

St. Peters Police Department Annual Report 2005



Chief of Police
Thomas A. Bishop





**30 Years of Service
March 1st, 1975 to July 18th, 2005**

In 2005 we said goodbye to a great man and outstanding law enforcement officer, Captain Steve Trouton. Each year Captain Trouton was instrumental in the creation of our annual report. In his honor and with our gratitude we dedicate this edition to the work and accomplishments of Captain Steve Trouton.

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Dear Citizens,

I am very pleased and honored to present the Department's 2005 Annual Report. As you review the information contained within these pages you will find that 2005 was an extremely successful year for the St. Peters Police Department.

The City's crime rate was reduced to its lowest level in the past four years. Our highlights include a 50% reduction in our robbery rate and a 35% reduction in our auto theft rate. St. Peters continues to be an outstanding place to live, work and shop. From our state of the art recreational amenities to our shopping districts, St. Peters offers an exceptionally safe environment.

I am very proud of each and every member of the St. Peters Police Department and the Community in which they serve.

Sincerely,

Thomas A. Bishop
Chief of Police





Dear Citizens,

Thank you for your interest in our 2005 Annual Report. During 2005, the Department restructured command assignments, as the Deputy Chief of the Bureau of Support Services; I am honored to represent the men and women that provide the first line of contact between citizens and the police. Our list of projects underway includes participation in the countywide upgrade of the Emergency 911 system, application for certification to participate in the Missouri Incident Based Reporting System (MIBRS), the next generation in statistical reporting, and the development of a red light photo enforcement program for use at some of our most hazardous intersections. We are proud of the job we do and the services we offer our community.

Sincerely,

Michael D. Townsend





To the Residents of St. Peters,

As the Commander of the Bureau of Field Operations I am fortunate to be responsible for all areas of enforcement. This is to include the Patrol Division, Criminal Investigations Division, and the Community Services Division. The men and women of this agency are professionals dedicated to providing outstanding police services to the citizens of the City of St. Peters.

As you read through our annual report you will see the Bureau of Field Operations has worked very diligently this year to provide you with the best service possible. They have unselfishly dedicated their lives to the Citizens of the City of St. Peters for the purpose of providing and safe and healthy community. We will continue to respond to our citizens in a prompt and courteous manner, while maintaining the utmost professionalism.

Sincerely,

Jeff Finkelstein



Annual Report 2005 Highlights

- Part I Crimes reduced to lowest level in the past four years.
- Robbery rate down over 50% since 2003.
- Assaults down by over 100 incidents.
- 35% reduction in auto thefts.
- Property damage only crashes at lowest level since year 2000.
- Injury crashes at their highest level within the past 10 years.
- Over 1200 more traffic enforcement tickets issued than last year.
(14,062 tickets)

Staffing Report

St. Peters Police Department

Commissioned Personnel

Colonel	Chief of Police	1
Major	Deputy Chief of Police	2
Captain	Unassigned	0
Lieutenant	Patrol Division	3
Lieutenant	Community Services Division	1
Lieutenant	Criminal Investigations Division	1
Lieutenant	Training & Professional Standards Unit	1
Sergeant	Special Projects Office	1
Sergeant	Media/Community Relations	1
Sergeant	Investigations Division	1
Sergeant	Patrol Division	7
Sergeant	Traffic/DWI Unit	1
Sergeant	Training & Professional Standards Unit	1
Detective	Investigations Division	5
Detective	M.E.G. Unit	1
Patrolman	Patrol Officers	46
Patrolman	Police Canine Officer	1
Patrolman	Traffic Officers	5
Patrolman	School Resource Officer	2
Patrolman	D.A.R.E. Officer	2
Patrolman	In-House Officer	2
Patrolman	Code Enforcement Officer	1

Total Full-Time Commissioned 85

Patrolman	Reserve Patrolman	2
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Total Reserve Patrolman 2

Non-commissioned Personnel

Police Property Coordinator	1
Office Clerk (Property Management)	1
Office Clerk (Bureau of Criminal Investigations)	1
Executive Secretary	1
Police Records Supervisor	1
Police Records Clerk	3
Communication Supervisor	1
Dispatcher (Full -Time)	10

Total Full-Time Civilian 19

Dispatcher Part-Time	1
Police Records Clerk Part-Time	5
Resident Youth Part-Time	1

Total Part-Time Civilian 7

Total Employees: 111
Authorized Strength: 112

St. Peters Police Department Mission Statement

The mission of the St. Peters Police Department is to provide quality public service based on high ethical and professional standards, attained through a sincere commitment to public service. It includes preserving the peace and order of the City through conflict management and enforcement of criminal laws and quasi-criminal laws by officers who are committed to the rule of the law and have the unique authority to investigate, arrest, search, seize, and use reasonable and necessary force. It includes being both responsive and responsible to the public we serve. Our mission is public service and we are proud of it.

Department Awards

Throughout the year the St. Peters Police Department strives to recognize its members for their work that goes beyond the call of duty. Those instances are called out through our Department Awards and Commendations Program.

Award Explanations:

Medal of Honor. Awarded to a Department member who has given their life in the line of duty, or has distinguish themselves by the performance of an unselfish act of courage involving imminent danger or hazard to their own life, with the full knowledge of the risks involved, and is clearly above and beyond the call of duty. Such act must be in the course furthering justice, or of saving or attempting to save the life of another. The act must be of such high caliber that it clearly distinguishes the member from a lesser form of bravery.

Life Saving Medal. Awarded for an act performed in the line of duty, which through disregard of personal safety or prompt and alert action, results in saving a life.

Meritorious Service Medal. Awarded for highly unusual accomplishment under adverse conditions wherein there existed some degree of hazard to life or limb of the nominee, or where death or injury to another party was clearly prevented by the actions of the nominee.

Exceptional Duty Medal. Awarded for a highly creditable accomplishment as a result of the nominee's training, devotion to duty or service to the public, which is clearly in keeping with the highest standards of the law enforcement profession.

Chief's Letter of Commendation. Awarded at the Chief's discretion for instances of special recognition for outstanding performance.

Life Saving Medal

Officer Robert Treadway Officer John Briggs Sgt. Tim Kaiser

Officer Lance Baker Officer John Hays

Exceptional Duty Medal

Sgt. Mike Clinard Officer Jim Wonsewitz Officer Tom Forgue

Sgt. Bill Bowman Officer Patrick Jackson Officer Jan Faulkner

Chief's Letter of Commendation

Detective Bruce Hayes Lt. Mark Schimweg

Goals & Objectives 2005

- **Improve the quality of employee/citizen contacts. Demonstrate the concept of ambassadorship, leadership, trust, and initiative**
 - The Patrol and Communications divisions increased the number of surveys sent out by 10% and have improved our survey rating with an average rate of return of 30%.
- **Reduce the incidence of underage use of alcohol using a community coalition to identify and implement best and most promising law enforcement and educational practices and techniques.**
 - Pamphlets and posters have been placed in the high schools in cooperation with the Students Against Drunk Driving (SADD), Positive Peer Interaction (PPI), and St. Charles County's Healthy Communities programs. The School Resource Officers (SROs) conduct presentations in the local high schools on a regular basis.
 - The Department received regional recognition for its use of the "shoulder tap" program, which discourages adults from purchasing intoxicants for underage persons. We perform routine compliance checks at all licensed premises and maintain an active sobriety checkpoint program.
 - Shoulder Tap Operation: January 21, 2005
 - Sobriety Checkpoint Focusing on Underage Drinking: June 10, 2005
- **Reduce the rate of increase for fatal and personal injury motor vehicle crashes. Develop and implement a traffic-law enforcement campaign directed at obtaining voluntary compliance through educational programs and media releases.**
 - Selective enforcement is being assigned on a regular basis. The Traffic Division is providing information to the shifts involving area that need extra attention. Traffic awareness months (April and October) stress importance of hazardous moving violations. Officers are required to identify a hazardous moving violation a day and take appropriate action. This program has been very successful in increasing the number of hazardous moving violation charges filed throughout the community.
 - In addition, we are working with the City's Community Relations Department to improve the quantity and quality of our communications to the residents about safe driving habits.
- **Continue departmental efforts to improve safety awareness. Strive to achieve a zero lost-day record and reduce property loss and accidents by providing safety training and team action plans.**
 - The Department's safety team captains provide regular updates and reminders to "work safe". We conduct quarterly meetings with the safety team captains to keep them informed on our progress toward meeting our goal of zero safety related incidents.

