



**PRE-CAPITAL IMPROVEMENT PLAN AND BUDGET WORK SESSION
MEETING MINUTES OF FEBRUARY 4, 2020**

The Pre-Capital Improvement Plan and Budget Work Session meeting was called to order at approximately 4:00 p.m. at the St. Peters Justice Center, 1020 Grand Teton Drive on February 4, 2020. The following were present: Mayor Len Pagano; Board President Bateman; Alderman Reimer; Alderman Trupiano; Alderman Reitmeyer; Alderman Violet; Alderman Townsend; Russ Batzel, City Administrator; and Patty Smith, City Clerk. Also present were Cathy Pratt, Staff Support Services Manager; Burt Benesek, Transportation and Development Services Manager; Vicki Phillips, Acting Parks and Golf Services Manager; Rick Oloteo, Recreation and Cultural Services Manager; Bill Malach, Water & Environmental Services Manager, Beth French, Director of Finance; Erin Gardner, Financial Analyst;; Alderman Hollingsworth was absent. Alderman Barclay arrived to the meeting in progress at approximately 4:10 p.m.

City Administrator Batzel began the meeting by introducing the City's new Cultural Arts Leader, Jill Tutt, to the Mayor and Board of Aldermen. Jill spoke about her background in the arts and the Board welcomed her.

Mr. Batzel then explained to the new Aldermen who are first time attendees of the Pre-CIP meeting, the Pre-CIP meetings' purpose.

CIP/BUDGET CALENDAR – BATZEL

City Administrator Batzel reviewed the CIP/Budget calendar and gave a Budget Overview and Update PowerPoint Presentation as follows:

 CIP and Budget Calendar	
February 04	Pre CIP and Budget Meeting
April 20 – May 1	Departmental meetings with Group Managers
May 29	Send FY20 CIP document and draft budget to Board of Aldermen
June 2	Board of Aldermen budget work session
June 25	Adopt FY20 CIP at BOA meeting
August 4	Board of Aldermen budget work session

BUDGET OVERVIEW & MAJOR CAPITAL NEEDS – BATZEL

Mr. Batzel presented an update of the Premier 370 Business Park growth as follows:



Pre CIP and Budget Meeting FY-19 Highlights

★ Premier 370 Business Park Growth

- ★ Amazon Fulfillment Center - Completed
- ★ FedEx Processing Center - Completed
- ★ Duke Speculative Building (1000 Premier Parkway) - Completed (DMI Proposed to occupy by July)



Pre CIP and Budget Meeting FY-19/20 Highlights

★ Premier 370 Business Park Growth

- ★ Central States Materials Facility - Under Construction
- ★ Medline Industries - Under Construction
- ★ Other Prospects Pending

Mr. Batzel spoke of FY-19 Highlights with Commercial Development Growth, the strong housing market, and touched on the medical marijuana industry.



Pre CIP and Budget Meeting FY-19 Highlights

★ Commercial Development Growth

- ★ Arrowhead Roofing Relocation - Completed
- ★ Clarendale Senior Housing Development - Under Construction
- ★ Other Prospects Pending



Pre CIP and Budget Meeting FY-19/20 Highlights

★ Strong Housing Market

- ★ 5300 Centre Apartments (265) - Completed
- ★ Meadowbrook Apartments (180) - Completed
- ★ Pure Apartments (137) - Completed
- ★ Alpine Heights (100) - Under Construction
- ★ Crossing At Bella Vista (69) - Under Construction
- ★ Village Point at St. Peter's Square (67) - Under Construction



Pre CIP and Budget Meeting FY-19/20 Highlights

★ Strong Housing Market

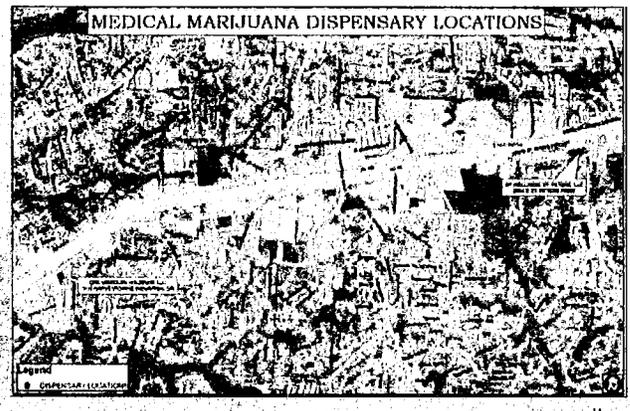
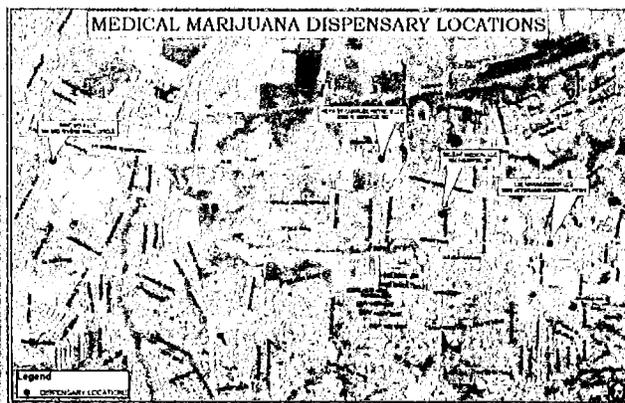
- ★ Reserve at Mid Rivers Apartments (462) - Approved
- ★ Bold On Boulevard Apartments (272) - Under Construction



Medical Marijuana Industry

★ Two Manufacturing Licenses Issued

★ Six Dispensary Licenses Issued



Mr. Batzel shared some FY-19 financial highlights as follows:



