CITY OF ST. PETERS BOARD OF ALDERMEN
WORK SESSION MINUTES
April 28, 2016

BOARD OF ALDERMEN ITEMS FOR DISCUSSION

The Work Session was called to order at approximately 4:30 p.m. on Thursday, April 28, 2016 at the St. Peters Justice Center located at 1020 Grand Teton Drive. Patty Smith, City Clerk, called the roll. The following were present: Mayor Pagano; Alderman Barclay; Alderman Bateman; Board President Hollingsworth; Alderman Reitmeyer; Alderman Shea; Alderman Violet; Bill Charnisky, City Administrator; Jeff Finkelstein, Chief of Police; Russ Batzel, Transportation and Development Services Manager; Bill Malach, Water Environment Services Manager; Dave Kuppler, Health and Environmental Services Manager; Rick Oloteo, Director of Recreation Services; Cathy Pratt, Director of Human Resources and Community Services; Patty Smith, City Clerk. Alderman Aytes was absent. Alderman Thomas and Special Counsel Williams were absent at roll call and arrived during the meeting in progress.

LEGISLATIVE UPDATE WITH REPRESENTATIVE JOHN WEIMANN IN ALDERMANIC CONFERENCE ROOM FROM 4:30 - 5:00 PM

State Representative John Weimann from District 103 introduced himself and explained the location of his district. He stated his intention to meet annually with the Mayor and Board of Aldermen and listen to their concerns and bring updates on legislation in Jefferson City. The Mayor and Aldermen brought forward their areas of concern and interests for proposed legislation.

Mayor Pagano expressed his desire to change/shorten the election candidacy filing period to the first week in December so that it closes by January; and he stated that other cities have been informed of this idea.

Rep. Weiman stated he has filed a bill (HB 2446) which requires the Governor to issue a writ of election to fill vacancies in office within the General Assembly within 60 days of receiving a notice of a vacancy. He said there will be no replacement until November for a Senator.

Alderman Hollingsworth brought forward the Boards concerns regarding building code violations and the difficulties cities have in trying to issue summons for violations with vacant/abandoned homes, and identifying who the property owner is. They would like to see the state give more power to the City on this issue, because of their concerns with decreasing property values. Discussion on solutions to this issue was held which included the assistance from the Home Owners Associations with their indentures and bi-laws; can a bond be posted; and requirement of a registered agent with a physical address of these vacant homes. Rep. Weimann agreed to research and see if anything

has been filed along these lines and have legislative research check to see if this is even possible.

Alderman Thomas arrived at the meeting at 4:38 p.m.

Rep. Weimann also spoke about the St. Louis Zoo official's proposal to get government funding from St. Charles County, Jefferson County and Franklin County, asking for a 1/8 cent sales tax increase to help fund the popular attraction. Currently, the Zoo receives government funding only from St. Louis City and St. Louis County; and other funding from corporate sponsors and "Friends of the Zoo" is received. Alternate solutions besides increasing sales taxes were discussed.

Special Counsel Williams arrived to the meeting at 5:00 p.m.

Alderman Hollingsworth moved and Alderman Barclay seconded the motion to change the order of business and move to Discussion/PACE Program - Mayor. The motion was approved.

DISCUSSION/PACE PROGRAM – MAYOR

Tom Dempsey who represents the Renovate America and the Missouri Clean Energy district provided a PowerPoint presentation to the Board of Aldermen for consideration of adopting a new ordinance to enable the City of St. Peters to join the Missouri Clean Energy District; which allows our City residents to participate in the PACE (Property Assessed Clean Energy) Program. The program has been approved in the State of Missouri and is now expanding to assist homeowners in saving on their utility bills and creating a method of financing home energy projects. The Home Energy Renovation Opportunity (HERO) program, which is the program that Renovate American uses, is currently established in California with a high success rate. The payments are made to the approved contractors upon verification by the homeowner that completion of work was done. The launch date for the HERO program in our area is mid May to June 1st and this program is offered to commercial customers as well. More information is available online at renovateamerica.com. Questions from the Aldermen, staff and the Green Team were addressed. Alderman Barclay moved and Alderman Reitmeyer seconded the motion to place this item on the May 12, 2016 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the May 12, 2016 Board of Aldermen meeting agenda for consideration.**

The meeting resumed to the regular order.

COMMUNICATIONS FROM BOARD MEMBERS/ALDERMANIC REPRESENTATIVES

Committee reports were given during this time.

