



TENTATIVE AGENDA  
BOARD OF ALDERMEN WORK SESSION  
ST. PETERS JUSTICE CENTER, 1020 GRAND TETON DRIVE  
ST. PETERS, MO 63376  
JANUARY 21, 2016 AT 5:00 P.M.

A. Communications from Board Members/Aldermanic Representatives

B. BOA Items for Discussion

1. [Individual Massage Practitioner Occupational License Fee](#) – Barclay
2. [Discussion/Draft Resolution Calling for Action to Prevent Future Highway Flooding](#) –Reitmeyer

C. Mayor/City Administrator Item

1. [2016 Purchase of Recycling Blue Bags](#) – Kuppler
2. [Requests for Time Extension for Special Use Permits 15-01 and 15-03](#) – Powers
3. [Economic Development Update](#) – Batzel/ Powers
4. [Discussion/Participation in the Missouri DWI Grant for 2017](#) – Finkelstein
5. [Discussion/Participation in the Missouri Hazardous Speed Grant for 2017](#) – Finkelstein
6. Miscellaneous Updates – Wilkinson
7. Board Meeting Agenda Item Revisions – Wilkinson
8. Executive Session re: Litigation, Real Estate and Personnel, pursuant to Section 610.021(1)(2)(3)(9)(12)(13)(14) & 610.022 (1-6)

D. Adjournment

AGENDA Posted at City Hall: January 18, 2016  
By: P. Smith, City Clerk

Next Work Session: February 11, 2016

**RBA FORM (OFFICE USE)**

MEETING DATE: 01-21-16

Regular ( ) Work Session (X)

ATTACHMENT: YES ( ) NO (X)

Contract ( ) Ordinance (X) Other ( )

**Request for Board Action  
By Alderman**

Ward 1 ( ) 2 ( ) 3 ( ) 4 ( ) All Wards (X)

**Brief Description:** Individual Massage Practitioner Occupational License Fee

**Staff:** Recommended ( ) Not recommended ( ) No Position ( )

**Summary/Explanation:**

Massage Therapists are licensed and regulated by the State of Missouri, Sections 324.240 to 324.275 RSMo. Every establishment located in the city pays the health inspection and annual licensing fees at all locations.

The City of St. Peters used to issue an individual practitioner license as well but has since discontinued this due to the state monitoring it. Staff still sends out a form to each location that all individuals working there must fill out and return with a copy of their state license.

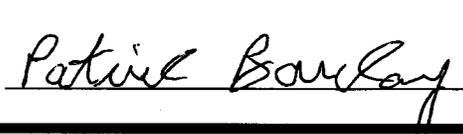
For the above reason, one of the local companies has requested reducing the Massage Practitioner Occupational License Fee charged to each individual performing massage services in all licensed massage establishments within our City. (Section 605.013 of the city code)

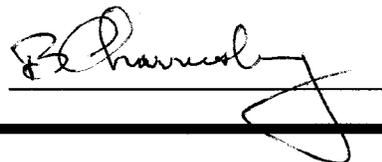
Discussion sought to reduce each individual's fee to \$25 per year. This is the same amount that the City of St. Charles charges. The annual fees for the business would remain unchanged.

**Budget Impact:** (revenue generated, estimated cost, CIP item, budgeted, non-budgeted etc.)

RBA requested by: Alderman Patrick Barclay

CA: William P. Charnisky





**RBA FORM (OFFICE USE)**

MEETING DATE: 1-21-16

Regular ( ) Work Session (XX)

ATTACHMENT: YES (XX) NO ( )

Contract ( ) Ordinance ( ) Other (XX)

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**Request for Board Action  
By Alderman**

Ward 1 ( ) 2 ( ) 3 ( ) 4 ( ) All Wards (X)

**Brief Description:** Discussion/Draft Resolution Calling for Action to Prevent  
Future Highway Flooding

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**Staff:** Recommended ( ) Not recommended ( ) No Position ( )

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**Summary/Explanation:**

With this recent flood event, discussion is desired regarding the attached Draft Resolution, asking the Missouri Department of Transportation and the Army Corps of Engineers to find a long-term solution to prevent future flooding and closure of Interstate 70.

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**Budget Impact:** (revenue generated, estimated cost, CIP item, budgeted, non-budgeted etc.)