Pre CIP and Budget Meeting FY-19 Highlights

- ★ General Fund finished \$3.7 million better than budget and will end with a surplus.
- ★ Revenue exceeded budget by approximately \$1 million mostly related to one-time revenues
- ★ Expenditures were better than budget by \$2.9 million, but some of these savings are related to capital projects that need to be carried forward to FY-20.
- ★ *Audit results should be presented to BOA in February and actual results will be incorporated into the FY20 CIP and budget.*



Pre CIP and Budget Meeting FY-19 Highlights

- ★ Property tax and Sale Tax Revenue Remained Stable
- ★ City Received an Upgrade in Our Bond Ratings

Ms. Pratt reminded the Mayor and Board that sales tax revenue is generated by sales covered under Missouri State Statutes for Cities that do not have a use tax.

Ms. French explained the upgrade in the City's Bond rating as follows:



Pre CIP and Budget Meeting FY-19 Highlights

- ★ The City received an upgrade in the bond rating in FY'19 to the highest rating the City has ever achieved. The City is now among the best-rated cities in the state of Missouri in achieving this outstanding financial rating
 - General Obligation Bonds - rating to Aa1 from Aa2
 - Lease Appropriation Bonds - rating on debt issued for more essential purposes to Aa2 from Aa3
 - Lease Appropriation Bonds - rating on debt issued for less essential purposes to Aa3 from A1
- ★ The City received an upgrade on our Water Sewer Revenue Bonds rating to Aa3 from A1
- ★ Refunded the 2010B GO Bonds and saved the City \$358,557.50 over the life of the bonds
- ★ Refunded the 2009 Water Sewer Revenue Bonds and saved the City \$544,912.29 over the life of the bonds

Mr. Batzel explained some of the FY-19 challenges as follows:



Pre CIP and Budget Meeting FY-19 Challenges

- ★ LPSW Fund Reserves Reduced to Near Zero
- ★ Flood –\$350,000 in Lost Revenue & \$500,000 to \$1 million in Flood Fight & Recovery Costs
- ★ Fire – \$25,000 Deductible
- ★ Subsidy for Golf Operations \$625,000
- ★ Subsidy for RecPlex \$1,900,000
(\$450,000 greater than budget)

Mr. Batzel reviewed that in addition to the Board of Aldermen project requests, Capital Improvement needs for 2020 and funding sources as follows:



Review Project Funding Needs

- ★ Board of Aldermen project requests
- ★ RecPlex Capital Needs (2020)
 - ★ Natatorium Upgrade
 - ★ Ice System Design
- ★ Additional City Hall Capital Needs (2020)
 - ★ Security Upgrades
 - ★ Energy System Upgrades
 - ★ Painting



Capital Improvement Needs 2020

- ★ RecPlex Natatorium – \$1.7 million
- ★ RecPlex Ice System Design – \$250,000
- ★ City Hall Capital Replacement – \$200,000



Funding Sources

- ★ Sale of Old Cultural Arts Bldg.
- ★ General Fund Surplus
- ★ Reallocation of LPSW Capital

Capital Allocation

Location	Capital Need	General Fund Surplus	LPSW Capital Reallocation	Sale of Cultural Arts Building
RecPlex Natatorium	\$1,700,000	\$960,000		\$740,000
RecPlex Ice System Design	\$250,000		\$250,000	
City Hall	\$200,000	\$200,000		
Totals	\$2,150,000	\$1,160,000	\$250,000	\$740,000



Unfunded Capital Improvement Needs 2021-2023

- ★ City Hall Capital Replacement - \$1.1 million
 - ★ East Wing Restrooms, Front Entry, CAC, Paver Replacement
- ★ RecPlex – \$3.5 million
 - ★ North Rink Ice Plant Building Upgrades

• MAYOR AND BOA DISCUSSION ITEMS

Alderman Bateman presented an update on the progress of the Inclusive Playgrounds and distributed a handout from Vicki Phillips, which is attached and made a part of these minutes, and which provides suggestions of All-Inclusive Mission statements with possible goals listed and a suggested timeline. It also included the current St. Peters Parks Department mission statement. The Board provided comments on the mission statements and the assessment schedule. Alderman Bateman spoke of the importance of informing the residents about this information through city communications for future input. Aldermen Townsend, Violet and Bateman all favored the second mission statement in the handout. Alderman Barclay discussed the possibility of asking the HOA Trustees to communicate to their residents to provide input to the all-inclusive park improvements; which could then be discussed at a future joint Board/HOA meeting in the fall.

Mr. Batzel expanded on the Park Board's goals and re-evaluation and reprioritizing of its mission statement. There was a brief discussion on the funds that have currently been allocated for inclusiveness and the Aldermen confirmed that all-inclusiveness is the goal.

Inclusive Playgrounds

- Update on Progress of Inclusive Playground Committee (Alderman Bateman)

Inclusive Play Assessment Schedule

- Complete accessibility audit of all Parks by February 28, 2020
- Complete evaluation of audit findings and present an action plan by April 2020
- Discuss action items that require budget funds during FY21 Budget discussions
- Complete a proposed multi-year plan to mitigate any deficiencies discovered in the accessibility audit and any needs identified by the Partners. The plan to be completed by September 30, 2020.

Mayor Pagano called for direction. Alderman Violet moved and Alderman Townsend seconded the motion to direct staff to move forward with an all-inclusive City as discussed. The motion was approved and Mayor Pagano put the motion to a roll call vote as follows: Board President Bateman, yes; Alderman Reitmeyer, yes; Alderman Hollingsworth, absent; Alderman Reimer,

yes; Alderman Townsend, yes; Alderman Violet, yes; Alderman Barclay, yes; Alderman Trupiano, yes. Vote passed: 7 yes, 0 no, 1 absent.

