



TENTATIVE AGENDA
BOARD OF ALDERMEN WORK SESSION
ST. PETERS JUSTICE CENTER, 1020 GRAND TETON DRIVE
ST. PETERS, MO 63376
MARCH 24, 2016 AT 5:00 P.M.

A. Communications from Board Members/Aldermanic Representatives

B. BOA Items for Discussion

No items scheduled for discussion

C. Mayor/City Administrator Item

1. [Mexico Multi-Use Path Bridge Bid Recommendation](#) – Benesek
2. [Depository Agreement for City Funds Bid Recommendation](#) – French
3. Miscellaneous Updates – Charnisky
4. Board Meeting Agenda Item Revisions – Charnisky
5. Presentation in Aldermanic Conference Room from 5:30 - 7:00 P.M.
 - Pool and Golf Course Design – Oloteo/Emrick
 - [Update/No Tax Increase Bond Issue](#) – Mayor/French
6. Executive Session re: Litigation, Real Estate and Personnel, pursuant to Section 610.021(1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6)

D. Adjournment

AGENDA Posted at City Hall: March 21, 2016
By: P. Smith, City Clerk

Next Work Session: April 14, 2016

RBA FORM (OFFICE USE)

MEETING DATE: March 24, 2016

Regular () Work Session (X)

ATTACHMENT: YES (X) NO ()

Contract () Ordinance () Other (X)

**Request for Board Action
By Staff**

Ward 1 () 2 () 3 () 4 (X) All Wards ()

Brief Description: An ordinance to authorize the City Administrator to enter in to a contract to construct the Mexico Road Multi-Use Path Bridge project (Federal Project No. TAP-7305(614)).

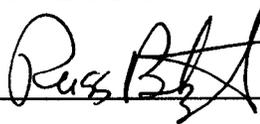
Staff: Recommended (X) Not recommended () No Position ()

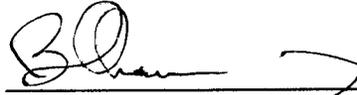
Summary/Explanation: Please refer to the attached recommendation memo dated March 17, 2016.

Budget Impact: (revenue generated, estimated cost, CIP item, budgeted, non-budgeted etc.)
The FY 2016 Transportation Trust Fund Budget for this project is \$809,955.

RBA requested by: Russ Batzel

CA: William P. Charnisky







CITY OF ST. PETERS, MO

INTEROFFICE MEMORANDUM

TO: WILLIAM P. CHARNISKY, CITY ADMINSTRATOR
FROM: RUSS BATZEL, MANAGER/TDS
SUBJECT: MEXICO ROAD MULTI-USE PATH BRIDGE (TAP 7305 (614))
BID RECOMMENDATION
DATE: MARCH 17, 2016
CC: BETH FRENCH, DIRECTOR OF FINANCE; WILLIAM BENESEK, DIRECTOR OF
TRANSPORTATION

Recommendation: Contingent upon Missouri Department of Transportation (MoDOT) approval, I recommend the Mexico Road Multi-Use Path Bridge Project (Federal Project No. TAP 7305 (614)) be awarded to the low, responsive and responsible bidder, Kozney-Wagner of Arnold, MO. Approval of this recommendation will authorize the award of a contract in the initial amount of \$797,092.00. The FY 2016 Transportation Trust Fund budget for this project is \$809,955.

The project is eligible for construction reimbursement funding up to \$372,260 through the federal Transportation Alternative Program (TAP) administered by the East – West Gateway Coordinating Council of Governments and MoDOT. The City of Saint Peters will be responsible for the remaining project costs.

Background: On March 16, 2016, five (5) bids were received and opened for the Mexico Road Multi-Use Path Bridge Project (Federal Project No. TAP 7305 (614)). This project will construct a pre-engineered, 10' wide multi-use path bridge system, with associated site grading and bridge support structure. The new bridge and multi-use path will be constructed along the south side of Mexico Road, connecting St. Peters' trail system along West Sunny Hills Blvd. to St. Peters' Dardenne trail systems, as well as the sidewalk system along Mexico Road.

Kozney-Wagner of Arnold, MO submitted the lowest, responsive and responsible bid of \$797,092.00. Kozney-Wagner's bid is 11.3% lower than the second low bid received from Spencer Contracting of Arnold, MO, and 57.3% lower than the average of the bids received.

Kozney-Wagner is a general construction contractor that has been in business since 1965. The company has successfully completed a wide variety of road, bridge, trail and facility design/build and design/bid/build projects in the greater St. Louis area. Kozney-Wagner is a MoDOT approved prime contractor who meets all required federal funding requirements. Based on my review, Kozney-Wagner has sufficient resources, staff and experience to complete the project as specified.