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RBA requested by: Alderman Reitmeyer

CA: William P. Charnisky



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RESOLUTION NO.

A RESOLUTION CALLING FOR ACTION TO PREVENT FUTURE HIGHWAY FLOODING

WHEREAS, the severe rains in late December 2015 resulted in high Dardenne Creek flood levels; and

WHEREAS, the high volume of water flooded a portion of Interstate 70; and

WHEREAS, this necessitated the closing of a large stretch of Interstate 70 and detouring high volumes of traffic through other primary roadway systems in the City of St. Peters; and

WHEREAS, this caused significant traffic and commuting problems for our residents; and

WHEREAS, Interstate 70 is a vital part of the Federal Interstate System, linking our nation and the State of Missouri, and vital to the moving of goods and people.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF ST. PETERS MISSOURI, AS FOLLOWS:

Section No. 1: The Mayor and the Board of Aldermen of the City of St. Peters ask the Missouri Department of Transportation and the Army Corps of Engineers to find a long-term solution to the flooding and closure of Interstate 70 by the waters of Dardenne Creek and that our Federal and State elected public officials be asked to assist in having these agencies work together on a solution that will avoid such a future disruption.

Section No. 2: That a copy of this Resolution be forwarded to MoDOT, Army Corps of Engineers, U.S. Senators Roy Blunt and Claire McCaskill, Congresswoman Ann Wagner and Congressman Blaine Luetkemeyer, State Senator Bob Onder, Missouri State Representatives and St. Charles County Legislative Delegation.

Read and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Presiding Officer and as Mayor  
Len Pagano, Mayor

Attest: \_\_\_\_\_  
Patricia E. Smith, City Clerk

**RBA FORM (OFFICE USE)**

MEETING DATE: January 21, 2016

Regular (X) Work Session (X)

ATTACHMENT: YES (X) NO ( )

Contract ( ) Ordinance (X) Other ( )

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**Request for Board Action  
By Staff**

**Ward** 1 ( ) 2 ( ) 3 ( ) 4 ( ) All  
Wards (X)

**Brief Description:** Purchase of Recycling Blue Bags for 2016

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**Staff:** Recommended (X) Not recommended ( ) No Position ( )

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**Summary/Explanation:**

We are requesting the Board of Alderman's authorization to purchase our annual supply of blue bags as part of our residential recycling program. These blue bags will be used for our Spring delivery for St. Peters and Cottleville and as part of our "Tie It On" Program.

The City went out to bid in 2014 for the purchase of blue bags. The City received four bids and WasteZero provided the lowest bid. For 2016, Waste Zero has raised the price of the bags by 5% but still remains the lowest bidder. We recommend the City award the purchase to WasteZero for the manufacture of the bags.

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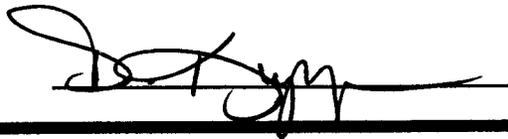
**Budget Impact:** (revenue generated, estimated cost, CIP item, budgeted, non-budgeted etc.)

Ten count rolls to be delivered to residential and multi-family residents in the Spring. Twenty-six count blue bag rolls to be delivered as part of the "Tie It On" Program through out the year.

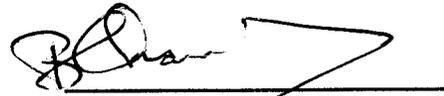
**Request authorization to purchase up to \$154,000 of blue bag rolls as established in the FY16 Budget.**

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RBA requested by: Dave Kuppler



CA: William P. Charnisky



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**INTEROFFICE MEMORANDUM**

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**TO: BILL CHARNISKY, CITY ADMINISTRATOR**  
**FROM: DAVID KUPPLER, MANAGER HES**   
**SUBJECT: REQUEST TO PURCHASE BLUE BAGS 2016**  
**DATE: JANUARY 12, 2016**  
**CC:**

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**Background**

The City went out to bid for blue bags in 2014. WasteZero Inc. was the lowest bidder (See attached bid tab). In 2015, WasteZero increased the price of the bags by 5%. For FY15 we purchased the blue bags from WasteZero. For 2016, WasteZero has agreed to hold the same price per roll that we paid in 2015 which is 5% above the 2014 bid price:

2014	2015 (5% increase)
\$2.76 per roll (26 bags)	\$2.90 per roll
\$1.06 per roll (10 bags)	\$1.11 per roll

**Justification**

WasteZero continues to offer the best price for blue bags. With the 5% increase we experienced in 2015 the WasteZero's price is still lower than the next lowest bidder. The second lowest bidder has a price of \$3.10 per roll (26 bags) and \$1.47 per roll (10 bags).