Bureau of Field Operations

Section I

Part I Crimes

	<u>2005</u>	<u>2004</u>	<u>2003</u>
1. Criminal Homicide (Vehicular manslaughter - 1)	0	1	1
2. Rape	13	13	7
3. Robbery	12	18	29
4. Assault	544	665	531
Aggravated	74	81	79
Simple	470	584	452
5. Burglary (63 occurred at a Business, 50 occurred at a Residence)	113	114	167
Forcible Entry	66	52	68
Unlawful Entry (no force)	42	58	87
Attempted Forcible Entry	5	4	12
6. Larceny	1,252	1,297	1,180
7. Motor Vehicle Theft	46	71	75
8. Arson (structures)	3	7	5

Part II Total Crimes

<u>2005</u>	<u>2004</u>	<u>2003</u>
4,183	4,382	4,549

2005 Calls for Service

Statistical Information

Calls Per Month

<u>Month</u>	<u>Number</u>	<u>Percentage</u>
January	2,053	7%
February	2,018	7%
March	2,267	8%
April	2,214	8%
May	2,407	9%
June	2,414	9%
July	2,543	9%
August	2,603	9%
September	2,460	9%
October	2,418	9%
November	2,375	8%
December	2,334	8%
Totals...	28,106	100%

Calls Per Day

<u>Day</u>	<u>Number</u>	<u>Percentage</u>
Sunday	3,225	11%
Monday	3,918	14%
Tuesday	4,184	15%
Wednesday	4,110	15%
Thursday	4,065	14%
Friday	4,680	17%
Saturday	3,924	14%
Total...	28,106	100%

How Call Was Received

<u>Telephone</u>	<u>Citizen Report</u>	<u>Radio</u>	<u>On View</u>	<u>911</u>	<u>Reported at Station</u>
4,424	17,954	2,750	190	1,717	1,071

Arrest Data

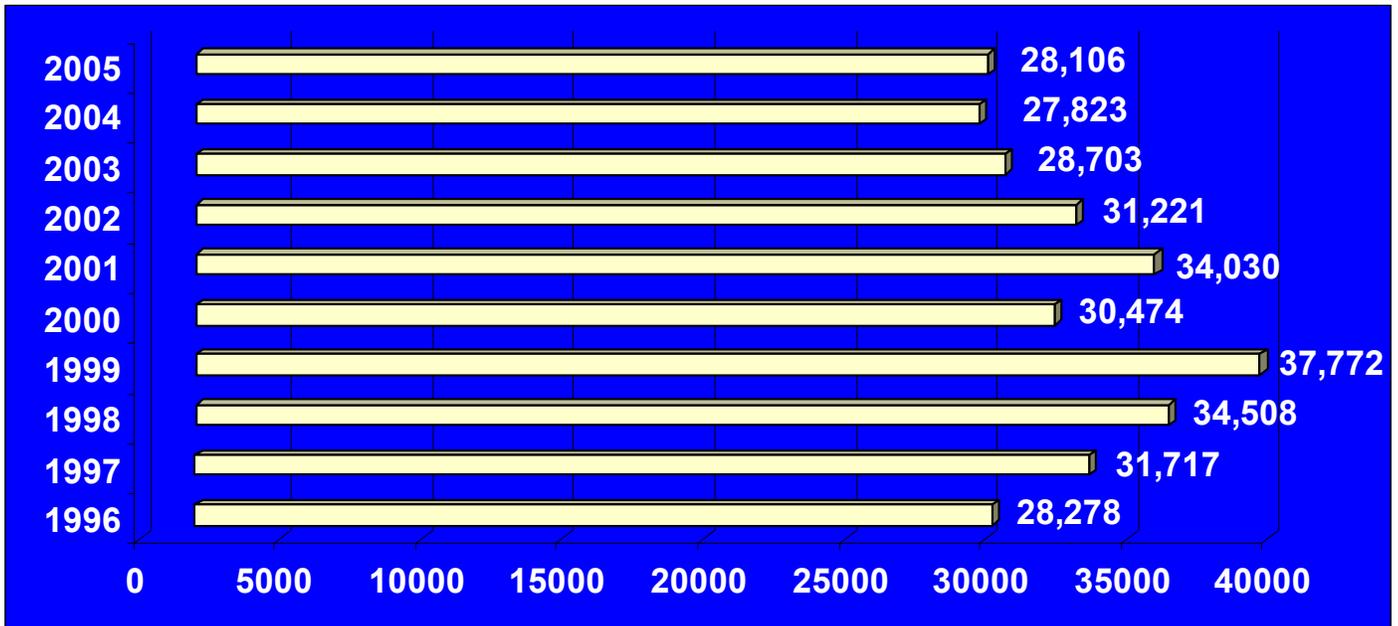
Adult Arrest Statistics

	2005		2004		2003		2002	
	M	F	M	F	M	F	M	F
January	112	42	115	31	158	60	136	56
February	102	28	123	35	133	43	134	36
March	96	27	143	44	102	31	140	44
April	99	44	117	69	111	30	149	44
May	137	51	112	50	97	32	130	55
June	112	56	103	41	79	22	109	47
July	122	46	159	42	119	24	134	48
August	148	56	173	53	87	27	101	29
September	122	48	153	52	81	27	99	17
October	134	62	113	44	118	34	71	43
November	118	45	90	31	75	35	69	28
December	126	49	134	40	115	43	93	13
Totals	1428	554	1535	532	1275	408	1365	460
	1982		2067		1683		1825	