Discussion continued on all-inclusive parks and Mr. Batzel suggested the possibility of a Resolution once the goals are finalized; and mentioned a National Certification Program, where the City of Springfield is the only Missouri city with this designation, mainly their elementary schools, as a pilot program. Discussion regarding approaching the school districts to include their own playgrounds to join in on the community plan. It was noted that there could be possible grant money available.

Alderman Reitmeyer discussed how he would like to see brighter street lights on City streets and Mr. Batzel asked that if a Board member had a specific light in question, they contact staff since there is a mix of City owned and Ameren owner lights within the City.

Alderman Bateman commented on how she would like to have funds considered for an outdoor ice rink/arena. This was followed by discussion from Mayor Pagano regarding that if the funding for the project became available, he would like to see it have a multi-seasonal use which would possibly converted to a roller hockey or other something similar during the warmer months.

Mayor Pagano began discussion concerning the age of the City's Water/Sewer System facility, and the need to consider improvements. Mr. Malach gave an update on future demands and history of the sewer plant. A draft master plan, previously approved by the Board, was looking at these demands and should be available February or March. Also, staff is asking for a water quality study. He also discussed current system capacity and concerns with potential future regulations of the EPA and DNR. Mr. Batzel discussed a possible future bond issue for the currently unfunded needs, including facility improvements at the Water/Sewer site, plus improved space for staff.

Mr. Malach explained the need to look at the water distribution process, for example, bottlenecks needing tweaking, or improvements to push out more water. Looking ahead, options include adding less costly project improvements without a new plant.

Alderman Bateman spoke about a house on Spencer Road that was being torn down and questioned whether it has been registered as a historical home, which staff confirmed that it was not. Mr. Batzel had heard someone had made a proposal to purchase this property to build townhomes but it had not closed.

Alderman Barclay asked about the possibility of safety netting at the ball fields of Woodlands Sports Park, and Ms. Phillips stated it was on the unfunded list. He also stated that Community Park is coming up to end of its lease in a few years, so a brief discussion was held on whether the City could consider buying the property from Francis Howell.

A discussion concerning economic development at the mall was held. Mr. Batzel informed of a meeting with CBL & Associates on February 28th to hear their plans. He reminded the Board of the anchor stores, Sears, Macy's, Dillard's and Dick's Sporting Goods being separately deeded properties. The City can encourage suggestions, but there are local and national brokers working to secure tenants. Where the buyers are trending in terms of consumerism is

a topic to consider; a possible food truck event to generate consumers; or possibly Amazon rent space at the mall as a drop box/return center was suggested.

Alderman Reimer discussed an idea of a possible "Free Food Forest", similar to the community garden or farmers market, for provisions at Senior Center or for the Meals on Wheels program, and suggested this as a St. Peters community project using volunteers or Green Team members, with the thought of using Spencer Creek Park location.

Alderman Reitmeyer commented on discussions at HOA Subdivision meetings regarding the lack of awareness of City events, and he suggested more advertisement about City events.

RCS – REC-PLEX PRESENTATION – BATZEL/OLOTEO/PRATT

- Natatorium Facility Improvements

Mr. Batzel explained the following Natatorium facility improvements, and mentioned the ventilation system which is unfunded may need to be deferred. Concerns regarding job reduction were raised by Alderman Violet, but Mr. Oloteo stated that we had work for the staff at the outdoor pools. Concerns of what will happen to the users of the Natatorium during its closing was discussed, but it was mentioned that there are other City outdoor pools available for use and that other non-City facilities might need to be considered in the short-term. Keeping the Natatorium pool temperature warmer was mentioned by the Board, but Mr. Oloteo stated that the City does keep the indoor pool at 80 degrees.

Natatorium Improvements \$1.7 million FY-20	Natatorium Capital Replacement & Upgrades
	<ol style="list-style-type: none"> 1. Paint Ceiling, Walls, etc. 2. Replace Skylights in Roof 3. Replace South Curtain Wall & Doors 4. Resurface Pool & Update Drains 5. Replace Movable Pool Floor 6. Update & Recondition Jacuzzi Hot-Tub 7. Audio System Replacement 8. Piping & Equipment Upgrades

Natatorium Project Schedules

- Close Natatorium July 6, 2020
- July 6th – August 3rd
 - Painting
- August 3rd – August 31st
 - Pool & Spa Upgrades, Skylight & Curtain Wall Replacement
- August 31st – Sept 6th
 - Refill Pool & Start-up

- Ice Rink Equipment Replacement

Mr. Batzel discussed ice operations at Rec-Plex North and mentioned deferring Laurel Park restroom replacement as a funding option for FY20 Ice operations of \$250K.

Ice Operations
\$250,000
FY:20

Ice Operations

- RecPlex North Rink is 26 years Old
- Normal Life of Ice Plant Equipment Is 25 years
- In 2020, R-22 Refrigerants will no long be produced

RecPlex North Ice Project

- FY-20 Design Ice Plant Replacement \$250,000
- FY 21-23 Replace Ice Plant & Ice Rink \$3.2 million

REC-PLEX MASTER PLAN UPDATE

Mr. Batzel explained that Pro's Consulting is in the process of providing a Master Plan by doing an assessment of our facilities as described below. Once complete, staff will come back to the Board with this information.

RecPlex Master Plan

The RecPlex is a one of a kind facility that offers an amazing amount of recreation and sport activities to the community and region.

