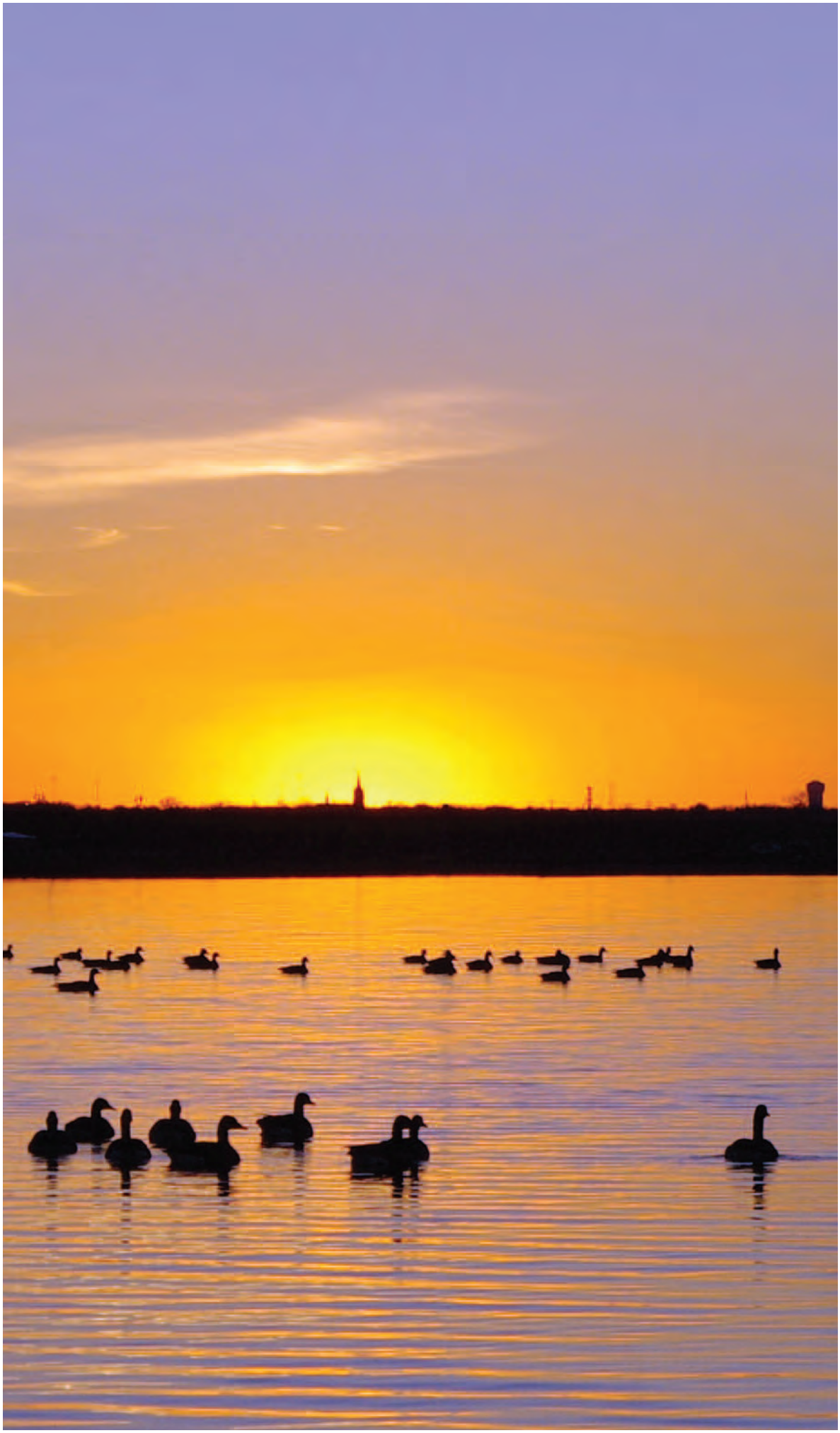

2012-2013 ANNUAL BUDGET

City of St. Peters, Missouri

CITY OF ST. PETERS
2012/13 BUDGET
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BUDGET MESSAGE
FISCAL YEAR 2013

TO: City of St. Peters
Mayor and Board of Aldermen

I am pleased to present you with the fiscal year 2012/13 budget. The City's commitment to constructing a balanced budget is priority. We are continuously looking for additional revenue sources and have been striving to control costs and evaluate processes to ensure we are operating in the most effective and efficient manner. Furthermore, we will continue to fund all current City services and retain the same commitment to public safety and customer service.

Throughout the fiscal year actual revenue and expenditures are compared to budget, and periodically an adjustment to the budget is necessary. The fiscal year 2012/13 budget reflects the impact of the adjustments that have been applied to the fiscal year 2011/12 budget.

The proposed citywide budget for operations and capital outlay totals $63,507,485 with an additional $8,826,000 in debt service. This budget is funded with estimated revenues of $74,055,460 and the ending fund balance at September 30, 2013 is anticipated to be $10,840,133.

CITY BUDGET HIGHLIGHTS

Our fundamental focus when preparing this year's budget was balancing the General Fund without cutting services. As with most municipalities, the City's primary revenues for this fund are derived from taxes. As discussed during the Five Year Capital Improvement Plan process earlier this year we have seen sales tax revenues stabilize and current year projections are favorable. For the 2012/13 fiscal year we are projecting an increase in sales tax revenue to reflect what we are experiencing during the current budget year.

Fiscal year 2012/13 is a non-reassessment year (reassessment occurs every two years). Since 2008, the assessed valuation of the City has declined by approximately 6%. The State allows taxing entities to raise their tax rates to obtain the same amount of property tax revenue that they received in the past assessment year, however, in an attempt to assist our residents during the economic downturn, the City has retained a property tax rate of 77 cents per $100 of assessed valuation since 2007. We have reallocated this total tax levy between the General Fund and the Debt Service Fund over the past years as needed.

The proposed budget assumes the property tax be kept at the same rate with a change in the allocation between the General Fund and the Debt Service Fund. Property tax revenue is based on a tax rate of $.6010 in the General Fund and $.1690 in the Debt Service Fund. The limit on the rate that can be levied for the General Fund is set by state statutes and the Missouri Constitution. The General Fund tax rate ceiling for 2012 is $.6010 per $100 of assessed valuation. Also included in property tax revenue is a surcharge for commercial property, penalties and interest.

While preparing this budget, consideration was given to both the needs of the City of St. Peters during the 2012/13 fiscal year and also the impact that this budget will have on our long-range needs as set out in the Five Year Capital Improvement Plan (CIP). Following the City's goal of implementing and following the City's Comprehensive Plan, we used the CIP as a guideline for the requested funding level of new programs and equipment purchases. The Five Year CIP incorporates all potential needs including long-term operational expense, vehicle, equipment, and information system replacement programs. Future operational expenditures associated with capital purchases are identified during the CIP discussions and are included in the current budget and in

future CIP forecasting. The current CIP can be found on the City's website at http://www.stpetersmo.net/capital-improvement-plan.aspx.

Not reflected in this proposed budget are revenues related to the passage of Proposition P nor the additional capital improvements and re-allocations we discussed during the CIP related to this ballot. The passage of this ballot will increase the sales tax in the Local Park and Storm Water Fund by four-tenths of a percent to a half-percent. This Proposition is on the ballot in August and we will be returning to the Board to discuss the impact to the City after the election. We are very confident this will pass and improve the City's financial position.

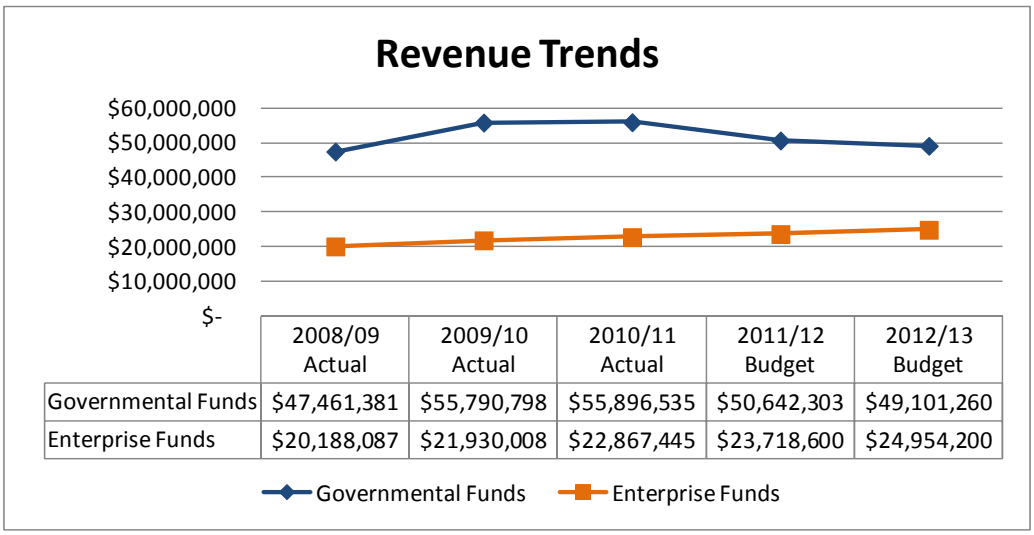
Revenue generation opportunities are limited for municipalities and as we do every year we have reviewed fees in all of our funds and propose fee increases in our Enterprise Funds. During the CIP the Board approved rate increases of 3.5% in our Water and Sewer Fund and future annual increases for solid waste collection fees starting in 2013/14 of approximately 1.5% to keep up with inflationary costs (we already have an Ordinance in place for collection fees for fiscal year 2012/13). In addition, as we discussed during the CIP meetings, we are trying to help both the General Fund and one of our Enterprise Funds (the Recreation Fund) by decreasing the amount of money we transfer on an annual basis from the General Fund to help cover the debt associated with the previous expansion of the REC-PLEX in the Recreation Fund.

Two new revenue sources are reflected in this proposed budget. During 2012, the voters passed a ballot approving a transient guest tax for the purpose of promoting tourism within the City. The tax went into effect July 1, 2012. Another ballot was also passed during fiscal year 2011/12 approving a $12 annual household fee for a water service line repair program for our residents. This program will begin during fiscal year 2012/13.

As can be seen on the chart on the next page, revenue (which includes all sources except transfers in from other funds) in the governmental funds increased from fiscal year 2008/09 through 2010/11. The $8.3 million increase in fiscal year 2009/10 is almost entirely attributed to changes in the City's special revenue funds. The City received $7.5 million more in grant funding for road projects including the Salt River Road extension project in the Transportation Trust Fund.

As mentioned earlier, until this year gross sales and assessed values of the City had been declining. However, revenue generated from property and sales tax increased in fiscal year 2010/11 primarily from taxes captured in the City Centre Tax Increment Financing (TIF) district that were refunded as surplus to the taxing entities, including the City's General and Debt Service Funds. In the Transportation Trust Fund we received less grant revenue than in the prior year but were reimbursed by the City Centre TIF for infrastructure improvements originally paid for from this Fund. The fiscal year 2011/12 and 2012/13 budgets are lower than prior year actual results because the City is extremely conservative when estimating revenue and there are reductions in the amount of federal, county, and other outside anticipated funding (including reimbursement from the City Centre TIF discussed earlier) in the Transportation Trust Fund for these two years.

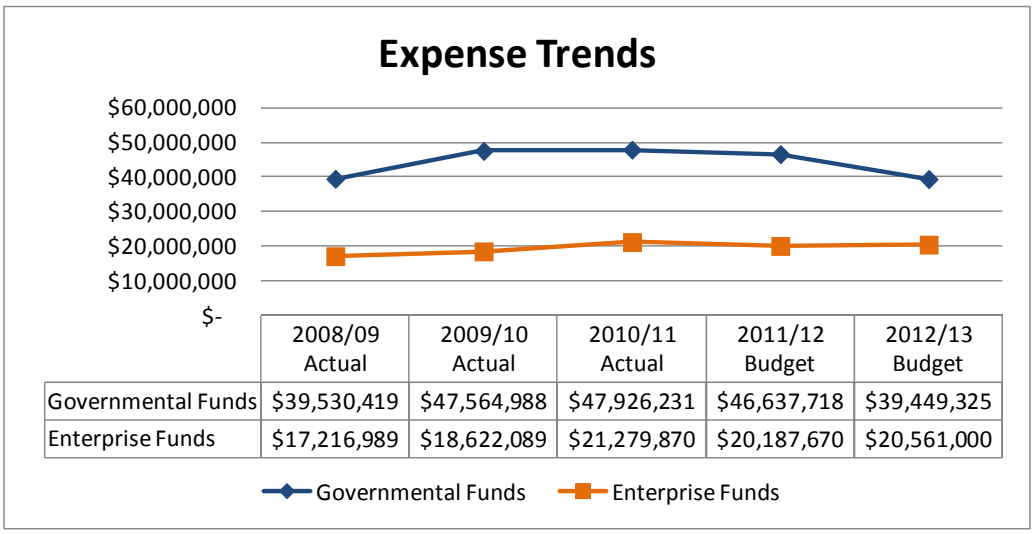
In the enterprise funds, revenue is on a slight upward trend for all 5 years and continues to be budgeted as such as shown on the chart on the next page. This upward trend is due mainly to annual rate increases in the Water and Sewer Fund, rate increases in the Solid Waste Fund, annual increases in admission revenue in the Recreation Fund, new revenue in the Recreation Fund from reassuming management responsibilities of the municipal golf course in fiscal year 2008/09, and new revenue in the Recreation Fund from 370 Lakeside Park which opened in fiscal year 2010/11.



	2008/09 Actual	2009/10 Actual	2010/11 Actual	2011/12 Budget	2012/13 Budget
Governmental Funds	$47,461,381	$55,790,798	$55,896,535	$50,642,303	$49,101,260
Enterprise Funds	$20,188,087	$21,930,008	$22,867,445	$23,718,600	$24,954,200

As can be seen on the chart on the following page, operating expenditures (all uses excluding capital, transfers to/from reserves and other funds, debt service, and contributions to the Post Retirement Health Trust) in the governmental funds began an upward trend but are starting to show a downward trend with fiscal year 2011/12, and 2012/13 is at almost the same level of expenditures as in 2008/09. The City is aggressive when estimating expenses and this chart reflects the fact that we have been working to cut expenses in order to avoid raising taxes as a response to the lower property values we have seen since 2008. In the governmental funds, there was a large increase in expenses in fiscal year 2009/10 mainly due to the construction of the Salt River Road extension in the Transportation Trust Fund, enhancements to Old Town in the Special Allocation Fund – Old Town Levee, and increases in the cost of full-time staff and medical insurance in the General Fund. In fiscal year 2010/11 there was a slight increase in expenses mainly due to the increase in surplus tax distributions in the Special Allocation Fund – City Centre (discussed previously as a revenue source for the General and Debt Service Funds). Fiscal year 2011/12 shows a decrease in expenses from a reduction in the amount of road construction projects in the Transportation Trust Fund. Fiscal year 2012/13 shows a larger decrease in expenses due to further reduction in road construction projects in the Transportation Trust Fund.

In the enterprise funds, operating expenditures are fairly level. Expenses increased in fiscal year 2009/10 as a result of the addition of staff in the Recreation Fund for the golf course that the City reassumed management of the year before, an increase in the cost of medical insurance in all funds, an increase in the purchase of cardboard in the Central Materials Processing Facility Fund, a large write-off of bad debt in the Central Materials Processing Facility Fund, and an increase in the amount of purchased water in the Water and Sewer Fund due to drier summer and fall seasons than in the year prior. During fiscal year 2010/11 expense in the Solid Waste Fund increased significantly when $2,255,313 was paid as a result of a law suit that was filed against the City involving the sale of a property that was later converted to a clean landfill. The fiscal year 2011/12 expenses are lower as a result of the one-time expense in the prior year. There is a slight increase in fiscal year 2012/13 mainly due to an increase in the budget for salaries and fringes. As stated before, the City is aggressive when estimating expenses.



	2008/09 Actual	2009/10 Actual	2010/11 Actual	2011/12 Budget	2012/13 Budget
Governmental Funds	$39,530,419	$47,564,988	$47,926,231	$46,637,718	$39,449,325
Enterprise Funds	$17,216,989	$18,622,089	$21,279,870	$20,187,670	$20,561,000

LONG-TERM GOALS AND OBJECTIVES

- Maintain open communication with residents to ensure that the City is meeting their needs.
- Continue necessary City services and promote ideas to increase property values.
- Continue to examine operational processes and related funding sources for the purpose of balancing all funds on a continuing basis and reduce/eliminate the General Fund subsidies to other funds.
- Implement and follow the City's Comprehensive Plan.
- Continue to ensure satisfactory green space is available for our residents.
- Ensure our infrastructure that is in place is adequately maintained.
- Continue the City Beautification and Arterial Road Enhancements Programs in order to maintain an aesthetically pleasing community and encourage economic development.
- Continue the City of St. Peters' commitment to Employees First Program.
- Continue to examine ways to conserve energy and reduce costs through environmental programs and technology.
- Maintain at least a 90% customer service satisfaction rating on both internal and external customer surveys in all City departments, and respond to all citizen concerns within seventy-two hours.
- Continue to emphasize safety to achieve zero lost days, no accidents, and no property damage.

SHORT-TERM GOALS AND PRIORITIES IMPACTING THE 2012/13 BUDGET AND CHANGE IN FOCUS FROM THE PRIOR YEAR

As with most municipalities, the City's primary revenues are derived from taxes. During the current fiscal year, we have seen growth in sales tax revenue. As the economy continues to recover, we are anticipating roughly 4.5% more sales tax revenue than that budgeted in fiscal year 2011/12.

Fiscal year 2012/13 is a non-reassessment year for property values. The City's assessed valuation increased in 2012 to $1,038,065,625. Since 2008, the assessed valuation of the City has declined by approximately 6%. In an attempt to assist our residents during the economic downturn, the City has retained a property tax rate of 77 cents per $100 of assessed valuation since 2007. For the proposed budget, we are keeping the property tax at the same rate of 77 cents with a change in the allocation between the General Fund and the Debt Service Fund. The allocation for fiscal year 2012/13 is set at a tax rate of $.6010 in the General Fund and $.1690 in the Debt Service Fund. Property tax generated will increase by $299,900 citywide (a $481,600

increase in the General Fund and a $181,700 decrease in the Debt Service Fund due to the reallocation). Property tax generated in the tax increment financing districts will decrease by $24,200.

As discussed earlier, the budget reflects a reduction in the subsidy from the General Fund to the Recreation Fund to cover the debt associated with the previous expansion of the Rec-Plex in the Recreation Fund. In fiscal year 2011/12, the Recreation Fund requires a subsidy of $1,000,000 from the General Fund. The City's 5-Year CIP calls for this subsidy to be reduced to $500,000 in fiscal year 2012/13. During fiscal year 2011/12 a committee was established to review and evaluate Rec-Plex operations and make recommendations to improve the Rec-Plex financial position. The recommendations are expected to result in the following:

- Improve the retention rates of existing members
- Increase the number of new memberships sold
- Increase the cost of memberships and fees
- Continue to look for opportunities to reduce expenses

A new rate structure was developed for membership fees, program fees, and rental fees. The new rate structure marks the first increase in membership rates since 2005 and will go into effect at the start of fiscal year 2012/13. We have established a goal to increase membership by 12% (to 3,700) by the fall of 2013.

As mentioned earlier, at the election held on February 7, 2012, the qualified voters of the City of St. Peters approved the levying of a tax on the charges for all sleeping rooms paid by the transient guests of hotels or motels situated in the City or a portion thereof equal to two percent (2%) per occupied room per night for the purpose of promoting tourism within the City. The tax became effective on July 1, 2012. The revenue derived from this transient guest tax will be transferred to the Recreation Fund in order to cover some of the costs associated with events that draw tourists to the Rec-Plex. We have estimated that this new tax will generate approximately $125,000 in fiscal year 2012/13.

During the Capital Improvement Plan meetings, the Board approved rate increases of 3.5% in our Water and Sewer Fund, as well as increases in our solid waste collection fees for fiscal year 2012/13. Even with these increases our residents have the lowest fees in the region.

MAJOR PROGRAM GOALS AND PRIORITIES IMPACTING THE 2012/13 BUDGET

The City will continue to assist residents with funding from the Community Development Block Grant Fund and the Community Development Block Grant Subrecipient Fund. The Community Development Block Grant Fund was established in fiscal year 2000/01 when the City of St. Peters' population exceeded 50,000 and the City qualified to receive federal funding from the Department of Housing and Urban Development (HUD) to assist low- and moderate-income persons. In fiscal year 2011/12, the City began receiving revenues from St. Charles County as a subrecipient and the Community Development Block Grant Subrecipient Fund was established. All revenue for the assistance of low- and moderate-income persons is now placed in the Community Development Block Grant Subrecipient Fund. Expenditures budgeted for fiscal year 2013 total $200,000. The City will continue to expend prior year funds received as a direct entitlement in the Community Development Block Grant Fund until those funds are depleted. This funding is expected to assist 32 participants in the rehabilitation of private properties, provide transportation to a pool of over 250 residents, provide lawn mowing assistance for 10 households, and provide property maintenance assistance and rehabilitation inspections.

The City will continue to focus on our long-term goal to ensure satisfactory green space is available for our residents when we fund park projects from the Local Parks and Storm Water Fund

in fiscal year 2012/13. This funding includes $25,000 for playground improvements and a transfer of $375,000 to a capital project fund to pay for improvements to Lakeside 370 Park. We will also fund storm water improvement projects, including $100,000 toward the City's 50/50 program. The revenue comes from a 1/10th-cent sales tax passed by voters in November 2000 to be used for funding storm water control and local park projects.

The Sewer Lateral Repair Program Fund was created during the fiscal year 2003/04 budget to account for monies received related to a new Sewer Lateral Repair Program. In April 2003, voters approved a $28 annual assessment to be allowed on all residential property having six or less dwelling units for the purpose of providing funds to pay the cost of certain repairs of defective sewer lateral service lines at those dwelling units. Expenditures are limited to the amount of revenue collected and estimated expenditures for fiscal year 2012/13 are $843,500. In fiscal year 2011/12, the City assisted 63 residents through the sewer lateral repair program. We will continue to be proactive in reaching out to residents in areas where we know the laterals are causing problems with our sewer mains.

As mentioned earlier, on April 3, 2012, St. Peters voters approved a $12 per household annual fee to fund a new Water Service Line Repair Program, which will begin during fiscal year 2012/13. The Water Line Repair Program Fund was established for fiscal year 2012/13 to account for monies received related to the water service line repair program. This program pays up to $3,000 for St. Peters homeowners' repairs to private water service lines from the exterior residential building foundation wall to the City water meter. There are approximately 17,994 water service connections in the City, which will generate approximately $215,000 for this program in fiscal year 2012/13.

The City has formed three Special Allocation Funds. These are Tax Increment Financing (TIF) districts to promote development in otherwise blighted areas. Once a TIF is established, and for a specific period of time outlined in each TIF plan, the incremental real estate taxes and 50% of the economic activity taxes (local sales and utilities taxes) generated by new development in the TIF district will be allocated to pay for a portion of the required public infrastructure and other eligible redevelopment project costs. The three TIF districts within the City of St. Peters are:

- City Centre
- Old Town Levee
- St. Peters Lakeside Redevelopment

Total combined budgets, including transfers to reserves and other funds, for the fiscal year 2012/13 are $6,296,000. As the City Centre TIF nears its end of life, the primary goal is to complete projects and disburse any surplus to the taxing entities. This will result in an 80% decrease in fund balance in the City Centre TIF during fiscal year 2012/13.

One of the City's goals is to ensure there is adequate infrastructure in place to encourage future growth and to continue the City Beautification and Arterial Road Enhancements Programs in order to maintain an aesthetically pleasing community and encourage economic development. We are funding $580,500 of new road construction projects in the Transportation Trust Fund that includes $200,000 for enhancement projects.

All four of the City's enterprise funds have declines in fund balance for fiscal year 2012/13: Central Materials Processing Facility Fund (64%), Recreation Fund (62%), Solid Waste Fund (67%), and Water and Sewer Fund (95%). Declines are discussed in detail for each fund in the following paragraphs; however, it is important to note that these changes reflect conservative revenue budgets and aggressive expense budgets. We anticipate actual results in both fiscal year 2011/12 and 2012/13 to be better than budget, increasing the fund balance. In addition, we always use the 5 Year Capital Improvement Plan to ensure financial stability in all funds.

The Central Materials Processing Facility Fund (CMPF) is the City's enterprise fund that accounts for recycling activities and the City's operation as a transfer station for solid waste. The 2012/13 budgeted expenditures are projected at $4,136,055 which is a $294,705 increase over the 2011/12 budget. The higher expenses are due to increases in salaries and fringe benefits of $73,700, additional professional services of $30,000 to design a new tipping floor, and an increase in capital expenditures of $207,300, which includes the purchase of a new front loader and new dock doors.

The Recreation Fund reflects the Rec-Plex, outdoor pools, Senior Center, general recreation programs, municipal golf course, and 370 Lakeside Park. The budgeted expenditures and transfers out of $7,263,465 reflects an $18,595 decrease from the fiscal year 2011/12 budget of $7,282,060, with anticipated decreases in revenue and transfers in of $100,100. The fund balance is expected to decrease during fiscal year 2012/13 as a result of the planned reduction of $500,000 in the subsidy from the General Fund.

Revenue in our Solid Waste fund increased by $101,000 in fiscal year 2012/13 due to the implementation of a new permit fee on commercial solid waste containers and an anticipated increase in collection revenue resulting from a rate increase. Expenses decreased by $14,025 primarily due to fewer capital expenditures. During fiscal year 2007/08 the General Fund transferred a portion of the proceeds from the sale of land at 370 Lakeside to the Solid Waste Fund to establish a reserve fund to provide residents with free trash service for four months each year until the reserve fund is exhausted. We expect to use $1,200,000 of this to offset the free trash service in 2012/13 and the remaining amounts will be held in reserves for future years. The fund balance is expected to decrease as a result of lost revenue from the portion of the four free months of trash collection service that is not covered by the reserve transfer.

Projected revenue for Water and Sewer Fund for fiscal year 2012/13 is $10,509,900, which is a $501,800 increase from the prior year. As mentioned earlier, revenue for the 2012/13 budget includes a 3.5% increase in water and sewer rates. Total expenditures and transfers out are budgeted at $10,857,620 or a $532,810 increase over the fiscal year 2011/12 budget. This increase is due primarily to a $169,200 increase in salaries and fringe benefits, increased professional services of $45,700 for biosolid spreading, an increase in the anticipated electricity bill of $63,700 based on current year usage and a potential rate increase by Ameren Missouri, an increase in building repair and maintenance of $35,400 for two HVAC replacements, and an increase in capital expenditures of $188,330, which includes $228,000 for the replacement of a TV inspection truck and $100,000 for painting the Crescent Hills water tank.

PERSONNEL - OVERVIEW

The 2012/13 budget shows an overall decrease in personnel of 1.00 full-time equivalent position. This change is due primarily to the anticipated needs of the City. Staffing by fund is shown below:

Fund	Full-Time Equivalent Positions
General	322.83
Local Parks and Storm Water	0.72
Sewer Lateral Repair	1.00
Transportation Trust	7.50
Central Materials Processing Facility	24.61
Solid Waste	26.55
Recreation	105.45
Water/Sewer	46.80
Total	**535.46**

Salaries and benefits constitute approximately 55.5% of total operating and debt expenditures. The proposed budget includes an overall increase in salaries and benefit expenses of roughly 3.5%. A summary of all staffing, including all proposed changes, can be found in the personnel section of the budget. Included in the budget are the following personnel changes:

- General Fund
  - Reduction of one full-time office specialist
  - Addition of half of one full-time sustainability specialist (the other half of this position is allocated to the Solid Waste Fund)
  - Reduction of one full-time planner in the engineering and community development department
- Central Materials Processing Facility Fund (CMPF)
  - Addition of one full-time maintenance technician
  - Reduction of one full-time sorter
- Solid Waste Fund
  - Allocation of half of the one full-time sustainability specialist from the General Fund

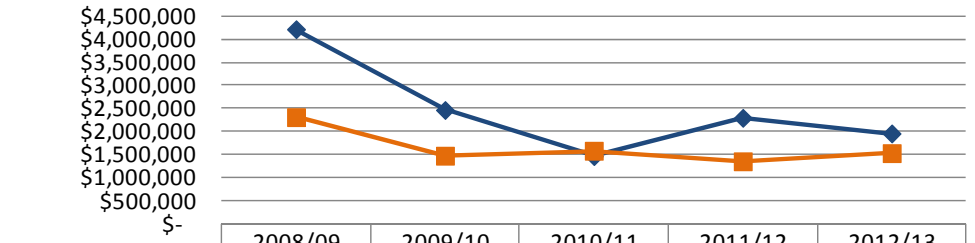
CAPITAL - OVERVIEW

We followed the Five Year Capital Improvement Plan and highlighted those purchases by a "Y" in the "In CIP" column of the capital section of the budget document. This budget reflects our ongoing program to upgrade and replace old and worn equipment and furnishings. A summary of capital outlay purchases for all budgeted funds by group is as follows:

Group	Budgeted Capital Expenditures
Health & Environmental Services (HES)	$ 901,150
Municipal Police Services (MPS)	$ 261,150
Parks & Recreation Services (PRS)	$ 407,715
Staff Support Services (SSS)	$ 170,515
Transportation & Development Services (TDS)	$ 815,400
Water Environment Services (WES)	$ 941,230
Total	**$3,497,160**

As can be seen on the chart below, capital expenditures in the governmental funds were showing a steep decline until fiscal year 2011/12 when they went up considerably, but fiscal year 2012/13 marks another decline. As stated before, all capital expenditures are consistent with the 5 Year Capital Improvement Plan. Fiscal year 2008/09 had a large amount of capital expenditures in the General Fund mostly due to expenses related to the new Board of Aldermen chambers at the Justice Center, City Hall renovations, park improvements, trail maintenance and development, information Technology infrastructure upgrades, Microsoft Office 2007 licensing, and the purchases of replacement police vehicles and parks mowers and vehicles. Many of these items are one-time capital expenditures, which is reflected by the fact that fiscal year 2009/10 shows a large decrease in capital expenses. There continued to be some capital expenditures related to the City Hall renovations and the Board of Aldermen chambers in fiscal year 2009/10, as well as the purchase of a replacement truck in the storm water department and parks expenditures related to trail maintenance, purchases of replacement mowers, vehicles, and a dump truck. Fiscal year 2010/11 had a further decrease in capital expenditures due to the completion of the Board of Aldermen chambers the year before. There was an increase in capital expenditures in fiscal year 2011/12 due to the purchase of new software for the court and e-ticketing and continued City Hall renovations in the General Fund, the replacement of two large vehicles in the Transportation Trust Fund, and the purchase of new playground equipment, installation of a permanent restroom at City Centre Park, and replacement of a backhoe in the Local Parks and Storm Water Fund. Capital

expenditures decreased for fiscal year 2012/13 since there are no additional City Hall renovations budgeted for this year.



	2008/09 Actual	2009/10 Actual	2010/11 Actual	2011/12 Budget	2012/13 Budget
Governmental Funds	$4,214,658	$2,469,088	$1,470,986	$2,299,495	$1,961,855
Enterprise Funds	$2,314,833	$1,481,584	$1,587,418	$1,360,700	$1,535,305

Governmental Funds Enterprise Funds

In the enterprise funds, capital expenditures were highest in fiscal year 2008/09 as shown on the chart above. This was due to expenses related to the expansion of the Senior Center in the Recreation Fund. With the expansion completed, there was a large decrease in capital expenditures the following year in fiscal year 2009/10. There was a slight increase in fiscal year 2010/11 due to a large expenditure for the replacement of sand filters in the Rec-Plex pools. Capital expenditures decreased again in fiscal year 2011/12 since major expenses in the Recreation Fund were deferred to later years as a means to reduce the deficit in that fund. There was an increase in capital expenditures for fiscal year 2012/13 due to the purchase of a replacement front loader vehicle in the Central Materials Processing Facility Fund and a replacement TV inspection truck in the Water and Sewer Fund. As stated before, the City uses the 5 Year Capital Improvement Plan to plan for these large capital expenditures and ensure financial stability in all funds.

FINANCIAL DATA ON CURRENT DEBT

The City's has the following bond ratings assigned by Moody's Investor Service: Aa2 for our General Obligation Bonds; Aa3 for our Certificates of Participation Series 2010A and taxable Series 2010B; and A1 for our Certificates of Participation Series 2006A and Refunding Certificates of Participation Series 2010C.

The City of St. Peters shall adhere to Missouri's regulations related to debt. On August 2, 1998, an amendment to the Missouri Constitution was approved which decreased the vote required to pass a proposition to issue general obligation bonds payable from unlimited ad valorem taxes from two-thirds (2/3) to four-sevenths (4/7) of the qualified voters voting thereon for elections held at the general municipal election day, primary or general elections. A vote of two-thirds (2/3) of the qualified voters voting on the specific general obligation bond proposition is required at all other elections.

The Missouri Constitution provides that the amount of bonds payable out of tax receipts shall not exceed 10% of the total assessed valuation of the taxable property of the City. The Missouri Constitution permits the City to become indebted for an additional 10% of the value of taxable, tangible property for the purpose of acquiring rights-of-way; constructing, extending, and improving streets and avenues; and constructing, extending, and improving a sanitary or storm sewer system. Annual appropriation bonds do not require voter approval and do not count against

the constitutional debt limitation.

In addition to the Missouri Constitution guidelines, the City has managed its general obligation debt load in a manner to ensure new bond issues do not result in an overall tax increase. Revenue bond issues are related to the capital needs of the Water/Sewer Enterprise Fund. These bonds are structured to meet the capital needs of the water/sewer system while minimizing the impact on user fees.

Outstanding General Obligation Debt

The following is a list of the City's outstanding general obligation bonds as of September 30, 2012:

Issue	Issue Date	Amount Outstanding
Neighborhood Improvement District Bonds (Limited General Obligation Bonds), Series 2006	September 26, 2006	$ 24,700
General Obligation Bonds, Series 2007	November 1, 2007	$ 7,000,000
General Obligation Bonds, Series 2008	August 1, 2008	$16,000,000
General Obligation Bonds, Series 2010	May 1, 2010	$ 2,480,000
General Obligation Bonds, Series 2010B	November 10, 2010	$ 3,790,000
General Obligation Bonds, Series 2011	August 10, 2011	$ 5,050,000
Total		**$34,344,700**

Legal Debt Limit and Debt Margin

The following table sets forth the City's legal debt limit and debt margin based on the 2012 certified assessed valuation after Board of Equalization (BOE) review provided by the St. Charles County Clerk. Under Section 26 (b) and (c) of the Missouri Constitution, the limit of bonded indebtedness is 10% of the most recent assessed valuation. The computation is as follows:

	City Purposes Basic Limit and Margin
2012 Assessed Valuation after BOE	$ 1,038,065,625
Legal Debt Limit (10% of Assessed Value)	**$ 103,806,563**
Amount of Debt applicable to Debt Limit:	
General Obligation Bonds	$ 34,344,700
Less: Amount Available in Debt Service Fund	$ (2,270,337)
Bond Indebtedness applicable to Debt Limit	$ 32,074,363
Legal Debt Margin	**$ 71,732,200**

In addition, Section 26(d) of the Missouri Constitution permits the City to become indebted not exceeding in the aggregate an additional ten percent of the value of the taxable tangible property shown as provided in Section 26(b), for the purpose of acquiring rights-of-way, constructing, extending and improving the streets and avenues and acquiring rights-of-way, constructing,

extending and improving sanitary or storm sewer systems. Also, Section 26(e) of the Missouri Constitution permits an indebtedness in an amount not to exceed an additional ten percent of the value of the taxable tangible property shown as provided in Section 26(b), for the purpose of paying all or any part of the cost of purchasing or constructing waterworks, electric or other light plants to be owned exclusively by the City, provided the total general obligation indebtedness of the City shall not exceed twenty percent of the assessed valuation.

Outstanding Revenue Bond Debt

The following is a list of the City's outstanding revenue bonds as of September 30, 2012:

Issue	Issue Date	Amount Outstanding
Combined Waterworks and Sewerage System Revenue Capital Appreciation Bonds, Series 1999	July 30, 1999	$ 2,990,000
Combined Waterworks and Sewerage System Revenue Capital Appreciation Bonds, Series 2003	June 24, 2003	$11,970,000
Combined Waterworks and Sewerage System Revenue Capital Appreciation Bonds, Series 2007	October 23, 2007	$20,770,000
Combined Waterworks and Sewerage System Revenue Bonds, Series 2009	May 4, 2009	$ 5,000,000
Less: Unaccreted capital appreciation on bonds		($12,261,625)
Total		**$28,468,375**

Outstanding Certificate of Participation Debt

The following is a list of the City's outstanding certificate of participation bonds as of September 30, 2012:

Issue	Issue Date	Amount Outstanding
Tax-Exempt, Series 2006A	November 1, 2006	$20,920,000
Tax-Exempt, Series 2010A	May 3, 2010	$ 345,000
Taxable, Series 2010B (Build America Bonds – Direct Pay)	May 3, 2010	$ 8,115,000
Tax-Exempt, Series 2010C	November 10, 2010	$ 1,610,000
Total		**$30,990,000**

CONCLUSION

This budget was a team effort, and I want to thank the Group Managers and the Elected Officials for all of their hard work in developing this budget document. I would also like to thank the Finance Department who always support all of us in creating this document.

Respectfully submitted,

William P. Charnisky
City Administrator

TO: Mayor and Board of Aldermen

FROM: William P. Charnisky, City Administrator

SUBJECT: Recommended Tax Rate for City of Saint Peters for 2012

With an anticipated assessed valuation of $1,038,065,625 for the year 2012 the following tabulation of tax rates would result in the noted amount of taxes receivable.

Total	General Fund	Bond Sinking	Total	General Fund	Debt Service
$.7700	$.6010	$.1690	$7,957,000	$6,208,500	$1,748,500

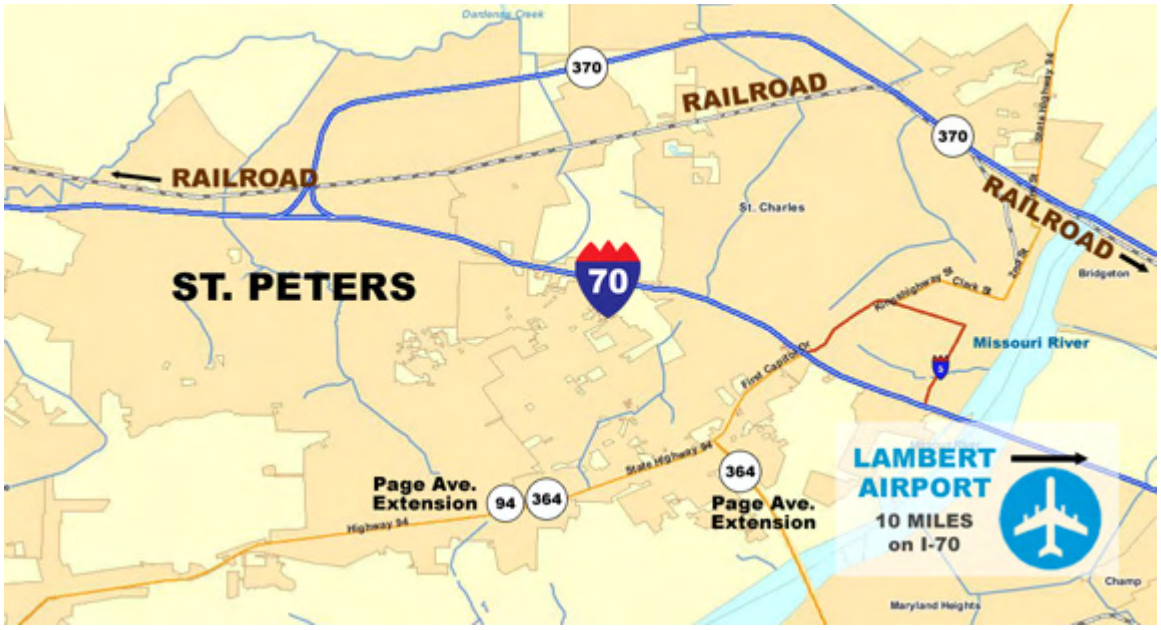
The tax rate per $100.00 assessed valuation for the preceding ten (10) years is tabulated below.

YEAR	ASSESSED VALUATIONS	TAX RATE		
		Total	General Fund	Debt Service
2001	732,958,217	.9000	.6400	.2600
2002	744,021,148	.9000	.6400	.2600
2003	845,567,062	.8500	.5890	.2610
2004	858,143,527	.8500	.5890	.2610
2005	969,454,773	.8000	.5500	.2500
2006	998,541,542	.8000	.5500	.2500
2007	1,080,803,169	.7700	.5300	.2400
2008	1,103,032,931	.7700	.5349	.2351
2009	1,045,969,609	.7700	.5349	.2351
2010	1,045,017,010	.7700	.5759	.1941
2011	1,014,588,944	.7700	.5759	.1941

The budget has been prepared based on the tax rate of $.77 per $100.00 assessed valuation. The City General Fund is budgeted for $.6010 and the Debt Service Fund is budgeted for $.1690 of the total $.77 rate.

St. Peters Location

St. Peters, Missouri, is located in St. Charles County, 30 minutes from downtown St. Louis, in the center of the U.S. St. Peters is served by major highways and rail, and is just minutes away from St. Louis's major airport. Interstate 70 runs through the northern portion of St. Peters. Highway 370 connects with I-70 just east of Mid Rivers Mall Drive. Lambert International Airport is 10 minutes away on I-70. On the southern side of St. Peters, Highway 364 (the Page Avenue extension) provides a major east-west route for easier access to St. Louis County. Highway 40/61 is accessible west of St. Peters. See the transportation map below.



History of St. Peters

B6972 Main Street during Business Hours, St. Peters, Mo.

Our community was founded by French traders in the late 18th Century, and grew into a prosperous farming community with the addition of German immigrants from 1830 to 1850. St. Peters incorporated as a town in 1910 and became a City of the Fourth Class under Missouri statutes in 1959. This new classification allowed St. Peters to issue bonds to build an infrastructure for water and wastewater treatment. In 1970, St. Peters population was 486, but the groundwork was set to handle amazing growth—from 486 people in 1970 to 15,700 in 1980 to 40,660 in 1990 to nearly 53,000 today.

St. Peters City Government

The City of St. Peters is a Missouri fourth-class city. The legislative body of the City is the Board of Aldermen, which is comprised of eight aldermen and a mayor. Two aldermen are elected from each of the City's four wards and serve four-year terms. The Mayor, elected at large to serve a four-year term, is the presiding officer of the Board of Aldermen. The Mayor may vote in the event of a tie vote by the Board of Aldermen. Additionally, the Mayor has veto power. A city administrator is appointed by the Mayor with the advice and consent of the Board of Aldermen. The city administrator is the chief assistant to the Mayor and is responsible for the day-today management of the City's business and staff. The city administrator is also responsible for the employment and discharge of City employees under policies established by the Board of Aldermen. In addition, the City has an assistant city administrator who is appointed by the Mayor with the advice and consent of the Board of Aldermen.

Seated from left to right: Don Aytes, Patrick Barclay, Mayor Len Pagano, Jerry Hollingsworth and Dave Thomas. Standing from left to right: Tommy Roberts, Gus Elliott, Judy Bateman and Rocky Reitmeyer.

The City has several advisory boards and committees composed of citizens appointed by the Mayor with the advice and consent of the Board of Aldermen. The advisory boards and committees include, among others, St. Peters Green Team; Personnel Review Board; the Parks, Recreation and Arts Advisory Board; Outpatient Surgical Treatment Center Medical Review Board; the Veterans Memorial Commission; the Senior Advisory Committee; and other Ad Hoc committees. In addition, the Mayor, with the advice and consent of the Board of Aldermen, appoints citizens to other boards and commissions which have responsibility for governmental functions relating to zoning and building codes. These boards and commissions are the Planning and Zoning Commission, the Board of Adjustment, and the Board of Appeals.

The City has approximately 553 full-time equivalent employees and provides a full range of services, including police protection; the construction and maintenance of roads, bridges and other infrastructure within the City; programs to assist low to moderate income residents; storm water control programs; and recreational activities and cultural events. In addition, the City provides water and sewer services, solid waste collection, and operates a solid waste transfer facility and recycling center. Descriptions of the City's departments, their mission statements, and goals are described in detail throughout the budget document. The City of St. Peters government has six major work unit groups, each including a manager with operations and support personnel:

HES - Health & Environment Services: Animal Control, Fleet Maintenance, Health, Recycling Facility, Solid Waste
MPS - Municipal Police Services: Emergency Management, Field Operations, Support Services
PRS - Parks & Recreation Services: Community & Cultural Affairs, Parks Maintenance, Ranger Division, REC-PLEX
SSS - Staff Support Services: Administration, Communications, Citizen Action Center, Municipal Court, Finance, Human Resources, Information Technology, Licensing, Purchasing
TDS - Transportation & Development Services: Building, Engineering, Planning, Community & Economic Development, Transportation
WES - Water Environment Services: Storm Water Infrastructure Management, Water & Sewer Utilities, Organic Resource Recycling, Sewer Lateral Repair Program

Service

Our goal at the City of St. Peters is to provide the very best possible service in the most efficient manner. Residents have an open line to City government and can contact the Citizen Action Center any time during normal business hours. If your call is after normal business hours, you may leave a message on the general voicemail night-line and your call will be returned on the next business day. You can also use the e-Resident feature on our website to contact elected officials or file a concern. Our policy is to respond to concerns within three business days following the date of the concern being filed.

The City of St. Peters offers a number of services essential to your quality of life. City staff maintains streets, collects trash and recycled goods, inspects restaurants, provides animal control, removes snow from streets, provides water services, treats for mosquitoes, handles health nuisances, and more.

Mayor
Len Pagano

Aldermen

Ward I
John “Rocky” Reitmeyer
Dave Thomas

Ward II
Jerry Hollingsworth
Judy Bateman

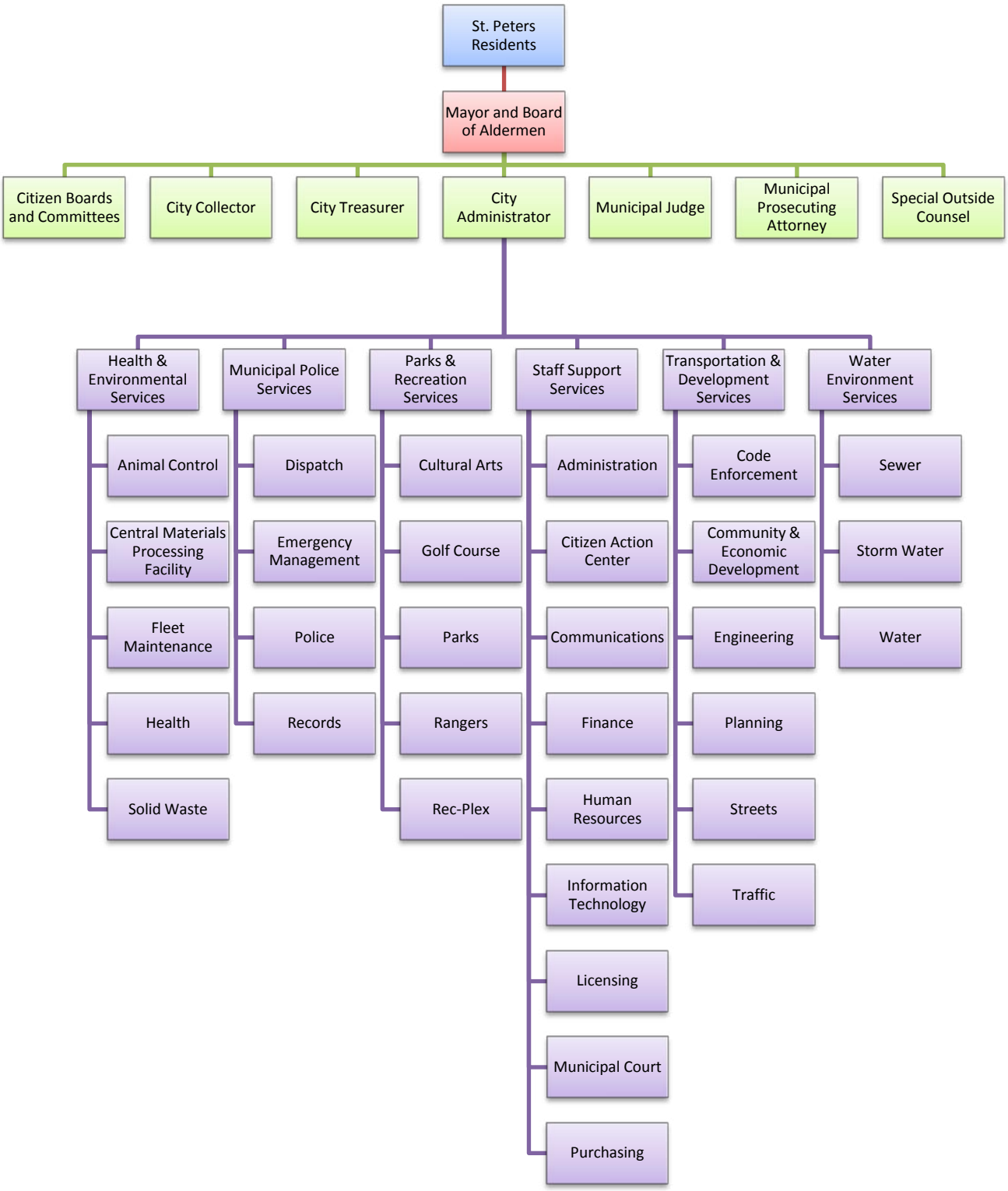
Ward III
Gus Elliott
Tommy Roberts

Ward IV
Patrick Barclay
Don Aytes

City Administrator
William P. Charnisky

Assistant City Administrator
Timothy M. Wilkinson

City of St. Peters
Organizational Chart



Demographic and Community Information

The City of St. Peters, incorporated in 1910, is a fourth class city located in St. Charles County, Missouri. The City currently occupies a land area of 22.3 square miles and services a population of approximately 53,000. The City is traversed by Interstate 70, which provides direct access to St. Louis, approximately 20 miles east of the City, and to Kansas City, approximately 220 miles west of the City. Regularly scheduled air passenger and freight service is available at Lambert St. Louis International Airport located approximately 12 miles east of the City on Interstate 70. Commercial air service is available at two private airports within St. Charles County and at a public airport operated by St. Charles County. Barge service is available on the Mississippi River located approximately 5 miles from St. Peters. The City is serviced by two railroads; the Norfolk & Southern and the Burlington-Northern, and three common-carrier truck lines.

As has been the trend for more than a decade, the City's economy continues to diversify with modern housing, commercial enterprises, shopping centers, support services, and some industries. Commercial growth is attributable to the City's transportation network, central location in the United States, and expanding resources of labor and materials. The City of St. Peters currently has approximately 2,245 business establishments. Newer retail businesses to the area include: Incredible Pizza Company, Dick's Sporting Goods, Brunswick Zone, Costco, Marshall's, HomeGoods, PetCo, Sports Authority and Hobby Lobby.

There are several major shopping corridors in St. Peters and the City serves as a shopping hub to surrounding communities located throughout St. Charles County. The City's retail service area encompasses an estimated 30-mile radius with a population of approximately 360,000 in the 10-mile radius immediately surrounding the City.

The largest shopping center in St. Peters, Mid Rivers Mall, is also the largest shopping center in St. Charles County. The mall, which opened in 1987, is anchored by four major department stores and has approximately 120 shops, including a food court and a 14-screen Wehrenberg Theater.

Due to these factors, the City has been able to reduce the property tax rate from $1.85 per hundred dollars of valuation in 1970 to 77 cents per hundred dollars of valuation (60.08 cents in the General Fund and 16.92 cents in the Debt Service Fund) without cutting any City services.

The age distribution of St. Peters is close to that of the state of Missouri. Approximately 23% of St. Peters' residents are under the age of 18 years. Older adults, 65 years and above, comprise roughly 11% of the population. The median age of St. Peters' population in 2010 was 38.8 years.*

The percentage of the City's adult population who graduated from high school was 92.5% and 31.6% of the population obtained a bachelor's degree or higher. This compares favorably to the state of Missouri which had a population graduated from high school of 86.2% and a population obtaining a bachelor's degree or higher of 25.0%.*

*Source: U.S. Census Bureau, State and County QuickFacts

St. Peters at a Glance

Date of Incorporation: 1910

Form of Government: Mayor/Board of Aldermen/City Administrator

Area: 22.3 square miles

Population (2011 estimate): 53,000

Average Household Income (2010 estimate):** $76,777

Total Number of Employees: 553

Police Protection

Number of Police Stations: 1
Number of Police Officers: 86

Fire Protection: The City's fire protection is provided by Central County Fire & Rescue.
Number of Fire Stations: 4

Miles of Streets Maintained by City: 243 miles

Utilities: The City's electricity is provided by Ameren Missouri. Natural gas is provided by Laclede Gas Company.

Number of Water Treatment Facilities: 1

Number of Wastewater Treatment Facilities: 1

Parks & Recreation: St. Peters offers a wide variety of outdoor amenities, including pavilions and picnic shelters, 3 outdoor pools, wireless Internet, athletic fields, fishing ponds, an 18-hole golf course, veterans memorial sites, and RV campsites.
Number of Parks: 25
Park Acreage: 1,283.8 acres
Hiking/Biking Trails: 21.5 miles
Recreation Facilities: 236,000-square foot Rec-Plex

Public Education: The City is served by the Fort Zumwalt and Francis Howell School Districts.

Libraries: The City is served by the Spencer Road Branch of the St. Charles City-County Library District.

Healthcare: Barnes-Jewish St. Peters Hospital is located in the City.

**** Source: U.S. Census Bureau, 2008-2010 American Community Survey**

Principal Property Taxpayers:

Taxpayer	2011 Assessed Value
Mid Rivers Mall LLC	$ 19,692,444
Airwick Industries, Inc.	$ 9,593,712
Turnberry Apartments LLC	$ 5,961,060
Walmart Real Estate Business Trust	$ 5,101,193
SSM Properties, Inc.	$ 3,903,369
Westerfield America of MO Inc.	$ 3,824,815
Grewe Limited Partnership	$ 3,764,410
79 Crossing LLC	$ 3,503,257
Jungs Station Association	$ 3,395,000
94 Crossing LLC	$ 3,388,234

Source: Office of the St. Charles County Assessor

Major Employers:

Employer	Type of Business	Employees
Fort Zumwalt School District R-II	Public School District	962
Barnes St. Peters Hospital	Full-Service Medical Facility	830
City of St. Peters	Municipality	553
Wal-Mart	Discount Retail Store	434
Boone Center Inc.	Packaging/Assembly	251
JC Penney Inc.	Department Retail Store	250
Francis Howell School District R-III	Public School District	249
Reckitt Benckiser	Manufacturer of Household Consumer Products	200
Dierbergs (2 locations)	Grocery Store	171
Sears Roebuck & Company	Department Retail Store	166

Source: Survey of Employers

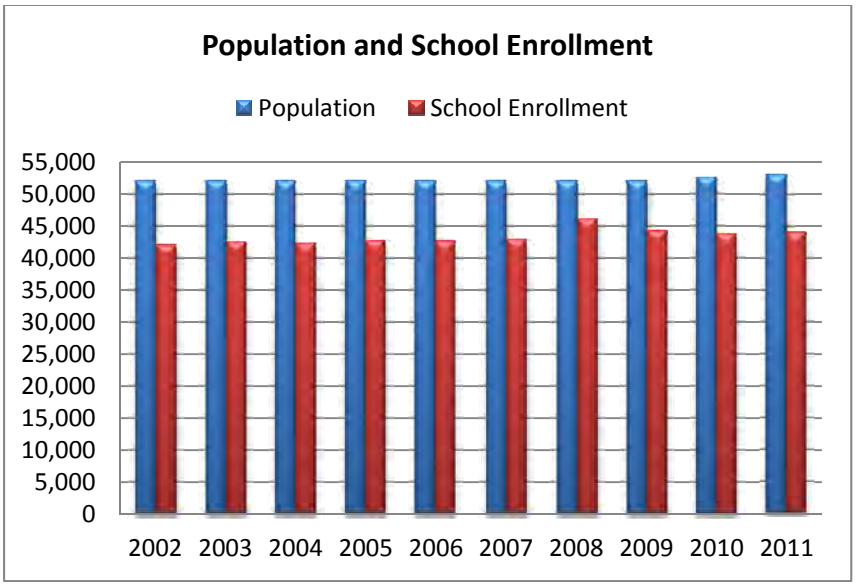
Demographic and Economic Statistics:

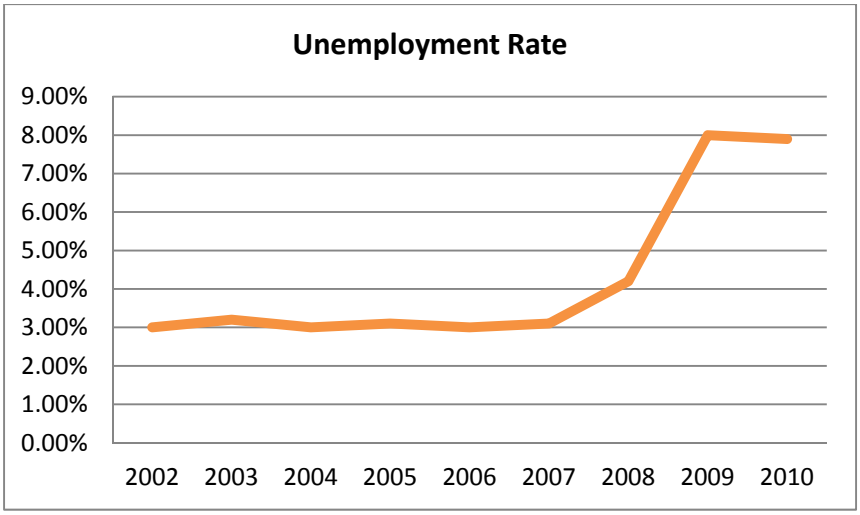
Year	Population	School Enrollment	Unemployment Rate
2002	52,000	42,020	3.00%
2003	52,000	42,519	3.20%
2004	52,000	42,392	3.00%
2005	52,000	42,713	3.10%
2006	52,000	42,639	3.00%
2007	52,000	42,940	3.10%
2008	52,000	46,174	4.20%
2009	52,000	44,257	8.00%
2010	52,575	43,729	7.90%
2011	53,000	44,090	n/a

Note: Total and per capita personal income are unavailable for the City of St. Peters.

Sources: Population is based on the 2010 official count of the United States Bureau of Census. School enrollment was provided by the Missouri Department of Elementary and Secondary Education's website. The unemployment rate is an unofficial estimate of the Missouri Economic Research and Information Center.

Supplemental Charts





BUDGET ORGANIZATION

The budget document contains a budget message, an introductory section, presentation of budgeted funds, summaries of capital and personnel, a glossary, financial policies, and ordinances that impacted the adoption of this budget.

The City's annual budget is organized by fund. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts and resources which are dedicated for a specific purpose. The revenue and expenditure accounts for each fund are listed within each budget section. The funds and departments within the funds are organized in the following order General Fund, Debt Service Fund, Special Revenue Funds (alphabetical) and Enterprise Funds (alphabetical). Operating departments within each fund are organized alphabetically by major work group (described above) and then subdivided by department within each major work group.

Budgeted Funds include:

- General Fund – The general fund is the general operation fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

- Debt Service – The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

- Special Revenue Funds – Special revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City has the following special revenue funds:

    - Community Development Block Grant Fund – Used to account for Federal grant proceeds and other revenues restricted for use for low-and moderate-income persons.

    - Community Development Block Grant Subrecipient Fund – Used to account for Federal grant proceeds and other revenues received as a subrecipient from St. Charles County that are restricted for use for low-and moderate-income persons.

    - Drug Enforcement Agency Fund – Used to account for Federal grant proceeds and other revenues restricted for drug-related law enforcement purposes.

    - Local Parks and Storm Water Fund – Used to account for revenues related to a 1/10th cent sales tax. Restricted for park and storm water projects.

    - Sewer Lateral Repair Fund – Used to account for revenues received from a voter approved special property assessment used to assist in the repair of sewer lateral lines.

    - Special Allocation Fund – City Centre – Used to account for revenues generated by the City Centre TIF district for the payment of debt service expenditures.

    - Special Allocation Fund – Old Town TIF – Used to account for revenues generated by the Old Town Levee TIF district.

    - Special Allocation Fund – St. Peters Lakeside Redevelopment TIF – Used to account for revenues generated by the St. Peters Lakeside Redevelopment TIF district.

- Transportation Trust Fund – Used to account for transportation sales tax revenues and grants to be used for the construction, reconstruction, repair, and maintenance of streets, roads, and bridges.

- Water Service Line Repair Program Fund – Used to account for revenues received from a voter approved special property assessment used to assist in the repair of water service lines.

- Enterprise Funds - used to account for activities that are similar to those found in the private sector. The measurement focus is on the determination of net income and capital maintenance. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, not including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City prepares budgets for the following four enterprise funds:

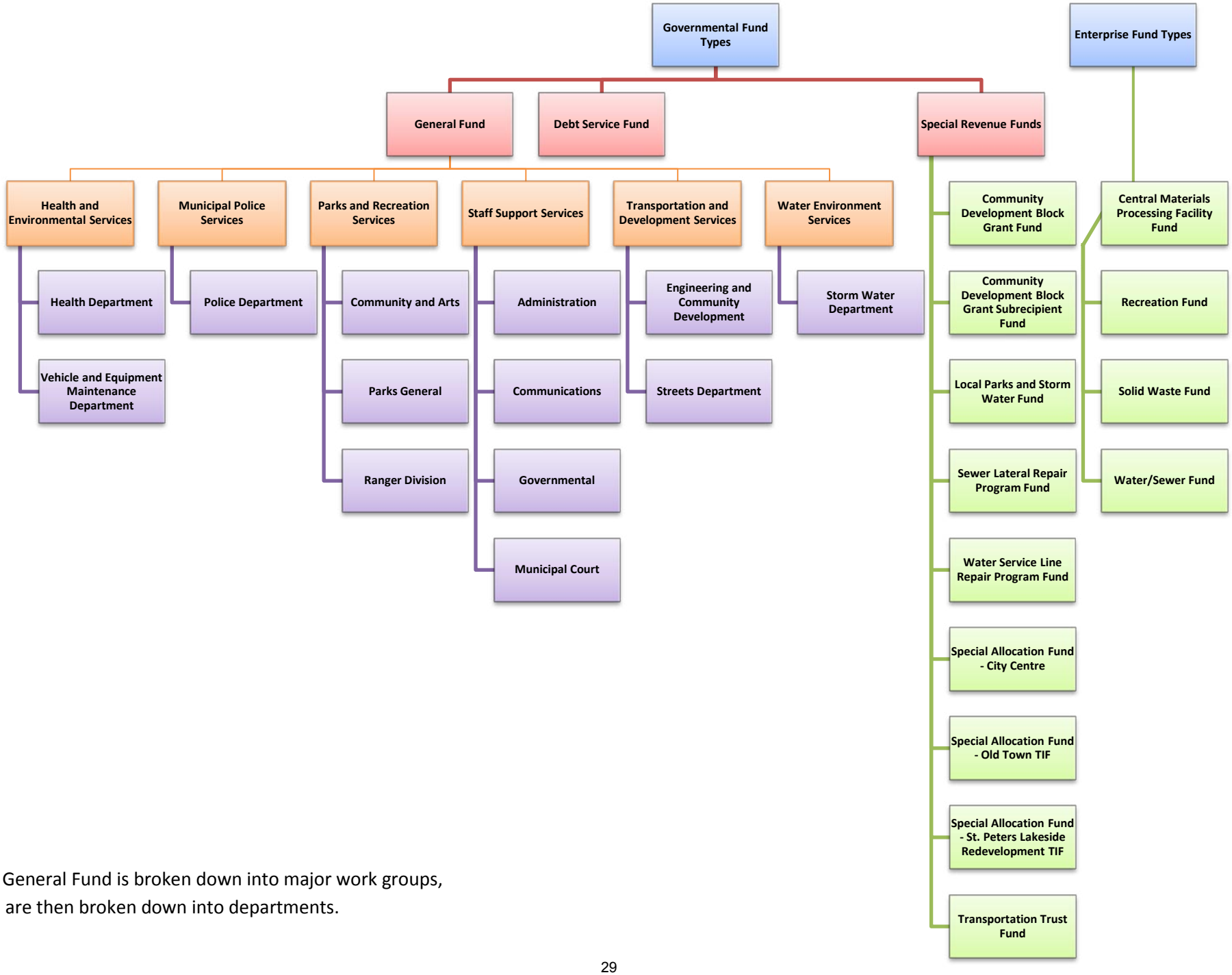
  - Central Materials Processing Facility Fund – Used to account for revenues and expenses for the central materials processing services.

  - Recreation Fund – Used to account for revenues restricted for recreation purposes.

  - Solid Waste Fund – Used to account for revenues and expenses for the solid waste services.

  - Water/Sewer Fund – Used to account for revenues and expenses for the water/sewer services.

BUDGETED FUNDS ORGANIZATION CHART



Note: General Fund is broken down into major work groups, which are then broken down into departments.

CITY OF ST. PETERS

DESCRIPTION OF ALL CITY FUNDS

FUND NAME	FUND #	FUND TYPE	PURPOSE	SOURCE OF REVENUE
BUDGETED-				
General Fund	1	Governmental-General	Operating Expenses of City	Taxes and Other General Revenue
Debt Service Fund - Misc. General Obligation	15	Governmental-Debt Service	Retirement of GO Bonds	Potion of Property Taxes
D.E.A. Equitable Sharing Fund	30	Governmental-Special Revenue	Cash and Non-Cash Items for Identifiable Police Projects	U.S. Department of Justice
Special Allocation Fund	31-33	Governmental-Special Revenue	Accounting for the City's Tax Increment Financing Districts	T.I.F. Increment
Community Development Block Grant Fund	35	Governmental-Special Revenue	Assist Low-and Moderate-Income Persons	Federal Funding (HUD)
Transportation Trust Fund	36	Governmental-Special Revenue	Road/Storm Sewer Improvements	Half-Cent Mass Transit Sales Tax
Local Parks and Storm Water Fund	38	Governmental-Special Revenue	Park and Storm Water Improvements	Tenth-Cent Sales Tax
Sewer Lateral Repair Program Fund	39	Governmental-Special Revenue	Sewer Lateral Repairs	Voter Approved Assessment
Water Service Line Repair Program Fund	42	Governmental-Special Revenue	Water Line Repairs	Voter Approved Assessment
CDBG Fund/Subrecipient Grant Project Fund	45	Governmental-Special Revenue	Assist Low and Moderate Income Persons	Federal Funding (HUD)
Recreational Fund	60	Proprietary-Enterprise	Recreational Activities	User Fees
Utilities Operating Fund	70	Proprietary-Enterprise	Operating Expenses of Water/Sewer System, Debt Service on 1992 Waterworks/Sewerage System Bonds	User Fees and Interest on Investments
Solid Waste Fund	80	Proprietary-Enterprise	Collection and Disposal of Residential Solid Waste	User Fees
Central Materials Processing Facility Fund	82	Proprietary-Enterprise	Processing of Solid Waste for Disposal	Tipping Fees from Refuse Haulers
NON-BUDGETED (BUT INCLUDED IN AUDITED FUND STATEMENTS)				
Payroll Revolving Fund	5	Governmental-General	Imprest Fund-Should Zero Balance at Month-End	Transfers from Other City Funds
Self-Insurance Fund	7	Governmental-General	City's Self-Insurance Program	Taxes & User Fees
Post Retirement Benefits Fund	8	Governmental-General	City Retirement Plan-Pass Through	City & Employee Contributions
Storm Water Sewer Project Fund	19	Governmental-Capital Projects	Construction/Design of Storm Water Projects	Bond Proceeds
2010 C.O.P. Project Fund	20	Governmental-Capital Projects	Construction of Transportation Related Projects	2010 Certificate of Participation Bond Proceeds
Lakeside Capital Project Fund	24	Governmental-Capital Projects	Construction Projects within the St. Peters Lakeside T.I.F	Proceeds from 2005 General Obligation Bonds
Fleet Maintenance/Solid Waste Building Project Fund	26	Governmental-Capital Projects	Construction of Fleet/Solid Waste Facility and Improvements to Public Works Facility	Bond Proceeds
Justice Center Project Fund Phase II	27	Governmental-Capital Projects	Construction of a Justice Center	Bond Proceeds
370 Lakeside Park Capital Project Fund	28	Governmental-Capital Projects	Construction Projects within the 370 Lakeside Park	Grant and General Fund Appropriations
Premier 370 Infrastructure Project Fund	29	Governmental-Capital Projects	Construction of Infrastructure at Premier 370	Grant and General Fund Appropriations
Neighborhood Improvement District	37	Special Revenue-Capital Projects	Bond Funds for Crown Colony NID	Transfer from General Fund and Local Park and Storm Water Fund
General Fixed Assets	50	Account Group	Non-Cash; Accounting Purposes Only	Non-Cash Fund
Fixed Asset-Infrastructure Fund	52	Account Group	Non-Cash; Accounting Purposes Only	Non-Cash Fund
General Long Term Debt	55	Account Group	Non-Cash; Accounting Purposes Only	Non-Cash Fund
Water Sewer '09 Revenue Bond Projects	72	Proprietary-Enterprise	Water and Sewer Capital Projects	Bond Proceeds
Water Sewer '07 Revenue Bond Projects	73	Proprietary-Enterprise	Water and Sewer Capital Projects	Bond Proceeds
Water Sewer '03 Revenue Bond Projects	74	Proprietary-Enterprise	Water and Sewer Capital Projects	Bond Proceeds
Utilities Construction Fund	75	Proprietary-Enterprise	Capital Projects	Water/Sewer Tap-On Fees and Interest on Investments
Water Sewer '99 Revenue Bond Projects	76	Proprietary-Enterprise	Capital Projects	1999 Bond Issue
E.P.A. Sewer Construction Fund	77	Proprietary-Enterprise	Upgrading of Existing and Construction of New Sewer Treatment Plant-Capital Expenditures	Transfer from Utility Construction Fund, Portion of 1978 Revenue Proceeds, and Federal/State Reimbursements
1988 E.P.A. Sewer Construction Fund	78	Proprietary-Enterprise	Construction of Sewer Treatment Plant-Capital Expenditures	1985, 1988 Bond Issues, Federal/State Grants
Water Sewer '85 Revenue Bond Projects	79	Proprietary-Enterprise	Water Line Connection with City of St. Louis Water Plant and Sewer Treatment Plant Expansion-Capital Expenditures	1985 Revenue Bond Issue Proceeds

RELATIONSHIP BETWEEN CITY FUNDS AND FUNCTIONAL UNITS*

	FUNDS														
	Major Governmental Funds				Nonmajor Governmental Funds							Enterprise Funds			
FUNCTIONAL UNITS **Governmental Activities:**	General	Debt Service	Special Allocation - City Centre	Transportation Trust	Special Allocation - Old Town	Special Allocation - Lakeside Redevelopment	Community Development Block Grant	Local Parks and Stormwater	Sewer Lateral Repair Program	Water Service Line Repair Program	Community Development Block Grant Subrecipient	Recreation	Water/ Sewer	Solid Waste	Central Materials Processing Facility
General Government	■		■		■	■	■				■				
Administration	■														
Police	■														
Municipal Court	■														
Public Works	■			■	■			■	■	■					
Engineering	■														
Maintenance	■														
Health	■														
Parks and Recreation	■							■							
Community Relations	■														
Community and Arts	■														
Business-Type Activities:															
Waterworks/Sanitary Sewer													■		
Solid Waste														■	
Central Materials Processing Facility															■
Recreation												■			

shaded box identifies fund use by functional unit

OVERVIEW OF BUDGET BUDGETARY PROCESS

Budgeting, at best, is an inexact science. It can be both precise and unyielding as numbers tend to be, or as flexible as priority changes dictate. In the end, the goal of City of St. Peters' budgeting process is to produce a "user friendly" document, designed to enhance policy makers', managers', and citizens' understanding of major issues, resource choices, and impact of the total budget. The budget is not only a financial plan, but a policy document, operational guide, and communication device.

As a financial plan, the City of St. Peters' budget includes all budgeted funds, presents a summary of historical and projected revenues and expenditures, describes major revenue sources, underlying assumptions and trends, and includes projected changes to fund balances.

As a policy document, the budget includes a budget message articulating strategic priorities, describes budget and financial policies, and addresses longer-term concerns and issues.

As an operational guide, the document includes an organizational chart(s), provides authorized personnel schedules, describes departmental services or functions, and includes goals and objectives.

As a communication device, the budget includes a summary of budgetary issues, trends, and resource choices, explains the impact of other plans or planning processes, describes the preparation, review, and adoption process, and contains a table of contents and glossary of terms.

The City acknowledges that several essential features characterize a good budget process. We look not only to the current budget year, but also include a long-term point of view to ensure that the City continues to remain fiscally responsible and meet the needs of our stakeholders. Broad goals are set and define the priorities and preferred future state of the community or area served. These goals provide a basis for making resource allocation decisions during the budget process and serve as a focal point for assessing and coordinating various long-range or strategic plans. All of the departments of the City are expected to aid in achieving these goals.

