



CITY OF ST. PETERS BOARD OF ALDERMEN
WORK SESSION MINUTES
August 11, 2016

BOARD OF ALDERMEN ITEMS FOR DISCUSSION

The Work Session was called to order at approximately 5:00 p.m. on Thursday, August 11, 2016 at the St. Peters Justice Center located at 1020 Grand Teton Drive. Patty Smith, City Clerk, called the roll. The following were present: Mayor Pagano; Alderman Aytes; Alderman Barclay; Board President Reitmeyer; Alderman Shea; Alderman Violet; Russ Batzel, City Administrator; Jeff Finkelstein, Chief of Police; Special Counsel Randy Weber; Burt Benesek, Transportation and Development Services Manager; Bill Malach, Water Environment Services Manager; Cheryl Hanks-Sinecki, Director of Health and Recycling Services; Jeff Hutsler, Parks and Golf Services Manager; Rick Oloteó, Recreation and Cultural Services Manager; Cathy Pratt, Staff Support Services Manager; Patty Smith, City Clerk. Aldermen Bateman, Hollingsworth, and Thomas were absent.

COMMUNICATIONS FROM BOARD MEMBERS/ALDERMANIC REPRESENTATIVES

Committee reports were given during this time.

BOARD OF ALDERMEN ITEMS FOR DISCUSSION

UNFINISHED (OLD) BUSINESS ITEMS

None

NEW BUSINESS ITEMS

None

MAYOR/CITY ADMINISTRATOR ITEMS FOR DISCUSSION

UNFINISHED (OLD) BUSINESS ITEMS

Mayor Pagano asked that the next two items be moved to the August 25, 2016 Work Session meeting agenda. Alderman Shea moved and Alderman Reitmeyer seconded the motion to move Discussion/Running for Office Filing Location and Discussion/Running for Office Filing Fees (both continued from 6/23/16) to the August 25, 2016 Work Session meeting. The motion was approved.

NEW BUSINESS ITEMS

Alderman Reitmeyer moved and Alderman Shea seconded the motion to remove Discussion of Digital Message Boards from the agenda for discussion. The motion was approved.

DISCUSSION OF DIGITAL MESSAGE BOARDS – BENESEK

Mr. Benesek gave a PowerPoint presentation explaining the features and purpose of the dynamic digital message signs within the City. The signs will provide public information regarding City events and traffic conditions and feature full color LED with higher resolution, static and dynamic displays, and connection to City network for remote programming. The various proposed locations include the following: east of the new Rec-Plex entrance, Mexico Road and Grand Teton intersection at the northwest corner, and Mid Rivers Mall Drive at Grand Teton Drive. These projects were budgeted as part of the Fiscal Year 2016. The Aldermen expressed their suggestions for various optional locations of these digital message signs as follows: Jungermann/Mexico eastward location or Jungermann/McClay Road area instead of Grand Teton/Mexico Road area; Page Avenue Extension/Harvester area. Mr. Benesek addressed questions from the Board regarding sign locations and remote programming; which will be conducted by the City's Communications Department. He explained that the Gateway Green Light network will also deploy additional digital message signs on arterial roadways. The possibility of future grant monies was discussed. Alderman Barclay expressed the idea of reallocating funds in the amount of \$75,000 previously approved by the Board for the installation of a City entrance monument, to fund another digital message sign in the eastward area of the City.

Alderman Barclay moved and Alderman Shea seconded the motion to remove Contract Change Order for Jungermann/Mexico Road Project from the agenda for discussion. The motion was approved.

CONTRACT CHANGE ORDER FOR JUNGERMANN/MEXICO ROAD PROJECT – BENESEK

Mr. Benesek explained the City has a contract with Gershenson Construction to complete the Improvement Project at Jungermann Road and Mexico Road Intersection and briefly explained the history of the project. Board authorization is required for additional project costs of \$103,000 related to the adjacent property owners and the extension of the east bound Mexico Road right turn lane on to south bound Jungermann Road; and an additional retaining wall installation required to limit impact to adjacent commercial properties and meet ADA accessible compliance and other additional improvements. Alderman Reitmeyer moved and Alderman Violet seconded the motion to place this item on the August 25, 2016 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the August 25, 2016 Board of Aldermen meeting agenda for consideration.**

Alderman Shea moved and Alderman Violet seconded the motion to remove Budget Update from the agenda for discussion. The motion was approved.