- RecPlex Assessment Includes the following:
 - Capital Needs
 - Programs
 - Facility Rental
 - Staffing
 - Operational Efficiency
 - Memberships
 - Marketing & Communication
 - Similar Providers of Services

RecPlex Master Plan

Aging Infrastructure Needs to be Addressed Including the Following Urgent CIP Needs

- Natatorium
- Ice Refrigeration Systems
- Building Modernization
- Equipment Replacement

RecPlex Master Plan

Key Issues that Need to be Addressed:

- Program vs. partnership/private use
- Facility & Program Marketing
- Financial performance of each amenity and program offered

Mr. Oloteo explained that the Spirit Hockey Club wants to lease out, long term, the Dynamic Training Center (DTC) at Rec-Plex South for off-ice training for their team members and they would like to start by May 1, 2020. Additional conversation and review is needed, and for further changes in our programs. With Board of Aldermen permission, a future lease

agreement will come back to the Board of Aldermen for approval. Alderman Townsend moved and Alderman Bateman seconded the motion to proceed with negotiations for future Board of Aldermen agenda item. The motion was approved and Mayor Pagano put the motion to a roll call vote as follows: Board President Bateman, yes; Alderman Reitmeyer, yes; Alderman Hollingsworth, absent; Alderman Reimer, yes; Alderman Townsend, yes; Alderman Violet, yes; Alderman Barclay, yes; Alderman Trupiano, yes. Vote passed: 7 yes, 0 no, 1 absent.

RecPlex Master Plan

Preliminary Recommendations:

- Execute Agreement with Hockey Club for Dynamic Training Facility or find another profitable use
- Establish and implement a Business Management and Revenue Development program
- Programming needs to be developed that support users' needs

RecPlex Master Plan

Preliminary Recommendations:

- Establish equity and fairness models with all partnerships
- Develop equitable prime time and non-prime time use practices for member use and permitted use
- Explore and implement concession management alternatives
- Determine a strategy and implement a marketing program

pros consulting

Ms. French mentioned an upcoming Public Hearing on the February 13, 2020 Board of Aldermen meeting agenda, regarding the refinancing of the bonds for that specific facility location.

Alderman Violet stepped out of the meeting in progress at approximately 5:34 pm and returned to the meeting in progress at approximately 5:35 pm.

TDS – CITY HALL CAPITAL PROJECT UPDATE – BENESEK

Burt Benesek presented the following update regarding the City Hall Capital Improvement project:

<h4 style="text-align: center;">City Hall Capital Project Update (Completed)</h4> <ol style="list-style-type: none"> 1. Roof Repairs 2. Activity Room Painting & Ceiling Tile Replacement 3. Audio/Video System Replacement 4. New Art Display System 	<h4 style="text-align: center;">City Hall Capital Budgeted 2020 Projects</h4> <ol style="list-style-type: none"> 1. Lobby Ceiling Tile Replacement 2. West Wing Restroom Replacement 3. Parking Lot Improvements 4. East Wing Office Remodeling <ol style="list-style-type: none"> 1. Engineering & Business Licensing 2. SSS Offices (Purchasing & Utility Billing)
---	---

Additional 2020 City Hall Capital Projects (\$200,000)

- Energy Control System Upgrade
- Paint City Hall Lobby, & Misc. Areas
- Security Upgrade

Unfunded City Hall Capital Projects

- Lobby Entrance Replacement & Upgrades
- Lobby & CAC Desk Upgrades
- City Hall Paver Replacement
- Back Patio Replacement

MPS – CAD SOFTWARE UPDATE – STRUTTMANN

Chief Struttman explained the following CAD Software update for FY21 budget:

CAD / RMS - What is it?

CAD

- **Computer Aided Dispatch**
 - Software used to input data relating to Calls for Service.
 - Dispatches Officers to Calls.
 - Tracks Officers and incidents, address history, and businesses.
 - Includes Data from 911 calls, non-emergency calls, officer activities, coordination with other emergency services (Fire / EMS).
 - PORTS INFORMATION TO RMS COMPONENT.



RMS

- **Records Management System**
 - System which handles all other Police Department responsibilities:
 - Including Police Reports of all types - Investigative Tracking, Supervisory activities.
 - Analyzes Police activities for Crime Reporting System, Record Retention, Warrant Application, etc.

CAD / RMS

- Systems used by all Police Agencies (CAD used only by those with dispatch centers).
- Current System in place for 20 + years.
- All agencies in County have been through multiple CAD/RMS systems since we have had our current provider.
- Listed in unfunded CIP, previous FYs (\$750 K)
- End of life 12/31/21 notified 11/22/19.

CAD / RMS

- Interested in tried and true program being used locally (fewer and fewer vendors)
- Additional Modules Mobile and Electronic Evidence. - Officers must be able to work on reports from vehicle mobile terminals
- Data Conversion from Older Platform to New Platform (Historical Data)

Cad /RMS

Prospective Timeline – IT Dept.

- 2020
- Currently – Develop RFP, Gather data from local agencies to assist in desired vendor characteristics, estimate cost of product, modules and data conversion.
- April 1 – RFP to Purchasing for advertising
- June 1 – Proposals back from Vendors
- July 1 – Review complete – site visits/demos scheduled with a short list of vendors
- September 1 – Demos complete - Negotiate contract and select vendor
- October 1 – Vendor awarded contract begin discussions regarding data conversion
-
- 2021
- January 1 - Vendor migration programming complete and provides data to verify
- February 1 - Data migrated, checked, and verified by City staff while Records Management module is being configured.
- March 1 – CAD, RMS, MOBILE Configuration (Training/Security setup/user roles – complete (SOLIVE replacing our existing software)
-
- April 1 – Property/Evidence Configuration (Training/Security setup/user roles complete) data entry process underway and application functional. New module we don't have now. This is for the volume of property/evidence there is to enter.
- December

Chief Struttmann emphasized moving forward with budgeting for FY21 to implement by spring of 2021.

