



CITY OF ST. PETERS BOARD OF ALDERMEN
FY'17 BUDGET WORK SESSION
MEETING MINUTES OF MAY 3, 2016

The FY'17 Budget Work Session meeting was called to order at approximately 4:30 p.m. at the St. Peters Justice Center, 1020 Grand Teton Drive, Aldermen Conference Room. The following were present: Mayor Len Pagano; Board President Reitmeyer; Alderman Thomas; Alderman Barclay; Alderman Bateman; Alderman Hollingsworth; Alderman Shea; Alderman Violet; Alderman Aytes; Russ Batzel, Transportation & Development Services Manager; Beth French, Director of Finance; Erin Gardner, Budget Analyst; Cathy Pratt, Director of Human Resources/Community Services; Rick Oloteo, Director of Recreation Services; Dave Kuppler, Health and Environmental Services Manager; Bill Malach, Water Environment Services Manager; Jeff Finkelstein, Chief of Police; and Patty Smith, City Clerk. Bill Charnisky, City Administrator and Tim Wilkinson, Assistant City Administrator were absent.

CIP & BUDGET OVERVIEW - BATZEL

Mr. Batzel reported that the state of the City is good and the City has a balanced FY'17 budget and 5-year CIP, which reflects no tax increases as well as the organizational changes and Vision 2025 priorities as previously discussed at the Pre-CIP and Budget Work Session meeting; and the City will proceed with the Bond issue as planned. Mr. Batzel explained the budget also includes the estimated increased costs for health insurance, as the City is in the three year health insurance proposal stage.

Ms. Pratt discussed the City's review of the health insurance proposals and informed how Cigna was aggressive to keep the City as their customer. Cigna has also increased the City's wellness amount from \$10K per year to \$20K per year. Mr. Batzel requested Board of Aldermen approval for the City to concentrate on keeping Cigna as their provider while negotiating the cost. Alderman Hollingsworth moved and Alderman Thomas seconded the motion to approve staff to move forward with negotiating. All in favor, the motion was approved.

UPDATE REGARDING ITEMS DISCUSSED AT PRE-CIP MEETING - BATZEL

Mr. Batzel presented an update on the following:

Pre-CIP meeting items:

- Highway 70 Flooding -
 - St Peters Resolution -
 - Meeting with Corps of Engineers, MoDOT, & County -
 - Floodplain Management Services Grant

Mr. Batzel explained that MoDOT has agreed to do a letter of support for the Corps of Engineers to address the flooding issue. This will then go to the Committee in June and if passes will be in Federal hands. A study is the next option - possible Grant could

provide 65% of Federal funding and 35% Local split. Mr. Batzel also explained that FEMA may be able to file a Letter of Map Revision.

- Senior/Youth Center -
 - Preliminary Discussions with the County
 - Include with Planned Event Center in New County Park
 - Request \$250,000 in CIP for FY-18

Mr. Batzel explained that the City is in preliminary discussions with St. Charles County regarding the County's future park location between Kisker and Pitmann Hill Roads, with the potential of a mutual agreement with the City, County and other municipalities on a Senior/Youth Center. Mr. Batzel requested as a placeholder, to add \$250K to General Fund Reserves in FY'18 to continue conversation with the County, with the ability to come back later with an agreement. After further discussion on this subject and some reluctance from the Board, Mr. Batzel recommended continuing the discussion with the County without setting aside any funding, then to come back later with a more developed plan.

- Aquatic Center/Golf and Community Center
 - \$12 Million No-Tax Increase Bond Issue
 - August 2, 2016 Ballot
 - Complete Aquatic Center by August 2017
 - Complete Golf & Community Center by September 2018

Mr. Batzel gave an update on the Aquatic Center/Golf and Community Center Proposition Q.

- Kennel Facility
 - Reserved \$1 Million in CIP if Needed
 - Currently Meeting with County to Achieve a Mutually Satisfactory Agreement

Mr. Batzel gave an update on the Kennel Facility and negotiations with the County.

FUND PROJECTIONS FOR CIP AND FY16 BUDGET - FRENCH/GARDNER

Erin Gardner provided a handout of the Project Funding - General Fund; and she advised that all was balanced in the fund projections and any changes this evening will affect ending fund balances on the handout. The handout is attached and made a part of these minutes.