I request approval of an authorizing ordinance allowing the Mexico Road Resurfacing Project (Federal Project No. STP 7305 (611)) be awarded to NB West Contracting contingent upon MoDOT concurrence and approval.

Bid Summary
Mexico Road Multi-Use Path Bridge Project
(Federal Project No. TAP 7305 (614))

<u>Bidder</u>	<u>Total</u>
Kozney-Wagner of Arnold, MO	\$797,092.00
Spencer Contracting Co., Arnold, MO	\$898,735.10
L. Keeley Construction, St. Louis, MO	\$925,645.10
NB West Contracting, Brentwood, MO	\$1,032,544.38
Gershenson Construction Co., Eureka, MO	\$2,613,383.25

RBA FORM (OFFICE USE)

MEETING DATE: 03/24/2016

Regular () Work Session (X)

ATTACHMENT: YES (X) NO ()

Contract () Ordinance () Other (X)

**Request for Board Action
By Staff**

Ward 1 () 2 () 3 () 4 ()

Brief Description: Seeking approval to extend depository contract with U.S. Bank for an additional two years.

Staff: Recommended (x) Not recommended () No Position ()

Summary/Explanation:

Enter into a contract with Enterprise Bank for bank depository services for the period of June 1, 2016 to May 31, 2018. Enterprise Bank presented the lowest proposal for banking services and highest proposal for earnings credit.

If in agreement, an ordinance will be put on the agenda for the first meeting in April.

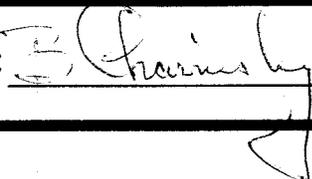
Budget Impact: (revenue generated, estimated cost, CIP item, budgeted, non-budgeted etc.)

None

RBA requested by



CA:





INTEROFFICE MEMORANDUM

TO: TIM WILKINSON, ASSISTANT CITY ADMINISTRATOR
FROM: RITA WESTERSON, ASSISTANT DIRECTOF OF FINANCE
SUBJECT: CONTRACT FOR CITY DEPOSITORY SERVICES
DATE: MARCH 17, 2016
CC: BETH FRENCH, DIRECTOR OF FINANCE

Tim,

The current contract for depository services expires on May 31, 2016. A Request of Proposal for Banking Services was issued on February 19, 2016. The bids were due on March 11, 2016 with three banks responding with bids. The banks that responded were Enterprise Bank, Reliance Bank, and US Bank. I have reviewed all of the bid documents and I feel it is the best interest of the City to name Enterprise Bank as our depository bank for the period of June 1, 2016 to May 31, 2018, with the option to renew for an additional two years.

Enterprise Bank complied with all of the bid requirements. They were the lowest bidder of service fees at \$32,561.50. They quoted an earning credit of 25 basis points and an interest rate of 10 basis points. US Bank quoted \$43,185.00 for service charges and an earning credit of 22 basis points with no interest bid. Reliance Bank quoted \$49,555.44 for service charges and an earning credit of 15 basis points and an interest rate of 3 basis points.

Enterprise Bank has an excellent rating based on the most current safety and soundness rating system by IDC Financial. IDC is the rating service used by many government regulators and many states and municipalities as a guide for determining the strength of financial institutions. An excellent rating reflects "strong institutions whose financial ratios reflect quality management from both a balance sheet and income statement perspective." The branch the City will be utilizing is located at 300 St. Peters Centre Blvd. This will be convenient for Rangers making the daily deposits.

In the bid document, bids were also requested on credit card services. The option was stated that we have the right to award this service separately if we desire. The City is currently with Elavon, which is contracted through US Bank, I am recommending that we also switch these services to the service to Enterprise Bank processor, which is BASYS

processing. Their discount rate is very competitive and we should realize some savings on our credit card processing expenses.

I am requesting that this item be put on the March 24, 2016 work session agenda for the Boards consideration. With the Boards approval, it will then be placed on the April 14, 2016 regular meeting agenda for consideration. According to State Statutes this item must be presented at the first meeting in April. The contract will start on June 1, 2016.

If you have any questions, please let me know.

Thanks

Rita

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE CALLING A BOND ELECTION IN THE CITY OF ST. PETERS, MISSOURI, AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION THEREWITH; AMENDING RESOLUTION NO. 1523; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ST. PETERS, MISSOURI, AS FOLLOWS:

SECTION NO. 1. The Board of Aldermen of the City of St. Peters, Missouri (the "City") finds it necessary and hereby declares its intent to borrow \$11,000,000 for the purpose of acquiring, constructing, renovating, installing, improving and equipping park and recreational facility improvements within the City including a new municipal water park, a new municipal golf course clubhouse with banquet center, other park and recreational improvements within the City and related access, site improvements and land acquisition (the "Project"), and to evidence such borrowing by the issuance of general obligation bonds of the City in the amount of \$11,000,000.