1. During the first quarter of the fiscal year the Capital Improvement Plan process begins. This five-year plan sets out capital priorities and time frame for undertaking capital projects and provides a financing plan for those projects. The Mayor, Board of Aldermen, City Administrator and Assistant City Administrator work together to set the goals for the City of St. Peters for the upcoming fiscal year. The goals are set based upon input from citizens (received throughout the year via discussions with elected officials, public meetings, phone calls into the City's concern system and periodic resident surveys), resident business owners, the Mayor and Board of Aldermen and City staff.
    - The City evaluates any changes in community conditions or changes in the operating environment. A review of existing major programs is done and new needs are addressed.
    - The City's major capital assets are evaluated. Issues, challenges and opportunities affecting the provision of capital assets including community needs and priorities; the impact of deferred maintenance; funding issues; changes in technology; economic, demographic, and other factors that may affect demand; and legal or regulatory changes. The City has developed measurement standards for the condition of capital assets (including what is regarded as acceptable) for our major assets, including:
        - Infrastructure
        - Fleet
        - Information Systems Assets

2. The prior Capital Improvement Plan is re-evaluated and updated based upon these new goals, needs and available funding.
3. A Capital Improvement Plan is then approved for the General Fund, Recreation Fund, Special Allocation Fund – Old Town Levee, Central Materials Processing Fund, Solid Waste Fund, Transportation Trust Fund, and Water/Sewer Fund. This document serves as the blueprint for the preparation of future budgets.
4. The budget process begins during the second quarter of the fiscal year. Department heads prepare a detail budget using the Capital Improvement Plan as a guide. The City Administrator and Assistant City Administrator then meet with the department heads to review the departmental budget submittals. During these meetings, a more detailed analysis of programs is performed. This analysis helps the City to determine any changes in the service provided to residents, the fee (if any) that should be charged, and the efficiency of the service.
5. After these meetings, a draft budget for all budgeted funds is finalized for presentation to the Mayor and Board of Aldermen. In accordance with Missouri Revised Statutes; in no event shall the total proposed expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year; provided, that nothing herein shall be construed as requiring any political subdivision to use any cash balance as current revenue or to change from a cash basis of financing its expenditures.
6. On or before August 1, the City Administrator submits to the Mayor and Board of Aldermen the proposed operating budget for the General, Special Revenue, and Debt Service Funds for the fiscal year commencing the following October. In addition, budgets for the Central Materials Processing, Recreation, Solid Waste, and Water/Sewer Funds are prepared on a basis similar to that of the general governmental funds in order to better manage these means of financing them. Expenditures may not legally exceed appropriation at the fund level.
7. The proposed budget will consist of a set of recommended actions regarding programs and services to be funded, including service level, quality, and goals to be achieved. It will also identify funding requirements and sources of funds, and provide the supplemental information necessary to review the plans. The budget should be consistent with policies and goals set by the government. The recommended budget must also comply with any statutory requirements.
8. The annual operating budgets are approved though the adoption of the budget ordinance by the affirmative vote of a majority of the members of the Board of Aldermen and approval by the Mayor on or before September 1, of the preceding budget year. If the budgets have not been passed and approved on or before the last day preceding the budget year (September 30), the budgets and appropriations for the current fiscal year shall be deemed to be re-budgeted and re-appropriated for the budget year until a new budget is adopted and approved.
9. The City Administrator is authorized to make changes in departmental budget line items within the overall departmental budget appropriations.
10. If it is determined that the original budget revenues and expenditures need to be increased or decreased, the Board of Aldermen may, by ordinance, make such changes in budgeted revenues and expenditures so long as the total budgeted expenditures do not exceed the amount of budgeted revenues plus beginning unencumbered fund balance.
11. If it appears probable that revenues available will be insufficient to meet the amount appropriated, the Board of Aldermen may, by ordinance, reduce one or more appropriations.
12. Unencumbered appropriations lapse at year-end.

BUDGET CALENDAR

April 20	Human Resources - Projected fringe rates and/or fringe amounts as appropriate. 5, 10, 15, 20 yr. employees for FY '13. Salary amounts have already been calculated for FY13.
April 20	Purchasing/Finance - Calculation of utility expenses (including beepers & mobile phones), and insurance expenses. Calculation of postage, estimate bad debt expense & sales tax expense, estimate bank service charges, and gasoline & diesel expenses.
April 20	Group Managers and Department Heads prepare basic budget information and have the information entered in GEMS.
April 20	Departmental Goals due to City Administrator.
April 20	All departmental amounts finalized and entered into GEMS. The GEMS version that was open for entry will be closed.

City Administrator, Assistant City Administrator, and Management Team review preliminary budget and goals:

May 7-24 Departmental Budget Meetings

May 28-July 6	Compile draft budget.
July 13	Distribute draft budget to the Board of Aldermen.
July 24 and 25th	Board of Aldermen work session with City Administrator, Assistant City Administrator, and Management Team.
August 9	Public Hearings at Board of Aldermen meeting and first reading of FY '13 budget.
August 23	Preliminary Public Hearing for Property Tax Rate and Board of Aldermen meeting to adopt FY '13 Budget.
September 27	Board of Aldermen meeting to adopt 2012 Property Tax Rate.
September 28	Director of Finance submits rates to County.

CITY OF ST. PETERS
BUDGET SUMMARY
2012/13

	GENERAL FUND	DEBT SERVICE FUND	COMMUNITY DEVELOPMENT BLOCK GRANT FUND	COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT FUND	LOCAL PARKS & STORM WATER FUND	SEWER LATERAL REPAIR PROGRAM FUND	WATER LINE REPAIR PROGRAM FUND	SPECIAL ALLOCATION FUNDS	TRANSPORTATION TRUST FUND	CENTRAL MATERIALS PROCESSING FACILITY FUND	RECREATION FUND	SOLID WASTE FUND	WATER/ SEWER FUND	TOTAL
Unappropriated Fund Balance 10/1/12	**$1,638,672**	**$2,279,337**	**$0**	**$0**	**$1,405,027**	**$773,734**	**$0**	**$776,847**	**$4,862,667**	**$668,876**	**$64,683**	**$305,774**	**$367,542**	**$13,143,158**
Add: Revenues														
Property Tax	6,823,300	1,748,500	0	0	0	0	0	3,325,000	0	0	0	0	0	11,896,800
Sales & Use Tax	12,906,000	0	0	0	1,290,600	0	0	3,110,000	6,453,000	0	0	0	0	23,759,600
Other Tax	4,329,860	0	0	0	0	520,000	215,000	0	0	0	0	0	0	5,064,860
Licenses & Permits	1,052,900	0	0	0	0	0	0	0	0	0	0	0	0	1,052,900
Intergovernmental Revenue	3,355,200	0	0	200,000	0	0	0	0	0	0	0	0	0	3,555,200
Operating Income	0	0	0	0	0	0	0	0	0	3,683,100	0	3,942,300	10,095,000	17,720,400
Interest Income	25,000	10,000	0	0	2,000	5,000	0	5,000	2,000	1,500	1,100	26,700	5,000	83,300
Recreation Fund Revenue	0	0	0	0	0	0	0	0	0	0	6,597,200	0	0	6,597,200
Other Revenues	3,484,900	79,000	0	0	0	0	0	0	159,000	25,200	125,000	42,200	409,900	4,325,200
Total Revenues	31,977,160	1,837,500	0	200,000	1,292,600	525,000	215,000	6,440,000	6,614,000	3,709,800	6,723,300	4,011,200	10,509,900	74,055,460
Transfers From Other Funds	1,834,200	593,900	0	0	0	0	0	0	0	0	500,000	0	0	2,928,100
Total Revenue and Other Sources	33,811,360	2,431,400	0	200,000	1,292,600	525,000	215,000	6,440,000	6,614,000	3,709,800	7,223,300	4,011,200	10,509,900	76,983,560
Funds Available	**35,450,032**	**4,710,737**	**0**	**200,000**	**2,697,627**	**1,298,734**	**215,000**	**7,216,847**	**11,476,667**	**4,378,676**	**7,287,983**	**4,316,974**	**10,877,442**	**90,126,718**
Less: Expenditures														
Salaries & Fringes	27,752,870	0	0	0	62,000	74,300	0	0	$772,050	1,687,000	3,621,100	2,225,300	3,950,000	40,144,620
Professional Services	1,231,360	55,000	0	0	7,500	70,000	0	95,000	44,600	78,300	185,000	26,180	403,400	2,196,340
Utilities	510,700	0	0	0	2,300	200	0	0	593,000	52,000	926,800	49,000	713,000	2,847,000
Repairs & Maintenance	940,300	0	0	0	318,000	695,000	215,000	0	2,360,100	96,900	187,500	223,950	636,750	5,673,500
Supplies & Other	1,485,400	6,750	0	0	66,000	4,000	0	0	185,000	409,060	774,570	422,400	1,778,450	5,131,630
Tipping Fees	0	0	0	0	0	0	0	0	0	985,500	0	1,026,000	0	2,011,500
Capital Expenditures	813,455	0	0	0	355,000	0	0	0	793,400	314,000	61,075	549,000	611,230	3,497,160
Construction & Traffic Signals	0	0	0	0	0	0	0	650,000	580,500	0	0	0	0	1,230,500
Miscellaneous Expenses	381,265	0	0	200,000	10,760	0	0	0	80,370	8,695	39,420	20,635	34,090	775,235
Surplus PILOTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Expenditures	33,115,350	61,750	0	200,000	821,560	843,500	215,000	745,000	5,409,020	3,631,455	5,795,465	4,542,465	8,126,920	63,507,485
Debt service	385,000	2,548,000	0	0	163,000	0	0	1,560,000	775,000	0	1,445,000	0	1,950,000	8,826,000
Total Expenditures and Debt Service	33,500,350	2,609,750	0	200,000	984,560	843,500	215,000	2,305,000	6,184,020	3,631,455	7,240,465	4,542,465	10,076,920	72,333,485
Transfers To(From) Reserves	0	0	0	0	0	0	0	0	0	125,000	5,000	(950,000)	0	(820,000)
Increase In Bond Reserves	0	0	0	0	0	0	0	0	0	0	0	0	50,000	50,000
Transfer to Reserve for Anticipated Surplus PILOTS	0	0	0	0	0	0	0	3,991,000	0	0	0	0	0	3,991,000
Transfers To Other Funds *	963,900	0	0	0	505,000	0	0	0	201,000	354,600	0	594,400	684,200	3,303,100
Transfer to Trust for Post Retirement Benefits	300,000	0	0	0	0	0	0	0	11,500	25,000	18,000	28,000	46,500	429,000
Total Expenditures and Other Uses	**34,764,250**	**2,609,750**	**0**	**200,000**	**1,489,560**	**843,500**	**215,000**	**6,296,000**	**6,396,520**	**4,136,055**	**7,263,465**	**4,214,865**	**10,857,620**	**79,286,585**
Unappropriated Fund Balance 09/30/13	**$685,782**	**$2,100,987**	**$0**	**$0**	**$1,208,067**	**$455,234**	**$0**	**$920,847**	**$5,080,147**	**$242,621**	**$24,518**	**$102,109**	**$19,822**	**$10,840,133**

* Transfers to Other Funds may include transfers to a non-budgeted Capital Projects Fund

CITY OF ST. PETERS
TOTAL FUNDS SUMMARY OF ESTIMATED FINANCIAL SOURCES

	2010/11 Actual	2011/12 Budget	2012/13 Budget
Governmental Funds			
Property Tax	$12,663,993	$11,616,300	$11,896,800
Sales & Use Tax	21,702,218	22,878,000	23,759,600
Other Tax	4,706,840	4,513,000	5,064,860
Licenses & Permits	948,635	1,108,400	1,052,900
Intergovernmental Revenue	7,062,986	6,724,553	3,555,200
Operating Income	0	0	0
Interest Income	49,893	51,150	49,000
REC-PLEX Revenue	0	0	0
General Recreation Revenue	0	0	0
Other Revenues	8,761,970	3,750,900	3,722,900
Transfers From Other Funds	7,294,238	1,992,648	2,428,100
Total Estimated Financial Sources	$63,190,773	$52,634,951	$51,529,360
Enterprise Funds			
Property Tax	$0	$0	$0
Sales & Use Tax	0	0	0
Other Tax	0	0	0
Licenses & Permits	0	0	0
Intergovernmental Revenue	0	0	0
Operating Income	22,261,373	23,282,300	24,317,600
Interest Income	33,360	31,300	34,300
REC-PLEX Revenue	0	0	0
General Recreation Revenue	0	0	0
Other Revenues	572,712	405,000	602,300
Transfers From Other Funds	1,050,000	1,000,000	500,000
Total Estimated Financial Sources	$23,917,445	$24,718,600	$25,454,200
All Funds			
Property Tax	$12,663,993	$11,616,300	$11,896,800
Sales & Use Tax	21,702,218	22,878,000	23,759,600
Other Tax	4,706,840	4,513,000	5,064,860
Licenses & Permits	948,635	1,108,400	1,052,900
Intergovernmental Revenue	7,062,986	6,724,553	3,555,200
Operating Income	22,261,373	23,282,300	24,317,600
Interest Income	83,253	82,450	83,300
REC-PLEX Revenue	0	0	0
General Recreation Revenue	0	0	0
Other Revenues	9,334,682	4,155,900	4,325,200
Transfers From Other Funds	8,344,238	2,992,648	2,928,100
Total Estimated Financial Sources	$87,108,218	$77,353,551	$76,983,560

CITY OF ST. PETERS
GOVERNMENTAL FUNDS SUMMARY OF ESTIMATED FINANCIAL SOURCES

	2010/11 Actual	2011/12 Budget	2012/13 Budget
General Fund			
Property Tax	$6,705,073	$6,336,900	$6,823,300
Sales & Use Tax	11,777,602	12,350,000	12,906,000
Other Tax	4,186,605	3,993,000	4,329,860
Licenses & Permits	948,635	1,108,400	1,052,900
Intergovernmental Revenue	3,869,168	3,328,200	3,355,200
Interest Income	6,056	25,000	25,000
REC-PLEX Revenue	0	0	0
General Recreation Revenue	0	0	0
Other Revenues	3,520,564	3,364,900	3,484,900
Transfers From Other Funds	5,154,492	1,862,648	1,834,200
Total Estimated Financial Resources	$36,168,195	$32,369,048	$33,811,360
Debt Service Fund			
Property Tax	$2,137,731	$1,930,200	$1,748,500
Sales & Use Tax	0	0	0
Other Tax	0	0	0
Licenses & Permits	0	0	0
Intergovernmental Revenue	0	0	0
Interest Income	16,271	10,000	10,000
REC-PLEX Revenue	0	0	0
General Recreation Revenue	0	0	0
Other Revenues	2,719	79,000	79,000
Transfers From Other Funds	1,966,435	130,000	593,900
Total Estimated Financial Resources	$4,123,156	$2,149,200	$2,431,400
Special Revenue Funds			
Property Tax	$3,821,189	$3,349,200	$3,325,000
Sales & Use Tax	9,924,616	10,528,000	10,853,600
Other Tax	520,235	520,000	735,000
Licenses & Permits	0	0	0
Intergovernmental Revenue	3,193,818	3,396,353	200,000
Interest Income	27,566	16,150	14,000
REC-PLEX Revenue	0	0	0
General Recreation Revenue	0	0	0
Other Revenues	5,238,687	307,000	159,000
Transfers From Other Funds	173,311	0	0
Total Estimated Financial Resources	$22,899,422	$18,116,703	$15,286,600
Total Governmental Funds			
Property Tax	$12,663,993	$11,616,300	$11,896,800
Sales & Use Tax	21,702,218	22,878,000	23,759,600
Other Tax	4,706,840	4,513,000	5,064,860
Licenses & Permits	948,635	1,108,400	1,052,900
Intergovernmental Revenue	7,062,986	6,724,553	3,555,200
Interest Income	49,893	51,150	49,000
REC-PLEX Revenue	0	0	0
General Recreation Revenue	0	0	0
Other Revenues	8,761,970	3,750,900	3,722,900
Transfers From Other Funds	7,294,238	1,992,648	2,428,100
Total Estimated Financial Resources	$63,190,773	$52,634,951	$51,529,360

CITY OF ST. PETERS
ENTERPRISE FUNDS SUMMARY OF ESTIMATED FINANCIAL SOURCES

	2010/11 Actual	2011/12 Budget	2012/13 Budget
Central Materials Processing Facility			
Operating Income	$3,425,838	$3,441,900	$3,683,100
Interest Income	1,462	5,000	1,500
Intergovernmental Revenue	0	0	0
Other Income	20,267	30,000	25,200
Transfer From Other Funds	0	0	0
Total Estimated Financial Resources	$3,447,567	$3,476,900	$3,709,800
Recreation			
Operating Income	$6,092,237	$6,322,100	$6,597,200
Interest Income	1,108	1,300	1,100
Intergovernmental Revenue	0	0	0
Other Income	0	0	125,000
Transfer From Other Funds	1,050,000	1,000,000	500,000
Total Estimated Financial Resources	$7,143,345	$7,323,400	$7,223,300
Solid Waste			
Operating Income	$3,688,862	$3,870,200	$3,942,300
Interest Income	26,605	20,000	26,700
Intergovernmental Revenue	0	0	0
Other Income	21,365	20,000	42,200
Transfer From Other Funds	0	0	0
Total Estimated Financial Resources	$3,736,832	$3,910,200	$4,011,200
Water Sewer			
Operating Income	$9,054,436	$9,648,100	$10,095,000
Interest Income	4,185	5,000	5,000
Intergovernmental Revenue	0	0	0
Other Income	531,080	355,000	409,900
Transfer From Other Funds	0	0	0
Total Estimated Financial Resources	$9,589,701	$10,008,100	$10,509,900
Total Enterprise Funds			
Operating Income	$22,261,373	$23,282,300	$24,317,600
Interest Income	33,360	31,300	34,300
Intergovernmental Revenue	0	0	0
Other Income	572,712	405,000	602,300
Transfer From Other Funds	1,050,000	1,000,000	500,000
Total Estimated Financial Resources	$23,917,445	$24,718,600	$25,454,200

CITY OF ST. PETERS
TOTAL FUNDS SUMMARY OF ESTIMATED FINANCIAL USES

	2010/11 Actual	2011/12 Budget	2012/13 Budget
Governmental Funds			
Salaries & Fringes	$26,321,493	$27,786,420	$28,661,220
Professional Services	1,816,490	1,453,500	1,503,460
Utilities	969,647	958,400	1,106,200
Repairs & Maintenance	3,636,037	4,148,600	4,528,400
Supplies & Other	1,811,777	1,696,630	1,747,150
Tipping Fees	0	0	0
Capital Expenditures	1,470,986	2,299,495	1,961,855
Construction & Traffic Signals	8,885,362	5,838,200	1,230,500
Miscellaneous Expenses *	555,450	744,968	672,395
Surplus PILOTS	3,929,975	4,011,000	0
Transfers To (From) Reserves	(4,076,323)	(330,647)	3,991,000
Transfers To Other Funds	8,775,036	1,533,448	1,468,900
Other Uses	311,500	512,500	512,500
Debt Service **	10,286,846	6,412,000	5,431,000
Total Estimated Financial Uses	$64,694,276	$57,064,514	$52,814,580
Enterprise Funds			
Salaries & Fringes	$10,610,903	$11,004,470	$11,483,400
Professional Services	562,955	632,630	692,880
Utilities	1,575,322	1,727,350	1,740,800
Repairs & Maintenance	1,196,494	1,249,350	1,145,100
Supplies & Other	5,366,684	3,433,390	3,384,480
Tipping Fees	1,772,597	1,910,900	2,011,500
Capital Expenditures	1,587,418	1,360,700	1,535,305
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	194,915	229,580	102,840
Surplus PILOTS	0	0	0
Transfers To (From) Reserves	(3,441,337)	(737,460)	(770,000)
Transfers To Other Funds	1,375,400	1,633,200	1,750,700
Other Uses	0	0	0
Debt Service **	3,284,404	3,233,000	3,395,000
Total Estimated Financial Uses	$24,085,755	$25,677,110	$26,472,005
All Funds			
Salaries & Fringes	$36,932,396	$38,790,890	$40,144,620
Professional Services	2,379,445	2,086,130	2,196,340
Utilities	2,544,969	2,685,750	2,847,000
Repairs & Maintenance	4,832,531	5,397,950	5,673,500
Supplies & Other	7,178,461	5,130,020	5,131,630
Tipping Fees	1,772,597	1,910,900	2,011,500
Capital Expenditures	3,058,404	3,660,195	3,497,160
Construction & Traffic Signals	8,885,362	5,838,200	1,230,500
Miscellaneous Expenses *	750,365	974,548	775,235
Surplus PILOTS	3,929,975	4,011,000	0
Transfers To (From) Reserves	(7,517,660)	(1,068,107)	3,221,000
Transfers To Other Funds	10,150,436	3,166,648	3,219,600
Other Uses	311,500	512,500	512,500
Debt Service **	13,571,250	9,645,000	8,826,000
Total Estimated Financial Uses	$88,780,031	$82,741,624	$79,286,585

* Includes Employee Expenses, Community Expenses & Contingency, Post Retirement Claims
** Includes Payment to Public Improvement Corporation for Lease of Equipment

CITY OF ST. PETERS
GOVERNMENTAL FUNDS SUMMARY OF ESTIMATED FINANCIAL USES

	2010/11 Actual	2011/12 Budget	2012/13 Budget
General Fund			
Salaries & Fringes	$25,708,653	$26,907,170	$27,752,870
Professional Services	1,467,057	1,245,400	1,231,360
Utilities	540,081	492,400	510,700
Repairs & Maintenance	1,013,591	886,500	940,300
Supplies & Other	1,720,389	1,393,690	1,485,400
Capital Expenditures	953,494	1,153,295	813,455
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	355,635	397,675	381,265
Surplus PILOTS	0	0	0
Transfers To (From) Reserves	(51,714)	(330,647)	0
Transfers To Other Funds	4,802,146	1,000,000	963,900
Other Uses	300,000	300,000	300,000
Debt Service **	638,988	601,000	385,000
Total Estimated Financial Uses	$37,448,320	$34,046,483	$34,764,250
Debt Service Fund			
Salaries & Fringes	$0	$0	$0
Professional Services	43,606	55,000	55,000
Utilities	0	0	0
Repairs & Maintenance	0	0	0
Supplies & Other	4,408	6,900	6,750
Capital Expenditures	0	0	0
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	0	0	0
Surplus PILOTS	0	0	0
Transfers To (From) Reserves	0	0	0
Transfers To Other Funds	0	0	0
Other Uses	0	0	0
Debt Service **	4,577,436	2,560,000	2,548,000
Total Estimated Financial Uses	$4,625,450	$2,621,900	$2,609,750
Special Revenue Funds			
Salaries & Fringes	$612,840	$879,250	$908,350
Professional Services	305,827	153,100	217,100
Utilities	429,566	466,000	595,500
Repairs & Maintenance	2,622,446	3,262,100	3,588,100
Supplies & Other	86,980	296,040	255,000
Capital Expenditures	517,492	1,146,200	1,148,400
Construction & Traffic Signals	8,885,362	5,838,200	1,230,500
Miscellaneous Expenses *	199,815	347,293	291,130
Surplus PILOTS	3,929,975	4,011,000	0
Transfers To (From) Reserves	(4,024,609)	0	3,991,000
Transfers To Other Funds	3,972,890	533,448	505,000
Other Uses	11,500	212,500	212,500
Debt Service **	5,070,422	3,251,000	2,498,000
Total Estimated Financial Uses	$22,620,506	$20,396,131	$15,440,580

CITY OF ST. PETERS
GOVERNMENTAL FUNDS SUMMARY OF ESTIMATED FINANCIAL USES

	2010/11 Actual	2011/12 Budget	2012/13 Budget
Total Governmental Funds			
Salaries & Fringes	$26,321,493	$27,786,420	$28,661,220
Professional Services	1,816,490	1,453,500	1,503,460
Utilities	969,647	958,400	1,106,200
Repairs & Maintenance	3,636,037	4,148,600	4,528,400
Supplies & Other	1,811,777	1,696,630	1,747,150
Capital Expenditures	1,470,986	2,299,495	1,961,855
Construction & Traffic Signals	8,885,362	5,838,200	1,230,500
Miscellaneous Expenses *	555,450	744,968	672,395
Surplus PILOTS	3,929,975	4,011,000	0
Transfers To (From) Reserves	(4,076,323)	(330,647)	3,991,000
Transfers To Other Funds	8,775,036	1,533,448	1,468,900
Other Uses	311,500	512,500	512,500
Debt Service **	10,286,846	6,412,000	5,431,000
Total Estimated Financial Uses	$64,694,276	$57,064,514	$52,814,580

* Includes Employee Expenses, Community Expenses & Contingency, Post Retirement Claims
** Includes Payment to Public Improvement Corporation for Lease of Equipment

CITY OF ST. PETERS
ENTERPRISE FUNDS SUMMARY OF ESTIMATED FINANCIAL USES

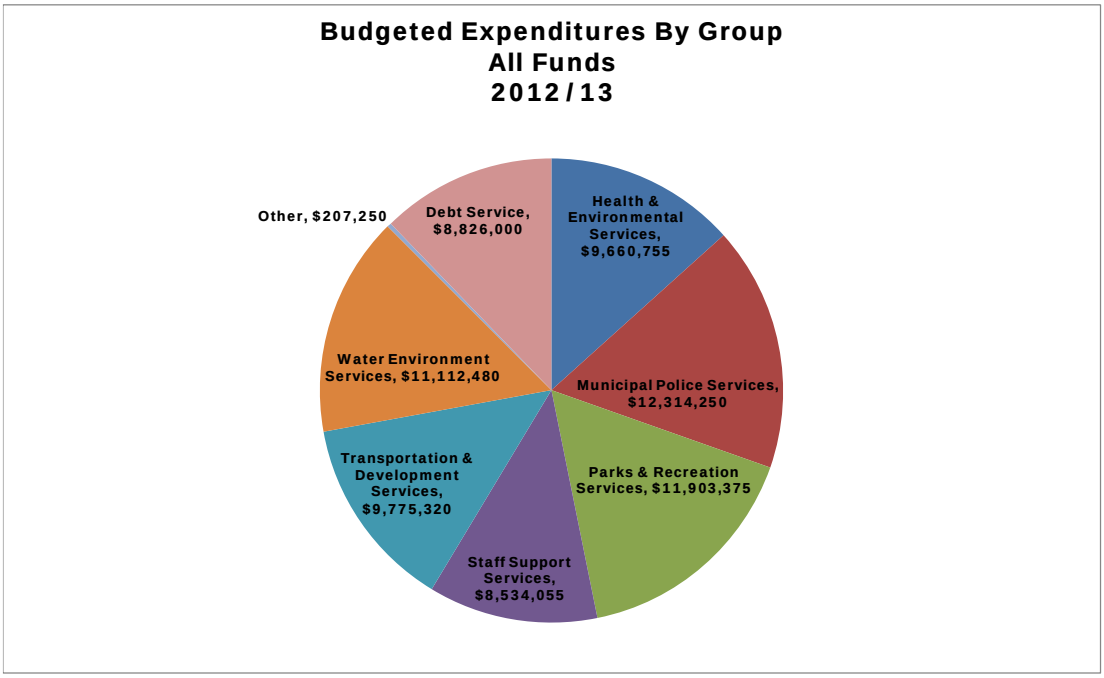
	2010/11 Actual	2011/12 Budget	2012/13 Budget
Central Materials Processing Facility			
Salaries & Fringes	$1,509,838	$1,613,300	$1,687,000
Professional Services	24,012	39,900	78,300
Utilities	53,294	62,800	52,000
Repairs & Maintenance	216,440	200,000	96,900
Supplies & Other	320,892	378,950	409,060
Tipping Fees	862,394	925,000	985,500
Capital Expenditures	76,794	106,700	314,000
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	34,040	35,100	8,695
Transfers To (From) Reserves	0	125,000	125,000
Transfers To Other Funds	307,100	354,600	379,600
Debt Service	0	0	0
Total Estimated Financial Uses	$3,404,804	$3,841,350	$4,136,055
Recreation			
Salaries & Fringes	$3,219,450	$3,548,570	$3,621,100
Professional Services	185,813	208,850	185,000
Utilities	845,199	960,900	926,800
Repairs & Maintenance	246,753	192,400	187,500
Supplies & Other	715,551	770,610	774,570
Tipping Fees	0	0	0
Capital Expenditures	314,282	60,000	61,075
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	47,714	70,290	39,420
Transfers To (From) Reserves	(31,441)	30,440	5,000
Transfers To Other Funds	0	0	18,000
Debt Service	1,585,636	1,440,000	1,445,000
Total Estimated Financial Uses	$7,128,957	$7,282,060	$7,263,465
Solid Waste			
Salaries & Fringes	$2,167,824	$2,061,800	$2,225,300
Professional Services	12,145	26,180	26,180
Utilities	45,235	44,000	49,000
Repairs & Maintenance	220,789	242,750	223,950
Supplies & Other	2,608,751	407,160	422,400
Tipping Fees	910,203	985,900	1,026,000
Capital Expenditures	697,165	771,100	549,000
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	39,966	45,600	20,635
Transfers To (From) Reserves	(3,455,313)	(950,000)	(950,000)
Transfers To Other Funds	630,900	594,400	622,400
Debt Service	0	0	0
Total Estimated Financial Uses	$3,877,665	$4,228,890	$4,214,865

CITY OF ST. PETERS
ENTERPRISE FUNDS SUMMARY OF ESTIMATED FINANCIAL USES

Water Sewer			
Salaries & Fringes	$3,713,791	$3,780,800	$3,950,000
Professional Services	340,985	357,700	403,400
Utilities	631,594	659,650	713,000
Repairs & Maintenance	512,512	614,200	636,750
Supplies & Other	1,721,490	1,876,670	1,778,450
Tipping Fees	0	0	0
Capital Expenditures	499,177	422,900	611,230
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	73,195	78,590	34,090
Transfers To (From) Reserves	45,417	57,100	50,000
Transfers To Other Funds	437,400	684,200	730,700
Debt Service	1,698,768	1,793,000	1,950,000
Total Estimated Financial Uses	$9,674,329	$10,324,810	$10,857,620
Total Enterprise Funds			
Salaries & Fringes	$10,610,903	$11,004,470	$11,483,400
Professional Services	562,955	632,630	692,880
Utilities	1,575,322	1,727,350	1,740,800
Repairs & Maintenance	1,196,494	1,249,350	1,145,100
Supplies & Other	5,366,684	3,433,390	3,384,480
Tipping Fees	1,772,597	1,910,900	2,011,500
Capital Expenditures	1,587,418	1,360,700	1,535,305
Construction & Traffic Signals	0	0	0
Miscellaneous Expenses *	194,915	229,580	102,840
Transfers To (From) Reserves	(3,441,337)	(737,460)	(770,000)
Transfers To Other Funds	1,375,400	1,633,200	1,750,700
Debt Service	3,284,404	3,233,000	3,395,000
Total Estimated Financial Uses	$24,085,755	$25,677,110	$26,472,005

* Includes Employee Expenses, Community Expenses & Contingency

CITY OF ST. PETERS
EXPENDITURES BY GROUP - ALL FUNDS
BUDGETED EXPENDITURES AND DEBT SERVICE

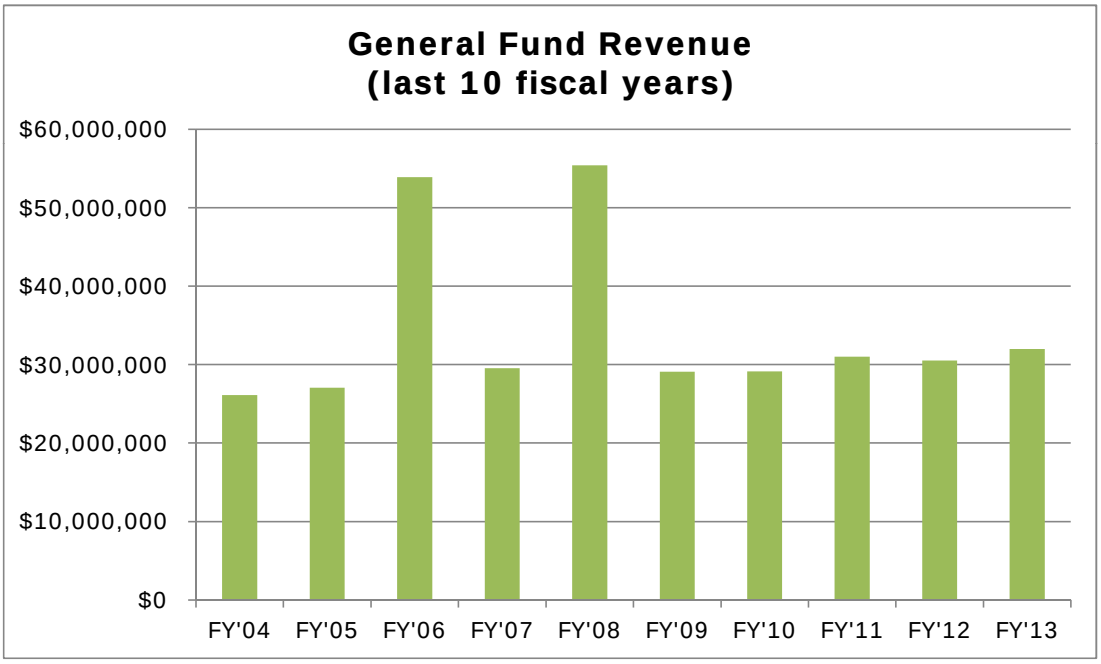


CITY OF ST. PETERS
UNAPPROPRIATED FUND BALANCE ANALYSIS
GENERAL FUND

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Fund Balance	**$4,596,232**	**$3,316,107**	**$1,638,672**
Add: Revenues	31,013,703	30,506,400	31,977,160
Transfer From DEA Fund	0	28,448	0
Transfer From Old Town Levee Fund	0	0	0
Proceeds from Sale of Bonds	3,779,092	0	0
Transfer In from Funds for Overhead/Fleet Allocation	1,375,400	1,834,200	1,834,200
Funds Available	**40,764,427**	**35,685,155**	**35,450,032**
Less: Expenditures	31,758,900	32,476,130	33,115,350
Lease Payment To PIC	11,763	0	0
Transfer To(From) Reserves-			
Lakeside 370 Proceeds	(48,463)	(330,647)	0
Reserve for Funds Held by Trustee	0	0	0
Stormwater Reserve	(187,529)	0	0
Police Training Reserve	0	0	0
Prepaid Expenses Reserve	164,480	0	0
Trail Improvements Reserve	0	0	0
Metro Park Project Reserve	0	0	0
Community POST Program	3,582	0	0
Reserve For Beautification Projects	(12,435)	0	0
Street Trees	29,203	0	0
Developer Tree Bank	0	0	0
Other	(552)	0	0
Transfer To Debt Service Fund	0	0	463,900
Transfer To Recreation Fund	1,050,000	1,000,000	500,000
Transfer To Capital Project Fund	3,752,146	0	0
Total Uses Of Funds	**36,521,095**	**33,145,483**	**34,079,250**
Ending Fund Balance Before Debt Service and Transfers Out	**4,243,332**	**2,539,672**	**1,370,782**
Debt Service	627,225	601,000	385,000
Transfer to Post Retirement Benefits Trust	300,000	300,000	300,000
Ending Fund Balance	**$3,316,107**	**$1,638,672**	**$685,782**

CITY OF ST. PETERS
GENERAL FUND
REVENUE SUMMARY

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Property Taxes	$6,705,073	$6,336,900	$6,823,300
Other Taxes	15,964,207	16,343,000	17,235,860
Licenses & Permits	948,635	1,108,400	1,052,900
Intergovernmental Revenue	3,869,168	3,328,200	3,355,200
Other Revenues	3,526,620	3,389,900	3,509,900
Total General Fund Revenue	**$31,013,703**	**$30,506,400**	**$31,977,160**



CITY OF ST. PETERS
GENERAL FUND REVENUE BY LINE ITEM

DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
PROPERTY TAXES			
Property Tax-Real	$5,357,051	$5,163,500	$5,410,500
Property Tax-Personal	834,684	689,400	906,500
Property Tax-R.R. & Util.(Local)	5,943	5,400	6,500
Property Tax-R.R. & Util.(State)	90,612	93,600	110,000
Merchants & Mfg. Surcharge	371,978	345,000	349,800
Tax Penalty/Interest	44,805	40,000	40,000
TOTAL PROPERTY TAXES	**6,705,073**	**6,336,900**	**6,823,300**
OTHER TAXES			
General Sales Tax	11,777,602	12,350,000	12,906,000
Utility Franchise Tax-Ameren UE	2,318,368	2,150,000	2,450,000
Gross Receipts Tax-Laclede Gas	954,018	950,000	969,000
Gross Receipts Tax-Cuivre River	84,408	85,000	86,700
Gross Receipts-Seminole Engery	6,741	8,000	8,160
Cablevision Tax	607,620	575,000	586,500
Cigarette Tax	215,450	225,000	229,500
TOTAL OTHER TAXES	**15,964,207**	**16,343,000**	**17,235,860**
LICENSES AND PERMITS			
Business Licenses	125,714	103,000	125,000
Special License Fees	26,247	15,500	25,000
Food Service License	55,340	55,000	55,000
Amusement Center License	9,467	9,800	10,000
Liquor Licenses	76,927	72,100	77,000
Peddlers Licenses	14,530	20,600	15,000
Licenses Fees	10,913	10,300	10,300
Reoccupancy Inspection Fees	58,220	51,500	55,000
Building Permits & Fees	501,944	600,000	600,000
Engineering Permits & Fees	57,009	150,000	60,000
Planning & Zoning Fees	12,324	20,600	20,600
TOTAL LICENSES AND PERMITS	**948,635**	**1,108,400**	**1,052,900**
INTERGOVERNMENTAL REVENUES			
Federal Grants	403,841	0	0
Police Block Grants	0	0	0
Local Grants/Contributions	173,419	13,000	0
Motor Vehicle Fuel Tax	1,418,390	1,500,000	1,500,000
Motor Vehicle Fees	536,226	500,000	540,000
Financial Instit. Intangible Tax	6,070	5,200	5,200
State Grants	7,500	0	0
County Road & Bridge	1,090,563	1,100,000	1,100,000
Metropolitian Park and Recreation District Grant	186,984	210,000	210,000
Federal Grants-Police	46,175	0	0
TOTAL INTERGOVTMENTAL REVENUES	**3,869,168**	**3,328,200**	**3,355,200**

DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
OTHER REVENUES			
Municipal Court Fines	2,159,940	2,200,000	2,200,000
Municipal Court Costs	229,175	250,400	250,400
Municipal Court Police Training	35,800	39,500	39,500
Municipal Court Forfeitures	72,131	64,700	64,700
False Alarm Fees	18,800	28,500	28,500
Contract Employment	114,240	46,400	115,000
Citizens' Police Academy Tuition	770	1,000	1,000
Other Police Programs	165,822	145,300	165,000
Sale of Police Reports	20,943	25,800	25,800
American Golf Fees	0	0	0
Health/Animal Control Fees	18,477	21,200	21,200
Interest Income	6,056	25,000	25,000
Arts Program Income	199,491	91,300	177,800
City Facility Rental Revenue	29,917	110,900	41,400
Cable Operation and Public Access	0	0	0
Ranger Program Income	9,112	12,600	11,000
Contributions	0	29,300	5,200
Stormwater Mgmt Contributions	0	0	0
Land Sales	0	0	0
Contributions-Living Memorial	4,877	5,000	5,000
Contributions-D.A.R.E.	0	0	0
Tower Leases	91,563	71,000	95,000
Miscellaneous	349,506	222,000	238,400
TOTAL OTHER	**3,526,620**	**3,389,900**	**3,509,900**
TOTAL GENERAL FUND REVENUES	**$31,013,703**	**$30,506,400**	**$31,977,160**

CITY OF ST. PETERS
GENERAL FUND – DESCRIPTION OF MAJOR REVENUE SOURCES

Property Tax **$6,823,300**

Property tax is based on the assessed value of property located in the City multiplied by the General Fund levy. The assessed value is a percentage of the appraised value of property located in the City as shown below:

Residential property	19% of appraised value
Commercial property	32% of appraised value
Agricultural property	12% of appraised value
Personal property	1/3 of NADA trade-in/market value

Fiscal year 2012/13 is a non-reassessment year (reassessment occurs every two years). Since 2008, the assessed valuation of the City has declined by approximately 11%. The State allows taxing entities to raise their tax rates to obtain the same amount of property tax revenue that they received in the past assessment year, however, in an attempt to assist our residents during the economic downturn, the City has retained a property tax rate of 77 cents per $100 of assessed valuation since 2007. We have reallocated this total tax levy between the General Fund and the Debt Service Fund over the past years as needed.

The proposed budget assumes the property tax be kept at the same rate with a change in the allocation between the General Fund and the Debt Service Fund. Property tax revenue is based on a tax rate of $.6010 in the General Fund and $.1690 in the Debt Service Fund. The limit on the rate that can be levied for the General Fund is set by state statutes and the Missouri Constitution. The General Fund tax rate ceiling for 2012 is $.6010 per $100 of assessed valuation. Also included in property tax revenue is a surcharge for commercial property, penalties and interest.

Sales Tax **$12,906,000**

Sales tax is equal to 1% of retail sales within the City of St. Peters. Projected revenue is based upon historical actual results, taking into consideration population growth and new retail operations expected to open during the budget year. As with most municipalities, the City's primary revenues are derived from taxes. For the 2012/13 fiscal year we are projecting an increase in this revenue source.

Franchise Tax – Ameren **$2,450,000**

Classified under other taxes, franchise tax – Ameren is equal to 5% of the gross receipts derived in the City of St. Peters for electric consumption. Projected revenue is based upon projected population growth and any anticipated rate changes by the utility companies. Ameren has asked the State for a rate increase exceeding 14%. The State will be holding hearing during the year before they decide if they will allow this increase. Current year projections based on population and the potential 14% rate increase allowed us to increase this revenue source in the 2012/13 budget to $2,450,000.

Franchise Tax – Laclede Gas **$969,000**

Classified under other taxes, franchise tax – Laclede is equal to 5% of the gross receipts derived in the City of St. Peters for gas consumption. Projected revenue is based upon projected population growth and any anticipated rate changes by the utility companies. Current year projections based on population and rates allowed us to increase this revenue source in the 2012/13 budget to $969,000.

Cablevision Tax **$586,500**

Cablevision tax is equal to 5% of the gross receipts derived in the City of St. Peters for cable television service. Projected revenue is based upon current revenue trends and any anticipated rate changes by the cable companies. Current year projections based on revenue trends and rates allowed us to increase this revenue source in the 2012/13 budget to $586,500.

CITY OF ST. PETERS
GENERAL FUND – DESCRIPTION OF MAJOR REVENUE SOURCES

Motor Vehicle Fuel Tax & Fees **$2,040,000**

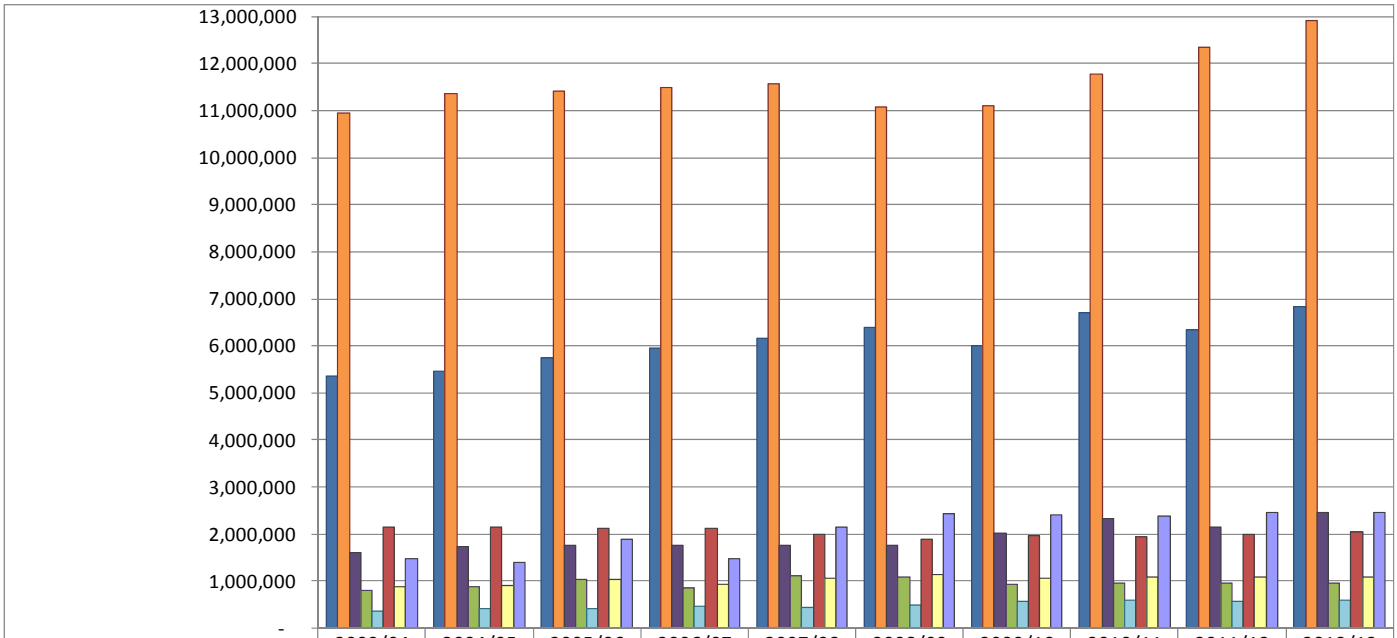
Classified under intergovernmental revenue, fuel tax revenue is based upon a tax on retail fuel purchases in the state of Missouri. The state allocates a portion of these revenues based on population. Motor vehicle fees are generated from license renewal. These revenues are based on population growth, anticipated change in fuel prices, and actual historical amounts.

Road & Bridge **$1,100,000**

Classified under intergovernmental revenue, road & bridge revenue is based upon a St. Charles County distribution to the City of 50% of real estate taxes generated by the county road & bridge tax for property within the City of St. Peters.

Municipal Court Fines & Costs **$2,450,400**

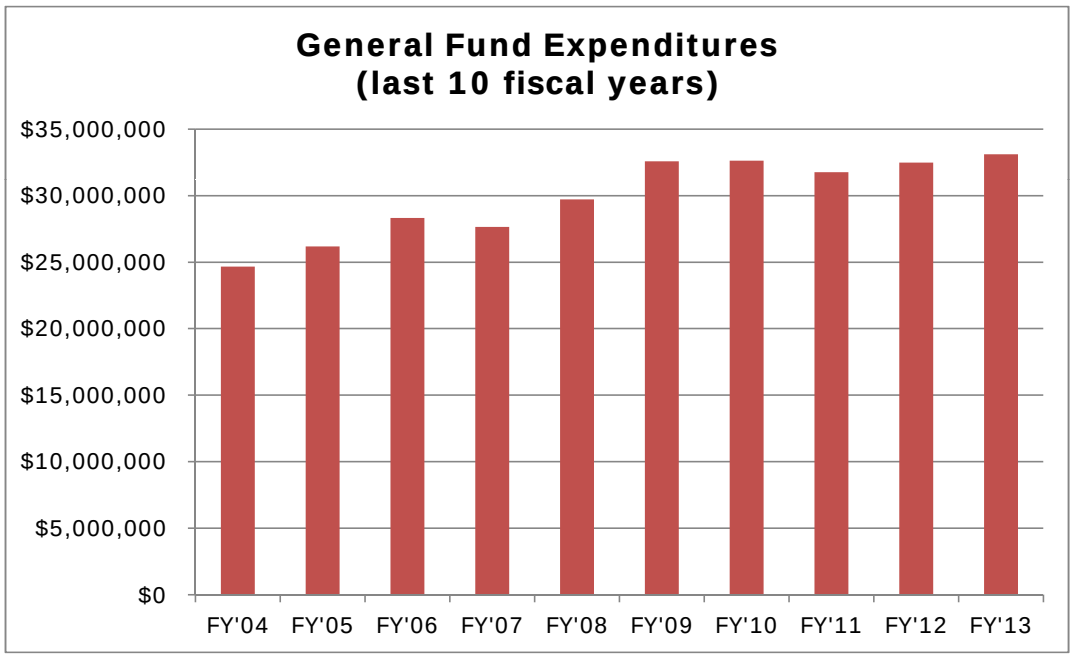
Classified under other revenue, municipal court fines and costs revenue is derived from fines paid for traffic violations and St. Peters' ordinance violations. Beginning in fiscal year 2006/07, the City added a red light camera program to provide photo enforcement of traffic laws at intersections that were determined to have the most red light violations. The revenue from red light camera violations is included in this section. Projected revenue is based on actual historical data and any anticipated change in fines and costs.



	2003/04 ACTUAL	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ACTUAL	2007/08 ACTUAL	2008/09 ACTUAL	2009/10 ACTUAL	2010/11 ACTUAL	2011/12 BUDGET	2012/13 BUDGET
Property Tax	5,347,010	5,450,772	5,750,775	5,956,645	6,152,614	6,392,363	6,001,865	6,705,073	6,336,900	6,823,300
Sales Tax	10,957,055	11,350,867	11,416,073	11,500,000	11,566,809	11,088,916	11,106,737	11,777,602	12,350,000	12,906,000
Gross Receipts Tax - Ameren	1,611,783	1,731,683	1,765,342	1,750,000	1,767,902	1,772,756	2,022,105	2,318,368	2,150,000	2,450,000
Gross Receipts Tax-Laclede Gas	800,879	883,190	1,032,341	850,000	1,116,814	1,086,959	927,071	954,018	950,000	969,000
Cablevision Tax	366,398	405,443	410,574	457,931	445,036	504,919	562,288	607,620	575,000	586,500
Motor Vehicle Fuel Tax & Fees	2,160,969	2,136,982	2,112,796	2,135,000	1,998,072	1,902,354	1,964,981	1,954,616	2,000,000	2,040,000
County Road & Bridge	886,466	915,029	1,023,519	935,000	1,071,166	1,133,359	1,056,031	1,090,563	1,100,000	1,100,000
Municipal Court Fines & Costs	1,483,427	1,397,175	1,880,650	1,469,786	2,150,231	2,441,712	2,399,096	2,389,115	2,450,400	2,450,400

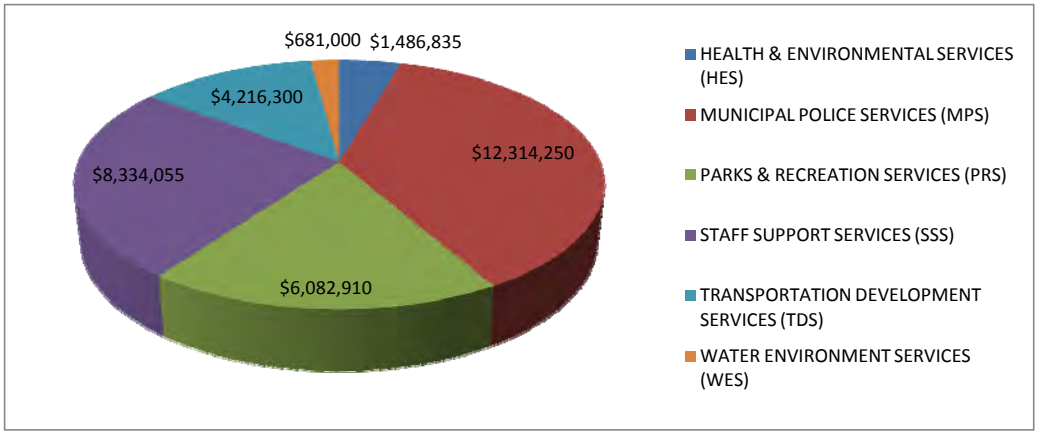
CITY OF ST. PETERS
GENERAL FUND
SUMMARY OF EXPENDITURES BY CATEGORY

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Salaries & Fringes	$25,708,653	$26,907,170	$27,752,870
Employee Expenses	320,635	357,675	341,265
Community Expenses	35,000	40,000	40,000
Professional Services	1,467,057	1,245,400	1,231,360
Utilities	540,081	492,400	510,700
Repairs & Maintenance	1,013,591	886,500	940,300
Supplies & Other	1,720,389	1,393,690	1,485,400
Capital Expenditures	953,494	1,153,295	813,455
Total Expenditures	**$31,758,900**	**$32,476,130**	**$33,115,350**



CITY OF ST. PETERS
SUMMARY OF EXPENDITURES BY DEPARTMENT
GENERAL FUND

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
HEALTH & ENVIRONMENTAL SERVICES (HES)			
Health	$516,019	$616,100	$631,060
Vehicle & Equipment Maintenance	752,127	901,080	855,775
Total	**1,268,146**	**1,517,180**	**1,486,835**
MUNICIPAL POLICE SERVICES (MPS)			
Police	11,125,324	11,820,648	12,314,250
Total	**11,125,324**	**11,820,648**	**12,314,250**
PARKS & RECREATION SERVICES (PRS)			
Community & Arts Center	161,354	148,150	214,250
Parks-General	4,427,489	4,823,322	4,875,750
Ranger Division	813,424	851,800	992,910
Total	**5,402,267**	**5,823,272**	**6,082,910**
STAFF SUPPORT SERVICES (SSS)			
Administration	5,215,397	5,776,400	5,657,175
Communications	859,907	920,670	957,500
Governmental	1,918,994	1,323,750	1,276,020
Municipal Court	425,607	441,610	443,360
Total	**8,419,905**	**8,462,430**	**8,334,055**
TRANSPORTATION DEVELOPMENT SERVICES (TDS)			
Engineering & Community Development	2,320,182	2,149,600	2,239,300
Streets Department	2,391,117	2,049,500	1,977,000
Total	**4,711,299**	**4,199,100**	**4,216,300**
WATER ENVIRONMENT SERVICES (WES)			
Storm Water Management	831,959	653,500	681,000
Total	**831,959**	**653,500**	**681,000**
TOTAL GENERAL FUND	**$31,758,900**	**$32,476,130**	**$33,115,350**



CITY OF ST. PETERS
GENERAL FUND – HES
HEALTH

We recognize the value of every person and animal within the City of St. Peters. We demonstrate this by providing a safe and healthy environment by maintaining a presence within our subdivisions and food based businesses and through the education and enforcement of our health and animal code.

BUDGET SUMMARY	ACTUAL	BUDGET	BUDGET
	2010/11	2011/12	2012/13
SALARY & FRINGES	$428,870	$496,200	$519,600
EMPLOYEE EXPENSES	5,397	3,500	6,310
PROFESSIONAL SERVICES	973	1,500	1,500
UTILITIES	1,793	1,900	1,800
REPAIR & MAINTENANCE	3,655	5,100	4,100
SUPPLIES & OTHER	75,331	86,000	95,600
CAPITAL EXPENSES	0	21,900	2,150
TOTAL HEALTH	**$516,019**	**$616,100**	**$631,060**

GOALS

1. Continue emphasis on safety and maintain zero lost days through education, encouragement and accountability.
2. Maintain at least a 90% customer service satisfaction rating.
3. Implement education program of new food code to food based business.
4. Renew lease agreement with St. Charles County for the use of Pet Adoption Center space.
5. Successfully migrate animal control service call data from St. Charles County database to St. Peters animal control system.
6. Health Enforcement Officer to complete residential trash cart verifications as part of audit.

PRIOR YEAR GOALS

1. Stress safety and maintain zero lost days. **(Continuing)**
2. Maintain a minimum 90% customer satisfaction rating. **(Achieved)**
3. Implementation of service database to provide statistical analysis and manpower distribution. **(50% completed. County has agreed to allow us to port data over. We are working to establish our database with IT.)**
4. Develop food inspection program to handle flea market business within the City. **(Pending. Waiting for flea market to become established.)**
5. Review and refine mosquito management program for Lakeside 370 Park. **(Achieved using combination program to address standing water issues and general spraying to reduce mosquito population.)**

CITY OF ST. PETERS
GENERAL FUND-HES
HEALTH

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$239,828	$241,000	$235,000	($6,000)	-2%	Anticipated change in market
51020	Salaries-Part Time	67,932	115,000	146,000	31,000	27%	During fiscal year 12 we did not budget part-time positions to their full hours, anticipated change in market
51030	Salaries-Over Time	2,956	15,000	5,000	(10,000)	-67%	Reduced based on historical data
51210	Payroll Tax-FICA	22,920	28,000	30,000	2,000	7%	Increased salaries
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	1,888	2,000	2,000	0	0	
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	56,183	54,000	60,000	6,000	11%	Anticipated increase in cost of insurance and employee selection of coverage
51255	Vision Insurance	329	400	400	0	0	
51260	Dental Insurance	3,663	3,600	3,900	300	8%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	274	300	300	0	0	
51270	Life Insurance	175	200	300	100	50%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	703	700	700	0	0	
51290	Lagers Pension Expense	32,019	36,000	36,000	0	0	Increased salaries and increased rate of contribution
	Total Salaries & Fringes	**428,870**	**496,200**	**519,600**	**23,400**	**5%**	
52100	Employee Uniforms	2,070	1,150	2,400	1,250	109%	Cost of uniforms went up for fiscal year 13
52200	Employee Condiments	195	300	300	0	0	
52300	Employee Dues/Licenses	200	270	480	210	78%	Increased to cover dues that are paid every other year
52400	Travel Expense	1,475	100	1,025	925	925%	Travel expense related to training for new Director
52500	Employee Training Expenses	1,210	1,300	1,525	225	17%	Training for new Director
52600	Employee Recognition	247	380	580	200	53%	Years of Service awards
	Total Employee Expenses	**5,397**	**3,500**	**6,310**	**2,810**	**80%**	
54200	Prof Services-Engineering	0	0	0	0	0	
54300	Prof Services-Data Processing	0	0	0	0	0	
54800	Prof Services-Other	973	1,500	1,500	0	0	
	Total Prof Services	**973**	**1,500**	**1,500**	**0**	**0**	
55100	Electric	0	0	0	0	0	
55500	Gas	0	0	0	0	0	
55700	Waste Disposal	0	0	0	0	0	
55800	Telephone	1,793	1,900	1,800	(100)	-5%	Estimate based on current year usage and changes in utility rates
	Total Utilities	**1,793**	**1,900**	**1,800**	**(100)**	**-5%**	
56050	Rep & Maint-Vehicles	3,115	4,400	3,400	(1,000)	-23%	Estimate based on current year usage
56100	Rep & Maint-Machinery & Equipment	540	700	700	0	0	
56200	Rep & Maint-Building	0	0	0	0	0	
	Total Repair & Maintenance	**3,655**	**5,100**	**4,100**	**(1,000)**	**-20%**	
57050	Supplies-Gasoline	6,542	9,400	9,000	(400)	-4%	
57100	Supplies-Diesel	5,416	8,000	8,000	0	0	
57150	Supplies-Fert/Chem/Seed	22,791	18,000	26,820	8,820	49%	Prices went up for fiscal year 13
57250	Supplies-Office	281	900	1,025	125	14%	Ink for new mobile printer for health inspector
57270	Supplies-Printing	653	700	400	(300)	-43%	Reduced for fiscal year 13 anticipated needs
57300	Supplies-Operational	2,225	3,000	3,250	250	8%	Increased for purchase of animal trap replacements
57310	Supplies-Janitorial	0	0	0	0	0	
57400	Books/Periodicals/Subscriptions	0	0	0	0	0	
57450	Postage	775	400	400	0	0	
57500	Insurance	5,910	7,000	6,000	(1,000)	-14%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	13	0	0	0	0	
57550	Legal Notices/Advertising	136	0	0	0	0	
57650	Sales Tax Expense	132	200	100	(100)	-50%	Reduced based on historical data
57750	Rentals-Office Space	30,210	38,200	40,280	2,080	5%	Rental price of space at Pet Adoption Center increased
57780	Rentals Machinery & Equipment	104	200	325	125	63%	Rental price of Pitney Bowes machine increased
57920	Miscellaneous	143	0	0	0	0	
	Total Supplies & Other	**75,331**	**86,000**	**95,600**	**9,600**	**11%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	400	0	(400)	-100%	Approved capital items for fiscal year
58400	Capital Exp-Machinery & Equipment	0	0	2,150	2,150	**	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	0	21,500	0	(21,500)	-100%	Approved capital items for fiscal year
	Total Capital Expenses	**0**	**21,900**	**2,150**	**(19,750)**	**-90%**	
	Total Health	**$516,019**	**$616,100**	**$631,060**	**$14,960**	**2%**	

CITY OF ST. PETERS
GENERAL FUND – HES
VEHICLE & EQUIPMENT MAINTENANCE

To maintain the City's vehicles and equipment in a manner that provides safe, reliable and cost-effective operation.

BUDGET SUMMARY	ACTUAL	BUDGET	BUDGET
	2010/11	2011/12	2012/13
SALARY & FRINGES	$679,169	$705,400	$745,350
EMPLOYEE EXPENSES	10,465	10,700	15,945
PROFESSIONAL SERVICES	1,101	1,800	1,000
UTILITIES	525	1,500	600
REPAIR & MAINTENANCE	13,897	10,000	14,200
SUPPLIES & OTHER	31,483	45,680	42,680
CAPITAL EXPENSES	15,487	126,000	36,000
TOTAL VEHICLE & EQUIPMENT MAINTENANCE	**$752,127**	**$901,080**	**$855,775**

GOALS

1. Continue emphasis on safety and maintain zero lost days through education, encouragement and accountability.
2. Maintain a 90% customer satisfaction rating both overall and for individual internal department ratings.
3. Reduce our outsourcing of diesel emissions repairs through advanced training programs for selected Fleet personnel.
4. Review and if feasible, establish Inter-Governmental nitrogen tire filling program as source of revenue for City.
5. Migrate City fleet maintenance data to upgraded software system and establish advanced reporting system to help determine best life cycles for City vehicles.

PRIOR YEAR GOALS

1. Maintain a safety education program with no lost days or property damage. **(Continuing)**
2. Maintain a 90% customer satisfaction rating both overall and for individual internal department ratings. **(Achieved)**
3. Establish permanent extended operating hours for Fleet routine vehicle maintenance. **(Achieved – program tailored to snow removal)**
4. Establish city-wide surplus sale plan/program. **(Achieved)**
5. Continue an annual analysis of replacement vehicles through financial and need analysis. **(Achieved)**

CITY OF ST. PETERS
GENERAL FUND-HES
VEHICLE & EQUIPMENT MAINTENANCE

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$459,595	$473,000	$494,000	$21,000	4%	Anticipated market changes and raises
51020	Salaries-Part Time	5,824	8,000	8,000	0	0	
51030	Salaries-Over Time	20,142	15,000	15,000	0	0	
51210	Payroll Tax-FICA	36,906	38,000	40,000	2,000	5%	Increased full-time salaries
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	2,594	3,000	3,000	0	0	
51245	Workmen's Comp Claims	(1,783)	0	0	0	0	
51250	Medical Insurance	84,989	91,000	99,000	8,000	9%	Increased full-time salaries
51255	Vision Insurance	126	500	300	(200)	-40%	Increased full-time salaries
51260	Dental Insurance	5,029	5,300	6,300	1,000	19%	Increased full-time salaries
51265	Long Term Care Insurance	765	900	900	0	0	
51270	Life Insurance	349	400	450	50	13%	Increased full-time salaries
51280	L T Disability	1,325	1,300	1,400	100	8%	Increased full-time salaries
51290	Lagers Pension Expense	63,308	69,000	77,000	8,000	12%	Increased full-time salaries and increased rate of contribution
	Total Salaries & Fringes	**679,169**	**705,400**	**745,350**	**39,950**	**6%**	
52100	Employee Uniforms	9,269	8,400	9,450	1,050	13%	Increased uniform allowance for fleet maintenance technicians based on historical need
52200	Employee Condiments	24	320	320	0	0	
52300	Employee Dues/Licenses	0	345	690	345	100%	Fewer licenses expiring in fiscal year 13 than in fiscal year 12
52400	Travel Expense	15	600	1,500	900	150%	Increased for training on diesel emissions repair
52500	Employee Training Expenses	562	535	3,535	3,000	561%	Increased for training on diesel emissions repair
52600	Employee Recognition	595	500	450	(50)	-10%	Fewer Years of Service awards in fiscal year 13
	Total Employee Expenses	**10,465**	**10,700**	**15,945**	**5,245**	**49%**	
54400	Prof Services-Janitorial	0	0	0	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	1,101	1,800	1,000	(800)	-44%	Allocation based upon department salary to total salary
	Total Prof Services	**1,101**	**1,800**	**1,000**	**(800)**	**-44%**	
55100	Electric	0	0	0	0	0	
55500	Gas	0	0	0	0	0	
55700	Waste Disposal	0	0	0	0	0	
55800	Telephone	525	1,500	600	(900)	-60%	Estimate based on current year usage and changes in utility rates
	Total Utilities	**525**	**1,500**	**600**	**(900)**	**-60%**	
56050	Rep & Maint-Vehicles	2,841	1,100	3,000	1,900	173%	Estimate based on current year usage
56100	Rep & Maint-Machinery & Equipment	9,629	8,700	8,700	0	0	
56200	Rep & Maint-Building	1,427	200	2,500	2,300	1150%	Estimate based on current year usage
	Total Repair & Maintenance	**13,897**	**10,000**	**14,200**	**4,200**	**42%**	
57050	Supplies-Gasoline	2,281	2,000	5,000	3,000	150%	Estimate based on current year usage and fuel costs
57060	Supplies-Diesel	1,138	2,000	2,000	0	0	
57250	Supplies-Office	352	600	600	0	0	
57300	Supplies-Operational	19,480	31,400	26,400	(5,000)	-16%	Decreased based on historical data
57310	Supplies-Janitorial	0	0	0	0	0	
57400	Books/Periodicals/Subscriptions	0	150	150	0	0	
57450	Postage	10	60	60	0	0	
57500	Insurance	8,088	9,000	8,000	(1,000)	-11%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	(18)	0	0	0	0	
57780	Rentals Machinery & Equipment	152	470	470	0	0	
57920	Miscellaneous	0	0	0	0	0	
	Total Supplies & Other	**31,483**	**45,680**	**42,680**	**(3,000)**	**-7%**	
58100	Capital Exp-Land & Improvement	0	125,000	0	(125,000)	-100%	Approved capital items for fiscal year
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	15,487	1,000	36,000	35,000	3500%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	0	0	0	0	0	
	Total Capital Expenses	**15,487**	**126,000**	**36,000**	**(90,000)**	**-71%**	
	Total Maintenance	**$752,127**	**$901,080**	**$855,775**	**($45,305)**	**-5%**	

CITY OF ST. PETERS
GENERAL FUND – MPS
POLICE

To provide dedicated police service based on high ethical and professional standards while preserving the peace and order of the City. Attainment of this mission will be through conflict management and enforcement of criminal law and City ordinances by officers committed to the rule of law. The officers are empowered to investigate violations, arrest individuals who violate the law, search and seize evidence, and use objectively reasonable force when necessary.

BUDGET SUMMARY	ACTUAL	BUDGET	BUDGET
	2010/11	2011/12	2012/13
SALARY & FRINGES	$9,988,818	$10,635,400	$11,095,600
EMPLOYEE EXPENSES	109,503	88,000	88,200
PROFESSIONAL SERVICES	40,687	55,500	59,500
UTILITIES	210,431	185,000	212,400
REPAIR & MAINTENANCE	159,045	153,900	156,600
SUPPLIES & OTHER	548,950	439,100	440,800
CAPITAL EXPENSES	67,890	263,748	261,150
TOTAL POLICE	**$11,125,324**	**$11,820,648**	**$12,314,250**

GOALS

1. Increase employee safety awareness. Achieve and maintain a zero lost-day record and reduction in property loss and accidents through improved communication, increased individual accountability, safety training and team action plans.
    a. Objective – Increase employee awareness of safety issues through supervisory focus on risk awareness training and debriefing on unsafe practices.
    b. Objective – Stress importance of thinking "Safety First" by recognizing safe behavior of employees both informally, through intradepartmental recognition, and formally through the City's Employee Recognition Program.
    c. Objective – Focus on employee accountability through individual counseling and progressive discipline for violations of established safety rules, including those causing loss or damage to City property.
2. Continue a Customer Satisfaction level of 95% by focusing on the City's "IT" philosophy in daily interactions with internal and external customers.
    a. Objective – Reduce sustained citizen complaints against employees.
    b. Objective – Provide timely recognition for outstanding employee performance through both City and Departmental programs.
3. Reduce the rate of increase for traffic crashes in the City.
    a. Objective – Assess citywide selective traffic law enforcement projects to address high volume areas as well as neighborhood concerns.
    b. Objective – Conduct quarterly analysis of traffic crashes, enforcement actions and outcomes with the Municipal Court to ensure appropriate resources are allocated.
    c. Objective – Assess traffic related public safety concerns for areas of development and construction.
    d. Objective – Assess e-ticketing solution to link traffic citations to the Municipal Court docketing and records software.
4. Incorporate National Incident Management System methods in day-to-day operations in order to continually assess department and citywide preparedness for emergency situations.
    a. Objective – Integrate National Incident Management System (NIMS) concepts in day-to-day operations between City work groups, other governmental agencies and private organizations to provide well-integrated and effective emergency management and incident response operations.
    b. Objective – Encourage use of the Multiagency Coordination System (MACS) processes in participating with different service disciplines, jurisdictions and levels of government tasked with emergency management and incident response.

5. Increase resident/community involvement in our Neighborhood Watch Programs.
    a. Objective – Increase participation in Neighborhood Watch programs by ten to fifteen percent. We have thirty-one groups registered; we would like to increase this by six.
    b. Objective – Identify focus areas, based on complaints and/or calls for service.
    c. Objective – Increase resident participation in the Neighborhood Watch e-mail alert/information program.
6. Continue participation in the acquisition, design and implementation of the St. Charles County Regional Radio System.
    a. Objective – Participate in regional radio interoperability groups and committees to ensure the City's operational needs are addressed by the new system.
    b. Objective – Develop local implementation plans in concert with regional partners to ensure that the new system is brought on-line with minimal disruption to municipal operations and local radio communications.
    c. Objective – Participate in pre-delivery and final acceptance testing for the regional radio system.
7. Increase use of Field Interview Reporting and entry to assist in identification of suspects.
    a. Objective – Increase the use of Field Interrogation Reports (FIRS) by Patrol and Traffic officers during routine contacts.
    b. Objective – Monitor the quality of information available for analysis during routine investigative processes for persons of interest.

