



**CITY OF ST. PETERS
BOARD OF ALDERMEN WORK SESSION MINUTES
JANUARY 26, 2023**

The Work Session was called to order at approximately 5:00 p.m. on Thursday, January 26, 2023 at the St. Peters Justice Center located at 1020 Grand Teton Drive. Scott Baumgartner, Deputy City Clerk, called the roll. The following Elected Officials were present:

Mayor Len Pagano

Ward 1 - Alderman Joyce Townsend and Alderman John "Rocky" Reitmeyer

Ward 2 – Alderman Judy Bateman and Alderman Dr. Gregg Sartorius

Ward 3 - Alderman Terri Violet and Alderman Melissa Reimer

Ward 4 - Board President Nick Trupiano and Alderman Patrick Barclay

A quorum was established.

The following staff were present:

Amy Haddock, Water Environment Services Manager; Carl Crain, Environmental & Fleet Services Manager; Dan Emrick, Parks & Recreation Services Manager and Cathy Pratt, Staff Support Services Manager; Rick Struttmann, Police Chief; Burt Benesek, Transportation Development Services Manager; Bill Malach, City Administrator; and Scott Baumgartner, Deputy City Clerk. John Young, City Attorney was also present.

COMMUNICATIONS FROM BOARD MEMBERS/ALDERMANIC REPRESENTATIVES

Committee reports were given during this time.

BOARD OF ALDERMEN ITEMS FOR DISCUSSION

No items for discussion

MAYOR/CITY ADMINISTRATOR ITEMS

Unfinished Business Items: None

New Business Items:

Alderman Reimer moved and Alderman Trupiano seconded the motion to remove Asphaltic Concrete Materials Purchase from the agenda for discussion. The motion was approved.

ASPHALTIC CONCRETE MATERIALS PURCHASE – BENESEK

Mr. Benesek explained that New Frontier Materials, LLC (formerly Fred Weber) and Simpson Materials are the only suppliers for the procurement of hot mix asphaltic concrete materials in the St. Louis area; and Missouri Petroleum can provide quotes for cold mix asphaltic concrete and tack oil. Staff requested permission to waive the normal purchasing requirement to advertise for bids, and solicit quotes directly from these suppliers. Staff will

present the bid recommendation (total estimate of \$1,300,000) at a future Board of Aldermen meeting, possibly the second meeting in February. Alderman question regarding price value estimate was addressed by Mr. Benesek. Alderman Reitmeyer moved and Alderman Violet seconded the motion to authorize staff to suspend the normal course of bidding and directly solicit quotes from the suppliers New Frontier Materials, LLC, Simpson Materials and Missouri Petroleum, and waive the normal purchasing requirement to advertise for bids. All in favor, the motion was approved. **A bid recommendation will be presented at a future Board of Aldermen meeting.**

Alderman Barclay moved and Alderman Reitmeyer seconded the motion to remove Excavator Bid Recommendation from the agenda for discussion. The motion was approved.

EXCAVATOR BID RECOMMENDATION – BENESEK

Mr. Benesek stated that on December 22, 2022 five (5) bids were received for the purchase of a track mini excavator for the Street Department. After careful review, staff recommends the 2023 Komatsu PC88MR-11 offered by Roland Machinery in the amount of \$135,050.00. This equipment fully meets requested specifications, will be least expensive to operate and maintain, and has a full service facility within 20 minutes of the City of St. Peters with parts in stock. No comments or questions from the Board were of Aldermen. Alderman Reimer moved and Alderman Sartorius seconded the motion to place this item on the February 9, 2023 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the February 9, 2023 Board of Aldermen meeting agenda for consideration.**

Alderman Violet moved and Alderman Bateman seconded the motion to remove FY'24 MODOT Safety Program DWI Grant from the agenda for discussion. The motion was approved.

FY'24 MODOT SAFETY PROGRAM DWI GRANT – STRUTTMANN

Chief Struttman requested authorization this evening from the Mayor and Board of Aldermen for the City of St. Peters to participate in the Missouri Department of Transportation FY'24 DWI Enforcement Grant. This annual grant allows the City of St. Peters Police Officers to participate in this DWI enforcement campaign administered through MODOT with inception in October 2023. No comments or questions from the Board of Aldermen. Alderman Reimer moved and Alderman Trupiano seconded the motion to approve the City's participation for this Grant. All in favor, the motion was approved. **No further Board of Aldermen action is required on this item.**

Alderman Reitmeyer moved and Alderman Townsend seconded the motion to remove FY'24 MODOT Safety Program Hazardous Moving Violation Grant from the agenda for discussion. The motion was approved.