BOARD OF ALDERMEN ITEMS FOR DISCUSSION

NEW BUSINESS ITEMS

SELECTION OF ALDERMANIC REPRESENTATIVES TO BOARDS AND COMMISSIONS AND BOARD PRESIDENT – HOLLINGSWORTH

After some discussion and conclusion on the selection of Aldermanic Representatives, Alderman Hollingsworth read the slate of proposed Aldermanic Representative assignments to the City Boards and Commissions as follows: Ward I Alderman Dave Thomas serving on the Community Health and Wellness Advisory Board; Ward I Alderman John "Rocky" Reitmeyer serving as the Board President; Ward II Alderman Judy Bateman serving on the Veterans Memorial Commission; Ward II Alderman Jerry Hollingsworth serving on the Outpatient Surgical Treatment Center Medical Review Board; Ward III Alderman Michael Shea serving on both the Senior Advisory Committee and the St. Peters Green Team; Ward III Alderman Terri Violet serving on the Parks, Recreation, and Arts Advisory Board; Ward IV Alderman Patrick Barclay serving on the Planning and Zoning Commission; and Ward IV Alderman Don Aytes will substitute in the absence of aldermanic representation at a meeting. No further discussion was held and Alderman Hollingsworth stated this slate of Aldermanic Representatives will be voted on at this evening's Board of Aldermen meeting. **This is business item I-01 on this evening's Board of Aldermen meeting agenda for consideration.**

MAYOR/CITY ADMINISTRATOR ITEMS FOR DISCUSSION

NEW BUSINESS ITEMS

Alderman Barclay moved and Alderman Thomas seconded the motion to remove Discussion/Firearms Use in Rural St. Peters Boundary Lines from the agenda for discussion. The motion was approved.

DISCUSSION/FIREARMS USE IN RURAL ST. PETERS BOUNDARY LINES – MAYOR

Mayor Pagano recounted discussion held during public comment period at a previous Board of Aldermen meeting regarding dove hunting on property located at Iffrig and Salt River Roads by Highway C and a verbal agreement between the property owners and the City. Discussion regarding the use of firearms in rural areas of the City was held and the fact that firearm discharge is illegal in the City limits was addressed. The property owner was unable to provide any written agreement and there is no agreement on file with the City to allow hunting on the property. It was advised that even if there was an agreement, it would still be in violation of the City ordinance. Mayor Pagano questioned if there was an allowance for rural property owners. Mr. Charnisky advised that at one time there was a State Department of Conservation allowance for property that was located within a 100-year floodplain as long as it does not abut a highway or roadway; however, that area in question is now in a flood protected area since the levee was built and does abut a highway and roadway.

Further discussion was held regarding an allowance for property owners with vast amounts of acreage, and safety issues and concerns were addressed. Alderman Thomas asked if the Board would consider making an exception based on amount of acres. Discussion on what other municipalities do was held. Special Counsel Williams advised that they will research what other comparable cities have done to address this issue. Alderman Thomas moved and Alderman Violet seconded the motion for Special Counsel Williams to move

forward in researching this item and bring back to the Board for review. The motion was approved.

Alderman Barclay moved and Alderman Hollingsworth seconded the motion to remove Recommendation for Storm Water Consultants on the following projects from the agenda for discussion. The motion was approved.

RECOMMENDATION FOR STORM WATER CONSULTANTS ON THE FOLLOWING PROJECTS – BATZEL

Mr. Batzel explained the eleven (11) Storm Water projects that are grouped into five (5) project groupings: P-25-A, P-25-B, P-26-A, P-26-B, P-31. These projects will affect eleven (11) subdivisions, approximately two miles of stream channel, and six subdivision basins. Mr. Batzel advised that on March 30 and April 6, 2016 the City received written proposals from seven (7) engineering consulting firms for this project. After a thorough review, the evaluation committee recommended awarding Barr Engineering to the following three Projects: P-25A for the Basin and Stream Channel Improvements in Richmond Subdivision, Regency Estates, and Parkridge Estates in the estimate amount of $330,200; P-26A Project for Stream Channel Improvements in Telluride and Tanglewood Subdivisions in the amount of $300,900; and Project P-26B for Stream Channel Improvements on Colby Drive and Timberidge. The evaluation committee recommended awarding Reitz and Jens Engineering the P-25B Project for Country Crossing Manor Basin and Stream Channel Improvements in the amount of $280,000; and BAX Engineering the P-31 Project for Storm Water Drainage Improvements in Red Mill, Hermitage, and Brookshire in the amount of $65,291. Alderman Bateman moved and Alderman Thomas seconded the motion to place these items on the May 12, 2016 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the May 12, 2016 Board of Aldermen meeting agenda for consideration.**

Alderman Violet moved and Alderman Barclay seconded the motion to remove Purchase Recommendation of Replacement Mini-Crane Sign Truck from the agenda for discussion. The motion was approved.