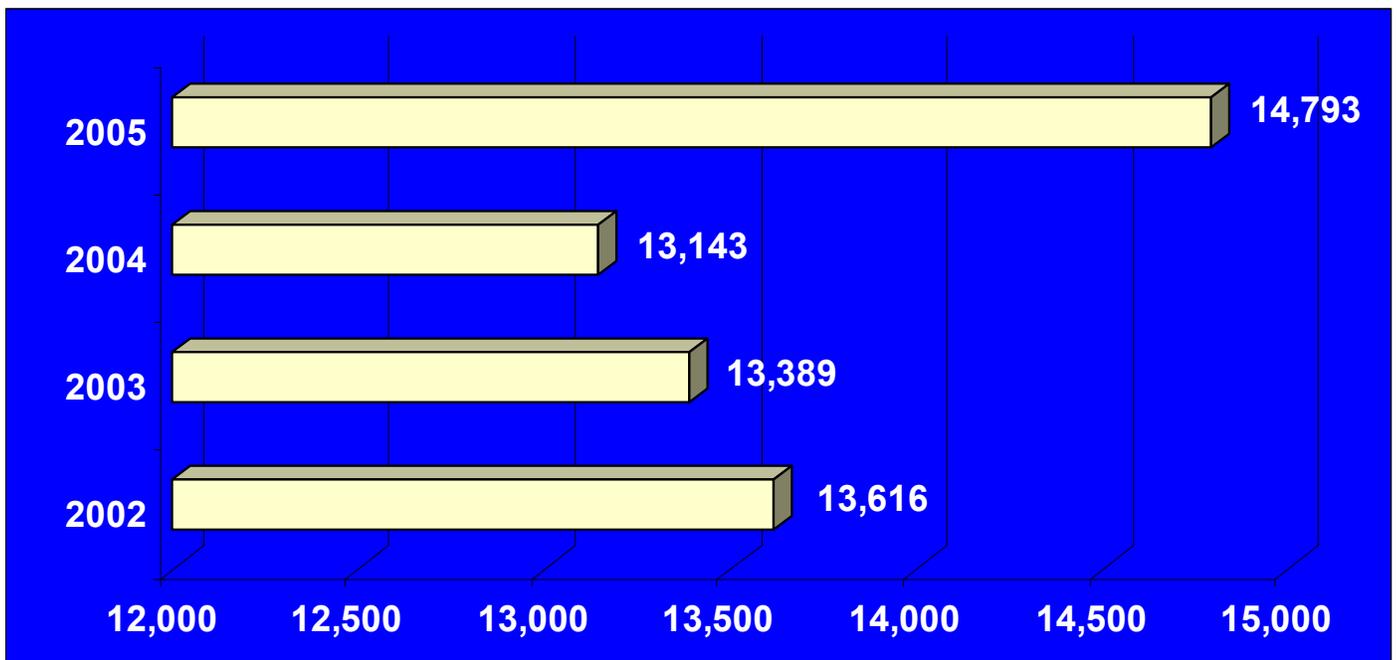
Juvenile Arrest Statistics

	2005		2004		2003		2002	
	M	F	M	F	M	F	M	F
January	41	19	46	24	47	24	36	21
February	30	15	60	31	60	26	43	20
March	29	8	51	33	29	17	53	36
April	19	11	43	25	34	15	56	32
May	34	32	38	24	50	21	39	27
June	46	26	36	28	35	14	61	27
July	29	22	37	27	35	26	46	26
August	55	23	53	20	23	13	39	14
September	41	26	45	27	72	25	19	8
October	47	20	29	14	56	32	47	20
November	32	23	35	24	30	21	25	12
December	37	30	38	24	48	17	24	17
Totals	440	255	511	301	519	251	488	260
	695		812		770		748	

Calls For Service



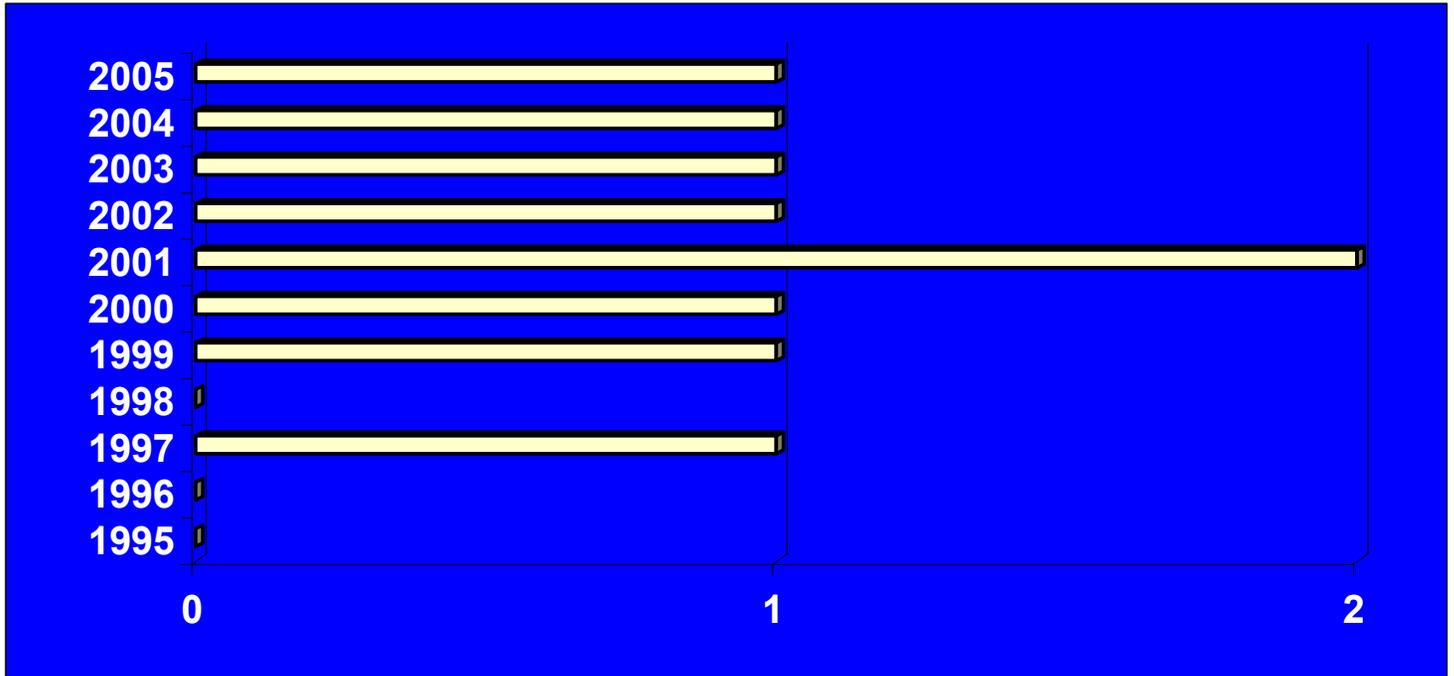
Traffic Stops & Business checks



Part I Crimes

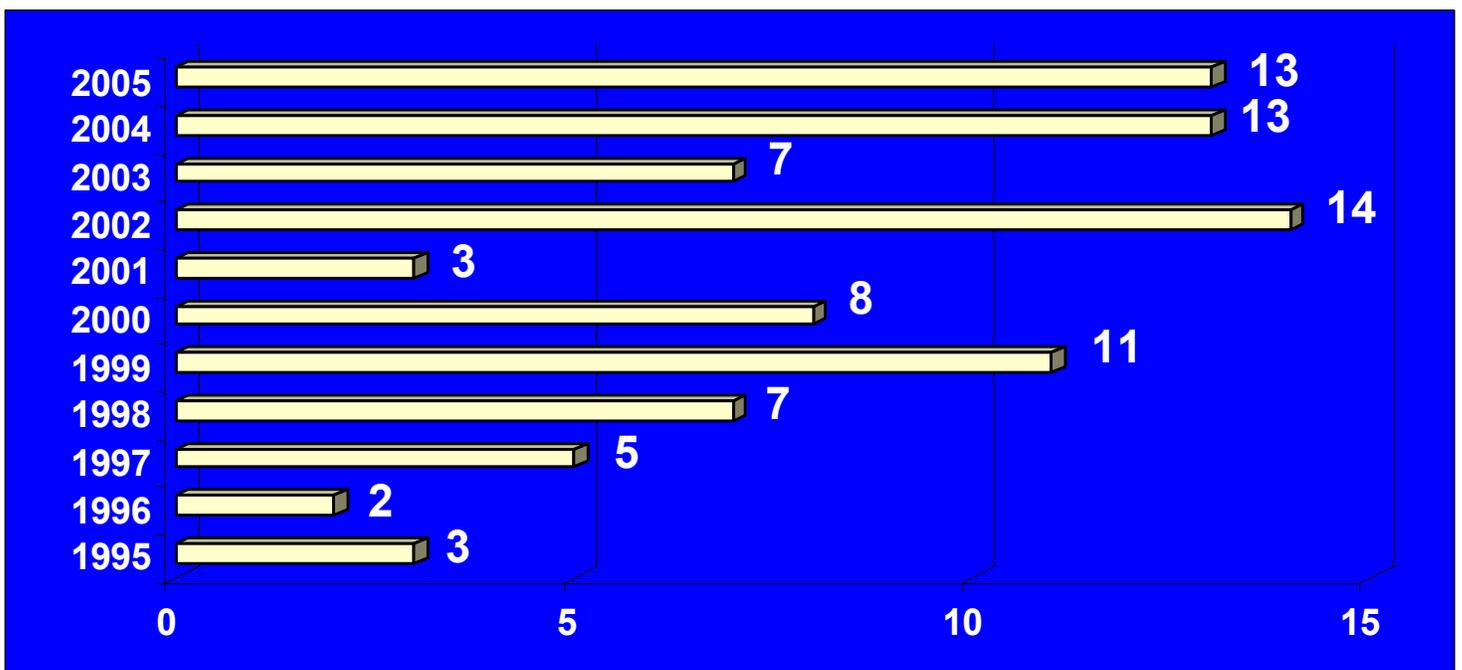
Homicide

Murder and non-negligent manslaughter, is the willful killing of one human being by another



