



CITY OF ST. PETERS BOARD OF ALDERMEN  
WORK SESSION MINUTES  
February 25, 2016

BOARD OF ALDERMEN ITEMS FOR DISCUSSION

The Work Session was called to order at approximately 5:00 p.m. on Thursday, February 25, 2016 at the St. Peters Justice Center located at 1020 Grand Teton Drive. Patty Smith, City Clerk, called the roll. The following were present: Mayor Pagano; Alderman Aytes; Alderman Barclay; Alderman Bateman; Alderman Reitmeyer; Alderman Shea; Alderman Thomas; Alderman Violet; Bill Charnisky, City Administrator; Russ Batzel, Transportation and Development Services Manager; Bill Malach, Water Environment Services Manager; Jeff Hutsler, Park & Recreation Services Manager; Dave Kuppler, Health and Environmental Services Manager; Jeff Finkelstein, Chief of Police; Randy Weber, Special Counsel; Scott Baumgartner, Deputy City Clerk; and Patty Smith, City Clerk. Board President Hollingsworth was absent. Alderman Bateman was presiding Board President during Alderman Hollingsworth's absence.

COMMITTEE REPORTS FROM ALDERMANIC REPRESENTATIVES

Committee reports were given during this time.

BOARD OF ALDERMEN ITEMS FOR DISCUSSION

NEW BUSINESS ITEMS

None

MAYOR/CITY ADMINISTRATOR ITEMS FOR DISCUSSION

NEW BUSINESS ITEMS

Alderman Violet moved and Alderman Barclay seconded the motion to remove Englewood Storm Channel Improvement Project Change Order from the agenda for discussion. The motion was approved.

ENGLEWOOD STORM CHANNEL IMPROVEMENT PROJECT CHANGE ORDER-  
BATZEL

Mr. Batzel explained in 2014, the Board of Aldermen approved entering into a construction agreement with Ideal Landscaping Company to complete the Englewood Stream Channel Improvement Project. To complete additional work now required after the December flooding to repair an additional collapsed section of creek bank that was not part of the original project, and for construction of a weir on the stream channel near Dardenne Creek, it is necessary to execute change orders in the total amount of \$125,308.08. The draft ordinance is on this evening's Board of Aldermen meeting agenda for consideration. **This**

**is business item I-11 on this evening's Board of Aldermen meeting agenda for consideration.**

Alderman Barclay moved and Alderman Reitmeyer seconded the motion to remove 2016 Asphaltic Concrete Materials Purchase from the agenda for discussion. The motion was approved.

#### 2016 ASPHALTIC CONCRETE MATERIALS PURCHASE – BATZEL

Mr. Batzel advised that on February 8, 2016, the City of St. Peters received the unit cost quotes from Fred Weber for the supply of various asphaltic concrete materials. Fred Weber is the sole supplier of asphaltic concrete and cold patch materials in the greater St. Charles County area; supplied from their North Plant, O'Fallon Plant, and St. Charles Plant. He recommends accepting the sole source, unit cost quotes received from Fred Weber. The City will require approximately 20,000 tons of asphalt, 1,500 tons of Curb Mix, 100 tons of Cold Mix, to meet project needs in 2016. Various departments will use the proposed blanket purchase order. Based on the bids received, the total estimated cost of all materials will be approximately \$950,700 for various city projects. Alderman Reitmeyer moved and Alderman Bateman seconded the motion to place this item on the March 10, 2016 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the March 10, 2016 Board of Aldermen meeting agenda for consideration.**

Alderman Bateman moved and Alderman Violet seconded the motion to remove 2016 Concrete Slab Replacement Contract from the agenda for discussion. The motion was approved.

#### 2016 CONCRETE SLAB REPLACEMENT CONTRACT – BATZEL

Mr. Batzel explained that on February 16, 2016, the City received three (3) bids for the 2016 Concrete Street Slab Replacement Program. He is recommending M&H Concrete Contractors of St. Peters, MO who submitted the lowest combined responsive bid of \$1,217,046.25, which is approximately 33.3% lower than the second lowest bid. Approval of this recommendation will authorize the award of a contract including all Base Bid, Bid Alternative and Contingency items, in the initial amount of \$1,217,046.25. Alderman Reitmeyer moved and Alderman Bateman seconded the motion to place this item on the March 10, 2016 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the March 10, 2016 Board of Aldermen meeting agenda for consideration.**

Alderman Barclay moved and Alderman Bateman seconded the motion to remove 2016 Pavement Marking Contract from the agenda for discussion. The motion was approved.

#### 2016 PAVEMENT MARKING CONTRACT – BATZEL

Mr. Batzel advised that February 17, 2016, the City received only one (1) bid for the 2016 Long Line Pavement Marking Installation Program contract. He is recommending awarding

to the sole bidder, America's Parking Remarketing, Inc. of St. Louis, Missouri, in the amount of \$140,275.68. America's Parking Remarketing, Inc. has previously been awarded and has successfully completed the City's long line pavement marking program since 2013 and each year they have provided quality work. Their unit price has decreased a small amount from last year. Alderman Reitmeyer requested they use the high quality glass beads, of the four (4) different types of beads for the markings. Alderman Thomas moved and Alderman Bateman seconded the motion to place this item on the March 10, 2016 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the March 10, 2016 Board of Aldermen meeting agenda for consideration.**

Alderman Barclay moved and Alderman Violet seconded the motion to remove Jungermann Road Bridge Replacement - Channel and Trail Improvement Project Design from the agenda for discussion. The motion was approved.