SECTION NO. 2. A bond election is hereby ordered to be held in the City of St. Peters, Missouri, on Tuesday, August 2, 2016, on the following proposition:

PROPOSITION

Shall the City of St. Peters, Missouri, issue its general obligation bonds in the amount of Eleven Million Dollars (\$11,000,000) for the purpose of acquiring, constructing, renovating, installing, improving and equipping park and recreational facility improvements within the City including a new municipal water park, a new municipal golf course clubhouse with banquet center, other park and recreational improvements within the City and related access, site improvements and land acquisition?

YES

NO

INSTRUCTIONS TO VOTERS: If you are in favor of the proposition, place an X in the box opposite "YES." If you are opposed to the proposition, place an X in the box opposite "NO."

The authorization of said Bonds will authorize the levy and collection of an annual tax in addition to the other taxes provided for by law on all taxable tangible property in the City

No.

sufficient to pay the interest and principal of the Bonds as they fall due and to retire the same within twenty years from the date thereof.

SECTION NO. 3. The form of the Notice of Bond Election for the election, a copy of which is attached hereto and made a part hereof, is hereby approved.

SECTION NO. 4. The City Clerk is hereby authorized and directed to notify the St. Charles County Election Authority of the adoption of this Ordinance no later than 5:00 p.m. on May 24, 2016, and to include in said notification all of the terms and provisions required by Chapter 115 of the Revised Statutes of Missouri, as amended.

SECTION NO. 5. On February 11, 2016, the Board of Aldermen adopted Resolution No. 1523 (the "Resolution") determining the intent of the City to reimburse itself for capital expenditures made on and after the date of adoption of the Resolution in connection with the Project from the proceeds of the bonds. The Resolution generally described the Project and provided a maximum principal amount of bonds to be issued for the Project of \$10,000,000. Subsequent to adoption of the Resolution, the Project description was slightly altered and the maximum principal amount of the bonds to be issued for the Project increased from \$10,000,000 to \$11,000,000. Accordingly, the Resolution is hereby amended to reflect the alteration to the Project description and increase in the maximum principal amount of bonds to be issued.

SECTION NO. 6. The Mayor, City Administrator, the City Clerk and other officers and representatives of the City are hereby authorized and directed to take such other action as may be necessary to carry out the purpose and intent of this Ordinance.

SECTION NO. 7. This Ordinance shall be in full force and take effect from and after the date of its final passage and approval.

SECTION NO. 8. Except as expressly set forth herein, nothing contained in this Ordinance shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in manner connected with the subject matter hereof.

SECTION NO. 9. If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer valid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed, and approved this _____ day of _____, 2016.

As Presiding Officer and as Mayor
Len Pagano, Mayor

Attest:

Patricia E. Smith, City Clerk

Approved this _____ day of _____, 2016.

Len Pagano, Mayor

Attest:

Patricia E. Smith, City Clerk

No.

NOTICE OF BOND ELECTION

CITY OF ST. PETERS, MISSOURI

Notice is hereby given to the qualified voters of the City of St. Peters, Missouri, that the Board of Aldermen of the City has called a special election to be held in the City on Tuesday, August 2, 2016, commencing at 6:00 a.m. and closing at 7:00 p.m., on the proposition contained in the following sample ballot:

**OFFICIAL BALLOT
SPECIAL BOND ELECTION**

CITY OF ST. PETERS, MISSOURI

TUESDAY, AUGUST 2, 2016

PROPOSITION

Shall the City of St. Peters, Missouri, issue its general obligation bonds in the amount of Eleven Million Dollars (\$11,000,000) for the purpose of acquiring, constructing, renovating, installing, improving and equipping park and recreational facility improvements within the City including a new municipal water park, a new municipal golf course clubhouse with banquet center, other park and recreational improvements within the City and related access, site improvements and land acquisition?

YES []

NO []

INSTRUCTIONS TO VOTERS: If you are in favor of the proposition, place an X in the box opposite "YES." If you are opposed to the proposition, place an X in the box opposite "NO."

The authorization of said bonds will authorize the levy and collection of an annual tax in addition to the other taxes provided for by law on all taxable tangible property in the City sufficient to pay the interest and principal of said bonds as they fall due and to retire the same within twenty years from the date thereof.

No.

The election will be held at the following polling places in the City:

PRECINCT

POLLING PLACE

DATED: _____, 2016.

Director of Elections
St. Charles County, Missouri