Cost savings of Waste Zero compared to Central Poly Corp

Waste Zero (\$2.90/\$1.13)	Central Poly Corp. (\$3.10/\$1.47)
43,775 rolls (26 Count) = \$126,947	43,775 rolls (26 Count) = \$135,702
20,400 rolls (10 Count) = \$23,052	20,400 rolls (10 Count) = \$29,988
Total \$150,000	Total \$165,690

Waste Zero has a \$15,690 savings compared to Central Poly Corp's bid.

**Request**

I am requesting the City purchase our blue bags from WasteZero for FY16.

# Bid/Quotation Tabulation

Purchasing Department

City of  
St. Peters  
Missouri



P.O. Box 9 • One St. Peters Centre Blvd. • St. Peters, MO • 63376  
www.stpetersmo.net • email: bids@stpetersmo.net  
phone: 636.477.6600 • fax: 636.939.4411

Bid 14-119 - Blue Recycling Bags  
Bid Opening: 2/5/14 @ 3:00 p.m. local time

All bids are subject to correction after bids have been completely reviewed.

Item #	Descrip.	Qty	Unit	Central Poly Corp. 908.862.7570 bids@centralpoly.com		DYNA Pak Corp 931.762.4016 info@dynamapak.com		HP Products 800.457.0916 bids@hpproducts.com		WasteZero, Inc. 919.322.1210 Cdunkley@wastezero.com	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Blue Recycling Bags per specs - 26 count roll	61,000	Roll	\$ 3.10	\$ 189,100.00	\$ 3.28	\$ 200,080.00	\$ 6.42	\$ 391,742.00	\$ 2.76	\$ 168,116.00
2	Blue Recycling Bags per specs - 10 count roll	19,000	Roll	\$ 1.47	\$ 27,930.00	\$ 1.26	\$ 23,940.00	\$ 2.47	\$ 46,930.00	\$ 1.06	\$ 20,140.00
3	In compliance with all specs?			No		No		No		Yes	
4	Are specs for metalycene resin attached?	1	LS	Yes		Yes		Yes		Yes	
5	Are 2 samples of registered print attached?	1	LS	Yes		No - Random print samples attached		Yes		Yes on file	
6	Are 3 sets of descriptive literature and product specs attached?	1	LS	Yes		Yes		No		Yes, see bid proposal	
7	Are sample bags attached?	1	LS	Yes		Yes		Yes		Yes on file	
8	Discounts?			None		1%, 10 calendar days		None		None	

Companies that chose not to submit bids: Calico Industries; Interboro Packaging Corporation; Star Poly

BILL NO.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF ST. PETERS, MISSOURI TO ENTER INTO A CONTRACT WITH WASTE ZERO FOR THE PURCHASE OF BLUE BAGS FOR RECYCLING PURPOSES

WHEREAS, the City of St. Peters has identified the need for blue bags to accommodate the recycling purposes; and

WHEREAS, bids for blue bags to be used for recycling by its residents were received from four (4) bidders in February 2014; and

WHEREAS WasteZero provided the lowest bid and has agreed to produce the bags at a 5% increase in the 2014 bid price; and

WHEREAS WasteZero will provide the bags at a cost of \$2.90 per roll for a 26 bag roll, and \$1.11 per roll for a 10 bag roll; and

WHEREAS, WasteZero will provide the blue bags at a price that remains the lowest per the 2014 bid.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ST. PETERS, MISSOURI, AS FOLLOWS:

SECTION 1. That the City Administrator of the City of St. Peters, Missouri, be and he is hereby authorized to enter into an agreement with WasteZero, Inc. for blue bags to be used for recycling. The total amount of the orders is not to exceed \$154,000. Upon approval of the City Administrator the initial contract amount shall be adjusted as necessary based on the final measured quantities at the unit prices bid in the contract.

SECTION 2. The City Administrator be and he is hereby authorized to negotiate, execute and administer said agreement on behalf of the City of St. Peters.