GROUP BUDGETS & CIP REVIEW

SSS Group - Pratt

- Personnel

Ms. Pratt explained the Staff Support Services Group Personnel changes as follows: the Planning and Economic Development group will be added to the SSS Group and reporting to Cathy Pratt; the Administrative Coordinator position that will be vacated

when Chris Cattoor moves into her new position as SSS Office Manager is being eliminated; Erin Gardner's title will change to Financial Analyst; Jessica Heslin's title will change to Volunteer and Training Specialist; and promote Brandi McDowell to CDBG Specialist.

- CIP Changes - SSS
 - Microsoft Licensing Added \$127,075 in FY17
 - Misc cost adjustments to reflect updated budgeting
- Projects & Major Capital - SSS
 - Update Office application from 2007 to 2016
 - Upgrade Recreation software
 - Complete HR business software upgrade
 - Complete Comprehensive Plan update to include Vision 2025 priorities

Ms. Pratt spoke about the Microsoft System License to upgrade from Office 2007 to 2016; then after that, an upgrade will not be needed until 2025. Alderman Thomas inquired about the possibility of using this version at home. Ms. French will check into this option. Ms. Pratt also explained the Missouri State Statutes provides a mechanism for adoption of a Comprehensive Plan for cities and Ms. Powers plans to update the City's current plan to include Vision 2025 priorities by the end of this year or early part of next year.

- Budget Line Item Review - Citywide
 - Workmen's Comp Insurance (Second Injury Fund) Increase (mandated surcharge)
 - Medical/Rx Insurance (Claims) Increase (\$800,000)
 - Life Insurance Increase \$27,847 (enhanced benefit for all regular FT employees)
 - LAGERS Decrease in employer contribution
 - FY16: General 14.1% Police 13.9%
 - FY17: General 12.8% Police 12.8%
 - Employee Recognition Increase (enhanced program)
 - Employee Safety program Increase (5 year milestone awards)

Ms. Pratt explained the above recommendations to these citywide programs. Alderman Thomas shared an idea regarding the City's safety program used by his employer, which asks employees to identify three (3) safety hazards. The idea will be shared with the City's Safety Committee.

- Budget Line Item Review - SSS Administration
 - Overall Decrease of 2% over FY16
 - Employee Training Expense Increase (\$10,200) for Microsoft Office 2016 training citywide
 - Small tools/Furniture/Equipment Increase (\$14,175) includes office furniture to replace chairs, add adjustable height desk units, copier, misc. IT software, ten 10-key desk calculators

Ms. Pratt explained the above recommendations.

- Budget Line Item Review - SSS Communications
 - Overall increase of 4% from FY16
 - Small tools/Furniture/Equipment Increase (\$13,475)
 - Replace 4 wireless microphones
 - Replace 2 field camera tripods
 - Matrix router, production console, & signal conversion equipment for control room
 - Storage container for CSP equipment
 - Metal fencing for special events

Ms. Pratt explained the above recommendations. Alderman Reitmeyer requested that a new outdoor podium be included in this item. Staff will check to see if this item has already been purchased.

- Budget Line Item Review - SSS Governmental
 - Overall increase of 2% from FY16
 - Miscellaneous Increase (\$27,500) for Celebrate St. Peters event

Ms. Pratt explained the above recommendations. The Board considered allowing an increase in funds of around \$5K for the Celebrate St. Peters event, and agreed they will support an increase in funds for needed items recommended by staff.

- Budget Line Item Review - SSS Court
 - Overall increase of 2% from FY16
 - Travel/Training Increase (\$1,800) to send 5 staff to MACA Conferences

Ms. Pratt explained the above recommendations. Brief discussion was held concerning employee stability and how the Board backs promoting from within; and the City's nepotism policy.

MPS Group - Finkelstein

- Personnel

Jeff Finkelstein explained the Municipal Police Services Group Personnel changes as follows: Julie H. Smith's title will be changed to Executive Secretary; under Police Property Coordinator, make two full time Police Records Clerks instead of one full time and one part time; under Police Records Administrator, take one full time Police Records Clerk and place under Records Specialist title; under Police Dispatch Supervisor, take one full time Police Dispatcher and place under Police Dispatch Lead title.