PURCHASE RECOMMENDATION OF REPLACEMENT MINI-CRANE SIGN TRUCK – KUPPLER

Mr. Kuppler requested to purchase a replacement Crane Sign Truck. For Fiscal Year 2016, $140,000 was budgeted to purchase a new truck to replace a 2006 Mini Crane Sign Truck #353, which is a TDS maintenance vehicle. After reviewing both the Statewide and MoDOT contracts, there were seven (7) options from three (3) vendors. Staff recommended the purchase from International Truck and Engine who is the lowest bidder. The price of the truck is $111,514 and is $28,486 under budget. Alderman Reitmeyer moved and Alderman Barclay seconded the motion to place this item on the May 12, 2016 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the May 12, 2016 Board of Aldermen meeting agenda for consideration.**

Alderman Violet moved and Alderman Bateman seconded the motion to remove Draft Resolution Designating the City of St. Peters as a "Hybrid Entity" from the agenda for discussion. The motion was approved.

DRAFT RESOLUTION DESIGNATING THE CITY OF ST. PETERS AS A "HYBRID ENTITY" – FINKELSTEIN

Chief Finkelstein explained this is a request for a Resolution to designate the City of St. Peters as a "Hybrid Entity". The City is currently a "Covered Entity" as defined by HIPAA regulations. This means the City is required to comply with the HIPAA Privacy Rule for Protected Health Information (PHI) and Security Rule for electronic PHI. This Resolution will designate certain functions from City departments as health care components to operate efficiently in compliance with HIPAA. **This is business item I-08 on this evening's Board of Aldermen meeting agenda for consideration.**

MISCELLANEOUS UPDATES – CHARNISKY

Mr. Charnisky reminded the Board that on both the May 12, 2016 Work Session and Board of Aldermen meetings to consider the bids on the renovation for the entrance for the RecPlex. Bids will be opened on May 3rd for project completion this summer. The bids will be made available in the library for the Board to review. Mr. Batzel will be compiling the recommendations. Alderman Barclay moved and Alderman Thomas seconded the motion to place this item on both the May 12, 2016 Board of Aldermen and Work Session Meeting agendas. The motion was approved. **This item will be placed on the May 12, 2016 Board of Aldermen meeting agenda for consideration.**

BOARD MEETING AGENDA ITEM REVISIONS – CHARNISKY

None

EXECUTIVE SESSION RE: LITIGATION, REAL ESTATE AND PERSONNEL, PURSUANT TO SECTION 610.021 (1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6)

Alderman Barclay moved and Alderman Bateman seconded the motion to enter Executive Session re: Litigation, Real Estate and Personnel, pursuant to Section 610.021(1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6) and then adjourn the Work Session meeting from the Executive Session. With the motion approved, the Board of Aldermen entered Executive Session at approximately 6:16 p.m. Roll Call was taken as follows: President of the Board of Aldermen, Alderman Hollingsworth: yes; Alderman Reitmeyer: yes; Alderman Thomas: yes; Alderman Bateman: yes; Alderman Violet: yes; Alderman Shea: yes; Alderman Barclay: yes; Alderman Aytes: Absent.

ADJOURNMENT OF THE EXECUTIVE SESSION AND THE WORK SESSION

Alderman Barclay moved and Alderman Violet seconded the motion to adjourn the Executive Session and the Work Session meetings. The motion carried and the Executive Session and the Work Session was adjourned at approximately 6:45 p.m. with roll call shown as follows: President of the Board of Aldermen, Alderman Hollingsworth, yes;

Alderman Bateman, yes; Alderman Reitmeyer, yes; Alderman Thomas, yes; Alderman Barclay, yes; Alderman Violet, yes; Alderman Shea, yes; Alderman Aytes, yes.

Submitted by,

Patricia E. Smith
City Clerk