PRIOR YEAR GOALS

1. Increase employee safety awareness. Achieve and maintain a zero lost-day record and reduction in property loss and accidents through regular communication, increased individual accountability, safety training and team action plans. **(We experienced an increase in lost days related to a law enforcement incident. The event served to remind us that our on-going training in use of force techniques and less than lethal force are critical to officer safety.)**
2. Continue a Customer Satisfaction level of 95% by focusing on the City's "IT" philosophy in daily interactions with internal and external customers. **(The Department earned an overall Customer Satisfaction rating of 97% for 2011.)**
3. Reduce the rate of increase for traffic crashes in the City. **(The City experienced an increase in the number and severity of traffic crashes for the second year in a row. While significantly below our highest historical rates, we view any increase with concern. We will work more closely with State and City traffic engineers to identify problem areas and apply appropriate strategies to improve our crash experience.)**
4. Integrate the use of National Incident Management System methods in day-to-day operations in order to continually assess department and citywide preparedness for emergency situations. **(The City's Department of Emergency Management actively participates in monitoring severe weather warnings, to provide real time situational awareness to the community. The Emergency Management Director utilizes incident management software to document the City's activities during special events to familiarize staff and community volunteers with the resources available.)**
5. Continue participation in the acquisition, design and implementation of the St. Charles County Regional Radio System. **(St. Charles County entered into a contract with Motorola for the purchase of the Regional Radio System in the fall of 2011. The City continues to participate in stakeholder meetings. The St. Charles County Regional Radio System is scheduled to go online during the first quarter of 2014.)**

CITY OF ST. PETERS
GENERAL FUND-MPS
POLICE

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$6,711,695	$7,012,000	$7,338,000	$326,000	5%	Estimate in market survey results and designation changes
51020	Salaries-Part Time	162,446	280,000	237,000	(43,000)	-15%	Fiscal year 12 had an additional part-time position budgeted
51030	Salaries-Over Time	350,128	400,000	350,000	(50,000)	-13%	Fiscal year 13 adjusted to historical actual
51060	Salaries-Outside Employment	82,952	60,000	90,000	30,000	50%	Fiscal year 13 adjusted to historical actual
51210	Payroll Tax-FICA	545,365	593,000	613,000	20,000	3%	Increased salaries
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	50,809	42,000	40,000	(2,000)	-5%	Allocation based upon department salary to total salary
51245	Workmen's Comp Claims	(8,857)	0	0	0	0	
51250	Medical Insurance	1,116,109	1,146,000	1,181,000	35,000	3%	
51255	Vision Insurance	5,056	5,100	5,900	800	16%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Dental Insurance	66,999	66,500	82,000	15,500	23%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	5,986	6,200	6,100	(100)	-2%	
51270	Life Insurance	4,203	4,400	4,800	400	9%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	19,164	19,200	19,800	600	3%	
51290	Lagers Pension Expense	876,763	1,001,000	1,128,000	127,000	13%	Increased salaries and increased rate of contribution
	Total Salaries & Fringes	**9,988,818**	**10,635,400**	**11,095,600**	**460,200**	**4%**	
52100	Employee Uniforms	58,832	37,000	37,000	0	0	
52200	Employee Condiments	3,074	4,100	4,100	0	0	
52300	Employee Dues/Licenses	2,110	3,400	3,400	0	0	
52400	Travel Expense	3,874	4,800	4,800	0	0	
52500	Employee Training Expenses	22,479	16,500	16,500	0	0	
52550	Employee Training Expenses POST	13,298	16,500	16,500	0	0	
52600	Employee Recognition	5,836	5,700	5,900	200	4%	
	Total Employee Expenses	**109,503**	**88,000**	**88,200**	**200**	**0%**	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	0	0	0	0	0	
54300	Prof Services-Data Processing	0	0	0	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	40,687	55,500	59,500	4,000	7%	Insurance allocation based upon department salary to total salary increased
	Total Prof Services	**40,687**	**55,500**	**59,500**	**4,000**	**7%**	
55100	Electric	104,240	90,000	105,000	15,000	17%	Estimate based on current year usage and changes in utility rates
55500	Gas	60,718	50,000	60,800	10,800	22%	Estimate based on current year usage and changes in utility rates
55700	Waste Disposal	0	0	0	0	0	
55800	Telephone	45,473	45,000	46,600	1,600	4%	
	Total Utilities	**210,431**	**185,000**	**212,400**	**27,400**	**15%**	
56050	Rep & Maint-Vehicles	57,276	61,900	61,900	0	0	
56100	Rep & Maint-Machinery & Equipment	96,407	89,800	92,500	2,700	3%	
56200	Rep & Maint-Building	5,242	2,200	2,200	0	0	
56300	Rep & Maint-Grounds/Parking	120	0	0	0	0	
56320	Rep & Maint-Outside Lighting	0	0	0	0	0	
	Total Repair & Maintenance	**159,045**	**153,900**	**156,600**	**2,700**	**2%**	
57050	Supplies-Gasoline	197,956	212,000	234,000	22,000	10%	Estimate based on current year usage and fuel costs
57100	Supplies-Diesel	0	0	0	0	0	
57250	Supplies-Office	13,592	12,500	12,500	0	0	
57270	Supplies-Printing	9,967	10,000	10,000	0	0	
57300	Supplies-Operational	71,060	47,300	47,300	0	0	
57310	Supplies-Janitorial	2,395	200	200	0	0	
57400	Books/Periodicals/Subscriptions	2,150	700	700	0	0	
57425	Regis Access & Connection Fee	7,677	13,800	0	(13,800)	-100%	Removed duplicate; this item is budgeted under Admin. R&M-Computer Equipment
57450	Postage	3,168	4,200	4,200	0	0	
57470	DARE Expenses	0	300	300	0	0	
57500	Insurance	122,190	127,500	121,000	(6,500)	-5%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	109,321	0	0	0	0	
57550	Legal Notices/Advertising	129	300	300	0	0	
57780	Rentals Machinery & Equipment	8,359	9,600	9,600	0	0	
57920	Miscellaneous	986	700	700	0	0	
	Total Supplies & Other	**548,950**	**439,100**	**440,800**	**1,700**	**0%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	994	28,448	1,650	(26,798)	-94%	Approved capital items for fiscal year
58400	Capital Exp-Machinery & Equipment	66,146	1,000	1,500	500	50%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	750	234,300	258,000	23,700	10%	Approved capital items for fiscal year
	Total Capital Expenses	**67,890**	**263,748**	**261,150**	**(2,598)**	**-1%**	
	Total Police	**$11,125,324**	**$11,820,648**	**$12,314,250**	**$493,602**	**4%**	

CITY OF ST. PETERS
GENERAL FUND – PRS
COMMUNITY AND ARTS CENTER

To foster excellence, diversity and vitality within the Arts and broaden the availability and appreciation of the Arts.

BUDGET SUMMARY	ACTUAL	BUDGET	BUDGET
	2010/11	2011/12	2012/13
SALARY & FRINGES	$98,026	$109,200	$110,500
EMPLOYEE EXPENSES	534	890	640
PROFESSIONAL SERVICES	39,631	23,000	57,000
UTILITIES	9,876	0	2,800
REPAIR & MAINTENANCE	316	0	0
SUPPLIES & OTHER	12,971	14,360	15,320
CAPITAL EXPENSES	0	700	27,990
TOTAL COMMUNITY AND ARTS	**$161,354**	**$148,150**	**$214,250**

GOALS

1. Continue to improve our services and facilities to exceed our customer's expectations. Strive to achieve a minimum score of 90% on all surveys.
2. Continue our goal to achieve zero lost days for each of the department's safety teams.
3. Continue to operate the Cultural Arts Center as a financially self-sustaining operation.

PRIOR YEAR GOALS

1. Continue to improve our services and facilities to exceed our customer's expectations. Strive to achieve a minimum score of 90% on all surveys. **(Overall score for PRS is 95.21%. Two areas scored below our goal of 90%. Action plans have been prepared for these two areas in order to achieve this goal next year.)**
2. Continue our goal to achieve zero lost days for the department. **(PRS has 22 safety teams in which 20 are currently meeting our goal of zero lost days. This is an ongoing goal in which action plans will be prepared for all teams to continue to strive for 100% of all safety teams meeting this goal.)**
3. Continue to operate the Cultural Arts Center as a financially self-sustaining operation. **(This goal is currently being met at this time. The Arts Center is on pace with budget projections.)**

CITY OF ST. PETERS
GENERAL FUND-PRS
COMMUNITY AND ARTS

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$51,593	$53,000	$53,000	$0	0	
51020	Salaries-Part Time	20,422	26,000	26,000	0	0	
51030	Salaries-Over Time	313	0	0	0	0	
51210	Payroll Tax-FICA	5,455	6,000	6,000	0	0	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	315	0	0	0	0	
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	11,877	15,000	16,000	1,000	7%	Anticipated increase in cost of insurance and employee selection of coverage
51255	Vision Insurance	73	100	100	0	0	
51260	Dental Insurance	823	800	1,000	200	25%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	72	100	100	0	0	
51270	Life Insurance	102	50	150	100	200%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	149	150	150	0	0	
51290	Lagers Pension Expense	6,832	8,000	8,000	0	0	
	Total Salaries & Fringes	**98,026**	**109,200**	**110,500**	**1,300**	**1%**	
52100	Employee Uniforms	72	150	0	(150)	-100%	No new employee uniforms needed in fiscal year 13
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	275	300	300	0	0	
52400	Travel Expense	149	100	100	0	0	
52500	Employee Training Expenses	0	100	100	0	0	
52600	Employee Recognition	38	240	140	(100)	-42%	Fewer Years of Service awards in fiscal year 13
	Total Employee Expenses	**534**	**890**	**640**	**(250)**	**-28%**	
54300	Prof Services-Data Processing	0	0	0	0	0	
54400	Prof Services-Janitorial	0	0	0	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	39,631	23,000	57,000	34,000	148%	Increased for bus tours and big band dances
	Total Prof Services	**39,631**	**23,000**	**57,000**	**34,000**	**148%**	
55100	Electric	4,883	0	1,600	1,600	**	Electric for old building
55500	Gas	3,928	0	1,200	1,200	**	Gas for old building
55800	Telephone	1,065	0	0	0	0	
	Total Utilities	**9,876**	**0**	**2,800**	**2,800**	******	
56050	Rep & Maint-Vehicles	0	0	0	0	0	
56100	Rep & Maint-Machinery & Equipment	111	0	0	0	0	
56200	Rep & Maint-Building	205	0	0	0	0	
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0	
	Total Repair & Maintenance	**316**	**0**	**0**	**0**	**0**	
57250	Supplies-Office	193	500	500	0	0	
57270	Supplies-Printing	225	0	0	0	0	
57300	Supplies-Operational	7,352	5,700	5,700	0	0	
57310	Supplies-Janitorial	0	0	0	0	0	
57370	Supplies-Merchandise	195	200	200	0	0	
57400	Books/Periodicals/Subscriptions	0	0	0	0	0	
57450	Postage	30	100	100	0	0	
57500	Insurance	1,146	1,800	1,000	(800)	-44%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	21	0	0	0	0	
57550	Legal Notices/Advertising	0	0	0	0	0	
57750	Rental Office Space	0	0	0	0	0	
57780	Rentals Machinery & Equipment	1,487	800	5,000	4,200	525%	Increased based on actual data for linen rental
57920	Miscellaneous	2,322	5,260	2,820	(2,440)	-46%	Decreased based on historical data
	Total Supplies & Other	**12,971**	**14,360**	**15,320**	**960**	**7%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	8,500	8,500	**	Approved capital items for fiscal year
58300	Capital Exp-Furniture & Fixtures	0	0	19,490	19,490	**	Approved capital items for fiscal year
58400	Capital Exp-Machinery & Equipment	0	700	0	(700)	-100%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	0	0	0	0	0	
	Total Capital Expenses	**0**	**700**	**27,990**	**27,290**	**3899%**	
	Total Community & Arts	**$161,354**	**$148,150**	**$214,250**	**$66,100**	**45%**	

CITY OF ST. PETERS
GENERAL FUND – PRS
PARKS GENERAL

To provide a diversity of quality leisure services to the community-at-large with the impetus of fulfilling individual and family recreational needs in a positive atmosphere enriched by efficient, flexible customer services.

BUDGET SUMMARY	ACTUAL	BUDGET	BUDGET
	2010/11	2011/12	2012/13
SALARY & FRINGES	$3,448,264	$3,717,200	$3,846,200
EMPLOYEE EXPENSES	25,536	26,975	29,000
PROFESSIONAL SERVICES	15,313	18,500	19,500
UTILITIES	102,974	119,800	109,500
REPAIR & MAINTENANCE	248,486	293,600	303,400
SUPPLIES & OTHER	308,897	257,700	316,500
CAPITAL EXPENSES	278,019	389,547	251,650
TOTAL PARKS GENERAL	**$4,427,489**	**$4,823,322**	**$4,875,750**

GOALS

1. Continue to improve our services and facilities to exceed our customer's expectations. Strive to achieve a minimum score of 90% on all surveys.
2. Continue our goal to achieve zero lost days for each of the department's safety teams.
3. Partner with the Great Rivers Greenway to develop a trail corridor that connects the GRG trail at Woodland Sports Park to 370 Lakeside Park.
4. Maintain "Tree City USA" designation.

PRIOR YEAR GOALS

1. Continue to improve our services and facilities to exceed our customer's expectations. Strive to achieve a minimum score of 90% on all surveys. **(Overall score for PRS is 95.21%. Two areas scored below our goal of 90%. Action plans have been prepared for these two areas in order to achieve this goal next year.)**
2. Continue our goal to achieve zero lost days for the department. **(PRS has 22 safety teams in which 20 are currently meeting our goal of zero lost days. This is an ongoing goal in which action plans will be prepared for all teams to continue to strive for 100% of all safety teams meeting this goal.)**
3. Continue efforts on the establishment of 80 acres of mitigated wetlands at Lakeside Park so they become fully functioning and receive the USACoE approval in fall 2013. **(Over 6,000 trees have been planted along with 30 acres being seeded. Mitigated areas continue to progress well. We anticipate COE approval of mitigated areas in 2013.)**
4. Maintain "Tree City USA" status. **(The City was awarded their 14th consecutive Tree City USA award this year.)**
5. Construct 25 additional RV camping sites at 370 Lakeside Park. These additional pads will help maximize rental income during our peak season and help us meet our goal of having the park be financially self-sufficient. **(Work will begin this summer to develop the additional 25 RV pads.)**

CITY OF ST. PETERS
GENERAL FUND-PRS
PARKS GENERAL

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$1,987,687	$2,097,000	$2,192,000	$95,000	5%	Estimate in market survey results and designation changes
51020	Salaries-Part Time	467,838	577,000	570,000	(7,000)	-1%	
51030	Salaries-Over Time	79,008	50,000	45,000	(5,000)	-10%	Reduced to current year projected
51210	Payroll Tax-FICA	187,575	208,000	215,000	7,000	3%	Increased salaries
51220	Unemployment Insurance	14,992	0	0	0	0	
51240	Workmen's Comp Insurance	14,215	15,000	14,000	(1,000)	-7%	Allocation based upon department salary to total salary
51245	Workmen's Comp Claims	(2,786)	0	0	0	0	
51250	Medical Insurance	401,903	430,000	428,000	(2,000)	0%	Anticipated increase in cost of insurance and employee selection of coverage
51255	Vision Insurance	1,442	1,700	2,100	400	24%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Dental Insurance	24,168	23,900	29,900	6,000	25%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	2,151	2,200	2,200	0	0	
51270	Life Insurance	1,690	1,700	1,900	200	12%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	5,596	5,700	6,100	400	7%	Anticipated increase in cost of insurance and employee selection of coverage
51290	Lagers Pension Expense	262,785	305,000	340,000	35,000	11%	Increased salaries and increased rate of contribution
	Total Salaries & Fringes	**3,448,264**	**3,717,200**	**3,846,200**	**129,000**	**3%**	
52100	Employee Uniforms	13,984	11,400	14,000	2,600	23%	Increased based on historical data
52200	Employee Condiments	1,592	1,900	1,900	0	0	
52300	Employee Dues/Licenses	2,279	2,400	2,350	(50)	-2%	
52400	Travel Expense	2,379	2,500	2,500	0	0	
52500	Employee Training Expenses	980	5,500	5,500	0	0	
52600	Employee Recognition	4,322	3,275	2,750	(525)	-16%	Fewer Years of Service awards in fiscal year 13
	Total Employee Expenses	**25,536**	**26,975**	**29,000**	**2,025**	**8%**	
54200	Prof Services-Engineering	958	5,000	5,000	0	0	
54300	Prof Services-Data Processing	0	0	0	0	0	
54400	Prof Services-Janitorial	0	5,000	5,000	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	14,355	8,500	9,500	1,000	12%	Allocation based upon department salary to total salary
	Total Prof Services	**15,313**	**18,500**	**19,500**	**1,000**	**5%**	
55100	Electric	38,944	42,000	41,500	(500)	-1%	
55160	Electric(Field Lighting)	44,919	59,000	48,700	(10,300)	-17%	Decreased costs with lighting control system
55500	Gas	13,907	13,000	14,000	1,000	8%	Estimate based on current year usage and changes in utility rates
55700	Waste Disposal	0	0	0	0	0	
55800	Telephone	5,204	5,800	5,300	(500)	-9%	Estimate based on current year usage
	Total Utilities	**102,974**	**119,800**	**109,500**	**(10,300)**	**-9%**	
56050	Rep & Maint-Vehicles	30,951	22,000	22,000	0	0	
56100	Rep & Maint-Mach & Equip	53,078	66,400	63,900	(2,500)	-4%	
56200	Rep & Maint-Building	12,816	12,900	12,900	0	0	
56300	Rep & Maint-Grounds/Parking	49,946	84,100	84,100	0	0	
56310	Rep & Maint-Trails	66,737	91,900	91,900	0	0	
56320	Rep & Maint-Outside Lighting	9,814	4,300	7,000	2,700	63%	Increased based on historical data
56370	Rep & Maint-Road Right of Way	13,508	8,400	13,500	5,100	61%	Increased based on actual contract mowing
56330	Rep & Maint-Playgrnd/Rec Areas	5,287	1,100	1,100	0	0	
56340	Rep & Maint-Tennis Courts	6,349	2,500	7,000	4,500	180%	Increased based on actual cost of resurfacing a court
	Total Repair & Maintenance	**248,486**	**293,600**	**303,400**	**9,800**	**3%**	
57050	Supplies-Gasoline	29,663	30,000	35,000	5,000	17%	Estimate based on current year usage and fuel costs
57060	Supplies-Diesel	87,739	70,000	112,000	42,000	60%	Estimate based on current year usage and fuel costs
57150	Supplies-Fert/Chem/Seed	22,376	16,400	22,000	5,600	34%	Increased based on historical data
57250	Supplies-Office	3,390	4,200	3,500	(700)	-17%	Decreased based on historical data
57270	Supplies-Printing	0	300	300	0	0	
57300	Supplies-Operational	55,973	51,100	51,100	0	0	
57310	Supplies-Janitorial	34,570	22,800	29,000	6,200	27%	Increased based on historical data
57400	Books/Periodicals/Subscriptions	0	100	100	0	0	
57450	Postage	557	500	500	0	0	
57500	Insurance	44,268	46,100	42,000	(4,100)	-9%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	5,342	0	0	0	0	
57550	Legal Notices/Advertising	891	1,000	1,000	0	0	
57780	Rentals Mach & Equip	24,101	15,200	20,000	4,800	32%	Increased based on historical data
57920	Miscellaneous	27	0	0	0	0	
	Total Supplies & Other	**308,897**	**257,700**	**316,500**	**58,800**	**23%**	
58100	Capital Exp-Land & Improvement	18,319	0	9,000	9,000	**	Approved capital items for fiscal year
58200	Capital Exp-Building & Improvmt	40,874	330,647	0	(330,647)	-100%	
58300	Capital Exp-Furn & Fixtures	5,508	0	0	0	0	
58400	Capital Exp-Mach & Equipment	179,325	58,900	224,050	165,150	280%	Approved capital items for fiscal year
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0	
58600	Capital Exp-Vehicles	33,993	0	18,600	18,600	**	Approved capital items for fiscal year
	Total Capital Expenses	**278,019**	**389,547**	**251,650**	**(137,897)**	**-35%**	
	Total Parks General	**$4,427,489**	**$4,823,322**	**$4,875,750**	**$52,428**	**1%**	

CITY OF ST. PETERS
GENERAL FUND – PRS
RANGER DIVISION

To provide an inviting and safe environment for park patrons and to provide further outdoor recreation, education and high-quality recreational opportunities.

BUDGET SUMMARY	ACTUAL	BUDGET	BUDGET
	2010/11	2011/12	2012/13
SALARY & FRINGES	$758,510	$778,300	$895,600
EMPLOYEE EXPENSES	11,723	9,700	11,710
PROFESSIONAL SERVICES	1,610	1,500	2,000
UTILITIES	1,283	1,500	1,400
REPAIR & MAINTENANCE	4,559	6,300	6,300
SUPPLIES & OTHER	31,576	32,500	33,900
CAPITAL EXPENSES	4,163	22,000	42,000
TOTAL RANGER DIVISION	**$813,424**	**$851,800**	**$992,910**

GOALS

1. Continue to improve our services and facilities to exceed our customer's expectations. Strive to achieve a minimum score of 90% on all surveys.
2. Continue our goal to achieve zero lost days for each of the department's safety teams.

PRIOR YEAR GOALS

1. Continue to improve our services and facilities to exceed our customer's expectations. Strive to achieve a minimum score of 90% on all surveys. **(Overall score for PRS is 95.21%. Two areas scored below our goal of 90%. Action plans have been prepared for these two areas in order to achieve this goal next year.)**
2. Continue our goal to achieve zero lost days for the department. **(PRS has 22 safety teams in which 20 are currently meeting our goal of zero lost days. This is an ongoing goal in which action plans will be prepared for all teams to continue to strive for 100% of all safety teams meeting this goal.)**

CITY OF ST. PETERS
GENERAL FUND-PRS
RANGER DIVISION

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$382,888	$395,000	$409,000	$14,000	4%	Estimate in market survey results and designation changes
51020	Salaries-Part Time	178,983	195,000	257,000	62,000	32%	Fiscal year 2012 was reduced incorrectly for Lakeside 370 coverage
51030	Salaries-Over Time	12,700	10,000	15,000	5,000	50%	Increased based on historical data
51060	Salaries-Outside Employment	16,592	0	15,000	15,000	**	Increased based on historical data
51210	Payroll Tax-FICA	44,367	46,000	53,000	7,000	15%	Increased salaries
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	3,335	3,000	3,000	0	0	Allocation based upon department salary to total salary
51245	Workmen's Comp Claims	251	0	0	0	0	
51250	Medical Insurance	65,588	65,000	70,000	5,000	8%	Anticipated increase in cost of insurance and employee selection of coverage
51255	Vision Insuranc	268	400	300	(100)	-25%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Dental Insurance	3,903	4,000	4,200	200	5%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	346	400	400	0	0	
51270	Life Insurance	416	400	500	100	25%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	1,102	1,100	1,200	100	9%	Anticipated increase in cost of insurance and employee selection of coverage
51290	Lagers Pension Expense	47,771	58,000	67,000	9,000	16%	Increased salaries and increased rate of contribution
	Total Salaries & Fringes	**758,510**	**778,300**	**895,600**	**117,300**	**15%**	
52100	Employee Uniforms	8,260	5,000	5,000	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	438	250	250	0	0	
52400	Travel Expense	0	0	1,610	1,610	**	Travel for Chief Ranger to attend a national conference
52500	Employee Training Expenses	2,437	3,700	4,200	500	14%	Increased for Chief Ranger to attend a national conference
52600	Employee Recognition	588	750	650	(100)	-13%	Fewer Years of Service awards in fiscal year 13
	Total Employee Expenses	**11,723**	**9,700**	**11,710**	**2,010**	**21%**	
54200	Prof Services-Engineering	0	0	0	0	0	
54300	Prof Services-Data Processing	0	0	0	0	0	
54750	Prof Services-Temporary	0	0	0	0	0	
54800	Prof Services-Other	1,610	1,500	2,000	500	33%	Allocation based upon department salary to total salary
	Total Prof Services	**1,610**	**1,500**	**2,000**	**500**	**33%**	
55100	Electric	0	0	0	0	0	
55120	Electric(Field Lighting)	0	0	0	0	0	
55500	Gas	0	0	0	0	0	
55700	Waste Disposal	0	0	0	0	0	
55800	Telephone	1,283	1,500	1,400	(100)	-7%	Estimate based on current year usage
	Total Utilities	**1,283**	**1,500**	**1,400**	**(100)**	**-7%**	
56050	Rep & Maint-Vehicles	3,490	5,400	5,400	0	0	
56100	Rep & Maint-Mach & Equip	1,069	900	900	0	0	
56200	Rep & Maint-Building	0	0	0	0	0	
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0	
56320	Rep & Maint-Outside Lighting	0	0	0	0	0	
56370	Rep & Maint-Road Right of Way	0	0	0	0	0	
56330	Rep & Maint-Playgrnd/Rec Areas	0	0	0	0	0	
56340	Rep & Maint-Tennis Courts	0	0	0	0	0	
	Total Repair & Maintenance	**4,559**	**6,300**	**6,300**	**0**	**0**	
57050	Supplies-Gasoline	14,849	18,000	19,000	1,000	6%	Estimate based on current year usage and fuel costs
57060	Supplies-Diesel	0	0	0	0	0	
57150	Supplies-Fert/Chem/Seed	0	0	0	0	0	
57250	Supplies-Office	193	300	300	0	0	
57270	Supplies-Printing	0	0	0	0	0	
57300	Supplies-Operational	3,816	3,400	3,400	0	0	
57310	Supplies-Janitorial	0	0	0	0	0	
57400	Books/Periodicals/Subscriptions	0	200	200	0	0	
57450	Postage	0	0	0	0	0	
57500	Insurance	10,380	10,600	11,000	400	4%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	2,309	0	0	0	0	
57550	Legal Notices/Advertising	0	0	0	0	0	
57780	Rentals Mach & Equip	29	0	0	0	0	
57920	Miscellaneous	0	0	0	0	0	
	Total Supplies & Other	**31,576**	**32,500**	**33,900**	**1,400**	**4%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvmt	0	0	0	0	0	
58300	Capital Exp-Furn & Fixtures	0	0	0	0	0	
58400	Capital Exp-Mach & Equipment	4,163	1,000	0	(1,000)	-100%	Approved capital items for fiscal year
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0	
58600	Capital Exp-Vehicles	0	21,000	42,000	21,000	100%	Approved capital items for fiscal year
	Total Capital Expenses	**4,163**	**22,000**	**42,000**	**20,000**	**91%**	
	Total Ranger Division	**$813,424**	**$851,800**	**$992,910**	**$141,110**	**17%**	

CITY OF ST. PETERS
GENERAL FUND – SSS
ADMINISTRATION

To provide general administrative support in the areas of human resources, accounting, purchasing, utility billing, licensing, data processing and research/analysis to the other work units within the City and to provide for overall planning and evaluation of economic development opportunities.

BUDGET SUMMARY	ACTUAL	BUDGET	BUDGET
	2010/11	2011/12	2012/13
SALARY & FRINGES	$3,934,941	$4,277,700	$4,286,800
EMPLOYEE EXPENSES	92,646	138,700	107,150
PROFESSIONAL SERVICES	240,611	248,600	278,360
UTILITIES	150,266	147,500	146,600
REPAIR & MAINTENANCE	360,556	383,300	419,150
SUPPLIES & OTHER	274,291	258,000	255,400
CAPITAL EXPENSES	162,086	322,600	163,715
TOTAL ADMINISTRATION	**$5,215,397**	**$5,776,400**	**$5,657,175**

GOALS

1. Continue to emphasize safety to maintain zero lost days.
2. Maintain 90%+ on all annual customer service reviews.
3. Continue to respond to citizen concerns within seventy-two hours.
4. Conduct an audit of a major revenue source and conduct a physical inventory of fixed assets.
5. Produce financial statements and budgets that qualify to receive the associated GFOA Award for Excellence.
6. Complete the following Information Technology projects:
    a. Court/E-Ticket software implementation.
    b. Evaluate new Financial and Personnel software.
    c. Perform Network Security and Network Management Assessments.
    d. Upgrade Emergency Operations Plan.
7. Expand City volunteer pool.

PRIOR YEAR GOALS

1. Continue to emphasize safety to maintain zero loss days. **(Achieved.)**
2. Maintain 90%+ on all annual customer service reviews. **(All departments achieved a customer service rating above 90%.)**
3. Plan and implement data processing systems:
    a. New utility billing system **(Completed.)**
    b. Implement Court/E-Ticket Software **(In progress. May carry to FY13.)**
    c. Web page enhancements-Economic Development **(Partially complete. Carry to FY13.)**
    d. Develop in-house new building permit data system **(In progress.)**
4. Continue to produce financial statements and budgets that qualify to receive the associated GFOA Award for Excellence. **(CAFR awarded. Budget not complete.)**
5. Continue periodic evaluations and audits of major revenue sources and update the fixed asset inventory. **(Vehicle sales tax in progress.)**
6. Continue to respond to citizen concerns within seventy-two hours of receipt at the Citizen's Action Center. **(Achieved. Response rate was 100%.)**

CITY OF ST. PETERS
GENERAL FUND-SSS
ADMINISTRATION

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$2,648,614	$2,889,000	$2,837,000	($52,000)	-2%	Decreased due to changes in organizational structure
51020	Salaries-Part Time	283,400	249,000	272,000	23,000	9%	During fiscal year 12 we did not budget part-time positions to their full hours; anticipated change in market
51030	Salaries-Over Time	4,314	15,000	10,000	(5,000)	-33%	Reduced based on historical data
51210	Payroll Tax-FICA	208,588	241,000	239,000	(2,000)	-1%	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	15,657	17,000	15,000	(2,000)	-12%	Allocation based upon department salary to total salary
51245	Workmen's Comp Claims	7,500	46,000	46,000	0	0	
51250	Medical Insurance	387,687	370,000	393,000	23,000	6%	Anticipated increase in cost of insurance and employee selection of coverage
51255	Vision Insurance	1,652	2,100	2,300	200	10%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Dental Insurance	20,816	23,100	26,600	3,500	15%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	2,995	3,200	3,000	(200)	-6%	Rounding
51270	Life Insurance	2,669	2,800	3,100	300	11%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	6,791	7,500	6,800	(700)	-9%	Anticipated increase in cost of insurance and employee selection of coverage
51290	Lagers Pension Expense	344,258	412,000	433,000	21,000	5%	Increased rate of contribution
	Total Salaries & Fringes	**3,934,941**	**4,277,700**	**4,286,800**	**9,100**	**0%**	
52100	Employee Uniforms	937	1,200	1,200	0	0	
52200	Employee Condiments	2,722	2,900	2,900	0	0	
52300	Employee Dues/Licenses	8,441	8,300	7,900	(400)	-5%	Removed cost of Midwest Payment Exchange
52400	Travel Expense	11,248	9,500	20,750	11,250	118%	Added training for two Directors, Group Manager, and City Administrator
52500	Employee Training Expenses	15,390	18,500	20,750	2,250	12%	Added training for two Directors, Group Manager, and City Administrator
52600	Employee Recognition	3,361	2,300	2,650	350	15%	More Years of Service awards in fiscal year 13
52610	Employee Recognition-General	25,022	26,000	26,000	0	0	
52620	Employee Safety Programs	25,525	70,000	25,000	(45,000)	-64%	Fiscal year 2012 included the 5 year mark of the safety program with additional cost
	Total Employee Expenses	**92,646**	**138,700**	**107,150**	**(31,550)**	**-23%**	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	0	0	0	0	0	
54300	Prof Services-Data Processing	56,120	60,000	88,760	28,760	48%	Increase in price of internet services and security audit
54400	Prof Services-Janitorial	0	0	0	0	0	
54600	Prof Services-Tax Collection	96,460	89,400	89,400	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	88,031	99,200	100,200	1,000	1%	
	Total Prof Services	**240,611**	**248,600**	**278,360**	**29,760**	**12%**	
55100	Electric	123,973	120,000	115,500	(4,500)	-4%	Estimate based on current year usage and changes in utility rates
55500	Gas	695	1,000	1,900	900	90%	Estimate based on current year usage and changes in utility rates
55700	Waste Disposal	0	0	0	0	0	
55800	Telephone	25,598	26,500	29,200	2,700	10%	
	Total Utilities	**150,266**	**147,500**	**146,600**	**(900)**	**-1%**	
56050	Rep & Maint-Vehicles	267	1,800	1,800	0	0	
56100	Rep & Maint-Machinery & Equipment	18,098	24,000	22,850	(1,150)	-5%	Decrease in cost of IT copier maintenance
56110	Rep & Maint-Computer Hardware & Software	336,969	355,000	392,000	37,000	10%	Increase due to installation of security cameras, reallocation of REJIS software, new utility billing software, and new CAC software
56200	Rep & Maint-Building	5,222	2,300	2,300	0	0	
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0	
56320	Rep & Maint-Outside Lighting	0	200	200	0	0	
	Total Repair & Maintenance	**360,556**	**383,300**	**419,150**	**35,850**	**9%**	
57050	Supplies-Gasoline	825	1,500	1,500	0	0	
57060	Supplies-Diesel	0	0	0	0	0	
57250	Supplies-Office	19,857	30,900	30,900	0	0	
57270	Supplies-Printing	10,473	13,500	13,500	0	0	
57300	Supplies-Operational	52,891	40,800	45,000	4,200	10%	Increase due to purchase of UPS batteries per CIP and heavy duty staplers for Finance and Purchasing
57400	Books/Periodicals/Subscriptions	215	1,800	1,800	0	0	
57450	Postage	34,596	40,000	42,000	2,000	5%	Price of postage increased
57500	Insurance	50,727	52,800	47,000	(5,800)	-11%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	336	0	0	0	0	
57550	Legal Notices/Advertising	16,432	28,800	28,800	0	0	
57780	Rentals Machinery & Equipment	2,630	2,400	2,400	0	0	
57900	Contingency	64,949	15,000	15,000	0	0	
57920	Miscellaneous	20,360	30,500	27,500	(3,000)	-10%	Estimate based on current year data
	Total Supplies & Other	**274,291**	**258,000**	**255,400**	**(2,600)**	**-1%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	162,086	322,600	163,715	(158,885)	-49%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	0	0	0	0	0	
	Total Capital Expenses	**162,086**	**322,600**	**163,715**	**(158,885)**	**-49%**	
	Total Administration	**$5,215,397**	**$5,776,400**	**$5,657,175**	**($119,225)**	**-2%**	

CITY OF ST. PETERS
GENERAL FUND – SSS
COMMUNICATIONS

The City of St. Peters has a reputation as a community where efficient and professional government has created a positive atmosphere for economic development, rendered quality services for its residents, and made it possible for both business and residential sectors of the City to enjoy a high standard of life. It is the task of Communications to promote, communicate, and chronicle those accomplishments through the production of quality communications, marketing and public relations programs. We are also responsible for keeping open channels of communications between citizens and their government through efficient and cost-effective, diverse media.

BUDGET SUMMARY	**ACTUAL**	**BUDGET**	**BUDGET**
	2010/11	**2011/12**	**2012/13**
SALARY & FRINGES	$733,049	$776,270	$797,250
EMPLOYEE EXPENSES	381	800	1,400
PROFESSIONAL SERVICES	8,854	10,000	13,800
UTILITIES	25,365	24,800	26,400
REPAIR & MAINTENANCE	4,185	24,000	25,750
SUPPLIES & OTHER	49,859	78,000	86,100
CAPITAL EXPENSES	38,214	6,800	6,800
TOTAL COMMUNICATIONS	**$859,907**	**$920,670**	**$957,500**

GOALS

1. Continue to emphasize safety to maintain zero lost days.
2. Maintain 90%+ on all annual customer service reviews.
3. Solicit and secure sponsorship of cable channel programming.
4. Coordinate the City's 2012 Celebrate St. Peters events at 370 Lakeside Park.
5. Provide marketing support in connection with the Rec-Plex business operation plan.
6. Continue intern program for aspiring media students in local colleges and universities.
7. Consolidate My Hometown Magazine and Upfront electronic newsletter to one publication mailed to residents six times per year with online updates available between publications.
8. Develop application to provide SPTV live and archived programming to a mobile platform available on mobile devices such as iPhones and tablet computers.
9. Investigate multi-media and other opportunities to improve our marketing communications resources and provide information services to our residents and other stakeholders.

PRIOR YEAR GOALS

1. Continue to emphasize safety to maintain zero lost days. **(Achieved.)**
2. Maintain 90%+ on all annual customer service reviews. **(Achieved. Customer service rating was 99%.)**
3. Solicit and secure sponsorship of cable channel programming. **(Not completed.)**
4. Support Rec-Plex in promotion on memberships and programs. **(Completed.)**
5. Coordinate the City's 2011 Celebrate St. Peters event. **(Completed.)**
6. Produce new shows, segments, public service announcements and informational programming that helps educate our residents on important governmental issues, safety, features about St. Peters businesses, residents and regional non-profit entities; and positively impact the quality of life in St. Peters. **(Completed.)**
7. Improve editorial and production standards for all city communication vehicles including internal and external print communications, broadcast cable operations and city website. **(Ongoing.)**
8. Investigate multi-media and other opportunities to improve our marketing communications resources and provide information services to our residents and other stakeholders. **(Ongoing.)**

CITY OF ST. PETERS
GENERAL FUND-SSS
COMMUNICATIONS

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$434,651	$448,000	$483,000	$35,000	8%	Increased due to changes in organizational structure
51020	Salaries-Part Time	115,749	131,000	97,000	(34,000)	-26%	Decreased due to changes in organizational structure
51030	Salaries-Over Time	7,253	20,000	10,000	(10,000)	-50%	Reduced based on historical data
51210	Payroll Tax-FICA	41,119	46,000	45,000	(1,000)	-2%	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	3,054	3,000	3,000	0	0	
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	67,064	57,000	76,000	19,000	33%	Additional full-time position
51255	Vision Insurance	317	300	600	300	100%	Additional full-time position
51260	Dental Insurance	3,622	3,000	5,400	2,400	80%	Additional full-time position
51265	Long Term Care Insurance	385	400	400	0	0	
51270	Life Insurance	346	350	450	100	29%	Additional full-time position
51280	L T Disability	1,184	1,220	1,400	180	15%	Additional full-time position
51290	Lagers Pension Expense	58,305	66,000	75,000	9,000	14%	Increased salaries and increased rate of contribution
	Total Salaries & Fringes	**733,049**	**776,270**	**797,250**	**20,980**	**3%**	
52100	Employee Uniforms	153	400	400	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	228	0	0	0	0	
52400	Travel Expense	0	0	0	0	0	
52500	Employee Training Expenses	0	0	0	0	0	
52600	Employee Recognition	0	400	1,000	600	150%	Years of Service awards
	Total Employee Expenses	**381**	**800**	**1,400**	**600**	**75%**	
54300	Prof Services-Data Processing	0	0	0	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	8,854	10,000	13,800	3,800	38%	Increased for SPTV mobile platform Granicus
	Total Prof Services	**8,854**	**10,000**	**13,800**	**3,800**	**38%**	
55100	Electric	18,822	17,300	22,300	5,000	29%	Estimate based on current year usage and changes in utility rates
55500	Gas	2,373	3,300	2,600	(700)	-21%	Estimate based on current year usage and changes in utility rates
55800	Telephone	4,170	4,200	1,500	(2,700)	-64%	Estimate based on current year usage and changes in utility rates
	Total Utilities	**25,365**	**24,800**	**26,400**	**1,600**	**6%**	
56050	Rep & Maint-Vehicles	0	0	0	0	0	
56100	Rep & Maint-Machinery & Equipment	3,315	23,000	24,750	1,750	8%	Increased for shared storage systems and Accuweather
56200	Rep & Maint-Building	870	1,000	1,000	0	0	
	Total Repair & Maintenance	**4,185**	**24,000**	**25,750**	**1,750**	**7%**	
57050	Supplies-Gasoline	452	500	500	0	0	
57250	Supplies-Office	2,453	2,800	2,800	0	0	
57270	Supplies-Printing	16,177	24,500	31,000	6,500	27%	Increased for printing 6 mailings of My Hometown instead of 4
57300	Supplies-Operational	19,258	15,800	15,800	0	0	
57310	Supplies-Janitorial	0	0	0	0	0	
57400	Books/Periodicals/Subscriptions	477	300	300	0	0	
57450	Postage	401	20,300	22,200	1,900	9%	Postage price increased
57500	Insurance	9,540	9,300	9,000	(300)	-3%	
57510	Insurance Claims	22	0	0	0	0	
57550	Legal Notices/Advertising	334	3,500	3,500	0	0	
57780	Rentals Machinery & Equipment	312	400	400	0	0	
57920	Miscellaneous	433	600	600	0	0	
	Total Supplies & Other	**49,859**	**78,000**	**86,100**	**8,100**	**10%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	38,214	6,800	6,800	0	0	
58600	Capital Exp-Vehicles	0	0	0	0	0	
	Total Capital Expenses	**38,214**	**6,800**	**6,800**	**0**	**0**	
	Total Communications	**$859,907**	**$920,670**	**$957,500**	**$36,830**	**4%**	

CITY OF ST. PETERS
GENERAL FUND – SSS
GOVERNMENTAL

To enact laws and policies and ensure availability of resources for the efficient, effective and equitable delivery of public services and to honor the public trust by maintaining high ethical conduct at all times and in all relationships.

BUDGET SUMMARY	ACTUAL	BUDGET	BUDGET
	2010/11	2011/12	2012/13
SALARY & FRINGES	$308,599	$325,600	$335,020
EMPLOYEE EXPENSES	31,917	52,400	52,400
COMMUNITY EXPENSES	35,000	40,000	40,000
PROFESSIONAL SERVICES	1,078,996	810,000	730,000
UTILITIES	6,981	8,000	7,000
REPAIR & MAINTENANCE	0	0	0
SUPPLIES & OTHER	79,611	87,750	111,600
CAPITAL EXPENSES	377,890	0	0
TOTAL GOVERNMENTAL	**$1,918,994**	**$1,323,750**	**$1,276,020**

GOALS

1. Encourage empowerment of neighborhoods to foster a shared vision and commitment of responsibility for betterment of the community.
2. Promote cohesiveness and economy in internal and external relationships, programs and activities within the community.
3. Ensure conservative fiscal management to enable the City to continue operating with a balanced budget now and in the future.
4. Facilitate and promote communication to achieve a consensus for actions.
5. Develop policies, which reflect the long-term need of the entire community.
6. Maintain low tax rate and user rates for City provided services.
7. Support the City's STEAM management system.

PRIOR YEAR GOALS

All goals are continuous goals that are addressed in a variety of ways every year.

CITY OF ST. PETERS
GENERAL FUND-SSS
GOVERNMENTAL

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$0	$0	$0	$0	0	
51020	Salaries-Part Time	11,675	0	0	0	0	
51030	Salaries-Over Time	0	0	0	0	0	
51040	Salaries-Elected & Appointed	188,301	201,000	200,000	(1,000)	0%	
51210	Payroll Tax-FICA	14,455	15,000	15,000	0	0	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	1,055	1,000	1,000	0	0	
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	68,223	84,200	86,000	1,800	2%	
51255	Vision	61	150	600	450	300%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Dental Insurance	5,523	3,500	6,900	3,400	97%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care	169	400	1,300	900	225%	Anticipated increase in cost of insurance and employee selection of coverage
51270	Life Insurance	277	350	220	(130)	-37%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	0	0	0	0	0	
51290	Lagers Pension Expense	18,860	20,000	24,000	4,000	20%	Increased rate of contribution (calculation includes only eligible employees)
	Total Salaries & Fringes	**308,599**	**325,600**	**335,020**	**9,420**	**3%**	
52100	Employee Uniforms	0	900	900	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	11,325	14,500	14,500	0	0	
52400	Travel Expense	15,932	27,500	27,500	0	0	
52500	Employee Training Expenses	2,745	6,000	6,000	0	0	
52600	Employee Recognition	1,915	3,500	3,500	0	0	
	Total Employee Expenses	**31,917**	**52,400**	**52,400**	**0**	**0**	
53100	St. Charles County-EDC	35,000	35,000	35,000	0	0	
53600	St. Peters Crime Solvers	0	0	0	0	0	
53700	Olde Tyme Picnic	0	5,000	5,000	0	0	
	Total Community Expenses	**35,000**	**40,000**	**40,000**	**0**	**0**	
54100	Prof Services-Legal	815,463	500,000	500,000	0	0	
54200	Prof Services-Engineering	0	0	0	0	0	
54500	Prof Services-Election Expense	66,371	120,000	40,000	(80,000)	-67%	The City had additional ballot issues in fiscal year 2012
54610	Prof Services-Assessment Expense	40,319	40,000	40,000	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	156,843	150,000	150,000	0	0	
	Total Prof Services	**1,078,996**	**810,000**	**730,000**	**(80,000)**	**-10%**	
55800	Telephone	6,981	8,000	7,000	(1,000)	-13%	Reduced to historical actual
	Total Utilities	**6,981**	**8,000**	**7,000**	**(1,000)**	**-13%**	
56100	Rep & Maint-Machinery & Equipment	0	0	0	0	0	
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0	
	Total Repair & Maintenance	**0**	**0**	**0**	**0**	**0**	
57250	Supplies-Office	105	400	400	0	0	
57270	Supplies-Printing	0	0	0	0	0	
57300	Supplies-Operational	5,806	2,500	2,500	0	0	
57400	Books/Periodicals/Subscriptions	99	100	100	0	0	
57450	Postage	27	100	100	0	0	
57500	Insurance	4,812	4,000	3,000	(1,000)	-25%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	(9)	0	0	0	0	
57550	Legal Notices/Advertising	18,588	16,500	16,500	0	0	
57600	Uncollectable Taxes	5,418	9,000	6,000	(3,000)	-33%	Reduction in amount of uncollectable taxes
57780	Rentals Machinery & Equipment	0	0	0	0	0	
57920	Miscellaneous	44,765	55,150	83,000	27,850	50%	Increased amount for special events
	Total Supplies & Other	**79,611**	**87,750**	**111,600**	**23,850**	**27%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	377,890	0	0	0	0	
58600	Capital Exp-Vehicles	0	0	0	0	0	
	Total Capital Expenses	**377,890**	**0**	**0**	**0**	**0**	
	Total Governmental	**$1,918,994**	**$1,323,750**	**$1,276,020**	**($47,730)**	**-4%**	

CITY OF ST. PETERS
GENERAL FUND – SSS
MUNICIPAL COURT

To provide responsible management of court records and funds for fines and forfeitures revenues to ensure compliance with legal provisions embodied in State and City laws.

BUDGET SUMMARY	ACTUAL	BUDGET	BUDGET
	2010/11	2011/12	2012/13
SALARY & FRINGES	$382,432	$390,000	$394,650
EMPLOYEE EXPENSES	2,149	4,810	4,210
PROFESSIONAL SERVICES	13,064	20,000	18,200
UTILITIES	(4)	0	0
REPAIR & MAINTENANCE	488	600	600
SUPPLIES & OTHER	27,478	26,200	25,700
CAPITAL EXPENSES	0	0	0
TOTAL MUNICIPAL COURT	**$425,607**	**$441,610**	**$443,360**

GOALS

1. Continue to emphasize safety to maintain zero lost days.
2. Evaluate and continue to implement standards for continuous improvement in quality customer service. Maintain 90%+ on all customer service reviews.
3. Complete implementation of new Court software to improve Court operations and services to streamline transfer of data and expedite data processing applications (interaction with Police management tools, e-Services online for applicable Court payments and other related PC programs).
4. Work with contract collection agency to improve collection of outstanding warrants and fines.

PRIOR YEAR GOALS

1. Continue to emphasize safety to maintain zero loss days. **(This is a continuous goal. Court staff has continued to emphasize safety and has zero lost work days.)**
2. Evaluate and continue to implement standards for continuous improvement in quality customer service. Maintain 90%+ on all customer service reviews. **(Achieved. Court staff continues to strive for providing quality customer service. A new emphasis has been placed on making sure our survey forms are available at the counter for customers to complete.)**
3. Implement new Court software to improve Court operations and services to streamline transfer of data and expedite data processing applications (interaction with Police management tools, e-Services online for applicable Court payments and other related PC programs). **(New court software has been selected and training/implementation is expected to start in August 2012.)**

CITY OF ST. PETERS
GENERAL FUND-SSS
MUNICIPAL COURT

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$228,046	$217,000	$226,000	$9,000	4%	Estimate in market survey results and designation changes
51020	Salaries-Part Time	43,886	43,000	43,000	0	0	
51030	Salaries-Over Time	13,225	25,000	15,000	(10,000)	-40%	Reduced based on historical data
51210	Payroll Tax-FICA	21,473	22,000	22,000	0	0	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	1,541	2,000	1,000	(1,000)	-50%	Allocation based upon department salary to total salary
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	44,033	43,000	46,000	3,000	7%	Anticipated increase in cost of insurance and employee selection of coverage
51255	Vision Insurance	160	400	200	(200)	-50%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Dental Insurance	2,329	2,200	3,000	800	36%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	523	600	600	0	0	
51270	Life Insurance	162	200	200	0	0	
51280	L T Disability	631	600	650	50	8%	Anticipated increase in cost of insurance and employee selection of coverage
51290	Lagers Pension Expense	26,423	34,000	37,000	3,000	9%	Increased rate of contribution
	Total Salaries & Fringes	**382,432**	**390,000**	**394,650**	**4,650**	**1%**	
52100	Employee Uniforms	286	400	400	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	340	400	400	0	0	
52400	Travel Expense	845	2,400	2,400	0	0	
52500	Employee Training Expenses	217	800	800	0	0	
52600	Employee Recognition	461	810	210	(600)	-74%	Fewer Years of Service awards in fiscal year 13
	Total Employee Expenses	**2,149**	**4,810**	**4,210**	**(600)**	**-12%**	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	0	0	0	0	0	
54300	Prof Services-Data Processing	0	0	0	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	13,064	20,000	18,200	(1,800)	-9%	Reduced housing costs for prisoners
	Total Prof Services	**13,064**	**20,000**	**18,200**	**(1,800)**	**-9%**	
55100	Electric	0	0	0	0	0	
55500	Gas	0	0	0	0	0	
55700	Waste Disposal	0	0	0	0	0	
55800	Telephone	(4)	0	0	0	0	
	Total Utilities	**(4)**	**0**	**0**	**0**	**0**	
56050	Rep & Maint-Vehicles	0	0	0	0	0	
56100	Rep & Maint-Machinery & Equipment	488	600	600	0	0	
56200	Rep & Maint-Building	0	0	0	0	0	
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0	
56320	Rep & Maint-Outside Lighting	0	0	0	0	0	
	Total Repair & Maintenance	**488**	**600**	**600**	**0**	**0**	
57050	Supplies-Gasoline	0	0	0	0	0	
57100	Supplies-Diesel	0	0	0	0	0	
57250	Supplies-Office	1,508	1,500	1,500	0	0	
57270	Supplies-Printing	3,822	5,000	5,000	0	0	
57300	Supplies-Operational	2,054	2,000	2,000	0	0	
57400	Books/Periodicals/Subscriptions	0	200	200	0	0	
57450	Postage	1,992	3,000	2,500	(500)	-17%	Estimate based on current year projection
57500	Insurance	5,161	5,000	4,000	(1,000)	-20%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	(41)	0	0	0	0	
57550	Legal Notices/Advertising	0	0	0	0	0	
57780	Rentals Machinery & Equipment	0	0	0	0	0	
57920	Miscellaneous	12,982	9,500	10,500	1,000	11%	Increased based on more credit card service charges
	Total Supplies & Other	**27,478**	**26,200**	**25,700**	**(500)**	**-2%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	0	0	0	0	0	
58600	Capital Exp-Vehicles	0	0	0	0	0	
	Total Capital Expenses	**0**	**0**	**0**	**0**	**0**	
	Total Municipal Court	**$425,607**	**$441,610**	**$443,360**	**$1,750**	**0%**	

CITY OF ST. PETERS
GENERAL FUND – TDS
ENGINEERING & COMMUNITY DEVELOPMENT

To provide helpful solutions to meet the needs of the community by effectively planning, building and maintaining the infrastructure to ensure a well organized, progressive City. To provide for an enhanced transportation network and stormwater protection system. To recommend appropriate actions related to development.

BUDGET SUMMARY	ACTUAL	BUDGET	BUDGET
	2010/11	2011/12	2012/13
SALARY & FRINGES	$2,244,330	$1,992,900	$2,068,300
EMPLOYEE EXPENSES	16,635	21,200	24,300
PROFESSIONAL SERVICES	(14,147)	55,000	50,500
UTILITIES	2,133	2,400	2,200
REPAIR & MAINTENANCE	8,303	9,700	10,200
SUPPLIES & OTHER	62,928	68,400	61,800
CAPITAL EXPENSES	0	0	22,000
TOTAL ENGINEERING & COMMUNITY DEVELOPMENT	**$2,320,182**	**$2,149,600**	**$2,239,300**

GOALS

1. Maintain excellent safety record by continuing to be 100% accident free.
2. Maintain customer service rating at a rate of at least 90%.
3. Apply water quality design standards for detention basins on new developments and retrofits of existing basins.
4. Update GPS mapping information on completed City utility projects and private water, sanitary, and storm sewer lines on commercial properties.
5. Update the code on a biannual basis using joint work sessions with the Board of Aldermen, Planning and Zoning and the Board of Adjustment to review proposed code changes.
6. Continue proactive property maintenance program for residential and commercial properties.
7. Finalize economic development goals and strategies to guide actions and measure success.

PRIOR YEAR GOALS

1. Maintain excellent safety record by continuing to be 100% accident free. **(Completed and 100% accident free in the last safety year)**
2. Maintain customer service rating at a rate of at least 90%. **(Achieved this goal)**
3. Update Grading and Storm Water Ordinances. **(In Process)**
4. Update Standard Details for construction. **(In Process)**
5. Create a Land Disturbance code and permit. **(In Process)**
6. Work with developers and bank owners of unfinished residential project sites to ensure adequate on-going site maintenance and to facilitate completion/dedication of public improvements. **(In Process)**
7. Work with IT Department to develop/implement new permitting software system in-house. **(Ongoing)**
8. Obtain CLOMR for West Sunny Hills Phase II project. **(Completed)**
9. Continue proactive property maintenance program for residential properties and commercial projects. **(In Process)**
10. Continue marketing properties within the City, including buildings and undeveloped land to potential businesses. **(In Process)**
11. Update the code on a regular basis using joint work sessions with the Board of Aldermen, Planning and Zoning and the Board of Adjustment to review proposed code changes. **(Completed)**
12. Improve/update all on-line resources and guides for building and development processes. **(Ongoing)**
13. Support local businesses by enforcing city ordinance regarding licensing of businesses by ensuring permitting processes includes license verification. **(Completed)**

CITY OF ST. PETERS
GENERAL FUND-TDS
ENGINEERING & COMMUNITY DEVELOPMENT

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$1,562,442	$1,304,000	$1,378,000	$74,000	6%	Estimate in market survey results and designation changes
51020	Salaries-Part Time	52,290	100,000	101,000	1,000	1%	
51030	Salaries-Over Time	1,559	4,000	2,000	(2,000)	-50%	Reduced based on historical data
51210	Payroll Tax-FICA	117,819	108,000	113,000	5,000	5%	Increased salaries
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	8,923	8,000	7,000	(1,000)	-13%	Allocation based upon department salary to total salary
51245	Workmen's Comp Claims	825	0	0	0	0	
51250	Medical Insurance	270,298	261,000	233,000	(28,000)	-11%	Anticipated increase in cost of insurance and employee selection of coverage
51255	Vision Insurance	1,379	1,300	1,400	100	8%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Dental Insurance	16,671	13,500	16,100	2,600	19%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	1,874	1,800	1,500	(300)	-17%	Anticipated increase in cost of insurance and employee selection of coverage
51270	Life Insurance	1,443	1,300	1,400	100	8%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	4,347	4,000	3,900	(100)	-3%	Anticipated increase in cost of insurance and employee selection of coverage
51290	Lagers Pension Expense	204,460	186,000	210,000	24,000	13%	Increased salaries and increased rate of contribution
	Total Salaries & Fringes	**2,244,330**	**1,992,900**	**2,068,300**	**75,400**	**4%**	
52100	Employee Uniforms	3,298	4,500	4,900	400	9%	Increased for fiscal year 13 anticipated needs
52200	Employee Condiments	871	1,000	1,000	0	0	
52300	Employee Dues/Licenses	5,485	7,300	7,300	0	0	
52400	Travel Expense	1,902	1,600	3,600	2,000	125%	Increased for fiscal year 13 anticipated needs
52500	Employee Training Expenses	3,080	4,200	4,900	700	17%	Increased for fiscal year 13 anticipated needs
52600	Employee Recognition	1,999	2,600	2,600	0	0	
	Total Employee Expenses	**16,635**	**21,200**	**24,300**	**3,100**	**15%**	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	640	0	0	0	0	
54300	Prof Services-Data Processing	0	0	0	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	(14,787)	55,000	50,500	(4,500)	-8%	Allocation based upon department salary to total salary
	Total Prof Services	**(14,147)**	**55,000**	**50,500**	**(4,500)**	**-8%**	
55800	Telephone	2,133	2,400	2,200	(200)	-8%	Reduced based on historical data
	Total Utilities	**2,133**	**2,400**	**2,200**	**(200)**	**-8%**	
56050	Rep & Maint-Vehicles	3,213	3,700	3,700	0	0	
56100	Rep & Maint-Machinery & Equipment	5,090	6,000	6,500	500	8%	Increased for fiscal year 13 anticipated needs
	Total Repair & Maintenance	**8,303**	**9,700**	**10,200**	**500**	**5%**	
57050	Supplies-Gasoline	15,571	15,000	20,000	5,000	33%	Estimate based on current year usage and fuel costs
57060	Supplies-Diesel	0	0	500	500	**	Estimate based on current year usage and fuel costs
57250	Supplies-Office	4,514	4,500	4,500	0	0	
57270	Supplies-Printing	2,473	2,500	2,500	0	0	
57300	Supplies-Operational	9,646	10,200	10,200	0	0	
57400	Books/Periodicals/Subscriptions	1,079	1,000	1,000	0	0	
57450	Postage	103	200	200	0	0	
57500	Insurance	27,699	34,100	22,000	(12,100)	-35%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	925	0	0	0	0	
57550	Legal Notices/Advertising	912	200	200	0	0	
57780	Rentals Machinery & Equipment	0	0	0	0	0	
57920	Miscellaneous	6	700	700	0	0	
	Total Supplies & Other	**62,928**	**68,400**	**61,800**	**(6,600)**	**-10%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	0	0	0	0	0	
58600	Capital Exp-Vehicles	0	0	22,000	22,000	**	Approved capital items for fiscal year
	Total Capital Expenses	**0**	**0**	**22,000**	**22,000**	******	
	Total Engineering & Development	**$2,320,182**	**$2,149,600**	**$2,239,300**	**$89,700**	**4%**	

CITY OF ST. PETERS
GENERAL FUND – TDS
STREETS DEPARTMENT

To maintain the community's quality street, sidewalk, pavement marking and street sign infrastructure.

BUDGET SUMMARY	ACTUAL	BUDGET	BUDGET
	2010/11	2011/12	2012/13
SALARY & FRINGES	$2,008,665	$2,049,500	$1,977,000
EMPLOYEE EXPENSES	10,482	0	0
PROFESSIONAL SERVICES	38,719	0	0
UTILITIES	26,851	0	0
REPAIR & MAINTENANCE	133,849	0	0
SUPPLIES & OTHER	163,472	0	0
CAPITAL EXPENSES	9,079	0	0
TOTAL STREETS DEPARTMENT	**$2,391,117**	**$2,049,500**	**$1,977,000**

GOALS

1. Continue to promote "Safety First" to all employees. Strive to achieve zero lost days for department.
2. Maintain overall customer service rating to a minimum of 90%.
3. Maintain preventative maintenance program to prevent the failure of equipment and vehicles and to avoid accidents. The program will establish prior to use checklists and planned maintenance schedules that generate user responsibility.
4. Complete pavement management program as scheduled and budgeted.
5. Implement annual bridge maintenance and periodic maintenance program.
6. Begin implementation of Gateway Green Light traffic signal infrastructure improvement and operations program.
7. Adopt Gateway Guide Bike Plan and incorporate best operation practices in to ongoing and upcoming City transportation projects.
8. Complete interior improvements to 100 Boone Hills Drive.
9. Verify street light inventory and renew street light energy and maintenance agreement with Union Electric.

PRIOR YEAR GOALS

1. Continue to promote "Safety First" to all employees. Strive to achieve zero loss days for department. **(Ongoing. To date the Street department has achieved 74 days without a lost time accident.)**
2. Maintain overall customer service rating to a minimum of 90%. **(Ongoing. The Street Department achieved an 88.79% overall customer service rating for 2010/11.)**
3. Maintain preventative maintenance program to prevent the failure of equipment and vehicles and to avoid accidents. The program will establish prior to use checklists and planned maintenance schedules that generate user responsibility. **(Ongoing.)**
4. Complete pavement management program as scheduled and budgeted. **(Ongoing. The department has scheduled, and is in the process of completing the replacement of 6,300 square yards of concrete pavement, 8,900 lineal feet of concrete curb and gutter and the resurfacing of 100,000 square yards of asphalt pavement.)**
5. Complete pavement repair bond projects as scheduled and budgeted. **(Complete.)**
6. Complete design and construction of building and site improvements to 100 Boone Hills Drive, associated with the facility capital improvement program. **(Ongoing. Exterior building improvements will be completed in Spring 2012.)**
7. Establishment of an annual bridge maintenance and periodic maintenance program. **(Ongoing.)**

CITY OF ST. PETERS
GENERAL FUND-TDS
STREETS DEPARTMENT

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$1,357,540	$1,314,000	$1,248,000	($66,000)	-5%	Decreased due to changes in organizational structure
51020	Salaries-Part Time	39,023	92,000	93,000	1,000	1%	
51030	Salaries-Over Time	61,862	50,000	40,000	(10,000)	-20%	Reduced to current year projected
51210	Payroll Tax-FICA	107,392	111,000	106,000	(5,000)	-5%	Decreased due to changes in organizational structure
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	7,840	8,000	7,000	(1,000)	-13%	Allocation based upon department salary to total salary
51245	Workmen's Comp Claims	(32,964)	0	0	0	0	
51250	Medical Insurance	256,649	259,000	263,000	4,000	2%	
51255	Vision Insurance	1,291	1,200	1,300	100	8%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Dental Insurance	16,472	14,400	17,000	2,600	18%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	1,323	1,300	1,200	(100)	-8%	Anticipated increase in cost of insurance and employee selection of coverage
51270	Life Insurance	1,136	1,000	1,100	100	10%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	3,798	3,600	3,400	(200)	-6%	Anticipated increase in cost of insurance and employee selection of coverage
51290	Lagers Pension Expense	187,303	194,000	196,000	2,000	1%	
	Total Salaries & Fringes	**2,008,665**	**2,049,500**	**1,977,000**	**(72,500)**	**-4%**	
52100	Employee Uniforms	5,029	0	0	0	0	
52200	Employee Condiments	875	0	0	0	0	
52300	Employee Dues/Licenses	917	0	0	0	0	
52400	Travel Expense	190	0	0	0	0	
52500	Employee Training Expenses	253	0	0	0	0	
52600	Employee Recognition	3,218	0	0	0	0	
	Total Employee Expenses	**10,482**	**0**	**0**	**0**	**0**	
54200	Prof Services-Engineering	0	0	0	0	0	
54300	Prof Services-Data Processing	0	0	0	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	38,719	0	0	0	0	
	Total Prof Services	**38,719**	**0**	**0**	**0**	**0**	
55100	Electric	14,752	0	0	0	0	
55120	Electric(Street Lighting)	0	0	0	0	0	
55140	Electric(Traffic Signals)	0	0	0	0	0	
55500	Gas	8,268	0	0	0	0	
55700	Waste Disposal	0	0	0	0	0	
55800	Telephone	3,831	0	0	0	0	
	Total Utilities	**26,851**	**0**	**0**	**0**	**0**	
56050	Rep & Maint-Vehicles	66,052	0	0	0	0	
56100	Rep & Maint-Machinery & Equipment	59,344	0	0	0	0	
56200	Rep & Maint-Building	8,453	0	0	0	0	
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0	
56320	Rep & Maint-Outside Lighting	0	0	0	0	0	
56400	Rep & Maint-Streets/Sidewalks	0	0	0	0	0	
56480	Rep & Maint-Traf Sig/Striping	0	0	0	0	0	
56490	Rep & Maint-Storm Sewers	0	0	0	0	0	
56500	Rep & Maint-Street Lights	0	0	0	0	0	
	Total Repair & Maintenance	**133,849**	**0**	**0**	**0**	**0**	
57050	Supplies-Gasoline	15,268	0	0	0	0	
57060	Supplies-Diesel	79,000	0	0	0	0	
57150	Supplies-Fert/Chem/Seed	575	0	0	0	0	
57250	Supplies-Office	2,316	0	0	0	0	
57270	Supplies-Printing	458	0	0	0	0	
57300	Supplies-Operational	28,108	0	0	0	0	
57400	Books/Periodicals/Subscriptions	0	0	0	0	0	
57450	Postage	170	0	0	0	0	
57500	Insurance	24,456	0	0	0	0	
57510	Insurance Claims	10,789	0	0	0	0	
57550	Legal Notices/Advertising	496	0	0	0	0	
57780	Rentals Machinery & Equipment	1,602	0	0	0	0	
57920	Miscellaneous	234	0	0	0	0	
	Total Supplies & Other	**163,472**	**0**	**0**	**0**	**0**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	9,079	0	0	0	0	
58600	Capital Exp-Vehicles	0	0	0	0	0	
	Total Capital Expenses	**9,079**	**0**	**0**	**0**	**0**	
	Total Streets Department	**$2,391,117**	**$2,049,500**	**$1,977,000**	**($72,500)**	**-4%**	

CITY OF ST. PETERS
GENERAL FUND – WES
STORM WATER MANAGEMENT

To provide a quality storm water protection system.

BUDGET SUMMARY	ACTUAL	BUDGET	BUDGET
	2010/11	2011/12	2012/13
SALARY & FRINGES	$694,980	$653,500	$681,000
EMPLOYEE EXPENSES	3,267	0	0
PROFESSIONAL SERVICES	1,645	0	0
UTILITIES	1,607	0	0
REPAIR & MAINTENANCE	76,252	0	0
SUPPLIES & OTHER	53,542	0	0
CAPITAL EXPENSES	666	0	0
TOTAL STORM WATER MANAGEMENT	**$831,959**	**$653,500**	**$681,000**

GOALS

1. Maintain a high level of customer service with ratings above 90% on customer service satisfaction and above 98% on response time to concerns.
2. Maintain the safety program for the storm sewer crew to accomplish zero lost workdays and workmen comp claims for the storm sewer crew.
3. Ongoing enforcement of EPA Phase II regulations for the City of St. Peters.
4. Continue Water Quality Sampling Baseline to measure MS4 Permit Minimum Control Measures in coordination with Storm Water Management Plan.
5. Adopt Storm Water Best Management Practice (BMP) Standards by Ordinance coordinated with Storm Water Master Plan.