- Projects & Major Capital - MPS
 - New purchase of a radar trailer to be used for hazardous traffic conditions and as a message board for upcoming events \$10,130.00

- Replacement / upgrade technology to justice center training room; provides industry standard audio-visual interface by replacing obsolete failing projectors & sound system equipment \$93,500.00
- Replace patrol vehicles with AWD SUV PPV; vehicles \$194,000.00

Chief Finkelstein explained the above recommendations. The new radar trailer would collect data; the technology upgrade in the Justice Center Training room was proposed by the Communications Department and would last an additional 10-15 years; and Alderman Thomas discussed adding scanners on the patrol vehicles.

WES Group - Malach

- Personnel

Mr. Malach explained the Water & Environmental Services Personnel changes as follows: the position of Utility Locator which was held by Cindy W. Finley will be filled with an Office Specialist position, which leaves one Utility Locator position and adds one additional Office Specialist position.

- CIP Changes - WES
 - Vehicle Changes in FY17 and FY20
 - Truck 413 increase from \$30k to \$60k
 - Truck 441 (\$179,000) moved from FY17 to FY20
 - Water Meter Replacement Program Reductions in FY18, FY19, and FY20
 - Cut \$145,000, \$150,000, \$125,000
 - Water Storage Tank Painting FY17 (Moved to Fund 75)
 - Arrowhead Water Tower \$280,000
 - Sanitary Sewer Rehab & Replacement increases FY17 & FY18
 - Increase by \$25,000 (8%)
 - Water Distribution Study FY19/20 (\$150,000 Fund 75)

Mr. Malach explained the above recommendations.

- Projects & Major Capital - WES
 - Joint Venture Water Line Assessment (JV Acct)
 - Replace WWTP Screening Equipment (Fund 75)
 - Compost Screener Replacement (Fund 75)
 - Cave Springs Water Tower Painting (Fall 2016)
 - Aerial Sewer Creek Crossing Replacements
 - Spencer Creek @ Country Creek (2017)
 - Spencer Creek @ Mexico Road (Fall 2016)
 - Spencer Creek @ Spencer Creek Park (Fall 2016)
 - Park St. Sanitary PS Replacement (Old Town TIF)

Mr. Malach explained the above recommendations.

- Budget Line Item Review - WES
 - Part-Time Salaries Increase (\$8,000)

Health & Environmental Services (HES) Group - Kuppler

- Personnel

Mr. Kuppler explained the Health & Environmental Services Personnel changes. The Building Maintenance Staff under Jim Seebeck will be reporting to HES; which consists of a Building Maintenance Foreman, Building Attendant Crew Leader, and Building Attendants (4 full-time and 8 part-time). We are adding 4 part-time Collection Services Representatives and 3 part-time Fleet Services Representatives. One of our Solid Waste Technicians retired and will not be replaced.

- CIP Changes - HES

- Health Department

- Animal Control Facility \$1,000,000 (FY17)

- Recycle City

- Replacement Baler \$400,000 (FY21)

- Projects & Major Capital Changes

- Change in resident cart delivery fees (current fees listed)

- \$6.00 start up fee
- \$12.00 delivery fee
- \$12.00 pick up fee
- \$9.00 sanitation fee

Mr. Kuppler explained that they would like to eliminate the current cart delivery fees listed above and propose to replace them with a \$30 new resident start up fee; however, existing residents are grandfathered in. Discussion was held regarding making sure residents who leave town temporarily during the winter months are not charged a start up fee when they return. Staff reassured that this was not the process.

- Budget Line Item Review - HES

- Health Department

- Replacement of Mosquito Fogger \$15,000

- Solid Waste Department

- Blue Bag Storage Container \$6,500

- Recycle City

- HVAC Replacement (V. Room) \$10,000
- Overhead Door Replacement \$16,000
- Replacement of Wire Tie \$32,000
- Replacement of Glass Crusher \$13,500
- Generator for Scale House \$ 9,000

Mr. Kuppler explained the above recommendations and stated some of the costs for the Wire Tie machine and the Glass Crusher are abated through a Grant.