WES- CMPF FIRE SUPPRESSION SYSTEM UPDATE – MALACH

Mr. Malach explained that the sprinkler heads and piping is failing at the Central Materials Processing Facility (CMPF); and a FY-20 \$210K budget adjustment is needed, taking the money from the operating fund balance, going out for bid and bring back to the Board of Aldermen for consideration.

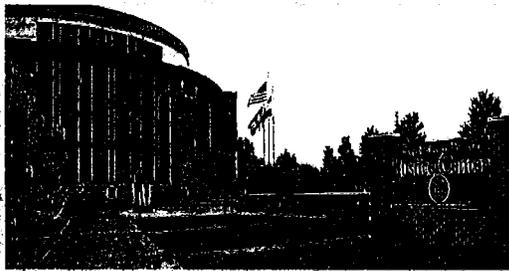
CMPF Fire Suppression System Replacement

- \$210,000
- FY-20 Budget Adjustment

FY-20 – STAFF POSITION UPDATE

Chief Struttmann presented the following information, asking the Board for their approval to move forward with hiring 2 additional police officers for MPS; with one officer hired in FY-20 to include a budget adjustment; and with 1 officer in FY21. Alderman Barclay moved and Alderman Trupiano seconded the motion to approve the 2 additional police officers as requested. All in favor, the motion was approved and Mayor Pagano put the motion to a roll call vote as follows: Board President Bateman, yes; Alderman Reitmeyer, yes; Alderman Hollingsworth, absent; Alderman Reimer, yes; Alderman Townsend, yes; Alderman Violet, yes; Alderman Barclay, yes; Alderman Trupiano, yes. Vote passed: 7 yes, 0 no, 1 absent.

St. Peters Police Staffing



MPS Staffing

- Previous CIP discussions from Chief Finkelstein documented requests for 5 new officers over 5 years.
- FY 19 Added 2 In House Desk Officers
- FY 20 Added 1 Criminal Investigator Position
- Now requesting hiring of 2 Patrol Officers for FY21

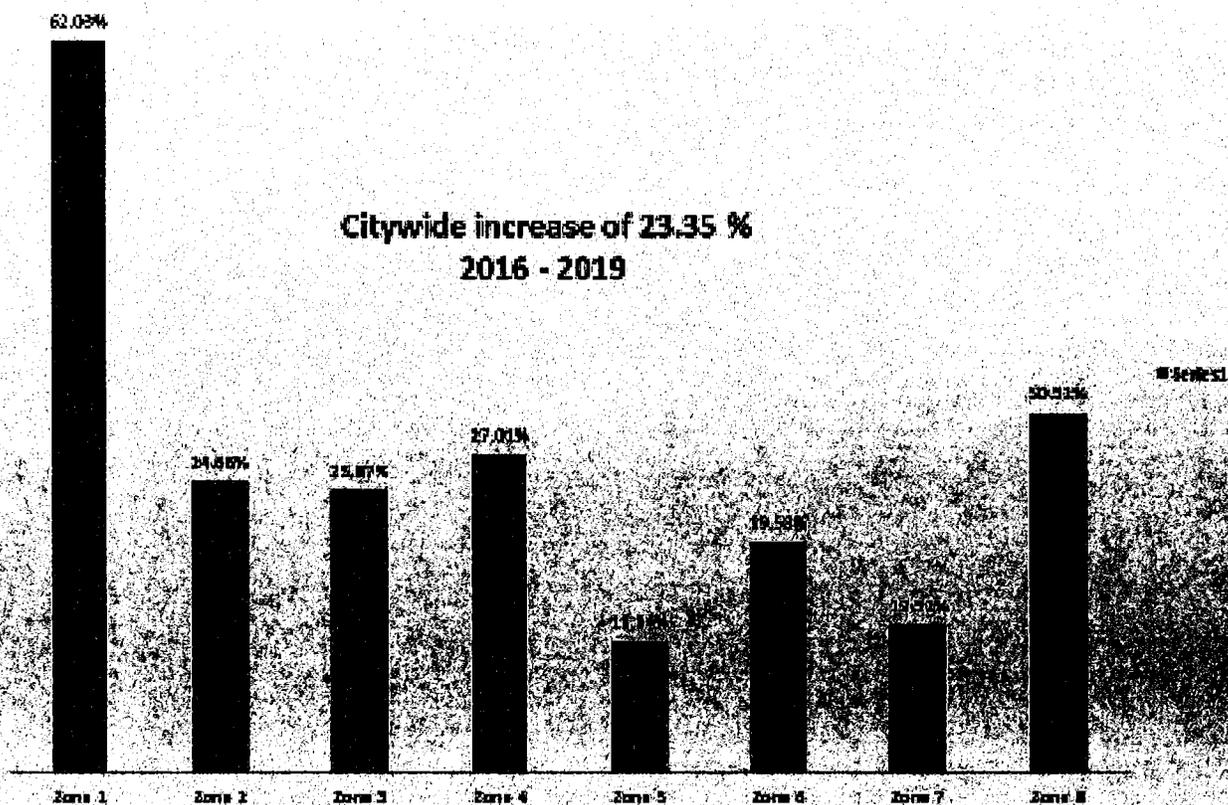


Premier Parkway Development
Estimated 2000 Jobs increase
around the clock.