PRIOR YEAR GOALS

1. Maintain a high level of customer service with ratings above 90% on customer service satisfaction and above 98% on response time to concerns. **(Customer Service Rating 100%, 99% Response Time)**
2. Maintain the safety program for the storm sewer crew to accomplish zero loss workdays and workmen comp claims for the storm sewer crew. **(Zero lost work days, currently no workmen compensation claims.)**
3. Enforce EPA Phase II regulations for the City of St. Peters. Improve Good Housekeeping and Illicit Discharge Programs to meet state regulations. **(The Illicit Discharge Plan was finalized and the Good Housekeeping Plan will be finalized before the end of the fiscal year.)**
4. Re-inspect illicit discharges on all storm sewer outfalls to streams and tributaries in accordance with state regulations. **(All hot-spot areas are inspected annually, the remaining outfalls are inspected every 5-years. 20% of the outfalls were inspected.)**
5. Continue Water Quality Sampling Baseline to measure MS4 Permit Minimum Control Measures in coordination with Storm Water Management Plan. **(Storm Water Sampling Equipment was purchased, will be installed in April and sampling shall begin in May 2012.)**
6. Adopt Storm Water Best Management Practice (BMP) Standards by Ordinance coordinated with Storm Water Master Plan. **(Coordinating with TDS with the adoption of the MARC manual and modifications to existing City ordinances as they relate to storm water.)**
7. Develop prioritized stream stabilization and detention basin modification project schedule in accordance with the Storm Water Master Plan. **(Stream stabilization and detention basin modification CIP projects have been prioritized in accordance to the Storm Water Master Plan.)**

CITY OF ST. PETERS
GENERAL FUND-WES
STORM WATER MANAGEMENT

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$413,080	$459,000	$469,000	$10,000	2%	Estimate in market survey results and designation changes
51020	Salaries-Part Time	0	0	0	0	0	
51030	Salaries-Over Time	26,233	15,000	15,000	0	0	
51210	Payroll Tax-FICA	32,685	36,000	37,000	1,000	3%	Increased full-time salaries
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	2,445	3,000	2,000	(1,000)	-33%	Allocation based upon department salary to total salary
51245	Workmen's Comp Claims	87,635	0	0	0	0	
51250	Medical Insurance	69,652	66,000	76,000	10,000	15%	Anticipated increase in cost of insurance and employee selection of coverage
51255	Vision Insurance	244	300	400	100	33%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Dental Insurance	3,839	4,800	5,200	400	8%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	620	700	700	0	0	
51270	Life Insurance	320	400	400	0	0	
51280	L T Disability	1,283	1,300	1,300	0	0	
51290	Lagers Pension Expense	56,944	67,000	74,000	7,000	10%	Increased full-time salaries and increased rate of contribution
	Total Salaries & Fringes	**694,980**	**653,500**	**681,000**	**27,500**	**4%**	
52100	Employee Uniforms	2,024	0	0	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	450	0	0	0	0	
52400	Travel Expense	0	0	0	0	0	
52500	Employee Training Expenses	329	0	0	0	0	
52600	Employee Recognition	464	0	0	0	0	
	Total Employee Expenses	**3,267**	**0**	**0**	**0**	**0**	
54200	Prof Services-Engineering	610	0	0	0	0	
54800	Prof Services-Other	1,035	0	0	0	0	
	Total Prof Services	**1,645**	**0**	**0**	**0**	**0**	
55100	Electric	1,607	0	0	0	0	
	Total Utilities	**1,607**	**0**	**0**	**0**	**0**	
56050	Rep & Maint-Vehicles	6,611	0	0	0	0	
56100	Rep & Maint-Machinery & Equipment	20,845	0	0	0	0	
56300	Rep & Maint-Grounds/Parking	2,149	0	0	0	0	
56490	Rep & Maint-Storm Sewers	26,629	0	0	0	0	
56560	Rep & Maint-Levee	20,018	0	0	0	0	
	Total Repair & Maintenance	**76,252**	**0**	**0**	**0**	**0**	
57050	Supplies-Gasoline	3,998	0	0	0	0	
57060	Supplies-Diesel	11,960	0	0	0	0	
57150	Supplies-Fert/Chem/Seed	6,204	0	0	0	0	
57300	Supplies-Operational	2,326	0	0	0	0	
57450	Postage	74	0	0	0	0	
57500	Insurance	7,620	0	0	0	0	
57510	Insurance Claims	4	0	0	0	0	
57550	Legal Notices Advertisements	0	0	0	0	0	
57780	Rentals Machinery & Equipment	6,674	0	0	0	0	
57920	Miscellaneous	14,682	0	0	0	0	
	Total Supplies & Other	**53,542**	**0**	**0**	**0**	**0**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	666	0	0	0	0	
58600	Capital Exp-Vehicles	0	0	0	0	0	
	Total Capital Expenses	**666**	**0**	**0**	**0**	**0**	
	Total Storm Water Management	**$831,959**	**$653,500**	**$681,000**	**$27,500**	**4%**	

CITY OF ST. PETERS
UNAPPROPRIATED FUND BALANCE ANALYSIS
DEBT SERVICE FUND

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Balance	**$3,254,331**	**$2,752,037**	**$2,279,337**
Add: Property Tax	2,137,731	1,930,200	1,748,500
Transfer from City Center T.I.F for 1999 G.O. Bonds	1,861,656	0	0
Transfer from Local Park and Storm Water Fund for 2010B G.O. Bonds	104,779	130,000	130,000
Transfer From General Fund	0	0	463,900
Interest	16,271	10,000	10,000
Other Revenue	2,719	79,000	79,000
Total Revenues	4,123,156	2,149,200	2,431,400
Funds Available	**7,377,487**	**4,901,237**	**4,710,737**
Less: Collection/Assessment Fees	43,606	55,000	55,000
Uncollectable Taxes	2,463	2,400	3,000
Distribution Fees	1,945	4,500	3,750
G.O. Bonds Debt Service-			
1999 REC-PLEX Refunding	2,030,159	0	0
2004 St. Peters Lakeside Business Park Refunding (2000)	1,197,653	1,202,000	0
2007 Justice Center/Public Works	288,526	289,000	289,000
2008 Justice Center	678,226	679,000	679,000
2010 St Peters Lakeside Business Park Refunding (2002)	82,193	85,000	87,000
2010B Storm Water/Creek Stabilization Refunding	104,779	130,000	130,000
2011 St Peters Lakeside Business Park Refunding (2004)	195,900	175,000	1,363,000
Total Expenditures	**4,625,450**	**2,621,900**	**2,609,750**
Ending Balance	**$2,752,037**	**$2,279,337**	**$2,100,987**

CITY OF ST. PETERS
UNAPPROPRIATED FUND BALANCE ANALYSIS
COMMUNITY DEVELOPMENT BLOCK GRANT FUND

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Balance	**$0**	**$0**	**$0**
Intergovernmental Revenue	193,163	83,953	0
Other	5,023	0	0
Interest	0	0	0
Total Revenue	198,186	83,953	0
Funds Available	**198,186**	**83,953**	**0**
Less: Public Service	30,232	830	0
Rehabilitation of Private Properties	130,687	22,465	0
Homeownership Assistance	24,722	2,282	0
Property Maintenance Enforcement Assistance	2,500	26,559	0
Emergency Repairs	8,484	8,154	0
Miscellaneous Expense	1,561	23,663	0
Total Uses Of Funds	**198,186**	**83,953**	**0**
Ending Fund Balance	**$0**	**$0**	**$0**

CITY OF ST. PETERS
UNAPPROPRIATED FUND BALANCE ANALYSIS
COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT FUND

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Balance	**$0**	**$0**	**$0**
Intergovernmental Revenue	0	200,000	200,000
Other	0	25,000	0
Interest	0	0	0
Total Revenue	0	225,000	200,000
Funds Available	**0**	**225,000**	**200,000**
Less: Public Service	0	30,000	30,000
Rehabilitation of Private Properties	0	175,000	160,000
Homeownership Assistance	0	10,000	0
Property Maintenance Enforcement Assistance	0	2,500	2,500
Emergency Repairs	0	0	0
Miscellaneous Expense	0	7,500	7,500
Total Uses Of Funds	**0**	**225,000**	**200,000**
Ending Fund Balance	**$0**	**$0**	**$0**

CITY OF ST. PETERS
UNAPPROPRIATED FUND BALANCE ANALYSIS
DEA FUND

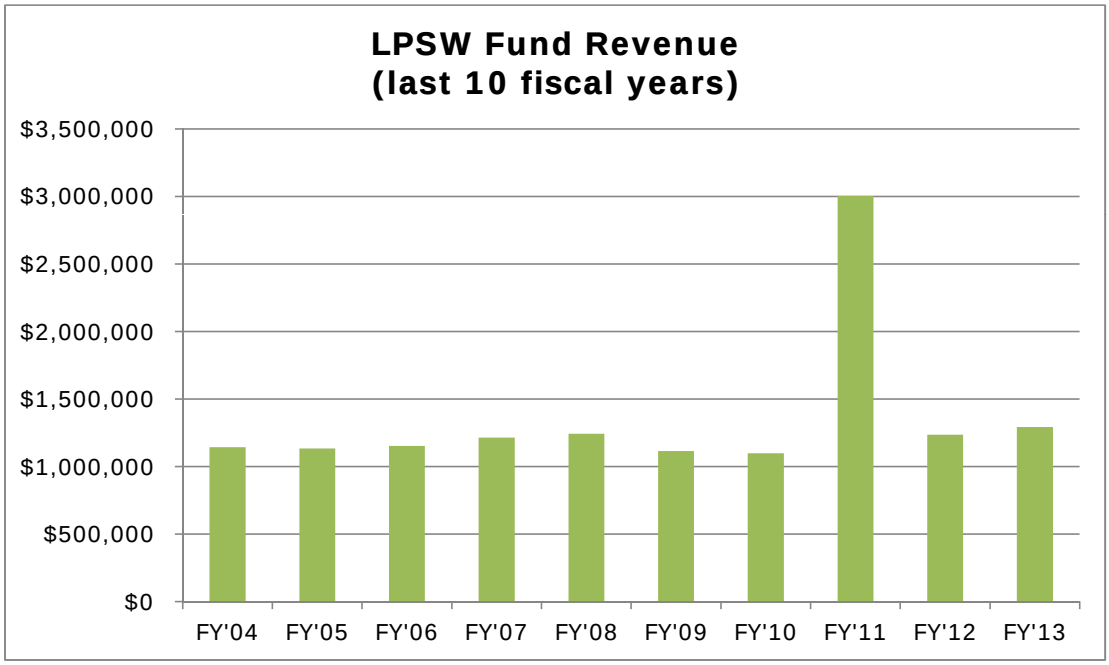
	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Balance	**$28,448**	**$28,448**	**$0**
Add: Revenues	0	0	0
Funds Available	**28,448**	**28,448**	**0**
Less: Capital Expenditures	0	0	0
Supplies & Other Expenses	0	0	0
Total Expenditures	**0**	**0**	**0**
Transfer to General Fund	0	28,448	0
Total Uses Of Funds	**0**	**28,448**	**0**
Ending Balance	**$28,448**	**$0**	**$0**

CITY OF ST. PETERS
UNAPPROPRIATED FUND BALANCE ANALYSIS
LOCAL PARKS AND STORM WATER FUND

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Balance	**$1,102,013**	**$1,732,387**	**$1,405,027**
Add: Sales Tax	1,164,594	1,235,000	1,290,600
Other	4,550	0	0
Contribution from PIC	173,311	0	0
Sale of Bonds - Refunding Bonds	1,658,559	0	0
Interest	2,154	2,000	2,000
Total Revenue	3,003,168	1,237,000	1,292,600
Funds Available	**4,105,181**	**2,969,387**	**2,697,627**
Less: Parks Projects	147,353	205,000	25,000
Miscellaneous Storm Water Projects Including 50/50	55,611	100,000	100,000
Storm Water/Creek Stabilization Projects	152,451	0	0
Storm Water/Creek Stabilization Maintenance Department	52,756	587,860	696,060
Storm Water/Creek Stabilization Rolling Stock	0	0	
Miscellaneous Expense	0	500	500
Debt Service for Park Projects	22,972	166,000	163,000
Debt Service for Storm Water/Creek Stabilization Projects	2,194	0	0
Total Expenditures	**433,337**	**1,059,360**	**984,560**
Transfer To Capital Project Fund Lakeside 370	200,000	375,000	375,000
Transfer to Debt Service Fund for Storm Water/Creek Stabilization Projects	104,779	130,000	130,000
Transfer to PIC - Refund Bonds	1,802,800	0	0
Transfer To(From) Reserve for Debt Service	(168,122)	0	0
Total Uses Of Funds	**2,372,794**	**1,564,360**	**1,489,560**
Ending Fund Balance	**$1,732,387**	**$1,405,027**	**$1,208,067**

CITY OF ST. PETERS
LOCAL PARKS AND STORM WATER FUND
REVENUE SUMMARY

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Sales Tax	$1,164,594	$1,235,000	$1,290,600
Intergovernmental Revenue	0	0	0
Interest Income	2,154	2,000	2,000
Miscellaneous Income*	1,836,420	0	0
Total LPSW Fund Revenue	**$3,003,168**	**$1,237,000**	**$1,292,600**

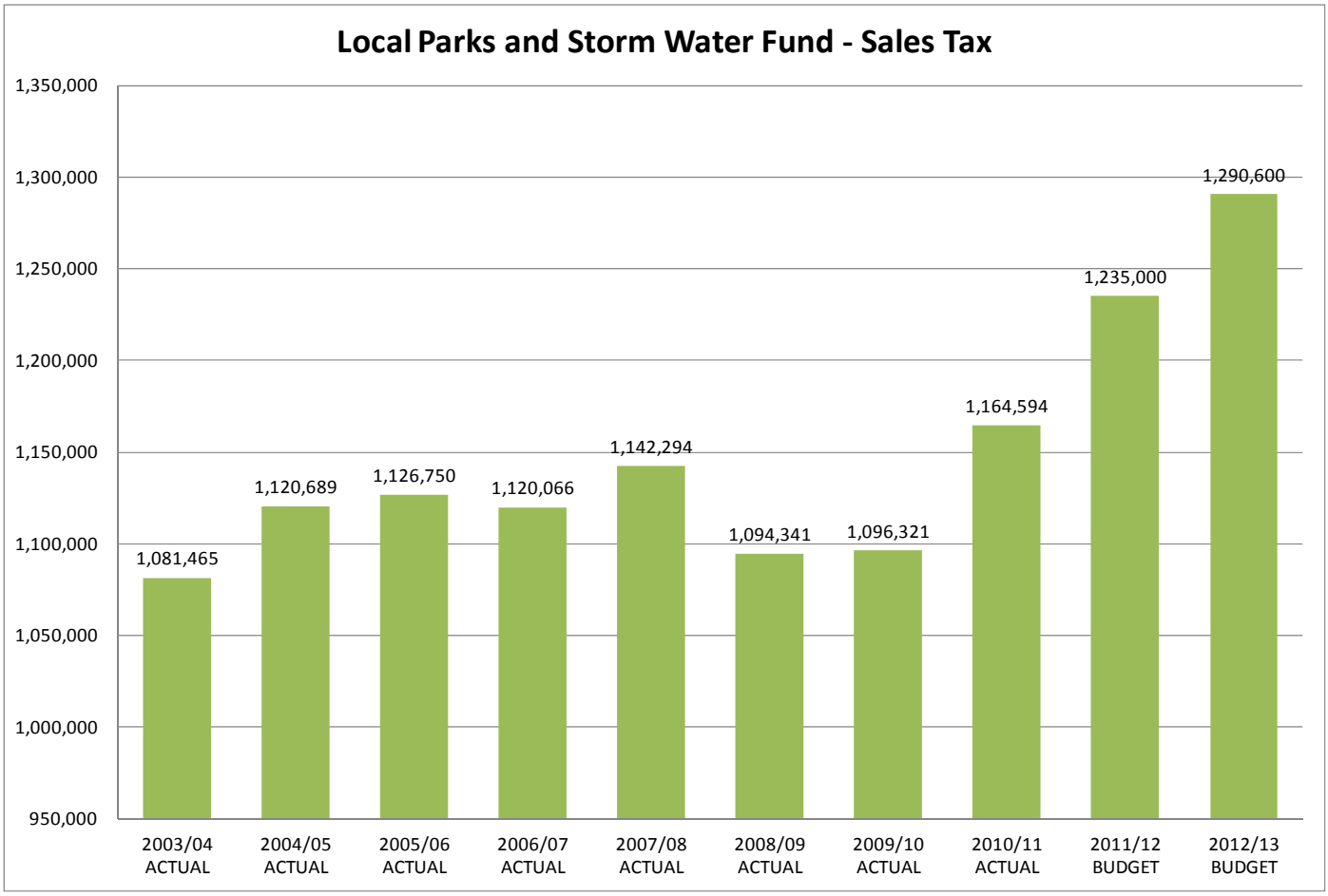


*FY'11 revenue is high due to a sale of bonds resulting in $1,658,559 in revenue

CITY OF ST. PETERS
LOCAL PARKS AND STORM WATER FUND - DESCRIPTION OF MAJOR REVENUE SOURCES

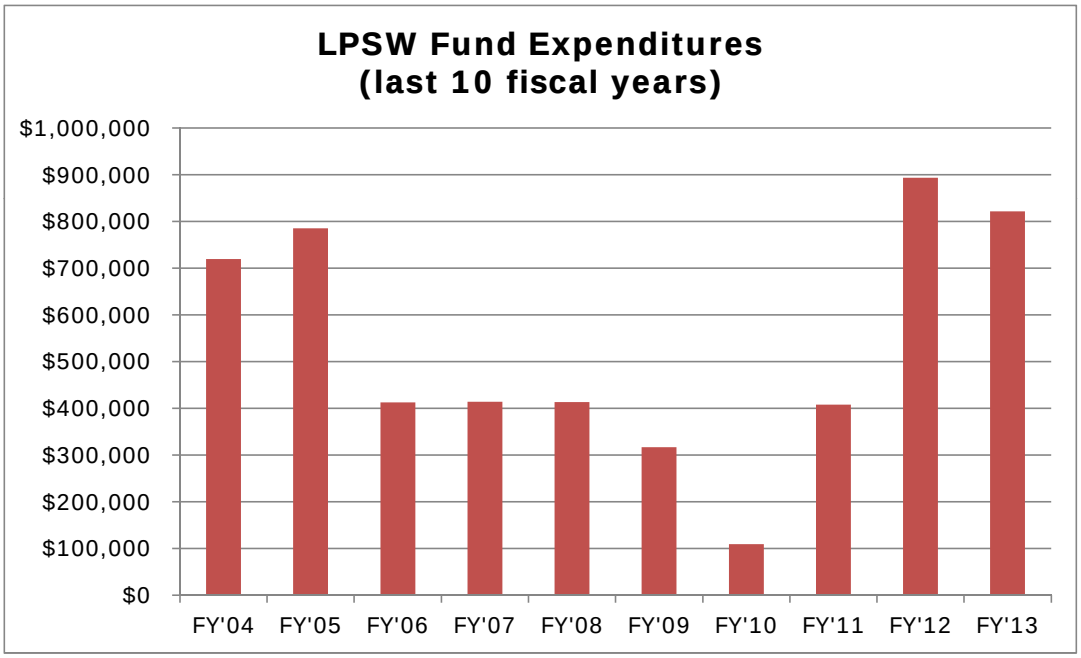
Sales Tax **$1,290,600**

On November 7, 2000, the residents of St. Peters approved a 0.10% sales tax for the purpose of providing funding for local parks including, but not limited to, ball field lighting, swimming pool improvements, park pavilions, playgrounds and park improvements in local parks, and stormwater control including, but not limited to, stormwater detention, creek erosion and stormwater control to reduce neighborhood flooding problems for stormwater control for the City. Projected revenue is based upon historical actual results, taking into consideration population growth and new retail operations expected to open during the budget year. For the 2012/13 fiscal year we are projecting an increase in this revenue source.



CITY OF ST. PETERS
LOCAL PARKS AND STORM WATER FUND
SUMMARY OF EXPENDITURES BY CATEGORY

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Salaries & Fringes	$51,605	$64,000	$62,000
Employee Expenses	0	10,760	10,760
Professional Services	152,451	7,500	7,500
Utilities	0	3,600	2,300
Repairs & Maintenance	56,680	318,000	318,000
Supplies & Other	222	75,500	66,000
Capital Expenditures	147,213	414,000	355,000
Total Expenditures	**$408,171**	**$893,360**	**$821,560**



CITY OF ST. PETERS
LOCAL PARKS AND STORM WATER FUND

To provide quality parks and storm water protection utilizing the Local Parks and Storm Water sales tax.

GOALS

1. Continue to monitor and maintain the mitigated areas in 370 Lakeside Park in order to achieve USACoE approval in the fall of 2013.
2. Complete construction of a pavilion and archery range at 370 Lakeside Park.
3. On-going enforcement of EPA Phase II regulations for the City of St. Peters.
4. Continue Water Quality Sampling Baseline to measure MS4 Permit Minimum Control Measures in coordination with Storm Water Management Plan.
5. Adopt Storm Water Best Management Practice (BMP) Standards by Ordinance coordinated with Storm Water Master Plan.

PRIOR YEAR GOALS

1. Continue efforts on the establishment of 80 acres of mitigated wetlands at Lakeside Park so they become fully functioning and receive the USACoE approval in fall 2013. **(Over 6,000 trees have been planted along with 30 acres being seeded. Mitigated areas continue to progress well. We anticipate COE approval of mitigated areas in 2013.)**
2. Construct 25 additional RV camping sites at 370 Lakeside Park. These additional pads will help maximize rental income during our peak season and help us meet our goal of having the park be financially self-sufficient. **(Work will begin this summer to develop the additional 25 RV pads.)**
3. Enforce EPA Phase II regulations for the City of St. Peters. Improve Good Housekeeping and Illicit Discharge Programs to meet state regulations. **(The Illicit Discharge Plan was finalized and the Good Housekeeping Plan will be finalized before the end of the fiscal year.)**
4. Re-inspect illicit discharges on all storm sewer outfalls to streams and tributaries in accordance with state regulations. **(All hot-spot areas are inspected annually, the remaining outfalls are inspected every 5-years. 20% of the outfalls were inspected.)**
5. Continue Water Quality Sampling Baseline to measure MS4 Permit Minimum Control Measures in coordination with Storm Water Management Plan. **(Storm Water Sampling Equipment was purchased, will be installed in April and sampling shall begin in May 2012.)**
6. Adopt Storm Water Best Management Practice (BMP) Standards by Ordinance coordinated with Storm Water Master Plan. **(Coordinating with TDS with the adoption of the MARC manual and modifications to existing City ordinances as they relate to storm water.)**
7. Develop prioritized stream stabilization and detention basin modification project schedule in accordance with the Storm Water Master Plan. **(Stream stabilization and detention basin modification CIP projects have been prioritized in accordance to the Storm Water Master Plan.)**

CITY OF ST. PETERS
LOCAL PARKS AND STORM WATER FUND-PRS
PARKS DEPARTMENT

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$0	$0	$0	$0	0	
51020	Salaries-Part Time	0	0	0	0	0	
51030	Salaries-Over Time	0	0	0	0	0	
51210	Payroll Tax-FICA	0	0	0	0	0	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	0	0	0	0	0	
51250	Medical Insurance	0	0	0	0	0	
51260	Dental Insurance	0	0	0	0	0	
51270	Life Insurance	0	0	0	0	0	
51280	L T Disability	0	0	0	0	0	
51290	Lagers Pension Expense	0	0	0	0	0	
	Total Salaries & Fringes	**0**	**0**	**0**	**0**	**0**	
52100	Employee Uniforms	0	0	0	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	0	0	0	0	0	
52600	Employee Recognition	0	0	0	0	0	
52400	Travel Expense	0	0	0	0	0	
52500	Employee Training Expenses	0	0	0	0	0	
	Total Employee Expenses	**0**	**0**	**0**	**0**	**0**	
54200	Prof Services-Engineering	0	0	0	0	0	
54400	Prof Services-Janitorial	0	0	0	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	0	0	0	0	0	
	Total Prof Services	**0**	**0**	**0**	**0**	**0**	
55100	Electric	0	0	0	0	0	
55160	Electric(Field Lighting)	0	0	0	0	0	
55500	Gas	0	0	0	0	0	
55700	Waste Disposal	0	0	0	0	0	
55800	Telephone	0	0	0	0	0	
	Total Utilities	**0**	**0**	**0**	**0**	**0**	
56050	Rep & Maint-Vehicles	0	0	0	0	0	
56100	Rep & Maint-Machinery & Equipment	0	0	0	0	0	
56200	Rep & Maint-Building	0	0	0	0	0	
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0	
56310	Rep & Maint-Trails	0	0	0	0	0	
56320	Rep & Maint-Outside Lighting	0	0	0	0	0	
56370	Rep & Maint-Road Right of Way	0	0	0	0	0	
56330	Rep & Maint-Playground/Rec Areas	0	0	0	0	0	
56340	Rep & Maint-Tennis Courts	0	0	0	0	0	
	Total Repair & Maintenance	**0**	**0**	**0**	**0**	**0**	
57050	Supplies-Gasoline	0	0	0	0	0	
57060	Supplies-Diesel	0	0	0	0	0	
57150	Supplies-Fert/Chem/Seed	0	0	0	0	0	
57250	Supplies-Office	0	0	0	0	0	
57270	Supplies-Printing	0	0	0	0	0	
57300	Supplies-Operational	0	0	0	0	0	
57310	Supplies-Janitorial	0	0	0	0	0	
57400	Books/Periodicals/Subscriptions	0	0	0	0	0	
57450	Postage	0	0	0	0	0	
57500	Insurance	0	0	0	0	0	
57550	Legal Notices/Advertising	0	0	0	0	0	
57780	Rentals Machinery & Equipment	0	0	0	0	0	
57900	Contingency	0	0	0	0	0	
57920	Miscellaneous	140	500	500	0	0	
	Total Supplies & Other	**140**	**500**	**500**	**0**	**0**	
58100	Capital Exp-Land & Improvement	(158)	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	74,000	0	(74,000)	-100%	Approved capital items for fiscal year
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	90,454	0	0	0	0	
58500	Capital Exp-Tennis,PG Equip,Pool	56,917	131,000	25,000	(106,000)	-81%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	0	0	0	0	0	
	Total Capital Expenses	**147,213**	**205,000**	**25,000**	**(180,000)**	**-88%**	
	Total Local Park and Storm Water - Parks	**$147,353**	**$205,500**	**$25,500**	**($180,000)**	**-88%**	

CITY OF ST. PETERS
LOCAL PARKS AND STORM WATER FUND-WES
STORM WATER MANAGEMENT

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$0	$0	$0	$0	0	
51015	Salaries-Vacation Accrual	0	0	0	0	0	
51020	Salaries-Part Time	47,767	59,000	58,000	(1,000)	-2%	
51030	Salaries-Over Time	169	0	0	0	0	
51210	Payroll Tax-FICA	3,669	5,000	4,000	(1,000)	-20%	Part time salaries decreased
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	0	0	0	0	0	
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	0	0	0	0	0	
51255	Vision Insurance	0	0	0	0	0	
51260	Dental Insurance	0	0	0	0	0	
51265	Long Term Care Insurance	0	0	0	0	0	
51270	Life Insurance	0	0	0	0	0	
51280	L T Disability	0	0	0	0	0	
51290	Lagers Pension Expense	0	0	0	0	0	
	Total Salaries & Fringes	**51,605**	**64,000**	**62,000**	**(2,000)**	**-3%**	
52100	Employee Uniforms	0	3,000	3,000	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	0	400	400	0	0	
52400	Travel Expense	0	0	0	0	0	
52500	Employee Training Expenses	0	800	800	0	0	
52600	Employee Recognition	0	6,560	6,560	0	0	
	Total Employee Expenses	**0**	**10,760**	**10,760**	**0**	**0**	
54200	Prof Services-Engineering	152,451	5,000	5,000	0	0	
54800	Prof Services-Other	0	2,500	2,500	0	0	
	Total Prof Services	**152,451**	**7,500**	**7,500**	**0**	**0**	
55100	Electric	0	3,600	2,300	(1,300)	-36%	Reduced to current year projected with rate increase proposed by Ameren
	Total Utilities	**0**	**3,600**	**2,300**	**(1,300)**	**-36%**	
56050	Rep & Maint-Vehicles	0	9,500	9,500	0	0	
56100	Rep & Maint-Machinery & Equipment	1,069	11,000	11,000	0	0	
56300	Rep & Maint-Grounds/Parking	0	9,500	9,500	0	0	
56490	Rep & Maint-Storm	55,611	255,000	255,000	0	0	
56560	Rep & Maint-Levee	0	33,000	33,000	0	0	
	Total Repair & Maintenance	**56,680**	**318,000**	**318,000**	**0**	**0**	
57050	Supplies-Gasoline	0	3,500	4,000	500	14%	Estimate based on current year usage and fuel costs
57060	Supplies-Diesel	0	10,000	7,000	(3,000)	-30%	Estimate based on current year usage and fuel costs
57150	Supplies-Fert/Chem/Seed	0	20,000	20,000	0	0	
57300	Supplies-Operational	0	0	0	0	0	
57450	Postage	0	200	200	0	0	
57500	Insurance	0	8,000	1,000	(7,000)	-88%	Overallocation of insurance expense in prior year
57510	Insurance Claims	0	0	0	0	0	
57550	Legal Notices Advertisements	82	300	300	0	0	
57780	Rentals Machinery & Equipment	0	32,000	32,000	0	0	
57920	Miscellaneous	0	1,000	1,000	0	0	
	Total Supplies & Other	**82**	**75,000**	**65,500**	**(9,500)**	**-13%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	Approved capital items for fiscal year
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	0	170,000	0	(170,000)	-100%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	0	39,000	330,000	291,000	746%	Approved capital items for fiscal year
	Total Capital Expenses	**0**	**209,000**	**330,000**	**121,000**	**58%**	
	Total Storm Water Management	**$260,818**	**$687,860**	**$796,060**	**$108,200**	**16%**	

CITY OF ST. PETERS
UNAPPROPRIATED FUND BALANCE ANALYSIS
SEWER LATERAL REPAIR PROGRAM FUND

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Fund Balance	**$1,400,090**	**$1,098,134**	**$773,734**
Sewer Lateral Repair Revenue	520,235	520,000	520,000
Interest	8,038	5,000	5,000
Total Revenue	528,273	525,000	525,000
Funds Available	**1,928,363**	**1,623,134**	**1,298,734**
Less: Expenditures			
Administration	164,052	99,400	148,500
Capital Expenditures	16,405	0	0
Sewer Lateral Repairs	649,772	750,000	695,000
Total Uses Of Funds	**830,229**	**849,400**	**843,500**
Ending Fund Balance	**$1,098,134**	**$773,734**	**$455,234**

CITY OF ST. PETERS
SEWER LATERAL REPAIR PROGRAM

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$53,251	$54,000	$46,000	($8,000)	-15%	Decreased due to position becoming vacant and filled at entry salary rate
51020	Salaries-Part Time	0	0	0	0	0	
51030	Salaries-Over Time	2,056	0	500	500	**	
51210	Payroll Tax-FICA	4,067	4,000	4,000	0	0	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	282	0	0	0	0	
51245	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	11,853	15,000	16,000	1,000	9%	Anticipated increase in cost of insurance and employee selection of coverage
51255	Vision Insurance	71	200	100	(100)	-50%	Decreased salaries
51260	Dental Insurance	800	800	400	(400)	-50%	Decreased salaries
51265	Long Term Care Insurance	49	200	100	(100)	-50%	Decreased salaries
51270	Life Insurance	32	50	50	0	0	
51280	L T Disability	145	200	150	(50)	-25%	Decreased salaries
51290	Lagers Pension Expense	7,322	7,000	7,000	0	0	
	Total Salaries & Fringes	**79,928**	**81,450**	**74,300**	**(7,150)**	**-9%**	
52100	Employee Uniforms	0	0	0	0	0	
52200	Employee Condiments	0	0	0	0	0	
52300	Employee Dues/Licenses	0	0	0	0	0	
52400	Travel Expense	0	0	0	0	0	
52500	Employee Training Expenses	0	0	0	0	0	
52600	Employee Recognition	0	150	0	(150)	**	
	Total Employee Expenses	**0**	**150**	**0**	**(150)**	******	
54600	Prof Services-Collection Expense	7,657	10,000	10,000	0	0	
54610	Prof Services-Assessment Expense	3,195	5,000	5,000	0	0	
54800	Prof Services-Other	48,805	0	55,000	55,000	**	Reclassified funds from R&M-Sewer Laterals
	Total Prof Services	**59,657**	**15,000**	**70,000**	**55,000**	**367%**	
55800	Telephone	115	300	200	(100)	-33%	
	Total Utilities	**115**	**300**	**200**	**(100)**	**-33%**	
56050	Rep & Maint-Vehicles	50	0	0	0	0	
56100	Rep & Maint-Machinery & Equipment	0	0	0	0	0	
56400	Rep & Maint-Streets	0	0	0	0	0	
56690	Rep & Maint-Sewer Laterals	126,109	750,000	695,000	(55,000)	-7%	Reclassified funds to Professional Services-Other
56695	Rep & Maint-Sewer Lateral Target Re	523,663	0	0	0	0	
	Total Repair & Maintenance	**649,822**	**750,000**	**695,000**	**(55,000)**	**-7%**	
57050	Supplies-Gasoline	214	0	500	500	**	
57060	Supplies-Diesel	0	0	0	0	0	
57150	Supplies-Fert/Chem/Seed	0	0	0	0	0	
57300	Supplies-Operational	20	0	0	0	0	
57450	Postage	0	0	0	0	0	
57500	Insurance	873	0	1,000	1,000	**	Allocated insurance to this fund in fiscal year 2013
57510	Insurance Claims	22,763	0	0	0	0	
57550	Legal Notices Advertisements	432	0	0	0	0	
57780	Rentals Machinery & Equipment	0	0	0	0	0	
57920	Miscellaneous	0	2,500	2,500	0	0	
	Total Supplies & Other	**24,302**	**2,500**	**4,000**	**1,500**	**60%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	0	0	0	0	0	
58600	Capital Exp-Vehicles	16,405	0	0	0	0	
	Total Capital Expenses	**16,405**	**0**	**0**	**0**	**0**	
	Total Storm Water Management	**$830,229**	**$849,400**	**$843,500**	**($5,900)**	**-1%**	

CITY OF ST. PETERS
UNAPPROPRIATED FUND BALANCE ANALYSIS
WATER SERVICE LINE REPAIR PROGRAM FUND

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Fund Balance	**$0**	**$0**	**$0**
Water Line Repair Revenue	0	0	215,000
Interest	0	0	0
Total Revenue	0	0	215,000
Funds Available	**0**	**0**	**215,000**
Less: Expenditures			
Administration	0	0	0
Capital Expenditures	0	0	0
Water Line Repairs	0	0	215,000
Total Uses Of Funds	**0**	**0**	**215,000**
Ending Fund Balance	**$0**	**$0**	**$0**

CITY OF ST. PETERS
UNAPPROPRIATED FUND BALANCE ANALYSIS
SPECIAL ALLOCATION FUND - CITY CENTRE

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Balance	**$1,617,675**	**$450,242**	**$250,242**
Add: Property Tax - Real Estate Revenue	3,159,575	2,650,000	2,650,000
Sales and Franchise Tax Revenue	2,563,446	2,870,000	2,870,000
Interest Income	5,629	0	0
Total Revenue	5,728,650	5,520,000	5,520,000
Funds Available	**7,346,325**	**5,970,242**	**5,770,242**
Less: Debt Service	3,266,978	1,550,000	1,550,000
Surplus PILOTS	3,823,226	3,900,000	0
TIF Construction	1,730,325	200,000	200,000
Administration Expense	70,385	70,000	70,000
Transfer to Reserve for Trustee	(1,951,487)	0	0
Transfer to Reserve for GO Debt	(1,905,000)	0	0
Transfer to Reserve for Anticipated Surplus PILOTS	0	0	3,900,000
Total Uses of Funds	**5,034,427**	**5,720,000**	**5,720,000**
Transfer to Debt Service Fund for 1999 G.O. Bonds	1,861,656	0	0
Ending Balance	**$450,242**	**$250,242**	**$50,242**

CITY OF ST. PETERS
UNAPPROPRIATED FUND BALANCE ANALYSIS
SPECIAL ALLOCATION FUND - OLD TOWN LEVEE

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Balance	**$2,593,483**	**$652,418**	**$474,418**
Add: Property Tax - Real Estate Revenue	637,366	540,000	525,000
Sales and Franchise Tax Revenue	307,763	248,000	240,000
Interest Income	6,654	6,000	5,000
Total Revenue	951,783	794,000	770,000
Funds Available	**3,545,266**	**1,446,418**	**1,244,418**
Less:			
Surplus PILOTS	106,749	110,000	0
Capital Improvement Projects	211,858	130,000	450,000
Utility Relocations Old Town	56,376	0	0
Reimburse Transportation Trust Fund for Salt River Rd	2,322,057	217,000	0
Reimburse Water Sewer Tap Fund	176,230	500,000	0
Other Expense	19,578	15,000	20,000
Transfer to Reserve for Anticipated Surplus PILOTS	0	0	90,000
Total Uses of Funds	**2,892,848**	**972,000**	**560,000**
Ending Balance	**$652,418**	**$474,418**	**$684,418**

CITY OF ST. PETERS
UNAPPROPRIATED FUND BALANCE ANALYSIS
SPECIAL ALLOCATION FUND - ST. PETERS LAKESIDE REDEVELOPMENT

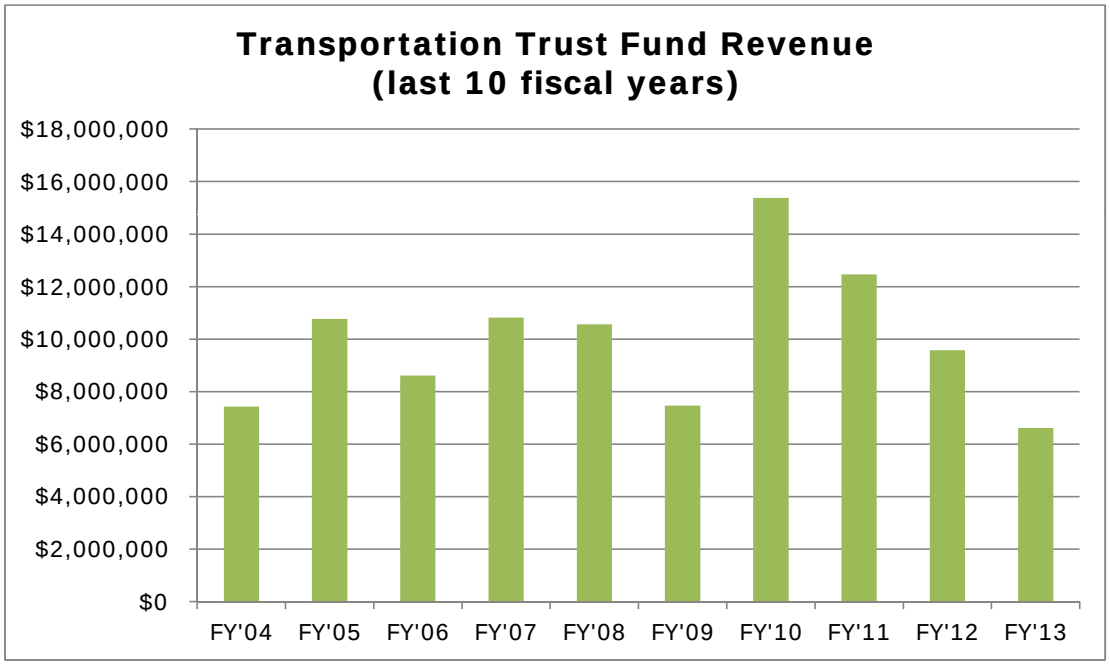
	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Balance	**$133,263**	**$158,837**	**$52,187**
Add: Property Tax - Real Estate Revenue	24,248	159,200	150,000
Sales and Franchise Tax Revenue	8	0	0
Interest Income	3,474	150	0
Total Revenue	27,730	159,350	150,000
Funds Available	**160,993**	**318,187**	**202,187**
Less:			
Debt Service	288	10,000	10,000
Surplus PILOTS	0	1,000	0
Capital Improvement Projects	0	250,000	0
Other Expense	1,868	5,000	5,000
Transfer to Reserve for Anticipated Surplus PILOTS	0	0	1,000
Total Uses of Funds	**2,156**	**266,000**	**16,000**
Ending Balance	**$158,837**	**$52,187**	**$186,187**

CITY OF ST. PETERS
UNAPPROPRIATED FUND BALANCE ANALYSIS
TRANSPORTATION TRUST FUND

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Balance	**$2,943,815**	**$5,977,237**	**$4,862,667**
Add: Sales Tax	5,888,805	6,175,000	6,453,000
Federal Funding	514,681	732,000	0
County Funding	2,485,974	2,380,400	0
Other	3,570,555	282,000	159,000
Interest	1,617	3,000	2,000
Total Revenue	12,461,632	9,572,400	6,614,000
Funds Available	**15,405,447**	**15,549,637**	**11,476,667**
Less: Road Construction and Traffic Signals	4,388,516	4,541,200	580,500
Street Maintenance	1,935,855	2,837,640	3,003,045
Traffic Management	1,310,694	1,560,630	1,775,475
Contingency	0	10,000	50,000
Debt Service	1,777,990	1,525,000	775,000
Total Uses Of Funds	**9,413,055**	**10,474,470**	**6,184,020**
Transfer to/(from) Reserves	0	0	0
Transfer to Post Retirement Benefits Fund	11,500	11,500	11,500
Transfer to Capital Project Fund	3,655	0	0
Administration Overhead	0	201,000	201,000
Ending Fund Balance	**$5,977,237**	**$4,862,667**	**$5,080,147**

CITY OF ST. PETERS
TRANSPORTATION TRUST FUND
REVENUE SUMMARY

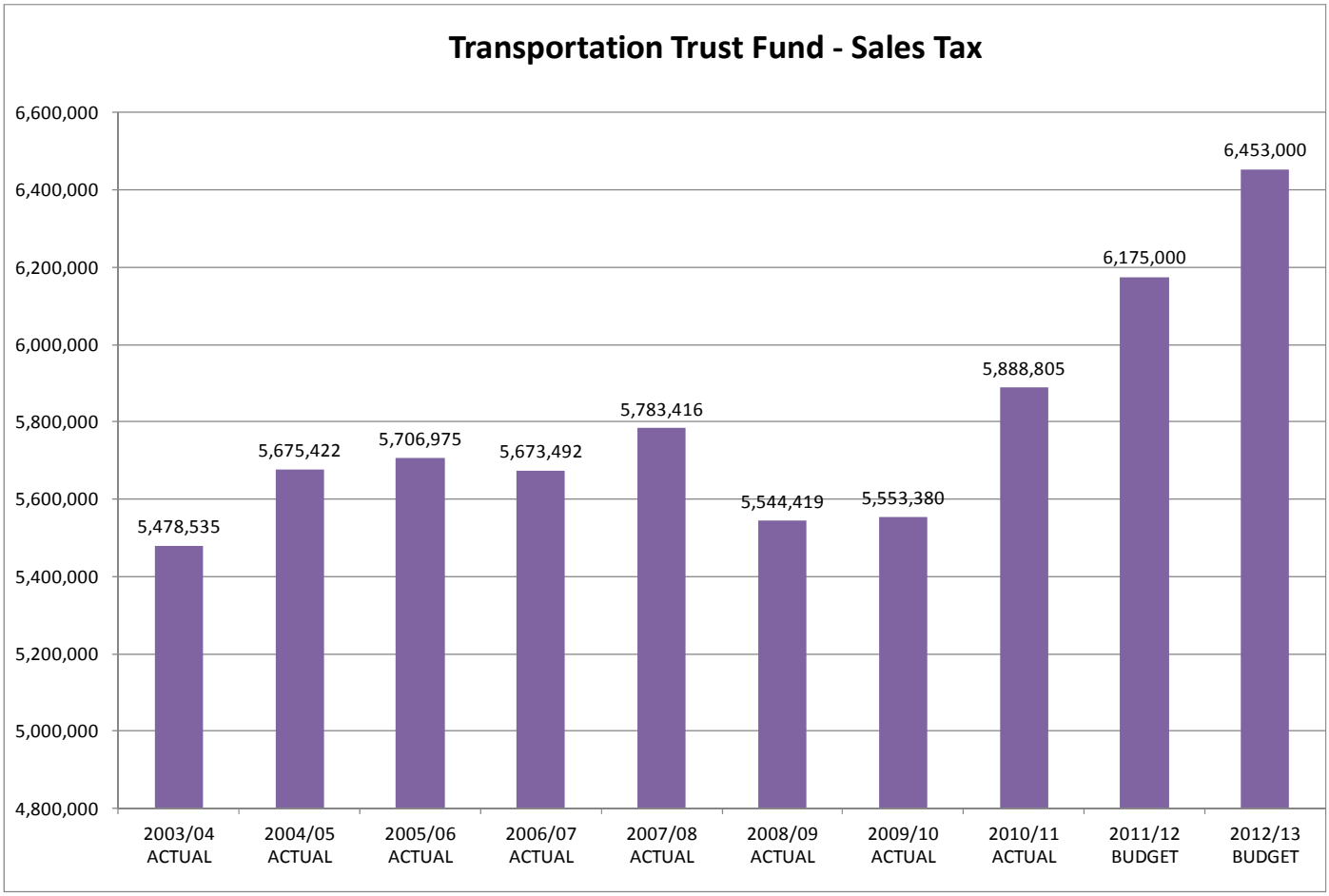
	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Sales Tax	$5,888,805	$6,175,000	$6,453,000
Intergovernmental Revenue	3,000,655	3,112,400	0
Interest Income	1,617	3,000	2,000
Miscellaneous Income	3,570,555	282,000	159,000
Total Transportation Trust Fund Revenue	**$12,461,632**	**$9,572,400**	**$6,614,000**



CITY OF ST. PETERS
TRANSPORTATION TRUST FUND - DESCRIPTION OF MAJOR REVENUE SOURCES

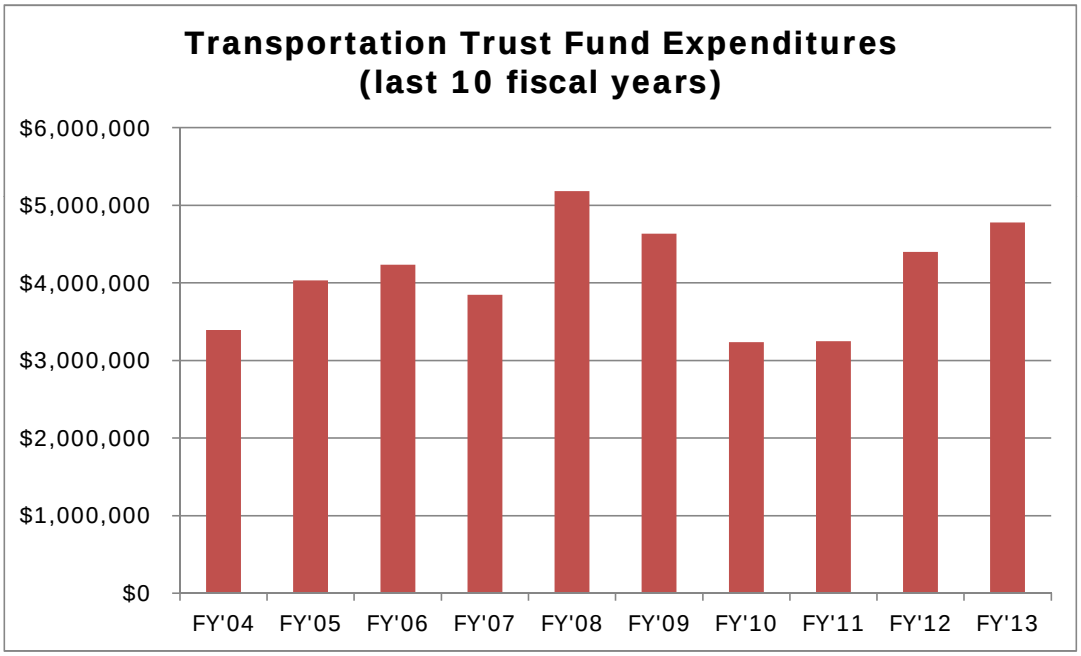
Sales Tax **$6,453,000**

On November 2, 1982, the residents of St. Peters approved a 0.50% sales tax for the purpose of constructing, reconstructing, repairing and maintaining streets, roads and bridges, acquiring lands and right-of-way for streets, roads, and bridges and planning for streets, roads and bridges. Projected revenue is based upon historical actual results, taking into consideration population growth and new retail operations expected to open during the budget year. For the 2012/13 fiscal year we are projecting an increase in this revenue source.



CITY OF ST. PETERS
TRANSPORTATION TRUST FUND
SUMMARY OF EXPENDITURES BY CATEGORY

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Salaries & Fringes	$481,307	$733,800	$772,050
Employee Expenses	1,629	17,430	30,370
Professional Services	1,888	40,600	44,600
Utilities	429,451	462,100	593,000
Repairs & Maintenance	1,915,944	2,194,100	2,360,100
Supplies & Other	62,456	218,040	185,000
Capital Expenditures	353,874	732,200	793,400
Total Expenditures	**$3,246,549**	**$4,398,270**	**$4,778,520**



CITY OF ST. PETERS
SUMMARY OF EXPENDITURES BY PROJECT
TRANSPORTATION TRUST FUND

PROJECT DESCRIPTION	SOURCE OF FUNDING*	AMOUNT	FUNDING SOURCES: CITY	COUNTY	STATE	FEDERAL	OTHER
CONSTRUCTION							
Enhancements	SP	$ 200,000	$ 200,000	$ -	$ -	$ -	$ -
Salt River Exchange - Establish Maintable Prairie Area	SP	$ 10,000	$ 10,000	$ -	$ -	$ -	$ -
Executive Centre and Mexico - Concrete Inlay	SP	$ 70,500	$ 70,500	$ -	$ -	$ -	$ -
Grand Teton - Tot Lot Drive Reimbursement	O	-	$ -	-	-	-	-
St. Peters Golf Course Entrance Relocation	SP	300,000	$ 300,000	-	-	-	-
Total Construction		$ 580,500	$ 580,500	$ -	$ -	$ -	$ -
OTHER							
Street Maintenance	SP/F	$3,003,045	$ 3,003,045	$ -	$ -	$ -	$ -
Traffic Management	SP	$1,775,475	1,775,475	-	-	-	-
Contingency	SP	50,000	50,000	-	-	-	-
Debt Service	SP	775,000	775,000	-	-	-	-
Total Other		$ 5,603,520	$ 5,603,520	$ -	$ -	$ -	$ -
TOTAL EXPENDITURES		**$ 6,184,020**	**$ 6,184,020**	**$ -**	**$ -**	**$ -**	**$ -**

* SP=St.Peters; C=County; F=Federal; S=State; O=Other

CITY OF ST. PETERS
TRANSPORTATION TRUST FUND

To construct, reconstruct, repair and maintain streets, roads and bridges, acquire lands and right-of-way for streets, roads, and bridges and to plan for streets, roads and bridges. This fund was established following the approval of a ½¢ transportation sales tax by referendum in 1982. This City Fund is also used to account for grants that also pay a portion of the project costs and the City will actively pursue grants for any projects that may qualify. In addition, the City expects to receive partial funding for several road projects from the County Road and Bridge Fund. In the event the City does not obtain its projected grant funding, those projects may be deferred or not completed.

GOALS

1. Continue to promote "Safety First" to all employees. Strive to achieve zero lost days for department.
2. Maintain overall customer service rating to a minimum of 90%.
3. Maintain preventative maintenance program to prevent the failure of equipment and vehicles and to avoid accidents. The program will establish prior to use checklists and planned maintenance schedules that generate user responsibility.
4. Complete pavement management program as scheduled and budgeted.
5. Implement annual bridge maintenance and periodic maintenance program.
6. Begin implementation of Gateway Green Light traffic signal infrastructure improvement and operations program.
7. Adopt Gateway Guide Bike Plan and incorporate best operation practices in to ongoing and upcoming City transportation projects.
8. Complete interior improvements to 100 Boone Hills Drive.
9. Verify street light inventory and renew street light energy and maintenance agreement with Union Electric.

PRIOR YEAR GOALS

1. Continue to promote "Safety First" to all employees. Strive to achieve zero loss days for department. **(Ongoing. To date the Street department has achieved 74 days without a lost time accident and Traffic department has achieved 2,004 days without a lost time accident.)**
2. Maintain overall customer service rating to a minimum of 90%. **(Ongoing. The Street Department achieved an 88.79% overall customer service rating for 2010/11. The Traffic Department has achieved a 87.89% overall customer service rating for 2010/11.)**
3. Maintain preventative maintenance program to prevent the failure of equipment and vehicles and to avoid accidents. The program will establish prior to use checklists and planned maintenance schedules that generate user responsibility. **(Ongoing.)**
4. Complete pavement management program as scheduled and budgeted. **(Ongoing. The department has scheduled, and is in the process of completing the replacement of 6,300 square yards of concrete pavement, 8,900 lineal feet of concrete curb and gutter and the resurfacing of 100,000 square yards of asphalt pavement.)**
5. Complete pavement repair bond projects as scheduled and budgeted. **(Complete.)**
6. Complete design and construction of building and site improvements to 100 Boone Hills Drive, associated with the facility capital improvement program. **(Ongoing. Exterior building improvements will be completed in Spring 2012.)**
7. Establishment of an annual bridge maintenance and periodic maintenance program. **(Ongoing.)**

CITY OF ST. PETERS
TRANSPORTATION TRUST FUND-STREETS MAINTENANCE

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$0	$0	$0	$0	0	
51020	Salaries-Part Time	0	0	0	0	0	
51030	Salaries-Over Time	0	0	0	0	0	
51210	Payroll Tax-FICA	0	0	0	0	0	
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	0	0	0	0	0	
51250	Medical Insurance	0	0	0	0	0	
51260	Life Insurance	0	0	0	0	0	
51280	L T Disability	0	0	0	0	0	
51290	Lagers Pension Expense	0	0	0	0	0	
	Total Salaries & Fringes	**0**	**0**	**0**	**0**	**0**	
52100	Employee Uniforms	0	8,500	8,500	0	0	
52200	Employee Condiments	0	800	800	0	0	
52300	Employee Dues/Licenses	0	1,150	1,150	0	0	
52400	Travel Expense	0	200	2,250	2,050	1025%	Added training for Director and paver training for two technician
52500	Employee Training Expenses	0	2,050	10,495	8,445	412%	Added training for Director and paver training for two technician
52600	Employee Recognition	0	1,500	1,050	(450)	-30%	Fewer Years of Service awards in fiscal year 1
	Total Employee Expenses	**0**	**14,200**	**24,245**	**10,045**	**71%**	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	0	0	0	0	0	
54300	Prof Services-Data Processing	0	0	0	0	0	
54800	Prof Services-Other	0	39,600	42,600	3,000	8%	Increased cost of street sweeping contract
	Total Prof Services	**0**	**39,600**	**42,600**	**3,000**	**8%**	
55100	Electric	0	19,000	12,800	(6,200)	-33%	Estimate based on current year usage and changes in utility rate
55500	Gas	0	9,000	9,700	700	8%	Estimate based on current year usage and changes in utility rate
55600	Water	0	0	0	0	0	
55700	Waste Disposal	0	0	0	0	0	
55800	Telephone	0	4,100	4,400	300	7%	Estimate based on current year usage and changes in utility rate
	Total Utilities	**0**	**32,100**	**26,900**	**(5,200)**	**-16%**	
56050	Rep & Maint-Vehicles	11	42,000	42,000	0	0	
56100	Rep & Maint-Mach & Equip	21,882	48,000	48,000	0	0	
56200	Rep & Maint-Building	0	5,000	5,000	0	0	
56410	Rep & Maint-Asphalt Repair	31,835	0	0	0	0	
56420	Rep & Maint-Asphalt Overlay	989,105	1,070,000	1,110,000	40,000	4%	Funded per CIP
56430	Rep & Maint-Concrete Slab	44,727	200,000	200,000	0	0	
56440	Rep & Maint-Concrete Curbs	271,950	200,000	300,000	100,000	50%	Funded per CIP
56445	Rep & Maint-Concrete Joint Repair	0	30,000	30,000	0	0	
56450	Rep & Maint-Sidewalks	109,815	100,000	100,000	0	0	
56460	Rep & Maint-Crack Sealing	82,986	132,000	139,000	7,000	5%	Funded per CIP
56465	Rep & Maint-Bridge	0	0	15,000	15,000	**	To fund repairs and maintenance to aging bridges
56470	Rep & Maint-Roadway Salt	209,371	151,000	155,000	4,000	3%	
56520	Rep & Maint-Retaining Wal	1,870	20,000	10,000	(10,000)	-50%	Reduced for anticipated fiscal year 13 needs
	Total Repair & Maintenance	**1,763,552**	**1,998,000**	**2,154,000**	**156,000**	**8%**	
57050	Supplies-Gasoline	0	18,000	13,000	(5,000)	-28%	Estimate based on current year usage and fuel costs
57060	Supplies-Diesel	2,431	90,000	66,000	(24,000)	-27%	Estimate based on current year usage and fuel costs
57150	Supplies-Fert/Chem/Seed	0	4,600	4,600	0	0	
57250	Supplies-Office	16	1,300	1,300	0	0	
57270	Supplies-Printing	0	900	900	0	0	
57300	Supplies-Operational	10,377	28,240	28,000	(240)	-1%	
57400	Books/Periodicals/Subscriptions	0	300	300	0	0	
57450	Postage	0	200	200	0	0	
57500	Insurance	0	27,000	21,000	(6,000)	-22%	Fiscal year 2012 actual renewal was less than budgeted
57550	Legal Notices/Advertising	68	200	200	0	0	
57780	Rentals Mach & Equip	60	6,700	6,700	0	0	
57920	Miscellaneous	0	100	100	0	0	
	Total Supplies & Other	**12,952**	**177,540**	**142,300**	**(35,240)**	**-20%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvemen	0	265,000	0	(265,000)	-100%	Approved capital items for fiscal yea
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Mach & Equipment	115,413	42,000	405,500	363,500	865%	Approved capital items for fiscal yea
58600	Capital Exp-Vehicles	43,938	269,200	207,500	(61,700)	-23%	Approved capital items for fiscal yea
	Total Capital Expenses	**159,351**	**576,200**	**613,000**	**36,800**	**6%**	
	Total Street Maintenance	**$1,935,855**	**$2,837,640**	**$3,003,045**	**$165,405**	**6%**	

CITY OF ST. PETERS
TRANSPORTATION TRUST FUND-TRAFFIC MANAGEMENT

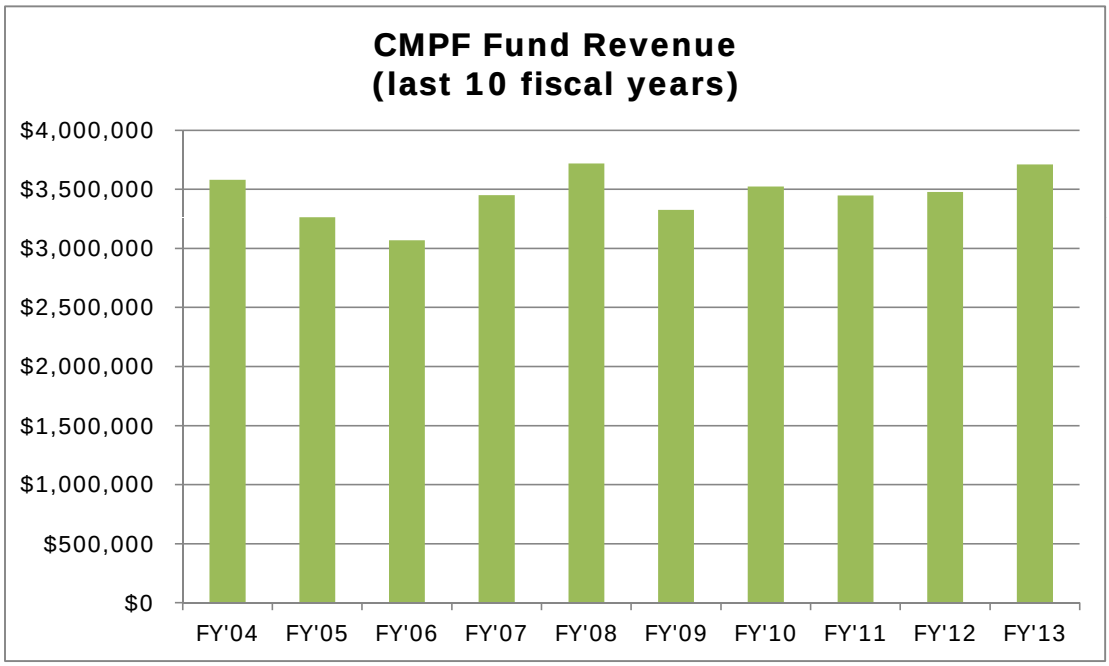
A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$336,421	$525,000	$541,000	$16,000	3%	Reallocation of full-time staff from General Fund
51020	Salaries-Part Time	0	0	0	0	0	
51030	Salaries-Over Time	7,536	6,000	5,000	(1,000)	-17%	Reduced based on historical data
51210	Payroll Tax-FICA	25,461	38,000	42,000	4,000	11%	Increased salaries
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	1,851	2,000	3,000	1,000	50%	Allocation based upon department salary to total salary
51240	Workmen's Comp Claims	0	0	0	0	0	
51250	Medical Insurance	58,918	82,000	89,000	7,000	9%	Anticipated increase in cost of insurance and employee selection of coverage
51255	Vision Insurance	347	400	500	100	25%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Dental Insurance	3,602	3,700	6,000	2,300	62%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	277	300	400	100	33%	Anticipated increase in cost of insurance and employee selection of coverage
51270	Life Insurance	351	400	650	250	63%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	981	1,000	1,500	500	50%	Anticipated increase in cost of insurance and employee selection of coverage
51290	Lagers Pension Expense	45,562	75,000	83,000	8,000	11%	Increased salaries and increased rate of contribution
	Total Salaries & Fringes	**481,307**	**733,800**	**772,050**	**38,250**	**5%**	
52100	Employee Uniforms	1,066	1,300	1,300	0	0	
52200	Employee Condiments	105	0	0	0	0	
52300	Employee Dues/Licenses	180	580	580	0	0	
52400	Travel Expense	0	500	1,600	1,100	220%	Increased for Coordinator to attend National IMSA Conference
52500	Employee Training Expenses	191	500	2,045	1,545	309%	Increased for Coordinator to attend National IMSA Conference
52600	Employee Recognition	87	350	600	250	71%	More Years of Service awards in fiscal year 13
	Total Employee Expenses	**1,629**	**3,230**	**6,125**	**2,895**	**90%**	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	0	0	0	0	0	
54300	Prof Services-Data Processing	0	0	0	0	0	
54800	Prof Services-Other	1,888	1,000	2,000	1,000	100%	Allocation based upon department salary to total salary
	Total Prof Services	**1,888**	**1,000**	**2,000**	**1,000**	**100%**	
55100	Electric	0	0	0	0	0	
55120	Electric(Street Lighting)	385,487	385,000	513,000	128,000	33%	Estimate based on current year usage and changes in utility rates
55140	Electric(Traffic Signals)	42,903	43,000	51,900	8,900	21%	Estimate based on current year usage and changes in utility rates
55500	Gas	0	0	0	0	0	
55600	Water	0	0	0	0	0	
55700	Waste Disposal	0	0	0	0	0	
55800	Telephone	1,061	2,000	1,200	(800)	-40%	Reduced based on historical data
	Total Utilities	**429,451**	**430,000**	**566,100**	**136,100**	**32%**	
56050	Rep & Maint-Vehicles	2,360	5,000	5,000	0	0	
56100	Rep & Maint-Mach & Equip	5,150	2,100	2,100	0	0	
56480	Rep & Maint-Traffic Signals	43,068	50,000	50,000	0	0	
56485	Rep & Maint-Traffic Striping	88,255	127,000	127,000	0	0	
56500	Rep & Maint-Street Lights	12,979	12,000	12,000	0	0	
56510	Rep & Maint-ROW Signs	580	0	10,000	10,000	**	Was previously budgeted under capital
	Total Repair & Maintenance	**152,392**	**196,100**	**206,100**	**10,000**	**5%**	
57050	Supplies-Gasoline	2,208	2,800	3,000	200	7%	Estimate based on current year usage and fuel costs
57060	Supplies-Diesel	6,077	7,000	7,000	0	0	Estimate based on current year usage and fuel costs
57200	Supplies-Street Signs	18,655	16,000	16,000	0	0	
57250	Supplies-Office	47	450	450	0	0	
57300	Supplies-Operational	498	5,000	5,000	0	0	
57400	Books/Periodicals/Subscriptions	0	0	0	0	0	
57420	Operating Licenses & Permits	4,500	0	0	0	0	
57450	Postage	1,007	0	0	0	0	
57500	Insurance	5,763	6,000	8,000	2,000	33%	Fiscal year 2012 actual renewal was less that budgeted
57510	Insurance Claims	10,603	0	0	0	0	
57550	Legal Notices/Advertising	146	250	250	0	0	
57780	Rentals Mach & Equip	0	2,500	2,500	0	0	
59700	Contingency	0	0	0	0	0	
57920	Miscellaneous	0	500	500	0	0	
	Total Supplies & Other	**49,504**	**40,500**	**42,700**	**2,200**	**5%**	
58100	Capital Exp-Land & Improvement	3,307	0	0	0	0	
58150	Capital Exp-Street Lights	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	0	0	0	
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Mach & Equipment	110,391	135,000	180,400	45,400	34%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	80,825	21,000	0	(21,000)	-100%	Approved capital items for fiscal year
	Total Capital Expenses	**194,523**	**156,000**	**180,400**	**24,400**	**16%**	
	Total Traffic	**$1,310,694**	**$1,560,630**	**$1,775,475**	**$214,845**	**14%**	

CITY OF ST. PETERS
CASH FLOW ANALYSIS
CENTRAL MATERIALS PROCESSING FACILITY FUND

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Fund Balance	**$990,563**	**$1,033,326**	**$668,876**
Add: Revenues	3,447,567	3,476,900	3,709,800
Transfer From General Fund	0	0	0
Funds Available	**4,438,130**	**4,510,226**	**4,378,676**
Less: Expenditures	3,072,704	3,336,750	3,631,455
Transfer to Contingency Reserve	0	0	0
Total Expenses Before Transfers To Other Funds	**3,072,704**	**3,336,750**	**3,631,455**
Overhead/Fleet Allocation	307,100	354,600	354,600
Transfer to Post Retirement Benefits Fund/Trust	25,000	25,000	25,000
Transfer to Reserves	0	125,000	125,000
Ending Fund Balance	**$1,033,326**	**$668,876**	**$242,621**

CITY OF ST. PETERS
CENTRAL MATERIALS PROCESSING FACILITY FUND
REVENUE SUMMARY

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Tipping Fees-St. Peters	$742,641	$831,500	$806,000
Tipping Fees-Outside Haulers	865,889	855,000	990,000
Blue Bag Revenue	576,390	571,000	588,300
Recycling Revenue	969,508	850,000	951,800
Earth Centre Revenue	271,410	334,400	347,000
Interest Income	1,462	5,000	1,500
Intergovernmental Revenue	0	0	0
Miscellaneous Income	20,267	30,000	25,200
Total CMPF Fund Revenue	**$3,447,567**	**$3,476,900**	**$3,709,800**



CITY OF ST. PETERS
CENTRAL MATERIALS PROCESSING FACILITY FUND - DESCRIPTION OF MAJOR REVENUE SOURCES

Tipping Fees – St. Peters **$806,000**

Tipping fees are fees charged to the City collection operation for refuse disposed of at the CMPF. Projected revenue is based upon actual historical data, estimated increase in population, and any anticipated change in the amount per ton charged.

Tipping Fees – Outside Haulers **$990,000**

Tipping fees are fees charged to outside haulers for refuse disposed of at the CMPF. Projected revenue is based upon actual historical data, estimated increase in outside users, and any anticipated change in the amount per ton charged. For fiscal year 2012/13, tipping fees for outside haulers will be increasing.

Blue Bag Revenue **$588,300**

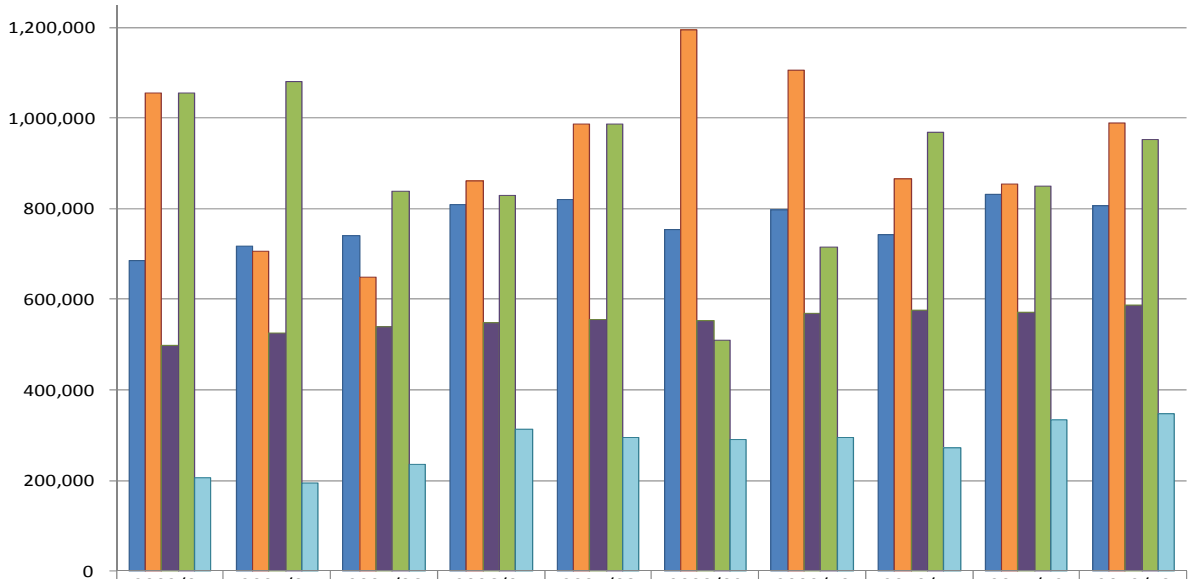
On November 7, 1995, the residents of St. Peters passed Proposition 1 allowing the City to charge a fee to recover the costs of the recycling program. The City then proceeded to build the Central Materials Processing Facility that is located on Ecology Drive. Effective April 14, 1997, all of the refuse collected by the City is taken to this facility and the recycled items are removed before the remainder goes to the landfill. Blue plastic bags are provided to residents free of charge so they may participate in the effort to cut down the amount of waste that goes to landfills. Projected revenue is based upon the projected population and any change in the curbside recycling charge.

Recycling Revenue **$951,800**

Recycling revenue is derived from the sale of recyclable materials. The projected revenue for this line item is based upon the anticipated amount of material available for recycling and the anticipated amount that each commodity will sell for.

Earth Centre Revenue **$347,000**

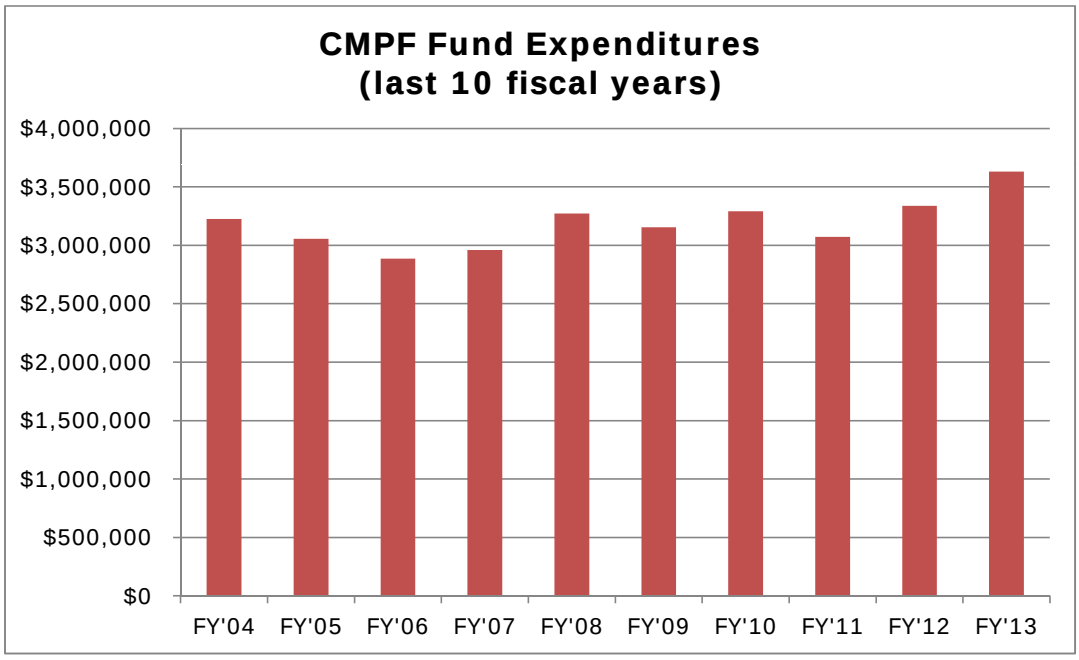
Earth Centre revenue is derived from the fees the City of St. Peters charges to dispose of yard waste. Revenue is projected based upon the anticipated amount of material dropped off multiplied by the rates.



	2003/04 ACTUAL	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ACTUAL	2007/08 ACTUAL	2008/09 ACTUAL	2009/10 ACTUAL	2010/11 ACTUAL	2011/12 BUDGET	2012/13 BUDGET
Tipping Fees-St. Peters	684,516	718,100	739,516	808,774	821,169	753,060	798,049	742,641	831,500	806,000
Tipping Fees-Outside Haulers	1,054,301	705,039	648,553	861,165	987,994	1,194,724	1,104,808	865,889	855,000	990,000
Blue Bag Revenue	498,621	526,057	539,660	548,180	556,110	553,349	569,295	576,390	571,000	588,300
Recycling Revenue	1,054,399	1,080,723	839,222	829,977	985,961	509,146	714,073	969,508	850,000	951,800
Earth Centre Revenue	206,234	194,345	236,311	312,798	294,709	291,026	294,224	271,410	334,400	347,000

CITY OF ST. PETERS
CENTRAL MATERIALS PROCESSING FACILITY FUND
SUMMARY OF EXPENDITURES BY CATEGORY

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Salaries & Fringes	$1,509,838	$1,613,300	$1,687,000
Employee Expenses	9,040	10,100	8,695
Professional Services	24,012	39,900	78,300
Utilities	53,294	62,800	52,000
Repairs & Maintenance	216,440	200,000	96,900
Supplies & Other	320,892	378,950	409,060
Tipping Fees	862,394	925,000	985,500
Capital Expenditures	76,794	106,700	314,000
Total Expenditures	**$3,072,704**	**$3,336,750**	**$3,631,455**



CITY OF ST. PETERS
CENTRAL MATERIALS PROCESSING FACILITY - HES

To be the focal point for recycling activities in St. Charles County by providing extensive recycling capabilities including efficient and cost effective collection and processes of all materials brought to our facility.

GOALS

1. Continue emphasis on safety and maintain zero lost days through education, encouragement and accountability.
2. Maintain a 90% customer service satisfaction rating.
3. Continue to expand creative marketing of collection services through focus meetings and customer feedback.
4. Increase blue bag recycling rate in target subdivisions through Door to Door promotion.
5. Expand and improve Recycle City & Earth Centre Open House event to increase resident participation.
6. As result of flow control plan, develop plan to handle incoming waste processing to divert recyclables.
7. Implement Storm Water Pollution Prevention Plan for Recycle City.
8. Establish electronic and predictive maintenance repair plan for equipment and building.
9. Complete engineering plan for the addition/expansion of tipping floor designed for smaller haulers.
10. Develop promotional video promoting recycling program detailing why and how to use blue bags.