#### JUNGERMANN ROAD BRIDGE REPLACEMENT - CHANNEL AND TRAIL IMPROVEMENT PROJECT DESIGN – BATZEL

Mr. Batzel recounted the Jungermann Road Bridge Replacement Project and status of the design by HR Green. They completed the preliminary design for the project, and determined that to improve the hydraulics of the stream flow upstream and downstream of the new bridge, it would be beneficial to make channel improvements on the tributary channel, on the east side of Jungermann Road between Margaret Brown Court and Country Creek Drive. An aerial photograph was displayed overhead to help explain the project. The improvements would include relocating the channel further to the east and improve the stream bank stability. The project would also provide for the relocation of sanitary sewer lines to eliminate an aerial crossing of Spencer Creek east of the bridge. He explained that eliminating the aerial sanitary sewer crossing will allow for a trail segment to be constructed under the bridge for a grade separated crossing of Jungermann Road. Finally, the existing trail bridge over the tributary will be relocated to better align with the crosswalk at Country Creek Drive.

Since HR Green is the designer of the Jungermann Road Bridge Replacement Project, they are best suited to complete the design of the stream and trail improvements integral with the project. After reviewing the design services proposal they provided on February 4, 2016, Mr. Batzel is recommending HR Green be awarded a design contract in the amount of \$207,444.27 for the design of stream bank and trail and sewer improvements associated with this project. He advised that the work won't be completed until 2017 after the design is completed in 2016; and it will need to go through a process to correct an error that was located in the FEMA maps. He also advised there are federal and county grants which will still be valid in 2017. Alderman Aytes asked about an exposed pipe that crosses the creek between Covenant Park and Country Creek Drive. Mr. Batzel advised he will check into the location of the pipe he referred to for this project. No further questions were presented from the Board. Alderman Bateman moved and Alderman Reitmeyer seconded the motion to place this item on the March 10, 2016 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the March 10, 2016 Board of Aldermen meeting agenda for consideration.**

Alderman Bateman moved and Alderman Barclay seconded the motion to remove 2016 General Hauling Services from the agenda for discussion. The motion was approved.

#### 2016 GENERAL HAULING SERVICES – BATZEL

Mr. Batzel advised that on February 16, 2016, two (2) bids were received for the 2016 General Hauling Services. Cathy McDaniel Trucking, LLC of Villa Ridge, MO, submitted the lowest bid of \$79.00 per hour per truck which is approximately 1.3% lower than the second lowest bid received from Thoele Asphalt Paving, Inc. of St. Charles, MO. This service provides tandem axle dump trucks and licensed operators, which are used to support City maintenance and construction projects. Approval of this recommendation will authorize issuance of a blanket purchase order in the maximum amount of \$316,000, based on 4,000 hours of truck rental. Alderman Reitmeyer moved and Alderman Thomas seconded the motion to place this item on the March 10, 2016 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the March 10, 2016 Board of Aldermen meeting agenda for consideration.**

Alderman Bateman moved and Alderman Barclay seconded the motion to remove Mexico Road Resurfacing II Supplemental Agreement from the agenda for discussion. The motion was approved.

#### MEXICO ROAD RESURFACING II SUPPLEMENTAL AGREEMENT – BATZEL

Mr. Batzel explained that last August the City entered into a STP-Urban Program Supplemental Agreement with the Missouri Highways and Transportation Commission for the Mexico Road Resurfacing Phase II Project for construction of improvements to Mexico Road from the Dardenne Creek Bridge to Mid Rivers Mall Drive. The original project agreement required the project to be completed in FY 2016; however the federal funds awarded to the project are not available until FY 2017. The proposed supplemental agreement corrects the project schedule to match funds availability in 2017. Alderman Violet moved and Alderman Bateman seconded the motion to place this item on the March 10, 2016 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the March 10, 2016 Board of Aldermen meeting agenda for consideration.**

Alderman Bateman moved and Alderman Barclay seconded the motion to remove Purchase of Replacement Recycle City Wheel Loader from the agenda for discussion. The motion was approved.

#### PURCHASE OF REPLACEMENT RECYCLE CITY WHEEL LOADER – KUPPLER

Mr. Kuppler is requesting to replace the 2003 Volvo wheel loader currently in use at Recycle City. The wheel loader is used to load the sort line, transfer trailers, and trash tipped on the floor at Recycle City. For FY16, \$192,000.00 was budgeted for the purchase of the loader. The City went out to bid and on January 5, 2016 seven (7) bids were received for the replacement. A cost analysis was completed and is recommending the City award

the purchase to lowest bidder identified as Rudd Equipment for a 2016 Volvo L90H in the amount of \$191,095.00; which includes an extended warranty, preventative maintenance and trade in allowance for the existing loader. Alderman Reitmeyer moved and Alderman Violet seconded the motion to place this item on the March 10, 2016 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the March 10, 2016 Board of Aldermen meeting agenda for consideration.**

#### MISCELLANEOUS UPDATES – CHARNISKY

None

#### BOARD MEETING AGENDA ITEM REVISIONS – CHARNISKY

None

#### NON-AGENDA ITEMS DISCUSSION

Questions from the Aldermen were addressed by staff regarding tree trimming of low hanging limbs along right-of-way which impact school buses, city trash vehicles, and pedestrians; and the flooding in December at the St. Peters Golf Course.

#### EXECUTIVE SESSION RE: LITIGATION, REAL ESTATE AND PERSONNEL, PURSUANT TO SECTION 610.021 (1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6)

No Executive Session was called at this time.

#### ADJOURNMENT

Alderman Bateman moved and Alderman Aytes seconded the motion to adjourn the Work Session meeting. The motion was approved and the Work Session meeting was adjourned at approximately 5:47 p.m.

Submitted by,



Patricia E. Smith  
City Clerk