SECTION 3. This Ordinance shall be in full force and take effect from and after the date of its final passage and approval.

SECTION NO. 4. Savings.

Except as expressly set forth herein, nothing contained in this Ordinance shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in manner connected with the subject matter hereof.

SECTION NO. 5. Severability.

If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the Board of Aldermen that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision, which had been held invalid is no longer valid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

Read two times, passed and approved this 21st day of January 2016.

\_\_\_\_\_  
As Presiding Officer and as Mayor  
Len Pagano, Mayor

Attest: \_\_\_\_\_  
Patty Smith, City Clerk

Approved this 21<sup>st</sup> day of January, 2016.

\_\_\_\_\_  
Len Pagano, Mayor

Attest: \_\_\_\_\_  
Patty Smith, City Clerk

**RBA FORM (OFFICE USE)**

MEETING DATE: January 21, 2016

Regular (x) Work Session (x)

ATTACHMENT: YES (x) NO ( )

Contract ( ) Ordinance (x) Other ( )

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**Request for Board Action  
By Staff**

Ward 1 ( ) 2 (x) 3 ( ) 4 ( ) All Wards ( )

**Brief Description:** Request for extension of time for obtaining building permits for Petitions 15-01 and 15-03 McKelvey Properties, Inc. – special use permits – per Section 405.780 G.2.

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**Staff:** Recommended (x) Not recommended ( ) No Position ( )

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**Summary/Explanation:**

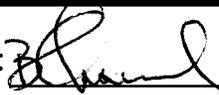
The special use permits to allow the construction of a fast food restaurant and a fitness center were both approved on January 22, 2015 – Ord. 6285 and Ord. 6287. These uses are approved for sites adjacent to the Walmart Market on the west side of Mid Rivers Mall Drive at St. Peters Howell Road. The applicant has requested an extension of time for these special use permits. Noting that the market will open this month and the balance of the center has not yet been developed, staff recommends a 180 day extension for the subject special use permits.

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**Budget Impact:** (revenue generated, estimated cost, CIP item, budgeted, non-budgeted etc.)

n/a

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RBA requested by: Julie Powers  CA: 

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January 11, 2016

Julie Powers  
City of St Peters Economic Development  
One City Centre Dr.  
St. Peters, MO 63376

Dear Ms. Powers,

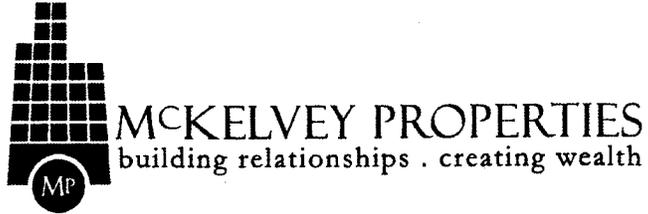
Please let this letter serve as my request to extend the time for the special use request for application NO 15-03 for a fitness center.

Sincerely



Patricia McKelvey, member  
McKelvey Partnership LP, owner

17280 N. Outer 40 Road, Suite 201 · Chesterfield, MO 63005  
Office 636-669-9111 · Fax 636-536-3866



January 11, 2016

Julie Powers  
City of St Peters Economic Development  
One City Centre Dr.  
St. Peters, MO 63376

Dear Ms. Powers,

Please let this letter serve as my request to extend the time for the special use request for application NO 15-01 for a restaurant or drive-through restaurant.

Sincerely

Patricia McKelvey, member  
McKelvey Partnership LP, owner

17280 N. Outer 40 Road, Suite 201 · Chesterfield, MO 63005  
Office 636-669-9111 · Fax 636-536-3866

**RBA FORM (OFFICE USE)**

MEETING DATE: January 21, 2016

Regular ( ) Work Session (x)

ATTACHMENT: YES ( ) NO (x)

Contract ( ) Ordinance ( ) Other ( )

**Request for Board Action  
By Staff**

Ward 1 ( ) 2 ( ) 3 ( ) 4 ( ) All Wards (x)

**Brief Description:** Economic Development update

**Staff:** Recommended (x) Not recommended ( ) No Position ( )

**Summary/Explanation:** Staff will provide an overview of development within the City during 2015 as well as highlighting upcoming projects.