- HES Fee Changes

Mr. Kuppler presented a Resident Fee Comparison chart which provided Monthly Fee Comparisons on trash, recycling and yard waste with other St. Charles County municipalities. St. Peters still has the lowest fees in comparison to Dardenne Prairie, Lake Saint Louis, Saint Charles, O'Fallon and Wentzville. The proposed increase for FY'17 is .30 cents per month per resident, which equates to a 1.5% increase.

- Recycle City Disposal Rates
 - For our commercial customers we have volume based disposal billing.
 - The more trash you bring us the lower your disposal cost is per ton.
 - We are asking to increase these fees 2% effective January 1, 2017.
 - Our competitor is charging at least \$35 ton.
- Increase Volume Based Disposal Rates

Increase Volume Based Disposal Rates				
Current	100 tons	65 tons	45 tons	20 tons
Compacted	\$30.29	\$30.81	\$31.33	\$36.54
Bulky	\$33.42	\$33.94	\$34.46	\$39.67
2% Increase	100 tons	65 tons	45 tons	20 tons
Compacted	\$30.90	\$31.43	\$31.96	\$37.27
Bulky	\$34.09	\$34.62	\$35.15	\$40.46
Revenue Increase \$31,000				

- Minimum Disposal Fee Increase - HES
 - Last time we increased the minimum disposal fee was 2013.
 - 2013 was the first time we created a new lower rate for our residents.
 - Requesting to increase the minimum disposal fee by \$5.00.
 - This increase will generate \$50,000 additional annual revenue.
- \$5 Increase Minimum Disposal Fee Effective October 1, 2016
- Minimum Disposal Fees
 - Progressive Landfill \$60
 - City of O'Fallon \$60
 - City of Saint Peters \$30 Resident
 \$40 Non Resident
 - Increase City of Saint Peters \$35 Resident
 \$45 Non Resident

Mr. Kuppler explained the above recommendations and fee increases and requested Board of Aldermen approval for all proposed increases. After some discussion,

Alderman Violet moved and Alderman Reitmeyer seconded the motion to approve all Solid Waste fee increases as presented. All in favor, the motion was approved.

Parks & Golf Services (PGS) Group - Oloteo

- Personnel

Mr. Oloteo explained the Parks & Golf Services Group which includes Mr. Jeff Hutsler as Manager of all City parks and Golf Center. He explained personnel changes and a new full-time position of Recreation Leader at 370 Lakeside Park.

- CIP Changes - PGS (LPSW)

FY17

- HVAC Replacement at Parks Building added (\$20,000)
- Dardenne Creek Stabilization added (\$100,000)
- Old Town Park Concession/Restroom moved to FY21 and cost increased (from \$200,000 to \$250,000)
- Covenant Park Restroom cost increase (from \$85,000 to \$100,000)
- Restroom added back to Community Park and cost of Pavilion increased (from \$100,000 to \$185,000)
- Toro ZTR Mower added to replacement schedule (\$12,000)
- Equipment at the Golf Course has been added to the Replacement Schedule: Greens Mower, Rotary Brush Mower, Sod Cutter & Kubota Tractor (\$53,000)

Discussion on the Community Park restroom was held regarding using the least amount of funds or getting a bargain price from the school district for the park; or placing a portable restroom in the park and removing it when the lease with the school district expires.

FY18

- Dardenne Creek Stabilization added (\$100,000)
- 370 Lakeside Park Development moved to unfunded (\$1,000,000)
- Asphalt Roller moved to FY20 and cost increased (from \$12,000 to \$60,000)
- Increase cost of Bunker Rake (from \$16,000 to \$25,000)
- Equipment at the Golf Course has been added to the Replacement Schedule: Top Dresser, Greens Aerator, Greens Roller (\$80,000)

FY19

- Laurel Park Restroom cost decrease (from \$300,000 to \$250,000)
- Equipment at the Golf Course has been added to the Replacement Schedule: Bunker Rake, Irrigation Head Replacement, Rough Mower (\$75,000)

FY20

- Dardenne Creek Stabilization added (\$100,000)
- Parks Building Garage Door Modifications removed (\$100,000)
- Replace Track Loader in FY18 and decrease cost (from \$75,000 to \$65,000)

