



**CITY OF ST. PETERS  
BOARD OF ALDERMEN WORK SESSION MINUTES  
MAY 11, 2023**

The Work Session was called to order at approximately 5:00 p.m. on Thursday, May 11, 2023 at the St. Peters Justice Center located at 1020 Grand Teton Drive.

Patty Smith, City Clerk, called the roll.

The following Elected Officials were present: Mayor Len Pagano

Ward 1 – Alderman Joyce Townsend and Alderman Rocky Reitmeyer

Ward 2 – Alderman Judy Bateman and Dr. Gregg Sartorius

Ward 3 – Alderman Dave Kuppler and Board President Alderman Melissa Reimer

Ward 4 – Alderman Nick Trupiano and Alderman Patrick Barclay

A quorum was established.

The following staff were present: Amanda Rich, Director of Transportation; Rusty Kinion, Director of Plant Operations; Elliot Schneider, Environmental & Fleet Services Manager; Police Captain Andy Ramirez; Dan Emrick, Parks and Recreation Services Manager; Cathy Pratt, Staff Support Services Manager; and Patty Smith, City Clerk. John Young, City Attorney was also present.

Amy Haddock, Water Environment Services Manager; Burt Benesek, Transportation Development Services Manager; and Bill Malach, City Administrator were absent.

**COMMUNICATIONS FROM BOARD MEMBERS/ALDERMANIC REPRESENTATIVES**

Committee reports were given during this time.

**BOARD OF ALDERMEN ITEMS FOR DISCUSSION**

No business items were discussed.

**MAYOR/CITY ADMINISTRATOR ITEMS**

Unfinished Business Items: None

New Business Items:

Alderman Townsend moved and Alderman Reimer seconded the motion to remove from the agenda for discussion, Jungs Station Road Resurfacing Design. All in favor, the motion was approved.

**JUNGS STATION ROAD RESURFACING DESIGN – RICH**

Ms. Rich displayed an aerial photo of the Jungs Station Road Resurfacing Design Project from Kings Crossing to Country Mill Court. This project was awarded reimbursement funding to replace damaged concrete slabs and diamond grind to provide a smooth driving surface, reconstruct all

sidewalks, reconstruct and improve communication with the signal at Plum Creek Drive. Staff received seven (7) bid proposals on April 27, 2023, and are currently under review from qualified consultants. The proposed project is scheduled for design in 2023, Right of Way in 2024, and construction in 2025. The total overall project cost of \$1,994,483.00 includes Federal and Road Board Reimbursement funding awarded; and the City's remaining 4% portion of \$79,780.00 from the FY23 Design Services Budget. In order to maintain the project's implementation schedule, staff is requesting approval to present their engineering services recommendation for consideration at the May 25, 2023 Work Session and Board of Aldermen meetings. Aldermen complimented the staff's work on this project. No questions from the Aldermen were addressed. Alderman Reimer moved and Alderman Bateman seconded the motion to place this item on both the May 25, 2023 Work Session and Board of Aldermen meeting agenda for consideration. All in favor, the motion was approved. **This item will be placed on the May 25, 2023 Work Session and Board of Aldermen meeting agenda for consideration.**

Alderman Barclay moved and Alderman Sartorius seconded the motion to remove from the agenda for discussion, 2023 Concrete Ready Mix Bid Recommendation. All in favor, the motion was approved.

#### 2023 CONCRETE READY MIX BID RECOMMENDATION – RICH

Ms. Rich stated one bid was received for the 2023 Concrete Ready Mix. Staff is recommending award of blanket purchase order to Eastern Missouri Concrete in the amount of \$350,000.00. Comments and questions from the Aldermen were addressed. Alderman Reimer moved and Alderman Townsend seconded the motion to place this item on both the May 25, 2023 Work Session and Board of Aldermen meeting agenda for consideration. All in favor, the motion was approved. **This item will be placed on the May 25, 2023 Work Session and Board of Aldermen meeting agenda for consideration.**

Alderman Townsend moved and Alderman Reimer seconded the motion to remove from the agenda for discussion, 2022 Bioxide Chemical Purchase Recommendation. All in favor, the motion was approved.

