City of St. Peters
City Hall
One St. Peters Centre Boulevard
St. Peters, MO 63376-0090
Phone (636) 477-6600 Ext. 1670
Or 636) 278-2244 Ext. 1670
Fax (636) 477-9077

Requirements
Site plan 2 –copies
Building plans 2- copies

EQUAL HOUSING OPPORTUNITY

Miscellaneous Application Building Plan Examination & Permit

Application Permit #: _____

FILL OUT FORM COMPLETELY

Please Print or Type:

Project Address: _____

RESIDENTAL

Proposed Construction: IE/ Deck, Shed, Room addition: _____

_____

_____

COMMERCIAL

Name of Commercial Establishment _____

Type of Business or Service: _____

TYPE OF CONSTRUCTION

☐ Pool/Spa	☐ Water Service	☐ Room Addition	☐ Occupancy	☐ Water Heater
☐ Garage	☐ Sewer Service	☐ Finish Basement	☐ Mobile Home Setup	☐ Other: _____
☐ Porch/Deck	☐ Plumbing	☐ HVAC	☐ Electrical	☐ Footing and/or Electric (Sign)

Be advised: each sign requires its own miscellaneous building permit

Estimate Cost of Construction: $_____

Square footage:_____ **Estimated date of Occupancy:** _____

Owner: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

Fax: _____

Cell: _____

Contact: _____

Applicant: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

Fax: _____

Cell: _____

Contact: _____

Applicant Statement

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of this jurisdiction.

Name ***(please print)***: _____

Signature of Applicant:_____ Date: _____

Contractor listing

Pursuant to the requirements of St. Peters Municipal Code Section 605.006, no construction permit shall be issued for any project within the jurisdiction of the City of St. Peters without business licenses having first been obtained by any General Contractor and Subcontractor's working on the project for which the construction permit is sought.

Construction industry employers who erect, demolish, alter or repair improvements shall be deemed an employer for the purposes of this chapter if they have one or more employees.

The general contractor/permit holder shall be responsible for ensuring that all sub-contractors and others working on site are licensed with the City of St. Peters. Failure to ensure that all contractors have current licensing may void permits and/or cause work to be stopped.

Name **Address City/State/Zip** **Phone**

General _____

City License number _____

Footing &Foundation _____

City License number _____

Carpentry _____

City License number _____

Electrical _____

City License number _____ County License Number _____

Plumbing _____

City License number _____ County License Number _____

Drain Layer _____

City License number _____ County License Number _____

Mechanical _____

City License number _____ County License Number _____

Masonry _____

City License number _____

Flatwork/Concrete _____

City License number _____

Fire Sprinkler _____

City License number _____

Fire Alarm Contractor _____

City License number _____

Irrigation Sprinkler Contractor _____

City License number _____

Other _____

City License number _____

Form Updated 4-11-11

Plan Reviewer: _____

Issue Date: _____

Census Code Building Valuation Code *Please Circle Appropriately*	
101-Single Family,	SF
101-Residential attached,	RA
103-Duplex,	DP
104-Three or Four Family,	CD
105-Five or more	AP, CD
434-Resd. Not in scope above,	MISR
004-Out of scope,	MISC

Use/Group	Type	Square Foot
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

PLAN REVIEW CHECK

Floodplain Approval: _____

Lead abatement (homes, childcare, & schools): Check for year constructed

1978 and before: _____

Planning Dept. App: _____

Engineering App. _____

Site Plan received _____

Record Plat: _____

Medical	Business Licensing (Medical Board)
Service Station	Business Licensing (Insurance)
Temp. use/events	Planning & Zoning Department
Food Service	Health Department
Carnivals	Business Licensing (Licensing)

Permit Type & Fee Code

Plan Review

BPPERMIT

Same As House	**SAME-AS**

Residential Miscellaneous

Deck	**MISR1I**
Above Ground Pool	**MISR1I**
In ground Pool	**MISRPR**
Shed	**MISR1I**
Electric Service	**MISR**
Water Service	**MISR**
Sewer Repair	**MISR**
Room Addition	**MISRPR**
Finish Basement	**MISRPR**
Garage	**MISRPR**
Mechanical	**MISR**
Lawn Irrigation	**MISR**
Water Heater	**MISR**
Patio Cover	**MISR1I**
Retaining Wall	**MISRPR**
Fire Damage	**MISRPR**
Hot Tub	**MISR1I**
Other	_____

Conditions: _____

NON-DISCRIMINATION POLICY

It is the policy of the City of St. Peters to comply with the Fair Housing Act, as amended, 42 U.S.C. §§ 3601 *et seq.,* by ensuring that its zoning and land decisions do not discriminate against persons based on race, color, religion, national origin, disability, familial status or sex. It is also the policy of the City of St. Peters to comply with Title II of the Americans with Disabilities Act, 42 U.S.C. §§ 12131, *et seq.,* and the regulations implementing Title H., 28 C.F.R. Part 35, by ensuring that its zoning and land use decisions do not discriminate against persons based on disability. This policy means that, among other things, the City and all its officials, agents and employees will not discriminate in any aspect of housing based on these protected characteristics, including by:

(a) making unavailable or denying a dwelling to any person based on a protected characteristic;

(b) discriminating against any person in the terms, conditions or privileges of a dwelling, or in the provision of services or facilities in connection therewith based on a protected characteristic;

(c) making, printing, or publishing, or causing to be made, printed, or published any notice, statement, or advertisement, with respect to a dwelling that indicates any preference, limitation, or discrimination based on a protected characteristic;

(d) representing to persons because of a protected characteristic that any dwelling is not available when such dwelling is in fact so available;

(e) interfering with any person in the exercise or enjoyment of, or on account of his having exercised or enjoyed, or on account of his having aided or encouraged any other person in the exercise or enjoyment of, any right protected by the Fair Housing Act; or

(g) discriminating in any aspect of the administration of its zoning, land use, or building ordinances, policies, practices, requirements, or processes relating to the use, construction, or occupancy of dwellings, including but not limited to group homes for persons with disabilities.

Any person who believes that any of the above policies have been violated by the City may contact:

- St. Peters' Compliance Officer, William P. Charnisky, at 636-477-6600 ext. 1202,
- the U.S. Department of Housing and Urban Development at 1-888-799-2085, or
- the U.S. Department of Justice at 1-800-896-7743.