- Equipment at the Golf Course has been added to the Replacement Schedule: Irrigation Head Repair (\$5,000)

FY21

- Forestry Truck & Chipper added (\$130,000)
- Lakeside Park Rental Building & Parking Lot Expansion added (\$62,000)
- Lakeside Park Dock for Rental Boats added (\$40,000)
- Rolling Stock Replacement for Parks: Street Sweeper, Kubota, Brushcut Rotary Gutter, Rotary Mower, Golf Cart (\$187,000)
- Equipment at the Golf Course has been added to the Replacement Schedule: Irrigation Head Repair (\$5,000)

- Projects & Major Capital - PGS (LPSW)
 - Covenant Park Restroom (\$100,000)
 - Community Park Playground, Pavilion & Restroom (\$410,000)
 - Woodlands Sports Park Ball Field Improvements (\$100,000)
 - Dardenne Creek Stabilization (\$100,000)
 - Replace Ford Tractor and Flail Mower (\$70,000)

Brief discussion was held regarding how to eliminate "soft toss" which damages the ball field fences; or the park rental fees should increase to pay for the damages. Placing signs on the fences prohibiting this activity and directing the coaches to the batting cages was suggested.

- Budget Line Item Review - PGS

Parks

- Salaries & Fringes (- \$755,100) Building Maintenance moved to HES
- Employee Expenses (- \$5,895) Building Maintenance moved to HES
- Miscellaneous (- \$35,000) One time cost for flood damage repair
- Supplies (- \$13,000) Building Maintenance moved to HES

Golf

- Employee Expense (+ \$750) Employee Training added
- Repair & Maintenance (+ \$10,000) Interior Lake Stabilization
- Small Tools (+ \$7,000) Approved small tools for Golf Course

Lakeside Park

- Salaries & Fringes (+ \$106,500) New Recreation Leader Position
- Repair & Maintenance (+ \$6,500) Repair of Street Lights
- Supplies (+ \$20,100) Park needs increase as park attendance increases

A suggestion was given regarding safety netting by the bleachers and concession stands at the Woodlands ball park to prevent foul balls from hitting people; however it was noted that this would be a huge expense. Mr. Oloteo stated he would check into this with Vicki Phillips.

Recreation & Cultural Services (RCS) Group - Oloteo

- Personnel

Mr. Oloteo explained the new Recreation & Cultural Services Group, which includes himself as Manager of Recreation & Cultural Services for the Rec-Plex, Art Center, Senior Center and outdoor pools. He explained personnel changes as follows: The position of Director of Facilities will be eliminated upon the retirement of Dan Lang on October 1, 2016. His position will be replaced by a Building Repair Foreman position, which is not a director position. Also, the existing Administrative Coordinator position will be dedicated 100% to the Rec-Plex and no longer a shared position with Parks.

- CIP Changes - RCS (LPSW)

FY17 & FY18 CIP Additions

- Rec-Plex Tuck Pointing (\$100,000 FY17 & \$150,000 FY18)

FY19 CIP Additions

- Rec-Plex Ceramic Tile Replacement (\$200,000)

FY20 CIP Additions

- Rec-Plex Roof & Skylight Replacement (\$175,000)
- Paint Natatorium & Re-Plaster Leisure & 50M Pools (\$440,000)

FY21 CIP Additions

- Rec-Plex South Rink B Slab Repair (\$75,000)
- Rec-Plex South Locker Room Dehumidification (\$30,000)

Facility Improvements

City Hall

- FY17 \$100,000 – Interior Painting Touch-up & Door Frames, New Restroom Partitions, Ceiling Tile Replacement, Repair Leak on South Wall by CAC, Repair Flooring in Lobby, Replace Concrete Apron at East Entrance Doorway, Re-caulk sidewalk to Wall Joints, New Lobby Furniture
- FY18 \$250,000 – New CAC Desk and ADA Front Entrance Doors
- FY19 \$250,000 – Parking Lot Overlay

Cable Station

- FY17 \$35,000 - HVAC Replacement

Problems with the City Hall west end entrance doors were brought to Mr. Oloteo's attention. Mr. Oloteo stated he would address this with Mr. Seebeck; and Mr. Batzel

added that if this is something which cannot be simply addressed by maintenance, it could be added to the FY17 budget.