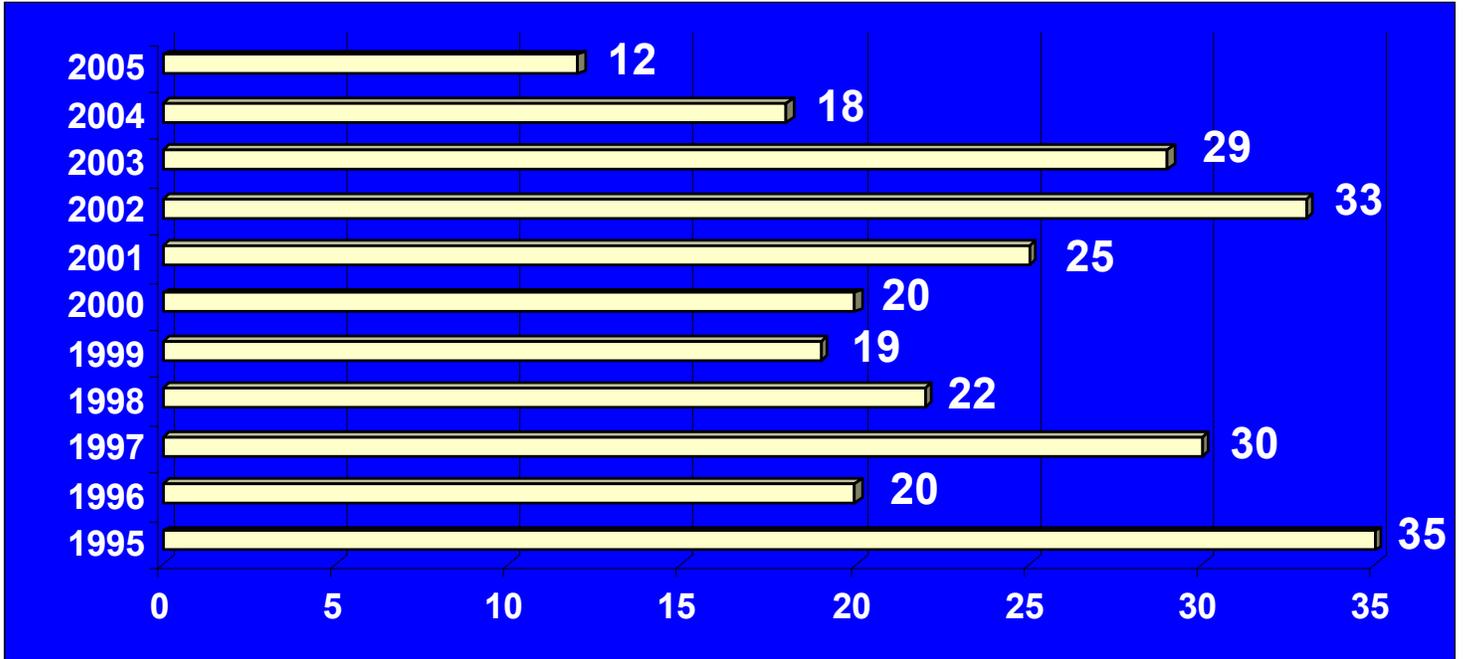
Rape

Carnal knowledge of an individual forcibly and against that individual's will.



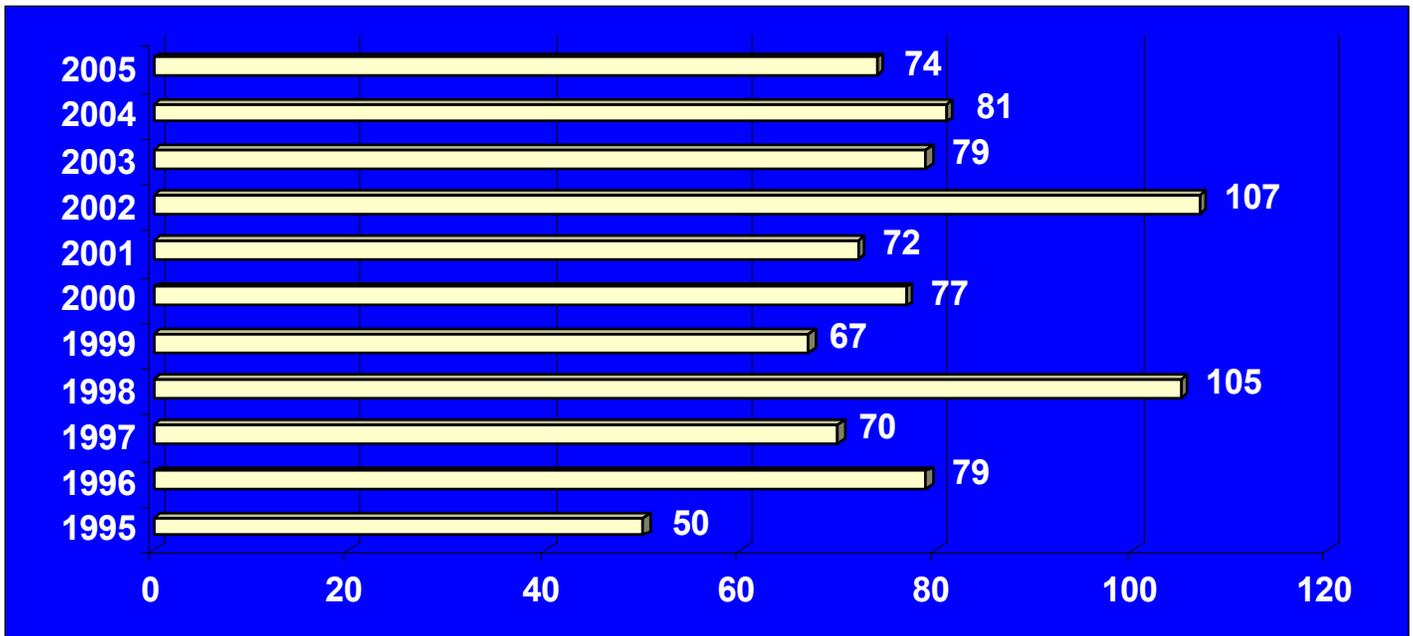
Robbery

Robbery is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of violence and/or by putting the victim in fear.