**Budget Impact:** (revenue generated, estimated cost, CIP item, budgeted, non-budgeted etc.)

n/a

RBA requested by:

*Russ Batzel / Julie Powers*

*RUB*

CA:

*[Signature]*

**RBA FORM (OFFICE USE)**

MEETING DATE: 01-21-2016

Regular ( ) Work Session ( X )

ATTACHMENT: YES ( X ) NO ( )

Contract ( ) Ordinance ( ) Other ( X )

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**Request for Board Action  
By Staff**

Ward 1 ( ) 2 ( ) 3 ( ) 4 ( ) All Wards ( X )

**Brief Description:** Request for Approval to participate in State of Missouri DWI Grant for 2016.

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**Staff:** Recommended ( X ) Not recommended ( ) No Position ( )

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**Summary/Explanation:** Police Department participates in the State DWI Grant every year, which requires Board approval. This allows Officers to participate in DWI Task Force operations funded by the State. If approved, the attached authorization form is to be signed by each elected official.

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**Budget Impact:** (revenue generated, estimated cost, CIP item, budgeted, non-budgeted etc.)  
None

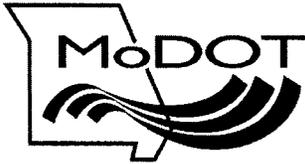
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RBA requested by: Jeff Finkelstein



CA: William P. Charnisky





Traffic and Highway Safety Division  
P.O. Box 270  
Jefferson City, MO 65102  
1-800-800-2358 or 573-751-4161

DWI

### CITY COUNCIL AUTHORIZATION

On \_\_\_\_\_, 2016 the Council of ST PETERS  
\_\_\_\_\_ held a meeting and discussed the City's participation  
in Missouri's Highway Safety Program.

It is agreed by the Council that the City of ST PETERS  
\_\_\_\_\_ will participate in Missouri's Highway Safety Program.

It is further agreed by the Council that the Chief of Police will investigate the financial assistance available under the Missouri Highway Safety Program for Traffic Enforcement and report back to the Council his/her recommendations. When funding through the Highway Safety Division is no longer available, the local government entity agrees to make a dedicated attempt to continue support for this traffic safety effort.

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Mayor

**RBA FORM (OFFICE USE)**

MEETING DATE: 01-22-2016

Regular ( ) Work Session (X)

ATTACHMENT: YES (X) NO ( )

Contract ( ) Ordinance ( ) Other (X)

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**Request for Board Action  
By Staff**

Ward 1 ( ) 2 ( ) 3 ( ) 4 ( ) All Wards (X)

**Brief Description:** Request for Approval to participate in State of Missouri Hazardous Speed Grant for 2016.

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**Staff:** Recommended (X) Not recommended ( ) No Position ( )

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**Summary/Explanation:** Police Department participates in the State Hazardous Speed Grant every year, which requires Board approval. This allows Officers to participate in hazardous speed operations funded by the State. If approved, the attached authorization form is to be signed by each elected official.

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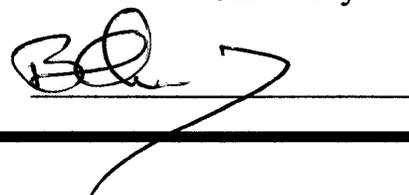
**Budget Impact:** (revenue generated, estimated cost, CIP item, budgeted, non-budgeted etc.)  
None

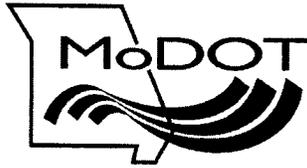
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RBA requested by: Jeff Finkelstein



CA: William P. Charnisky





Traffic and Highway Safety Division  
P.O. Box 270  
Jefferson City, MO 65102  
1-800-800-2358 or 573-751-4161

HAZARDOUS  
MOVING

### CITY COUNCIL AUTHORIZATION

On \_\_\_\_\_, 2016 the Council of ST PETERS  
\_\_\_\_\_ held a meeting and discussed the City's participation  
in Missouri's Highway Safety Program.

It is agreed by the Council that the City of ST PETERS  
will participate in Missouri's Highway Safety Program.

It is further agreed by the Council that the Chief of Police will investigate the financial assistance available under the Missouri Highway Safety Program for Traffic Enforcement and report back to the Council his/her recommendations. When funding through the Highway Safety Division is no longer available, the local government entity agrees to make a dedicated attempt to continue support for this traffic safety effort.

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Mayor