PRIOR YEAR GOALS

1. Continue emphasis on safety with a zero lost days and property damage goal. Continue with smaller safety teams with regular group safety discussions. Focus on safe behavior versus productivity. **(Continuing)**
2. Strive to achieve and maintain a 90% customer satisfaction rating. **(Achieved)**
3. Track and dedicate overall budget savings into a capital fund for major infrastructure replacements and an additional bulky tipping floor. **(Continuing – revenue is tracking above last year at this time)**
4. Continue comprehensive marketing services. **(Achieved)**
5. Establish maintenance repair plan for Recycle City. **(Continuing focus on maintenance of facility. Will not complete comprehensive plan until FY13.)**

CITY OF ST. PETERS
CENTRAL MATERIALS PROCESSING FACILITY FUND - HES

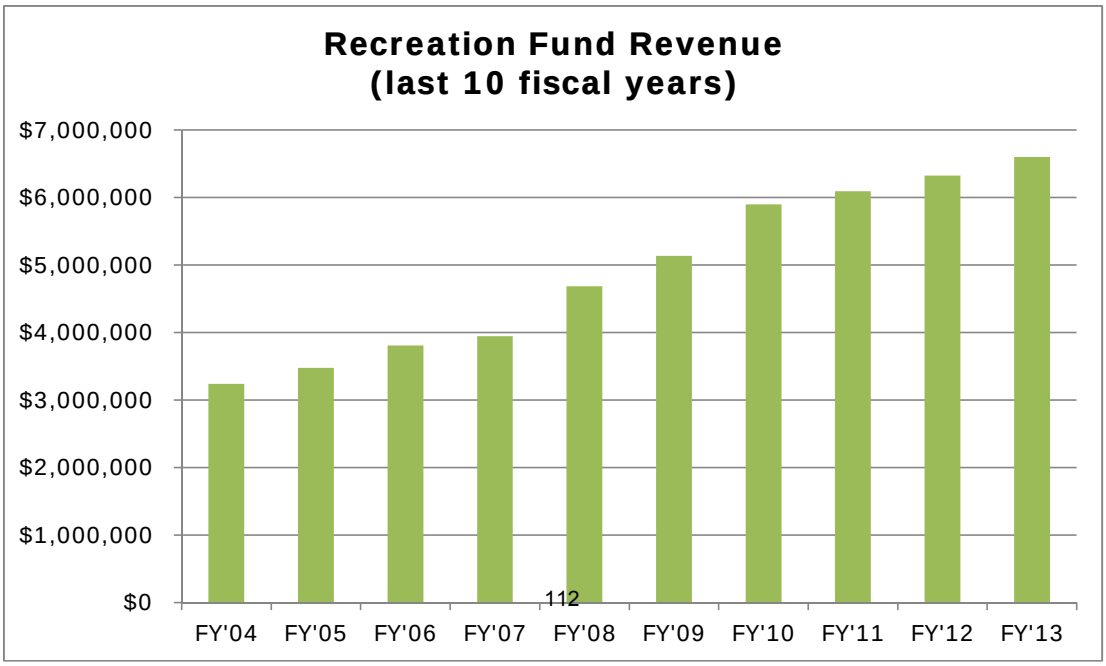
A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$985,452	$1,075,100	$1,048,000	($27,100)	-3%	Moved Maintenance Technician position to Part Time
51020	Salaries-Part Time	43,771	44,900	94,000	49,100	109%	Moved Maintenance Technician position to Part Time; moved one Office Clerk to Solid Waste Fund
51030	Salaries-Over Time	34,479	35,400	35,000	(400)	-1%	Decreased based on historical data
51210	Payroll Tax-FICA	77,368	79,400	90,000	10,600	13%	Increased salaries
51220	Unemployment Insurance	0	0	0	0	0	
51240	Workmen's Comp Insurance	6,132	6,300	6,000	(300)	-5%	Allocation based upon department salary to total salary
51245	Workmen's Comp Claims	492	600	0	(600)	-100%	The City did not budget for claims in this fund in fiscal year 2013
51250	Medical Insurance	213,075	218,500	226,000	7,500	3%	Moved Maintenance Technician position to Part Time
51255	Vision Insurance	1,101	1,200	1,500	300	25%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Dental Insurance	12,270	12,600	15,900	3,300	26%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	1,617	1,700	1,700	0	0	
51270	Life Insurance	813	900	1,000	100	11%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	2,754	2,900	2,900	0	0	
51290	Lagers Pension Expense	130,514	133,800	165,000	31,200	23%	Fiscal year 2012 was reduced to reflect savings in the current year
	Total Salaries & Fringes	**1,509,838**	**1,613,300**	**1,687,000**	**73,700**	**5%**	
52100	Employee Uniforms	5,249	4,115	4,315	200	5%	Increased for fiscal year 13 anticipated needs
52200	Employee Condiments	1,010	800	800	0	0	
52300	Employee Dues/Licenses	331	450	410	(40)	-9%	Reduced for fiscal year 13 anticipated needs
52400	Travel Expense	384	900	450	(450)	-50%	Decreased since training is in-state in current year
52500	Employee Training Expenses	1,121	1,800	1,000	(800)	-44%	Decreased based on fewer trainings in current year
52600	Employee Recognition	945	2,035	1,720	(315)	-15%	Fewer Years of Service awards than in prior year
	Total Employee Expenses	**9,040**	**10,100**	**8,695**	**(1,405)**	**-14%**	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	0	0	0	0	0	
54300	Prof Services-Data Processing	0	0	0	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	24,012	39,900	78,300	38,400	96%	Increased for current year expense for design of new tipping floor
	Total Prof Services	**24,012**	**39,900**	**78,300**	**38,400**	**96%**	
55100	Electric	42,400	50,000	43,800	(6,200)	-12%	Estimate based on current year usage and changes in utility rates
55500	Gas	3,785	6,800	3,800	(3,000)	-44%	Estimate based on current year usage and changes in utility rates
55600	Water	0	0	0	0	0	
55700	Waste Disposal	2,437	1,200	2,900	1,700	142%	Increases in tire disposal and fluorescent bulbs
55800	Telephone	4,672	4,800	1,500	(3,300)	-69%	Decreased to current year projected
	Total Utilities	**53,294**	**62,800**	**52,000**	**(10,800)**	**-17%**	
56050	Rep & Maint-Vehicles	6,637	2,900	3,000	100	3%	
56100	Rep & Maint-Machinery & Equipment	140,193	147,000	47,000	(100,000)	-68%	Fiscal year 2012 was increased for some major repairs to the equipment at the facility
56200	Rep & Maint-Building	19,994	31,800	28,300	(3,500)	-11%	Reduced based on historical data
56300	Rep & Maint-Grounds/Parking	49,616	18,300	18,600	300	2%	
56320	Rep & Maint-Outside Lighting	0	0	0	0	0	
	Total Repair & Maintenance	**216,440**	**200,000**	**96,900**	**(103,100)**	**-52%**	
57050	Supplies-Gasoline	690	1,000	2,000	1,000	100%	Estimate based on current year usage and fuel costs
57060	Supplies-Diesel	33,394	35,000	41,000	6,000	17%	Estimate based on current year usage and fuel costs
57150	Supplies-Fert/Chem/Seed	1,425	250	650	400	160%	Increased based on historical data
57250	Supplies-Office	1,672	1,000	1,600	600	60%	Current year needs for ink cartridges and toner are higher
57270	Supplies-Printing	1,050	3,000	3,100	100	3%	
57300	Supplies-Operational	165,171	173,450	191,450	18,000	10%	Increased based on current year expenses for recycle stations and open house event
57310	Supplies-Janitorial	3	60	120	60	100%	Increased to current year projected
57400	Books/Periodicals/Subscriptions	274	290	890	600	207%	Increased based on current year expense for waste, recycling, and safety tapes and materials
57420	Operating Licenses & Permits	1,500	0	0	0	0	
57450	Postage	1,273	3,500	3,500	0	0	
57500	Insurance	19,155	20,000	18,000	(2,000)	-10%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	(35,271)	0	0	0	0	
57550	Legal Notices/Advertising	0	100	100	0	0	
57610	Bad Debt Expense	1,603	3,500	3,500	0	0	
57650	Sales Tax Expense	0	0	0	0	0	
57700	Wastewater Treatment	0	0	0	0	0	
57780	Rentals Machinery & Equipment	5,594	3,900	4,250	350	9%	Added rental of Pitney Bowes machine
57841	Purchase-Aluminum	40,367	46,800	46,800	0	0	
57842	Purchase-Cardboard	60,752	59,400	59,400	0	0	
57843	Purchase-Plastic	0	0	0	0	0	
57844	Purchase-Commingle Paper	0	0	0	0	0	
57845	Purchase-White Paper	0	0	0	0	0	
57846	Purchase-Newspaper	12,527	12,000	12,000	0	0	
57847	Purchase-Commingle Containers	0	0	0	0	0	
57900	Contingency	976	5,000	10,000	5,000	100%	Increase in contingency for unexpected needs
57920	Miscellaneous	8,737	10,700	10,700	0	0	
	Total Supplies & Other	**320,892**	**378,950**	**409,060**	**30,110**	**8%**	
57860	Tipping Fees	862,394	925,000	985,500	60,500	7%	Tipping fees are based off of expected tons multiplied by expected rate of expense per ton
	Total Tipping Fees	**862,394**	**925,000**	**985,500**	**60,500**	**7%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	0	42,000	42,000	**	Approved capital items for fiscal year
58300	Capital Exp-Furniture & Fixtures	0	400	0	(400)	-100%	Approved capital items for fiscal year
58400	Capital Exp-Machinery & Equipment	76,794	106,300	272,000	165,700	156%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	0	0	0	0	0	
	Total Capital Expenses	**76,794**	**106,700**	**314,000**	**207,300**	**194%**	
	Total CMPF	**$3,072,704**	**$3,336,750**	**$3,631,455**	**$294,705**	**9%**	

CITY OF ST. PETERS
FUND BALANCE ANALYSIS
RECREATION FUND

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Fund Balance	**$8,955**	**$23,343**	**$64,683**
Transfer From General Fund	1,050,000	1,000,000	500,000
Tourism Funding	0	0	125,000
Add: REC-PLEX Revenue	4,879,188	4,836,200	5,098,100
General Recreation Revenue	446,641	475,700	500,700
Golf Course Revenue	711,579	830,000	793,100
370 Lakeside Park Revenue	55,937	181,500	206,400
Total Revenue	6,093,345	6,323,400	6,598,300
Funds Available	**7,152,300**	**7,346,743**	**7,287,983**
Less: REC-PLEX Expense	4,305,693	4,167,940	4,217,510
General Recreation Expense	410,858	480,340	444,075
Golf Course Expense	745,755	813,060	793,100
370 Lakeside Park Expense	94,456	332,280	340,780
Debt Service	1,585,636	1,440,000	1,445,000
Transfer To(From) Reserve For Natatorium Foundation	(63,665)	0	0
Transfer To(From) Reserves	32,224	30,440	5,000
Total Uses Of Funds	**7,110,957**	**7,264,060**	**7,245,465**
Transfer to Post Retirement Benefits Fund/Trust	18,000	18,000	18,000
Ending Fund Balance	**$23,343**	**$64,683**	**$24,518**

CITY OF ST. PETERS
RECREATION FUND
REVENUE SUMMARY

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
REC-PLEX Revenue-			
Admission Fees	$1,643,730	$1,644,200	$1,929,000
Rentals/Programs	2,595,860	2,764,300	2,743,000
Concession Revenue	251,494	276,900	270,000
Other	138,104	135,800	136,100
Endowment Revenue	250,000	15,000	20,000
Total REC-PLEX Revenues	4,879,188	4,836,200	5,098,100
General Revenue-			
Outdoor Swimming	140,463	137,300	158,500
Rentals/Programs	306,178	336,900	340,600
Other	0	1,500	1,600
Total General Recreation Revenue	446,641	475,700	500,700
Golf Course			
Green Fees	397,403	471,440	448,150
Cart Fees	151,616	175,850	165,000
Pro Shop	34,542	38,540	35,000
Banquet	17,037	21,300	29,200
Snack Bar	90,390	112,470	103,000
Other Revenue	20,591	10,400	12,750
Total Golf Course Revenue	711,579	830,000	793,100
370 Lakeside Park Revenue			
R.V. Pad Rental	46,302	140,000	163,800
Campsite Rental	2,190	5,000	5,900
Bike/Boat Rental	5,677	15,000	15,000
Merchandise	1,634	10,000	15,000
Other Revenue	134	11,500	6,700
Total 370 Lakeside Park Revenue	55,937	181,500	206,400
Total Recreation Fund Revenue	**$6,093,345**	**$6,323,400**	**$6,598,300**



CITY OF ST. PETERS
RECREATION FUND REVENUE

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
REC-PLEX REVENUE			
Admission Fees-			
Daily Admissions	$306,774	$306,900	$324,000
Annual Passes	1,291,704	1,292,000	1,555,000
Other Admission Packages	45,252	45,300	50,000
Total Admission Revenue	1,643,730	1,644,200	1,929,000
Rentals/Programs-			
Ice Rink	567,876	580,400	562,000
Rec-Plex South	1,289,069	1,373,700	1,390,000
50 Meter Pool	615,156	673,000	678,000
Other Recreation Programs	123,759	137,200	113,000
Total Rentals/Program Revenue	2,595,860	2,764,300	2,743,000
Concession Revenue-			
Food Court	219,891	242,100	235,000
Birthday Party	31,603	34,800	35,000
Total Concession Revenue	251,494	276,900	270,000
Other Revenue-			
Interest Income	1,108	1,300	1,100
Special Events	37,796	37,800	38,000
Child Care	3,344	3,400	3,000
Towel/Locker Rental	4,148	4,200	4,000
Other	91,708	89,100	90,000
Total Other Revenue	138,104	135,800	136,100
Endowment Revenue	250,000	15,000	20,000
TOTAL REC-PLEX REVENUE	**4,879,188**	**4,836,200**	**5,098,100**
GENERAL RECREATION			
Outdoor Swimming Pool Revenue-			
Admission Fees	86,644	86,300	97,100
Swimming Lessons	40,478	34,800	45,500
Concession & Other	13,341	16,200	15,900
Total Outdoor Swimming Revenue	140,463	137,300	158,500
Rentals/Programs-			
Senior Citizen Center Rental	1,905	2,000	1,200
Parks Rental	176,354	194,100	197,100
Recreation Program Revenue	127,919	140,800	142,300
Total Rentals/Program Revenue	306,178	336,900	340,600
Other Revenue-			
Other Income	0	1,500	1,600
Total Other Revenue	0	1,500	1,600
TOTAL GENERAL RECREATION REVENUE	**446,641**	**475,700**	**500,700**
GOLF COURSE			
Green Fees	397,403	471,440	448,150
Cart Fees	151,616	175,850	165,000
Pro Shop	34,542	38,540	35,000
Banquet	17,037	21,300	29,200
Snack Bar	90,390	112,470	103,000
Other Revenue	20,591	10,400	12,750
TOTAL GOLF COURSE REVENUE	**711,579**	**830,000**	**793,100**
370 LAKESIDE PARK REVENUE			
R.V. Pad Rental	46,302	140,000	163,800
Campsite Rental	2,190	5,000	5,900
Bike/Boat Rental	5,677	15,000	15,000
Merchandise	1,634	10,000	15,000
Other Revenue	134	11,500	6,700
TOTAL 370 LAKESIDE PARK REVENUE	**55,937**	**181,500**	**206,400**
TOTAL RECREATION FUND REVENUE	**$6,093,345**	**$6,323,400**	**$6,598,300**

CITY OF ST. PETERS
RECREATION FUND - DESCRIPTION OF MAJOR REVENUE SOURCES

Admission Revenue — $1,929,000

Admission fees consist of daily admissions charged at the door to enter the REC-PLEX and annual passes. Projected revenue is based upon actual historical amounts and any anticipated change in fee amounts. A new rate structure for admissions will be put into place in fiscal year 2012/13.

Rentals and Program Revenue — $2,743,000

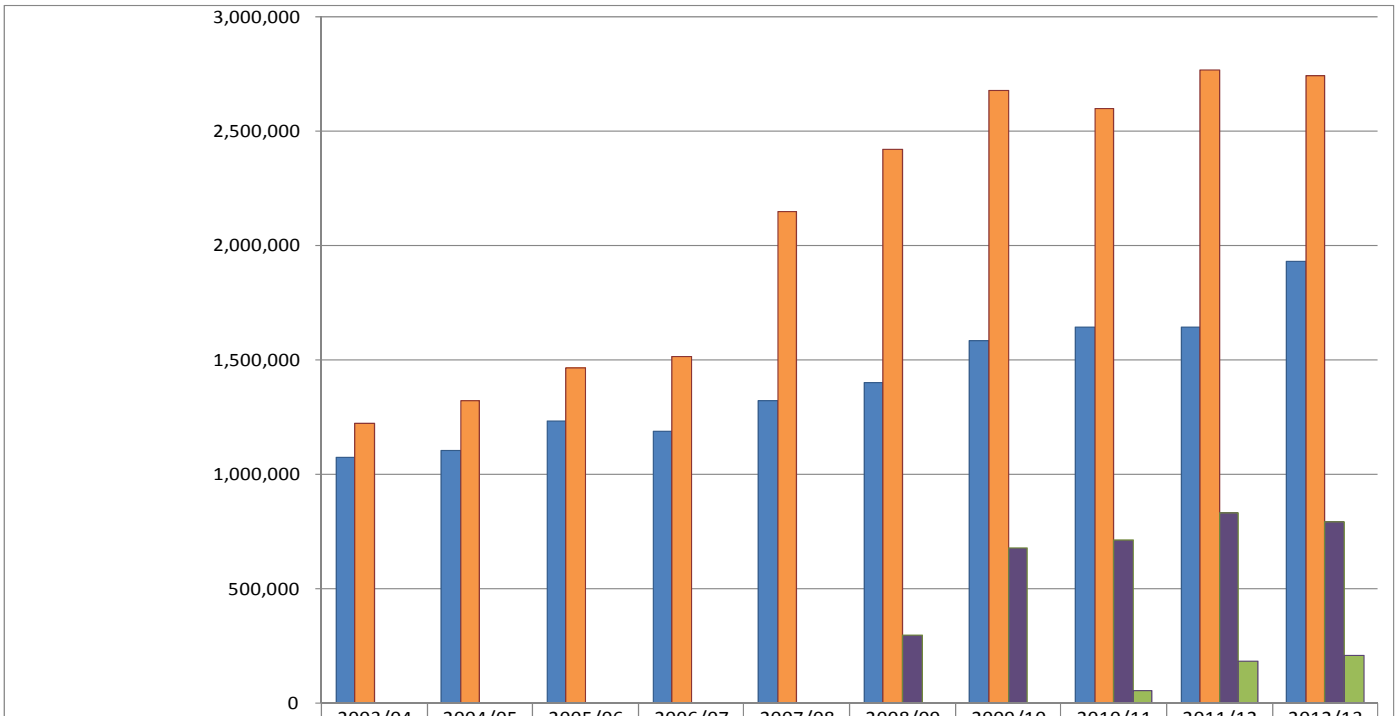
Rentals and program revenue consist of outside group rentals of facilities and revenues related to programs ran by Rec-Plex personnel. Projected revenue is based upon actual historical amounts, any anticipated changes in programs, and any anticipated change in fees. The City had a decrease in rentals and program revenue in fiscal year 2010/11 so a new rate structure was created and put into place toward the end of fiscal year 2011/12 to work on increasing this type of revenue.

Golf Course Revenue — $793,100

Golf Course fees consist mainly of green fees, cart rental fees, banquet room rental fees, pro shop merchandise sales and snack bar sales. Projected revenue is based upon actual historical amounts and any anticipated change in fee amounts. The City anticipates that this revenue source will increase in fiscal year 2012/13 as a result of improvements to the golf course's cart paths and drainage system, which prevents the course from flooding as often as it did in the past.

370 Lakeside Park Revenue — $206,400

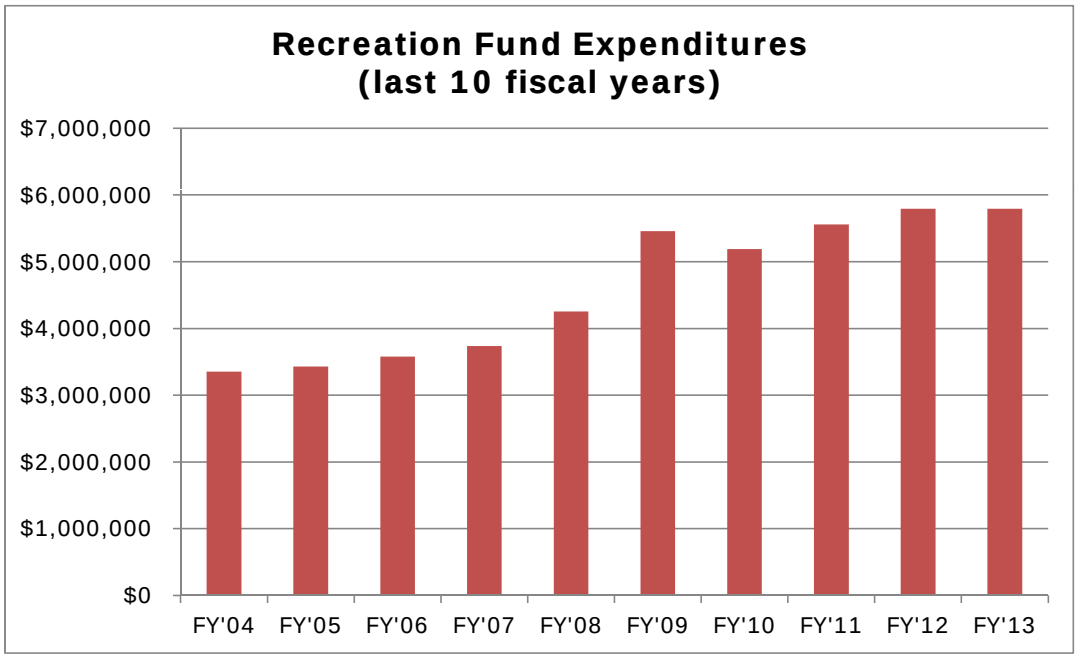
370 Lakeside Park was opened during fiscal year 2010/11 and consists of fees from R.V. pad rentals, campsite rentals, bicycle and boat rentals, and merchandise sales. The City is still in the process of developing this park by installing new features and amenities. As a result of the new amenities that are still in the process of being added, the City anticipates that this revenue source will increase in fiscal year 2012/13.



	2003/04 ACTUAL	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ACTUAL	2007/08 ACTUAL	2008/09 ACTUAL	2009/10 ACTUAL	2010/11 ACTUAL	2011/12 BUDGET	2012/13 BUDGET
Admission Revenue	1,073,414	1,101,684	1,230,698	1,189,638	1,318,577	1,399,260	1,581,078	1,643,730	1,644,200	1,929,000
Rentals and Program Revenue	1,224,094	1,318,744	1,464,321	1,511,929	2,149,606	2,421,170	2,676,226	2,595,860	2,764,300	2,743,000
Golf Course Revenue						295,817	678,704	711,579	830,000	793,100
370 Lakeside Park Revenue								55,937	181,500	206,400

CITY OF ST. PETERS
RECREATION FUND
SUMMARY OF EXPENDITURES BY CATEGORY

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Salaries & Fringes	$3,219,450	$3,548,570	$3,621,100
Employee Expenses	29,714	52,290	39,420
Professional Services	185,813	208,850	185,000
Utilities	845,199	960,900	926,800
Repairs & Maintenance	246,753	192,400	187,500
Supplies & Other	715,551	770,610	774,570
Capital Expenditures	314,282	60,000	61,075
Total Expenditures	**$5,556,762**	**$5,793,620**	**$5,795,465**



CITY OF ST. PETERS
RECREATION FUND – PRS
(CONSOLIDATED)

To provide a diversity of quality leisure services to the community-at-large, with the impetus of fulfilling individual and family recreational needs in a positive atmosphere enriched by efficient, flexible, professional staff.

GOALS

1. Continue to improve our services and facilities to exceed our customer's expectations. Strive to achieve a minimum score of 90% on all surveys.
2. Continue our goal to achieve zero lost days for each of the department's safety teams.
3. Continue with improvements to the cart paths at the Golf Course. Goal is to bring replacement of cart path to 70% this year.
4. Cross train GSR's at the Golf Course to create more versatility throughout the facility.
5. Continue our goal in making the operations at the Golf Course financially self-sufficient.
6. Continue our goal in making the operations at 370 Lakeside Park financially self-sufficient.
7. Meet our target goals established in the Capital Improvement Plan to reduce the deficit for the operations at the Rec-Plex.

PRIOR YEAR GOALS

1. Continue to improve our services and facilities to exceed our customer's expectations. Strive to achieve a minimum score of 90% on all surveys. **(Overall score for PRS is 95.21%. Two areas scored below our goal of 90%. Action plans have been prepared for these two areas in order to achieve this goal next year.)**
2. Continue our goal to achieve zero lost days for each of the department's safety teams. **(PRS has 22 safety teams in which 20 are currently meeting our goal of zero lost days. This is an ongoing goal in which action plans will be prepared for all teams to continue to strive for 100% of all safety teams meeting this goal.)**
3. Strive to meet our budget goal in making the operations in the Recreation Fund financially self-sufficient. Operations in this fund include the Golf Course, Rec-Plex, Rec-Plex South and 370 Lakeside Park. **(The Rec-Plex, Rec-Plex South and 370 Lakeside Park will not meet this goal. They are on pace to meet their operational budget goal but will not be financially self-sufficient this year. As a result, there will be a mid-year budget adjustment to increase the subsidy from the General Fund. The Golf Course is on pace to meet this goal as the course is having the best year since the City took over management of the course.)**
4. Continue with improvements to the cart paths at the Golf Course. Our goal is to complete two more holes bringing replacement of cart paths to 40%. **(We currently have $25,000 budgeted for more cart path replacement, however this will take place in July/August when conditions are dry. Once this is completed, we should be at approximately 50% repaved.)**
5. Continue to increase banquet rentals at the Golf Course by marketing through our tournament/league cliental and local City publications. Explore the possibility of receiving scorecards/tee amenities from local businesses in exchange for advertising at the Golf Course. **(We have increased the number of avenues in which our banquet facility is marketed through our website, Leisure Line, a dedicated banquet display table, and a brochure that goes out with surveys to the tournament/league clients. We are currently projected to finish FY12 51% higher in banquet revenue than FY11.**
   Staff is hoping to focus on soliciting scorecards and tee amenities sponsorship from businesses this summer. If successful, we will be able to eliminate the budget line item of $1,700/year for scorecards and a future capital expense of approximately $20,000 for tee signs/amenity stations.)

CITY OF ST. PETERS
RECREATION FUND-PRS
(CONSOLIDATED)

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$1,090,656	$1,207,000	$1,264,000	$57,000	5%	Estimate in market survey results and designation changes
51020	Salaries-Part Time	1,482,975	1,589,000	1,604,000	15,000	1%	Increase in part time salary expense for 370 Lakeside Park
51030	Salaries-Over Time	30,323	64,500	44,000	(20,500)	-32%	Reduced to historical actual
51210	Payroll Tax-FICA	195,848	217,000	222,000	5,000	2%	Based upon change in salary
51220	Unemployment Insurance	2,022	0	0	0	0	
51240	Workmen's Comp Insurance	13,625	17,000	14,000	(3,000)	-18%	Allocation based upon department salary to total salary
51245	Workmen's Comp Claims	12,778	0	0	0	0	
51250	Medical Insurance	230,990	249,000	247,000	(2,000)	-1%	Anticipated increase in cost of insurance and employee selection of coverage
51255	Vision Insurance	901	1,300	1,500	200	15%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Dental Insurance	13,038	16,200	18,200	2,000	12%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	1,332	1,900	2,000	100	5%	Anticipated increase in cost of insurance and employee selection of coverage
51270	Life Insurance	1,483	1,340	2,750	1,410	105%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	3,075	3,330	3,650	320	10%	Anticipated increase in cost of insurance and employee selection of coverage
51290	Lagers Pension Expense	140,404	181,000	198,000	17,000	9%	Increased salaries and increased rate of contribution
	Total Salaries & Fringes	**3,219,450**	**3,548,570**	**3,621,100**	**72,530**	**2%**	
52100	Employee Uniforms	12,847	22,500	17,120	(5,380)	-24%	Reduced uniform allowance at Golf Course, and needs are less in fiscal year 13 at 370 Lakeside
52200	Employee Condiments	1,571	1,600	1,600	0	0	
52300	Employee Dues/Licenses	7,662	6,900	6,900	0	0	
52400	Travel Expense	1,396	1,200	1,200	0	0	
52500	Employee Training Expenses	4,292	13,980	6,790	(7,190)	-51%	Removed tuition reimbursement for employees finishing degrees
52600	Employee Recognition	1,946	6,110	5,810	(300)	-5%	Fewer Years of Service awards in fiscal year 13
	Total Employee Expenses	**29,714**	**52,290**	**39,420**	**(12,870)**	**-25%**	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	185,813	208,850	185,000	(23,850)	-11%	Professional services decreased as tasks are performed by part-time positions
	Total Prof Services	**185,813**	**208,850**	**185,000**	**(23,850)**	**-11%**	
55100	Electric	587,793	660,000	668,500	8,500	1%	Estimate based on current year usage and changes in utility rates
55500	Gas	236,714	273,000	236,900	(36,100)	-13%	Estimate based on current year usage and changes in utility rates
55600	Water/Sewer	545	500	700	200	40%	Estimate based on current year usage and changes in utility rates
55700	Waste Disposal	0	0	0	0	0	
55800	Telephone	20,147	27,400	20,700	(6,700)	-24%	Reduced to historical actual
	Total Utilities	**845,199**	**960,900**	**926,800**	**(34,100)**	**-4%**	
56050	Rep & Maint-Vehicles	1,594	1,100	2,100	1,000	91%	Additional expense for 370 Lakeside Park vehicles
56100	Rep & Maint-Machinery & Equipment	217,282	151,900	148,900	(3,000)	-2%	
56200	Rep & Maint-Building	20,040	19,800	19,400	(400)	-2%	
56300	Rep & Maint-Grounds/Parking	3,300	12,000	10,000	(2,000)	-17%	Reduced for Golf Course based on historical data
56320	Rep & Maint-Outside Lighting	0	900	2,100	1,200	133%	Increased for 370 Lakeside Park based on current year data
56400	Rep & Maint-Playground/Rec Areas	0	0	0	0	0	
56500	Rep & Maint-Tennis Courts	0	0	0	0	0	
56350	Rep & Maint-Swimming Pools	4,537	6,700	5,000	(1,700)	-25%	
	Total Repair & Maintenance	**246,753**	**192,400**	**187,500**	**(4,900)**	**-3%**	
57050	Supplies-Gasoline	11,314	7,700	22,000	14,300	186%	Estimate based on current year usage and fuel costs
57060	Supplies-Diesel	8,255	5,700	14,000	8,300	146%	Estimate based on current year usage and fuel costs
57150	Supplies-Fert/Chem/Seed	80,623	85,400	85,400	0	0	
57250	Supplies-Office	9,286	11,050	11,050	0	0	
57270	Supplies-Printing	19,587	24,200	24,400	200	1%	
57300	Supplies-Operational	105,581	118,400	115,520	(2,880)	-2%	
57310	Supplies-Janitorial	20,519	23,800	24,300	500	2%	
57340	Supplies-Concession Food	205,972	273,300	231,300	(42,000)	-15%	Reduced to current year projected and historical actual
57370	Supplies-Pro-shop	27,974	34,200	39,200	5,000	15%	Reduced due to new consolidated inventory system at Golf Course
57400	Books/Periodicals/Subscriptions	0	500	400	(100)	-20%	No need for books or subscriptions in Indoor Programs in fiscal year 13
57420	Operating License/Permits	775	3,760	3,750	(10)	0%	
57450	Postage	24,385	25,350	25,350	0	0	
57500	Insurance	42,762	26,200	43,000	16,800	64%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	6,756	0	0	0	0	
57550	Legal Notices/Advertising	21,465	28,600	30,600	2,000	7%	Additional advertising for Golf Course
57650	Sales Tax Expense	3,773	0	2,800	2,800	**	Added sales tax expense for Golf Course that was not budgeted for in fiscal year 12
57780	Rentals Machinery & Equipment	46,263	45,300	49,600	4,300	9%	Additional rentals for Golf Course (carts, linens, etc.)
57900	Contingency	11,200	0	0	0	0	
57920	Miscellaneous	69,061	57,150	51,900	(5,250)	-9%	Reduced budget for service charges in fiscal year 13
	Total Supplies & Other	**715,551**	**770,610**	**774,570**	**3,960**	**1%**	
58100	Capital Exp-Land & Improvement	(11,879)	0	0	0	0	
58200	Capital Exp-Building & Improvement	313,710	0	3,060	3,060	**	Approved capital items for fiscal year
58300	Capital Exp-Furniture & Fixtures	0	0	1,300	1,300	**	Approved capital items for fiscal year
58400	Capital Exp-Machinery & Equipment	12,451	60,000	56,715	(3,285)	-5%	Approved capital items for fiscal year
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0	
58600	Capital Exp-Vehicles	0	0	0	0	0	
	Total Capital Expenses	**314,282**	**60,000**	**61,075**	**1,075**	**2%**	
	Total Recreation Fund	**$5,556,762**	**$5,793,620**	**$5,795,465**	**$1,845**	**0%**	

CITY OF ST. PETERS
RECREATION FUND-PRS
REC-PLEX SUMMARY

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13
51010	Salaries-Regular	$761,657	$812,000	$861,000	$49,000	6%
51020	Salaries-Part Time	1,205,725	1,206,000	1,208,000	2,000	0%
51030	Salaries-Over Time	21,179	47,000	28,000	(19,000)	-40%
51210	Payroll Tax-FICA	150,124	157,000	160,000	3,000	2%
51220	Unemployment Insurance	1,723	0	0	0	0
51240	Workmen's Comp Insurance	10,110	12,000	10,000	(2,000)	-17%
51245	Workmen's Comp Claims	8,446	0	0	0	0
51250	Medical Insurance	166,783	164,000	166,000	2,000	1%
51255	Vision Insurance	549	700	800	100	14%
51260	Dental Insurance	9,369	10,600	12,400	1,800	17%
51265	Long Term Care Insurance	1,094	1,400	1,400	0	0
51270	Life Insurance	921	810	1,700	890	110%
51280	L T Disability	2,149	2,270	2,450	180	8%
51290	Lagers Pension Expense	98,024	122,000	135,000	13,000	11%
	Total Salaries & Fringes	**2,437,853**	**2,535,780**	**2,586,750**	**50,970**	**2%**
52100	Employee Uniforms	7,572	8,600	7,920	(680)	-8%
52200	Employee Condiments	855	900	900	0	0
52300	Employee Dues/Licenses	5,472	6,000	6,000	0	0
52400	Travel Expense	476	200	200	0	0
52500	Employee Training Expenses	3,469	13,980	6,790	(7,190)	-51%
52600	Employee Recognition	1,938	5,380	5,005	(375)	-7%
	Total Employee Expenses	**19,782**	**35,060**	**26,815**	**(8,245)**	**-24%**
54750	Prof Services-Temporary Employees	0	0	0	0	0
54800	Prof Services-Other	130,756	127,200	125,750	(1,450)	-1%
	Total Prof Services	**130,756**	**127,200**	**125,750**	**(1,450)**	**-1%**
55100	Electric	536,121	566,000	602,700	36,700	6%
55500	Gas	229,512	265,000	229,600	(35,400)	-13%
55700	Waste Disposal	0	0	0	0	0
55800	Telephone	5,264	7,600	5,900	(1,700)	-22%
	Total Utilities	**770,897**	**838,600**	**838,200**	**(400)**	**0%**
56050	Rep & Maint-Vehicles	0	0	0	0	0
56100	Rep & Maint-Machinery & Equipment	164,796	116,800	113,800	(3,000)	-3%
56200	Rep & Maint-Building	16,117	12,400	13,500	1,100	9%
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0
56320	Rep & Maint-Outside Lighting	0	300	0	(300)	-100%
56350	Rep & Maint-Swimming Pools	1,907	1,700	0	(1,700)	-100%
	Total Repair & Maintenance	**182,820**	**131,200**	**127,300**	**(3,900)**	**-3%**
57050	Supplies-Gasoline	75	0	0	0	0
57060	Supplies-Diesel	0	0	1,000	1,000	**
57150	Supplies-Fert/Chem/Seed	34,609	33,100	33,100	0	0
57250	Supplies-Office	7,598	9,550	9,550	0	0
57270	Supplies-Printing	19,428	20,800	21,000	200	1%
57300	Supplies-Operational	71,580	77,000	74,120	(2,880)	-4%
57310	Supplies-Janitorial	19,484	21,200	21,700	500	2%
57340	Supplies-Concession Food	165,888	179,900	184,900	5,000	3%
57370	Supplies-Pro-shop	2,787	4,200	4,200	0	0
57400	Books/Periodicals/Subscriptions	0	500	400	(100)	-20%
57420	Operating License/Permits	150	1,800	1,800	0	0
57450	Postage	15,982	17,250	17,250	0	0
57500	Insurance	31,626	14,800	31,000	16,200	109%
57510	Insurance Claims	6,142	0	0	0	0
57550	Legal Notices/Advertising	14,100	18,900	20,100	1,200	6%
57780	Rentals Machinery & Equipment	2,610	2,800	2,800	0	0
57900	Contingency	11,200	0	0	0	0
57920	Miscellaneous	35,357	38,300	32,800	(5,500)	-14%
	Total Supplies & Other	**438,616**	**440,100**	**455,720**	**15,620**	**4%**
58100	Capital Exp-Land & Improvement	0	0	0	0	0
58200	Capital Exp-Building & Improvement	313,710	0	3,060	3,060	**
58300	Capital Exp-Furniture & Fixtures	0	0	1,300	1,300	**
58400	Capital Exp-Machinery & Equipment	11,259	60,000	52,615	(7,385)	-12%
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0
58600	Capital Exp-Vehicles	0	0	0	0	0
	Total Capital Expenses	**324,969**	**60,000**	**56,975**	**(3,025)**	**-5%**
	Total REC-PLEX	**$4,305,693**	**$4,167,940**	**$4,217,510**	**$49,570**	**1%**

CITY OF ST. PETERS
REC-PLEX-AQUATICS

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
51010	Salaries-Regular	$94,820	$97,000	$110,000
51020	Salaries-Part Time	371,224	338,000	378,000
51030	Salaries-Over Time	3,988	10,000	5,000
51210	Payroll Tax-FICA	35,879	34,000	38,000
51220	Unemployment Insurance	71	0	0
51240	Workmen's Comp Insurance	2,274	2,000	2,000
51245	Workmen's Comp Claims	3,655	0	0
51250	Medical Insurance	19,602	20,000	24,000
51255	Vision Insurance	120	100	200
51260	Dental Insurance	1,114	1,200	1,500
51265	Long Term Care Insurance	74	100	100
51270	Life Insurance	190	150	400
51280	L T Disability	268	250	300
51290	Lagers Pension Expense	11,551	15,000	17,000
	Total Salaries & Fringes	**544,830**	**517,800**	**576,500**
52100	Employee Uniforms	2,978	4,400	3,100
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	1,384	4,200	4,200
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	979	6,680	4,350
52360	Employee Recognition	362	1,250	750
	Total Employee Expenses	**5,703**	**16,530**	**12,400**
54750	Prof Services-Temporary Employees	0	0	0
54800	Prof Services-Other	24,724	5,800	11,700
	Total Prof Services	**24,724**	**5,800**	**11,700**
55100	Electric	0	0	0
55500	Gas	0	0	0
55700	Waste Disposal	0	0	0
55800	Telephone	0	300	0
	Total Utilities	**0**	**300**	**0**
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	50,068	29,100	30,000
56200	Rep & Maint-Building	3,600	900	2,000
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	1,907	1,700	0
	Total Repair & Maintenance	**55,575**	**31,700**	**32,000**
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57150	Supplies-Fert/Chem/Seed	25,644	20,100	20,100
57250	Supplies-Office	544	1,000	1,000
57270	Supplies-Printing	0	0	0
57300	Supplies-Operational	9,507	22,200	22,200
57310	Supplies-Janitorial	181	0	500
57340	Supplies-Concession Food	0	0	0
57370	Supplies-Pro-shop	0	0	0
57400	Books/Periodicals/Subscriptions	0	400	400
57450	Postage	61	200	200
57500	Insurance	0	0	0
57510	Insurance Claims	(27)	0	0
57550	Legal Notices/Advertising	187	100	100
57780	Rentals Mach & Equip	180	0	0
57900	Contigency	0	0	0
57920	Miscellaneous	78	0	0
	Total Supplies & Other	**36,355**	**44,000**	**44,500**
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	313,710	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	0	40,000	20,000
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	0	0	0
	Total Capital Expenses	**313,710**	**40,000**	**20,000**
	Total Aquatics	**$980,897**	**$656,130**	**$697,100**

CITY OF ST. PETERS
REC-PLEX-FOOD SERVICE

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
51010	Salaries-Regular	$14,525	$49,000	$62,000
51020	Salaries-Part Time	68,783	45,000	47,000
51030	Salaries-Over Time	1,295	1,500	1,500
51210	Payroll Tax-FICA	6,514	7,000	8,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	577	1,000	1,000
51245	Workmen's Comp Claims	0	0	0
51250	Medical Insurance	3,373	17,000	4,000
51255	Vision Insurance	0	100	0
51260	Dental Insurance	114	1,000	1,200
51265	Long Term Care Insurance	13	100	100
51270	Life Insurance	21	50	250
51280	L T Disability	41	150	200
51290	Lagers Pension Expense	1,882	7,000	10,000
	Total Salaries & Fringes	**97,138**	**128,900**	**135,250**
52100	Employee Uniforms	282	400	400
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	130	0	0
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	28	200	200
52600	Employee Recognition	56	530	580
	Total Employee Expenses	**496**	**1,130**	**1,180**
54750	Prof Services-Temporary Employees	0	0	0
54800	Prof Services-Other	465	500	500
	Total Prof Services	**465**	**500**	**500**
55100	Electric	0	0	0
55500	Gas	0	0	0
55700	Waste Disposal	0	0	0
55800	Telephone	381	500	400
	Total Utilities	**381**	**500**	**400**
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	1,982	2,100	2,100
56200	Rep & Maint-Building	85	100	100
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	0	0	0
	Total Repair & Maintenance	**2,067**	**2,200**	**2,200**
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57150	Supplies-Fert/Chem/Seed	0	0	0
57250	Supplies-Office	160	100	100
57300	Supplies-Operational	1,779	800	800
57310	Supplies-Janitorial	0	200	200
57340	Supplies-Concession Food	96,682	104,900	109,900
57370	Supplies-Pro-shop	0	0	0
57400	Books/Periodicals/Subscriptions	0	0	0
57420	Operating License/Permits	0	0	0
57450	Postage	0	0	0
57500	Insurance	0	0	0
57510	Insurance Claims	(47)	0	0
57550	Legal Notices/Advertising	0	0	0
57780	Rentals Mach & Equip	7	100	100
57900	Contingency	0	0	0
57920	Miscellaneous	0	200	200
	Total Supplies & Other	**98,581**	**106,300**	**111,300**
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	0	0	0
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	0	0	0
	Total Capital Expenses	**0**	**0**	**0**
	Total Food Service	**$199,128**	**$239,530**	**$250,830**

CITY OF ST. PETERS
REC-PLEX-ICE SKATING

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
51010	Salaries-Regular	$76,536	$77,000	$79,000
51020	Salaries-Part Time	232,966	238,000	238,000
51030	Salaries-Over Time	1,257	1,500	1,500
51210	Payroll Tax-FICA	23,642	24,000	24,000
51220	Unemployment Insurance	1,645	0	0
51240	Workmen's Comp Insurance	1,477	2,000	2,000
51245	Workmen's Comp Claims	(4,362)	0	0
51250	Medical Insurance	10,640	11,000	12,000
51255	Vision Insurance	0	100	0
51260	Dental Insurance	495	600	700
51265	Long Term Care Insurance	58	100	100
51270	Life Insurance	145	80	250
51280	L T Disability	215	200	250
51290	Lagers Pension Expense	9,914	11,000	12,000
	Total Salaries & Fringes	**354,628**	**365,580**	**369,800**
52100	Employee Uniforms	236	200	820
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	1,494	1,800	1,800
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	2,434	4,900	1,540
52600	Employee Recognition	270	1,000	650
	Total Employee Expenses	**4,434**	**7,900**	**4,810**
54750	Prof Services-Temporary Employees	0	0	0
54800	Prof Services-Other	1,383	500	1,750
	Total Prof Services	**1,383**	**500**	**1,750**
55100	Electric	0	0	0
55500	Gas	0	0	0
55700	Waste Disposal	0	0	0
55800	Telephone	0	300	0
	Total Utilities	**0**	**300**	**0**
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	11,612	13,700	13,700
56200	Rep & Maint-Building	188	1,000	1,000
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	0	0	0
	Total Repair & Maintenance	**11,800**	**14,700**	**14,700**
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57150	Supplies-Fert/Chem/Seed	0	0	0
57250	Supplies-Office	199	500	500
57270	Supplies-Printing	215	100	300
57300	Supplies-Operational	13,176	13,600	10,000
57310	Supplies-Janitorial	0	0	0
57340	Supplies-Concession Food	0	0	0
57370	Supplies-Pro-shop	0	0	0
57400	Books/Periodicals/Subscriptions	0	0	0
57420	Operating License/Permits	0	0	0
57450	Postage	0	0	0
57500	Insurance	0	0	0
57510	Insurance Claims	91	0	0
57550	Legal Notices/Advertising	0	0	0
57780	Rentals Mach & Equip	340	700	700
57900	Contingency	0	0	0
57920	Miscellaneous	0	0	0
	Total Supplies & Other	**14,021**	**14,900**	**11,500**
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	560
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	5,960	0	0
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	0	0	0
	Total Capital Expenses	**5,960**	**0**	**560**
	Total Ice Skating	**$392,226**	**$403,880**	**$403,120**

CITY OF ST. PETERS
REC-PLEX-INDOOR PROGRAMS

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
51010	Salaries-Regular	$49,531	$50,000	$51,000
51020	Salaries-Part Time	168,285	185,000	170,000
51030	Salaries-Over Time	409	4,000	1,000
51210	Payroll Tax-FICA	16,540	18,000	17,000
51220	Unemployment Insurance	7	0	0
51240	Workmen's Comp Insurance	1,130	1,000	1,000
51245	Workmen's Comp Claims	494	0	0
51250	Medical Insurance	8,103	9,000	10,000
51255	Vision Insurance	48	100	100
51260	Dental Insurance	505	500	700
51265	Long Term Care Insurance	28	100	100
51270	Life Insurance	89	60	250
51280	L T Disability	139	140	150
51290	Lagers Pension Expense	6,367	8,000	8,000
	Total Salaries & Fringes	**251,675**	**275,900**	**259,300**
52100	Employee Uniforms	236	600	600
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	0	0	0
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	0	1,500	0
52600	Employee Recognition	262	350	225
	Total Employee Expenses	**498**	**2,450**	**825**
54750	Prof Services-Temporary Employees	0	0	0
54800	Prof Services-Other	28,966	25,000	26,000
	Total Prof Services	**28,966**	**25,000**	**26,000**
55100	Electric	0	0	0
55500	Gas	0	0	0
55700	Waste Disposal	0	0	0
55800	Telephone	(1)	0	0
	Total Utilities	**(1)**	**0**	**0**
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	13,553	18,000	15,000
56200	Rep & Maint-Building	1,253	1,000	1,000
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	0	0	0
	Total Repair & Maintenance	**14,806**	**19,000**	**16,000**
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57150	Supplies-Fert/Chem/Seed	0	0	0
57250	Supplies-Office	112	150	150
57270	Supplies-Printing	0	100	100
57300	Supplies-Operational	4,322	7,900	7,900
57310	Supplies-Janitorial	1,551	0	0
57340	Supplies-Concession Food	0	0	0
57370	Supplies-Pro-shop	0	0	0
57400	Books/Periodicals/Subscriptions	0	100	0
57450	Postage	0	50	50
57500	Insurance	0	0	0
57510	Insurance Claims	(819)	0	0
57550	Legal Notices/Advertising	0	0	0
57780	Rentals Mach & Equip	0	0	0
57900	Contingency	0	0	0
57920	Miscellaneous	0	0	0
	Total Supplies & Other	**5,166**	**8,300**	**8,200**
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	5,299	20,000	20,000
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	0	0	0
	Total Capital Expenses	**5,299**	**20,000**	**20,000**
	Total Indoor Programs	**$306,409**	**$350,650**	**$330,325**

CITY OF ST. PETERS
REC-PLEX SOUTH

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
51010	Salaries-Regular	$80,790	$83,000	$87,000
51020	Salaries-Part Time	175,635	200,000	175,000
51030	Salaries-Over Time	3,194	10,000	4,000
51210	Payroll Tax-FICA	19,675	22,000	20,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	1,098	2,000	1,000
51245	Workmen's Comp Claims	293	0	0
51250	Medical Insurance	17,096	14,000	15,000
51255	Vision Insurance	34	0	100
51260	Dental Insurance	836	1,100	1,000
51265	Long Term Care Insurance	144	200	200
51270	Life Insurance	65	70	100
51280	L T Disability	228	230	250
51290	Lagers Pension Expense	10,813	13,000	14,000
	Total Salaries & Fringes	**309,901**	**345,600**	**317,650**
52100	Employee Uniforms	1,931	800	800
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	50	0	0
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	28	0	0
52600	Employee Recognition	6	250	700
	Total Employee Expenses	**2,015**	**1,050**	**1,500**
54750	Prof Services-Temporary Employees	0	0	0
54800	Prof Services-Other	11,729	19,800	20,800
	Total Prof Services	**11,729**	**19,800**	**20,800**
55100	Electric	213,577	235,000	250,800
55500	Gas	106,562	115,000	106,600
55700	Waste Disposal	0	0	0
55800	Telephone	1,661	2,000	2,000
	Total Utilities	**321,800**	**352,000**	**359,400**
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	30,425	27,900	27,000
56200	Rep & Maint-Building	5,875	4,700	4,700
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	0	0	0
	Total Repair & Maintenance	**36,300**	**32,600**	**31,700**
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57150	Supplies-Fert/Chem/Seed	7,236	7,000	7,000
57250	Supplies-Office	121	0	0
57270	Supplies-Printing	0	600	600
57300	Supplies-Operational	12,947	12,600	13,320
57310	Supplies-Janitorial	2,115	1,000	1,000
57340	Supplies-Concession Food	69,206	75,000	75,000
57370	Supplies-Pro-shop	597	2,700	2,700
57400	Books/Periodicals/Subscriptions	0	0	0
57420	Operating License/Permits	50	0	0
57450	Postage	0	0	0
57500	Insurance	3,471	3,200	4,000
57510	Insurance Claims	231	0	0
57550	Legal Notices/Advertising	0	0	0
57780	Rentals Mach & Equip	182	400	400
57900	Contingency	11,200	0	0
57920	Miscellaneous	0	100	100
	Total Supplies & Other	**107,356**	**102,600**	**104,120**
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	200
58400	Capital Exp-Machinery & Equipment	0	0	4,615
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	0	0	0
	Total Capital Expenses	**0**	**0**	**4,815**
	Total Rec-Plex South	**$789,101**	**$853,650**	**$839,985**

CITY OF ST. PETERS
REC-PLEX-SUPPORT SERVICES

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
51010	Salaries-Regular	$445,455	$456,000	$472,000
51020	Salaries-Part Time	188,832	200,000	200,000
51030	Salaries-Over Time	11,036	20,000	15,000
51210	Payroll Tax-FICA	47,874	52,000	53,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	3,554	4,000	3,000
51245	Workmen's Comp Claims	8,366	0	0
51250	Medical Insurance	107,969	93,000	101,000
51255	Vision Insurance	347	300	400
51260	Dental Insurance	6,305	6,200	7,300
51265	Long Term Care Insurance	777	800	800
51270	Life Insurance	411	400	450
51280	L T Disability	1,258	1,300	1,300
51290	Lagers Pension Expense	57,497	68,000	74,000
	Total Salaries & Fringes	**879,681**	**902,000**	**928,250**
52100	Employee Uniforms	1,909	2,200	2,200
52200	Employee Condiments	855	900	900
52300	Employee Dues/Licenses	2,414	0	0
52400	Travel Expense	476	200	200
52500	Employee Training Expenses	0	700	700
52600	Employee Recognition	982	2,000	2,100
	Total Employee Expenses	**6,636**	**6,000**	**6,100**
54200	Prof Services-Engineering	0	0	0
54300	Prof Services-Data Processing	0	0	0
54750	Prof Services-Temporary Employees	0	0	0
54800	Prof Services-Other	63,489	75,600	65,000
	Total Prof Services	**63,489**	**75,600**	**65,000**
55100	Electric	322,544	331,000	351,900
55500	Gas	122,950	150,000	123,000
55700	Waste Disposal	0	0	0
55800	Telephone	3,223	4,500	3,500
	Total Utilities	**448,717**	**485,500**	**478,400**
56050	Rep & Maint-Vehicles	0	0	0
56010	Rep & Maint-Mach & Equip	57,156	26,000	26,000
56200	Rep & Maint-Building	5,116	4,700	4,700
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	300	0
56350	Rep & Maint-Swimming Pools	0	0	0
	Total Repair & Maintenance	**62,272**	**31,000**	**30,700**
57050	Supplies-Gasoline	75	0	0
57060	Supplies-Diesel	0	0	1,000
57150	Supplies-Fert/Chem/Seed	1,729	6,000	6,000
57250	Supplies-Office	6,462	7,800	7,800
57270	Supplies-Printing	19,213	20,000	20,000
57300	Supplies-Operational	29,849	19,900	19,900
57310	Supplies-Janitorial	15,637	20,000	20,000
57340	Supplies-Concession Food	0	0	0
57370	Supplies-Pro-shop	2,190	1,500	1,500
57400	Books/Periodicals/Subscriptions	0	0	0
57420	Operating License/Permits	100	1,800	1,800
57450	Postage	15,921	17,000	17,000
57500	Insurance	28,155	11,600	27,000
57510	Insurance Claims	6,713	0	0
57550	Legal Notices/Advertising	13,913	18,800	20,000
57780	Rentals Mach & Equip	1,901	1,600	1,600
57900	Contingency	0	0	0
57920	Miscellaneous	35,279	38,000	32,500
	Total Supplies & Other	**177,137**	**164,000**	**176,100**
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	2,500
58300	Capital Exp-Furniture & Fixtures	0	0	1,100
58400	Capital Exp-Machinery & Equipment	0	0	8,000
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	0	0	0
	Total Capital Expenses	**0**	**0**	**11,600**
	Total Support Services	**$1,637,932**	**$1,664,100**	**$1,696,150**

CITY OF ST. PETERS
GENERAL RECREATION
GENERAL RECREATION SUMMARY

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13
51010	Salaries-Regular	$101,135	$103,000	$97,000	($6,000)	-6%
51020	Salaries-Part Time	93,839	118,000	121,000	3,000	3%
51030	Salaries-Over Time	2,616	9,500	6,000	(3,500)	-37%
51210	Payroll Tax-FICA	14,735	17,000	17,000	0	0
51220	Unemployment Insurance	299	0	0	0	0
51240	Workmen's Comp Insurance	1,316	2,000	1,000	(1,000)	-50%
51245	Workmen's Comp Claims	1,082	0	0	0	0
51250	Medical Insurance	18,930	21,000	20,000	(1,000)	-5%
51255	Vision Insurance	86	200	200	0	0
51260	Dental Insurance	1,049	1,300	1,400	100	8%
51265	Long Term Care Insurance	73	200	200	0	0
51270	Life Insurance	184	130	550	420	323%
51280	L T Disability	286	260	300	40	15%
51290	Lagers Pension Expense	13,005	16,000	15,000	(1,000)	-6%
	Total Salaries & Fringes	**248,635**	**288,590**	**279,650**	**(8,940)**	**-3%**
52100	Employee Uniforms	2,487	2,400	2,400	0	0
52200	Employee Condiments	0	0	0	0	0
52300	Employee Dues/Licenses	0	400	400	0	0
52400	Travel Expense	0	0	0	0	0
52500	Employee Training Expenses	0	0	0	0	0
52600	Employee Recognition	8	300	375	75	25%
	Total Employee Expenses	**2,495**	**3,100**	**3,175**	**75**	**2%**
54200	Prof Services-Engineering	0	0	0	0	0
54750	Prof Services-Temporary Employees	0	0	0	0	0
54800	Prof Services-Other	52,054	77,550	55,450	(22,100)	-28%
	Total Prof Services	**52,054**	**77,550**	**55,450**	**(22,100)**	**-28%**
55100	Electric	14,032	17,500	14,700	(2,800)	-16%
55500	Gas	768	2,000	800	(1,200)	-60%
55600	Water/Sewer	0	0	0	0	0
55700	Waste Disposal	0	0	0	0	0
55800	Telephone	2,914	5,200	3,000	(2,200)	-42%
	Total Utilities	**17,714**	**24,700**	**18,500**	**(6,200)**	**-25%**
56050	Rep & Maint-Vehicles	543	600	600	0	0
56100	Rep & Maint-Machinery & Equipment	13,256	2,800	2,800	0	0
56200	Rep & Maint-Building	1,050	1,900	1,900	0	0
56300	Rep & Maint-Grounds/Parking	97	0	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0	0	0
56400	Rep & Maint-Playgrnd/Rec Areas	0	0	0	0	0
56500	Rep & Maint-Tennis Courts	0	0	0	0	0
56350	Rep & Maint-Swimming Pools	2,630	5,000	5,000	0	0
	Total Repair & Maintenance	**17,576**	**10,300**	**10,300**	**0**	**0**
57050	Supplies-Gasoline	667	500	1,000	500	100%
57060	Supplies-Diesel	930	700	1,000	300	43%
57150	Supplies-Fert/Chem/Seed	19,759	17,000	17,000	0	0
57250	Supplies-Office	0	0	0	0	0
57270	Supplies-Printing	159	800	800	0	0
57300	Supplies-Operational	14,985	21,600	21,600	0	0
57310	Supplies-Janitorial	281	600	600	0	0
57340	Supplies-Concession Food	6,635	8,400	8,400	0	0
57400	Books/Periodicals/Subscriptions	0	0	0	0	0
57450	Postage	7,980	8,000	8,000	0	0
57500	Insurance	4,197	4,700	3,000	(1,700)	-36%
57510	Insurance Claims	212	0	0	0	0
57550	Legal Notices/Advertising	0	0	0	0	0
7650	Sales Tax Expense	0	0	0	0	0
57780	Rentals Machinery & Equipment	612	800	800	0	0
57900	Contingency	0	0	0	0	0
57920	Miscellaneous	15,967	13,000	13,000	0	0
	Total Supplies & Other	**72,384**	**76,100**	**75,200**	**(900)**	**-1%**
58100	Capital Exp-Land & Improvement	0	0	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0
58400	Capital Exp-Machinery & Equipment	0	0	1,800	1,800	**
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0
58600	Capital Exp-Vehicles	0	0	0	0	0
	Total Capital Expenses	**0**	**0**	**1,800**	**1,800**	****
	Total General Recreation	**$410,858**	**$480,340**	**$444,075**	**($36,265)**	**-8%**

CITY OF ST. PETERS
GENERAL RECREATION

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
51010	Salaries-Regular	$77,962	$79,000	$80,000
51020	Salaries-Part Time	383	0	0
51030	Salaries-Over Time	0	3,000	500
51210	Payroll Tax-FICA	5,704	6,000	6,000
51220	Unemployment Insurance	299	0	0
51240	Workmen's Comp Insurance	538	1,000	0
51245	Workmen's Comp Claims	38	0	0
51250	Medical Insurance	13,057	15,000	16,000
51255	Vision Insurance	49	100	100
51260	Dental Insurance	733	900	1,100
51265	Long Term Care Insurance	54	100	100
51270	Life Insurance	132	100	400
51280	L T Disability	221	200	250
51290	Lagers Pension Expense	10,130	12,000	12,000
	Total Salaries & Fringes	**109,300**	**117,400**	**116,450**
52100	Employee Uniforms	0	0	0
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	0	0	0
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	0	0	0
52600	Employee Recognition	0	200	225
	Total Employee Expenses	**0**	**200**	**225**
54200	Prof Services-Engineering	0	0	0
54750	Prof Services-Temporary Employees	0	0	0
54800	Prof Services-Other	51,715	77,100	55,000
	Total Prof Services	**51,715**	**77,100**	**55,000**
55100	Electric	0	0	0
55500	Gas	0	0	0
55600	Water/Sewer	0	0	0
55700	Waste Disposal	0	0	0
55800	Telephone	23	1,000	0
	Total Utilities	**23**	**1,000**	**0**
56050	Rep & Maint-Vehicles	543	600	600
56100	Rep & Maint-Mach & Equip	0	0	0
56200	Rep & Maint-Building	182	200	200
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	0	0	0
	Total Repair & Maintenance	**725**	**800**	**800**
57050	Supplies-Gasoline	667	500	1,000
57060	Supplies-Diesel	930	700	1,000
57150	Supplies-Fert/Chem/Seed	0	0	0
57250	Supplies-Office	0	0	0
57270	Supplies-Printing	0	0	0
57300	Supplies-Operational	12,398	14,100	14,100
57310	Supplies-Janitorial	0	0	0
57400	Books/Periodicals/Subscriptions	0	0	0
57450	Postage	7,980	8,000	8,000
57500	Insurance	1,680	1,900	1,000
57510	Insurance Claims	(67)	0	0
57550	Legal Notices/Advertising	0	0	0
57780	Rentals Mach & Equip	0	0	0
57920	Miscellaneous	15,168	13,000	13,000
	Total Supplies & Other	**38,756**	**38,200**	**38,100**
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	0	0	0
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	0	0	0
	Total Capital Expenses	**0**	**0**	**0**
	Total Recreation	**$200,519**	**$234,700**	**$210,575**

CITY OF ST. PETERS
GENERAL RECREATION - OUTDOOR POOLS

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
51010	Salaries-Regular	$23,173	$24,000	$17,000
51020	Salaries-Part Time	83,219	100,000	95,000
51030	Salaries-Over Time	2,448	6,000	5,000
51210	Payroll Tax-FICA	8,226	10,000	9,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	712	1,000	1,000
51245	Workmen's Comp Claims	235	0	0
51250	Medical Insurance	5,873	6,000	4,000
51255	Vision Insurance	37	100	100
51260	Dental Insurance	316	400	300
51265	Long Term Care Insurance	19	100	100
51270	Life Insurance	52	30	150
51280	L T Disability	65	60	50
51290	Lagers Pension Expense	2,875	4,000	3,000
	Total Salaries & Fringes	**127,250**	**151,690**	**134,700**
52100	Employee Uniforms	2,312	2,100	2,100
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	0	400	400
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	0	0	0
52600	Employee Recognition	8	100	150
	Total Employee Expenses	**2,320**	**2,600**	**2,650**
54200	Prof Services-Engineering	0	0	0
54750	Prof Services-Temporary Employees	0	0	0
54800	Prof Services-Other	306	400	400
	Total Prof Services	**306**	**400**	**400**
55100	Electric	11,340	15,000	12,000
55500	Gas	0	0	0
55600	Water/Sewer	0	0	0
55700	Waste Disposal	0	0	0
55800	Telephone	2,470	3,500	2,500
	Total Utilities	**13,810**	**18,500**	**14,500**
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	11,626	1,500	1,500
56200	Rep & Maint-Building	308	0	0
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	2,630	5,000	5,000
	Total Repair & Maintenance	**14,564**	**6,500**	**6,500**
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57150	Supplies-Fert/Chem/Seed	19,759	17,000	17,000
57250	Supplies-Office	0	0	0
57270	Supplies-Printing	159	800	800
57300	Supplies-Operational	2,529	7,400	7,400
57310	Supplies-Janitorial	281	600	600
57340	Supplies-Concession Food	6,635	8,400	8,400
57400	Books/Periodicals/Subscriptions	0	0	0
57450	Postage	0	0	0
57500	Insurance	2,214	2,400	2,000
57510	Insurance Claims	(21)	0	0
57550	Legal Notices/Advertising	0	0	0
57780	Rentals Mach & Equip	144	200	200
57900	Contingency	0	0	0
57920	Miscellaneous	0	0	0
	Total Supplies & Other	**31,700**	**36,800**	**36,400**
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	0	0	1,800
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	0	0	0
	Total Capital Expenses	**0**	**0**	**1,800**
	Total Outdoor Pools	**$189,950**	**$216,490**	**$196,950**

CITY OF ST. PETERS
GENERAL RECREATION - SENIOR CENTER

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
51010	Salaries-Regular	$0	$0	$0
51020	Salaries-Part Time	10,237	18,000	26,000
51030	Salaries-Over Time	168	500	500
51210	Payroll Tax-FICA	805	1,000	2,000
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	66	0	0
51245	Workmen's Comp Claims	809	0	0
51250	Medical Insurance	0	0	0
51255	Vision Insurance	0	0	0
51260	Dental Insurance	0	0	0
51265	Long Term Care Insurance	0	0	0
51270	Life Insurance	0	0	0
51280	L T Disability	0	0	0
51290	Lagers Pension Expense	0	0	0
	Total Salaries & Fringes	**12,085**	**19,500**	**28,500**
52100	Employee Uniforms	175	300	300
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	0	0	0
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	0	0	0
52600	Employee Recognition	0	0	0
	Total Employee Expenses	**175**	**300**	**300**
54200	Prof Services-Engineering	0	0	0
54750	Prof Services-Temporary Employees	0	0	0
54800	Prof Services-Other	33	50	50
	Total Prof Services	**33**	**50**	**50**
55100	Electric	2,692	2,500	2,700
55500	Gas	768	2,000	800
55700	Waste Disposal	0	0	0
55800	Telephone	421	700	500
	Total Utilities	**3,881**	**5,200**	**4,000**
56050	Rep & Maint-Vehicles	0	0	0
56100	Rep & Maint-Mach & Equip	1,630	1,300	1,300
56200	Rep & Maint-Building	560	1,700	1,700
56300	Rep & Maint-Grounds/Parking	97	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56350	Rep & Maint-Swimming Pools	0	0	0
	Total Repair & Maintenance	**2,287**	**3,000**	**3,000**
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	0	0	0
57250	Supplies-Office	0	0	0
57300	Supplies-Operational	58	100	100
57310	Supplies-Janitorial	0	0	0
57400	Books/Periodicals/Subscriptions	0	0	0
57450	Postage	0	0	0
57500	Insurance	303	400	0
57510	Insurance Claims	300	0	0
57550	Legal Notices/Advertising	0	0	0
57780	Rentals Mach & Equip	468	600	600
57920	Miscellaneous	799	0	0
	Total Supplies & Other	**1,928**	**1,100**	**700**
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	0	0	0
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0
58600	Capital Exp-Vehicles	0	0	0
	Total Capital Expenses	**0**	**0**	**0**
	Total Senior Center	**$20,389**	**$29,150**	**$36,550**

CITY OF ST. PETERS
GOLF COURSE

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13
51010	Salaries-Regular	$212,047	$213,000	$227,000	$14,000	7%
51020	Salaries-Part Time	142,786	149,000	145,000	(4,000)	-3%
51030	Salaries-Over Time	5,104	3,000	5,000	2,000	67%
51210	Payroll Tax-FICA	26,790	28,000	29,000	1,000	4%
51220	Unemployment Insurance	0	0	0	0	0
51240	Workmen's Comp Insurance	1,989	2,000	2,000	0	0
51245	Workmen's Comp Claims	3,250	0	0	0	0
51250	Medical Insurance	41,474	43,000	41,000	(2,000)	-5%
51255	Vision Insurance	254	300	300	0	0
51260	Dental Insurance	2,483	2,700	2,700	0	0
51265	Long Term Care Insurance	156	200	200	0	0
51270	Life Insurance	356	300	400	100	33%
51280	L T Disability	598	600	650	50	8%
51290	Lagers Pension Expense	27,897	31,000	35,000	4,000	13%
	Total Salaries & Fringes	**465,184**	**473,100**	**488,250**	**15,150**	**3%**
52100	Employee Uniforms	2,209	3,300	1,800	(1,500)	-45%
52200	Employee Condiments	606	200	200	0	0
52300	Employee Dues/Licenses	1,805	500	500	0	0
52400	Travel Expense	920	1,000	1,000	0	0
52500	Employee Training Expenses	823	0	0	0	0
52600	Employee Recognition	0	300	300	0	0
	Total Employee Expenses	**6,363**	**5,300**	**3,800**	**(1,500)**	**-28%**
54750	Prof Services-Temporary Employees	0	0	0	0	0
54800	Prof Services-Other	2,892	4,100	2,800	(1,300)	-32%
	Total Prof Services	**2,892**	**4,100**	**2,800**	**(1,300)**	**-32%**
55100	Electric	32,256	36,000	35,100	(900)	-3%
55500	Gas	6,434	6,000	6,500	500	8%
55600	Water/Sewer	545	500	700	200	40%
55700	Waste Disposal	0	0	0	0	0
55800	Telephone	11,042	14,000	9,600	(4,400)	-31%
	Total Utilities	**50,277**	**56,500**	**51,900**	**(4,600)**	**-8%**
56050	Rep & Maint-Vehicles	0	0	0	0	0
56100	Rep & Maint-Machinery & Equipment	39,077	31,300	31,300	0	0
56200	Rep & Maint-Building	2,873	4,500	3,000	(1,500)	-33%
56300	Rep & Maint-Grounds/Parking	3,203	12,000	5,000	(7,000)	-58%
56320	Rep & Maint-Outside Lighting	0	100	100	0	0
56400	Rep & Maint-Playgrnd/Rec Areas	0	0	0	0	0
56500	Rep & Maint-Tennis Courts	0	0	0	0	0
56350	Rep & Maint-Swimming Pools	0	0	0	0	0
	Total Repair & Maintenance	**45,153**	**47,900**	**39,400**	**(8,500)**	**-18%**
57050	Supplies-Gasoline	9,813	6,200	19,000	12,800	206%
57060	Supplies-Diesel	6,736	4,000	7,000	3,000	75%
57150	Supplies-Fert/Chem/Seed	24,365	29,300	29,300	0	0
57250	Supplies-Office	816	1,000	1,000	0	0
57270	Supplies-Printing	0	2,600	2,600	0	0
57300	Supplies-Operational	16,312	16,800	16,800	0	0
57310	Supplies-Janitorial	376	0	0	0	0
57340	Supplies-Concession Food	33,449	85,000	38,000	(47,000)	-55%
57370	Supplies-Pro-shop	24,643	25,000	30,000	5,000	20%
57400	Books/Periodicals/Subscriptions	0	0	0	0	0
57420	Oper Licens/Permits	625	1,960	1,950	(10)	-1%
57450	Postage	283	100	100	0	0
57500	Insurance	6,204	6,700	6,000	(700)	-10%
57510	Insurance Claims	(60)	0	0	0	0
57550	Legal Notices/Advertising	325	700	1,500	800	114%
57650	Sales Tax Expense	3,661	0	2,600	2,600	**
57780	Rentals Machinery & Equipment	43,041	41,700	46,000	4,300	10%
57920	Miscellaneous	16,539	5,100	5,100	0	0
	Total Supplies & Other	**187,128**	**226,160**	**206,950**	**(19,210)**	**-8%**
58100	Capital Exp-Land & Improvement	(11,879)	0	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0
58400	Capital Exp-Machinery & Equipment	637	0	0	0	0
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0
58600	Capital Exp-Vehicles	0	0	0	0	0
	Total Capital Expenses	**(11,242)**	**0**	**0**	**0**	**0**
	Total Golf Course	**$745,755**	**$813,060**	**$793,100**	**($19,960)**	**-2%**

CITY OF ST. PETERS
370 LAKESIDE PARK

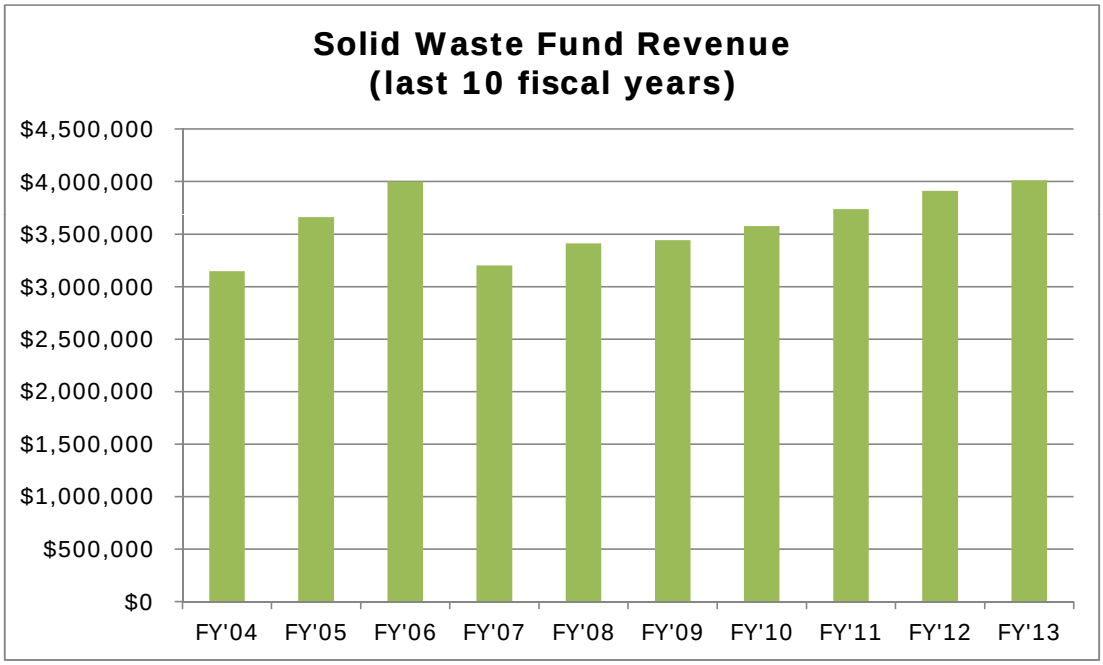
A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13
51010	Salaries-Regular	$15,817	$79,000	$79,000	$0	0
51020	Salaries-Part Time	40,625	116,000	130,000	14,000	12%
51030	Salaries-Over Time	1,424	5,000	5,000	0	0
51210	Payroll Tax-FICA	4,199	15,000	16,000	1,000	7%
51220	Unemployment Insurance	0	0	0	0	0
51240	Workmen's Comp Insurance	210	1,000	1,000	0	0
51245	Workmen's Comp Claims	0	0	0	0	0
51250	Medical Insurance	3,803	21,000	20,000	(1,000)	-5%
51255	Vision Insurance	12	100	200	100	100%
51260	Dental Insurance	137	1,600	1,700	100	6%
51265	Long Term Care Insurance	9	100	200	100	100%
51270	Life Insurance	22	100	100	0	0
51280	L T Disability	42	200	250	50	25%
51290	Lagers Pension Expense	1,478	12,000	13,000	1,000	8%
	Total Salaries & Fringes	**67,778**	**251,100**	**266,450**	**15,350**	**6%**
52100	Employee Uniforms	579	8,200	5,000	(3,200)	-39%
52200	Employee Condiments	110	500	500	0	0
52300	Employee Dues/Licenses	385	0	0	0	0
52400	Travel Expense	0	0	0	0	0
52500	Employee Training Expenses	0	0	0	0	0
52600	Employee Recognition	0	130	130	0	0
	Total Employee Expenses	**1,074**	**8,830**	**5,630**	**(3,200)**	**-36%**
54750	Prof Services-Temporary Employees	0	0	0	0	0
54800	Prof Services-Other	111	0	1,000	1,000	**
	Total Prof Services	**111**	**0**	**1,000**	**1,000**	****
55100	Electric	5,384	40,500	16,000	(24,500)	-60%
55500	Gas	0	0	0	0	0
55600	Water/Sewer	0	0	0	0	0
55700	Waste Disposal	0	0	0	0	0
55800	Telephone	927	600	2,200	1,600	267%
	Total Utilities	**6,311**	**41,100**	**18,200**	**(22,900)**	**-56%**
56050	Rep & Maint-Vehicles	1,051	500	1,500	1,000	200%
56100	Rep & Maint-Machinery & Equipment	153	1,000	1,000	0	0
56200	Rep & Maint-Building	0	1,000	1,000	0	0
56300	Rep & Maint-Grounds/Parking	0	0	5,000	5,000	**
56320	Rep & Maint-Outside Lighting	0	500	2,000	1,500	300%
56400	Rep & Maint-Playgrnd/Rec Areas	0	0	0	0	0
56500	Rep & Maint-Tennis Courts	0	0	0	0	0
56350	Rep & Maint-Swimming Pools	0	0	0	0	0
	Total Repair & Maintenance	**1,204**	**3,000**	**10,500**	**7,500**	**250%**
57050	Supplies-Gasoline	759	1,000	2,000	1,000	100%
57060	Supplies-Diesel	589	1,000	5,000	4,000	400%
57150	Supplies-Fert/Chem/Seed	1,890	6,000	6,000	0	0
57250	Supplies-Office	872	500	500	0	0
57270	Supplies-Printing	0	0	0	0	0
57300	Supplies-Operational	2,704	3,000	3,000	0	0
57310	Supplies-Janitorial	378	2,000	2,000	0	0
57340	Supplies-Concession Food	0	0	0	0	0
57345	Supplies-Liquor	0	0	0	0	0
57370	Supplies-Merchadise	544	5,000	5,000	0	0
57400	Books/Periodicals/Subscriptions	0	0	0	0	0
57420	Oper Licens/Permits	0	0	0	0	0
57450	Postage	140	0	0	0	0
57500	Insurance	735	0	3,000	3,000	**
57510	Insurance Claims	462	0	0	0	0
57550	Legal Notices/Advertising	7,040	9,000	9,000	0	0
57650	Sales Tax Expense	112	0	200	200	**
57780	Rentals Machinery & Equipment	0	0	0	0	0
57920	Miscellaneous	1,198	750	1,000	250	33%
	Total Supplies & Other	**17,423**	**28,250**	**36,700**	**8,450**	**30%**
58100	Capital Exp-Land & Improvement	0	0	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0
58400	Capital Exp-Machinery & Equipment	555	0	2,300	2,300	**
58500	Capital Exp-Tennis,PG Equip,Pool	0	0	0	0	0
58600	Capital Exp-Vehicles	0	0	0	0	0
	Total Capital Expenses	**555**	**0**	**2,300**	**2,300**	****
	Total 370 Lakeside Park	**$94,456**	**$332,280**	**$340,780**	**$8,500**	**3%**

CITY OF ST. PETERS
CASH FLOW ANALYSIS
SOLID WASTE FUND

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Fund Balance	**$765,297**	**$624,464**	**$305,774**
Add: Revenues	3,736,832	3,910,200	4,011,200
Funds Available	**4,502,129**	**4,534,664**	**4,316,974**
Less: Expenditures	6,674,078	4,556,490	4,542,465
Transfer To(From) Reserves	(3,455,313)	(950,000)	(950,000)
Total Expenses Before Transfers To Other Funds	**3,218,765**	**3,606,490**	**3,592,465**
Overhead/Fleet Allocation	630,900	594,400	594,400
Transfer to Post Retirement Benefits Fund/Trust	28,000	28,000	28,000
Ending Fund Balance	**$624,464**	**$305,774**	**$102,109**

CITY OF ST. PETERS
SOLID WASTE FUND
REVENUE SUMMARY

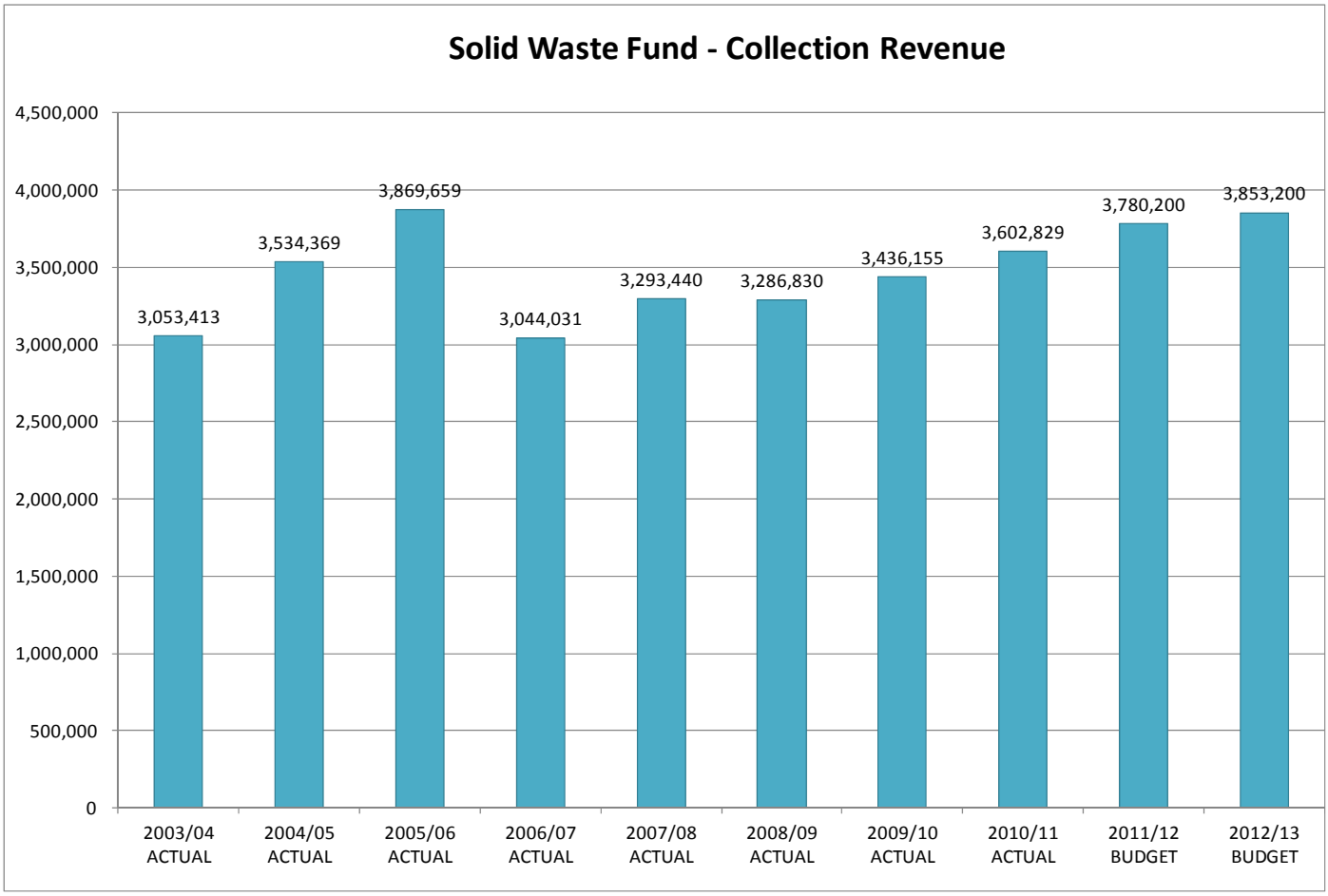
	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Collection Revenue	$3,602,829	$3,780,200	$3,853,200
Other Operating Charges	86,033	90,000	89,100
Total Operating Charges	3,688,862	3,870,200	3,942,300
Miscellaneous Income	21,365	20,000	42,200
Interest Income	26,605	20,000	26,700
Total Other Income	47,970	40,000	68,900
Total Solid Waste Fund Revenue	**$3,736,832**	**$3,910,200**	**$4,011,200**



CITY OF ST. PETERS
SOLID WASTE FUND - DESCRIPTION OF MAJOR REVENUE SOURCES

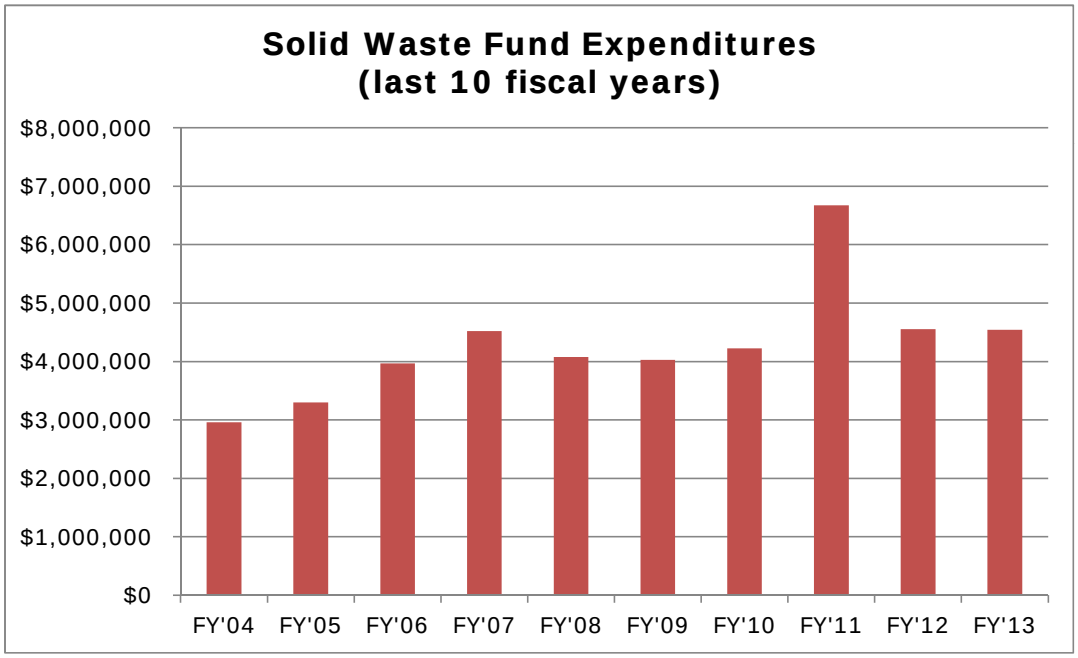
Collection Revenue **$3,853,200**

Collection revenue is a user-based line item that encompasses the charge for refuse pick-up. Our residential customers receive curbside trash collection, yard-waste collection and bulky pick-up. Projected revenue is based upon historical percentage changes, anticipated rate change and anticipated new collection accounts. Fiscal year 2012/13 includes a $0.75 per month rate increase on collection from standard City solid waste containers and from special City solid waste containers for physically disabled or handicapped persons, as well as a $0.44 per month rate increase on collection from special City solid waste containers for each dwelling unit in multiple housing facilities and a $0.30 per month rate increase on collection from special bulk containers for each dwelling unit in multiple housing facilities.