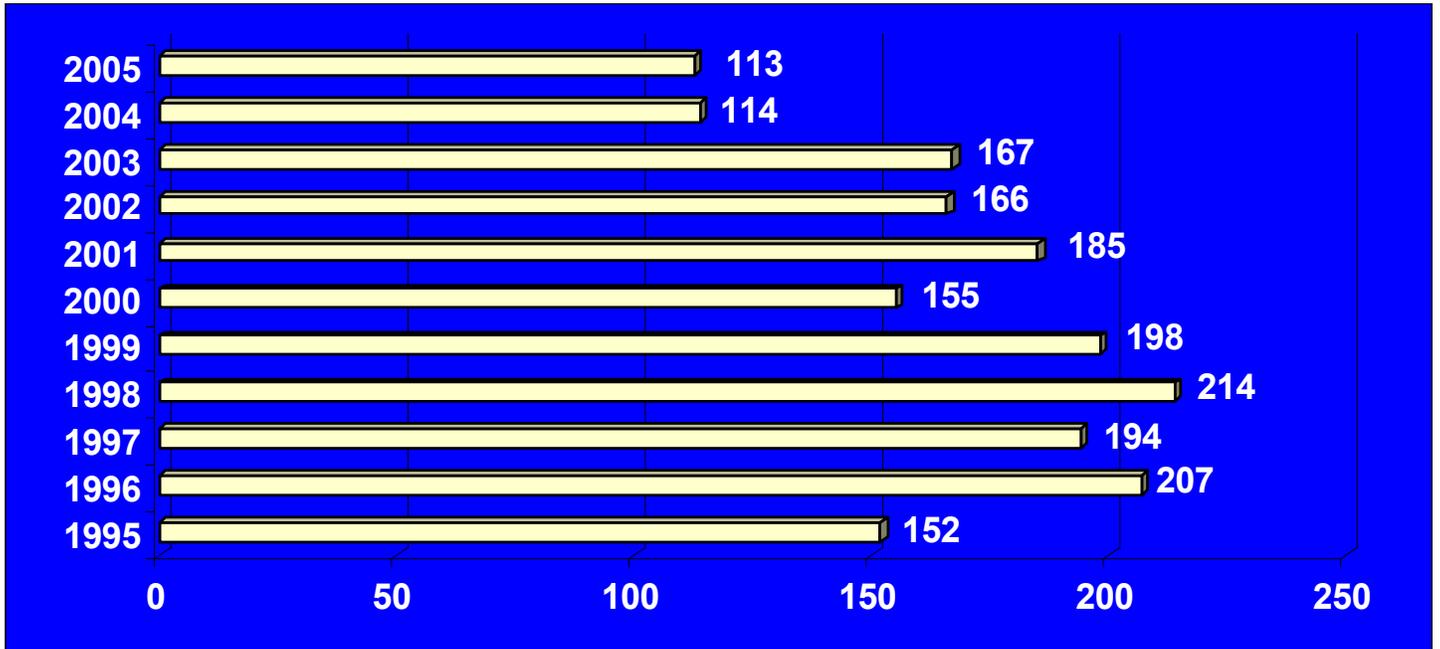
Aggravated Assault

Assault is an unlawful attack or attempted attack by one person upon another for the purpose of inflicting bodily injury.



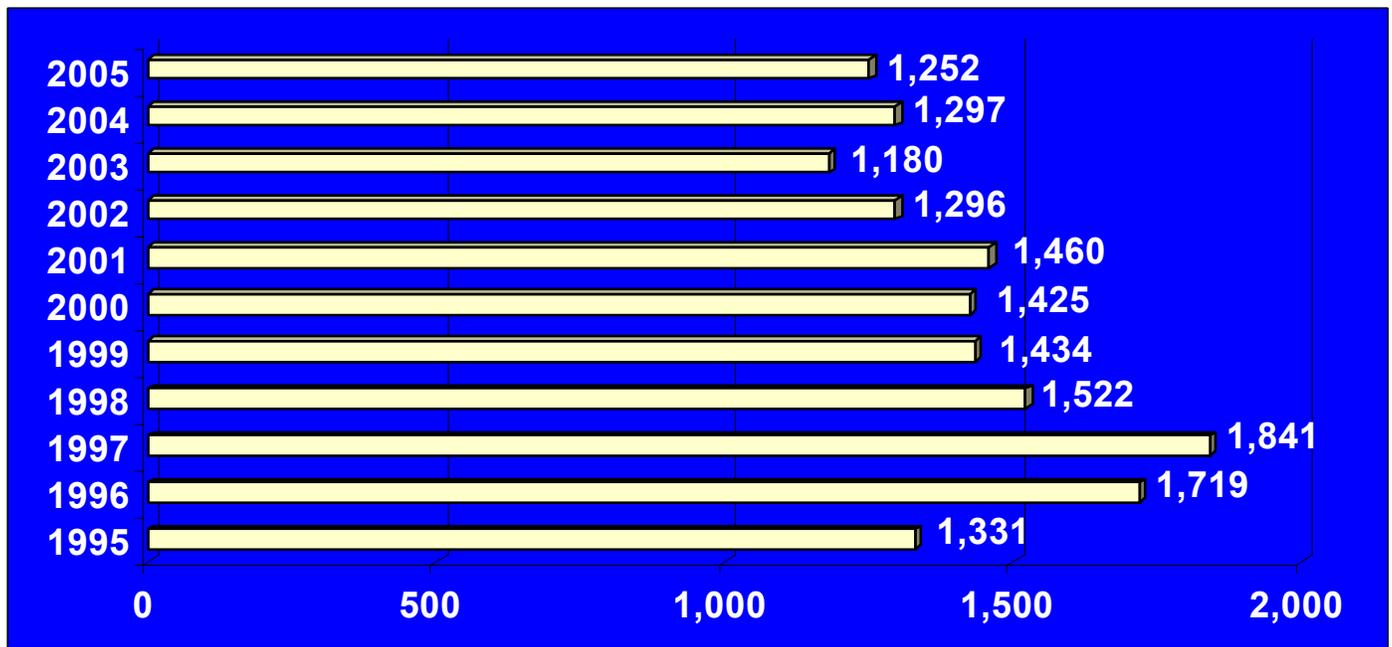
Burglary

Burglary is the unlawful entry or attempted unlawful entry of a structure for the purpose of committing a crime.



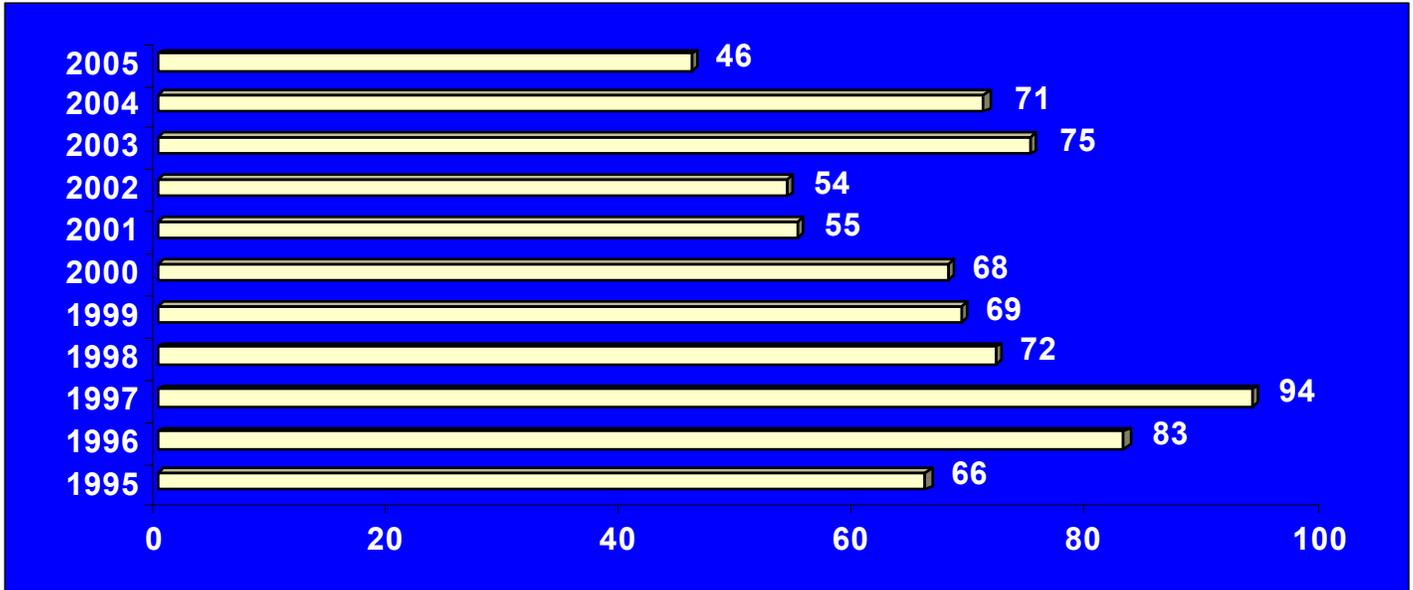
Larceny

Larceny is the unlawful taking, carrying, leading or riding away of property from the possession of another.