- Projects & Major Capital - RCS (LPSW)

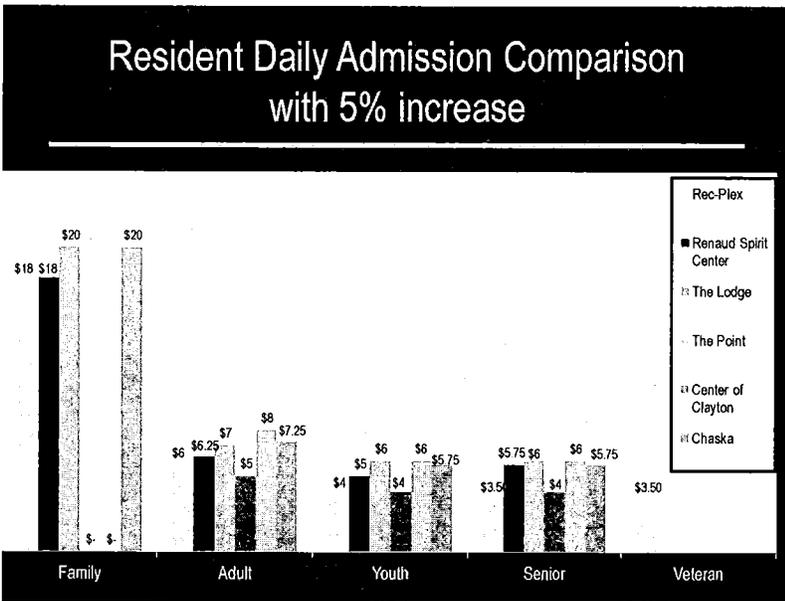
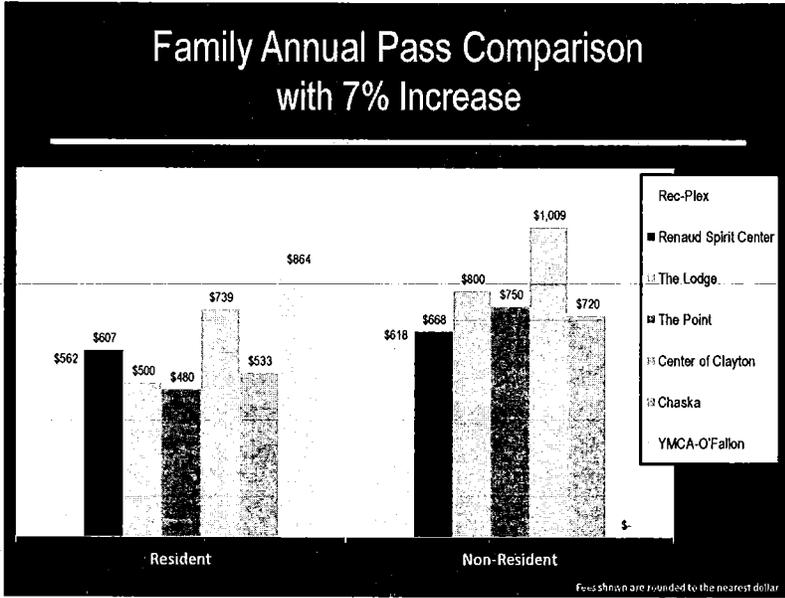
FY17 Projects & Major Capital