#### 2022 BIOXIDE CHEMICAL PURCHASE RECOMMENDATION – KINION

Mr. Kinion explained that Bioxide is used to control H<sub>2</sub>S gas at sanitary lift stations and quantities can be affected by temperature and atmospheric conditions. Chemical usage is greater than estimated for 2022 and additional quantity is necessary to properly control the levels of hydrogen sulfide gas at Pump Station 2 and prevent odor and corrosion issues. Mr. Kinion proposed authorizing the City Administrator to exceed purchasing limit as needed, not to exceed \$110,000.00; in order to properly control the levels of hydrogen sulfide gas at 370 Pump Station 2. No comments or questions from the Board of Aldermen were addressed. Alderman Sartorius moved and Alderman Reitmeyer seconded the motion to place this item on the May 25, 2023 Board of Aldermen meeting agenda for consideration. All in favor, the motion was approved. **This item will be placed on the May 25, 2023 Board of Aldermen meeting agenda for consideration.**

Alderman Bateman moved and Alderman Reimer seconded the motion to remove from the agenda for discussion, Third Party Claims Administration Services Provider Recommendation. All in favor, the motion was approved.

### THIRD PARTY CLAIMS ADMINISTRATION SERVICES PROVIDER RECOMMENDATION – PRATT

Ms. Pratt explained staff's recommendation for third party claims administration services provider for casualty, property and worker's compensation claims. Staff received and reviewed three (3) qualified proposals and recommending a one-year agreement with Thomas McGee Group, effective August 1, 2023, with an option to renew for four additional one-year periods. Ms. Pratt noted that Thomas McGee has a robust computer software system for efficient claims management. Alderman Bateman moved and Alderman Townsend seconded the motion to place this item on the May 25, 2023 Board of Aldermen meeting agenda for consideration. All in favor, the motion was approved. This item will be placed on the May 25, 2023 Board of Aldermen meeting agenda for consideration.

### MISCELLANEOUS UPDATES – PRATT

- ELEVATOR MODERNIZATION ORDINANCE CORRECTION – RICH

Ms. Rich recounted that at the April 27<sup>th</sup> Board of Aldermen Regular meeting, Ordinance 7796 was passed mistakenly listing the incorrect contractor. On tonight's Board of Aldermen meeting is Bill 23-59 to repeal Ordinance 7796 and correctly execute a contract with Allrise Elevator Company, Inc. for the Elevator Modernization and Equipment Project. No comments or questions from the Board of Aldermen. **This is business item I-4 on this evening's Board of Aldermen meeting agenda for consideration.**

- SOLID WASTE COLLECTIONS TRUCK PURCHASES – SCHNEIDER

Mr. Schneider gave an update on the status of FY22 and FY23 solid waste collections vehicle purchases. Mr. Schneider stated that two automated side loader collection vehicles were budgeted for \$680,000 in FY22 and two additional trucks in FY23 for \$700,000; however was not able to purchase due to lack of chassis availability. Mr. Schneider stated while attending the Waste Expo Conference with an employee committee, they evaluated various criteria for future truck selections. Staff reviewed a 2022 Dennis Eagle Provisions, New Way Sidewinder XTR - tip dump truck with the vendor and is recommending the purchase of four (4) trucks, which are available for immediate delivery. Due to current availability, lead times, and cost increases associated with the purchase of solid waste collections trucks, staff is requesting approval to negotiate with one vendor for the purchase of four (4) solid waste collections trucks at a total cost of \$1,464,000.00. The estimated value of the existing trucks, to be sold via a sealed bid process, is \$120,000. Board of Aldermen comments and question regarding available parts, were addressed. Alderman Reimer moved and Alderman Reitmeyer seconded the motion to place this item on both the May 25, 2023 Work Session and Board of Aldermen meeting agendas for consideration. All in favor, the motion was approved. **This item will be placed on the May 25, 2023 Work Session and Board of Aldermen meeting agendas for consideration.**

### BOARD MEETING AGENDA ITEM REVISIONS – MALACH

None

EXECUTIVE SESSION RE: LITIGATION, REAL ESTATE AND PERSONNEL, PURSUANT TO SECTION 610.021 (1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6)

No Executive Session was called.

ADJOURNMENT OF THE WORK SESSION

Alderman Barclay moved and Alderman Townsend seconded the motion to adjourn the Work Session meeting. The motion was approved and the Work Session meeting was adjourned at approximately 5:41 p.m.

Submitted by,



Patricia E. Smith  
City Clerk