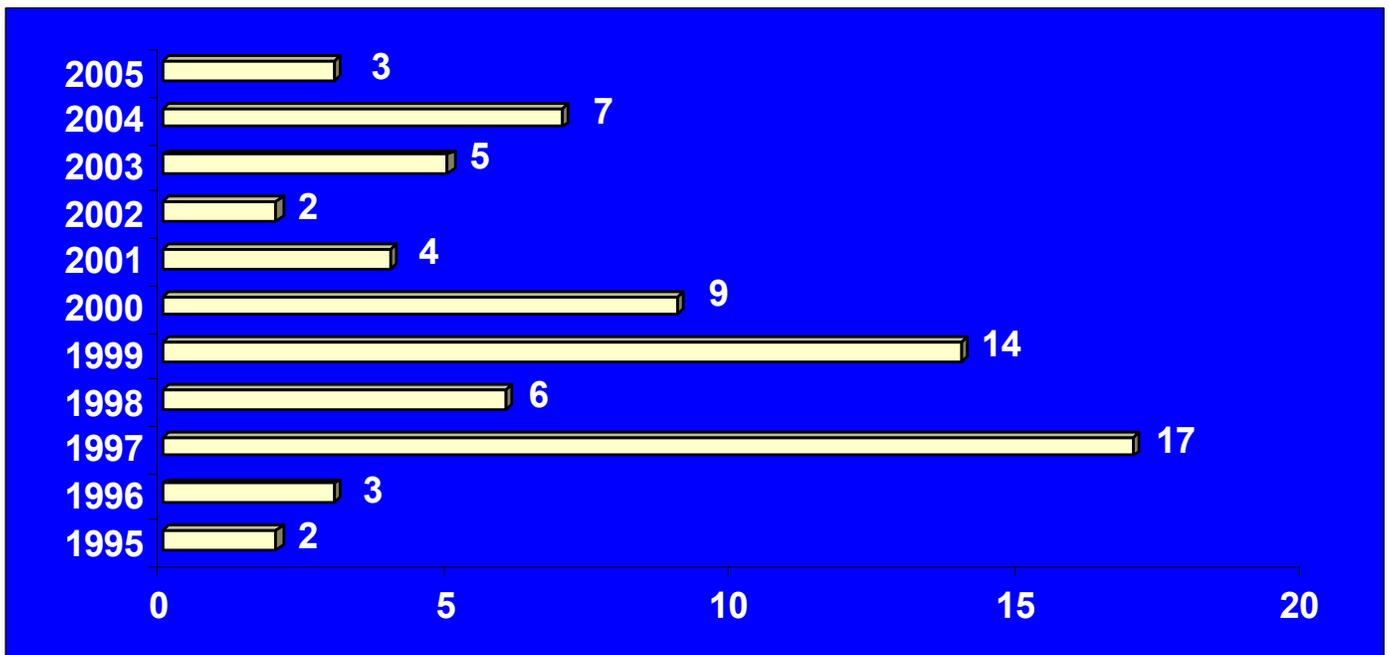
Motor Vehicle Theft

Auto theft is the theft or attempted theft of a motor vehicle.



Arson

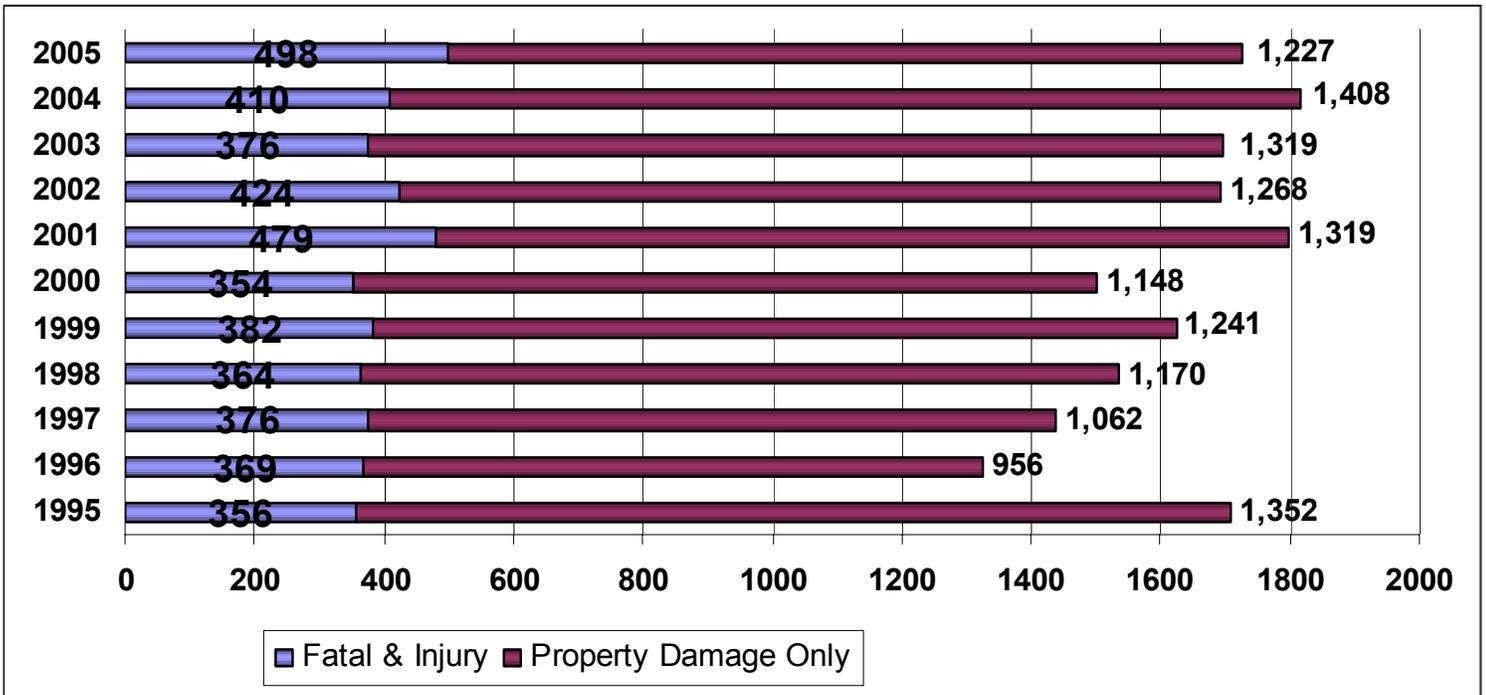
Arson is the act of knowingly damaging a building or inhabitable structure by starting a fire.



Traffic Analysis

Section II

Motor Vehicle Traffic Crashes



Crash Detail & Enforcement Summary

2005														
													Totals	
Traffic Accidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Current Year	Last Year
Fatals	1	0	1	0	0	0	0	0	0	0	0	1	3	1
Personal Injury	35	28	45	35	60	44	49	51	49	35	33	31	495	408
Property Damage	102	83	103	94	111	108	107	128	94	84	106	107	1227	1407
Monthly Totals	138	111	149	129	171	152	156	179	143	119	139	139	1725	1816
Enforcement Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Current Year	Last Year
D.W.I	27	35	33	41	27	27	38	45	35	47	51	55	461	571
Hazardous Violations	296	528	735	694	831	475	506	730	841	584	593	984	7797	8133
Non-Hazardous Vio.	316	434	525	416	523	431	417	583	540	457	564	598	5804	4110
Monthly Totals	639	997	1293	1151	1381	933	961	1358	1416	1088	1208	1637	14062	12814

2004														
													Totals	
Traffic Accidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Current Year	Last Year
Fatals	0	0	0	0	0	0	0	0	0	1	0	0	1	0
Personal Injury	18	28	37	42	47	30	20	43	35	41	35	32	408	375
Property Damage	123	108	107	101	106	113	112	126	109	144	126	132	1407	1313
Monthly Totals	141	136	144	143	153	143	132	169	144	186	161	164	1816	1688
Enforcement Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Current Year	Last Year
D.W.I	42	47	38	63	62	40	55	55	47	41	36	45	571	498
Hazardous Violations	692	760	710	1042	780	461	640	716	737	892	397	306	8133	8851
Non-Hazardous Vio.	410	437	392	440	286	325	319	334	360	284	242	281	4110	6940
Monthly Totals	1144	1244	1140	1545	1128	826	1014	1105	1144	1217	675	632	12814	16289