FY'24 MODOT SAFETY PROGRAM HAZARDOUS MOVING VIOLATION GRANT – STRUTTMANN

Chief Struttman requested authorization this evening from the Mayor and Board of Aldermen for the City of St. Peters to participate in the Missouri Department of Transportation FY'24 Hazardous Moving Violation Grant. This annual grant allows the City of St. Peters Police

Officers to enforce hazardous moving violations on State roadways. No comments or questions from the Board of Aldermen. Alderman Violet moved and Alderman Sartorius seconded the motion to approve the City's participation for this Grant. All in favor, the motion was approved. **No further Board of Aldermen action is required on this item.**

Alderman Reimer moved and Alderman Reitmeyer seconded the motion to remove Body Cam Equipment/Uniform Purchase Recommendation from the agenda for discussion. The motion was approved.

BODY CAM EQUIPMENT/UNIFORM PURCHASE RECOMMENDATION – STRUTTMANN

Chief Struttman recounted the miscellaneous updates discussion at a previous Board of Aldermen Work Session meeting for public safety recording system police uniform components. Staff requests to increase the current blanket purchase order with LEON Uniform Company from \$82,200 to \$180,000.00 for the purchase of police uniforms and equipment suitable for use with Officer video recording devices. Chief Struttman stated his department anticipates requesting a FY'23 budget adjustment later this year for up to \$97,466 for this purchase. Questions and discussion was held among the Board on whether proposed Proposition S funds, if passed, can be utilized for future police safety expenses. No further comments or questions from the Board were of Aldermen. **This is Business Item I-6 on this evening's Board of Aldermen meeting agenda for consideration.**

Alderman Violet moved and Alderman Reitmeyer seconded the motion to remove Third Amendment to PCS Site Lease at Justice Center from the agenda for discussion. The motion was approved.

THIRD AMENDMENT TO PCS SITE LEASE AT JUSTICE CENTER – MALACH

Mr. Malach discussed another third amendment to the PCS Site Lease with STC Five LLC, located at the Justice Center tower, as the previous third amendment approved at the December 16, 2021 Board of Aldermen meeting was never executed. He explained that in the current second amendment, the current renewal term of the lease will expire on December 15, 2026; and with all renewal terms, the lease would expire on December 15, 2031. The annual lease during the initial term of this amended agreement will be \$30,251.57; and a signing bonus of \$5,000.00 as a one-time payment is payable after the full execution of this amendment and memorandum of amendment. The term of the third amendment to the lease, including all three (3) renewal terms, will expire on December 15, 2041. Commencing on December 16, 2026 and every five (5) years thereafter, the annual rent shall increase by 20% of the annual rent. No comments or questions from the Board of Aldermen. Alderman Barclay moved and Alderman Townsend seconded the motion to place this Third Amendment to PCS Site Lease at Justice Center on the February 9, 2023 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the February 9, 2023 Board of Aldermen meeting agenda for consideration.**

MISCELLANEOUS UPDATES – MALACH

NONE

RECIPROCAL USE COOPERATIVE AGREEMENT WITH ST. CHARLES CITY – EMRICK

Mr. Emrick gave an update on the Cooperative Agreement that was executed in November 2020 with St. Charles City for reciprocal membership and general admission resident rates. This agreement included the Rec-Plex, the Cove, and Laurel Park within the City of St. Peters and McNair, Blanchette and Wappelhorst parks in the City of St. Charles. This agreement offered a one-year renewal option. Staff is recommending utilizing the renewal option and return to the Board at the end of the year for a future FY'24 cooperative agreement. A question for Mr. Emrick was posed for future discussion and consideration to include the City of Maryland Heights Aquatics Center in the Cooperative Agreement. No further comments or questions from the Board of Aldermen. **No further Board of Aldermen action is required on this item.**

BOARD MEETING AGENDA ITEM REVISIONS – MALACH

None

EXECUTIVE SESSION RE: LITIGATION, REAL ESTATE AND PERSONNEL, PURSUANT TO SECTION 610.021 (1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6)

Alderman Trupiano moved and Alderman Townsend seconded the motion to enter Executive Session re: Litigation, Real Estate and Personnel, pursuant to Section 610.021(1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6) and then adjourn the Work Session meeting from the Executive Session. With the motion approved, the Board of Aldermen entered Executive Session at approximately 5:47 p.m. Roll Call was taken as follows: President of the Board of Aldermen, Alderman Trupiano, yes; Alderman Bateman, yes; Alderman Barclay, yes; Alderman Reitmeyer, yes; Alderman Sartorius, yes; Alderman Violet, yes; Alderman Reimer, yes; Alderman Townsend, yes.

ADJOURNMENT OF THE EXECUTIVE SESSION AND THE WORK SESSION

Alderman Violet moved and Alderman Townsend seconded the motion to adjourn the Executive Session and the Work Session meetings. The motion carried and the Executive Session and the Work Session was adjourned at approximately 6:17 p.m. with roll call shown as follows: President of the Board of Aldermen, Alderman Trupiano, yes; Alderman Bateman, yes; Alderman Barclay, yes; Alderman Reitmeyer, yes; Alderman Sartorius, yes; Alderman Violet, yes; Alderman Reimer, yes; Alderman Townsend, yes.

Submitted by,



Scott Baumgartner
Deputy City Clerk