Increased patrol activities
required to increase officer
presence.

-Apartment Complexes and
Senior Living expected to
increase population and
population density.

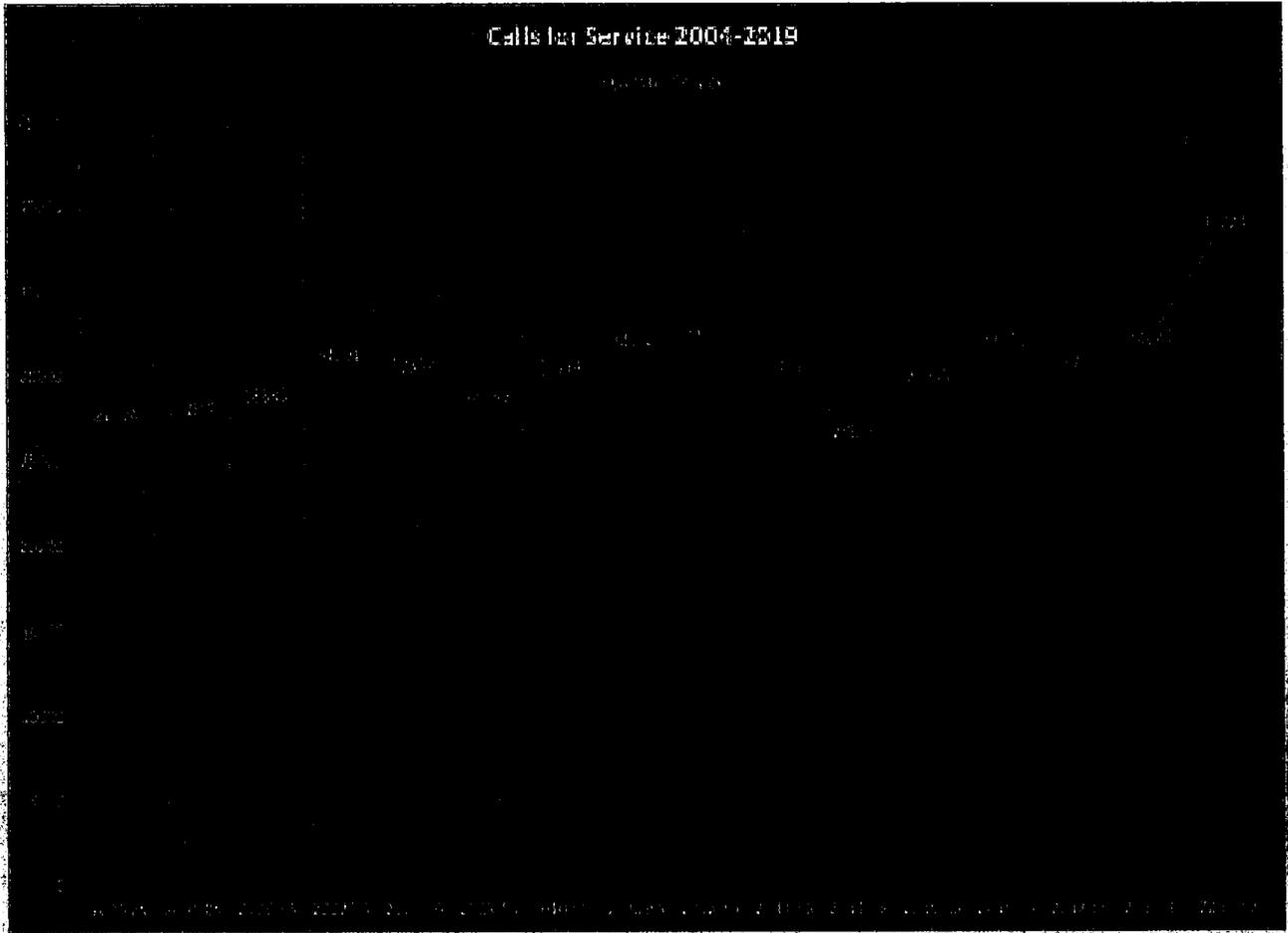
Percent Increase in Call for Service Volume by Patrol Zone 2016-2019



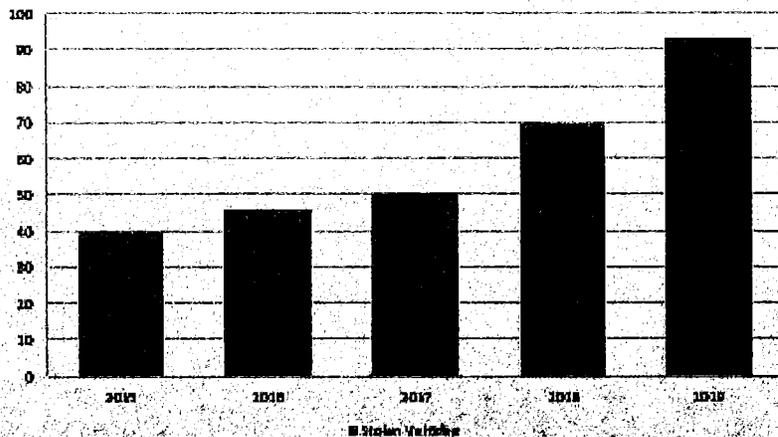
New Developments

Name	Type	Number of Units	Status
Meadowside Apartments	Apartment Complex	187	Open - Not Full Occupancy
Pure Apartments	Apartment Complex	137	Open - Not Full Occupancy
3500 Centre	Apartment Complex	285	Open - Not Full Occupancy
Crossing at Red Bank	Single Family Residence	58	Open - Not Full Occupancy
1980s Points	Single Family Residence	57	Under Construction
Alpine Heights	2-Story Townhomes	100	Under Construction
Reserve at Mid Rivers	Apartment Complex	160	Approved
Red Oak Residences	Apartment Complex	275	Approved
Total	6	1596	