2003

Traffic Accidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals		
													Current Year	Last Year	
Fatals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6
Personal Injury	30	28	20	38	38	30	22	32	23	49	32	33	375	416	
Property Damage	81	98	83	92	113	117	122	116	112	140	116	123	1313	1266	
Monthly Totals	111	126	103	130	151	147	144	148	135	189	148	156	1688	1688	
Enforcement Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Current Year	Last Year	
D.W.I	59	47	40	49	42	34	39	32	34	50	40	32	498	410	
Hazardous Violations	677	557	767	987	1024	852	648	638	696	932	644	429	8851	8083	
Non-Hazardous Vio.	560	451	585	777	752	482	542	454	460	680	673	524	6940	6896	
Monthly Totals	1296	1055	1392	1813	1818	1368	1229	1124	1190	1662	1357	985	16289	15389	

2002

Traffic Accidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	
													Current Year	Last Year
Fatals	2	0	0	0	1	0	0	0	1	1	1	0	6	2
Personal Injury	26	25	32	26	41	30	53	31	38	44	31	39	416	456
Property Damage	102	72	98	121	82	96	109	103	113	118	100	152	1266	1298
Monthly Totals	130	97	130	147	124	126	162	134	152	163	132	191	1688	1756
Enforcement Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Current Year	Last Year
D.W.I	43	31	23	29	34	29	27	44	37	36	40	37	410	373
Hazardous Violations	987	817	705	759	789	587	674	626	710	458	551	420	8083	9314
Non-Hazardous Vio.	767	645	495	672	658	556	575	583	594	422	504	425	6896	7722
Monthly Totals	1797	1493	1223	1460	1481	1172	1276	1253	1341	916	1095	882	15389	17409

Criminal Investigations Division

Section III

Criminal Investigations Division

2005 Report

CASE CLASSIFICATIONS	ASSIGNED	CLEARED	CLEARANCE RATE
ARSON	2	2	100%
ASSAULT	11	10	91%
BAD CHECKS	1	1	100%
BURGLARY	45	30	67%
CHILD ABUSE/MOLESTATION	26	25	96%
FORGERY	31	21	68%
FRAUD	27	14	52%
HOMICIDE (manslaughter)	1	1	100%
ID THEFT	7	4	57%
MISSING PERSONS	20	20	100%
OTHER	57	47	82%
RAPE/SEX CRIMES	17	16	94%
ROBBERY	7	4	57%
RUNAWAY	31	31	100%
STEALING	99	62	63%
SUICIDE/DEATH	14	14	100%
TOTALS	396	302	76.3%

2004

CASE CLASSIFICATIONS	ASSIGNED	CLEARED	CLEARANCE RATE
ARSON	1	0	0%
ASSAULT	7	4	57%
BAD CHECKS	12	9	52%
BURGLARY	21	11	92%
CHILD ABUSE/MOLESTATION	22	20	91%
FORGERY	26	19	73%
FRAUD	12	7	58%
HOMICIDE	1	1	100%
ID THEFT	3	3	100%
MISSING PERSONS	12	12	100%
OTHER	31	26	84%
RAPE/SEX CRIMES	25	22	88%
ROBBERY	12	6	50%
RUNAWAY	28	28	100%
STEALING	95	71	83%
SUICIDE/DEATH	10	10	100%
TOTALS	318	249	78.3%

2003

CASE CLASSIFICATIONS	ASSIGNED	CLEARED	CLEARANCE RATE
ARSON	2	1	50%
ASSAULT	2	2	100%
BAD CHECKS	14	12	86%
BURGLARY	52	48	92%
CHILD ABUSE/MOLESTATION	13	12	92%
FORGERY	28	18	64%
FRAUD	12	8	67%
HOMICIDE	1	1	100%
ID THEFT	4	1	25%
MISSING PERSONS	31	31	100%
OTHER	20	15	75%
RAPE/SEX CRIMES	19	19	100%
ROBBERY	12	5	42%
RUNAWAY	10	10	100%
STEALING	99	82	83%
SUICIDE/DEATH	15	15	100%
WEAPONS VIOLATIONS	1	1	100%
TOTALS	335	281	81%

2002

CASE CLASSIFICATIONS	ASSIGNED	CLEARED	CLEARANCE RATE
ASSAULT	4	3	75%
BAD CHECKS	9	3	33%
BURGLARY	22	8	36%
CHILD ABUSE/MOLESTATION	20	20	100%
FORGERY	22	17	77%
FRAUD	21	15	71%
HOMICIDE	2	2	100%
ID THEFT	13	5	38%
INVOLUNTARY MANSLAUGHTER	1	1	100%
MISSING PERSONS	15	15	100%
OTHER	27	17	64%
RAPE/SEX CRIMES	21	20	95%
ROBBERY	14	8	57%
RUNAWAY	6	6	100%
STEALING	64	37	58%
SUICIDE/DEATH	8	8	100%
TOTALS	269	185	69%

Office of Training & Professional Standards Summary

Section IV

USE OF FORCE REPORT ANNUAL SUMMARY

- Use of Force Reports Filed - 75
- Number of suspects injured during use of force incidents – 4
 - Breakdown of injuries: 1 Canine Bite, 1 Bruises, and 3 abrasions
 - Age of suspects: Range of 15 – 58 (average 30.6)
 - Race of suspects: 20 Black, 55 White
 - Sex of suspects: 10 Female, 65 Male
- Number of officers injured during use of force incidents – 0
- Breakdown of suspects' weapons by type:
 - Gun – 2
 - Knife – 5
 - Machete – 1
 - Desk – 1
 - Handcuff – 1
- Breakdown of officers' defensive weapons by type: (some used more than once)
 - Canine – 3
 - Displayed gun – 17
 - Displayed Taser – 10
 - Taser Deployed – 25
 - OC Spray – 4
 - Soft empty hand techniques – 11
 - Straight arm/punch/control holds – 15
- Internal Affairs complaints filed on use of force incidents: 4
 - Number of complaints sustained: 0
 - Number of complaints unfounded: 4

St. Peters Police Department's Use of Tasers

Saving Lives & Preventing Injuries

Within the past two years the St. Peters Police Department has not had a single on-duty related injury during an incident that required the use of force by an officer.

A significant contributor to this very low rate of injury is the Department's deployment of Tasers. Since 2003, the only injuries sustained by the suspects were minor lacerations/contusions as the result of the Taser probes. There were no serious injuries to the suspects. In fact, in 2004 we saved the life of a fleeing felon who was trying to evade police by scaling a wall adjacent to a bridge. The Taser was deployed and the suspect was stopped from making it over the top of the wall. If the suspect had gone over the wall he would have fallen over 100' to his death.

Internal Affairs Investigations/Complaints

In accordance with Departmental General Order 10.1 the following statistical information is being provided based upon records of the Office of Training & Professional Standards.