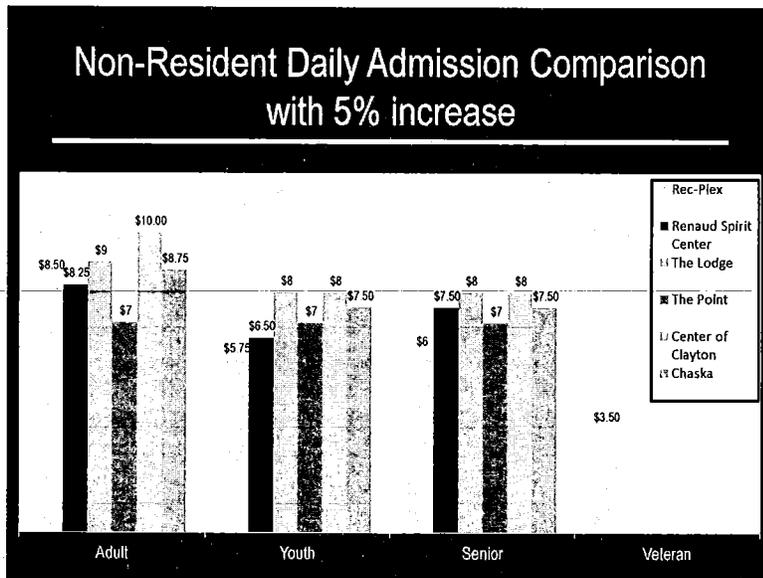
- Replace Cardio Equipment (\$100,000)
- Replace Mondo Flooring in Ice Rinks (\$15,000)
- Improvements to Laurel Park Wading Pool (\$190,000)

Brief discussion of the Laurel Park wading pool was held concerning the current maintenance of the kiddy pool.

- Budget Line Item Review - RCS
 - Salary Increase – full time (+ \$78,000) Administrative Coordinator moved from Parks General to Recreation Fund and Director of Recreation changed to Manager of Recreation & Cultural Services
 - Salary Increase – part time (+ \$106,000) New pay scale for GSR employees
 - Professional Services (- \$11,940) Reduced cost for softball officials
 - Fertilizer/Chemicals (- \$5,000) Reduced chemical costs for natatorium
- Fee Increases - RCS (Recommended increases to begin January 1, 2017)
 - 5-10% increase on programs
 - 7% increase on annual passes
 - 5% increase in daily admissions

Mr. Oloteo explained the fee increases and provided Family Annual Pass Comparison with 7% Increase; Resident Daily Admission Comparison with 5% increase; Non-Resident Daily Admission Comparison with 5% increase.





After some discussion, Alderman Hollingsworth moved and Alderman Bateman seconded the motion to approve the fee increases as presented. All in favor, the motion was approved.

Transportation Development Services (TDS) Group - Benesek

- Personnel

Mr. Benesek explained the following Transportation Development Services changes in Personnel as follows: Mr. Benesek's current position, the Director of Transportation, will be eliminated and the position changed to Streets Superintendent, who will supervise two Streets Maintenance Foremen; adding a Streets Traffic Engineer which, in short, consists of supervising road projects and completing traffic studies to make better use of the City's infrastructure; and promoting Jo Ann Morris to Executive Secretary position.

- CIP Changes - TDS

Transportation Trust Fund

- Balanced Through 2021
- Reallocation of a portion of pavement maintenance funds to federal or Road Board funded maintenance projects in FY 2017

Mr. Benesek explained the above information. Discussion concerning placing the City emblem at the Highway 364 City overpasses was held.

- Projects & Major Capital Changes - TDS

FY 2016 Road and Signal Projects

- Jungermann Road – Mexico Road Intersection Improvements

- Mexico Road Multi-Use Path Bridge
- Sutters Mill Road Bridge Replacement
- Mexico Road – Cave Springs Road Traffic Signal Replacement
- Mid Rivers Mall Drive Right Turn Lane
- Mid Rivers Mall Drive – Ohmes Road Intersection
- Mid Rivers Mall Drive DMS

Mr. Batzel explained which of the above projects would be coming up for Board approval in June 2016.

FY 2017 Road and Signal Projects

- Jungermann Road Bridge Replacements
- Jungermann Road – Boone Hills Drive Culvert and Intersection Improvements
- Mid Rivers Mall Drive Corridor Improvements
- Mid Rivers Mall Drive Widening
- Mexico Road Resurfacing Phase II
- McClay Road Resurfacing Phase I

FY 2018-2021 Road and Signal Projects

- MO364 @ Mid Rivers Mall Drive Improvements
- McClay Road Resurfacing II
- McClay Road Resurfacing Phase III
- Arrowhead Industrial Blvd – Salt River Road Intersection
- Suemandy Drive Widening
- South Outer Road Connector Study
- Jungs Station Road Resurfacing
- Citywide Bridge Rehabilitation
- Fiber Optic Extension

Mr. Benesek explained they are seeking County Road Board and Federal Funds for these projects.