Name	Type	Number of Employees	Status
Aspen	Fulfillment Center	1500	Open - Not Fully Staffed
Red Ex	Transportation and Warehousing	172	Open - Not Fully Staffed
Sage ITL	Transportation and Warehousing	170	Open - Staffed
Red Bull	Transportation and Warehousing	38	Open - Staffed
Grow Collaborative	Fulfillment/Distribution	290	Open - Staffed
Medline	Fulfillment/Distribution	150	Approved
Red	Transportation and Warehousing	Unknown	Open - Staffed
Red Frontier Park	Office Buildings	Unknown	Approved - Not Fully Staffed
Total	8	2888	



**Stolen Vehicles
2015 -2019**



5 Year Increase
138 %
1 Year Increase
35 %

	St. Peters	St. Charles	O'Fallon	Wentzville	Chesterfield
Est. 2018 Pop	57,127	70,574	88,472	41,164	47,644
Commissioned Officers	89	112	118	72	99
Calls for Service 2019	39,544	38,369	29,050	approx 25,000	Estimated 30,000-50,000
Calls / Officer	438	342	246	347	303-608
		Replacing approx 20 officers 2020		Adding 5 officers in 2020	

MPS Staffing

- Now requesting hiring of 2 Patrol Officers for FY21 Assigned to Patrol.
- Why 2 Now? Mitigating factors
 - 4 Officers currently on leave (3 Military, 1 Long Term Disability) – We are not paying salary for those employees
 - 1 other officer being trained, 1 yet to be hired
 - Expect minimum of 2 retirements this FY – possibly more.
- Option: Hire one officer now and 2nd with FY21 Budget

Alderman Barclay left the meeting in progress at approximately 5:55 p.m. and returned to the meeting in progress at approximately 5:58 p.m.

Staff requested approval to move forward with the change of a part time Building attendant to full time at the Waters Edge Banquet Center with an FY-20 budget adjustment. Alderman Townsend moved and Alderman Bateman seconded the motion to change part time Building Attendant to full time at the Waters Edge Banquet Center. All in favor, the motion was approved and Mayor Pagano put the motion to a roll call vote as follows: Board President Bateman, yes; Alderman Reitmeyer, yes; Alderman Hollingsworth, absent; Alderman Reimer, yes; Alderman Townsend, yes; Alderman Violet, yes; Alderman Barclay, yes; Alderman Trupiano, yes. Vote passed: 7 yes, 0 no, 1 absent.



FY20 Staff Positions Update TDS Group

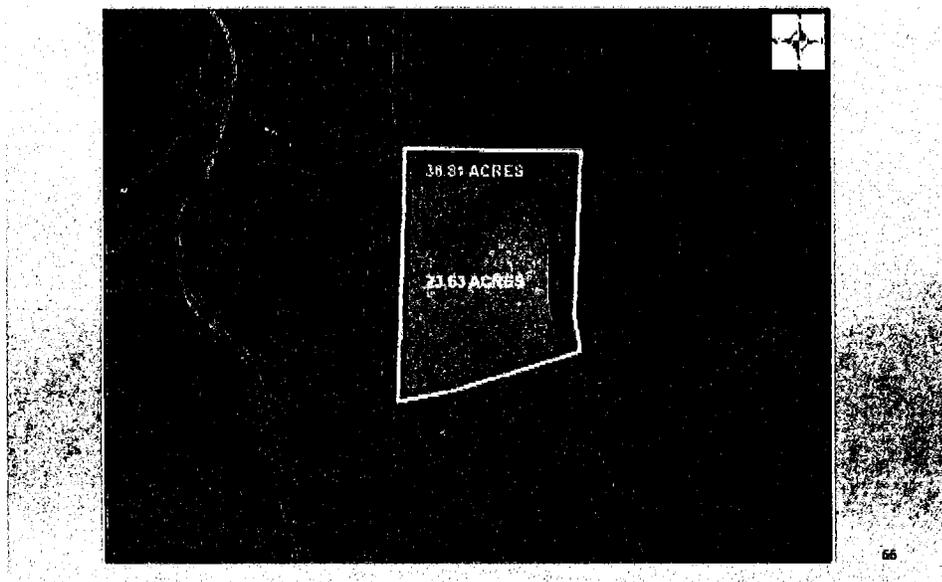
- ★ Change PT building attendant to FT at Waters Edge

MISCELLANEOUS UPDATES

- 370 Lakeside Park Tempest Property Acquisition Update

Mr. Batzel recounted the past agreement of the Tempest parcel of 36.81 acres, a 370 Lakeside Park property acquisition. He gave an update that they are ahead of schedule, the deeds are in escrow and the final revegetation will be in 2 months, then a closing will be scheduled. This property will allow a place for 370 Lakeside Park items and equipment to go in case of flooding; be used for general maintenance and storage and will add $\frac{3}{4}$ to 1 mile trail to park system, and future amenities. Ms. Phillips said this acquisition will add to our current 463 acres, totaling 500 acres of park grounds.

Tempest Parcel



Alderman Trupiano left the meeting in progress at approximately 5:55 p.m.