Number of Internal Affairs Investigations: 9

Number of Employees Complained Against: 14

Investigative Findings:

Unfounded:	5
Exonerated:	3
Not Sustained:	0
Sustained:	1 (improper conduct)
Policy Failure	0

Police Officer/Civilian Training

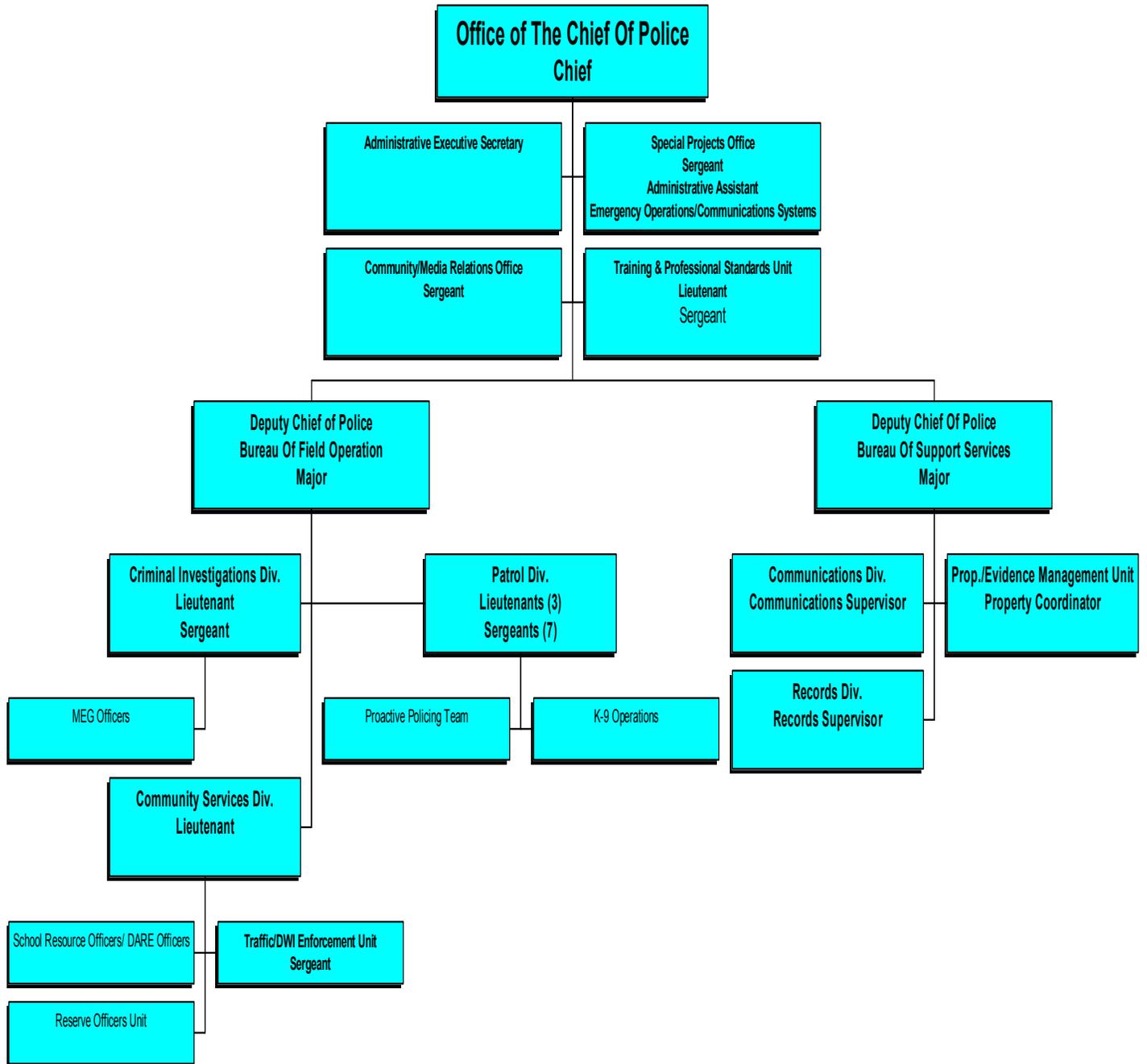
Statistical Information

Total Training Hours Provided:	5124 hours
Average per Employee:	61.73 hours
Total Hours of Training Provided to Supervisors:	1180 hours
Average to Supervisors:	59 hours
Total Training Hours Provided to Detectives:	873 hours
Average per Detective:	124.71 hours
Total Training Hours Provided to Uniform Officer:	2618 hours
Average per Uniform Officer:	48.48 hours
Total Training Hours Provided to Traffic Division:	522 hours
Average per Traffic Officer:	87 hours
Total Training Hours Provided to Command Staff:	403 hours
Average per Command Officer:	67.16 hours
Total Training Hours Provided to Civilians:	427 hours
Average per Civilian:	17.79 hours

Department Organization Summary

Section V

St. Peters Police Department Organizational Chart w/Supervisory Assignments



St. Peters Police Department Organization

OFFICE OF THE CHIEF OF POLICE

The Office of the Chief of Police is responsible for the management, direction, and administration of the Department. The Chief of Police is accountable for ensuring that the general functions of the Department are carried out effectively and efficiently.

Special Projects Office

The Special Projects Office is staffed by a Sergeant who reports to the Chief of Police and whose duties include: projects management, research coordination, policy development, emergency management and coordination of the citywide radio system.

Community & Media Relations Office

The Community/Media Relations Office is staffed by a Sergeant, who reports to the Chief of Police and whose duties include: media and public relations, administration of crime prevention programs, management and administrative reporting and Citizen Police Academies.

Training & Professional Standards Unit

Training & Professional Standards Unit is staffed by a Lieutenant and Sergeant, who report to the Chief of Police and are responsible for the professional development of the members of the Department as well as the creation and maintenance of the standards of conduct for the department's internal investigations, complaint review/investigation, inspections, promotional process, training, hiring and background investigations.

BUREAU OF FIELD OPERATIONS

Deputy Chief of Police (with the assignment rank of Major) who reports to the Chief of Police commands the Bureau of Field Operations. Lieutenants, Sergeants, Detectives, Patrolman and civilian clerical personnel constitute the staff of this unit. The Bureau commander is responsible for the intelligent, coordinated, and effective deployment and management of the Department's patrol, uniformed, and investigative resources.

Patrol Operations Division

Composed of three shifts, each commanded by a Lieutenant, supervised by one or more Sergeants, and reports to the Bureau of Field Operations Commander. This Division provides twenty-four hour uniformed police services.

Proactive Policing Team, (PPT)

Serves as a special assignment enforcement and investigative unit specializing in a proactive response to selected crime problems.

Police Canine Team

Serves as a specialized support unit providing police canine services and routine patrol operations.

Community Services Division

Commanded by a Lieutenant who supervises various units providing specialized service to the community, and reports to the Commander, Bureau of Field Operations. Included within this Division are the following functions:

Reserve Officers Unit serves as a flexible unit that can be deployed in response to various situations requiring temporary or additional uniformed manpower.

Traffic/DWI Enforcement Unit serves as a flexible enforcement and investigative unit with regard to traffic related incidents/concerns. A Sergeant, who reports to the Community Services Division Commander, supervises this element.

School Resource Officer and D.A.R.E. Unit serves as a flexible enforcement or teaching unit assigned to public or private parochial schools and is responsible for the general policing or D.A.R.E. activities within the schools to which they are assigned.

Criminal Investigations Division

Commanded by a Lieutenant, who reports to the Commander, Bureau of Field Operations, and is supervised by a Sergeant. This division is responsible for specialized investigations of those types of crimes requiring time and/or expertise beyond the capacity of the patrol force. The Investigations Division is responsible for general investigations including property crimes/crimes against persons, special investigations and youth crimes.

BUREAU OF SUPPORT SERVICES

Deputy Chief of Police (with the assignment rank of Major) who reports to the Chief of Police commands the Bureau of Support Services. The Bureau is responsible for providing general administrative and operational support to all other elements of the Department as well as other City Government units as directed. In addition, the Bureau Commander shall exercise direct supervisory control of all budgetary issues, purchasing, and other fiscal management issues subject to the approval of the Chief of Police.

Police Records Division

A civilian Records Supervisor who reports to the Commander, Bureau of Support Services supervises the division, which is staffed by civilian personnel and is responsible for the collection, preservation, and distribution of official reports generated by this agency as the result of calls for service.

Communications Division

A civilian Lead Dispatcher, who reports to the Commander, Bureau of Support Services, supervises this division, which is staffed by civilian personnel. The division is responsible for departmental telecommunications and records system data entry on a twenty-four hour per day basis.

Property Management Unit

A civilian Property Management Coordinator, who reports to the Commander, Bureau of Support Services, supervises the Property Management Unit, which is staffed by civilian employees. The unit is responsible for evidence and property control, photographic services, facility and fleet management, as well as assistance in budget preparation and procurement



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