CITY OF ST. PETERS
SOLID WASTE FUND
SUMMARY OF EXPENDITURES BY CATEGORY

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Salaries & Fringes	$2,167,824	$2,061,800	$2,225,300
Employee Expenses	11,966	17,600	20,635
Professional Services	12,145	26,180	26,180
Utilities	45,235	44,000	49,000
Repairs & Maintenance	220,789	242,750	223,950
Supplies & Other	2,608,751	407,160	422,400
Tipping Fees	910,203	985,900	1,026,000
Capital Expenditures	697,165	771,100	549,000
Total Expenditures	**$6,674,078**	**$4,556,490**	**$4,542,465**



CITY OF ST. PETERS
SOLID WASTE FUND - HES

To provide a solid waste and recycling collection service that is totally user-fee supported, using the most innovative and cost effective collection service possible while providing superior residential and commercial customer service for all types of collection.

GOALS

1. Continue emphasis on safety and maintain zero lost days through education, encouragement and accountability.
2. Maintain at least a 90% customer service satisfaction rating.
3. Continue to expand creative marketing of collection services through focus meetings and customer feedback.
4. Expand and refine video surveys of recycling compliance to assist with target marketing of blue bag program (Door to Door campaign).
5. Develop business recycling collection program based upon Jefferson Solid Waste Grant.
6. Evaluate additional Solid Waste products to help meet our residents' needs.
7. Develop and implement sticker registration program for commercial container annual permit system.

PRIOR YEAR GOALS

1. Continue emphasis on safety and maintain zero loss days by encouraging employees to continue to be aware of and report potential safety issues and eliminate property damage claims. **(Continuing)**
2. Maintain at least a 90% customer satisfaction rating. **(Achieved)**
3. Creative marketing of Solid Waste services through regular meetings and development of program. **(Achieved)**
4. Continue existing surveys of recycling compliance with video equipment. Looking for ways to expand and improve monitoring and marketing. **(Achieved)**

CITY OF ST. PETERS
SOLID WASTE FUND - HES

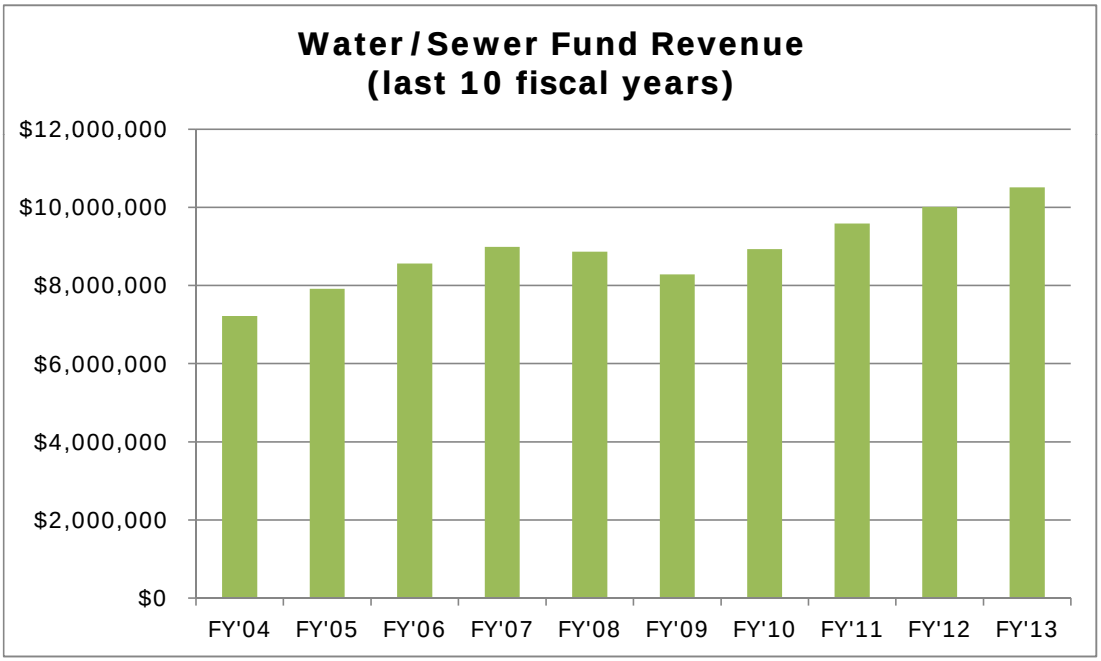
A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$1,247,440	$1,319,000	$1,426,000	$107,000	8%	Estimate in market survey results and designation changes
51020	Salaries-Part Time	22,515	33,000	54,000	21,000	64%	Moved one Office Clerk from CMPF Fund to Solid Waste Fund
51030	Salaries-Over Time	76,537	100,000	80,000	(20,000)	-20%	Reduced based on historical data
51210	Payroll Tax-FICA	98,995	111,000	119,000	8,000	7%	Increased salaries
51220	Unemployment Insurance	7,360	0	0	0	0	
51240	Workmen's Comp Insurance	7,706	8,000	8,000	0	0	
51245	Workmen's Comp Claims	261,170	0	0	0	0	
51250	Medical Insurance	252,827	267,000	282,000	15,000	6%	Anticipated increase in cost of insurance and employee selection of coverage
51255	Vision Insurance	1,433	1,600	1,600	0	0	
51260	Dental Insurance	16,163	15,100	18,700	3,600	24%	Anticipated increase in cost of insurance and employee selection of coverage
51265	Long Term Care Insurance	1,573	1,600	1,700	100	6%	Anticipated increase in cost of insurance and employee selection of coverage
51270	Life Insurance	933	900	1,300	400	44%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	3,511	3,600	4,000	400	11%	Anticipated increase in cost of insurance and employee selection of coverage
51290	Lagers Pension Expense	169,661	201,000	229,000	28,000	14%	Increased rate of contribution
	Total Salaries & Fringes	**2,167,824**	**2,061,800**	**2,225,300**	**163,500**	**8%**	
52100	Employee Uniforms	7,675	5,095	7,815	2,720	53%	Uniforms are replaced on a quartermaster system, current year needs are more than fiscal year 2
52200	Employee Condiments	1,297	1,300	1,300	0	0	
52300	Employee Dues/Licenses	238	700	615	(85)	-12%	Decreased for fiscal year 13 anticipated needs
52400	Travel Expense	569	1,100	2,300	1,200	109%	Increased due to current year location of training
52500	Employee Training Expenses	1,026	6,880	7,180	300	4%	
52600	Employee Recognition	1,161	2,525	1,425	(1,100)	-44%	Fewer Years of Service awards than in prior year
	Total Employee Expenses	**11,966**	**17,600**	**20,635**	**3,035**	**17%**	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	0	0	0	0	0	
54300	Prof Services-Data Processing	0	0	0	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	12,145	26,180	26,180	0	0	
	Total Prof Services	**12,145**	**26,180**	**26,180**	**0**	**0**	
55100	Electric	22,842	22,000	26,500	4,500	20%	Estimate based on current year usage and changes in utility rates
55500	Gas	19,564	19,000	19,600	600	3%	Estimate based on current year usage and changes in utility rates
55700	Waste Disposal	0	0	0	0	0	
55800	Telephone	2,829	3,000	2,900	(100)	-3%	
	Total Utilities	**45,235**	**44,000**	**49,000**	**5,000**	**11%**	
56050	Rep & Maint-Vehicles	206,240	230,000	207,250	(22,750)	-10%	Reduced to historical actual and current year projections
56100	Rep & Maint-Machinery & Equipment	9,414	8,700	10,700	2,000	23%	Increased dumpster painting
56200	Rep & Maint-Building	5,135	4,000	6,000	2,000	50%	Repair and maintenance of overhead door
56300	Rep & Maint-Grounds/Parking	0	0	0	0	0	
56320	Rep & Maint-Outside Lighting	0	50	0	(50)	-100%	Reduced based on historical data
	Total Repair & Maintenance	**220,789**	**242,750**	**223,950**	**(18,800)**	**-8%**	
57050	Supplies-Gasoline	7,129	10,000	9,000	(1,000)	-10%	Estimate based on current year usage and fuel costs
57060	Supplies-Diesel	231,070	270,000	289,000	19,000	7%	Estimate based on current year usage and fuel costs
57150	Supplies-Fert/Chem/Seed	6,682	4,000	4,000	0	0	
57250	Supplies-Office	1,930	900	1,840	940	104%	Current year needs for ink cartridges are higher
57270	Supplies-Printing	3,684	16,600	12,100	(4,500)	-27%	Current year needs for truck decals are higher
57300	Supplies-Operational	15,307	17,300	18,000	700	4%	
57310	Supplies-Janitorial	0	0	0	0	0	
57400	Books/Periodicals/Subscriptions	0	60	60	0	0	
57420	Operating Licenses & Permits	72	0	0	0	0	
57450	Postage	21,447	22,000	22,000	0	0	
57500	Insurance	24,045	25,000	24,000	(1,000)	-4%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	6,803	0	0	0	0	
57550	Legal Notices/Advertising	337	0	0	0	0	
57610	Bad Debt Expense	11,777	16,000	16,000	0	0	
57780	Rentals Machinery & Equipment	1,409	1,500	1,600	100	7%	Increased for fiscal year 13 anticipated needs
57900	Contingency	1,477	6,500	6,500	0	0	
57920	Miscellaneous	2,275,582	17,300	18,300	1,000	6%	Increased based on higher credit card service charges
	Total Supplies & Other	**2,608,751**	**407,160**	**422,400**	**15,240**	**4%**	
57860	Tipping Fees	910,203	985,900	1,026,000	40,100	4%	
	Total Tipping Fees	**910,203**	**985,900**	**1,026,000**	**40,100**	**4%**	
58100	Capital Exp-Land & Improvement	0	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	14,000	6,000	(8,000)	-57%	Approved capital items for fiscal year
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	139,325	37,800	73,000	35,200	93%	Approved capital items for fiscal year
58420	Capital Exp-Computer Equipment	82,856	0	0	0	0	
58600	Capital Exp-Vehicles	474,984	719,300	470,000	(249,300)	-35%	Approved capital items for fiscal year
	Total Capital Expenses	**697,165**	**771,100**	**549,000**	**(222,100)**	**-29%**	
	Total Solid Waste Fund	**$6,674,078**	**$4,556,490**	**$4,542,465**	**($14,025)**	**0%**	

CITY OF ST. PETERS
CASH FLOW ANALYSIS
WATER/SEWER FUND

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Beginning Contingency Fund	**$768,880**	**$684,252**	**$367,542**
Beginning Interest Reserve Fund	500,000	500,000	500,000
Add: Revenues	9,589,701	10,008,100	10,509,900
Funds Available	**10,858,581**	**11,192,352**	**11,377,442**
Less: Operating Expenses	6,947,067	7,321,110	7,515,690
Capital Expenditures	499,177	422,900	611,230
Increase In Bond Reserves	45,417	57,100	50,000
Debt Service	1,698,768	1,793,000	1,950,000
Total Expenses Before Transfers To Other Funds	**9,190,429**	**9,594,110**	**10,126,920**
Administration/Fleet Overhead	437,400	684,200	684,200
Transfer to Post Retirement Benefits Fund/Trust	46,500	46,500	46,500
Ending Interest Reserve Fund	500,000	500,000	500,000
Ending Contingency Fund	**$684,252**	**$367,542**	**$19,822**

CITY OF ST. PETERS
WATER/SEWER FUND
REVENUE SUMMARY

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Water Receipts	$4,495,535	$4,713,600	$4,949,600
Sewer Receipts	3,614,969	3,909,300	4,120,200
Delinquency Charges	131,303	137,500	137,500
Out of City Charges	439,874	495,000	495,000
Other Operating Charges	372,755	392,700	392,700
Total Operating Charges	9,054,436	9,648,100	10,095,000
Interest Income	4,185	5,000	5,000
Tap On Fund Construction Revenue	129,371	100,000	100,000
Biosolids/Farm Revenue	148,664	85,900	184,800
Miscellaneous Income	253,045	169,100	125,100
Total Other Income	535,265	360,000	414,900
Total Water/Sewer Fund Revenue	**$9,589,701**	**$10,008,100**	**$10,509,900**



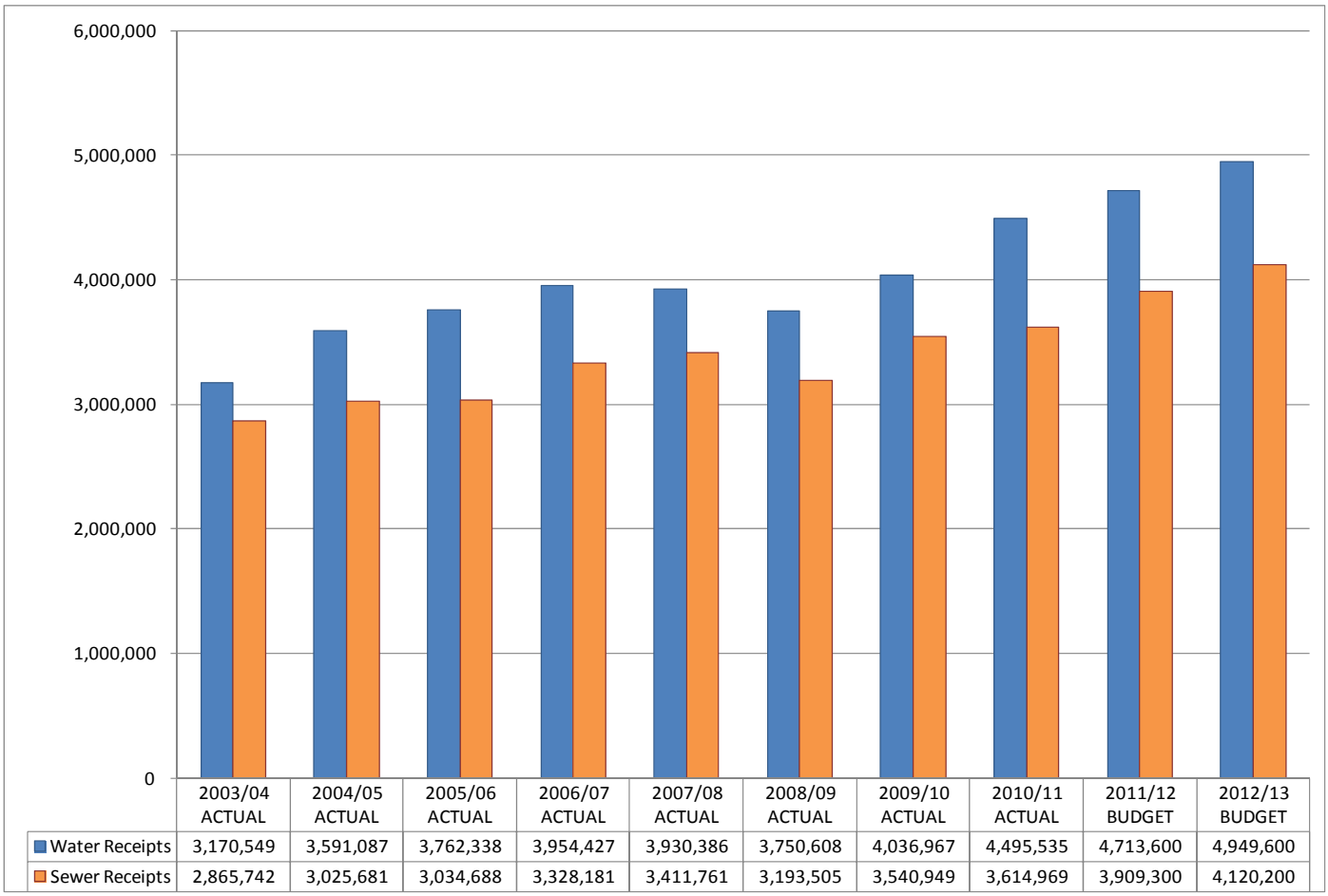
CITY OF ST. PETERS
WATER/SEWER FUND - DESCRIPTION OF MAJOR REVENUE SOURCES

Water Receipts **$4,949,600**

Occupants and owners of premises connected to the water system of the City of St. Peters pay for water drawn from the water system of the City according to usage derived from readings of the meters and applied to the rates set by the Mayor and Board of Aldermen. The anticipated revenue is determined by actual historical data, anticipated number of users, and any anticipated rate change. In fiscal year 2012/13 water rates will be increasing by 3.5%. Also included in this revenue estimate is a 1.5% increase to account for growth. The chart below shows that the City has realized an increase in revenue for water receipts every year with the exception of fiscal year 2008/09.

Sewer Receipts **$4,120,200**

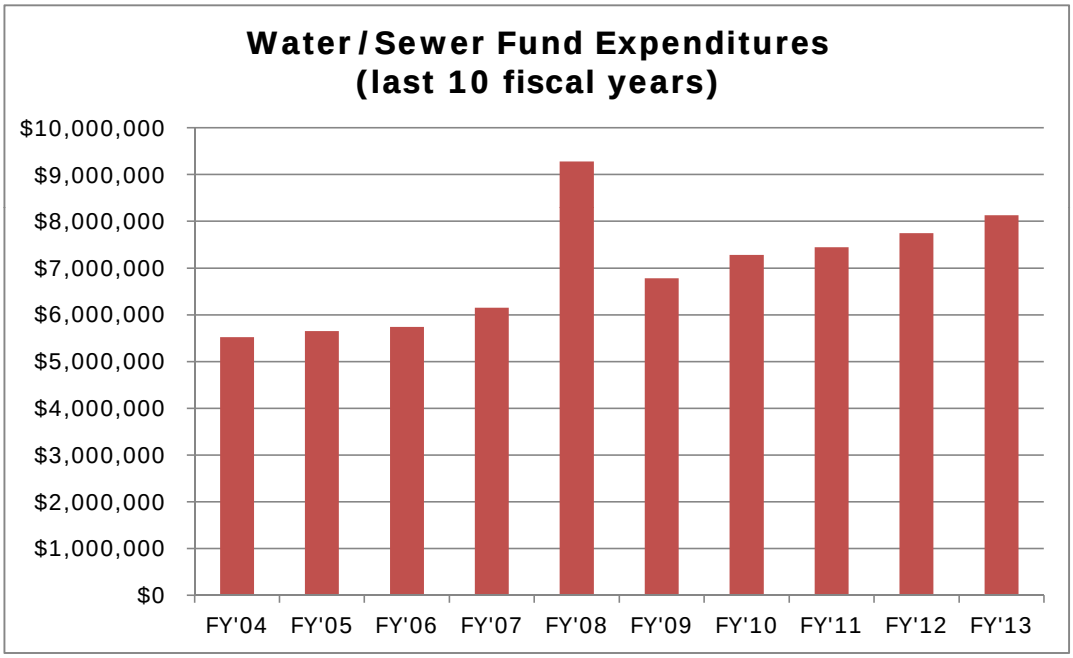
Sewer receipts are derived from fees paid by customers of the City's sanitary sewer system. The fees paid for service is based on the volume of waste deposited into the sanitary sewer system multiplied by rates set by the Mayor and Board of Aldermen. The anticipated revenue is determined by actual historical data, anticipated number of users, and any anticipated rate change. In fiscal year 2012/13 sewer rates will be increasing by 3.5%. Also included in this revenue estimate is a 1.5% increase to account for growth. The chart below shows that the City has realized an increase in revenue for sewer receipts every year with the exception of fiscal year 2008/09.



	2003/04 ACTUAL	2004/05 ACTUAL	2005/06 ACTUAL	2006/07 ACTUAL	2007/08 ACTUAL	2008/09 ACTUAL	2009/10 ACTUAL	2010/11 ACTUAL	2011/12 BUDGET	2012/13 BUDGET
Water Receipts	3,170,549	3,591,087	3,762,338	3,954,427	3,930,386	3,750,608	4,036,967	4,495,535	4,713,600	4,949,600
Sewer Receipts	2,865,742	3,025,681	3,034,688	3,328,181	3,411,761	3,193,505	3,540,949	3,614,969	3,909,300	4,120,200

CITY OF ST. PETERS
WATER/SEWER FUND
SUMMARY OF EXPENDITURES BY CATEGORY

	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
Salaries & Fringes	$3,713,791	$3,780,800	$3,950,000
Employee Expenses	26,695	32,090	34,090
Professional Services	340,985	357,700	403,400
Utilities	631,594	659,650	713,000
Repairs & Maintenance	512,512	614,200	636,750
Supplies & Other	1,721,490	1,876,670	1,778,450
Capital Expenditures	499,177	422,900	611,230
Total Expenditures	**$7,446,244**	**$7,744,010**	**$8,126,920**



CITY OF ST. PETERS
WATER/SEWER FUND - WES

To economically produce and deliver an adequate quantity of safe water, to maintain the City's water distribution and sewer collection systems, and to collect and treat wastewater for discharge into the environment with a positive impact.

GOALS

1. Maintain low workmen compensation claims by implementing improved safety practices. Maintain a visual display for safety record.
2. Improve and maintain a high level of customer service with ratings above 90% on customer satisfaction and responses on concerns above 98%.
3. Expand the Earth Centre preventative maintenance program throughout the department to prevent the failure of equipment and vehicles.
4. Install new water mains to serve new development and relocate water mains on a timely manner for road construction projects.
5. Develop a Valve Exercising and Main Flushing Program.
6. Train and educate field crews to receive certification in their respective fields.
7. Continue monitoring, evaluating, the reduction of energy, material, and supply costs to improve efficiencies.
8. Successfully complete year-one of Water Service Line Repair program.
9. TV 20% of the collection system on an annual basis.
10. Paint 10% of the fire hydrants to maintain a 10-year coating life.

PRIOR YEAR GOALS

1. Reduce workman compensation claims to zero by implementing improved safety practices. **(Zero lost work days and workmen compensation claims is currently $50.)**
2. Improve and maintain a high level of customer service with ratings above 90% on customer satisfaction and responses on concerns above 98%. **(Customer Service Rating was 92% and Response Time was 99%)**
3. Replace 900 manually read residential meters, with meters with radio reads. **(1,052 new meters were installed.)**
4. Install new water mains to serve new development and relocate water mains on a timely manner for road construction projects. **(Salt River Road water main relocation was completed along with the Premier 370 Business Park loop, Lakeside 370 Park, Ehlmann Rd, West Sunny Hills Extension, and I-70 at Gatty St. water mains.)**
5. Construct two new drinking water wells. **(Wells are currently under construction and scheduled for completion in June 2012.)**
6. Increase public education efforts through written media, classroom visits and website for purpose of promoting clean water and water conservation and update existing video on water and wastewater treatment. **(The video on water and wastewater treatment is being completed by the Communications Department.)**
7. Execute new long-term purchase water agreement with City of St. Louis. **(The 70-year agreement has been executed.)**
8. Increase awareness on Energy Efficiency, by implementing energy conservation improvements. **(Monthly energy use is being tracked, reviewed, and evaluated on a monthly basis through the Ameren website, reduction of supplemental electrical heating units have reduced energy use at remote sites.)**
9. Complete three Energy Efficiency projects at the Water Treatment Plant. **(All three projects have been completed and electrical savings are being tracked. Electrical cost since 2010 per 1,000 gallons of water treated at the Water Treatment Plant has stayed consistent at approximately $0.11 and electrical cost per 1,000 gallons of water treated at the Wastewater Treatment Plant has stayed consistent at approximately $0.14.)**
10. Update and modify Pretreatment Ordinance for additional parameters and surcharges. **(Draft Pretreatment Program will be submitted to DNR in May 2012 for their approval.)**
11. Outline and educate residents on Water Service Line Repair Program. **(Received 80% voter approval for the Water Service Line Repair Program on April 3, 2012.)**

CITY OF ST. PETERS
WATER/SEWER FUND - WES

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13	$ CHANGE 12 TO 13	% CHANGE 12 TO 13	EXPLANATION FOR CHANGES > $5,000 OR > 5% FROM '12 TO '13
51010	Salaries-Regular	$2,484,442	$2,551,000	$2,610,000	$59,000	2%	Estimate in market survey results and designation changes
51020	Salaries-Part Time	16,950	24,000	34,000	10,000	42%	The fiscal year 2013 amount includes full funding for all positions
51030	Salaries-Over Time	95,412	90,000	90,000	0	0	
51210	Payroll Tax-FICA	192,015	204,000	209,000	5,000	2%	Increased salaries
51220	Unemployment Insurance	306	0	0	0	0	
51240	Workmen's Comp Insurance	13,750	15,000	13,000	(2,000)	-13%	Allocation based upon department salary to total salary
51245	Workmen's Comp Claims	53,496	0	0	0	0	
51250	Medical Insurance	476,830	481,000	531,000	50,000	10%	Anticipated increase in cost of insurance and employee selection of coverage
51250	Vision Insurance	1,869	1,900	2,500	600	32%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Dental Insurance	27,985	26,800	35,000	8,200	31%	Anticipated increase in cost of insurance and employee selection of coverage
51260	Long Term Care Insurance	3,187	3,300	3,000	(300)	-9%	Anticipated increase in cost of insurance and employee selection of coverage
51270	Life Insurance	1,883	1,900	4,300	2,400	126%	Anticipated increase in cost of insurance and employee selection of coverage
51280	L T Disability	7,016	6,900	7,200	300	4%	
51290	Lagers Pension Expense	338,650	375,000	411,000	36,000	10%	Increased salaries and increased rate of contribution
	Total Salaries & Fringes	**3,713,791**	**3,780,800**	**3,950,000**	**169,200**	**4%**	
52100	Employee Uniforms	12,112	13,600	16,050	2,450	18%	Uniforms are replaced on a quartermaster system, current year needs are more than fiscal year 2012
52200	Employee Condiments	1,152	1,000	1,000	0	0	
52300	Employee Dues/Licenses	3,724	3,735	3,735	0	0	
52400	Travel Expense	855	1,300	1,300	0	0	
52500	Employee Training Expenses	5,680	9,115	9,215	100	1%	
52600	Employee Recognition	3,172	3,340	2,790	(550)	-16%	Fewer Years of Service awards in fiscal year 13
	Total Employee Expenses	**26,695**	**32,090**	**34,090**	**2,000**	**6%**	
54100	Prof Services-Legal	0	0	0	0	0	
54200	Prof Services-Engineering	95,888	108,000	59,500	(48,500)	-45%	Reclassified Boone Consulting expense as Professional Services-Other
54300	Prof Services-Data Processing	0	0	0	0	0	
54750	Prof Services-Temporary Employees	0	0	0	0	0	
54800	Prof Services-Other	245,097	249,700	343,900	94,200	38%	Added expense for Boone Consulting and Biosolid spread
	Total Prof Services	**340,985**	**357,700**	**403,400**	**45,700**	**13%**	
55100	Electric	598,511	616,000	679,700	63,700	10%	Estimate based on current year usage and changes in utility rates
55500	Gas	12,199	20,000	12,300	(7,700)	-39%	Estimate based on current year usage and changes in utility rates
55700	Waste Disposal	7,852	7,450	7,900	450	6%	Estimate based on current year usage and changes in utility rates
55800	Telephone	13,032	16,200	13,100	(3,100)	-19%	Estimate based on current year usage and changes in utility rates
	Total Utilities	**631,594**	**659,650**	**713,000**	**53,350**	**8%**	
56050	Rep & Maint-Vehicles	29,824	25,350	30,000	4,650	18%	Increased based on historical data
56100	Rep & Maint-Machinery & Equipment	116,581	116,100	118,100	2,000	2%	
56200	Rep & Maint-Building	14,807	10,600	46,000	35,400	334%	Fiscal year 13 includes funds for two HVAC replacements
56300	Rep & Maint-Grounds/Parking	16,507	65,450	29,950	(35,500)	-54%	Fiscal year 12 included funds for asphalt at the Earth Centre
56320	Rep & Maint-Outside Lighting	0	1,000	1,000	0	0	
56600	Rep & Maint-W/S Utility System	331,570	387,000	402,500	15,500	4%	Fiscal year 13 includes additional funds for required R&M to Waste Water Treatment Plant process equipm
56610	Rep & Maint-Meter Hardware	3,223	8,700	9,200	500	6%	Increased for fiscal year 13 anticipated needs
	Total Repair & Maintenance	**512,512**	**614,200**	**636,750**	**22,550**	**4%**	
57050	Supplies-Gasoline	41,695	40,000	53,000	13,000	33%	Estimate based on current year usage and fuel costs
57060	Supplies-Diesel	96,255	65,000	106,000	41,000	63%	Estimate based on current year usage and fuel costs
57150	Supplies-Fert/Chem/Seed	348,148	385,820	403,300	17,480	5%	Increased based on lime usage
57250	Supplies-Office	3,497	6,300	6,300	0	0	
57270	Supplies-Printing	9,930	14,400	14,400	0	0	
57300	Supplies-Operational	62,417	50,000	50,600	600	1%	
57400	Books/Periodicals/Subscriptions	190	550	650	100	18%	Increased for fiscal year 13 anticipated needs
57420	Operating Licenses & Permits	1,231	10,500	7,000	(3,500)	-33%	Reduced funds needed for DNR and Federal permits
57450	Postage	48,990	48,000	48,000	0	0	
57500	Insurance	42,936	46,000	42,000	(4,000)	-9%	Fiscal year 2012 actual renewal was less than budgeted
57510	Insurance Claims	(10,216)	0	0	0	0	
57550	Legal Notices/Advertising	966	2,200	2,200	0	0	
57610	Bad Debt Expense	47,246	65,000	55,000	(10,000)	-15%	Reduced based on historical data
57650	Sales Tax Expense	77,260	72,000	79,000	7,000	10%	Increased to reflect increase in revenue
57700	Wastewater Treatment	138,213	83,500	83,500	0	0	
57780	Rentals Machinery & Equipment	8,186	11,500	11,500	0	0	
57830	Purchased Water	757,295	939,900	775,000	(164,900)	-18%	Increased based on historical data
57900	Contingency	9,461	7,000	7,000	0	0	
57920	Miscellaneous	37,790	29,000	34,000	5,000	17%	Increased based on more credit card service charges
	Total Supplies & Other	**1,721,490**	**1,876,670**	**1,778,450**	**(98,220)**	**-5%**	
58100	Capital Exp-Land & Improvement	36,166	0	0	0	0	
58200	Capital Exp-Building & Improvement	0	260,000	45,000	(215,000)	-83%	Approved capital items for fiscal year
58300	Capital Exp-Furniture & Fixtures	0	0	0	0	0	
58400	Capital Exp-Machinery & Equipment	415,977	162,900	277,230	114,330	70%	Approved capital items for fiscal year
58600	Capital Exp-Vehicles	47,034	0	289,000	289,000	**	Approved capital items for fiscal year
	Total Capital Expenses	**499,177**	**422,900**	**611,230**	**188,330**	**45%**	
	Total Water/Sewer	**$7,446,244**	**$7,744,010**	**$8,126,920**	**$382,910**	**5%**	

CITY OF ST. PETERS
CONSTRUCTION

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
51010	Salaries-Regular	$90,673	$0	$0
51020	Salaries-Part Time	872	0	0
51030	Salaries-Over Time	334	0	0
51210	Payroll Tax-FICA	6,824	0	0
51220	Unemployment Insurance	0	0	0
51240	Workmen's Comp Insurance	0	0	0
51245	Workmen's Comp Claims	0	0	0
51250	Medical Insurance	15,105	0	0
51255	Vision Insurance	10	0	0
51260	Dental Insurance	861	0	0
51265	Long Term Care Insurance	90	0	0
51270	Life Insurance	56	0	0
51280	L T Disability	0	0	0
51290	Lagers Pension Expense	12,055	0	0
	Total Salaries & Fringes	**126,880**	**0**	**0**
52100	Employee Uniforms	0	0	0
52200	Employee Condiments	0	0	0
52300	Employee Dues/Licenses	0	0	0
52400	Travel Expense	0	0	0
52500	Employee Training Expenses	0	0	0
52600	Employee Recognition	0	0	0
	Total Employee Expenses	**0**	**0**	**0**
54100	Prof Services-Legal	0	0	0
54200	Prof Services-Engineering	0	0	0
54300	Prof Services-Data Processing	0	0	0
54750	Prof Services-Temporary Employees	0	0	0
54800	Prof Services-Other	0	0	0
	Total Prof Services	**0**	**0**	**0**
55100	Electric	0	0	0
55500	Gas	0	0	0
55700	Waste Disposal	0	0	0
55800	Telephone	0	0	0
	Total Utilities	**0**	**0**	**0**
56050	Rep & Maint-Vehicles	769	0	0
56100	Rep & Maint-Mach & Equip	0	0	0
56200	Rep & Maint-Building	0	0	0
56300	Rep & Maint-Grounds/Parking	0	0	0
56320	Rep & Maint-Outside Lighting	0	0	0
56600	Rep & Maint-W/S Utility System	36	0	0
56610	Rep & Maint-Meter Hardware	0	0	0
	Total Repair & Maintenance	**805**	**0**	**0**
57050	Supplies-Gasoline	0	0	0
57060	Supplies-Diesel	1,687	0	0
57150	Supplies-Fert/Chem/Seed	0	0	0
57250	Supplies-Office	0	0	0
57300	Supplies-Operational	0	0	0
57400	Books/Periodicals/Subscriptions	0	0	0
57420	Operating Licenses & Permits	0	0	0
57450	Postage	0	0	0
57500	Insurance	0	0	0
57510	Insurance Claims	0	0	0
57550	Legal Notices/Advertising	0	0	0
57610	Bad Debt Expense	0	0	0
57650	Sales Tax Expense	0	0	0
57700	Wastewater Treatment	0	0	0
57780	Rentals Machinery & Equipment	0	0	0
57830	Purchased Water	0	0	0
57900	Contingency	0	0	0
57920	Miscellaneous	0	0	0
	Total Supplies & Other	**1,687**	**0**	**0**
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	0	0	0
58600	Capital Exp-Vehicles	0	0	0
	Total Capital Expenses	**0**	**0**	**0**
	Total Construction	**$129,372**	**$0**	**$0**

CITY OF ST. PETERS
SEWER

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
51010	Salaries-Regular	$1,127,853	$1,225,000	$1,260,000
51020	Salaries-Part Time	8,039	12,000	12,000
51030	Salaries-Over Time	43,494	40,000	40,000
51210	Payroll Tax-FICA	87,066	98,000	100,000
51220	Unemployment Insurance	153	0	0
51240	Workmen's Comp Insurance	6,571	7,000	6,000
51245	Workmen's Comp Claims	20,151	0	0
51250	Medical Insurance	221,887	235,000	258,000
51255	Vision Insurance	866	900	1,200
51260	Dental Insurance	13,081	12,700	17,000
51265	Long Term Care Insurance	1,405	1,500	1,400
51270	Life Insurance	872	900	2,100
51280	L T Disability	3,310	3,300	3,500
51290	Lagers Pension Expense	153,462	180,000	198,000
	Total Salaries & Fringes	**1,688,210**	**1,816,300**	**1,899,200**
52100	Employee Uniforms	4,108	6,200	7,400
52200	Employee Condiments	576	500	500
52300	Employee Dues/Licenses	2,284	1,835	1,835
52400	Travel Expense	680	800	800
52500	Employee Training Expenses	2,920	5,475	5,475
52600	Employee Recognition	1,538	1,670	1,470
	Total Employee Expenses	**12,106**	**16,480**	**17,480**
54100	Prof Services-Legal	0	0	0
54200	Prof Services-Engineering	28,988	50,500	50,500
54300	Prof Services-Data Processing	0	0	0
54750	Prof Services-Temporary Employees	0	0	0
54800	Prof Services-Other	101,718	94,500	144,700
	Total Prof Services	**130,706**	**145,000**	**195,200**
55100	Electric	339,707	340,000	382,000
55500	Gas	7,218	12,000	7,300
55700	Waste Disposal	7,852	7,200	7,900
55800	Telephone	5,943	7,200	6,000
	Total Utilities	**360,720**	**366,400**	**403,200**
56050	Rep & Maint-Vehicles	10,532	15,000	15,000
56100	Rep & Maint-Mach & Equip	80,135	89,750	89,750
56200	Rep & Maint-Building	1,466	4,500	39,500
56300	Rep & Maint-Grounds/Parking	5,922	43,500	14,500
56320	Rep & Maint-Outside Lighting	0	500	500
56600	Rep & Maint-W/S Utility System	204,673	261,000	276,000
56610	Rep & Maint-Meter Hardware	297	1,200	1,200
	Total Repair & Maintenance	**303,025**	**415,450**	**436,450**
57050	Supplies-Gasoline	15,355	15,000	19,000
57060	Supplies-Diesel	76,155	50,000	87,000
57150	Supplies-Fert/Chem/Seed	39,150	54,500	54,500
57250	Supplies-Office	1,940	3,300	3,300
57270	Supplies-Printing	3,697	6,000	6,000
57300	Supplies-Operational	29,965	25,000	25,000
57400	Books/Periodicals/Subscriptions	0	100	200
57420	Operating Licenses & Permits	0	5,300	2,800
57450	Postage	23,444	23,000	23,000
57500	Insurance	20,529	22,000	20,000
57510	Insurance Claims	(2,307)	0	0
57550	Legal Notices/Advertising	508	1,000	1,000
57610	Bad Debt Expense	21,429	30,000	25,000
57650	Sales Tax Expense	4,808	4,000	4,000
57700	Wastewater Treatment	138,213	83,500	83,500
57780	Rentals Machinery & Equipment	3,223	7,500	7,500
57830	Purchased Water	0	0	0
57900	Contingency	9,461	5,000	5,000
57920	Miscellaneous	17,875	14,500	17,000
	Total Supplies & Other	**403,445**	**349,700**	**383,800**
58100	Capital Exp-Land & Improvement	36,166	0	0
58200	Capital Exp-Building & Improvement	0	0	0
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	197,852	27,500	91,320
58600	Capital Exp-Vehicles	23,517	0	258,500
	Total Capital Expenses	**257,535**	**27,500**	**349,820**
	Total Sewer	**$3,155,747**	**$3,136,830**	**$3,685,150**

CITY OF ST. PETERS
WATER

A/C #	DESCRIPTION	ACTUAL 2010/11	BUDGET 2011/12	BUDGET 2012/13
51010	Salaries-Regular	$1,265,916	$1,326,000	$1,350,000
51020	Salaries-Part Time	8,039	12,000	22,000
51030	Salaries-Over Time	51,584	50,000	50,000
51210	Payroll Tax-FICA	98,125	106,000	109,000
51220	Unemployment Insurance	153	0	0
51240	Workmen's Comp Insurance	7,179	8,000	7,000
51245	Workmen's Comp Claims	33,345	0	0
51250	Medical Insurance	239,838	246,000	273,000
51255	Vision Insurance	993	1,000	1,300
51260	Dental Insurance	14,043	14,100	18,000
51265	Long Term Care Insurance	1,692	1,800	1,600
51270	Life Insurance	955	1,000	2,200
51280	L T Disability	3,706	3,600	3,700
51290	Lagers Pension Expense	173,133	195,000	213,000
	Total Salaries & Fringes	**1,898,701**	**1,964,500**	**2,050,800**
52100	Employee Uniforms	8,004	7,400	8,650
52200	Employee Condiments	576	500	500
52300	Employee Dues/Licenses	1,440	1,900	1,900
52400	Travel Expense	175	500	500
52500	Employee Training Expenses	2,760	3,640	3,740
52600	Employee Recognition	1,634	1,670	1,320
	Total Employee Expenses	**14,589**	**15,610**	**16,610**
54100	Prof Services-Legal	0	0	0
54200	Prof Services-Engineering	66,900	57,500	9,000
54300	Prof Services-Data Processing	0	0	0
54750	Prof Services-Temporary Employees	0	0	0
54800	Prof Services-Other	143,379	155,200	199,200
	Total Prof Services	**210,279**	**212,700**	**208,200**
55100	Electric	258,804	276,000	297,700
55500	Gas	4,981	8,000	5,000
55700	Waste Disposal	0	250	0
55800	Telephone	7,089	9,000	7,100
	Total Utilities	**270,874**	**293,250**	**309,800**
56050	Rep & Maint-Vehicles	18,523	10,350	15,000
56100	Rep & Maint-Machinery & Equipment	36,446	26,350	28,350
56200	Rep & Maint-Building	13,341	6,100	6,500
56300	Rep & Maint-Grounds/Parking	10,585	21,950	15,450
56320	Rep & Maint-Outside Lighting	0	500	500
56600	Rep & Maint-W/S Utility System	126,861	126,000	126,500
56610	Rep & Maint-Meter Hardware	2,926	7,500	8,000
	Total Repair & Maintenance	**208,682**	**198,750**	**200,300**
57050	Supplies-Gasoline	26,340	25,000	34,000
57060	Supplies-Diesel	18,413	15,000	19,000
57150	Supplies-Fert/Chem/Seed	308,998	331,320	348,800
57250	Supplies-Office	1,557	3,000	3,000
27270	Supplies-Printing	6,233	8,400	8,400
57300	Supplies-Operational	32,452	25,000	25,600
57400	Books/Periodicals/Subscriptions	190	450	450
57420	Operating Licenses & Permits	1,231	5,200	4,200
57450	Postage	25,546	25,000	25,000
57500	Insurance	22,407	24,000	22,000
57510	Insurance Claims	(7,909)	0	0
57550	Legal Notices/Advertising	458	1,200	1,200
57610	Bad Debt Expense	25,817	35,000	30,000
57650	Sales Tax Expense	72,452	68,000	75,000
57700	Wastewater Treatment	0	0	0
57780	Rentals Machinery & Equipment	4,963	4,000	4,000
57830	Purchased Water	757,295	939,900	775,000
57900	Contingency	0	2,000	2,000
57920	Miscellaneous	19,915	14,500	17,000
	Total Supplies & Other	**1,316,358**	**1,526,970**	**1,394,650**
58100	Capital Exp-Land & Improvement	0	0	0
58200	Capital Exp-Building & Improvement	0	260,000	45,000
58300	Capital Exp-Furniture & Fixtures	0	0	0
58400	Capital Exp-Machinery & Equipment	218,125	135,400	185,910
58600	Capital Exp-Vehicles	23,517	0	30,500
	Total Capital Expenses	**241,642**	**395,400**	**261,410**
	Total Water	**$4,161,125**	**$4,607,180**	**$4,441,770**

Fund	Department	Account Title	Description	Quantity	Price	Total Cost	In CIP?	JUSTIFICATION
General	Health	HES/ CAP EXP-MACH & EQUIP	LAPTOP FOR PUBLIC HEALTH SANITARIAN	1	1,900.00	1,900.00	N	TO ENABLE PUBLIC HEALTH SANITARIAN TO PRINT INSPECTION FORMS ON SITE
General	Health	HES/ CAP EXP-MACH & EQUIP	PORTABLE PRINTER FOR PUBLIC HEALTH SANITARIAN	1	250.00	250.00	N	TO ENABLE PUBLIC HEALTH SANITARIAN TO PRINT INSPECTION FORMS ON SITE
		HES/ CAP EXP-MACH & EQUIP Total				**2,150.00**		
	Health Total					**2,150.00**		
General	Vehicle & Fleet Maintenance	FLEET MAINT/ CAP EXP-MACH & EQUIP	FUEL DISPENSER REPLACEMENT AT 100 BOONE HILLS	1	15,000.00	15,000.00	N	UPGRADE FUEL DISPENSERS AT 100 BOONE HILLS
General	Vehicle & Fleet Maintenance	FLEET MAINT/ CAP EXP-MACH & EQUIP	SOFTWARE UPDATE FOR OBD TOOL	1	1,000.00	1,000.00	N	UPDATE CURRENT YEAR VEHICLES INTO SCANNER
General	Vehicle & Fleet Maintenance	FLEET MAINT/ CAP EXP-MACH & EQUIP	FLEET MAINTENANCE SOFTWARE UPGRADE	1	20,000.00	20,000.00	N	CURRENT SYSTEM 13 YRS OLD AND NO LONGER SUPPORTED AFTER THIS YEAR
		FLEET MAINT/ CAP EXP-MACH & EQUIP Total				**36,000.00**		
	Vehicle & Fleet Maintenance Total					**36,000.00**		
General	Police	POLICE/ CAP EXP-FURN & FIX	ENCLOSED BULLETIN BOARD FOR PUBLIC POSTINGS IN LOBBY	1	450.00	450.00	N	PROVIDES A CENTRAL LOCATION FOR PUBLIC NOTICE POSTINGS WHICH IS PROTECTED FROM VANDALISM AND/OR REMOVAL BY UNAUTHORIZED PERSONS
General	Police	POLICE/ CAP EXP-FURN & FIX	REPLACEMENT OF TWO TASK CHAIRS FOR RECORDS CLERKS	2	600.00	1,200.00	N	CHAIRS ARE OLD, WORN, AND NO LONGER PROVIDE UPRIGHT COMFORTABLE SUPPORT
		POLICE/ CAP EXP-FURN & FIX Total				**1,650.00**		
General	Police	POLICE/ CAP EXP-MACH & EQUIP	INSTALLATION OF UHF BACK-UP RADIO CONTROL STATION FOR POLICE COMMUNICATIONS	1	1,500.00	1,500.00	N	PROVIDES BACK-UP RADIO FOR POLICE COMMUNICATIONS IN THE EVENT OF TOTAL MAIN RADIO CONSOLE FAILURE THAT ENSURES COMMUNICATIONS BETWEEN DISPATCHERS AND OFFICERS IN FIELD; THIS AMOUNT REPRESENTS INSTALLATION ONLY - THE RECEIVER WILL COME FROM CURRENT INVENTORY
		POLICE/ CAP EXP-MACH & EQUIP Total				**1,500.00**		
General	Police	POLICE/ CAP EXP-VEHICLES	REPLACE ADMIN VEHICLE #105 AND #151 PER CIP	2	21,000.00	42,000.00	Y	REPLACE VEHICLE #105 AND #151 PER CIP
General	Police	POLICE/ CAP EXP-VEHICLES	REPLACE 8 PATROL SEDAN VEHICLES PER CIP	8	27,000.00	216,000.00	Y	REPLACE 8 PATROL SEDAN VEHICLES PER CIP
		POLICE/ CAP EXP-VEHICLES Total				**258,000.00**		
	Police Total					**261,150.00**		
General	Community Arts	CULTURAL/CIVIC-CAP EXP-BUILD & IMPR	HANDRAILS FOR THEATRE STAIR CASES	17	500.00	8,500.00	N	ADDITIONAL ASSISTANCE TO ALLOW INDIVIDUALS TO SAFELY CLIMB STEPS IN THEATRE(AUDITORIUM).
		CULTURAL/CIVIC-CAP EXP-BUILD & IMPR Total				**8,500.00**		
General	Community Arts	CULTURAL/CIVIC-CAP EXP-FURN & FIX	REPLACE ROUND BANQUET TABLES	26	390.00	10,140.00	N	THE TABLES IN THE ACTIVITY ROOMS WERE PURCHASED IN 1990 AND ARE NOT IN VERY GOOD SHAPE. THE TABLES ARE ALSO EXTREMELY HEAVY, NOT DESIGNED TO BE TAKEN DOWN AND MOVED AS MUCH AS WE DO. REPLACE TABLES WITH LIGHT WEIGHT TABLES ALLOWING LESS SET UP TIME AND MORE RENTALS.
General	Community Arts	CULTURAL/CIVIC-CAP EXP-FURN & FIX	REPLACE RECTANGULAR TABLES IN BANQUET/MEETING ROOMS	34	275.00	9,350.00	N	THE TABLES IN THE ACTIVITY ROOMS WERE PURCHASED IN 1990 AND ARE NOT IN VERY GOOD SHAPE. THE TABLES ARE ALSO EXTREMELY HEAVY, NOT DESIGNED TO BE TAKEDOWN AND MOVED AS MUCH AS WE DO. REPLACE TABLES WITH LIGHT WEIGHT TABLES ALLOWING LESS SET UP TIME AND MORE RENTALS.
		CULTURAL/CIVIC-CAP EXP-FURN & FIX Total				**19,490.00**		
	Community Arts Total					**27,990.00**		
General	Parks General	PRS-GENERAL/ CAP EXP-LAND & IMPR	LANDSCAPING PARK AREAS	1	9,000.00	9,000.00	N	FUNDS ARE NEEDED TO MAKE LANDSCAPE REPAIRS, MODIFICATIONS AND IMPROVEMENTS IN PARK AREAS. THIS WILL ALLOW US TO MAINTAIN THE CITY'S STANDARD OF APPEARANCE AND IMPROVE THE QUALITY OF THE PARK USERS EXPERIENCE. MAYBE MOST IMPORTANTLY, FUNDS ARE USED TO SOLVE MAINTENANCE PROBLEMS.
		PRS-GENERAL/ CAP EXP-LAND & IMPR Total				**9,000.00**		
General	Parks General	PRS-GENERAL/ CAP EXP-MACH & EQUIP	UTILITY TRAILER FOR GROOMER	1	1,600.00	1,600.00	N	THE KROMER WAS REPLACED LAST YEAR WITH A GROOMER, BUT THE TRAILER WAS NOT REPLACED. THE TRAILER USED TO HAUL THE KROMER IS NOT WIDE ENOUGH TO HAUL THE GROOMER. THE GROOMER IS USED FOR BALL DIAMONDS AND MUST BE TRANSPORTED TO NUMEROUS PARKS.
General	Parks General	PRS-GENERAL/ CAP EXP-MACH & EQUIP	HERBI CONTROLLED DROPLET APPLICATOR WITH 5 LITER BACKPACK	2	350.00	700.00	N	THE PARKS HAVE MANY AREAS WHERE WEED CONTROL IS ESSENTIAL FOR MITIGATION AND AESTHETICS, YET THESE AREAS HAVE DIFFICULT ACCESS. THE CURRENT SYSTEM USED IS DOWN TO ONE OPERATING LANCE AND REPLACEMENT PARTS ARE NO LONGER AVAILABLE.
General	Parks General	PRS-GENERAL/ CAP EXP-MACH & EQUIP	ALUMINUM THREE ROW BLEACHERS	2	1,300.00	2,600.00	N	REPLACE TWO SETS OF WORN OUT BLEACHERS AT WOODLANDS SPORTS PARK
General	Parks General	PRS-GENERAL/ CAP EXP-MACH & EQUIP	TRAILER TONGUE TOOLBOX	1	300.00	300.00	N	TOOLBOX NEEDED ON TRAILER TO SECURE ITEMS SUCH AS STRAPS AND BINDERS.
General	Parks General	PRS-GENERAL/ CAP EXP-MACH & EQUIP	STIHL FS250 BRUSH CUTTER	1	400.00	400.00	N	REPLACE AGING EQUIPMENT (OVER 7 YEARS OLD) THAT ARE NOT IN GOOD WORKING CONDITION.

Fund	Department	Account Title	Description	Quantity	Price	Total Cost	In CIP?	JUSTIFICATION
General	Parks General	PRS-GENERAL/ CAP EXP-MACH & EQUIP	STIHL FS110R WEED EATER	1	500.00	500.00	N	REPLACE AGING EQUIPMENT (OVER 7 YEARS OLD) THAT IS NOT IN VERY GOOD WORKING CONDITION.
General	Parks General	PRS-GENERAL/ CAP EXP-MACH & EQUIP	REPLACE SKID LOADER	1	60,000.00	60,000.00	Y	PURCHASED IN 2000, BOBCAT 773 SKID LOADER IS USED ON A REGULAR BASIS BUT IS NO LONGER DEPENDABLE DUE TO AGE AND WEAR OF EQUIPMENT.
General	Parks General	PRS-GENERAL/ CAP EXP-MACH & EQUIP	REPLACE ROTARY MOWER	1	60,000.00	60,000.00	Y	PURCHASED IN 2006, JD T1600 ROTARY MOWER NEEDS INCREASED MAINTENANCE EACH YEAR DUE TO AGE AND WEAR.
General	Parks General	PRS-GENERAL/ CAP EXP-MACH & EQUIP	FAX MACHINE	1	350.00	350.00	N	FAX MACHINE CURRENTLY IN USE AT PARKS OFFICE IS NOT DEPENDABLE, FREQUENTLY UNABLE TO SEND/RECEIVE FAXES.
General	Parks General	PRS-GENERAL/ CAP EXP-MACH & EQUIP	50 GALLON BROADCAST SPRAYER	1	2,600.00	2,600.00	N	MANY PARK AREAS AND RIGHT OF WAY RETENTION PONDS BANKS ARE ARMORED WITH LARGE ROCK. VEGETATION MANAGEMENT IN THESE HIGHLY VISIBLE AREAS REQUIRE REGULAR CHEMICAL APPLICATIONS. SPRAYER WILL FIT IN UTILITY VEHICLES AND IS THE MOST EFFICIENT SPRAYING METHOD. EXISTING SPRAYER IS NO LONGER REPARABLE.
General	Parks General	PRS-GENERAL/ CAP EXP-MACH & EQUIP	LARGE AREA MOWER - REPLACEMENT	1	95,000.00	95,000.00	Y	REPLACE DUE TO AGE: 10 YEARS OLD.
		PRS-GENERAL/ CAP EXP-MACH & EQUIP Total				**224,050.00**		
General	Parks General	PRS-GENERAL/ CAP EXP-VEHICLES	REPLACE VEHICLE 704 FORD RANGER APPROVED IN CIP	1	18,600.00	18,600.00	Y	REPLACE 2002 1/4 TON PICK-UP WITH 4 CYL EXTENDED CAB 4X4
		PRS-GENERAL/ CAP EXP-VEHICLES Total				**18,600.00**		
	Parks General Total					**251,650.00**		
General	Ranger	RANGER DIV/ CAP EXP-VEHICLES	REPLACE VEHICLE 892 FORD ESCAPE APPROVED IN CIP	1	22,000.00	22,000.00	Y	2009 FORD ESCAPE SUV 4X4 6 CYL ENGINE AND TOW PACKAGE
General	Ranger	RANGER DIV/ CAP EXP-VEHICLES	REPLACE VEHICLE 894 FORD ESCAPE APPROVED IN CIP	1	20,000.00	20,000.00	Y	REPLACE 2009 FORD ESCAPE SUV 4 DOOR WITH 4 CYL
		RANGER DIV/ CAP EXP-VEHICLES Total				**42,000.00**		
	Ranger Total					**42,000.00**		
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	GBIC - NETWORK SECURITY	1	16,535.00	16,535.00	Y	WEB CERTIFICATE RENEWALS & MISC NETWORK EQUIPMENT
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	HW GBIC DATA CENTER UPGRADES	1	41,380.00	41,380.00	Y	SWITCH REPLACEMENTS AT CITY HALL & JUSTICE CENTER SERVER ROOMS.
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	HW GBIC PHYSICAL INFRASTRUCTURE UPGRADE	1	1,200.00	1,200.00	Y	FIBER PAIRS, PATCH PANELS, PATCH CORDS AND FIBER EXTENDERS FOR ALL LOCATIONS.
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	HW PC REPLACEMENTS	1	52,600.00	52,600.00	Y	DESKTOP AND LAPTOP REPLACEMENTS PER PC REPLACEMENT PLAN.
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	HW PRINTER REPLACEMENTS/NEW	1	11,000.00	11,000.00	Y	REPLACEMENT OF UP TO 4 BUSINESS LASERJET PRINTERS.
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	HW SERVER REPLACEMENTS	1	6,000.00	6,000.00	Y	PER REPLACEMENT PLAN, ONE SERVER (STPENCODE) WILL BE REPLACED.
General	Administration	ADMIN/ CAP EXP-COMPUTER EQUIPMENT	SERVER VIRTUALIZATION	1	35,000.00	35,000.00	N	
		ADMIN/ CAP EXP-COMPUTER EQUIPMENT Total				**163,715.00**		
	Administration Total					**163,715.00**		
General	Communications	COMM REL/CAP EXP-MACH & EQUIP	FIELD CAMERA BATTERIES	2	500.00	1,000.00	N	ONGOING REPLACEMENT OF 2 BATTERIES EACH YEAR. END OF USABLE LIFE.
General	Communications	COMM REL/CAP EXP-MACH & EQUIP	REPLACE LIGHT ON FIELD CAMERA	1	800.00	800.00	N	CURRENT LIGHT IS OVER 10 YEARS OLD AND NOT DEPENDABLE
General	Communications	COMM REL/CAP EXP-MACH & EQUIP	FIELD TRIPOD REPLACEMENT	2	2,000.00	4,000.00	N	TRIPOD IS USED TO SUPPORT $30,000 ON VIDEO SHOOTS. CURRENT EQUIPMENT IS PAST END OF LIFE AND HAS BEEN REPAIRED NUMEROUS TIMES. WE WILL BE RECYCLING OLD TRIPOD HEADS FROM FORMER CITY HALL MEETING CAMERAS (STILL IN GOOD CONDITION)AND ADDING NEW LEGS. THIS SOLUTION REDUCES $13,000 REPLACEMENT COST TO $4,000
General	Communications	COMM REL/CAP EXP-MACH & EQUIP	NEW SET MATERIALS	1	1,000.00	1,000.00	N	WOOD, PAINT AND MISCELLANEOUS FIXTURES TO UPDATE AND IMPROVE CABLE STUDIO SETS FOR VARIOUS PROGRAMS ON SPTV.
		COMM REL/CAP EXP-MACH & EQUIP Total				**6,800.00**		
	Communications Total					**6,800.00**		
General	Engineering	TDS/ CAP EXP-VEHICLES	REPLACEMENT OF VEHICLE #213	1	22,000.00	22,000.00	Y	VEHICLE #213 REPLACEMENT PER THE CAPITAL REPLACEMENT SCHEDULE OF THE 2013-2017 CIP.
		TDS/ CAP EXP-VEHICLES Total				**22,000.00**		
	Engineering Total					**22,000.00**		
General Total						**813,455.00**		
Local Park and Storm Water	Parks General	PARKS/ CAP EXP-TENNIS,PG EQUIP,POOL	PLAYGROUND EQUIPMENT	1	25,000.00	25,000.00	Y	REPLACE WORN EQUIPMENT, INSTALL NEW SYSTEM
		PARKS/ CAP EXP-TENNIS,PG EQUIP,POOL Total				**25,000.00**		
	Parks General Total					**25,000.00**		
Local Park and Storm Water	Storm Water	STORMWATER MGMT/ CAP EXP-VEHICLES	TV/GROUT TRUCK	1	330,000.00	330,000.00	Y	REPLACEMENT OF 17-YR OLD GROUT TRUCK PER THE CAPITAL REPLACEMENT SCHEDULE.
		STORMWATER MGMT/ CAP EXP-VEHICLES Total				**330,000.00**		
	Storm Water Total					**330,000.00**		
Local Park and Storm Water Total						**355,000.00**		

Fund	Department	Account Title	Description	Quantity	Price	Total Cost	In CIP?	JUSTIFICATION
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- MACH & EQUIP	REPLACEMENT ASPHALT PAVER	1	380,000.00	380,000.00	Y	REPLACEMENT OF ASPHALT PAVER PER THE CAPITAL REPLACEMENT SCHEDULE OF THE 2013-2017 CIP.
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- MACH & EQUIP	REPLACEMENT SALT SPREADER	1	24,000.00	24,000.00	Y	REPLACEMENT OF SALT SPREADER PER THE CAPITAL REPLACEMENT SCHEDULE OF THE 2013-2017 CIP.
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- MACH & EQUIP	REPLACEMENT FUEL TANKS (304)	2	300.00	600.00	N	FUEL TANKS NEED TO BE REPLACED IN VEHICLE #304. TRUCK #304 IS OPERATED BY THE STREET MAINTENANCE FOREMEN WHO OVERSEE MAINTENANCE OPERATIONS AND IS EQUIPPED TO REFUEL VARIOUS PIECES OF EQUIPMENT.
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- MACH & EQUIP	REPLACEMENT BATTERY CHARGER/JUMP START	1	900.00	900.00	N	REPLACEMENT OF THE DEPARTMENT'S EXISTING CHARGER AND JUMP STARTER THAT HAS REACHED THE END OF ITS USEFUL LIFE.
		STREETS MAINT/ CAP EXP- MACH & EQUIP Total				**405,500.00**		
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- VEHICLES	REPLACE VEHICLE #333	1	59,500.00	59,500.00	Y	REPLACE VEHICLE #333 PER THE CAPITAL REPLACEMENT SCHEDULE IN THE 2013-2017 CIP.
Transportation Trust	Streets	STREETS MAINT/ CAP EXP- VEHICLES	REPLACE VEHICLE #350	1	148,000.00	148,000.00	Y	REPLACE VEHICLE #350 PER THE CAPITAL REPLACEMENT SCHEDULE IN THE 2013-2017 CIP.
		STREETS MAINT/ CAP EXP- VEHICLES Total				**207,500.00**		
	Streets Total					**613,000.00**		
Transportation Trust	Traffic	TRAFFIC/ CAP EXP- MACH & EQUIP	TRAFFIC SIGNAL CAPITAL REPLACEMENT PROGRAM	1	170,000.00	170,000.00	Y	FUNDS ALLOCATED PER THE 2013-2017 CIP. THE PROGRAM REPLACES VARIOUS TRAFFIC SIGNAL COMPONENTS ON A PERIODIC CYCLE TO IMPROVE RELIABILITY AND REDUCE MAINTENANCE EXPENSE.
Transportation Trust	Traffic	TRAFFIC/ CAP EXP- MACH & EQUIP	TRAFFIC OFFICE MONITORS	4	600.00	2,400.00	N	REPLACEMENT OF FOUR TELEVISION MONITORS USED BY THE TRAFFIC DEPARTMENT TO MONITOR AND MAINTAIN TRAFFIC SIGNAL OPERATIONS.
Transportation Trust	Traffic	TRAFFIC/ CAP EXP- MACH & EQUIP	CLASSIFICATION TRAFFIC COUNTERS	4	1,500.00	6,000.00	N	REPLACEMENT OF TRAFFIC COUNTERS USED BY THE TRAFFIC DEPARTMENT TO PERFORM VARIOUS SPEED, STOP SIGN WARRANT AND TRAFFIC CLASSIFICATION STUDIES.
Transportation Trust	Traffic	TRAFFIC/ CAP EXP- MACH & EQUIP	TRAFFIC TUBE COUNTER	2	1,000.00	2,000.00	N	PURCHASE OF 2 ADDITIONAL TRAFFIC TUBE COUNTERS TO IMPROVE THE EFFICIENCY OF ANNUAL TRAFFIC VOLUME STUDIES.
		TRAFFIC/ CAP EXP- MACH & EQUIP Total				**180,400.00**		
	Traffic Total					**180,400.00**		
Transportation Trust Total						**793,400.00**		
CMPF	CMPF	CMPF/ CAP EXP- BUILD & IMPR	REPLACEMENT OF DOCK DOORS	1	30,000.00	30,000.00	N	ORIGINAL DOCK DOORS NOT FUNCTIONING
CMPF	CMPF	CMPF/ CAP EXP- BUILD & IMPR	REPLACEMENT OF OVERHEAD DOOR #5	1	12,000.00	12,000.00	N	ORIGINAL DOOR, WORN OUT AND NEEDS REPLACED
		CMPF/ CAP EXP- BUILD & IMPR Total				**42,000.00**		
CMPF	CMPF	CMPF/ CAP EXP- MACH & EQUIP	FRONT LOADER TIRES	4	7,500.00	30,000.00	N	EXISTING TIRES NEARING END OF SERVICE LIFE
CMPF	CMPF	CMPF/ CAP EXP- MACH & EQUIP	PURCHASE OF NEW FRONT LOADER	1	242,000.00	242,000.00	Y	VOLVO IS 10 YRS OLD AND NEEDS TO BE REPLACED
		CMPF/ CAP EXP- MACH & EQUIP Total				**272,000.00**		
CMPF Total						**314,000.00**		
Recreation	Indoor Pool	RP AQUATICS/ CAP EXP- MACH & E - NAT FND	WATER SOFTENER	1	20,000.00	20,000.00	Y	REPLACEMENT
		RP AQUATICS/ CAP EXP- MACH & E - NAT FND Total				**20,000.00**		
	Indoor Pool Total					**20,000.00**		
Recreation	Ice Rink	RP ICE RINK/ CAP EXP- BUILD &	CARPET REPLACEMENT IN ICE RINK OFFICES	1	560.00	560.00	N	REPLACE DAMAGED CARPET IN OFFICES (ORIGINAL CARPET FROM 1994).
		RP ICE RINK/ CAP EXP- BUILD & Total				**560.00**		
	Ice Rink Total					**560.00**		
Recreation	Indoor Programs	RP INDOOR PROG/ CAP EXP- MACH	REPLACE CARDIO EQUIPMENT	1	20,000.00	20,000.00	N	REPLACE OUT DATED CARDIO EQUIPMENT
		RP INDOOR PROG/ CAP EXP- MACH Total				**20,000.00**		
	Indoor Programs Total					**20,000.00**		
Recreation	REC-PLEX South	RP SOUTH/ CAP EXP- FURN & FIX	REPLACE CART FROM FOLDING CHAIRS	1	200.00	200.00	N	REPLACE CART FOR FOLDING CHAIRS.
		RP SOUTH/ CAP EXP- FURN & FIX Total				**200.00**		
Recreation	REC-PLEX South	RP SOUTH/ CAP EXP- MACH & EQUIPMENT	ADDITIONAL CARD SWIPE ON EXTERIOR DOOR	1	2,500.00	2,500.00	N	IN ORDER TO FURTHER ELIMINATE THE NEED FOR EXTERIOR DOOR KEYS, AN ADDITIONAL CARD SWIPE IS NEEDED.
Recreation	REC-PLEX South	RP SOUTH/ CAP EXP- MACH & EQUIPMENT	ROLLING SKATE RACK	1	2,115.00	2,115.00	N	ROLLING SKATE RACK NEEDED FOR RENTAL SKATES. CURRENTLY HAVE 80-100 PAIRS OF SKATES STORED IN BUCKETS. SKATE RACK WILL INCREASE THE LIFE OF THE SKATES.
		RP SOUTH/ CAP EXP- MACH & EQUIPMENT Total				**4,615.00**		
	REC-PLEX South Total					**4,815.00**		
Recreation	Support	RP SUPPORT/ CAP EXP-BUILD & IM	ADDITIONAL CARD SWIPE ON EXTERIOR DOOR	1	2,500.00	2,500.00	N	IN ORDER TO FURTHER ELIMINATE THE NEED FOR EXTERIOR DOOR KEYS, AN ADDITIONAL CARD SWIPE IS NEEDED.
		RP SUPPORT/ CAP EXP-BUILD & IM Total				**2,500.00**		
Recreation	Support	RP SUPPORT/ CAP EXP-FURN & FIX	CHAIR FOR REGISTRATION DESK AT REC-PLEX	4	275.00	1,100.00	N	CHAIRS AT REGISTRATION DESK ARE WORN OUT AND HYDRAULICS NO LONGER FUNCTION PROPERLY. PURCHASED IN 2007.
		RP SUPPORT/ CAP EXP-FURN & FIX Total				**1,100.00**		

Fund	Department	Account Title	Description	Quantity	Price	Total Cost	In CIP?	JUSTIFICATION
Recreation	Support	RP SUPPORT/ CAP EXP- MACH & EQ	COPIER FOR REC-PLEX OFFICE	1	8,000.00	8,000.00	N	CURRENT COPIER IS 6 YEARS OLD AND HAS OVER 1.5 MILLION COPIES ON IT. AS COPIERS REACH THE 2 MILLION COPY MARK, VENDORS ARE LESS LIKELY TO ISSUE A MAINTENANCE AGREEMENT DUE TO THE AGE AND AVAILABILITY OF PARTS.
		RP SUPPORT/ CAP EXP- MACH & EQ Total				**8,000.00**		
	Support Total					**11,600.00**		
Recreation	Outdoor Pools	OUTDOOR POOLS/ CAP EXP- MACH & EQUIP	OUTDOOR SIGN HOLDERS	3	600.00	1,800.00	N	SIGN HOLDERS NEEDED AT ALL THREE OUTDOOR POOLS TO POST INFORMATION FOR RESIDENTS.
		OUTDOOR POOLS/ CAP EXP- MACH & EQUIP Total				**1,800.00**		
	Outdoor Pools Total					**1,800.00**		
Recreation	370 Lakeside Park	LAKESIDE 370-CAP EXP-MACH & EQUIP	14' WELDED JON BOAT	1	2,300.00	2,300.00	N	USE FOR MAINTENANCE OF WEST END AND AS A RENTAL BOAT
		LAKESIDE 370-CAP EXP-MACH & EQUIP Total				**2,300.00**		
	370 Lakeside Park Total					**2,300.00**		
Recreation Total						**61,075.00**		
Solid Waste	Collections	COLLECTIONS/CAP EXP- BUILD & I	STORAGE CONTAINER	1	6,000.00	6,000.00	N	PURCHASE A STORAGE CONTAINER FOR STORING THE BLUE BAGS THAT ARE KEPT IN INVENTORY BETWEEN SHIPMENTS; THEREBY ALLOWING FOR THAT INDOOR SPACE TO BE USED FOR OTHER SPECIAL PROJECTS SUCH AS DUMPSTER PAINTING.
		COLLECTIONS/CAP EXP- BUILD & I Total				**6,000.00**		
Solid Waste	Collections	COLLECTIONS/CAP EXP- MACH & EQ	METAL DUMPSTERS	20	500.00	10,000.00	Y	PURCHASE DUMPSTERS FOR NEW CUSTOMERS AND REPLACE EXISTING DUMPSTER THAT ARE BEYOND REPAIR
Solid Waste	Collections	COLLECTIONS/CAP EXP- MACH & EQ	METAL AND OR PLASTIC MLF, COMMERCIAL DUMPSTERS	1	10,000.00	10,000.00	Y	DUMPSTERS TO SUPPORT REPLACEMENT AND GROWTH IN COMMERCIAL TRASH COLLECTION
Solid Waste	Collections	COLLECTIONS/CAP EXP- MACH & EQ	CONTAINERS, RECYCLING	1	10,000.00	10,000.00	Y	DUMPSTERS TO SUPPORT REPLACEMENT AND GROWTH IN RECYCLING
Solid Waste	Collections	COLLECTIONS/CAP EXP- MACH & EQ	60 & 90 GALLON CONTAINERS	1	26,000.00	26,000.00	Y	SOLID WASTE CARTS FOR NEW RESIDENTS AND CARTS THAT ARE OUT OF WARRANTY
Solid Waste	Collections	COLLECTIONS/CAP EXP- MACH & EQ	EXPANSION UNIT FOR VIDEO RECYCLING SURVEY SYSTEM	1	2,000.00	2,000.00	N	TO EXPAND CAPABILITIES FOR THE VIDEO RECYCLING SURVEY SYSTEM AND ASSIST IN TARGET MARKETING CAMPAIGN
Solid Waste	Collections	COLLECTIONS/CAP EXP- MACH & EQ	AUXILIARY OIL LIFE EXTENDER	20	750.00	15,000.00	N	PURCHASE AND INSTALL AUXILIARY ENGINE OIL LIFE EXTENDERS ON HEAVY DUTY TRUCKS IN SOLID WASTE COLLECTION
		COLLECTIONS/CAP EXP- MACH & EQ Total				**73,000.00**		
Solid Waste	Collections	COLLECTIONS/CAP EXP- VEHICLES	REPLACE VEHICLE #948 PER CIP	1	230,000.00	230,000.00	Y	REPLACE YARD WASTE VEHICLE #948 PER CIP
Solid Waste	Collections	COLLECTIONS/CAP EXP- VEHICLES	REPLACE VEHICLE #940 PER CIP	1	240,000.00	240,000.00	Y	REPLACE SIDE LOADER VEHICLE #940 PER CIP
		COLLECTIONS/CAP EXP- VEHICLES Total				**470,000.00**		
Solid Waste Total						**549,000.00**		
Water Sewer	Water	WATER-GEN/CAP EXP- BUILD & IMPR	VEHICLE EQUIPMENT BUILDING CONCRETE FLOOR	1	45,000.00	45,000.00	N	
		WATER-GEN/CAP EXP- BUILD & IMPR Total				**45,000.00**		
Water Sewer	Water	WATER-GEN/CAP EXP- MACH & EQUIP	AED AUTOMATED EXTERNAL DEFIBRILLATOR	1	900.00	900.00	N	PROVIDE SAFER WORK ENVIRONMENT FOR CITY EMPLOYEES AND VISITORS. TOTAL COST IS $1800 - TO BE SPLIT BETWEEN 4800/4850.
Water Sewer	Water	WATER-GEN/CAP EXP- MACH & EQUIP	WATER METERS	329	190.00	62,510.00	Y	WATER METER REPLACEMENT PROGRAM PER THE CIP.
Water Sewer	Water	WATER-GEN/CAP EXP- MACH & EQUIP	EAST BACKWASH PUMP	1	15,000.00	15,000.00	N	WEST PUMP FAILED THIS YEAR. BUDGET FOR EAST PUMP.
Water Sewer	Water	WATER-GEN/CAP EXP- MACH & EQUIP	BACKWASH FLOW METERS	2	2,500.00	5,000.00	N	REPLACE 15-YR OLD METERS WHICH ARE STARTING TO FAIL.
Water Sewer	Water	WATER-GEN/CAP EXP- MACH & EQUIP	4-20 SIGNAL GENERATOR/TESTER	1	2,000.00	2,000.00	N	USE TO TROUBLESHOOT CONTROL & TELEMETRY EQUIPMENT.
Water Sewer	Water	WATER-GEN/CAP EXP- MACH & EQUIP	PH METER	1	500.00	500.00	N	REPLACEMENT FOR PH METER PURCHASED IN 2004 WHICH HAS A CRACKED KEY PAD WITH ELECTRIC TAPE COVERING THE POWER BUTTON. THE MODEL WE HAVE IS OBSOLETE AND CANNOT BE REPAIRED. THE PH METER IS USED 24/7 FOR WATER ANALYSIS.
Water Sewer	Water	WATER-GEN/CAP EXP- MACH & EQUIP	CRESCENT HILLS WATER TANK PAINTING	1	100,000.00	100,000.00	N	
		WATER-GEN/CAP EXP- MACH & EQUIP Total				**185,910.00**		
Water Sewer	Water	WATER-GEN/CAP EXP- VEHICLES	REPLACEMENT TRUCK - 410	1	11,500.00	11,500.00	Y	REPLACE EXISTING PICKUP TRUCK PER THE CAPITAL REPLACEMENT SCHEDULE.
Water Sewer	Water	WATER-GEN/CAP EXP- VEHICLES	REPLACEMENT TRUCK - 411	1	9,500.00	9,500.00	Y	REPLACE EXISTING PICKUP TRUCK PER THE CAPITAL REPLACEMENT SCHEDULE.
Water Sewer	Water	WATER-GEN/CAP EXP- VEHICLES	REPLACEMENT TRUCK - 415	1	9,500.00	9,500.00	Y	REPLACE EXISTING PICKUP TRUCK PER THE CAPITAL REPLACEMENT SCHEDULE.
		WATER-GEN/CAP EXP- VEHICLES Total				**30,500.00**		
	Water Total					**261,410.00**		
Water Sewer	Sewer	SEWER-GEN/CAP EXP- MACH & EQUIP	AED AUTOMATED EXTERNAL DEFIBRILLATOR	1	900.00	900.00	N	PROVIDE SAFER WORK ENVIRONMENT FOR CITY EMPLOYEES AND VISITORS. TOTAL COST IS $1800 - TO BE SPLIT BETWEEN 4800/4850.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- MACH & EQUIP	WATER METERS	328	190.00	62,320.00	Y	WATER METER REPLACEMENT PROGRAM
Water Sewer	Sewer	SEWER-GEN/CAP EXP- MACH & EQUIP	SUBMERSIBLE PUMP - BROWN ROAD SPARE	1	25,000.00	25,000.00	N	SPARE PUMP THAT CAN BE USED AT BROWN ROAD OR AT WASTE WATER TREATMENT PLANT.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- MACH & EQUIP	4-20 SIGNAL GENERATOR/TESTER	1	2,000.00	2,000.00	N	USE TO TROUBLESHOOT CONTROL & TELEMETRY EQUIPMENT.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- MACH & EQUIP	1-INCH TRASH PUMPS	3	200.00	600.00	N	REPLACEMENT PUMP METER PITS.