- Commercial Cardboard Discussion

Mr. Malach explained the current Commercial Cardboard Program (includes commercial businesses only) and staffs review of cardboard prices, the cost to collect, and the cost to process. It was determined this program is not profitable, so staff reviewed the rates and determined that new rates are needed, as it has cost the City \$53K per year to subsidise non-paying customers.

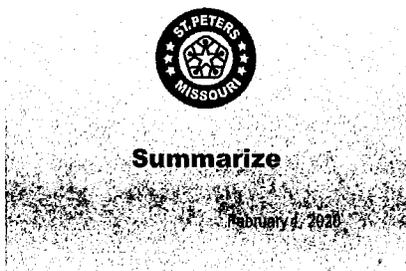
Mr. Malach requested Board approval to allow staff to proceed with a draft ordinance during the code update process, to modify the current cardboard rates, and send out letters to businesses notifying them of the new rates and let them choose whether to continue service. Questions from the Aldermen were addressed on whether the program could be cancelled based on participation and Mr. Malach stated it would depend on the final participation number, and would communicate to the Board what that threshold number would be.

Alderman Townsend moved and Alderman Violet seconded the motion to proceed with the analysis and updated draft ordinance to modify cardboard rates. All in favor, the motion was approved and Mayor Pagano put the motion to a roll call vote as follows: Board President Bateman, yes; Alderman Reitmeyer, yes; Alderman Hollingsworth, absent; Alderman Reimer, yes; Alderman Townsend, yes; Alderman Violet, yes; Alderman Barclay, yes; Alderman Trupiano, absent. Vote passed: 6 yes, 0 no, 2 absent.

Commercial Cardboard Program

- Rates haven't changed since 2003 and need to be updated
- Need to Eliminate Free Service to Some Businesses

Staff informed the Mayor and Board, the City has been servicing the County's recycling center sites. Staff will review this further with the County to possibly develop an agreement to service the County's recycling facilities to cover City costs.



Alderman Barclay moved and Alderman Violet seconded the motion to approve the following items to be included in the FY-20 Budget adjustments:

Approval for Items to be Included in FY20 Budget Adjustment

- ★ RecPlex Natatorium – \$1.7 million
- ★ RecPlex Ice System Design – \$250,000
- ★ City Hall Capital Replacement - \$200,000
- ★ CMPF Fire Suppression System - \$210,000
- ★ Additional Police Officer in FY20
- ★ Waters Edge Maintenance Staff from PT to FT

All in favor, the motion was approved and Mayor Pagano put the motion to a roll call vote as follows: Board President Bateman, yes; Alderman Reitmeyer, yes; Alderman Hollingsworth, absent; Alderman Reimer, yes; Alderman Townsend, yes; Alderman Violet, yes; Alderman Barclay, yes; Alderman Trupiano, absent. Vote passed: 6 yes, 0 no, 2 absent.

EXECUTIVE SESSION RE: LITIGATION, REAL ESTATE AND PERSONNEL, PURSUANT to Section 610.021 (1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6)

No closed session was held at this time.

ADJOURNMENT OF THE PRE-CIP BUDGET WORK SESSION

The Pre-CIP Budget Work Session meeting adjourned at approximately 6:30 p.m.

Submitted by,



Patricia E. Smith
City Clerk



Suggested All-Inclusive Mission Statement - broad overview approach:

The City of St. Peters recognizes the need to be fully inclusive in all areas of service to our residents and is committed to providing fair and equitable enrichment opportunities for everyone, regardless of an individual's abilities, age, gender, social status, ethnicity, religion, national origin, or any other attribute making individuals unique and diverse. The elected officials, administration, and staff of the City of St. Peters prioritize inclusiveness and pledge to continually work to maintain an environment where no one is left behind.

Suggested All-Inclusive Mission Statement - specific to recreational amenities/Parks:

The City of St. Peters recognizes that recreation is the fundamental right of every resident. It is the City's responsibility to ensure recreational opportunities are inclusive and equitable for all persons. St. Peters is committed to an environment and culture that encourages participation, flexibility, and fairness to enable individuals to excel to their full health and wellness potential regardless of their individual abilities.

POSSIBLE GOALS

1. Complete an accessibility audit of all Parks, including all amenities and trails. (INVESTIGATE)
2. Prepare an action plan for corrective measures on existing facilities if any needs are identified in the accessibility audit. (DEVELOP A PLAN)
3. Carry out the recommendations within the action plan, to ensure all Park facilities and amenities are in compliance with all aspects of the Americans with Disabilities Act and are as inclusive as the City is able to make them. (ACT/MITIGATE)
4. Ensure all future Park facilities and amenities are accessible and inclusive to the greatest extent possible. (FUTURE PROJECTS)
5. Engage the community, other elected officials, other City boards, staff, and other community partners in determining the greatest needs/desires for inclusiveness. (INVOLVE PARTNERS)

SUGGESTED TIMELINE

1. Complete accessibility audit of all Parks by February 28, 2020
2. Complete evaluation of audit findings and present an action plan by April 2020
3. Discuss action items that require budget funds during FY21 Budget discussions
4. Complete a proposed multi-year plan to mitigate any deficiencies discovered in the accessibility audit and any needs identified by the Partners. The plan to be completed by September 30, 2020.

For reference, the current St. Peters Parks Department mission statement (published in the budget):

The mission of St. Peters Parks Department is to enhance the quality of life for our residents by providing safe, well-maintained parks and public places; preserving open space and historic resources; promoting healthy lifestyles by offering areas for outdoor play and exercise designed to meet all levels of accessibility; connecting our community by developing a network of paved walking and biking trails; and to provide superior customer service.