, yes; Alderman Bateman, yes; Alderman Barclay, yes; Alderman Reitmeyer, yes; Alderman Sartorius, yes; Alderman Kuppler, yes; Alderman Townsend, yes.

Submitted by,



Patricia E. Smith
City Clerk

