



**VETERANS MEMORIAL COMMISSION  
October 3, 2016 Minutes**

**Call to Order**

Chairman Oxford called the meeting to order at approximately 7:00 p.m.

**Pledge of Allegiance**

Walter Sitzwohl, Jr. led the Pledge of Allegiance and Chairman Oxford led a short prayer.

**Roll Call**

Members Present: Chairman Ericka Oxford, John Gonzales, Mchael Sanchez, Walt Sitzwohl, Jr., Bob Zahner, Francine King, Donald Phillips (alt), Len Berkel and Alderman Judy Bateman

Members Absent: Win Hill, Dave Kampmann, Forrest Routh, Don Shaikewitz (alt), Donald Abernathy and Karen Levy

Guests Present: Mayor Pagano, Amanda Karas

**Approval of Minutes**

Walter Sitzwohl made a motion to approve the minutes. Michael Sanchez seconded the motion. A vote was taken and the minutes for the September 12, 2016 meeting were accepted.

**Veterans Day**

Discussion of Veterans Day ceremony included the following:

Michael Sanchez reported on the Honor Guard.

John Gonzales reported that the person he had in mind to speak at the ceremony was out of the country. The Commission will continue to seek a speaker. Walt Sitzwohl, Jr. stated he could ask one of several people from the 101<sup>st</sup> Airborne Division. Chairman Oxford mentioned she has a three-branch member she could ask to speak. Judy Bateman mentioned that she has spoken to some folks at the VFM who might be willing to speak.

Chairman Oxford reported that Kathy Lawton Brown is confirmed to sing. Discussion followed regarding getting younger people also involved. Chairman Oxford mentioned a young person who sang the National Anthem at Fort Zumwalt East football game. She will see if this person can do the National Anthem, and ask Kathy Lawton Brown to do God Bless America and the tribute to the branches of service.

Chairman Oxford reported that she has contacted appropriate people and is waiting on approval for the helicopter.

Mayor Pagano stated that he has asked the Board of Aldermen to refrain from last minute add-ons to the program.

Walter Sitzwohl, Jr. stated asked for help in putting out the small flags at the Veterans Memorial sites on Nov. 9. They will meet at the City Centre Veterans Memorial at 5 p.m.

Francine King asked that the program include instructions on the salute, removing hat, hand over heart, etc.

Francine King discussed the Commission getting involved in school ceremonies and in return having the schools participate in our ceremonies.

### **Pearl Harbor Day**

Discussion about Pearl Harbor Day included:

Kathy Lawton Brown and the Fort Zumwalt East student will be asked to provide the music.

Chairman Oxford asked for suggestions for guest speakers.

### **Presentations to Board of Aldermen Meetings**

The following individuals are scheduled to attend the Board of Aldermen meetings to deliver the reports on the Hall of Honor and Pennies for Patriots:

Nov. 10 – Ericka Oxford

Dec. 15 – Walt Sitzwohl, Jr.

Jan. 12 – Francine King

Feb. 9 – John Gonzales

March 9 – Michael Sanchez

April 13 – Donald Philips

May 11 – Walt Sitzwohl, Jr.

June 22 – Ericka Oxford

July 20 – Donald Philips

Aug. 10 – John Gonzales

Sept. 14 – Michael Sanchez

Oct. 12 – Francine King

## **Comments from the Floor**

Michael Sanchez reported on the Veterans Museum. He stated that he has started to receive items, but move-in will be at least 1-2 years.

Chairman Oxford discussed a program she is involved with for homeless veterans. She made the point that this program is affiliated with St. Claire Hearts and separate from her work on the Veterans Memorial Commission.

Mayor Pagano reiterated his earlier remarks that any add-ons to Veterans ceremonies must be requested to the Commission and/or Chairman Oxford.

Mayor Pagano mentioned a packet of information he received from former Veterans Memorial Commission member Laura Roodhouse. He stated that he thanked her for her service to the Commission.

Mayor Pagano and Alderman Bateman discussed Commission memberships coming from different wards.

Mayor Pagano announced the USO presentation at the next Board of Aldermen meeting and invited Commission members to attend. Carole will send out a reminder email.

Mayor Pagano thanked the Commission members for their work.

## **Adjournment**

Walt Sitzwohl, Jr. motioned to adjourn, seconded by Michael Sanchez. The meeting adjourned at 8:02 p.m.

## **Next Meeting Date**

The next meeting has been scheduled for Nov. 7, 2016, at 7 p.m. at St. Peters Cultural Arts Centre.

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Respectfully submitted by  
Carole Stangle

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Date