Major Capital Changes

- Traffic Signal Capital Replacement Program
 - \$175K in FY2021
- Replacement Bucket Truck 338 (Traffic Department)
 - \$140K in FY2021
- Replacement Joint and Crack Seal Machine
 - \$41K in FY 2021
- Budget Line Item Review - TDS
 - General Fund: Street Maintenance

- No Changes of Note
- Transportation Trust Fund: Street Maintenance
 - R&M Equipment: Increased from \$66K to \$85K
 - Based on historical expenditures
 - Reallocation of Pavement Maintenance Funds to Arterial Maintenance Projects
 - Asphalt Overlay
 - Concrete Slab Replacement
 - Sidewalk Replacement and Infill
 - Operational Supplies: Increase from \$38K to \$50K
 - Based on historical expenditures
 - FY2017 Capital Purchases Per Approved CIP
- Transportation Trust Fund: Traffic Management
 - R&M Traffic Signals: Increased from \$50K to \$84K
 - Implementation of LED Signal Head Replacement
 - R&M Street Signs: Increased from \$40K to \$69K
 - Purchase of Replacement Street Signs to Maintain Compliance with Legibility and Reflectivity Standards
 - FY2017 Capital Purchases Per Approved CIP

Mr. Benesek explained the above changes.

- Stormwater Bond Capital Projects - TDS
 - \$30 Million Funded in 5-yr CIP
 - LPSW – Stormwater Improvement Projects
 - 14 Projects Constructed and Under 3 Year Maintenance and Stewardship Phase.
 - 9 Projects Scheduled for Construction in FY 2016
 - 15 Projects in Design or Easement Acquisition
 - 22 Projects funded Through FY 2019.

An overview of the above Stormwater Bond Capital project was discussed and it was explained that the Stormwater Bond Issue will be placed on the June 23, 2016 Board of Aldermen meeting agenda for consideration.

- General Fund: Engineering & Building
 - Community & Economic Development expenditures to Staff Support Services
 - Postage: Increased from \$200 to \$500
 - Additional Mailings due to LPSW projects
 - Miscellaneous: Increased from \$1,000 to \$1,500
 - Additional Expenses due to LPSW projects

The above items were presented and discussed. A question concerning how to obtain a subdivision sign was presented and Mr. Benesek explained the process.

NON-CIP FUNDS - FRENCH/GARDNER

- Old Town TIF
 - \$4.2 Million City Projects
 - Storm Water Pump Station
 - Sanitary Sewer Pump Station
 - Road Improvements
 - Sewer Lining
 - \$1.5 Million GBT Development
- Other Funds

An Unappropriated Fund Balance Analysis was handed out for review and discussion which is attached and made a part of these minutes. Mr. Batzel explained the above information regarding the Old Town TIF and gave an update on the GBT Development, which may be an item on the June 23, 2016 Board of Aldermen meeting for consideration. He explained a possible Community Improvement District (CID) on this site.

UNFUNDED CIP PROJECTS - FRENCH/GARDNER

A handout of the Unfunded CIP Projects was provided and explained.

MISCELLANEOUS UPDATES

Mr. Batzel provided an update on the budget calendar as follows: May 26, 2016, the adoption of the 5 year CIP and will be placed on the Board meeting agenda; the draft budget will be distributed to the Board of Aldermen on July 29, 2016; a public Hearing on August 11, 2016 for FY'17 Budget and water/sewer rates is planned; the adoption of the FY'17 budget is planned for the August 25, 2016 Board meeting; on September 22, 2016, the Public Hearing for Property Tax Rate and Board of Aldermen to adopt 2016 Property Tax Rate; and on September 23, 2016 the Director of Finance submits rates to the County.

Executive Session re: Litigation, Real Estate and Personnel, pursuant to Section 610.021(1)(2)(3)(9)(12)(13)(14) & 610.222 (1-6)

No Executive Session was called at this time.

ADJOURNMENT OF THE FY'17 BUDGET WORK SESSION

The meeting adjourned at approximately 7:55 p.m.

Submitted by,

A handwritten signature in black ink that reads "Patricia E. Smith". The signature is written in a cursive style with a horizontal line above the name.

Patricia E. Smith
City Clerk