BUDGET UPDATE – GARDNER

Ms. Gardner, Budget Analyst, gave an overview of the budget process for Capital Improvement Plan (CIP) with the budget being approved in January and the CIP approved in May 2016. Since May there have been a few changes that were outlined and distributed in the meeting packet. She further advised that the next step is to adopt the FY'17 Budget, which is available on the City website for viewing along with the draft ordinances. The final step will be the adoption of the 2016 tax rate in September 2016. She noted a new item added to the budget which incorporates the Vision 2025 Strategic Plan. When reviewing the budget, the seven (7) items are noted by Vision 2025 icons; which are safe, healthy, prosperous, sustainable, innovative, connected, and community. She advised that there will be an opportunity during the public hearing on tonight's Board of Aldermen meeting for citizens to comment on the proposed water and sewer tax rate. The proposed FY'17 budget, solid waste rate, water and sewer rate ordinances are scheduled to be considered for approval at the August 25th Board of Aldermen meeting and the Tax Rate Ordinances will be on a September Board of Aldermen meeting agenda. Alderman Reitmeyer moved and Alderman Shea seconded the motion to place the proposed FY'17 budget, solid waste rate, water and sewer rate ordinances on the August 25, 2016 Board of Aldermen meeting agenda. The motion was approved. The Tax Rate ordinance will be placed on a September Board of Aldermen meeting agenda. **These items will be placed on the August 25, 2016 and the September Board of Aldermen meeting agenda for consideration.**

Alderman Reitmeyer moved and Alderman Shea seconded the motion to remove Purchase of Replacement Road Tractor from the agenda for discussion. The motion was approved.

PURCHASE OF REPLACEMENT ROAD TRACTOR – HANKS-SINECKI

Ms. Cheryl Hanks-Sinecki, Director of Health and Recycling Services, stated that for FY'16 \$180,000 was budgeted for a new truck to replace the current road tractor #354 used by TDS. The truck is used to pull the low boy trailer to transport the City's heavy equipment to their work sites. Staff is recommending awarding the contract to International Truck and Engine as part of the MoDOT procurement contract #3-140214RJ in the amount of \$102,528.43. This purchase is \$77,471.50 under budget. The contract has expired, International Truck and Engine has agreed to hold the pricing until September. Alderman Shea moved and Alderman Violet seconded the motion to place these items on the August 25, 2016 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the August 25, 2016 Board of Aldermen meeting agenda for consideration.**

Alderman Barclay moved and Alderman Reitmeyer seconded the motion to remove Purchase of Replacement Dump Truck #741 from the agenda for discussion. The motion was approved.

PURCHASE OF REPLACEMENT DUMP TRUCK #741 – HANKS-SINECKI

Ms. Hanks-Sinecki advised in FY17, \$180,000 was budgeted for the replacement of truck #741; which is a dump truck that is used for the park and trail maintenance and is part of the snow removal fleet. The existing truck is not operational due to engine failure. Fleet

has recommended avoiding a \$9,000 repair cost for the engine and replace the truck this fiscal year. Staff has recommended replacing the truck this fiscal year due to a scheduled \$5,000 price increase in September. Therefore, staff is recommending awarding the contract to the low bid from International Truck and Engine as part of the MoDOT procurement contract in the amount of \$159,094.00. This purchase is \$20,906 under budget. Alderman Reitmeyer moved and Alderman Shea seconded the motion to place these items on the August 25, 2016 Board of Aldermen meeting agenda. The motion was approved. **This item will be placed on the August 25, 2016 Board of Aldermen meeting agenda for consideration.**

MISCELLANEOUS UPDATES – BATZEL

Chief Finkelstein reminded the Board of Aldermen that there is a City Police Officer who is under contract with the Drug Enforcement Agency (DEA). This DEA contract is up for renewal and requires the Boards approval for the City Administrator to execute the agreement. Alderman Reitmeyer moved and Alderman Shea seconded the motion to authorize the City Administrator to execute the DEA contract agreement. All in favor, the motion was approved.

BOARD MEETING AGENDA ITEM REVISIONS – BATZEL

None

EXECUTIVE SESSION RE: LITIGATION, REAL ESTATE AND PERSONNEL, PURSUANT TO SECTION 610.021 (1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6)

No Executive Session was called at this time.

ADJOURNMENT OF THE WORK SESSION

Alderman Shea moved and Alderman Violet seconded the motion to adjourn the Regular Board of Aldermen meeting. The motion was approved and the Regular Board of Aldermen meeting was adjourned at approximately 5:33 p.m.

Submitted by,



Patricia E. Smith
City Clerk