Fund	Department	Account Title	Description	Quantity	Price	Total Cost	In CIP?	JUSTIFICATION
Water Sewer	Sewer	SEWER-GEN/CAP EXP- MACH & EQUIP	PH METER	1	500.00	500.00	N	REPLACEMENT FOR PH METER PURCHASED IN 2004 WHICH HAS A CRACKED KEY PAD WITH ELECTRIC TAPE COVERING THE POWER BUTTON. THE MODEL WE HAVE IS OBSOLETE AND CANNOT BE REPAIRED. THE PH METER IS USED 24/7 FOR WATER ANALYSIS.
		SEWER-GEN/CAP EXP- MACH & EQUIP Total				**91,320.00**		
Water Sewer	Sewer	SEWER-GEN/CAP EXP- VEHICLES	REPLACEMENT TRUCK - 410	1	11,500.00	11,500.00	Y	REPLACE EXISTING PICKUP TRUCK PER THE CAPITAL REPLACEMENT SCHEDULE.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- VEHICLES	REPLACEMENT TRUCK - 411	1	9,500.00	9,500.00	Y	REPLACE EXISTING PICKUP TRUCK PER THE CAPITAL REPLACEMENT SCHEDULE.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- VEHICLES	REPLACEMENT TRUCK - 415	1	9,500.00	9,500.00	Y	REPLACE EXISTING PICKUP TRUCK PER THE CAPITAL REPLACEMENT SCHEDULE.
Water Sewer	Sewer	SEWER-GEN/CAP EXP- VEHICLES	REPLACEMENT TRUCK - 434	1	228,000.00	228,000.00	Y	REPLACE EXISTING TV INSPECTION TRUCK PER THE CAPITAL REPLACEMENT SCHEDULE.
		SEWER-GEN/CAP EXP- VEHICLES Total				**258,500.00**		
	Sewer Total					**349,820.00**		
Water Sewer Total						**611,230.00**		
Grand Total						**3,497,160.00**		

CITY OF ST PETERS
SUMMARY OF PERSONNEL SERVICES - GENERAL FUND

	2010/11		2011/12		2012/13	
	FT	PT	FT	PT	FT	PT
HES - HEALTH						
Administrative Coordinator	0.25	0.00	0.25	0.00	0.25	0.00
Animal Control Officer	2.00	3.00	2.00	3.00	2.00	3.00
Environmental Control Officer	0.00	2.00	0.00	2.00	0.00	2.00
Health Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Office Clerk	0.00	0.00	0.00	1.00	0.00	1.00
Office Specialist	**0.50**	**0.00**	**0.30**	**0.00**	**0.00**	**0.00**
Public Health Sanitarian	1.00	0.00	1.00	0.00	1.00	0.00
Total	**4.75**	**5.00**	**4.55**	**6.00**	**4.25**	**6.00**
Full Time Equivalent	**8.36**		**8.88**		**8.58**	
HES - VEHICLE & EQUIPMENT MAINTENANCE						
Auto/Diesel Technician	6.00	0.00	6.00	0.00	6.00	0.00
Fleet Maintenance Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Fleet Maintenance Crew Leader	1.00	0.00	1.00	0.00	1.00	0.00
Intern	0.00	1.00	0.00	1.00	0.00	1.00
Office Specialist	**1.00**	**0.00**	**0.70**	**0.00**	**0.00**	**0.00**
Sustainability Specialist	**0.00**	**0.00**	**0.00**	**0.00**	**0.50**	**0.00**
Total	**9.00**	**1.00**	**8.70**	**1.00**	**8.50**	**1.00**
Full Time Equivalent	**9.36**		**9.06**		**8.86**	
MPS - POLICE						
Chief Of Police	1.00	0.00	1.00	0.00	1.00	0.00
Deputy Chief of Police	2.00	0.00	2.00	0.00	2.00	0.00
Dispatcher	11.00	0.00	11.00	0.00	11.00	0.00
Executive Secretary	1.00	0.00	1.00	0.00	1.00	0.00
Lead Corrections Officer	1.00	0.00	1.00	0.00	1.00	0.00
Corrections Officer	1.00	3.00	1.00	3.00	1.00	3.00
Police Dispatch Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Police Lieutenant	5.00	0.00	5.00	0.00	5.00	0.00
Police Lieutenant-Assigned Lieutenant Over Detective Bureau	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	65.00	0.00	65.00	0.00	65.00	0.00
Police Property Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Police Records Administrator	1.00	0.00	1.00	0.00	1.00	0.00
Police Records Clerk	6.00	5.00	6.00	5.00	6.00	5.00
Police Sergeant	10.00	0.00	10.00	0.00	10.00	0.00
Police Sergeant-Assigned Over Detective Bureau	1.00	0.00	1.00	0.00	1.00	0.00
Police Sergeant-Assigned Emergency Management Director	1.00	0.00	1.00	0.00	1.00	0.00
Resident Youth	0.00	2.00	0.00	2.00	0.00	2.00
Total	**109.00**	**10.00**	**109.00**	**10.00**	**109.00**	**10.00**
Full Time Equivalent	**115.49**		**115.49**		**115.49**	
PRS - COMMUNITY AND ARTS						
Guest Service Representatives	0.00	2.00	0.00	2.00	0.00	2.00
Recreation Leader	1.00	0.00	1.00	0.00	1.00	0.00
Total	**1.00**	**2.00**	**1.00**	**2.00**	**1.00**	**2.00**
Full Time Equivalent	**2.44**		**2.44**		**2.44**	
PRS - PARKS GENERAL						
Administrative Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Building Attendant	4.00	9.50	4.00	9.00	4.00	9.00
Building Attendant Crew Leader	1.00	0.00	1.00	0.00	1.00	0.00
Building Maintenance Foreman	1.00	0.00	1.00	0.00	1.00	0.00
Building Repair Technician	2.00	0.00	2.00	0.00	2.00	0.00
Director of Parks Operations	1.00	0.00	1.00	0.00	1.00	0.00
Executive Secretary	1.00	0.00	1.00	0.00	1.00	0.00
Manager of Parks & Recreation Services	1.00	0.00	1.00	0.00	1.00	0.00
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Parks Crew Leader	5.00	0.00	5.00	0.00	5.00	0.00
Parks Horticulture Foreman	1.00	0.00	1.00	0.00	1.00	0.00
Parks Maintenance Foreman	1.00	0.00	1.00	0.00	1.00	0.00
Parks Right-of-Way Maintenance Foreman	1.00	0.00	1.00	0.00	1.00	0.00
Parks Technician	11.00	0.00	10.00	0.00	10.00	0.00
Parks Worker	5.00	12.00	6.00	12.00	6.00	12.00
Registration Specialist	0.00	2.00	0.00	2.00	0.00	2.00
Resident Youth	0.00	12.00	0.00	12.00	0.00	12.00
Total	**37.00**	**35.50**	**37.00**	**35.00**	**37.00**	**35.00**
Full Time Equivalent	**58.27**		**57.91**		**57.91**	
PRS - RANGER DIVISION						
Community Service Officer	0.00	3.00	0.00	3.00	0.00	3.00
Director of Recreation and Enforcement Division	1.00	0.00	1.00	0.00	1.00	0.00
Enforcement Division Ranger	3.00	5.00	3.00	5.00	3.00	5.00
Ranger Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Ranger Superintendant	1.00	0.00	1.00	0.00	1.00	0.00
Total	**6.00**	**8.00**	**6.00**	**8.00**	**6.00**	**8.00**
Full Time Equivalent	**11.77**		**11.77**		**11.77**	

CITY OF ST PETERS
SUMMARY OF PERSONNEL SERVICES - GENERAL FUND

	2010/11		2011/12		2012/13	
	FT	PT	FT	PT	FT	PT
SSS - ADMINISTRATION						
Accounting Clerk	1.00	2.00	2.00	1.00	2.00	1.00
Accounting Specialist	1.50	0.00	1.50	0.00	1.50	0.00
Accounts Payable Clerk	2.00	0.00	2.00	0.00	2.00	0.00
Administrative Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Assistant City Administrator	1.00	0.00	1.00	0.00	1.00	0.00
Assistant Director of Finance	1.00	0.00	1.00	0.00	1.00	0.00
Assistant To City Clerk	1.00	0.00	1.00	0.00	1.00	0.00
Budget Specialist	0.00	0.00	1.00	0.00	1.00	0.00
City Administrator	1.00	0.00	1.00	0.00	1.00	0.00
City Clerk	1.00	0.00	1.00	0.00	1.00	0.00
Community Service Representative	1.00	2.00	2.00	2.00	2.00	2.00
Community Service Specialist	2.00	0.00	1.00	0.00	1.00	0.00
Director of Finance	1.00	0.00	1.00	0.00	1.00	0.00
Director of Human Resources & Community Services	1.00	0.00	1.00	0.00	1.00	0.00
Director of Information Technology	1.00	0.00	1.00	0.00	1.00	0.00
Staff Support Services Coordinator	0.00	0.00	1.00	0.00	1.00	0.00
Executive Secretary	1.00	0.00	1.00	0.00	1.00	0.00
GIS Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Clerk	0.00	1.00	0.00	1.00	0.00	1.00
Human Resources Coordinator	1.00	0.00	0.00	0.00	0.00	0.00
Human Resources Specialist	1.00	0.00	1.00	0.00	1.00	0.00
I.T. Project Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
I.T. Specialist	2.00	0.00	2.00	0.00	2.00	0.00
Licensing Specialist	1.00	2.00	1.00	2.00	1.00	2.00
Network Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Network Technical Administrator	1.00	0.00	1.00	0.00	1.00	0.00
Office Manager	0.00	0.00	1.00	0.00	1.00	0.00
Office Specialist	2.00	0.00	1.00	0.00	1.00	0.00
Payroll Clerk	0.00	2.00	0.00	1.00	0.00	1.00
Payroll Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Purchasing Clerk	1.00	0.00	1.00	0.00	1.00	0.00
Purchasing Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Purchasing Specialist	2.00	0.00	2.00	0.00	2.00	0.00
Resident Youth	0.00	9.00	0.00	9.00	0.00	9.00
Senior Programmer Analyst	1.00	0.00	1.00	0.00	1.00	0.00
Volunteer Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Total	**36.50**	**18.00**	**38.50**	**16.00**	**38.50**	**16.00**
Full Time Equivalent	**46.24**		**46.79**		**46.79**	
SSS - COMMUNICATIONS						
Audio Visual Engineer	1.00	0.00	1.00	0.00	1.00	0.00
Communication/Public Relations Spec.	2.00	0.00	2.00	0.00	2.00	0.00
Director of Communications	1.00	0.00	1.00	0.00	1.00	0.00
Event Specialist	0.00	1.00	1.00	0.00	1.00	0.00
Graphic Design Specialist	0.00	1.00	0.00	1.00	0.00	1.00
Resident Youth	0.00	1.00	0.00	1.00	0.00	1.00
TV Program Development Assistant	0.00	1.00	0.00	1.00	0.00	1.00
TV Program Development Specialist	1.00	0.00	1.00	0.00	1.00	0.00
TV Program Production Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Video Technician	0.00	4.00	0.00	3.00	0.00	3.00
Total	**6.00**	**8.00**	**7.00**	**6.00**	**7.00**	**6.00**
Full Time Equivalent	**11.41**		**9.63**		**9.63**	
SSS - GOVERNMENTAL						
Mayor (Elected)	0.00	1.00	0.00	1.00	0.00	1.00
Alderman (Elected)	0.00	8.00	0.00	8.00	0.00	8.00
City Treasurer (Appointed)	0.00	1.00	0.00	1.00	0.00	1.00
Municipal Judge (Elected)	0.00	1.00	0.00	1.00	0.00	1.00
Board of Adjustments	0.00	8.00	0.00	8.00	0.00	8.00
Planning and Zoning Commission	0.00	10.00	0.00	10.00	0.00	10.00
Total	**0.00**	**29.00**	**0.00**	**29.00**	**0.00**	**29.00**
SSS - MUNICIPAL COURT						
Court Administrator	1.00	0.00	1.00	0.00	1.00	0.00
Court Specialist	4.00	1.00	4.00	1.00	4.00	1.00
Resident Youth	0.00	2.00	0.00	2.00	0.00	2.00
Total	**5.00**	**3.00**	**5.00**	**3.00**	**5.00**	**3.00**
Full Time Equivalent	**6.44**		**6.44**		**6.44**	

CITY OF ST PETERS
SUMMARY OF PERSONNEL SERVICES - GENERAL FUND

	2010/11		2011/12		2012/13	
	FT	PT	FT	PT	FT	PT
TDS - ENGINEERING & COMMUNITY DEVELOPMENT						
Administrative Coordinator	1.00	0.00	0.00	0.00	0.00	0.00
Building Commissioner	1.00	0.00	1.00	0.00	1.00	0.00
Building Inspector	5.00	2.00	5.00	2.00	5.00	2.00
Capital Improvement Project Manager	1.00	0.00	0.00	0.00	0.00	0.00
Civil Engineer	2.00	0.00	2.00	0.00	2.00	0.00
Construction Inspector	2.00	0.00	2.00	0.00	2.00	0.00
Construction Technician	1.00	0.00	1.00	0.00	1.00	0.00
Director of Engineering	1.00	0.00	1.00	0.00	1.00	0.00
Director of Planning, Community, and Economic Dvlp.	1.00	0.00	1.00	0.00	1.00	0.00
Economic Development Coordinator	1.00	0.00	0.00	0.00	0.00	0.00
Engineering and GIS Technician	1.00	0.00	1.00	0.00	1.00	0.00
Executive Secretary	1.00	0.00	1.00	0.00	1.00	0.00
Lead GIS Technician	1.00	0.00	0.00	0.00	0.00	0.00
Manager of Transportation & Development Services	1.00	0.00	0.50	0.00	0.50	0.00
Office Clerk	1.00	0.00	1.00	0.00	1.00	0.00
Office Specialist	2.00	0.00	2.00	0.00	2.00	0.00
Plans Examiner	2.00	0.00	1.00	0.00	1.00	0.00
Planner	**1.00**	**0.00**	**1.00**	**0.00**	**0.00**	**0.00**
Planning Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Summer Intern & Resident Youth	0.00	3.00	0.00	3.00	0.00	3.00
Total	**27.00**	**5.00**	**21.50**	**5.00**	**20.50**	**5.00**
Full Time Equivalent	**29.52**		**24.02**		**23.02**	
TDS - STREETS DEPARTMENT						
Administrative Coordinator	1.00	0.00	0.00	0.00	0.00	0.00
Director of Transportation	0.75	0.00	0.00	0.00	0.00	0.00
Manager of Water Environmental Services	0.50	0.00	0.00	0.00	0.00	0.00
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Public Works Shop Attendant	0.00	1.00	0.00	1.00	0.00	1.00
Streets Maintenance Crew Leader	3.00	0.00	3.00	0.00	3.00	0.00
Streets Maintenance Foreman	3.00	0.00	3.00	0.00	3.00	0.00
Streets Maintenance Technician	**11.00**	**0.00**	**11.00**	**0.00**	**9.00**	**0.00**
Streets Maintenance Worker	**3.00**	**2.00**	**3.00**	**2.00**	**5.00**	**2.00**
Summer Intern	0.00	2.00	0.00	2.00	0.00	2.00
Total	**23.25**	**5.00**	**21.00**	**5.00**	**21.00**	**5.00**
Full Time Equivalent	**26.13**		**23.88**		**23.88**	
WES - STORM WATER						
Utilities Field Operations Crew Leader	2.00	0.00	2.00	0.00	2.00	0.00
Utilities Field Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00
Utilities Field Operations Technician	4.00	0.00	3.00	0.00	3.00	0.00
Utilities Field Operations Worker	1.00	0.00	2.00	0.00	2.00	0.00
Total	**8.00**	**0.00**	**8.00**	**0.00**	**8.00**	**0.00**
Full Time Equivalent	**8.00**		**8.00**		**8.00**	
TOTAL GENERAL FUND	**272.50**	**129.50**	**267.25**	**126.00**	**265.75**	**126.00**
TOTAL GENERAL FUND FULL TIME EQUIVALENT	**333.44**		**324.33**		**322.83**	

CITY OF ST PETERS
SUMMARY OF PERSONNEL SERVICES - SPECIAL REVENUE FUNDS

	2010/11		2011/12		2012/13	
	FT	PT	FT	PT	FT	PT
LOCAL PARKS AND STORM WATER FUND						
Civil Engineer - Assigned Storm Water Project Manager	0.00	1.00	0.00	1.00	0.00	1.00
Full Time Equivalent	**0.72**		**0.72**		**0.72**	
SEWER LATERAL REPAIR PROGRAM FUND						
Utilities Environmental Compliance Inspector	0.50	0.00	1.00	0.00	1.00	0.00
Full Time Equivalent	**0.50**		**1.00**		**1.00**	
TRANSPORTATION TRUST FUND						
TRAFFIC MANAGEMENT						
Civil Engineer	1.00	0.00	1.00	0.00	1.00	0.00
Director of Transportation	0.25	0.00	1.00	0.00	1.00	0.00
Manager of Transportation & Development Services	0.00	0.00	0.50	0.00	0.50	0.00
Traffic Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Street Maintenance Worker	2.00	0.00	2.00	0.00	2.00	0.00
Traffic Technician	2.00	0.00	2.00	0.00	2.00	0.00
Total	**6.25**	**0.00**	**7.50**	**0.00**	**7.50**	**0.00**
Full Time Equivalent	**6.25**		**7.50**		**7.50**	
Total - Special Revenue Funds	**6.75**	**1.00**	**8.50**	**1.00**	**8.50**	**1.00**
Full Time Equivalent - Special Revenue Funds	**7.47**		**9.22**		**9.22**	

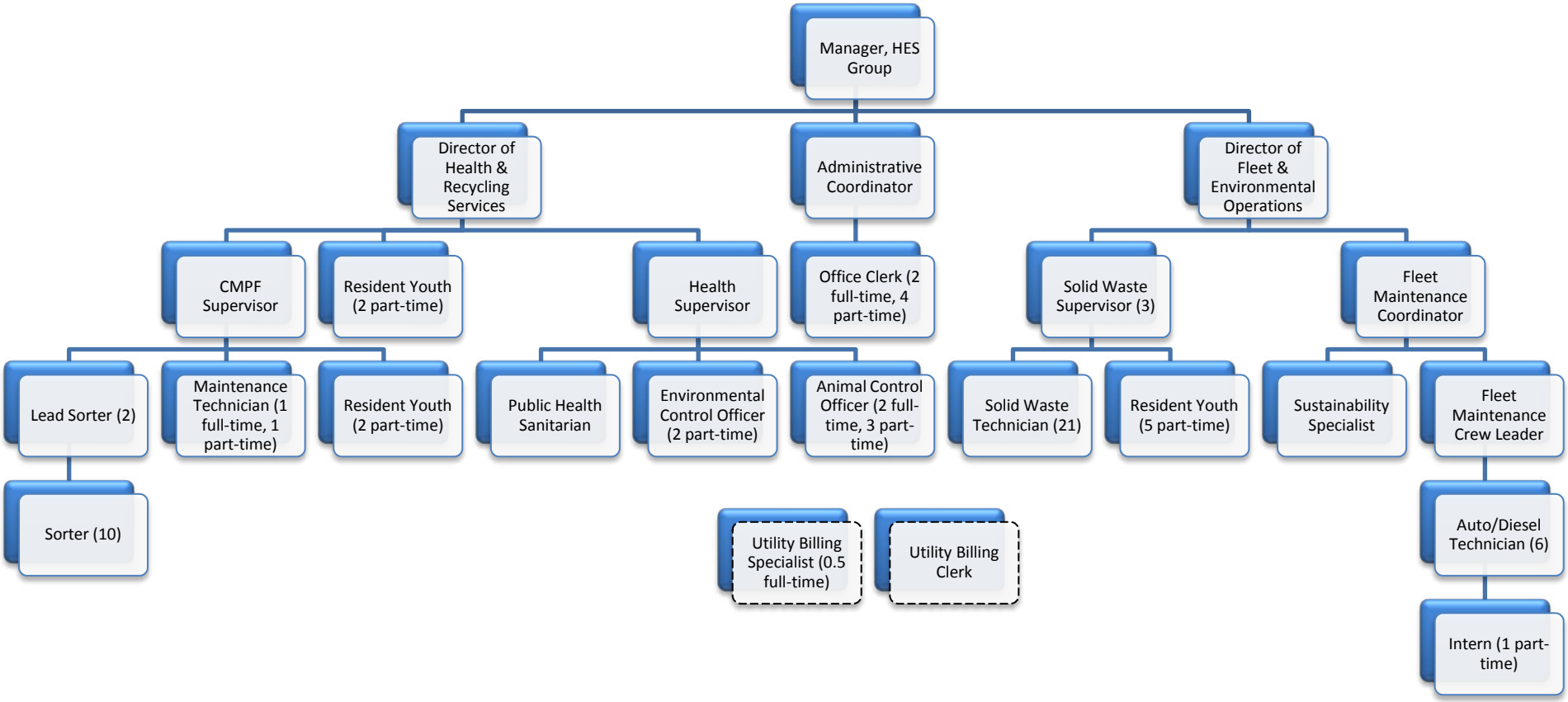
CITY OF ST PETERS
SUMMARY OF PERSONNEL SERVICES - ENTERPRISE FUNDS

	2010/11		2011/12		2012/13	
	FT	PT	FT	PT	FT	PT
HES - CMPF FUND						
Administrative Coordinator	0.50	0.00	0.50	0.00	0.50	0.00
CMPF and Marketing Coordinator	0.50	0.00	0.00	0.00	0.00	0.00
CMPF Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Director of Health & Environmental Operations	0.50	0.00	0.00	0.00	0.00	0.00
Director of Health & Recycling Services	0.00	0.00	1.00	0.00	1.00	0.00
Lead Sorter	2.00	0.00	2.00	0.00	2.00	0.00
Maintenance Technician	**1.00**	**0.00**	**0.00**	**1.00**	**1.00**	**1.00**
Manager of Health & Environmental Services	0.50	0.00	0.50	0.00	0.50	0.00
Office Clerk	1.00	2.00	1.00	3.00	1.00	3.00
Office Specialist	0.50	0.00	0.00	0.00	0.00	0.00
Resident Youth	0.00	2.00	0.00	2.00	0.00	2.00
Solid Waste Technician	4.00	0.00	4.00	0.00	4.00	0.00
Sorter	**11.00**	**0.00**	**11.00**	**0.00**	**10.00**	**0.00**
Total	**22.50**	**4.00**	**21.00**	**6.00**	**21.00**	**6.00**
Full Time Equivalent	**24.66**		**24.61**		**24.61**	
HES - SOLID WASTE FUND						
Administrative Coordinator	0.25	0.00	0.25	0.00	0.25	0.00
CMPF and Marketing Coordinator	0.50	0.00	0.00	0.00	0.00	0.00
Director of Fleet & Environmental Operations	0.00	0.00	1.00	0.00	1.00	0.00
Director of Health & Environmental Operations	0.50	0.00	0.00	0.00	0.00	0.00
Manager of Health & Environmental Services	0.50	0.00	0.50	0.00	0.50	0.00
Office Clerk	1.00	0.00	1.00	0.00	1.00	0.00
Resident Youth	0.00	6.00	0.00	5.00	0.00	5.00
Solid Waste Coordinator	1.00	0.00	0.00	0.00	0.00	0.00
Solid Waste Supervisor	2.00	0.00	3.00	0.00	3.00	0.00
Solid Waste Technician	18.00	0.00	17.00	0.00	17.00	0.00
Sustainability Specialist	**0.00**	**0.00**	**0.00**	**0.00**	**0.50**	**0.00**
Utility Billing Clerk	1.00	0.00	1.00	0.00	1.00	0.00
Utility Billing Specialist	0.50	0.00	0.50	0.00	0.50	0.00
Total	**25.25**	**6.00**	**24.25**	**5.00**	**24.75**	**5.00**
Full Time Equivalent	**27.41**		**26.05**		**26.55**	
PRS - RECREATION FUND						
370 LAKESIDE PARK-						
Community Service Officer	0.00	4.00	0.00	4.00	0.00	4.00
Guest Service Representatives	0.00	2.00	0.00	2.00	0.00	2.00
Parks Worker	2.00	0.00	2.00	0.00	2.00	0.00
Temporary Parks Worker	0.00	1.00	0.00	1.00	0.00	1.00
Subtotal	**2.00**	**7.00**	**2.00**	**7.00**	**2.00**	**7.00**
GENERAL RECREATION-						
Building Attendant	0.00	0.50	0.00	0.00	0.00	0.00
Guest Service Representatives	0.00	25.00	0.00	25.00	0.00	25.00
Recreation Leader	0.85	0.00	0.85	0.00	0.85	0.00
Recreation Superintendent	0.75	0.00	0.75	0.00	0.75	0.00
Resident Youth	0.00	1.00	0.00	0.00	0.00	0.00
Subtotal	**1.60**	**26.50**	**1.60**	**25.00**	**1.60**	**25.00**
GOLF COURSE-						
Assistant Food Service Manager	0.00	1.00	0.00	0.00	0.00	0.00
Club House Coordinator	0.00	0.00	1.00	0.00	1.00	0.00
Golf Course Maintenance Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Guest Service Representatives	0.00	28.00	0.00	28.00	0.00	28.00
Parks Worker	1.00	0.00	1.00	0.00	1.00	0.00
Recreation Leader	1.00	0.00	0.00	0.00	0.00	0.00
Superintendent of Golf Course Operations	1.00	0.00	1.00	0.00	1.00	0.00
Temporary Parks Worker	0.00	2.00	0.00	2.00	0.00	2.00
Subtotal	**4.00**	**31.00**	**4.00**	**30.00**	**4.00**	**30.00**
REC-PLEX-						
Accounting Clerk	0.00	1.00	0.00	1.00	0.00	1.00
Assistant Food Service Manager	0.00	1.00	0.00	0.00	0.00	0.00
Building Attendant	5.00	3.00	6.00	3.00	6.00	3.00
Building Repair Technician	4.00	0.00	4.00	0.00	4.00	0.00
Director of Facilities	1.00	0.00	1.00	0.00	1.00	0.00
Guest Service Representatives	0.00	142.00	0.00	142.00	0.00	142.00
Head Swim Coach	1.00	0.00	1.00	0.00	1.00	0.00
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Recreation Leader	2.15	0.00	3.15	0.00	3.15	0.00
Recreation Superintendent	1.25	0.00	1.25	0.00	1.25	0.00
Registration Specialist	0.00	2.00	0.00	2.00	0.00	2.00
Subtotal	**15.40**	**149.00**	**17.40**	**148.00**	**17.40**	**148.00**
Total - Recreation Fund	**23.00**	**213.50**	**25.00**	**210.00**	**25.00**	**210.00**
Full Time Equivalent - Recreation Fund	**97.65**		**105.45**		**105.45**	

CITY OF ST PETERS
SUMMARY OF PERSONNEL SERVICES - ENTERPRISE FUNDS

	2010/11		2011/12		2012/13	
	FT	PT	FT	PT	FT	PT
WES - WATER/SEWER FUND						
Accounting Specialist	0.50	0.00	0.50	0.00	0.50	0.00
Administrative Coordinator	0.00	0.00	1.00	0.00	1.00	0.00
Director of Utilities	1.00	0.00	1.00	0.00	1.00	0.00
Earth Centre Crew Leader	1.00	0.00	1.00	0.00	1.00	0.00
Earth Centre Technician	2.00	0.00	2.00	0.00	2.00	0.00
Utilities Environmental Compliance Inspector	0.50	0.00	0.00	0.00	0.00	0.00
Utility Locator	2.00	0.00	2.00	0.00	2.00	0.00
Laboratory Technician	1.00	0.00	1.00	0.00	1.00	0.00
Manager of Water Environment Services	0.50	0.00	1.00	0.00	1.00	0.00
Meter Reader	3.00	0.00	3.00	1.00	3.00	1.00
Office Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Civil Engineer	1.00	0.00	0.00	0.00	0.00	0.00
Summer Intern	0.00	4.00	0.00	3.00	0.00	3.00
Utilities Electrical Instrumentation Technician	1.00	0.00	1.00	0.00	1.00	0.00
Utilities Field Operations Crew Leader	3.00	0.00	3.00	0.00	3.00	0.00
Utilities Field Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00
Utilities Field Operations Technician	**2.00**	**0.00**	**3.00**	**0.00**	**2.00**	**0.00**
Utilities Field Operations Worker	**7.00**	**0.00**	**6.00**	**0.00**	**7.00**	**0.00**
Utilities Plant Maintenance Foreman	1.00	0.00	1.00	0.00	1.00	0.00
Utilities Plant Maintenance Technician	**2.00**	**0.00**	**3.00**	**0.00**	**2.00**	**0.00**
Utilities Plant Maintenance Worker	**3.00**	**0.00**	**2.00**	**0.00**	**3.00**	**0.00**
Utilities Plant Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00
Utility Billing Clerk	1.00	0.00	1.00	0.00	1.00	0.00
Utility Billing Specialist	1.50	0.00	1.50	0.00	1.50	0.00
Utility Operator	8.00	0.00	8.00	0.00	8.00	0.00
Total	**45.00**	**4.00**	**45.00**	**4.00**	**45.00**	**4.00**
Full Time Equivalent	**46.44**		**46.80**		**46.80**	
TOTAL CITY	**395.00**	**358.00**	**391.00**	**352.00**	**390.00**	**352.00**
TOTAL CITY FULL TIME EQUIVALENT	**537.08**		**536.46**		**535.46**	

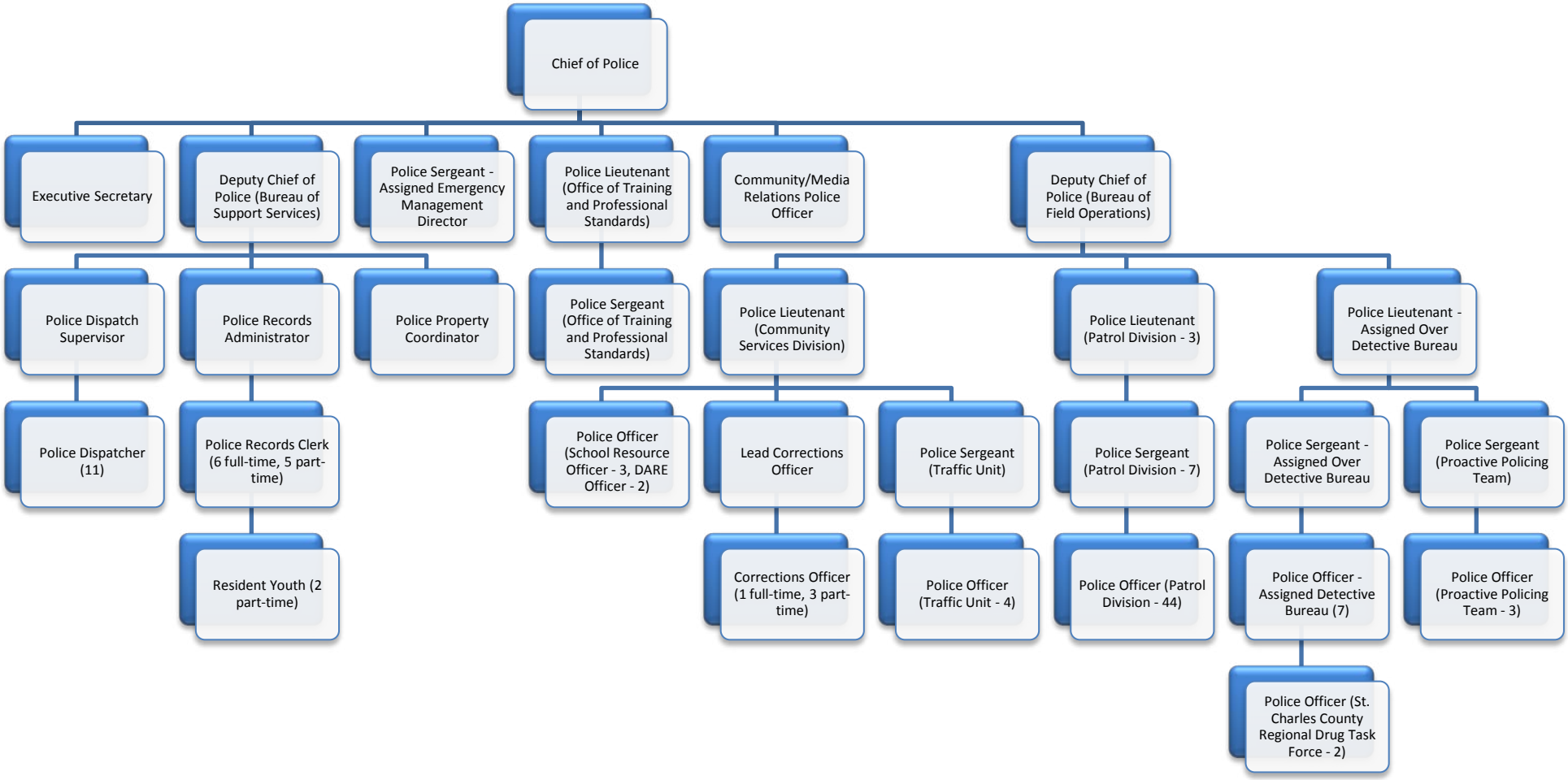
Health & Environmental Services (HES)



Note: Half of one Utility Billing Specialist and one Utility Billing Clerk are budgeted in the HES group but report to the Assistant Director of Finance in the SSS group.

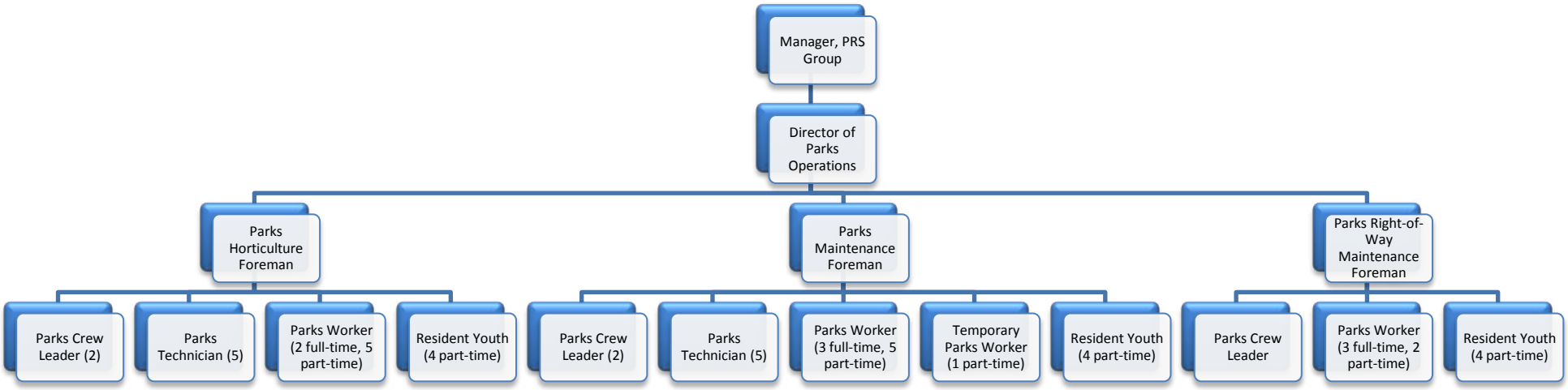
Updated 10/1/12

Municipal Police Services (MPS)



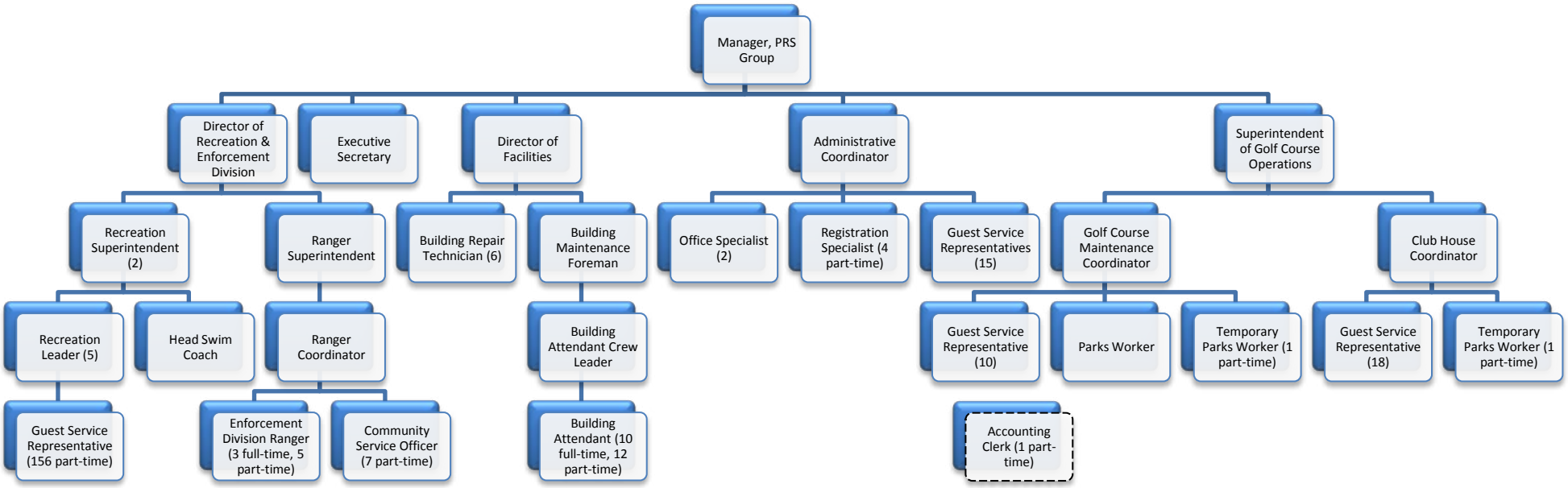
Updated 9/19/12

Parks & Recreation Services (PRS)



Updated 9/24/12

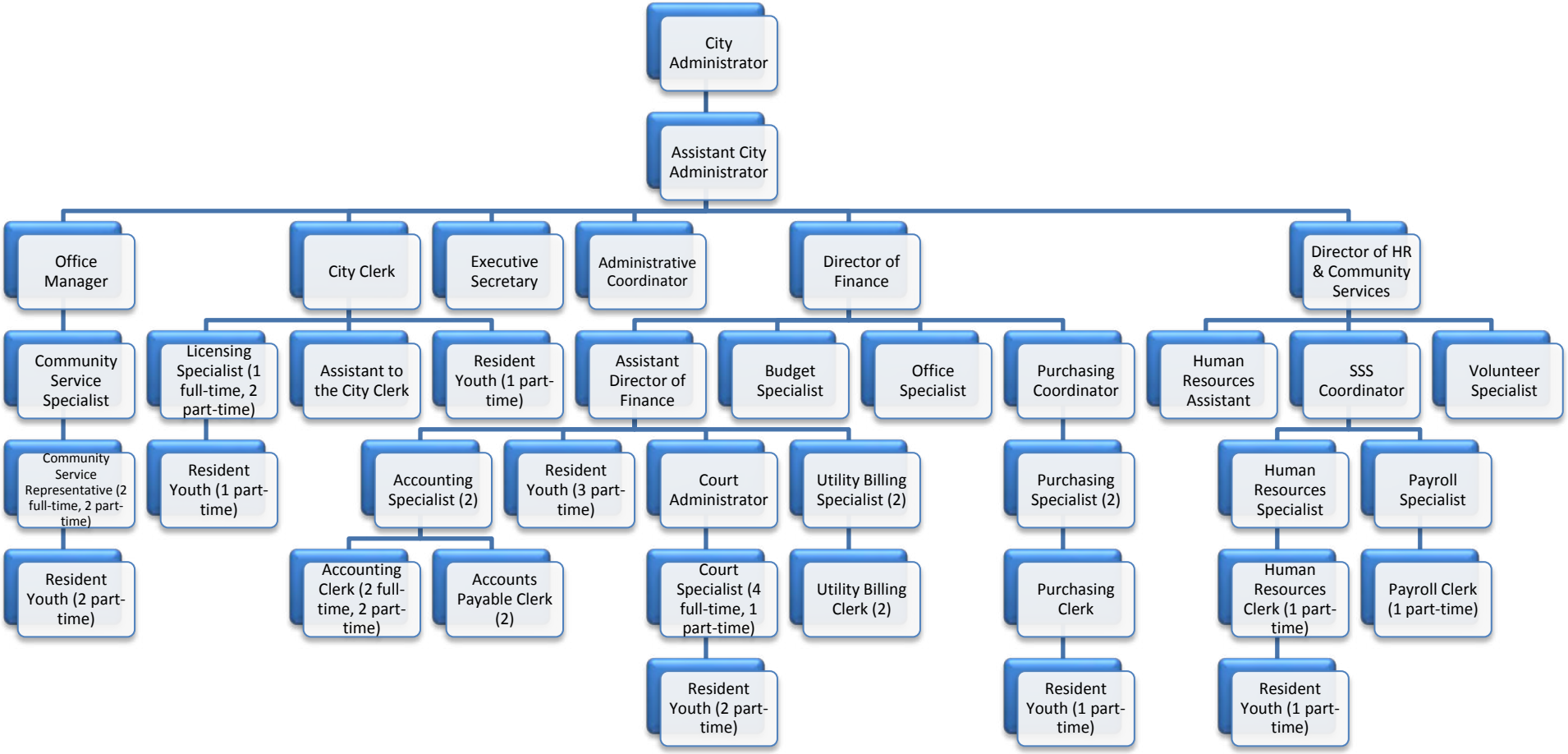
Parks & Recreation Services (PRS)



Note: One part-time Accounting Clerk is budgeted in the PRS group but reports to the Assistant Director of Finance in the SSS group.

Updated 9/24/12

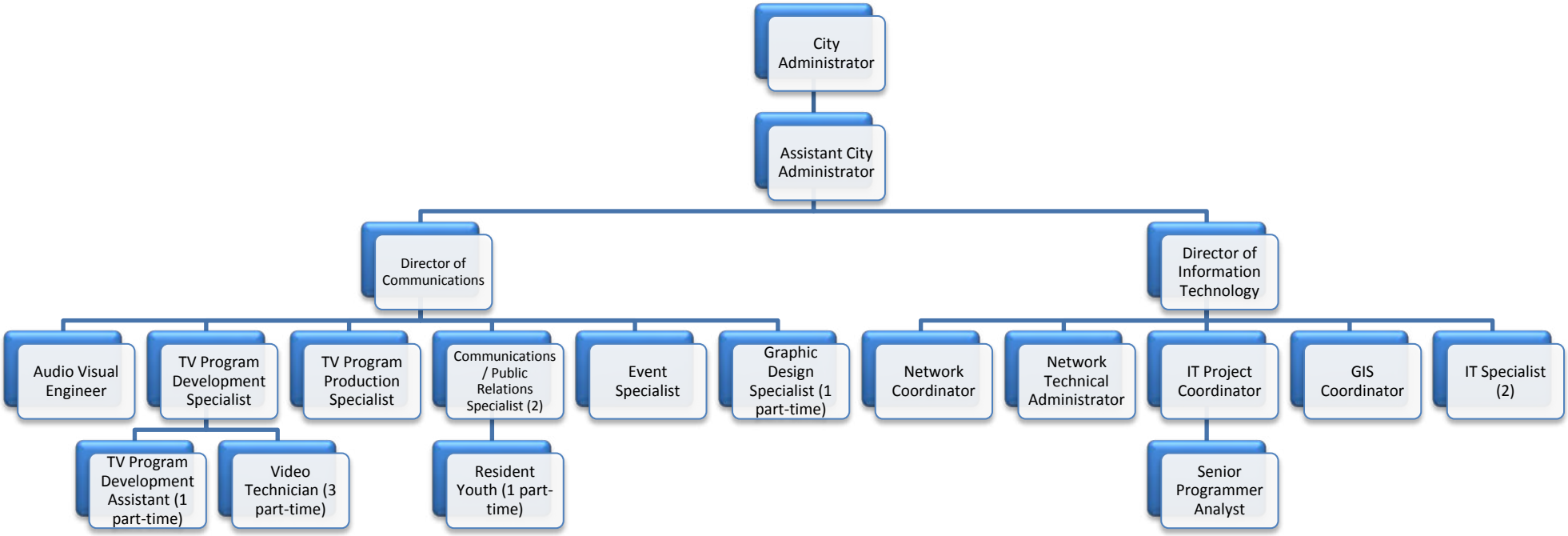
Staff Support Services (SSS)



Note: Half of one Utility Billing Specialist and one Utility Billing Clerk are budgeted in the HES group, one part-time Accounting Clerk is budgeted in the PRS group, and half of one Accounting Specialist, one and a half Utility Billing Specialists, and one Utility Billing Clerk are budgeted in the WES group.

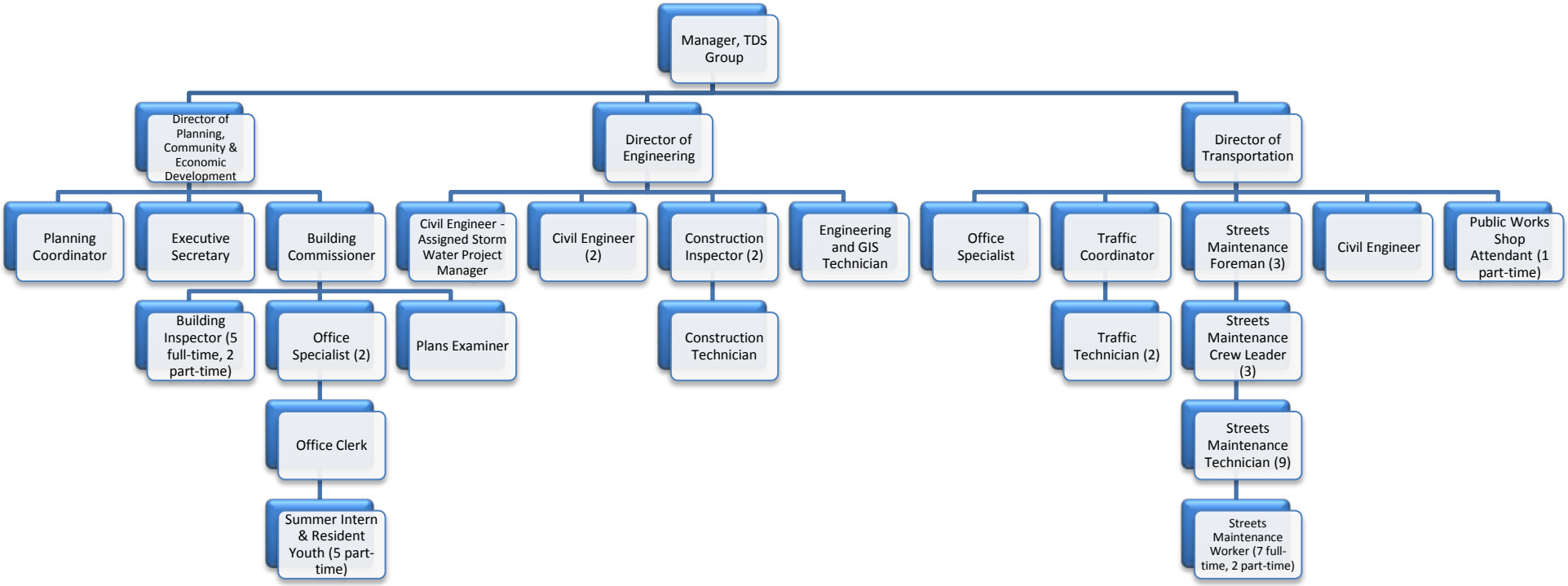
Updated 9/10/12

Staff Support Services (SSS)



Updated 9/10/12

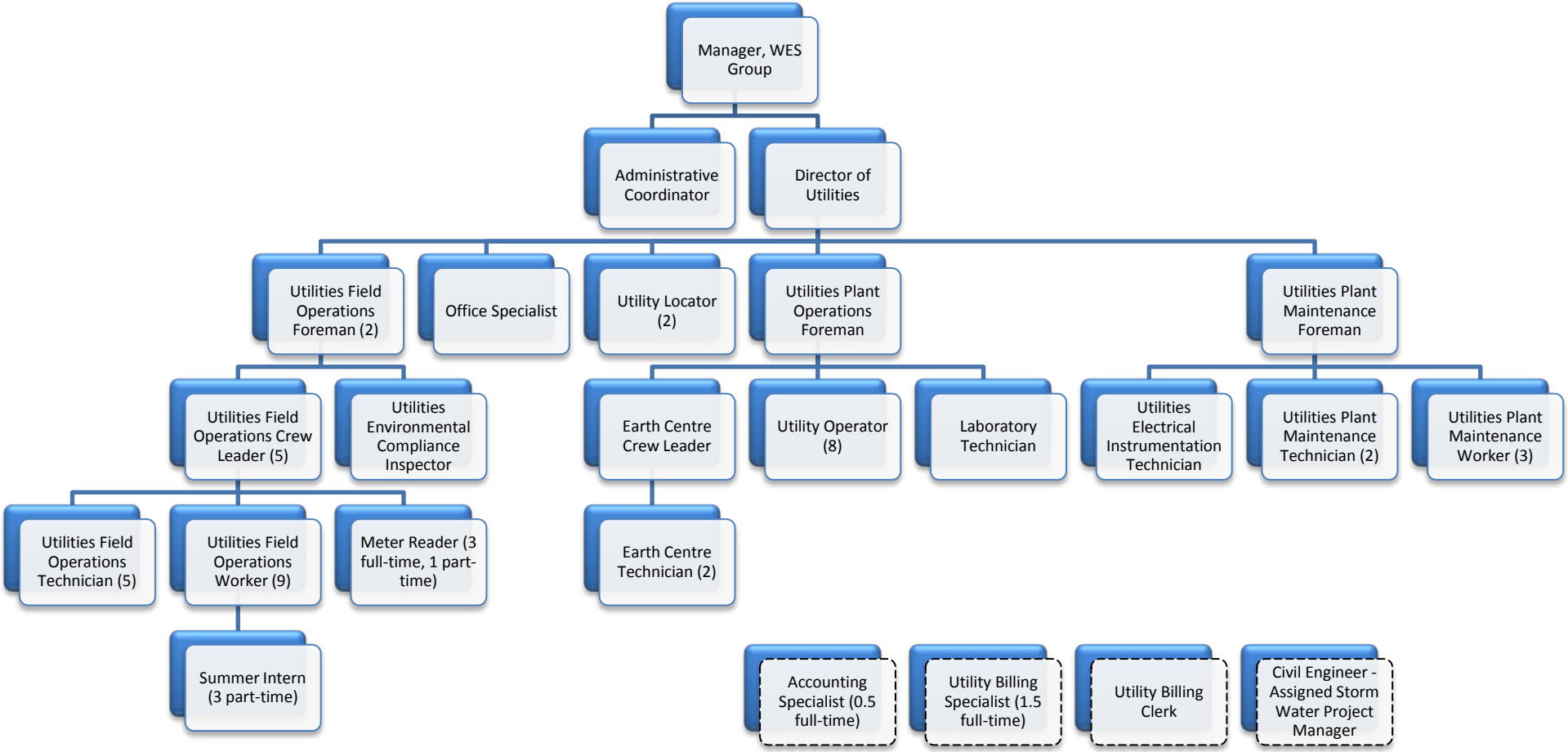
Transportation & Development Services (TDS)



Note: Civil Engineer – Assigned Storm Water Project Manager is budgeted in the TDS group but reports to both the Manager, WES Group and Manager, TDS Group.

Updated 10/9/12

Water Environment Services (WES)



Notes: Half of one Accounting Specialist, one and a half Utility Billing Specialists, and one Utility Billing Clerk are budgeted in the WES group but report to the Assistant Director of Finance in the SSS group.

Civil Engineer – Assigned Storm Water Project Manager is budgeted in the TDS group but reports to both the Manager, WES Group and Manager, TDS Group.

Updated 10/9/12

Awards Earned by the City of St. Peters

OVERALL

- ***2012***, named **Best City** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*
- ***2012***, **Mayor Len Pagano** named **Best Elected Official** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*
- ***2010***, named to **100 Best Places to Live** by *Money Magazine*
- ***2008***, named to **100 Best Places to Live** by *Money Magazine*

Arts

- ***2012***, named **Best Public Art** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*

Budget & Finance

- ***1991-present***, **Certificate of Achievement for Excellence in Financial Reporting** (Government Finance Officers Association)
- ***2000-present***, **Distinguished Budget Presentation Award** (Government Finance Officers Association)

Forestry Awards

- ***1999-present***, **Tree City USA** (The National Arbor Day Foundation)
- ***2000-present***, **Tree City USA Growth Award,** (The National Arbor Day Foundation)
- ***2005,*** **International Society of Arboriculture Midwest Chapter Award of Merit**
- ***2005,*** **Missouri Community Forestry Council Arbor Award of Excellence**
- ***2004,*** **Missouri Community Forestry Council Arbor Award of Excellence**
- ***2002,*** **Missouri Community Forestry Council Communitree Award**
- ***2001,*** **International Society of Arboriculture Midwest Chapter Gold Leaf Award**

Organic Resource Recycling Program

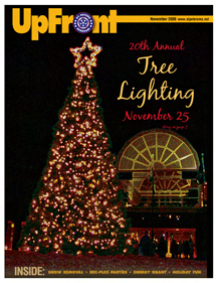
- ***2010,*** **Gold Excellence Award in Composting**, Solid Waste Association of North America
- ***2008,*** **National Clean Water Act Recognition Award**, Exemplary Biosolids Management, Large Operating Project classification (U.S. Environmental Protection Agency)
- ***2007,*** **Outstanding Management of Wastewater Plant Biosolids** (Missouri Water Environment Association)

Parks

- ***2012***, **St. Peters Concerts in the Park** named **Best Live Music** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*
- ***2012***, **Celebrate St. Peters** named **Best Cheap Entertainment** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*
- ***2012***, **370 Lakeside Park** named **Best Thing to Happen to St. Charles County** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*
- ***2012***, **St. Peters Golf Course** named **Best Local Golf Course** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*
- ***2012***, **St. Peters Rec-Plex** named **Best Place to Watch Sports** by Best of Mid Rivers survey in *Mid Rivers Newsmagazine*

St. Peters TeleVision (SPTV)

- ***2009,*** **Telly Award** for *UpFront St. Peters* show
- ***2008,*** **Telly Award** for *UpFront St. Peters Business* show
- ***2008,*** **Telly Award** for *Health File* show
- ***2008,*** **Communicator Award** for *UpFront St. Peters Business* show
- ***2007,*** **Telly Award** for recycling special
- ***2007,*** **Telly Award** for *St. Peters UpFront* show in response to a January 2007 ice storm
- ***2006,*** **Telly Awards** (2) for a public service campaign about wearing seatbelts
- ***2005,*** **Telly Award and National Association of Telecommunications Officers and Advisors** (NATOA) 2nd-place award for 100 Years of Diving Excellence, a show created in conjunction with the 2004 U.S. Olympic Diving Trials at the St. Peters Rec-Plex



UpFront Newsletter

- ***2010*****, Communicator Awards (2), Award of Excellence,** honoring creative excellence for communications professionals
- ***2010*****, Communicator Awards, Award of Distinction,** honoring creative excellence for communications professionals

Wild About Recycling Program (blue bag curbside recycling)

- ***2004,*** **Environmental Excellence Award**, Choose Environmental Excellence-Gateway Region
- ***2003,*** **Savvy Award,** City-County Communications and Marketing Association
- ***2002,*** **Missouri Waste Control Prevention Award**, Missouri Waste Control Coalition
- ***2002,*** **Governor's Pollution Prevention Award**, State of Missouri
- ***2001,*** **City Livability Award**, U.S. Conference of Mayors

Glossary

Accrual Basis of Accounting - Under this method of accounting, revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period incurred. Used to account for activity in the City's Enterprise Funds.

Adopted Budget - Refers to the budget amount as originally approved by the City for the fiscal year.

Ameren – Missouri's largest electric utility.

Anticipated Expenditures and Revenues - The expenditures or revenues that are expected by the close of the budget year.

Assessed Valuation - This is the value of real and other property set for tax purposes. The County Assessor determines the assessed value.

Balanced Budget - In accordance with Missouri Revised Statutes; in no event shall the total proposed expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year; provided, that nothing herein shall be construed as requiring any political subdivision to use any cash balance as current revenue or to change from a cash basis of financing its expenditures.

Budget - The financial plan for the operation of the City for the year.

Capital Expenditures – Expenses involving land, improvements to land, easements, building, building improvements, furniture, fixtures, machinery, equipment, vehicles and all other tangible or intangible assets that are used in operations and that have an initial useful life extending beyond a single reporting year.

CIP – Capital Improvement Plan.

Debt Service Fund – Governmental type fund used to account for the accumulation of resources and payment of general long-term debt principal and interest.

Department - Primary unit in City operations. Each is managed by a Group Manager.

Depreciation - The decrease in value of physical assets due to use and the passage of time. In accounting for depreciation, the cost of a fixed asset is prorated over the estimated service life of such an asset, and each year is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Encumbrance - Commitment for unperformed contracts for goods or services. An amount of money committed and set aside, but not yet expended, for the purpose of a specific good or service.

Enterprise Funds - These funds are used to account for resources committed to self-supporting activities of governmental units that render services to the general public on a user-charged basis. Budgeted enterprise funds include: Central Materials Processing Facility Fund, Recreation Fund, Solid Waste Fund, and Water/Sewer Fund.

Expenditure - An actual obligation incurred for goods or services received whether or not yet paid by City.

Glossary

Fiscal Year - The period used for the accounting year. The City of St. Peters has a fiscal year of October 1 through the following September 30.

Fund - A self-balancing set of accounts designed to track specific revenues and the uses of those revenues.

Fund Balance - An accumulated excess of revenues over expenditures in a fund. An amount left over after expenditures are subtracted from resources is added to a beginning fund balance each year.

Fund Classifications – One of the three categories (governmental, proprietary, and fiduciary) used to classify fund types.

Fund Type - In governmental accounting, all funds are classified into eleven generic fund types: General, Special Revenues, Debt Service, Capital Projects, Permanent, Enterprise, Internal Service, Pension (and other employee benefit) Trust, Investment Trust, Private-Purpose Trust, and Agency.

GAAP - Generally Accepted Accounting Principles.

General Fund – The governmental fund type that serves as the chief operating fund of the City. The fund used to account for all City activities not required to be accounted for elsewhere.

General Obligation Bonds - Bonds backed by the full faith and credit of the City.

Governmental/Trust Funds - Includes the General Fund, Expendable Trust Funds, Non-Expendable Trust Funds, Special Revenue Funds, and Capital Project Fund.

HES – Health and Environmental Services work group.

Legal Debt Margin - The limit of bonded indebtedness allowed by the Statutes of Missouri. It is currently 10% of the assessed value less general obligation debt currently outstanding. This does not include an additional debt limit of 10% of the assessed valuation available for street improvements or waterworks and electric plants as provided under the Statutes of Missouri.

Intergovernmental Revenues - Revenues from other governments in the form of grants, entitlement, shared revenues or payments in lieu of taxes.

Modified Accrual Basis - General Fund, Special Revenue, and Debt Service Funds are recognized on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, except for long-term debt and certain accrued obligations, which are recognized when due. This basis measures resources available to the City.

MPS – Municipal Police Services work group.

Non-Operating Expenses - Expenses incurred by Enterprise Funds that are not directly related to the fund's primary service activities. Examples of non-operating expenses include Interest Expense and Miscellaneous Expenses.

Non-Operating Revenues - Enterprise Fund revenues that are not directly related to the fund's primary service activities. Examples of non-operating revenues include Interest Revenue and Miscellaneous Revenue.

Property Tax - This refers to the property tax placed on property. The tax income is determined by multiplying the tax rate by each $100 of assessed valuation.

PRS – Parks and Recreation Services work group.

Revenue Bonds - Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

Revenues - Money generated through taxes, charges, licenses and other sources to fund City operations.

Special Obligation Bonds - Special obligations of the City. The payment of the principal of and the interest on the Bonds is subject to an annual appropriation by the City. The City is not required or obligated to make any such annual appropriation.

Special Revenue Funds - These funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

SSS – Staff Support Services work group.

TDS – Transportation and Development Services work group.

User Charges or Fees - The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.

WES – Water Environment Services work group.

CITY OF ST. PETERS
POLICIES

Fund Accounting

The accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Governmental Fund Types

Governmental funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (except those accounted for in enterprise funds) are accounted for through governmental funds. The measurement focus is upon determination of and changes in financial position rather than upon net income. The City prepares budgets for the following governmental fund types:

General Fund – The general fund is the general operation fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Debt Service – The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Special Revenue Funds – Special revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The City has the following special revenue funds:

- **Community Development Block Grant Fund** – Used to account for Federal grant proceeds and other revenues restricted for use for low-and moderate-income persons.
- **Community Development Block Grant Subrecipient Fund** – Used to account for Federal grant proceeds and other revenues received as a subrecipient from St. Charles County that are restricted for use for low-and moderate-income persons.
- **Drug Enforcement Agency Fund** – Used to account for Federal grant proceeds and other revenues restricted for drug-related law enforcement purposes.
- **Local Parks and Storm Water Fund** – Used to account for revenues related to a 1/10th cent sales tax. Restricted for park and storm water projects.
- **Sewer Lateral Repair Fund** – Used to account for revenues received from a voter approved special property assessment used to assist in the repair of sewer lateral lines.
- **Special Allocation Fund – City Centre** – Used to account for revenues generated by the City Centre TIF district for the payment of debt service expenditures.
- **Special Allocation Fund – Old Town TIF** – Used to account for revenues generated by the Old Town Levy TIF district.
- **Special Allocation Fund – St. Peters Lakeside Redevelopment TIF** – Used to account for revenues generated by the St. Peters Lakeside Redevelopment TIF district.
- **Transportation Trust Fund** – Used to account for transportation sales tax revenues and grants to be used for the construction, reconstruction, repair, and maintenance of streets, roads, and bridges.
- **Water Service Line Repair Program Fund** – Used to account for revenues received from a voter approved special property assessment used to assist in the repair of water service lines.

Enterprise Fund Types

Enterprise funds are used to account for activities that are similar to those found in the private sector. The measurement focus is on the determination of net income and capital maintenance. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, not including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City prepares budgets for the following four enterprise funds:

- **Central Materials Processing Facility Fund** – Used to account for revenues and expenses for the central materials processing services.
- **Recreation Fund** – Used to account for revenues restricted for recreation purposes.
- **Solid Waste Fund** – Used to account for revenues and expenses for the solid waste services.
- **Water/Sewer Fund** – Used to account for revenues and expenses for the water/sewer services.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the general-purpose financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The City records transactions during the year on the modified accrual basis of accounting for governmental fund types and the accrual basis of accounting for the enterprise fund types. The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of generally accepted accounting principles (GAAP).

The budgets for the general fund, special revenue funds, and debt service funds are adopted on a basis that is consistent with generally accepted accounting principles (GAAP), except for the following:

1. For GAAP purposes, expenditures are recognized as incurred, whereas the City's budget basis recognizes encumbrances outstanding at year-end as expenditures of the current period. Encumbered appropriations do not lapse at year-end.
2. Grant revenue is generally recognized when the qualifying expenditures are incurred. Due to the City's policy of recognizing encumbrances outstanding at year-end as expenditures, certain grant revenues have also been recognized for budget purposes.
3. For GAAP purposes, property tax revenue is recognized to the extent it is collected within the current period or expected to be collected within 60 days following the end of the fiscal period. Property tax revenue not received at year-end is recorded as deferred revenue. On a budget basis, property tax revenue is recognized at the point in time that the tax is levied.
4. For the enterprise fund types (central material processing, recreation, solid waste, and water/sewer), depreciation is not recorded on a budget basis. Budget basis accounting for these funds is the same as for the governmental fund types. As such, capital expenditures are shown as expenses on a budget basis. In addition, payment of principal and interest on revenue bonds is shown as an expense when paid. Both budget basis and GAAP basis financial statements are shown in the Comprehensive Annual Financial Report. Differences between these financial statements are reconciled and discussed in that report.

CITY OF ST. PETERS
POLICIES

Budget and Financial Policies

The City's fund balance policy and definition of a balanced budget shall be in accordance with Missouri Revised Statutes. Where in no event shall the total proposed expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year; provided, that nothing herein shall be construed as requiring any political subdivision to use any cash balance as current revenue or to change from a cash basis of financing its expenditures. The 2012/13 budget presented is balanced.

The City will live within its means. All departments supported by the resources of the City must function within the limits of the financial resources identified or available specifically to them.

Current appropriations in all funds are limited to the sum of available, unencumbered fund balances and revenues the City estimates it will receive during the current budget period.

The revenues generated in the City's Special Revenue Funds come from tax levies, fees, grants and intergovernmental revenues. Expenditures in these funds are strictly limited to the mandates of the funding source. Special Revenue Funds are not to be used to subsidize other funds, except as required or permitted by program regulations. Sufficient charges and rate schedules shall be levied to support operations of the Special Revenue Funds. The General Fund may subsidize Special Revenue Funds beyond the rate structure only when needed to perform expected services.

Enterprises should strive to become self-supporting entities through annual reviews of fee structure, charges for services, and other operating revenues. Sufficient user charges and fees shall be pursued and levied to support the full cost (operating, direct, indirect and capital) of operations. Market rates and charges levied by other public and private organizations for similar services should be considered when establishing tax rates, fees and charges.

Multi-year operating cost projections shall be prepared and updated each year to identify the impact on resources.

A five-year Capital Improvements Program shall be prepared and updated each year. The operating impact of each project shall be identified and incorporated into annual operating budgets. Capital assets shall be purchased and maintained on a regular schedule. Within legal limits and the constraints of operating budgets, debt shall be issued for the purchase of capital assets, including major renovations.

The City will consider General Fund requests for new or expanded programs during the course of the regular budget process. Only in extreme circumstances will such requests be considered during the course of the year.

To the extent possible, current revenues will fund current operations.

The various sources of revenue shall be monitored to determine that rates are adequate and each source is maximized.

The City of St. Peters will pursue federal, state, and private grants but will strictly limit financial support of these programs to avoid commitments that continue beyond funding availability.

It is the policy of the City to charge fees for services where such an approach is permissible, and where a limited and specific group of beneficiaries who can pay such charges is identifiable.

The City will continuously seek new revenues and pursue diverse support, so as to limit the dependence on one or only a few sources.

Policy on Debt Level and Capacity

The City of St. Peters shall adhere to Missouri's regulations related to debt. On August 2, 1998, an amendment to the Missouri Constitution was approved which decreased the vote required to pass a proposition to issue general obligation bonds payable from unlimited ad valorem taxes from two-thirds (2/3) to four-sevenths (4/7) of the qualified voters voting thereon for elections held at the general municipal election day, primary or general elections. A vote of two-thirds (2/3) of the qualified voters voting on the specific general obligation bond proposition is required at all other elections.

The Missouri Constitution provides that the amount of bonds payable out of tax receipts shall not exceed 10% of the total assessed valuation of the taxable property of the City. The Missouri Constitution permits the City to become indebted for an additional 10% of the value of taxable, tangible property for the purpose of acquiring rights-of-way; constructing, extending, and improving streets and avenues; and constructing, extending, and improving a sanitary or storm sewer system. Leasehold revenue bonds payable from annual appropriations do not require voter approval and do not count against the constitutional debt limitation.

In addition to the Missouri Constitution guidelines, the City has managed its general obligation debt load in a manner to ensure new bond issues do not result in an overall tax increase. Revenue bond issues are related to the capital needs of the Water/Sewer Enterprise Fund. These bonds are structured to meet the capital needs of the water/sewer system while minimizing the impact on user fees.

CITY OF SAINT PETERS
NET REVENUES ESTIMATED FOR THE WATER/SEWER FUND
FISCAL YEAR 2013

Pursuant to Section 902 of Ordinance No. 1873, I hereby submit an estimate of the Net Revenues of the Water/Sewer Fund for the 2013 fiscal year.

Revenue	10,509,900
Operating Expenses (Excluding Capital)	8,246,390
Net Revenues	2,263,510
From Interest Reserve Fund	500,000
Total	2,763,510

			Required
Net Revenue / Annual Debt Service	2,263,510 / 1,950,000	= 1.16	1.00
Net Revenues & Interest Reserve Fund / Annual Debt Service	2,763,510 / 1,950,000	= 1.42	1.25

The above estimate is based upon the Fiscal Year 2013 Water/Sewer Fund Budget as submitted. The proposed budget will generate sufficient revenues to satisfy the requirements in Section 902 of Ordinance No. 1873.

Beth French

Beth A. French
Director of Finance

ORDINANCE NO. 5785

AN ORDINANCE AMENDING ORDINANCE NO. 5634 PROVIDING FOR THE ADOPTION OF THE GENERAL FUND, DEBT SERVICE FUND, COMMUNITY DEVELOPMENT BLOCK GRANT FUND, COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT FUND, DEA FUND, LOCAL PARKS AND STORM WATER FUND, SEWER LATERAL REPAIR PROGRAM FUND, SPECIAL ALLOCATION FUNDS, TRANSPORTATION TRUST FUND, CENTRAL MATERIALS PROCESSING FACILITY FUND, RECREATION FUND, SOLID WASTE FUND, AND WATER/SEWER FUND BUDGETS FOR THE CITY OF SAINT PETERS FOR FISCAL YEAR COMMENCING ON OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012.

WHEREAS, the City Administrator, acting as the Budget Officer for the City of Saint Peters, has prepared budgets for the General Fund, Debt Service Fund, Community Development Block Grant Fund, Community Development Block Grant Subrecipient Fund, DEA Fund, Local Parks And Storm Water Fund, Sewer Lateral Repair Program Fund, Special Allocation Funds, Transportation Trust Fund, Central Materials Processing Facility Fund, Recreation Fund, Solid Waste Fund, and Water/Sewer Fund in accordance with the requirements of said funds of the City; and

WHEREAS, the department heads of the operating departments of the City have participated in the drafting of said budgets, and have agreed to the budgeted amount for the operation of their respective department; and

WHEREAS, the anticipated expenditures from each of the above funds do not exceed the anticipated revenues plus any unencumbered fund balance for the fiscal year.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SAINT PETERS, MISSOURI, AS FOLLOWS:

SECTION NO. 1 – Section 1 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the General Fund of the City prepared as presented for fiscal year 2012 including anticipated revenues, transfers in, and unencumbered fund balance of $35,685,155, anticipated expenditures, reserve transfers, and transfers out of $34,046,483, and an anticipated ending unencumbered fund balance of $1,638,672, be and is hereby adopted as the budget for the City of Saint Peters, Missouri. The budget for the General Fund is based upon a property tax rate of $.5759 per $100 of assessed valuation. This rate is being voluntarily reduced to $.5759 which is $.0243 less than the City's tax rate ceiling of $.6002 per $100 of assessed valuation. The Board of Aldermen hereby determines and declares that the City General Fund tax rate ceiling under Sections 137.073.(4), 137.073.6(1)(c), and 137.073.6(3), Revised Statutes of Missouri, as amended, to be $.6002 per $100 of assessed valuation.

(b) That the anticipated General Fund expenditures as specified in Section 1(a) of this Ordinance are hereby appropriated for expenditure by department as follows:

HES - Health	$	616,100
HES - Vehicle & Equipment Maintenance	$	901,080
MPS - Police	$	11,820,648
PRS - Community & Arts Center	$	148,150
PRS - Parks-General	$	4,823,322
PRS - Ranger Division	$	851,800
SSS - Administration	$	5,776,400
SSS - Community Relations	$	920,670
SSS - Governmental	$	1,323,750
SSS - Municipal Court	$	441,610
TDS - Engineering & Community Development	$	2,149,600
TDS - Streets Department	$	2,049,500
WES - Storm Water Management	$	653,500
Subtotal	$	32,476,130
Debt Service on 2006 Certificate of Participation Bonds	$	323,000
Debt Service on 2010 Certificate of Participation Bonds	$	278,000
Transfer to Trust – Post Retirement Benefits	$	300,000
Transfer to (from) Reserves	$	(330,647)
Transfer to Recreation Fund	$	1,000,000
TOTAL	$	34,046,483

SECTION NO. 2 – Section 2 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the Debt Service Fund of the City prepared and presented for fiscal year 2012 including anticipated revenues, transfers from other funds, and unencumbered fund balance of $4,901,237, anticipated expenditures of $2,621,900, and an anticipated unencumbered fund balance of $2,279,337, be and is hereby adopted as the budget for the City of St. Peters, Missouri.

(b) That the anticipated Debt Service expenditures as specified in Section 2(a) of this Ordinance are hereby appropriated to satisfy the debt service requirements of the following general obligation bond issues:

Collection and Assessment Fees	$	55,000
Uncollectable Taxes	$	2,400
Distribution Fees	$	4,500
2004 St. Peters Lakeside Business Park Refunding (2000)	$	1,202,000
2007 Justice Center/Public Works	$	289,000
2008 Justice Center	$	679,000
2010 St. Peters Lakeside Business Park Refunding (2002)	$	85,000
2010B Storm Water/Creek Stabilization Refunding	$	130,000
2011 St. Peters Lakeside Business Park Refunding (2004)	$	175,000
TOTAL	$	2,621,900

SECTION NO. 3 – Section 3 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the Community Development Block Grant Fund of the City prepared as presented for fiscal year 2012 including anticipated revenues and unencumbered fund balance of $83,953, anticipated expenditures of $83,953 and an anticipated ending unencumbered fund balance of $0, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Community Development Block Grant Fund expenditures as specified in Section 3(a) of this Ordinance are hereby appropriated for expenditures supporting activities that benefit persons of low and moderate income as set out in the Housing and Urban Development's guidelines as follows:

Public Service	$	830
Rehabilitation of Private Properties	$	22,465
Homeownership Assistance	$	2,282
Property Maintenance Enforcement Assistance	$	26,559
Emergency Repairs	$	8,154
Miscellaneous Expense	$	23,663
TOTAL	$	83,953

SECTION NO. 4 – Section 4 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the Community Development Block Grant Subrecipient Fund of the City prepared as presented for fiscal year 2012 including anticipated revenues and unencumbered fund balance of $225,000, anticipated expenditures of $225,000 and an anticipated ending unencumbered fund balance of $0, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Community Development Block Grant Subrecipient Fund expenditures as specified in Section 4(a) of this Ordinance are hereby appropriated for expenditures supporting activities that benefit persons of low and moderate income as set out in the Housing and Urban Development's guidelines as follows:

Public Service	$	30,000
Rehabilitation of Private Properties	$	175,000
Homeownership Assistance	$	10,000
Property Maintenance Enforcement Assistance	$	2,500
Miscellaneous Expense	$	7,500
TOTAL	$	225,000

SECTION NO. 5 – Section 5 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the DEA Fund of the City prepared as presented for fiscal year 2012 including anticipated revenues and unencumbered fund balance of $28,448, anticipated expenditures and transfers out of $28,448, and an anticipated ending unencumbered fund balance of $0, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated DEA Fund expenses as specified in Section 5(a) of this Ordinance are hereby appropriated for Police Department capital expenditures supporting illegal drug use prevention efforts.

SECTION NO. 6 – Section 6 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the Local Parks and Storm Water Fund of the City prepared as presented for fiscal year 2012 including anticipated revenues, transfers from other funds and unencumbered fund balance of $2,969,387, anticipated expenditures and reserve transfers of $1,564,360, and an anticipated ending unencumbered fund balance of $1,405,027, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Local Parks and Storm Water Fund expenses as specified in Section 6(a) of this Ordinance are hereby appropriated for expenditure as follows:

Park Projects	$	205,000
Miscellaneous Storm Water Projects Including 50/50	$	100,000
Storm Water/Creek Stabilization Maintenance	$	587,860
Miscellaneous Expense	$	500
Debt Service for Park Projects	$	166,000
Subtotal	$	1,059,360
Transfers to Capital Project Fund – Lakeside 370	$	375,000
Transfers to Debt Service Fund – Storm Water/ Creek Stabilization Projects	$	130,000
TOTAL	$	1,564,360

SECTION NO. 7 – Section 7 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the Sewer Lateral Repair Program Fund of the City prepared as presented for fiscal year 2012 including anticipated revenues and unencumbered fund balance of $1,623,134, anticipated expenditures of $849,400, and an anticipated ending unencumbered fund balance of $773,734, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Sewer Lateral Repair Program Fund expenses as specified in Section 7(a) of this Ordinance are hereby appropriated for expenditure as follows:

Administration	$	99,400
Sewer Lateral Repairs	$	750,000
TOTAL	$	849,400

SECTION NO. 8 – Section 8 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the Special Allocation Fund – City Centre of the City prepared as presented for fiscal year 2012 including anticipated revenues, transfers from other funds and unencumbered fund balance of $5,970,242, anticipated expenditures and reserve transfers of $5,720,000, and an anticipated ending unencumbered fund balance of $250,242, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Special Allocation Fund – City Centre expenses as specified in Section 8(a) of this Ordinance are hereby appropriated for expenditure as follows:

Debt Service	$	1,550,000
Surplus PILOTS	$	3,900,000
TIF Road Construction	$	200,000
Administration Expense	$	70,000
TOTAL	$	5,720,000

SECTION NO. 9 – Section 9 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the Special Allocation Fund – Old Town Levee of the City prepared as presented for fiscal year 2012 including anticipated revenues, transfers from other funds and unencumbered fund balance of $1,446,418, anticipated expenditures and reserve transfers of $972,000, and an anticipated ending unencumbered fund balance of $474,418, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Special Allocation Fund – Old Town Levee expenses as specified in Section 9(a) of this Ordinance are hereby appropriated for expenditure as follows:

Other Expense	$	15,000
Surplus PILOTS	$	110,000
Reimburse Transportation Trust Fund	$	217,000
Reimburse Water Sewer Tap Fund	$	500,000
Capital Improvement Projects	$	130,000
TOTAL	$	972,000

SECTION NO. 10 – Section 10 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the Special Allocation Fund – St. Peters Lakeside Park of the City prepared as presented for fiscal year 2012 including anticipated revenues, transfers from other funds and unencumbered fund balance of $318,187, anticipated expenditures and reserve transfers of $266,000, and an anticipated ending unencumbered fund balance of $52,187, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Special Allocation Fund – St. Peters Lakeside Park expenses as specified in Section 10(a) of this Ordinance are hereby appropriated for expenditure as follows:

Debt Service	$	10,000
Surplus PILOTS	$	1,000
Capital Improvement Projects	$	250,000
Other Expense	$	5,000
TOTAL	$	266,000

SECTION NO. 11 – Section 11 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the Transportation Trust Fund of the City prepared and presented for fiscal year 2012 including anticipated revenues, transfers from other funds, and unencumbered fund balance of $15,549,637, anticipated expenditures and transfers to other funds of $10,686,970, and an anticipated unencumbered fund balance of $4,862,667, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Transportation Trust Fund expenditures as specified in Section 11(a) of this Ordinance are hereby for expenditures as follows:

Road Construction & Traffic Signal Installation	$	4,541,200
Street Maintenance	$	2,837,640
Traffic Management	$	1,560,630
Contingency	$	10,000
Subtotal	$	8,949,470
Debt Service	$	1,525,000
Transfer to Trust – Post Retirement Benefits	$	11,500
Administration Overhead	$	201,000
TOTAL	$	10,686,970

SECTION NO. 12 – Section 12 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the CMPF Fund of the City prepared as presented for fiscal year 2012 including anticipated revenues, transfers from other funds and unencumbered fund balance of $4,510,226, anticipated expenditures and transfers out of $3,841,350, and an anticipated ending unencumbered fund balance of $668,876, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated CMPF Fund expenses as specified in Section 12(a) of this Ordinance are hereby appropriated for operating expenses of the Fund.

SECTION NO. 13 – Section 13 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the Recreation Fund of the City prepared as presented for fiscal year 2012 including anticipated revenues, transfers from other funds and unencumbered fund balance of $7,346,743, anticipated expenditures, reserve transfers, and transfers out of $7,282,060, and an anticipated ending unencumbered fund balance of $64,683, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Recreation Fund expenses as specified in Section 13(a) of this Ordinance are hereby appropriated for expenditure as follows:

Rec-Plex Expense	$	4,167,940
General Recreation Expense	$	480,340
Golf Course Expense	$	813,060
370 Lakeside Park Expense	$	332,280
Subtotal	$	5,793,620
Debt Service	$	1,440,000
Transfer to (from) Reserves	$	30,440
Transfer to Trust – Post Retirement Benefits	$	18,000
TOTAL	$	7,282,060

SECTION NO. 14 – Section 14 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the Solid Waste Fund of the City prepared as presented for fiscal year 2012 including anticipated revenues, transfers from other funds and unencumbered fund balance of $4,534,664, anticipated expenditures and transfers out of $4,228,890, and an anticipated ending unencumbered fund balance of $305,774, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Solid Waste Fund expenses as specified in Section 14(a) of this Ordinance are hereby appropriated for expenditures related to solid waste collection.

SECTION NO. 15 - Section 15 of Ordinance No. 5634 shall be amended to read as follows:

(a) That the budget for the Water/Sewer Fund of the City prepared and presented for fiscal year 2012 including anticipated revenues of $10,008,100, a beginning Interest Reserve Fund Balance of $500,000, a beginning Contingency Fund balance of $684,252, anticipated expenses, reserve transfers, and transfers out of $10,324,810, and an ending anticipated Interest Reserve Fund balance of $500,000, and an ending Contingency Fund balance of $367,542, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Water/Sewer Fund expenses as specified in Section 15(a) of this Ordinance are hereby appropriated as follows:

Operating Expenses	$	7,321,110
Capital Expenditures	$	422,900
Transfer to (from) Bond Reserves	$	57,100
Debt Service	$	1,793,000
Subtotal	$	9,594,110
Administration/Fleet Overhead	$	684,200
Transfer to Trust – Post Retirement Benefits	$	46,500
TOTAL	$	10,324,810

SECTION NO. 16 – That the funds shall be expended in substantially the same manner as presented to the Board of Aldermen in the details of the 2011/12 Annual Budget, the original copy, and subsequent amendments, of which are on file this date in the office of the City Clerk, and incorporated herein by this reference.

SECTION NO. 17 – That the Mayor and City Administrator are hereby authorized to expend these funds in accordance with the provisions of this Ordinance, subject to the provision of Ordinance No. 326, or as said Ordinance from time to time may be amended.

SECTION NO. 18 – This Ordinance shall be in full force and effect as of the date of its final passage and approval.

SECTION NO. 19. Savings Clause - Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

SECTION NO. 20. Severability Clause - If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed and approved this 23rd day of August, 2012.

As Presiding Officer and as Mayor
Len Pagano, Mayor

Attest: Patricia E. Smith
Patricia E. Smith, City Clerk

No. 5785

GENERAL FUND

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ 2,075,443	$ 1,240,664	$ 3,316,107
REVENUES:			
Property Tax	6,336,900	0	6,336,900
Sales Tax	11,750,000	600,000	12,350,000
Other Taxes	3,993,000	0	3,993,000
Licenses & Permits	1,108,400	0	1,108,400
Intergovernmental Revenue	3,327,200	1,000	3,328,200
Interest	25,000	0	25,000
Other	3,364,900	0	3,364,900
TOTAL REVENUE	29,905,400	601,000	30,506,400
PROCEEDS FROM DEA FUND	0	28,448	28,448
TRANSFER FROM OVERHEAD ALLOCATION	1,834,200	0	1,834,200
FUNDS AVAILABLE	33,815,043	1,870,112	35,685,155
EXPENDITURES:			
HES - Health	616,100	0	616,100
HES - Vehicle & Equipment Maintenance	901,080	0	901,080
MPS - Police	11,791,200	29,448	11,820,648
PRS - Community & Arts Center	148,150	0	148,150
PRS - Parks	4,492,675	330,647	4,823,322
PRS - Ranger Division	851,800	0	851,800
SSS - Administration	5,776,400	0	5,776,400
SSS - Communications	920,670	0	920,670
SSS - Governmental	1,243,750	80,000	1,323,750
SSS - Municipal Court	441,610	0	441,610
TDS - Engineering & Community Development	2,149,600	0	2,149,600
TDS - Streets Department	2,049,500	0	2,049,500
WES - Storm Water Management	653,500	0	653,500
TOTAL EXPENDITURES	32,036,035	440,095	32,476,130
DEBT SERVICE 2006 CERTIFICATE OF PARTICIPATION BONDS	(323,000)	0	(323,000)
DEBT SERVICE 2010 CERTIFICATE OF PARTICIPATION BONDS	(278,000)	0	(278,000)
PAYMENT TO TRUSTEE TO FUND POST RETIREMENT BENEFITS	(300,000)	0	(300,000)
TRANSFER (TO)FROM RESERVES	0	330,647	330,647
TRANSFER (TO)FROM RECREATION FUND	(400,000)	(600,000)	(1,000,000)
TRANSFER (TO)FROM CAPITAL PROJECT FUND	0	0	0
ENDING FUND BALANCE	$ 478,008	$ 1,160,664	$ 1,638,672

DETAIL OF ADJUSTMENTS:

BEGINNING FUND BALANCE	1,240,664	Adjust fund balance to FY'11 actual ending balance
REVENUES:		
Sales Tax	600,000	Increase sales tax to anticipated actual
Intergovernmental Revenue	1,000	Local grant for Police
TOTAL REVENUE	601,000	
TRANSFER FROM DEA FUND	28,448	Record the transfer of the balance in DEA Fund to consolidate into the General Fund
MPS - Police	28,448	Record the approved capital items from the DEA Fund to consolidate into the General Fund
MPS - Police	1,000	Local grant for Police
PRS - Parks	330,647	Carryover funding for City Hall Improvements funded from land sale reserve
SSS - Governmental	80,000	Increase funding for election expense
TOTAL EXPENDITURES	440,095	
TRANSFER (TO)FROM RESERVES	330,647	Transfer reserve for City Hall improvements
TRANSFER (TO)FROM RECREATION FUND	(600,000)	Transfer funds to Recreation Fund

DEBT SERVICE FUND

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ 2,687,987	$ 64,050	$ 2,752,037
TRANSFER FROM LOCAL PARK STORM WATER FUND 2010 G.O. BONDS	130,000	0	130,000
REVENUES:			
Property Tax	1,930,200	0	1,930,200
Interest	10,000	0	10,000
Other Revenue	79,000	0	79,000
TOTAL REVENUE	2,019,200	0	2,019,200
FUNDS AVAILABLE	4,837,187	64,050	4,901,237
EXPENDITURES:			
Collection & Assessment Fees	55,000	0	55,000
Uncollectable Taxes	2,400	0	2,400
Distribution Fees	4,500	0	4,500
Debt Service	2,560,000	0	2,560,000
TOTAL EXPENDITURES	2,621,900	0	2,621,900
ENDING FUND BALANCE	$ 2,215,287	$ 64,050	$ 2,279,337

DETAIL OF ADJUSTMENTS:

BEGINNING FUND BALANCE	64,050	Adjust fund balance to FY'11 actual ending balance

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ -	$ -	$ -
REVENUES:			
Intergovernmental Revenue	0	83,953	83,953
Other Revenue	0	0	0
Interest Income	0	0	0
TOTAL REVENUE	0	83,953	83,953
FUNDS AVAILABLE	0	83,953	83,953
EXPENDITURES:			
Public Service	0	830	830
Rehabilitation of Private Properties	0	22,465	22,465
Homeowner Assistance	0	2,282	2,282
Property Maintenance Enforcement Assistance	0	26,559	26,559
Emergency Repairs	0	8,154	8,154
Miscellaneous Expense	0	23,663	23,663
TOTAL EXPENDITURES	0	83,953	83,953
ENDING FUND BALANCE	$ -	$ -	$ -

DETAIL OF ADJUSTMENTS:

REVENUES:		
Intergovernmental Revenue	83,953	Grant revenue from prior years carried over to FY'12
TOTAL REVENUE	83,953	
EXPENDITURES:		
Public Service	830	Adjust to anticipated actual
Rehabilitation of Private Properties	22,465	Adjust to anticipated actual
Homeownership Assistance	2,282	Adjust to anticipated actual
Property Maintenance Enforcement Assistance	26,559	Adjust to anticipated actual
Emergency Repairs	8,154	Adjust to anticipated actual
Miscellaneous Expense	23,663	Adjust to anticipated actual
TOTAL EXPENDITURES	83,953	

COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT FUND

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ -	$ -	$ -
REVENUES:			
Intergovernmental Revenue	200,000	0	200,000
Other Revenue	0	25,000	25,000
Interest Income	0	0	0
TOTAL REVENUE	200,000	25,000	225,000
FUNDS AVAILABLE	200,000	25,000	225,000
EXPENDITURES:			
Public Service	30,000	0	30,000
Rehabilitation of Private Properties	160,000	15,000	175,000
Homeowner Assistance	0	10,000	10,000
Property Maintenance Enforcement Assistance	2,500	0	2,500
Emergency Repairs	0	0	0
Miscellaneous Expense	7,500	0	7,500
TOTAL EXPENDITURES	200,000	25,000	225,000
ENDING FUND BALANCE	$ -	$ -	$ -

DETAIL OF ADJUSTMENTS:

REVENUES:		
Other Revenue	25,000	Program income
TOTAL REVENUE	25,000	
EXPENDITURES:		
Rehabilitation of Private Properties	15,000	Adjust to anticipated actual
Homeownership Assistance	10,000	Adjust to anticipated actual
TOTAL EXPENDITURES	25,000	

DEA FUND

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ 28,448	$ -	$ 28,448
REVENUES	0	0	0
FUNDS AVAILABLE	28,448	0	28,448
EXPENDITURES:			
Capital Expenditures	28,448	(28,448)	0
Supplies & Other	0	0	0
TOTAL EXPENDITURES	28,448	(28,448)	0
TRANSFER TO GENERAL FUND	0	28,448	28,448
ENDING FUND BALANCE	$ -	$ -	$ -

DETAIL OF ADJUSTMENTS:

EXPENDITURES:		
Capital Expenditures	(28,448)	Transfer to General Fund
TRANSFER TO GENERAL FUND	28,448	Transfer to General Fund

LOCAL PARKS AND STORM WATER FUND

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ 1,260,913	$ 471,474	$ 1,732,387
TRANSFER FROM GENERAL FUND	0	0	0
REVENUES:			
Sales Tax	1,175,000	60,000	1,235,000
Interest Income	2,000	0	2,000
TOTAL REVENUE	1,177,000	60,000	1,237,000
FUNDS AVAILABLE	2,437,913	531,474	2,969,387
EXPENDITURES:			
Park Projects	205,000	0	205,000
Miscellaneous Storm Water Projects Including 50/50	100,000	0	100,000
Storm Water/Creek Stabilization Maintenance	587,860	0	587,860
Miscellaneous Expense	500	0	500
Debt Service	166,000	0	166,000
TOTAL EXPENDITURES	1,059,360	0	1,059,360
TRANSFER (TO)FROM RESERVES	0	0	0
TRANSFER (TO)FROM OTHER FUNDS	(505,000)	0	(505,000)
ENDING FUND BALANCE	$ 873,553	$ 531,474	$ 1,405,027

DETAIL OF ADJUSTMENTS:

BEGINNING FUND BALANCE	471,474	Adjust fund balance to FY'11 actual ending balance
REVENUES		
Sales Tax	60,000	Adjust to anticipated actual

SEWER LATERAL REPAIR PROGRAM FUND

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ 1,087,340	$ 10,794	$ 1,098,134
REVENUES			
Sewer Lateral Repair Revenue	520,000	0	520,000
Interest	5,000	0	5,000
TOTAL REVENUE	525,000	0	525,000
FUNDS AVAILABLE	1,612,340	10,794	1,623,134
EXPENDITURES			
Administration	99,400	0	99,400
Capital	0	0	0
Sewer Lateral Repair Program	750,000	0	750,000
TOTAL EXPENDITURES	849,400	0	849,400
TRANSFER (TO) FROM RESERVES	0	0	0
ENDING FUND BALANCE	$ 762,940	$ 10,794	$ 773,734

DETAIL OF ADJUSTMENTS:

BEGINNING FUND BALANCE	10,794	Adjust fund balance to FY'11 actual ending balance

SPECIAL ALLOCATION FUND - CITY CENTRE

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ -	$ 450,242	$ 450,242
REVENUES			
Property Tax - Real Estate Revenue	2,605,000	45,000	2,650,000
Sales and Franchise Tax	2,488,800	381,200	2,870,000
Other Revenue	0	0	0
TOTAL REVENUE	5,093,800	426,200	5,520,000
FUNDS AVAILABLE	5,093,800	876,442	5,970,242
EXPENDITURES			
Debt Service	1,453,500	96,500	1,550,000
Surplus PILOTS	0	3,900,000	3,900,000
TIF Road Construction	0	200,000	200,000
Administration Expense	70,000	0	70,000
TOTAL EXPENDITURES	1,523,500	4,196,500	5,720,000
TRANSFER (TO) FROM RESERVES	(3,570,300)	3,570,300	0
ENDING FUND BALANCE	$ -	$ 250,242	$ 250,242

DETAIL OF ADJUSTMENTS:

BEGINNING FUND BALANCE	450,242	Adjust fund balance to FY'11 actual ending balance
REVENUES		
Property Tax - Real Estate Revenue	45,000	Adjust to anticipated actual
Sales and Franchise Tax	381,200	Adjust to anticipated actual
TOTAL REVENUE	426,200	
EXPENDITURES		
Debt Service	100,400	Adjust to anticipated actual
TIF Road Construction	200,000	Adjust to anticipated actual
Surplus PILOTS	3,900,000	Declare surplus PILOTS
TOTAL EXPENDITURES	4,200,400	
TRANSFER (TO) FROM RESERVES	3,570,300	Reverse reserve for surplus PILOTS

SPECIAL ALLOCATION FUND - OLD TOWN LEVEE

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ 468,464	$ 183,954	$ 652,418
REVENUES			
Property Tax - Real Estate Revenue	569,200	(29,200)	540,000
Sales and Franchise Tax	270,000	(22,000)	248,000
Other Revenue	15,000	(9,000)	6,000
TOTAL REVENUE	854,200	(60,200)	794,000
FUNDS AVAILABLE	1,322,664	123,754	1,446,418
EXPENDITURES			
Surplus PILOTS	0	110,000	110,000
Capital Improvements	130,000	0	130,000
Reimburse Transportation Trust Fund for Salt River Rd	217,000		217,000
Reimburse Water Sewer Tap Fund	500,000		500,000
Other Expense	15,000	0	15,000
TOTAL EXPENDITURES	862,000	110,000	972,000
TRANSFER (TO) FROM RESERVES	(110,000)	110,000	0
ENDING FUND BALANCE	$ 350,664	$ 123,754	$ 474,418

DETAIL OF ADJUSTMENTS:

BEGINNING FUND BALANCE	183,954	Adjust fund balance to FY'11 actual ending balance
REVENUES		
Property Tax - Real Estate Revenue	(29,200)	Adjust to anticipated actual
Sales and Franchise Tax	(22,000)	Adjust to anticipated actual
Other Revenue	(9,000)	Adjust to anticipated actual
TOTAL REVENUE	(60,200)	
EXPENDITURES		
Surplus PILOTS	110,000	Declare surplus PILOTS
TOTAL EXPENDITURES	110,000	
TRANSFER (TO) FROM RESERVES	110,000	Reverse reserve for surplus PILOTS

SPECIAL ALLOCATION FUND - ST PETERS LAKESIDE REDEVELOPMENT

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ 149,263	$ 9,574	$ 158,837
REVENUES			
Property Tax - Real Estate Revenue	159,200	0	159,200
Sales Tax	0	0	0
Other Revenue	150	0	150
TOTAL REVENUE	159,350	0	159,350
FUNDS AVAILABLE	308,613	9,574	318,187
EXPENDITURES			
Debt Service	10,000	0	10,000
Surplus PILOTS	0	1,000	1,000
Capital Improvement Projects	0	250,000	250,000
Other Expense	5,000	0	5,000
TOTAL EXPENDITURES	15,000	251,000	266,000
TRANSFER (TO) FROM RESERVES	0	0	0
ENDING FUND BALANCE	$ 293,613	$ (241,426)	$ 52,187

DETAIL OF ADJUSTMENTS:

BEGINNING FUND BALANCE	9,574	Adjust fund balance to FY'11 actual ending balance
EXPENDITURES		
Surplus PILOTS	1,000	Declare surplus PILOTS
Capital Improvement Projects	50,000	Infrastructure improvements
Capital Improvement Projects	200,000	TIF park projects
TOTAL EXPENDITURES	251,000	

TRANSPORTATION TRUST FUND

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ 4,466,615	$ 1,510,622	$ 5,977,237
REVENUES:			
Sales Tax	5,875,000	300,000	6,175,000
Federal Funding	760,000	(28,000)	732,000
County Funding	2,535,520	(155,120)	2,380,400
TIF Reimbursement for Road Projects	117,000	0	117,000
Other	10,000	155,000	165,000
Interest	66,000	(63,000)	3,000
TOTAL REVENUE	9,363,520	208,880	9,572,400
FUNDS AVAILABLE	13,830,135	1,719,502	15,549,637
EXPENDITURES:			
Road Construction & Traffic Signals	4,739,400	(198,200)	4,541,200
Street Maintenance	2,572,640	265,000	2,837,640
Traffic Management	1,297,630	263,000	1,560,630
Contingency	10,000	0	10,000
Debt Service	1,400,000	125,000	1,525,000
TOTAL EXPENDITURES	10,019,670	454,800	10,474,470
TRANSFER (TO) FROM OTHER FUNDS	(11,500)	0	(11,500)
TRANSFER (TO) FROM RESERVES	0	0	0
ADMINISTRATION OVERHEAD	(115,000)	(86,000)	(201,000)
ENDING FUND BALANCE	$ 3,683,965	$ 1,178,702	$ 4,862,667

DETAIL OF ADJUSTMENTS:

BEGINNING FUND BALANCE	1,510,622	Adjust fund balance to FY'11 actual ending balance
REVENUES:		
Sales Tax	300,000	Adjust sales tax to anticipated actual
Intergovernmental Funding		
Ehlmann Road Connection	63,200	County contribution for road improvements
Ehlmann Road Connection	45,600	County contribution for road improvements
MRMD & Willott	5,600	County contribution for road improvements
MRMD Resurfacing	32,000	Federal contribution for road improvements
Jungermann Road Resurfacing	(60,000)	Federal contribution for road improvements
Salt Lick Road - Mexico Road Intersection Improvements	(37,600)	County contribution for road improvements
West Sunny Hills Ext - Phase II	(231,920)	County contribution for road improvements
Total Intergovernmental Funding	(183,120)	
Other Revenue		
Bond Rebate	125,000	Reimbursement from TIF for road improvements
Mexico Road Widening Grand Teton to MRMD	30,000	Contribution-developer/other for road improvements
	155,000	
Interest	(63,000)	Adjust Interest Income
EXPENDITURES:		
Road Construction & Traffic Signals		
Ehlmann Road Connection	79,000	Road Improvements
Ehlmann Road Phase II	57,000	Road Improvements
I-70 Corridor Study	50,000	Road Improvements
Jungermann Road Resurfacing	(75,000)	Road Improvements
Mexico Road Widening Grand Teton to MRMD	11,600	Road Improvements
Mexico Road Belleau Creek	20,000	Road Improvements
MRMD Access Improvements	(300,000)	Road Improvements
MRMD/I-70	181,000	Road Improvements
MRMD Resurfacing	40,000	Road Improvements
MRMD & Willott	7,100	Road Improvements
New Road Near City Ctr Park	40,000	Road Improvements
West Sunny Hills Ext - Phase I	1,100	Road Improvements
West Sunny Hills Ext - Phase II	(288,000)	Road Improvements
Salt River Rd	25,000	Road Improvements
Salt Lick Road - Mexico Road Intersection Improvements	(47,000)	Road Improvements
Total Road Construction & Traffic Signals	(198,200)	
Street Maintenance	265,000	Funding for Public Works building
Traffic Management	263,000	Increase salary expense
Debt Service	125,000	Adjust debt service
ADMINISTRATION OVERHEAD	(86,000)	Adjust administration overhead

CMPF FUND

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ 649,753	$ 383,573	$ 1,033,326
REVENUES	3,456,900	20,000	3,476,900
FUNDS AVAILABLE	4,106,653	403,573	4,510,226
TOTAL EXPENDITURES	3,488,650	(151,900)	3,336,750
OVERHEAD/FLEET ALLOCATION	(354,600)	0	(354,600)
TRANSFER (TO) FROM RESERVES	(125,000)	0	(125,000)
TRANSFER (TO) FROM POST RETIREMENT BENEFITS TRUST	(25,000)	0	(25,000)
ENDING FUND BALANCE	$ 113,403	$ 555,473	$ 668,876

DETAIL OF ADJUSTMENTS:

BEGINNING FUND BALANCE	383,573	Adjust fund balance to FY'11 actual ending balance
REVENUES:		
Earth Centre	20,000	Adjust to anticipated actual
TOTAL REVENUE	20,000	
EXPENDITURES:		
Salary & Fringe	(104,000)	Adjust salary and fringe to expected actual
Repair and Maintenance	100,000	Adjust to anticipated actual
Tipping Fees	(173,900)	Decrease tipping fees to anticipated actual
Capital Expense	26,000	Adjust to anticipated actual
TOTAL EXPENDITURES	(151,900)	

RECREATION FUND

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ 12,140	$ 11,203	$ 23,343
TRANSFER FROM GENERAL FUND	400,000	600,000	1,000,000
REVENUES:			
REC-PLEX Revenue	5,187,600	(351,400)	4,836,200
General Recreation Revenue	514,650	(38,950)	475,700
Golf Course Revenue	780,000	50,000	830,000
370 Lakeside Park Revenue	332,400	(150,900)	181,500
TOTAL REVENUE	6,814,650	(491,250)	6,323,400
FUNDS AVAILABLE	7,226,790	119,953	7,346,743
EXPENDITURES:			
REC-PLEX Expense	4,142,940	25,000	4,167,940
General Recreation Expense	480,340	0	480,340
Golf Course Expense	788,060	25,000	813,060
370 Lakeside Park Expense	332,280	0	332,280
TOTAL EXPENDITURES	5,743,620	50,000	5,793,620
DEBT SERVICE 2006 CERTIFICATE OF PARTICIPATION BONDS	(1,440,000)	0	(1,440,000)
TRANSFER (TO) FROM RESERVES	(13,500)	(16,940)	(30,440)
TRANSFER (TO) FROM POST RETIREMENT BENEFITS TRUST	(18,000)	0	(18,000)
ENDING FUND BALANCE	$ 11,670	$ 53,013	$ 64,683

DETAIL OF ADJUSTMENTS:

BEGINNING FUND BALANCE	11,203	Adjust fund balance to FY'11 actual ending balance
TRANSFER FROM GENERAL FUND	600,000	Increase transfer from General Fund
REVENUES:		
REC-PLEX Revenue	(51,100)	Adjust revenue to anticipated actual - Daily Admissions
REC-PLEX Revenue	(113,900)	Adjust revenue to anticipated actual - Annual Passes
REC-PLEX Revenue	(6,700)	Adjust revenue to anticipated actual - Special Admission Passes
REC-PLEX Revenue	(27,000)	Adjust revenue to anticipated actual - Indoor Pool
REC-PLEX Revenue	(57,600)	Adjust revenue to anticipated actual - Ice Rink
REC-PLEX Revenue	(65,900)	Adjust revenue to anticipated actual - Rec-Plex South
REC-PLEX Revenue	(8,900)	Adjust revenue to anticipated actual - Indoor Programs
REC-PLEX Revenue	1,100	Adjust revenue to anticipated actual - Food Court
REC-PLEX Revenue	(21,400)	Adjust revenue to anticipated actual - Other Revenue
General Recreation Revenue	(38,950)	Adjust revenue to anticipated actual - General Recreation
Golf Course Revenue	100,740	Adjust revenue to anticipated actual - Green Fees
Golf Course Revenue	18,850	Adjust revenue to anticipated actual - Cart Fees
Golf Course Revenue	(5,460)	Adjust revenue to anticipated actual - Pro Shop
Golf Course Revenue	(18,700)	Adjust revenue to anticipated actual - Banquet
Golf Course Revenue	(42,730)	Adjust revenue to anticipated actual - Snack Bar
Golf Course Revenue	(2,700)	Adjust revenue to anticipated actual - Other Revenue
370 Lakeside Park Revenue	(140,000)	Adjust revenue to anticipated actual - RV Pad Rental
370 Lakeside Park Revenue	(10,900)	Adjust revenue to anticipated actual - Campsite Revenue
370 Lakeside Park Revenue	(10,000)	Adjust revenue to anticipated actual - Bike/Boat Rental
370 Lakeside Park Revenue	10,000	Adjust revenue to anticipated actual - Merchandise
TOTAL REVENUE	(491,250)	
EXPENDITURES:		
REC-PLEX Expense	25,000	Increase funding in aquatics for capital outlay - stairs
Golf Course Expense	40,000	Increase concession expense for golf course
Golf Course Expense	(15,000)	Decrease operating supplies for merchandise at the golf course
TOTAL EXPENDITURES	50,000	
TRANSFER (TO) FROM RESERVES	(16,940)	Change reserve for golf course

SOLID WASTE FUND

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING FUND BALANCE	$ 656,976	$ (32,512)	$ 624,464
REVENUES	3,910,200	0	3,910,200
FUNDS AVAILABLE	4,567,176	(32,512)	4,534,664
EXPENDITURES:			
Collection Expenses	4,597,840	(41,350)	4,556,490
TOTAL EXPENDITURES	4,597,840	(41,350)	4,556,490
TRANSFER (TO) FROM RESERVES	950,000	0	950,000
OVERHEAD/FLEET ALLOCATION	(594,400)	0	(594,400)
TRANSFER (TO) FROM OTHER FUNDS	(28,000)	0	(28,000)
ENDING FUND BALANCE	$ 296,936	$ 8,838	$ 305,774

DETAIL OF ADJUSTMENTS:

BEGINNING FUND BALANCE	(32,512)	Adjust fund balance to FY'11 actual ending balance
EXPENDITURES:		
Repair & Maintenance of Vehicles	22,750	Adjust to expected actual
Collection Expenses	(64,100)	Adjust to expected actual
TOTAL EXPENDITURES	(41,350)	

COMBINED WATER/SEWER FUND

	FY'12 BUDGET	ADJUSTMENTS	FY'12 BUDGET AUGUST 23, 2012
BEGINNING CONTINGENCY FUND	$ 212,685	$ 471,567	$ 684,252
Beginning Interest Reserve Fund	500,000	0	500,000
Revenues	9,929,100	79,000	10,008,100
FUNDS AVAILABLE	10,641,785	550,567	11,192,352
Operating Expenses	7,121,110	200,000	7,321,110
Capital Expenses	422,900	0	422,900
TOTAL EXPENDITURES	7,544,010	200,000	7,744,010
OVERHEAD/FLEET ALLOCATION	(684,200)	0	(684,200)
(INCREASE) DECREASE IN BOND RESERVES	(57,100)	0	(57,100)
(INCREASE) DECREASE IN RESERVES	0	0	0
TRANSFER (TO) FROM POST RETIREMENT BENEFITS TRUST	(46,500)	0	(46,500)
DEBT SERVICE	(1,793,000)	0	(1,793,000)
TOTAL APPLICATION OF FUNDS	10,124,810	200,000	10,324,810
Ending Interest Reserve Fund	500,000	0	500,000
ENDING CONTINGENCY FUND	$16,975	$350,567	$367,542

DETAIL OF ADJUSTMENTS:

BEGINNING CONTINGENCY FUND	471,567	Adjust fund balance to FY'11 actual ending balance
REVENUES:		
Water Revenue	128,500	Adjust to anticipated actual
Miscellaneous Revenue	(49,500)	Remove property rental income
TOTAL REVENUE	79,000	
EXPENDITURES:		
Purchased Water	200,000	Increase funding to anticipated actual
TOTAL EXPENDITURES	200,000	

RATE COVENANT CALCULATION:	
Revenues	10,008,100
Operating Expenses	8,051,810
Net Revenues	1,956,290
Interest Reserve Fund	500,000
Net Revenues + I.R.F.	2,456,290
Debt Service	1,793,000
Net Revenues + I.R.F./Debt Service. - Required 1.25	1.370
Net Revenues/Debt Service - Required 1.00	1.091

ORDINANCE NO. 5786

AN ORDINANCE PROVIDING FOR THE ADOPTION OF THE GENERAL FUND, DEBT SERVICE FUND, COMMUNITY DEVELOPMENT BLOCK GRANT FUND, COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT FUND, LOCAL PARKS AND STORM WATER FUND, SEWER LATERAL REPAIR PROGRAM FUND, WATER LINE REPAIR PROGRAM FUND, SPECIAL ALLOCATION FUNDS, TRANSPORTATION TRUST FUND, CENTRAL MATERIALS PROCESSING FACILITY FUND, RECREATION FUND, SOLID WASTE FUND, AND WATER/SEWER FUND BUDGETS FOR THE CITY OF SAINT PETERS FOR FISCAL YEAR COMMENCING ON OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013.

WHEREAS, the City Administrator, acting as the Budget Officer for the City of Saint Peters, has prepared budgets for the General Fund, Debt Service Fund, Community Development Block Grant Fund, Community Development Block Grant Subrecipient Fund, Local Parks And Storm Water Fund, Sewer Lateral Repair Program Fund, Special Allocation Funds, Transportation Trust Fund, Central Materials Processing Facility Fund, Recreation Fund, Solid Waste Fund, and Water/Sewer Fund in accordance with the requirements of said funds of the City; and

WHEREAS, the department heads of the operating departments of the City have participated in the drafting of said budgets, and have agreed to the budgeted amount for the operation of their respective department; and

WHEREAS, the anticipated expenditures from each of the above funds do not exceed the anticipated revenues plus any unencumbered fund balance for the fiscal year.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SAINT PETERS, MISSOURI, AS FOLLOWS:

SECTION NO. 1 – General Fund Budget

(a) That the budget for the General Fund of the City prepared as presented for fiscal year 2013 including anticipated revenues, transfers in, and unencumbered fund balance of $35,450,032, anticipated expenditures, reserve transfers, and transfers out of $34,764,250, and an anticipated ending unencumbered fund balance of $685,782, be and is hereby adopted as the budget for the City of Saint Peters, Missouri. The budget for the General Fund is based upon a property tax rate of $.6008 per $100 of assessed valuation. The Board of Aldermen hereby determines and declares that the City General Fund tax rate ceiling under Sections 137.073.(4), 137.073.6(1)(c), and 137.073.6(3), Revised Statutes of Missouri, as amended, to be $.6008 per $100 of assessed valuation.

(b) That the anticipated General Fund expenditures as specified in Section 1(a) of this Ordinance are hereby appropriated for expenditure by department as follows:

HES - Health	$	631,060
HES - Vehicle & Equipment Maintenance	$	855,775
MPS - Police	$	12,314,250
PRS - Community & Arts Center	$	214,250
PRS - Parks-General	$	4,875,750
PRS - Ranger Division	$	992,910
SSS - Administration	$	5,657,175
SSS - Communications	$	957,500
SSS - Governmental	$	1,276,020
SSS - Municipal Court	$	443,360
TDS - Engineering & Community Development	$	2,239,300
TDS - Streets Department	$	1,977,000
WES - Storm Water Management	$	681,000
Subtotal	$	33,115,350
Debt Service on 2006 Certificate of Participation Bonds	$	320,000
Debt Service on 2010 Refunding Bonds	$	65,000
Transfer to Debt Service Fund	$	463,900
Transfer to Trust – Post Retirement Benefits	$	300,000
Transfer to Recreation Fund	$	500,000
TOTAL	$	34,764,250

SECTION NO. 2 – Debt Service Budget

(a) That the budget for the Debt Service Fund of the City prepared and presented for fiscal year 2013 including anticipated revenues, transfers from other funds, and unencumbered fund balance of $4,710,737, anticipated expenditures of $2,609,750, and an anticipated unencumbered fund balance of $2,100,987, be and is hereby adopted as the budget for the City of St. Peters, Missouri.

(b) That the anticipated Debt Service expenditures as specified in Section 2(a) of this Ordinance are hereby appropriated to satisfy the debt service requirements of the following general obligation bond issues:

Collection and Assessment Fees	$	55,000
Uncollectable Taxes	$	3,000
Distribution Fees	$	3,750
2007 Justice Center/Public Works	$	289,000
2008 Justice Center	$	679,000
2010 St. Peters Lakeside Business Park Refunding (2002)	$	87,000
2010B Storm Water/Creek Stabilization Refunding	$	130,000
2011 St. Peters Lakeside Business Park Refunding (2004)	$	1,363,000
TOTAL	$	2,609,750

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SECTION NO. 3 – Community Development Block Grant Fund:

(a) That the budget for the Community Development Block Grant Fund of the City prepared as presented for fiscal year 2013 including anticipated revenues and unencumbered fund balance of $0, anticipated expenditures of $0 and an anticipated ending unencumbered fund balance of $0, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Community Development Block Grant Fund expenditures as specified in Section 3(a) of this Ordinance are hereby appropriated for expenditures supporting activities that benefit persons of low and moderate income as set out in the Housing and Urban Development's guidelines.

SECTION NO. 4 – Community Development Block Grant Subrecipient Fund:

(a) That the budget for the Community Development Block Grant Subrecipient Fund of the City prepared as presented for fiscal year 2013 including anticipated revenues and unencumbered fund balance of $200,000, anticipated expenditures of $200,000 and an anticipated ending unencumbered fund balance of $0, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Community Development Block Grant Subrecipient Fund expenditures as specified in Section 4(a) of this Ordinance are hereby appropriated for expenditures supporting activities that benefit persons of low and moderate income as set out in the Housing and Urban Development's guidelines as follows:

Public Service	$	30,000
Rehabilitation of Private Properties	$	160,000
Property Maintenance Enforcement Assistance	$	2,500
Miscellaneous Expense	$	7,500
TOTAL	$	200,000

SECTION NO. 5 – Local Parks and Storm Water Fund Budget:

(a) That the budget for the Local Parks and Storm Water Fund of the City prepared as presented for fiscal year 2013 including anticipated revenues, transfers from other funds and unencumbered fund balance of $2,697,627, anticipated expenditures and reserve transfers of $1,489,560, and an anticipated ending unencumbered fund balance of $1,208,067, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Local Parks and Storm Water Fund expenses as specified in Section 5(a) of this Ordinance are hereby appropriated for expenditure as follows:

Park Projects	$	25,000
Miscellaneous Storm Water Projects Including 50/50	$	100,000
Storm Water/Creek Stabilization Maintenance	$	696,060
Miscellaneous Expense	$	500
Debt Service for Park Projects	$	163,000
Subtotal	$	984,560
Transfers to Capital Project Fund – Lakeside 370	$	375,000
Transfers to Debt Service Fund – Storm Water/ Creek Stabilization Projects	$	130,000
TOTAL	$	1,489,560

No. 5786

SECTION NO. 6 – Sewer Lateral Repair Program Fund:

(a) That the budget for the Sewer Lateral Repair Program Fund of the City prepared as presented for fiscal year 2013 including anticipated revenues and unencumbered fund balance of $1,298,734, anticipated expenditures of $843,500, and an anticipated ending unencumbered fund balance of $455,234, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Sewer Lateral Repair Program Fund expenses as specified in Section 6(a) of this Ordinance are hereby appropriated for expenditure as follows:

Administration	$	148,500
Sewer Lateral Repairs	$	695,000
TOTAL	$	843,500

SECTION NO. 7 – Water Line Repair Program Fund:

(a) That the budget for the Water Line Repair Program Fund of the City prepared as presented for fiscal year 2013 including anticipated revenues and unencumbered fund balance of $215,000, anticipated expenditures of $215,000, and an anticipated ending unencumbered fund balance of $0, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Water Line Repair Program Fund expenses as specified in Section 7(a) of this Ordinance are hereby appropriated for expenditure as follows:

Water Line Repairs	$	215,000
TOTAL	$	215,000

SECTION NO. 8 – Special Allocation Fund – City Centre Budget:

(a) That the budget for the Special Allocation Fund – City Centre of the City prepared as presented for fiscal year 2013 including anticipated revenues, transfers from other funds and unencumbered fund balance of $5,770,242, anticipated expenditures and reserve transfers of $5,720,000, and an anticipated ending unencumbered fund balance of $50,242, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Special Allocation Fund- City Centre expenses as specified in Section 8(a) of this Ordinance are hereby appropriated for expenditure as follows:

Debt Service	$	1,550,000
TIF Road Construction	$	200,000
Administration Expense	$	70,000
Subtotal	$	1,820,000
Transfer to Reserve for Anticipated PILOTS	$	3,900,000
TOTAL	$	5,720,000

SECTION NO. 9 – Special Allocation Fund – Old Town Levee Budget:

(a) That the budget for the Special Allocation Fund- Old Town Levee of the City prepared as presented for fiscal year 2013 including anticipated revenues, transfers from other funds and unencumbered fund balance of $1,244,418, anticipated expenditures and reserve transfers of $560,000, and an anticipated ending unencumbered fund balance of $684,418, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Special Allocation Fund- Old Town Levee expenses as specified in Section 9(a) of this Ordinance are hereby appropriated for expenditure as follows:

Other Expense	$	20,000
Capital Improvement Projects	$	450,000
Subtotal	$	470,000
Transfer to Reserve for Anticipated PILOTS	$	90,000
TOTAL	$	560,000

SECTION NO. 10 – Special Allocation Fund – St. Peters Lakeside Park Budget:

(a) That the budget for the Special Allocation Fund- St. Peters Lakeside Park of the City prepared as presented for fiscal year 2013 including anticipated revenues, transfers from other funds and unencumbered fund balance of $202,187, anticipated expenditures and reserve transfers of $16,000, and an anticipated ending unencumbered fund balance of $186,187, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Special Allocation Fund- St. Peters Lakeside Park expenses as specified in Section 10(a) of this Ordinance are hereby appropriated for expenditure as follows:

Debt Service	$	10,000
Other Expense	$	5,000
Subtotal	$	15,000
Transfer to Reserve for Anticipated PILOTS	$	1,000
TOTAL	$	16,000

SECTION NO. 11 – Transportation Trust Fund Budget

(a) That the budget for the Transportation Trust Fund of the City prepared and presented for fiscal year 2013 including anticipated revenues, transfers from other funds, and unencumbered fund balance of $11,476,667, anticipated expenditures and transfers to other funds of $6,396,520, and an anticipated unencumbered fund balance of $5,080,147, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Transportation Trust Fund expenditures as specified in Section 11(a) of this Ordinance are hereby for expenditures as follows:

Road Construction & Traffic Signal Installation	$	580,500
Street Maintenance	$	3,003,045
Traffic Management	$	1,775,475
Contingency	$	50,000
Subtotal	$	5,409,020
Debt Service	$	775,000
Transfer to Trust – Post Retirement Benefits	$	11,500
Administration Overhead	$	201,000
TOTAL	$	6,396,520

SECTION NO. 12 – Central Materials Processing Facility (CMPF) Fund Budget:

(a) That the budget for the CMPF Fund of the City prepared as presented for fiscal year 2013 including anticipated revenues, transfers from other funds and unencumbered fund balance of $4,378,676, anticipated expenditures and transfers out of $4,136,055, and an anticipated ending unencumbered fund balance of $242,621, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

No. 5786

(b) That the anticipated CMPF Fund expenses as specified in Section 12(a) of this Ordinance are hereby appropriated for operating expenses of the Fund.

SECTION NO. 13 – Recreation Fund Budget:

(a) That the budget for the Recreation Fund of the City prepared as presented for fiscal year 2013 including anticipated revenues, transfers from other funds and unencumbered fund balance of $7,287,983, anticipated expenditures, reserve transfers, and transfers out of $7,263,465, and an anticipated ending unencumbered fund balance of $24,518, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Recreation Fund expenses as specified in Section 13(a) of this Ordinance are hereby appropriated for expenditure as follows:

Rec-Plex Expense	$	4,217,510
General Recreation Expense	$	444,075
Golf Course Expense	$	793,100
370 Lakeside Park Expense	$	340,780
Subtotal	$	5,795,465
Debt Service	$	1,445,000
Transfer to/ (from) Reserves	$	5,000
Transfer to Trust – Post Retirement Benefits	$	18,000
TOTAL	$	7,263,465

SECTION NO. 14 – Solid Waste Fund Budget:

(a) That the budget for the Solid Waste Fund of the City prepared as presented for fiscal year 2013 including anticipated revenues, transfers from other funds and unencumbered fund balance of $4,316,974, anticipated expenditures and transfers out of $4,214,865, and an anticipated ending unencumbered fund balance of $102,109, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Solid Waste Fund expenses as specified in Section 14(a) of this Ordinance are hereby appropriated for expenditures related to solid waste collection.

SECTION NO. 15 – Water/Sewer Fund:

(a) That the budget for the Water/Sewer Fund of the City prepared and presented for fiscal year 2013 including anticipated revenues of $10,509,900, a beginning Interest Reserve Fund Balance of $500,000, a beginning Contingency Fund balance of $367,542, anticipated expenses, reserve transfers, and transfers out of $10,857,620, and an ending anticipated Interest Reserve Fund balance of $500,000, and an ending Contingency Fund balance of $19,822, be and is hereby adopted as the budget for the City of Saint Peters, Missouri.

(b) That the anticipated Water/Sewer Fund expenses as specified in Section 15(a) of this Ordinance are hereby appropriated as follows:

Operating Expenses	$	7,515,690
Capital Expenditures	$	611,230
Transfer to (from) Bond Reserves	$	50,000
Debt Service	$	1,950,000
Subtotal	$	10,126,920
Administration/Fleet Overhead	$	684,200
Transfer to Trust – Post Retirement Benefits	$	46,500
TOTAL	$	10,857,620

SECTION NO. 16 – That the funds shall be expended in substantially the same manner as presented to the Board of Aldermen in the details of the 2012/13 Annual Budget, the original copy, and subsequent amendments, of which are on file this date in the office of the City Clerk, and incorporated herein by this reference.

SECTION NO. 17 – That the Mayor and City Administrator are hereby authorized to expend these funds in accordance with the provisions of this Ordinance, subject to the provision of Ordinance No. 326, or as said Ordinance from time to time may be amended.

SECTION NO. 18 – This Ordinance shall be in full force and effect as of the date of its final passage and approval.

SECTION NO. 19. Savings Clause - Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

SECTION NO. 20. Severability Clause - If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed and approved this 23rd day of August, 2012.

As Presiding Officer and as Mayor
Len Pagano, Mayor

Attest: Patricia E. Smith
Patricia E. Smith, City Clerk

No. 5786

ORDINANCE NO. 5787

AN ORDINANCE AMENDING SECTIONS 705.040 AND 710.260 OF THE CODE OF THE CITY OF ST. PETERS, MISSOURI RELATING TO THE WATER AND SEWER RATES

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ST. PETERS, MISSOURI AS FOLLOWS:

SECTION NO. 1 - That Subsection (A) of Section 705.040 Water Rate Structure of the St. Peters City Code shall be amended to read as follows:

A. Occupants and owners of premises connected to the water system of the City shall pay for water drawn from the water system of the City bi-monthly according to readings of the meters in each particular case as follows:

BI-MONTHLY RATE SCHEDULE

Water Usage	Water Rates
Premises within the City Limits of St. Peters	
First 4,000 Gallons (min)	$15.62
Next 6,000 Gallons	2.830/M
Next 10,000 Gallons	2.170/M
All over 20,000 Gallons	1.840/M

SECTION NO. 2 - That Subsection (E) of Section 705.040 Water Rate Structure of the St. Peters City Code shall be amended to read as follows:

E. The commercial/industrial single unit bi-monthly minimum shall be as follows:

Meter Size		
5/8"		Same as Section 1(A)
3/4"		Same as Section 1(A)
1"	First 20,000 gallons (Min.)	$54.31
	All over 20,000 gallons	1.840/M
1 1/2"	First 40,000 gallons (Min.)	$91.11
	All over 40,000 gallons	1.840/M
2"	First 60,000 gallons (Min.)	$127.91
	All over 60,000 gallons	1.840/M
3"	First 100,000 gallons (Min.)	$201.51
	All over 100,000 gallons	1.84/M
4" and Larger	First 200,000 gallons (Min.)	$385.51
	All over 200,000 gallons	1.840/M

SECTION NO. 3 - That Subsection (C) of Section 710.260 Sewer Rate Structure of the St. Peters City Code shall be amended to read as follows:

C. (Reference is made to Appendix A & B of this Ordinance, which are on file in the City offices.) The minimum bi-monthly charge shall be $3.44 of which $1.65 is for billing and collection and $1.79 is for treatment of Infiltration and Inflow. In addition, each contributor shall pay a user charge rate of

$2.26 per 1,000 gallons of water (or wastewater) as determined in Section 6 of Appendix A to this Ordinance, of which $1.50 is for operation and maintenance and $0.76 is for debt service.

SECTION NO. 4 - That Subsection (D) of Section 710.260 Sewer Rate Structure of the St. Peters City Code shall be amended to read as follows:

D. (Reference is made to Appendix A, which is on file in the City offices.) For those customers who contribute wastewater, the strength of which is greater than normal domestic sewage, a surcharge in addition to the normal user charge will be collected. The surcharge for operation and maintenance including replacement is:

$.27 ..... per pound BOD
$.14 ..... per pound SS
$.13 ..... per pound COD
$.56 ..... per pound Surfactant

SECTION NO. 5 - This Ordinance shall be in full force and effect for bills issued after October 1, 2012.

SECTION NO. 6. Savings Clause

Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

SECTION NO. 7. Severability Clause

If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed and approved this 23rd day of August, 2012.

As Presiding Officer and as Mayor
Len Pagano, Mayor

Attest: Patricia E. Smith
Patricia E. Smith, City Clerk

APPENDIX "A" TO SEWER USER CHARGE ORDINANCE

This appendix presents the methodology to be used in calculating user charge rates and surcharges and illustrates the calculations followed in arriving at the first year's user charges and surcharges. The unit costs established in this appendix are based on estimates of expenses and loadings. The actual expenses and loadings that occur may differ from these estimates and certainly they will change as time passes. Therefore, the unit costs must be reestablished whenever necessary to reflect actual expenses and loadings. Once the system is in use, the expenses and loadings can be determined from operating records and the unit costs can be adjusted based on these figures.

1. Expenses: The total annual expenses associated with the treatment works, as defined in Section 2(k) (8) of Ordinance No. 573, are estimated as follows:

	Budget			
	Wastewater	Water	Combined Customer Surcharge	Total
Billing and Collection	184,308	189,163	0	373,471
Administrative	320,152	318,480	200	638,832
Utilities (Electric, Gas, Telephone)	403,200	309,800	0	713,000
Labor (Incl. Fringe Benefits)	1,747,087	1,867,965	234,600	3,849,652
Material Costs	185,500	1,197,400	5,000	1,387,900
Replacement Costs	432,950	196,800	1,000	630,750
Debt Service	1,521,000	429,000	0	1,950,000
Purchase of Equipment	349,820	261,410	0	611,230
Other	314,835	310,150	12,200	637,185
Sub-Total	5,458,852	5,080,168	253,000	10,792,020

2. Allocation of Expenses: The total operation and maintenance including replacement expense is allocated to the appropriate pollutants in the following manner:

Annual $ to Treat Annual Flow = % annual cost allocated to flow x (total annual O & M budget minus billing & collection, treatment of I & I, and debt service) (45%) = 1,599,320

Annual $ to Treat Annual BOD = % annual cost allocated to BOD x (total annual O & M budget minus billing and collection, treatment of I & I, and debt service) (35%) = 1,243,915

Annual $ to Treat Annual SS = % annual cost allocated to SS x (total annual O & M budget minus billing & collection, treatment of I & I, and debt service) (20%) = 710,809

3. Loadings:

The hydraulic loading is estimated to be 2,006,030,000 gal/year
The BOD loading is estimated to be 4,616,000 pounds/yr
The SS loading is estimated to be 4,916,000 pounds/yr

4. Unit Costs:

Initial unit cost for Debt Service in $/Gals =

Annual Debt Service	1,521,000	=	0.76 /M
Est. Annual Hydraulic Loading	2,006,030,000		

Initial unit cost for Flow in $/Gals =

Annual Cost to Treat Annual Flow	1,599,320	=	0.80 /M
Est. Annual Hydraulic Loading	2,006,030,000		

Initial unit cost for BOD in $/Pound =

Annual Cost to Treat Annual BOD	1,243,915	=	0.27 /lb
Est. Annual BOD Loading	4,616,000		

Initial unit cost for SS in $/Pound =

Annual Cost to Treat Annual SS	710,809	=	0.14 /lb
Est. Annual SS Loading	4,916,000		

The unit cost for BOD and SS are to be inserted in Section 6 of this Appendix.

5. Minimum Charge:

Annual Billing and Collection Cost	184,308
Annual cost to treat infiltration/inflow (assumed clear water) including costs to investigate / determine sources and perform remedial work on sewers and appurtenances = unit costs to treat flow annual infiltration/inflow	199,500
Total Annual Minimum Cost	383,808
Minimum Charge/User/Billing Period (383,808/18,600/6)	3.44

This minimum charge/user/billing period is to be inserted in Section 2 of this Ordinance.

6. Residential User Unit Charge: The residential user unit charge is calculated as follows using the pollutant concentration defining normal domestic wastewater in Section 2 (k) (2), of Ordinance No. 573.

Debt Service unit charge = unit flow charge	.76/M
System Operating Charge = unit flow charge	.29/M
Residential unit charge = unit flow charge	.80/M
+ (unit BOD charge) $(BOD_{ND})200(0.00834)$	.27/M
+ (unit SS charge) $(SS_{ND})225(.00834)$	.14/M
	$ 2.26/M gal.

Where: Residential unit charge is in $/1000 gal.

* Unit flow charge is in $/1000 gal. from Paragraph 4
* Unit BOD charge is in $/lb. BOD from Paragraph 4
* Unit SS charge is in $/lb. SS from Paragraph 4

- BOD_{ND} is the normal domestic BOD strength in milligrams liter (mg/l) as defined in Section 710.010 of the Code of the City of St Peters and .00834 is a unit conversion factor.
- SS_{ND} is the normal domestic SS strength in mg/l as defined in Section 710.010 of the Code of the City of St Peters and .00834 is a unit conversion factor.

This total residential unit charge is to be inserted in Section 5 of this Ordinance.

7. Extra Strength Users: For users who contribute wastewater that has greater strength than normal domestic wastewater, the users charge will be calculated as follows:

Total bi-monthly charge is extra strength user =
charge to residential user + surcharge for BOD (if appropriate) + surcharge for SS (if appropriate) + surcharge for COD (if appropriate) + surcharge for Surfactants (if appropriate)

Total bi-monthly charge to extra strength users:
minimum charge
+v(residential unit charge)
+v(unit BOD charge) $(BOD_{ES} - BOD_{ND})$ (.00834)
+v(unit SS charge) $(SS_{ES} - SS_{ND})$ (.00834)
+v(unit COD charge) $(COD_{reported} - COD_{limit})$ (.00834)
+v(unit Surfactant charge) $(Surfactant_{reported} - Surfactant_{limit})$ (.00834)

Where: Total bi-monthly charge to extra strength user is in dollars.

* Minimum charge is in dollars as calculated in paragraph 5
* v is the volume of wastewater in 1000 gallons discharged by the extra strength user during the billing period.
* Residential unit charge is in $/1000 gal. as calculated in paragraph 6.
* Unit BOD charge is in $/lb. BOD from paragraph 4.
* Unit SS charge is in $/lb. SS from paragraph 4.
* Unit COD Surcharge Rate ($/lb) = 50% of BOD Rate ($/lb)
* Surfactant Surcharge Rate ($/lb) = {Estimated Average Monthly Plant Operating Surfactant Costs ($)} ÷ {45% of Daily Plant Average Flow (mgd) x Local Surfactant Limit (mg/l) x 8.34 lb/gal}
* BOD_{ES} is the reported BOD concentration in milligrams per liter (mg/l) contributed by the extra strength user during the billing period.
* SS_{ES} is the reported SS concentration in mg/l contributed by the extra strength user during the billing period.
* BOD_{ND} is the normal domestic BOD strength in milligrams liter (mg/l) as defined in Section 710.010 of the Code of the City of St Peters and .00834 is a unit conversion factor.
* SS_{ND} is the normal domestic SS strength in mg/l as defined in Section 710.010 of the Code of the City of St Peters and .00834 is a unit conversion factor.
* $COD_{reported}$ is the reported COD strength in mg/l as reported by the extra strength user in accordance to their Industrial Wastewater Discharge Permit.
* COD_{limit} is the local COD limit as defined in Section 710.010 of the Code of the City of St Peters and .00834 is a unit conversion factor
* $Surfactant_{reported}$ is the reported Surfactant strength in mg/l as reported by the extra strength user in accordance to their Industrial Wastewater Discharge Permit.
* $Surfactant_{limit}$ is the local Surfactant limit defined in Section 710.010 of the Code of the City of St Peters and .00834 is a unit conversion factor

BILL NO. 12-102 I-04

ORDINANCE NO. 5806

AN ORDINANCE ESTABLISHING THE AD VALOREM TAXES FOR ALL REAL AND TANGIBLE PERSONAL PROPERTY WITHIN THE CITY OF ST. PETERS, FOR THE PERIOD OF JANUARY 1, 2012 TO DECEMBER 31, 2012

WHEREAS, the City of St. Peters has calculated its Debt Service Fund and General Fund property tax rates in accordance with the Missouri State Auditors Office instructions.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ST. PETERS, MISSOURI, AS FOLLOWS:

SECTION NO. 1 – Tax Levy

That there shall be levied and collected in the manner prescribed by law, the following taxes on Real Estate and Personal Property for the year 2012 of Seventy-Seven Cents per One Hundred Dollars of assessed valuation broken down as follows:

City General Fund	$ .6010
Debt Service Fund	$ .1690
Total Assessed Rate	$ .7700

SECTION NO. 2 – Delinquent Payment Penalty

(a) That there shall be collected on all delinquent real estate taxes, in addition to the amount of delinquent tax, a penalty in the sum of eighteen percent of each year's delinquency, except that said penalty shall not exceed two percent per month, or fractional part thereof, or eighteen percent annually.

(b) That all lands and lots, on which said taxes are delinquent and unpaid, are subject to sale to discharge the lien for the delinquent and unpaid taxes, according to the practice and procedure set out in Chapter 140, R. S. Mo 1986 and subsequent revisions.

SECTION NO. 3 – Delinquent Payment Penalty

(a) That there shall be collected on all delinquent personal property taxes, in addition to the amount of delinquent tax, a penalty in the sum of eighteen percent of each year's delinquency, except that said penalty shall not exceed two percent per month, or fractional part thereof, or eighteen percent annually.

(b) That in any suit brought by the City Collector to recover said delinquent taxes and penalties, a fee in the amount of ten percent of the taxes due, but in no event less than five dollars, shall be allowed the attorney for the Collector.

SECTION NO. 4 – Tax Rate Ceiling

The Board of Aldermen hereby determines and declares that the City General Fund tax rate ceiling under Sections 137.073(4), 137.073.6(1)(c), and 137.073.6(3) Revised Statutes of Missouri, as amended, to be $.6010 for each one hundred dollars assessed valuation.

SECTION NO. 5 – EFFECTIVE DATE

This Ordinance shall be in force and take effect from and after the date of its passage and approval.

SECTION NO. 6. Savings Clause

Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof, unless expressly set forth herein.

SECTION NO. 7. Severability Clause

If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed and approved this 27th day of September, 2012.

As Presiding Officer and as Mayor
Len Pagano, Mayor

Attest: Patricia E Smith
Patricia E. Smith, City Clerk

No. 5806